

# Town of Boylston



## Annual Report



**2010**

# *In Memorium 2010*

<i>Stella L. Keisling</i>	<i>January 26<sup>th</sup></i>
<i>Bernard Petkus</i>	<i>January 1<sup>st</sup></i>
<i>Edward Frank Goljan</i>	<i>February 7<sup>th</sup></i>
<i>Ruth Gates</i>	<i>January 12<sup>th</sup></i>
<i>Susan Spratt</i>	<i>April 2<sup>nd</sup></i>
<i>Charles G. Asadoorian, Jr.</i>	<i>March 24<sup>th</sup></i>
<i>Betty Jane Patton</i>	<i>March 24<sup>th</sup></i>
<i>Juliana Rafferty</i>	<i>March 25<sup>th</sup></i>
<i>Mary Arline Zuckerman</i>	<i>March 26<sup>th</sup></i>
<i>Richard Harold Morgan</i>	<i>May 7<sup>th</sup></i>
<i>Ida M. Adams</i>	<i>March 7<sup>th</sup></i>
<i>Water Francis</i>	<i>June 3<sup>rd</sup></i>
<i>Salem G. Francis</i>	<i>July 21<sup>st</sup></i>
<i>Carol Ann Olsen</i>	<i>June 25<sup>th</sup></i>
<i>Stella Donoghue</i>	<i>July 10<sup>th</sup></i>
<i>Gertrude M. Peterson</i>	<i>August 10<sup>th</sup></i>
<i>George C. Nicholas</i>	<i>September 2<sup>nd</sup></i>
<i>Lois Ann Allworth</i>	<i>October 16<sup>th</sup></i>
<i>Marjorie E. Collins</i>	<i>October 25<sup>th</sup></i>
<i>Norman Charles Crane</i>	<i>October 27<sup>th</sup></i>



# TOWN OF BOYLSTON

POPULATION: 4,300

## Government:

Open Town Meeting, Three-Member Board of Selectmen

Annual Town Meeting: First Monday in May

Annual Town Election: Second Monday in May

Boylston was first settled in 1722, initially as part of Shrewsbury and Lancaster. It became the North Precinct of Shrewsbury in 1742 and was incorporated as the Town of Boylston on March 1, 1786.

For the first 100 years, agriculture was the base of the economy. Mills were attracted to the area in the early 1800s as the Nashua River was a good source of water supply. With the arrival of the railroad in 1870, the village of Sawyer's Mills became a prosperous industrial community. Half of Boylston's tax base and population depended on it by 1895.

The construction of the Wachusett Reservoir brought a halt to the mills and the thriving industrial community. Many families left to find work and homes elsewhere. The Metropolitan District Commission currently owns over 4,000 acres of land, which comprises one third of Boylston's land area.

After World War II and the return of servicemen, building grew in the Morningdale area to meet the new housing demands. Completion of Routes I-290 and 495 again spurred a surge in building, allowing easy access from Boylston to all major cities.

Ward Nicholas Boylston of Princeton gave 40 pounds in 1799 and Thomas Boylston of London willed 1500 pounds in 1816 to be used to finance the building of a school. We are part of the Tahanto Regional School system that includes the Town of Berlin. Our kindergarten through grade six is housed in a non-regional building on Sewall Street. Grades seven through twelve are housed at Tahanto Regional School on Main Street in Boylston.

The Town Offices and Police Station are located at Hillside, 221 Main Street. The Fire and Highway Departments are located in the center of town next to the Town House at 599 Main Street. The Boylston Public Library is in the center of town. The Historical Society and Museum are located in the Old Town Hall, at the northeast end of the Common in the center of Town.

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# ***ELECTED TOWN OFFICIALS***

## ***2010***

(Terms expire in May of specified year.)

### **MODERATOR**

Dennis Pojani 2013

### **MUNICIPAL LIGHT BOARD**

Eric Johnson 2013  
John McQuade 2012  
Edward Kimball 2011

### **BOARD OF SELECTMEN**

Kenneth Sydow 2013  
Roger Deal 2012  
James Stanton 2011

### **LIBRARY TRUSTEES**

Brad Barker 2013  
Kenneth Linnell 2013  
Susan Therriault 2012  
Letty Ridinger (resigned) 2012  
David Bottom 2011

