

**Board of Selectmen**  
**Notice of Meeting and Agenda**

Pursuant to the Massachusetts Open Meeting Law, notice is hereby given of a meeting of the Boylston Board of Selectmen. The Meeting will take place:

**Monday, December 18<sup>th</sup>, 2023 6:30 P.M.**  
**Boylston Town Hall**  
**Board of Selectmen Chambers**  
**221 Main Street, Boylston, MA**

**Topics to be discussed:**

\* *Counsel will be present.*

\* *Agenda items without a specific time may be taken out of order.*

- I) Approval of meeting minutes: 12/04/23
- II) Reports: Town Administrator, Town Planner, and Building Inspector
- III) Scheduled Items:
- Discussion with Town Clerk on office structure
  - Review and Discussion on Class and Comp Study
- IV) Action Items:
- Review, Approve and Sign 2024 Business License Renewals
  - Review, Approve and Sign 2024 Alcohol License Renewals
  - Vote to approve and sign the 2024 Seasonal Population Increase Estimation Form (ABCC)
  - Vote to approve and sign the Renewal Certification 2024 (ABCC)
  - Vote to approve the revised vacation policy
  - Vote to approve changes to Asst. Treasurer/Collector Job Description
  - Vote to appoint Jessica Degliaberti to the Master Plan Implementation Committee
  - Sign the Boylston Police Officers' Union, NEPBA, Local 135 Contract
- V) Selectmen's Miscellaneous: (topics submitted by individual Board members)
- VI) Future Agenda Items: (topics to be proposed for discussion at future meetings)
- VII) Citizens' comments: (*Except in unforeseen or emergency circumstances, any matter presented for consideration of the Board by a member of the public shall neither be acted upon, nor a decision made the night of the presentation. A scheduled time on a future agenda may be necessary, at the Board's discretion.*)

**EXECUTIVE SESSION** (closed to the public):

*Per MGL c.30A, §21, (3): To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares. – "Mary K. Cutter v. Town of Boylston and Boylston Water District, Civil Action No. 2385CV00178"*

**Purpose 2: Per MGL c.30A, §21, (2):** *to discuss strategy with respect to negotiations with nonunion personnel – Police Chief's contract*