

Open Space and Recreation Planning Committee
Meeting Minutes
Friday, May 29, 2020

Present: Seth Ridinger, Gerry Quam, Elaine Jones, Helen Dexter, Crystal Byron
Emily Glaubitz , Assistant Planner CMRPC

Meeting called to order at 12:03.

The minutes from the May 21th meeting were presented and unanimously approved.

Seth updated the committee on the date of the focus group: Thursday, June 4th at 6pm, and the participants of the focus group. There will be a representative from the Assessors, Conservation Committee, Planning Board and Board of Health. Emily suggested inviting anyone who had provided their email address on the survey. It was decided not to include that large a group. Instead the Resident Advisory Group would be invited. Gerry offered to contact members of that group. We discussed the format of the meeting. Participants will be sent the document before the meeting. Emily will share the goals/ action plan on her screen during the discussion so everyone will be looking at the same thing. Input received from participants will be recorded and revisions to the plan discussed.

Considerable time was spent looking over the revisions made by Elaine. She condensed the goals, reorganized the objectives and linked them with the action plan. She explained the process she used to create the new document. The opinion of the committee was the new document was easier to read with goals, objectives and actions all on one document. Committee members suggested a few more changes and the document was approved by all. Elaine agreed to add the new revisions and send it to the committee members and Emily.

The most difficult part of this process may be the ADA requirements. The ADA committee needs to review the ADA Worksheet and give us feedback. However the ADA coordinator must certify the town's hiring policies, etc are in compliance with ADA regulations. Boylston does not have an ADA coordinator. Seth has been in contact with the Town Administrator and other offices at town hall seeking a solution to the issue. He and Emily are still researching a solution.

Emily will need 10-14 photos of Boylston 's open spaces for the finished plan. We will need to promote this and encourage participation. Crystal volunteered to post it on parks and rec 's facebook page.

The meeting was adjourned at 1:55 pm.

Respectfully submitted by Elaine Jones, Clerk