### **TOWN CLERK**

Sandra Bourassa 2011

### **BOARD OF ASSESSORS**

Carl Cravedi 2013  
Paul O'Connor 2012  
VACANCY 2011

### **CEMETERY COMMISSIONERS**

Mary Jasper 2013  
Robert Doyle 2012  
Kenneth Franz 2011

### **BOARD OF HEALTH**

Sarah Scheinfein 2013  
Gerald Gleich, Chair 2012  
Lorie Martiska 2011

### **PARKS & RECREATION COMMISSION**

Sue Tolles 2015  
Alan Cosimini 2014  
VACANCY 2013  
Joseph DeCelie 2011  
Penny Rickel\* 2011

\* resigning as of May 2011

### **PLANNING BOARD**

William Manter 2015  
Richard Baker 2014  
Kim Ames 2013  
Laurie Levy 2012  
Julia Hucknall 2011

### **SCHOOL COMMITTEE**

Rebecca Dono Healy 2013  
Brad Wyatt 2012  
Lawrence Brenner 2011

# **APPOINTED TOWN OFFICIALS**

## **2010**

(Terms expire in June of specified year.)

### **LEGISLATIVE LIASON**

Nancy Colbert Puff 2011

### **CIVIL DEFENSE DIRECTOR**

### **TREE WARDEN**

### **GYPSY BROWN-TAIL MOTH INSPECTOR**

### **RIGHT-TO-KNOW COORDINATOR**

Donald Parker 2011

### **INDIGENT SERVICEMEN'S BURIAL**

### **AGENT and OVERSEER OF**

### **SERVICEMEN'S GRAVES**

Vincent Perrone 2011

### **PARKING CLERK**

Sandra Bourassa 2011

### **COUNCIL ON AGING COORDINATOR/**

### **OUTREACH WORKER**

Jane Meegan 2011

### **SOCIAL SERVICE REPRESENTATIVE**

### **NUTRITION SITE FOR ELDERLY**

### **MEALS-ON-WHEELS COORDINATOR**

Janice Ressiguie 2011

### **REGIONAL TRANSIT AUTHORITY**

Vacancy 2011

### **FENCE VIEWER and SURVEYOR OF**

### **HOOPS AND STAVES**

Vacancy 2010

### **CENTRAL MASS REGIONAL PLANNING**

### **COMMISSION and TRANSPORTATION**

### **IMPROVEMENT**

Richard Baker, Planning Bd. Rep. 2011

Howard Drobner, Selectmen Alternate 2011

### **TOWN ACCOUNTANT**

Nancy Nykiel 2011

### **TOWN COUNSEL**

Steven Madaus 2011

### **TREASURER/TAX COLLECTOR**

Paul Nowicki (July through October) 2011

Michael Conrad 2011

### **ASSISTANT TREASURER/COLLECTOR**

Joseph Daigneault 2011

### **ADMINISTRATIVE ASSISTANT TO**

### **BOARD OF SELECTMAN and**

### **TOWN ADMINISTRATOR**

Lori Esposito 2011

### **HIGHWAY SUPERINTENDENT**

Donald Parker 2011

### **BUILDING INSPECTOR**

Glenn Hand 2011

Tom Dillon – Alternate 2011

### **GAS/PLUMBING INSPECTOR**

Eric Johnson 2011

Richard Lapan, Assistant 2011

### **WIRING INSPECTOR**

James Morrill 2011

Thomas O'Connor, Assistant 2011

### **SANITATION AGENT**

Dennis Costello 2011

### **TAX TITLE CUSTODIAN**

Nancy Colbert Puff 2011

# **BOARDS AND COMMITTEES**

## **2010**

Terms expire in June of specified year

### **ADA COMMITTEE**

Denise Burroughs	2011
Christine Lewis	2011
Jane Meegan	2011
Richard Reardon	2011
Carol Smith	2011
Irene Symonds	2011

### **AFFORDABLE HOUSING COMMITTEE**

Michael Borsuk	2011
VACANCY, Appeals Board	2011
VACANCY, At Large	2011
VACANCY, At Large	2011
VACANCY, At Large	2011

### **APPEALS BOARD**

Brad Wyatt	2011
William Filsinger	2012
Robert Cotter	2013
Arlene Murphy	2014
Janet Lombardi	2015
VACANCY, Associate Member	2011

### **BOARD OF REGISTRARS**

Mary Morrill	2011
VACANCY	2012
Mary Jasper	2013

### **BUSINESS MARKETING COMMITTEE**

Herb Cronin	2011
Ed DeCastro	2011
Ronald Wagner	2011
Town Administrator, <i>Ex Officio</i>	2011

