

Open Space and Recreation Planning Committee  
Meeting Minutes  
Friday, June 12, 2020

Present: Seth Ridinger, Gerry Quam, Elaine Jones, Helen Dexter,  
Emily Glaubitz , Assistant Planner CMRPC

Absent: Crystal Byron

Zoom meeting called to order at 12:02.

The minutes from the May 29<sup>th</sup> and June 4<sup>th</sup> meetings were presented and unanimously approved.

The committee reviewed the Action Plan which had been revised to include feedback received from the Focus Group. A few additional changes were made and the committee voted to accept the revised plan.

The contract with CMRPC expires July 30 not June 30 so we should not have trouble completing the OSR plan by that date. Committee appointments expire as of June 30, so members need to complete a Volunteer to Serve form to be reappointed. Helen, Gerry and Elaine will continue on the committee.

Emily went over the next steps in the process. The plan will need to include an official letter from the town outlining Boylston's ADA employment practices. The previous plan did include a description of hiring policies (pg 78-81), but Seth will investigate whether it has been updated.

The ADA assessment needs to be shared with an ADA committee or ADA coordinator. Boylston does not have an ADA Coordinator. Seth is waiting to hear from Irene Symonds on the ADA committee.

The OSR plan includes an inventory of conservation and recreation parcels, public and private. Emily will be working on this and the narrative over the next few weeks.

Once the draft is complete, it will be sent to the Selectmen, Town Administrator and the Planning Board as the state requires a letter of support from those groups.

Emily is still looking for 10-14 photos of Boylston's open spaces for the finished plan. We will need to promote this and encourage participation.

The meeting was adjourned at 12:57 pm.

Respectfully submitted by Elaine Jones, Clerk