



Town of Boylston Board of Health boh@boylston-ma.gov
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MEETING MINUTES

January 28, 2019

Members Present: Sarah Scheinfein, John Wentzell, Robert Thibeault

Members Absent: None

Others Present: Dennis Costello

Recorder: Melanie Rich

GENERAL BUSINESS

Rob Thibeault made a motion to approve the Meeting Minutes dated December 10, 2018; Sarah Scheinfein seconded; all voted in favor; motion approved.

March 4, 2019 was confirmed as the next meeting date.

Distressed Property Program Update – No update tonight.

Annual Report – The report will be revised and ready for February 4th.

Administrative Assistant Hours – Melanie has requested two additional hours per week beginning February 4th through the remainder of Fiscal Year 2019; the current budget can support it. Sarah felt it was a reasonable request considering the increase in development. Melanie will be able to help with the Facebook page and flu clinics as well as other assigned tasks; the board agreed and the hours were approved.

AGENT'S REPORT

69 Melrose Street Update – A letter was sent via certified and regular mail to Mildred Crandall. Cathy Crandall (daughter) contacted the office. Dennis spoke with her; she was unaware of her mother's living conditions. She planned to take her mother to live with her on Saturday. Ms. Crandall asked if Dennis could meet her on Saturday. He informed her he could take no action until first meeting with the board. An inspection with various departments (Police, Fire, Building) could be made, but does not feel that is the way to go since the eminent danger is no longer; Mrs. Crandall is no longer living in the house. It is now a nuisance issue, not a danger issue. Jack suggested sending a letter to Ms. Crandall asking what will be done with the house. If repairs are to be made, she needs to specify the schedule for repairs; the board agreed. A response will be required by March 17th.

Compass Pointe Operation & Maintenance Plan – The O&M Plan was received. It is an in-depth detail of the system. There are some minor deficiencies that need to be corrected; Dennis has contacted Town Counsel.

2019 Flu Preparation – Ordering of the vaccine will need to be done soon if the board plans to administer the vaccine at the flu clinic(s). There was discussion as to whether to use CVS again; the board does not make money that way. If the board chooses to do it, UMass would handle the billing as they have in the past (they take 10%). A Doctor's Order is not needed for 18 years of age and older; the state has a Standing Order. If the board opts to administer vaccine to under 18 years of age, a Doctor's Order is needed. Dennis said Leslie Chamberlain (Southborough BOH Nurse) has a very good program. Sarah will contact her.

PLAN REVIEW

2 Melrose Street (Quackenbush) – Approved.

Sarah Scheinfein made a motion to adjourn; Rob Thibeault seconded the motion; all voted in favor. The meeting was adjourned at 7:13 p.m.