### **CABLE ADVISORY COMMITTEE**

Michael Ridinger	2011
Thomas Martiska	2011
VACANCY	2011
VACANCY	2011

### **CAPITAL PLANNING COMMITTEE**

Herbert Cronin, By Finance Comm.	2011
VACANCY, Planning Board	2011
VACANCY, Finance Committee	2011
VACANCY, BOS	2011
VACANCY, At Large	2011
Town Administrator, <i>Ex Officio</i>	2011

### **CONSERVATION COMMISSION**

Mark Coakley	2011
Charlene Franz	2011
Joe McGrath	2011
Chip Burkhardt	2012
VACANCY	2012
Jeffrey Walsh	2013
VACANCY	2013

### **COUNCIL ON AGING**

Eugene Dodd	2011
John Faucher	2011
Jean Gates	2011
Dennis Goguen	2011
Gertrude Peterson	2011
Oswald Sauer	2011
Mary Seed	2011
David Wheeler	2011
Jane Meegan	2011

### **CULTURAL COUNCIL**

Susan Boucher	2011
Carolyn Crane	2011
Sue Filsinger	2011
VACANCY	2011
VACANCY	2011

### **EARTH REMOVAL BOARD**

Arthur Gibree, Board of Selectmen	2011
Gerry Gleich, BOH	2011
Kim Ames, Planning Board	2011
Jeffrey Walsh, Cons. Commission	2011
Janet Lombardi, Appeals Board	2011

### **FINANCE COMMITTEE**

Karen McGahie	2011
Steven Dorval	2011
Eric Brose	2012
Herbert Cronin	2013
Tim Houlihan	2013
VACANCY	2012

## ***BOARDS AND COMMITTEES, CONTINUED***

### **HISTORIC DISTRICT COMMISSION**

Marjorie O'Connell	2011
Karen Perry	2011
VACANCY	2012
Catherine Richard	2012
Bruce Symonds	2013
Gerald Jones	2013

### **HISTORIC COMMISSION**

David Bottom	2011
Judith Bottom	2011
Judith Haynes	2012
Ken Linell	2012
Bruce Symonds	2013
Paul Kalinowski	2013

### **HOMELAND SECURITY**

Dennis Costello, BOH Agent	2011
Don Parker, DPW Superintendent	2011
Anthony Sahagian, Police Chief	2011
Joseph Flanagan, Fire Chief	2011
Mary Jasper, At Large	2011

### **INSURANCE ADVISORY**

#### **COMMITTEE**

Lori Esposito (Town Hall)	2011
Joseph Flanagan (Fire Dept.)	2011
Nicholas Langhart (Library)	2011
Mike Lucia (Light Dept.)	2011
Steven Mero (Highway Dept.)	2011
Pamela Rudge (Dispatchers)	2011
Robert Thomas (Police Officers)	2011
Janet Wentzell (Retirees)	2011
VACANCY (School Dept.)	2011
Town Administrator, Ex-Officio	2011
Treasurer, Ex-Officio	2011

### **MEMORIAL DAY COMMITTEE**

Joseph Larkin	2011
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### **OPEN SPACE AND RECREATION**

#### **COMMITTEE**

Vacancy, Parks and Recreation	Pending
Vacancy, Conservation Commission	Pending
Vacancy, At Large	2010
Janet Golas-Shah, At Large	2010

### **PERSONNEL BOARD**

Whitney Libby	2011
Richard Prince	2011
John Stowe	2011
Greg White	2011
VACANCY	2011

### **SENIOR TAX REBATE COMMITTEE**

Jane Meegan	2011
Sandra Bourassa	2011
Mary Jasper	2011
Town Administrator, Ex Officio	2011
Town Treasurer, Ex Officio	2011

### **STORM WATER COMMITTEE**

Don Parker, Highway Superintendent	2011
Chip Burkhart, Conservation Comm	2011
Gerry Gleich, Board of Health	2011
Joe McGrath, Advisory Capacity	2011

### **TOWN HOUSE COMMITTEE**

Donald Parker	2011
Janice Resseguie	2011

### **TOWN REPORT COMMITTEE**

Lori Esposito	2011
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# ***FIRE DEPARTMENT 2010 STAFF***

