

## Community Preservation Act Committee

### Minutes

Tuesday, May 9, 2023, Town Hall

221 Main Street, Boylston, MA

Scheduled time 6:30 p.m.

Members present were as follows: Ron Aspero, Michael Dubrule, Eric Hoffses, Elaine Jones, Mark Anttila, Judy Haynes and Tricia May. Members absent: Corinna Javier, Amanda Baer.

The meeting was called to order by Elaine Jones at 6:35 p.m. Order of Business:

- Minutes of April 10, 2023 were reviewed with a minor change to note that Judy Haynes is now a member of the CPAC. Mark Anttila made a motion to approve minutes as noted, seconded by Elaine Jones. Vote was unanimous to approve the amended minutes.
- Ron Aspero made a motion to approve the CPA information for the town webpage that was submitted by Elaine Jones. Seconded by Mark Anttila. Vote to approve was unanimous and committee members thanked Elaine Jones for her work on creating this document.
- There was a discussion regarding the timelines for submitting projects to be considered by the CPA for future funding. The warrants are created by the Board of Selectmen in March and the tax rate is set in November . There may be approximately \$110, 000 in the CPA account for FY'24. There was additional discussion on the topics of grant writing, financial contributions from other grants and sources. The committee also discussed scoring rubrics.
- CPA Plan / Committee assignments were discussed. Elaine is working on the framework of the plan which covers CPA Overview, CPA in Boylston, funding requirements etc. The four sections...Housing, Recreation, Open Space and Historic Preservation...need to be written. Each of those sections should describe resources, needs and goals. Ron will work on the Open Space Section. Eric Hoffses is writing the Recreation section. Mark and Elaine will collaborate on Affordable Housing and Judy and Elaine will finish the Historic Preservation portion. Mike Dubrule is developing scoring rubrics and the application process.
- Input from Town Boards and Committees: Elaine Jones has spoken with the Board of Selectmen and the Parks and Recreation commission. Judy Haynes and Elaine Jones will get input from the Historical Commission; Elaine Jones will attend the next meeting of the Council on Aging; Ron Aspero will get feedback from the Conservation Commission

and Corinne Javier will speak to the Planning Board about their priorities. Ron Aspero spoke about the Conway School of Landscape Design who do planning for recreation proposals. Trisha May volunteered to follow up with this contact.

- Elaine asked for members to review the CPA Tax Relief document and provide any feedback back to Elaine.

There being no other business to conduct a motion was made by Mark Anttila to adjourn the meeting, seconded by Ron Aspero. Vote to adjourn was unanimous. Meeting was adjourned at 7:50 p.m. Next meeting is scheduled for June 13, 2023

Respectfully submitted,

Michael Dubrule