MEETING MINUTES

January 27, 2020

Members Present: John Wentzell, Robert Thibeault

Members Absent: Sarah Scheinfein

Others Present: Dennis Costello

Recorder: Melanie Rich

The meeting was called to order at 6:10 p.m.

RESIDENT BUSINESS

<u>Compass Pointe Update</u> — Residents discussed taking the system over as a Homeowners Association. Mark Anttila said the large system was not installed to spec. He has not seen the April 2018 sign off from Waste Water Treatment or their inspection reports from 2017 and 2018; he has not seen any information regarding failures. Dennis Costello has provided some documents to him. Mr. Anttila commented that the only documents shared on line from Waste Water Treatment are the Use and Regulations Restrictions and the Maintenance Agreement.

Mr. Anttila wanted to know if the O&M Plan was a legal document. Dennis said it is filed with the documents; it is the HOA documents to maintain, not the board; the BOH's role is a regulatory role. Dennis did speak with Lauren from the FAST company. She will be coming out and will let him know when. The board is still waiting for the engineer, John Grenier to provide his documentation and as-built plan.

With regard to the odor, one resident smelled it at 4:30 a.m. It does exist, but it is intermittent. Dennis asked Mr. Anttila to provide a list of action items and possibly set up a meeting with John Grenier. Mr. Anttila wants to see the large system April inspection and all other reports because he says there were failures that were taken care of by Mr. Haynes. Mr. Anttila mentioned the bond with the Selectmen, Mr. Haynes and Town Counsel. Dennis said there is a reducing scale bond in case of a catastrophic failure; there is also an HOA bond.

Mr. Anttila asked about enforcement and who is responsible to publish the reports. The reports are sent to and filed with the Board of Health and the HOA. John Grenier is responsible to provide the as-builts and documentation, not Mr. Haynes directly. Mr. Anttila wants to make sure it is maintained and functioning properly; he wants to make sure it is done right. A resident asked about the timeframe and would like Dennis to request an update from Mr. Haynes.

GENERAL BUSINESS

Jack Wentzell made a motion to approve the Meeting Minutes dated December 23, 2019; Mr. Thibeault seconded; all voted in favor; motion approved.

February 24, 2020 was confirmed as the next meeting date.

The board will attend the budget meeting at 7:45 p.m. tonight.

The Annual Report was reviewed.

AGENT'S REPORT

<u>Housing</u> – Dennis received another complaint concerning the house that was previously before the board. He spoke with the Town Administrator and told her the position of the board and about homeowners living in their home, good or bad. He explained what would need to be done to remove a person; legal defense, condemnation to possibly help the people to go somewhere. The town may be responsible for paying for this. If it goes under emergency condemnation, the house would have to be torn down. Dennis suggested writing a 30-day repair order letter for what he can see from the outside; he has not received inside access. After that it would be a legal matter. The board has no first-hand knowledge that the woman has returned.

<u>EEE Update</u> – Dennis spoke with the Mosquito Control Project who said it will probably still be around next year (and possibly the year after) if there is a wet spring and fall; mosquitoes cycles average around 3 years. They suggested the board write a letter to the schools, Parks and Rec, and soccer folks to inform them for their scheduling purpose in the event we do have to do something.

<u>Tobacco (new State Regulations and Fines)</u> – The board is aware of the new regulations the Governor implemented; certain vaping products are banned or limited. Part of the law took effect immediately; part will go into effect July 1st. Currently the fine for a first offense for selling to a minor is \$100. The new mandated fine schedule is \$1,000 for the first; \$2,000 for the second offense; and \$5,000 for the third offense within a 3-year period. Dennis has been in contact with the City of Worcester who does our compliance checks.

The new coronavirus is the emerging issue currently.

PLAN REVIEW

312 Mile Hill Road (Slack) – Approved.

Rob Thibeault made a motion to adjourn; Jack Wentzell seconded; all voted in favor. The meeting was adjourned at 7:45 p.m.