## **FIRE CHIEF AND FOREST WARDEN:**

Joseph Flanagan

## **DEPUTY FIRE CHIEF:**

Matthew Ronn

## **CAPTAIN:**

Donald MacKenzie

## **LIEUTENANTS:**

Jason Bradford

Brian Gaucher

Scott McCubrey

William Richardson

## **DEPUTY EMERGENCY MANAGEMENT DIRECTOR:**

Nick Baker - EMT

## **FIREFIGHTERS (FF)/ EMERGENCY MEDICAL TECHNICIANS (EMT):**

Joel Bradford – FF	Brent Duca - FF/EMT
Michael Buddenhagen – FF	Seth Knipe - FF/EMT
John Healy – FF	James Lindsay - FF/EMT
Luke Johnson – FF	Michael Maneggio - FF/EMT
Jay Krause – FF	Paul Osterberg - FF/EMT
Robb McKenzie – FF	Jeremy Peters - FF/EMT
Jacob Matthew – FF	Peter Rotando - FF/EMT
Jarret Byrne – FF/EMT	Steven Savioe - FF/EMT
Kevin Colomey – FF/EMT	Matthew Shircliff - FF/EMT
Gino Consiglio - FF/EMT	Jeffrey Stanton - FF/EMT
Robert Starkey - FF/EMT	
David Young - FF/EMT	

## **PHOTOGRAPHER:**

William Richardson

## **CHAPLAIN:**

David Buchanan

# ***POLICE DEPARTMENT 2010 ROSTER***

## **Chief of Police**

Anthony G. Sahagian

## **Detective Sergeant**

Scott P. Szymkiewicz

## **Patrol Sergeant**

Michael J. Donahue

## **Patrol Officers**

Ronald R. Rajotte\*

Philip E. Bazydlo

Russell N. Parker

Robert C. Thomas

Robert M. Barbato

Mark L. Shepard

Jared B. Piche

## **Full-time Dispatchers**

Pamela D. Rudge\*\*

Lynn F. Purcell

Daniel E. Spencer\*\*\*

Daniel T. Martin

## **On-call Dispatchers**

Bonnie E. White

Melissa S. Parker

## **Administrative Assistant**

Christine Bissonnette

All Full-time Police Officers serve as Constables

\*D.A.R.E and School/Town Safety Officer/Detective Patrolman

\*\*Head Dispatcher

\*\*\* Resigned

As of Dec 31, 2010

## ***BOARD OF SELECTMEN***

The Board of Selectmen is pleased to present to the residents of Boylston its Annual Report for the year 2010. The Board has issued all necessary permits and licenses as required by the Statutes. All state and federal certificates were filed as required and the necessary appointments were made. All business that came before the Board was handled in the best interest of the Town and its residents.

The composition of the Board remained unchanged in the year 2010. In May, Selectman Ken Sydow ran unopposed for re-election. After the election, the board was reorganized. Mr. Stanton was nominated and voted unanimously to serve as Chair of the Board. Also voted unanimously by the Board was Mr. Sydow to serve as Vice Chairman, and Mr. Deal to serve as Clerk.

Throughout 2010, the Board of Selectmen continued to work towards balancing the needs of residents and services provided with a budget that has been continually challenged with a difficult economy, reduced state revenues and a declining rate of new growth within the Town.

A Route 140 study, made possible with a grant, was completed by a consulting group. The results demonstrated ways for the town to maximize the potential for the commercially-zoned corridor. Among other suggestions, the development and implementation of GIS mapping to show parcels to interested businesses was recommended. Zoning changes were also implemented by the Planning Board and voted at town meeting.

An auction of town-owned land in October yielded \$137,000 in sales for 8 parcels.

The Asian Longhorned Beetle infestation area was expanded into Boylston, while the USDA inspected areas for evidence of infestation. As a result, several host trees were removed at Hillside, with treatment and evaluation ongoing.

Regionalization of services remains a top priority as a vehicle to saving taxpayer's money. Discussions and evaluation of feasibility is ongoing.

The Board of Selectmen meets every other Monday at 6:30 PM, (unless otherwise specified), with the exception of holidays and the posted summer schedule. The Selectmen are here to serve your needs and welcome your attendance and inquiries and meetings.

If you have any concerns or questions, please feel free to contact Lori Esposito, Administrative Assistant in the Selectmen's office at 508-869-2093 or via email at [lesposito@boylston-ma.gov](mailto:lesposito@boylston-ma.gov).

The Board of Selectmen held twenty-seven (27) regular meetings, ten (10) executive sessions and four (4) special/emergency meetings in the year 2009 and their attendance was recorded as follows:

James Stanton    27 of 27 regular meetings  
                          10 of 10 executive sessions  
                          4 of 4 special meetings

Ken Sydow        26 of 27 regular meetings  
                          10 of 10 executive sessions  
                          4 of 4 special meetings

Roger Deal:        26 of 27 regular meetings  
                          9 of 10 executive sessions  
                          4 of 4 special meetings

## TOWN ADMINISTRATOR

I am pleased to report that 2010 was very good year, with the Town making some key decisions that should position it very well for the future. Even amid difficult financial times, the community came together to approve the construction of a new Tahanto High School, which is an exciting step in providing for the educational needs of both Boylston and Berlin. In addition, bolstered by the on-going hard work of the Town's departments and employees, the Town was able to serve the community with a balanced budget while increasing stabilization reserves to a healthy 10% of operating costs.

Following are some highlights of our shared work regarding the Town's administration. Special thanks to the Board of Selectmen, the Finance Committee, Town Counsel Stephen Madaus, Lori Esposito, Rose Bardsley, and Ken Goodwin, who all contribute heavily to this team effort, and who keep Town Hall running smoothly.

- I. **Budget Management & Revenue Generation:** While we continue to operate amid an economic recession that has witnessed sharply reduced revenues, the Town has been diligent in finding ways to "do more with less."
  - a. **Insurance Savings:** We convened the Insurance Advisory Committee to review a new medical plan for retirees. We implemented the change on July 1<sup>st</sup>, which resulted in approximately \$11,000 in savings to the Town, and reduction in the monthly premium for retirees of \$65. In addition, we participated in MIIA's Rewards program for property, casualty, and worker's compensation, which resulted in a savings of \$2,079.
  - b. **Personnel Reductions:** We reduced the Building Inspector from 40 to 22 hours/week in FY11. In salary alone, this represents a reduction of approximately \$25,000.
  - c. **Risk Management/Legal Services:** We have used legal services to reduce risk (contract review, personnel issues) while also trying to reduce costs (legal presence at BOS mtgs. is limited). We received a Loss Control grant from MIIA to perform roof inspections for the Town Hall and Police Station/School Administration buildings and to install freeze alarms in both.
  - d. **School Budgeting:** We worked closely with the School Department to produce a balanced budget for FY2011. We also worked with the School Department to recoup unreimbursed transportation costs from You, Inc.
  - e. **Stabilization Account Increased:** The Town added \$250,000 to its stabilization account, bringing its balance to just over \$1,050,000. When combined with our Capital Fund Account (\$56,000) and our DPW Facility Account (\$137,000), these reserves amount to approximately 10% of our operating budget.
  - f. **GASB 45 Analysis Completed:** We identified our accrued liability for non-pension post-employment benefits in accordance with accounting standards.
  - g. **Elementary School Bond Early Pay Off:** We paid the school bond off 7 years early, resulting in savings of approximately \$350,000 in future interest payments, and returning over \$100,000 to the taxpayer in this fiscal year.
  - h. **Revenue Enhancement:**
    - i. **Grants Received:** Across all departments (excluding schools) the Town was successful in pursuing grant funding for several of its expenses. Overall, this amount totaled close to \$100,000 this year.
    - ii. **Auction of Tax Titles:** We auctioned off 9 tax title properties, for a total of \$137,500 and returning these to the Town's inventory of taxable property.
    - iii. **Flagg House Lease:** We finalized a 3-year lease (\$40,000/yr.) with You Inc.
    - iv. **Cell Tower Ground Leases:** We executed a final lease with Verizon on the Town House site for \$25,000/year with a 3% increase each year for 20 years. Verizon seeks to locate on a different parcel of land near the landfill, so we will request Town Meeting approval for that site in May.
    - v. **Route 140 Zoning Changes:** Town Meeting passed comprehensive zoning changes intended to foster business development along the Route 140 corridor.
    - vi. **Business Marketing Committee:** The Business Marketing Committee produced and widely distributed a brochure promoting the Town as a place to do business. In addition, they co-hosted a successful breakfast meeting with the Wachusett Chamber of Commerce at Cyprian Keys to publicize

the Town's new business-friendly profile and its expedited permitting processes.

II. Service Enhancements: We instituted several operational improvements over the course of the year. These included:

- a. ***Tri-Town Affordable Housing:*** We partnered with West Boylston and Sterling to identify whether we could more effectively address housing needs and issues in our communities through collaboration and sharing resources. We have applied for State grant funding to further define a scope of work that could be fulfilled by a shared consultant, perhaps funded as a pilot project through a regional grant.
- b. ***Regional Recycling Center:*** We continued to work with regional partners to establish and open the regional recycling center. Approximately 20 collections were held in 2010, with over 120 Boylston cars dropping off items.
- c. ***Geographic Information System:*** Town Meeting appropriated \$20,000 to convert our tax maps from hand drawn files to a GIS-based system. We hired Tighe and Bond to complete this work, and are in the final stages of error-checking the maps. In addition, our consultant has been awarded another project through MA GIS, the state entity responsible for electronic mapping, and Boylston will reap the benefit (worth approximately \$6,000) of improving the spatial accuracy of the map conversion to meet stringent MA GIS parcel standards.
- d. ***Parks & Recreation:*** Karen Barber is now working with the West Boylston Parks Commission, and is identifying ways of expanding programs through collaboration. In addition, we met with several of the organizations that work closely with the Commission to learn about their efforts in assisting the Town with maintenance of its facilities.
- e. ***Web Site Improvements/Computer Upgrades:*** For the first time, Boylston met goals for open government set by Common Cause and won an "eGovernment Award with Distinction." We also reviewed the operation of all computers in Town Hall and installed memory upgrades where necessary.

III. Projects: We have managed a variety of projects that have or may result in expense reductions, revenue increases, and/or improved services to the community. These include:

- ***Economic Development Initiatives:*** In addition to the Route 140 zoning changes, we also finalized a Corridor Study and Transportation Plan for Route 140, and have begun working with CMRPC on a corridor access management plan. We are currently working with the owner of the former Mobil station site on its redevelopment.
- ***Sewall Street Water Line Installation and Paving:*** We worked with the developer to ensure the length of Sewall would be paved following installation of the water line required for the Compass Pointe subdivision. We bid out the project and awarded a contract in the amount of \$32,350 to Berlin Stone Company, who completed the work.
- ***Stiles Crossing Completed:*** We worked with the Planning Board and the contractor's bonding company to have the remaining work in this subdivision completed. Once all required documentation has been submitted to and approved by the Planning Board and Town Counsel, the streets in this subdivision should be ready for acceptance.
- ***Town Hall HVAC: Gym, Lobby, Locker Rooms:*** We designed, bid, and constructed this project within available funding. The total project cost was \$156,000.
- ***Town Hall/Police Station/School Administration Improvements:*** We have made incremental changes to improve energy efficiency and the overall work environment in these buildings. These include: new window blinds installed throughout the Police/School building; a new electrical circuit in the Police Station to separate the gym from the remaining offices; with the help of the inmates from the County Jail, we moved the Food Pantry to its new location in the basement; also with inmate help, we have cleaned and prepared the former cafeteria in the basement for painting, and an eventual new use; we are making steady progress towards replacing all florescent tubes and ballasts in Town Hall with new energy-efficient ones; and to improve air quality, we removed all carpeting from the stairway leading to the School Department and finished the area with drywall.
- ***Regional Dispatch:*** We are actively participating in a grant-funded project to evaluate if the Town would

experience service delivery improvements and reduced expenses by joining with Worcester in a regional dispatch center. We have developed a draft budget for this change, and are reviewing a draft inter-municipal agreement.

- ***Asian Long-Horned Beetle at Hillside:*** We have cooperated with the ALB program as a heavy beetle infestation was discovered on the Hillside property. We toured the property and authorized host removal in the area most affected. We coordinated a Town-wide meeting at Tahanto to inform the public of the beetle's presence in Boylston.
- ***Gough House project:*** We have assisted the Hillside Restoration Committee in managing the federal grant intended to make the building habitable. Design is complete, and the project will be out to bid in early spring. We incurred a 5-month delay in the project due to the MA Historical Commission's review period. The project will demolish interior partitions and add structural supports necessary to prepare the rear ell of the building for a large meeting room. The Hillside Restoration Committee's goal is to have the building generate enough revenue to be self-sustaining and of a benefit to the community.
- ***Gough House Landmark Extension:*** We supported the application prepared by Bob Haynes for inclusion of the barn and carriage house in the landmark nomination in order to make grant funds available for those structures.
- ***MS4 Stormwater Permit – New Draft:*** We are working with our consultants from Woodward and Curran as well as DCR to review draft permit requirements and develop a cooperative strategy for future compliance.

#### IV. Human Resources:

- ***Union Contracts Renewed:*** A new three-year contract with the Police Officers Union and a new one-year contract with the Dispatchers Union were negotiated.
- ***Treasurer-Collector:*** We turned over the Treasurer-Collector position twice this year with the departures of Alyce Johns and Paul Nowicki. In an interim capacity we were able to use the services of CMRPC's business manager, Janet Pierce, to help reconcile receipts. Janet worked here part time from January to March. In September we invited Temporary Treasurer-Collector Michael Conrad to step into this role and re-establish the office's controls, procedures, and reconciliation processes. Michael is the former Treasurer from the City of Worcester, and has extensive experience in municipal financial management. Assistant Treasurer-Collector Joe Daigneault and Town Accountant Nancy Nykiel have made extraordinary efforts during these transitions, for which we are grateful.
- ***Building Inspector:*** In light of dramatically reduced revenues, we adjusted the hours of the Building Inspector's position from 40 to 22 hours/week. We hired Glenn Hand to fill this role in a part time capacity. Glenn has a background in project management as an owner's representative, and also serves as Uxbridge's building official.
- ***Building Department Clerical Help:*** With the reduction in the Inspector's hours, we saw a need for an increased presence in the office while the inspector is out in the field. We hired Nina Gardner to fill this role for 8-10 hours/week.
- ***Planning Board Clerical Assistant:*** Melanie Rich replaced Christine Webster as assistant to the Planning Board.
- ***Personnel Subcommittee:*** We met twice with a representative from the Personnel Board, the Board of Selectmen, and Town Counsel to discuss the roles and responsibilities of the Board and potential bylaw changes.

Respectfully submitted,

Nancy Colbert Puff

## ***TOWN COUNSEL***

I am honored to serve the Town of Boylston as Town Counsel and I thank the Board of Selectmen for re-appointing me to this important position.

As Town Counsel I attend the Annual Town Meeting, Special Town Meetings, meetings of the Board of Selectmen and, upon request, meetings of other town boards or committees. This office provides advice and counsel to the Board of Selectmen, the Town Administrator, the Building Inspector, town departments, and board and committee members. I am also available to prepare and review documents and contracts and to review and respond, on behalf of the Town, to all legal matters and claims.

In 2010, this office was involved in the following general matters:

- Prepared and/or reviewed various bid documents and/or contracts or contract amendments for the procurement of various goods and services;
- Reviewed and revised warrant articles for the Annual Town Meeting and for the Special Town Meeting;
- Provided advice and counsel to the Board of Selectmen and the Town Administrator regarding the statutory requirements concerning applications for Class 2 Licenses;
- Participated in the review of title and use issues regarding property acquired by the Town by tax-title foreclosure;
- Advised the Board of Selectmen concerning requirements of the Open Meeting Law;
- Prepared draft amendments to the Town's General By-laws, for review and consideration by Board of Selectmen;
- Provided advice and counsel to the Planning Board and Building Inspector regarding requirements of Massachusetts Subdivision Control Law, including presenting claims on security to ensure the completion of subdivision improvements/work;
- Reviewed and revised a proposed lease of Town-owned property, to be entered with a telecommunications company;
- Provided advice and drafted documents relative to securing the proper completion of work to be performed in accordance with a Road Opening Permit issued by the Board of Selectmen; and
- Reviewed and revised a proposed contract for construction of improvements/renovations at the Town's Public Library.

I understand that Fiscal Year 2012 will present another challenging year in terms of limited resources available for the Town. I look forward to working with all town departments, boards, commissions and employees in meeting these challenges by continuing to provide the Town with effective and efficient legal services.

Respectfully submitted,

Stephen F. Madaus  
Town Counsel

## **TOWN CLERK**

Intentions of Marriage Filed	16	Marriages Recorded	15
Births Recorded	27	Deaths Recorded	22
Certificates Recorded/Renewed	12	Dog Licenses Issued	575
Raffle permits	02		

### **Number of Registered Voters**

Democratic	0620	Libertarian	0012
Republican	0438	Inter. 3 <sup>rd</sup> Party	0001
Unenrolled	2046	Green Party, Rainbow	0001
		American Independent	0002
		Green Party U.S.A.	0001

Total Registered Voters as of December 31, 2010.....3,121

Please note that the Town Clerk's Office will be selling Fishing/Hunting Licenses for the Year 2011. They may be purchased during regular Town Office hours.

### **OFFICE HOURS**

Monday	8 a.m. – 2 p.m. and 6 p.m. – 8 p.m.
Tuesday	8 a.m. – 2 p.m.
Wednesday	8 a.m. – 2 p.m.
Thursday	8 a.m. – 2 p.m.

Sandra L. Bourassa  
Town Clerk

Mary Jasper  
Assistant Town Clerk



## WARRANT FOR A SPECIAL TOWN MEETING

Monday, May 3, 2010,

The first Monday of May, at seven o'clock (7:00) P.M. at the

Tahanto Regional High School Auditorium.

**Immediately preceding the Annual Town Meeting to transact fiscal year end 2010 town business.**

**MAY 3, 2010**

THE COMMONWEALTH OF MASSACHUSETTS

**WORCESTER: SS**

**BOYLSTON**

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

### **GREETING:**

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

**SPECIAL TOWN MEETING** In accordance with the above notice and Article III, Section 1 of the Town of Boylston By-Laws, the following articles will be considered on **Monday, May 3<sup>rd</sup>, 2010, the first Monday of May, at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA.**

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on May 3, 2010. With 267 registered voters. Selectmen, Roger Deal, James Stanton were present. Also, present were Town Administrator, Nancy Colbert Puff, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:17 P.M. Mr. Pojani stated we had the required quorum present, Calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall and introduced the Town officials. The Pledge of Allegiance was said. A MOTION by Mr. Stanton was made to waive the reading of the warrant. Seconded by Mr. Brose. Vote on the MOTION passed.

**ARTICLE 1.** To see if the Town will vote to transfer any unexpended balances of Fiscal Year 2010 appropriations, hitherto made to other accounts; MOTION made by Mr. Stanton to accept these transfers to be read by the Town Accountant. Transfers were To: 0001.151.5780.000 Town Counsel Exp.- \$9,000.00, 001.197.5780.000 Town Garage Exp.- \$7,000.00, 001.423.5780.000 Snow & ice \$1,500.00- total \$17,500.00 From 001.241.511.00 Bld. Insp. Clerical \$2,00.00, 001.420.5780.000 Hwy Expenses \$10,000.00, 001.911.5171.00 County Retirement \$5,500.00- total \$17,500.00. Seconded by Mr. Sydow. Finance committee recommend approval. Vote on MOTION taken MOTION passed.

**ARTICLE 2.** To see if the Town will vote to transfer the sum of \$10,000 from current dispatch salaries to current police salaries to fund outstanding FY2008 and FY2009 payroll commitments .MOTION made by Mr. Stanton to accept this article as read .Seconded by Mr. Brose .Finance Committee recommends approval.

Mr. Stanton explained the article. Vote taken on the article , MOTION passed

Motion made by Mr. Stanton to adjourn this meeting, Seconded MOTION passed

Meeting Adjourned at 7:17 P. M.

Respectfully Submitted,

Sandra L. Bourassa, Town Clerk

**WARRANT FOR THE ANNUAL TOWN MEETING  
MAY 3, 2010**

THE COMMONWEALTH OF MASSACHUSETTS

**WORCESTER: SS**

**BOYLSTON**

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

**GREETING:**

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

**1. ANNUAL TOWN MEETING – MAY 3, 2010**

on **Monday, the third (3<sup>rd</sup>) of May AD, 2010 at seven-fifteen (7:15) P.M., at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA**, to take any action relative to the business of the Town as set forth in Articles one (1) through thirty-four (34) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

**2. ELECTION AND BALLOT – MAY 10, 2010**

on **Monday, the tenth (10<sup>th</sup>) of May AD, 2010**, to vote by ballot at the Town's annual election, at the Boylston Town Hall, at the Hillside Municipal Complex located at 221 Main Street within the Town of Boylston, **with polls opening at twelve o'clock (12:00) noon and closing at eight o'clock (8:00) P.M.** on the following:

**ARTICLE 35.** To vote by official ballot for the necessary Town Officers, namely:

One Selectmen for three (3) years; One Assessor for three (3) years; One Board of Health member for three (3) years; One Planning Board member for five (5) years; One Planning Board member for two (2) years; one Municipal Light Board member for three (3) years; Two Library Trustees for three (3) years each; One Cemetery Commissioner for three (3) years; One Parks & Recreation member for five (5) years; One Parks & Recreation member for three (3) years; One School committee member for three (3) years. One Moderator for three (3) years; and to vote the following ballot question:

1. Shall the Town of Boylston be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town's allocable share of the bond issued by the Berlin-Boylston Regional School District for the purpose of paying costs of designing, constructing, originally equipping and furnishing a new Tahanto Middle/High School, to be located at 1001 Main Street, Boylston, Massachusetts, including the payment of all other costs incidental and related thereto?

Yes\_\_\_\_\_

No\_\_\_\_\_

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on May 3, 2010. With 267 registered voters. Selectmen, Roger Deal, Ken Sydow, James Stanton were present. Also, present were Town Administrator, Nancy Colbert Puff, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:25 P.M.. Mr. Pojani stated we had the required quorum present, Calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall. A MOTION by Mr. Stanton was made to waive the reading of the warrant. Seconded by Mr. Brose. Vote on the MOTION passed.

**ARTICLE 1.** To see if the town will vote to make the following changes to the Town of Boylston's "Official Zoning Map", dated May 2007.

**Item 1.** Create a new "Mixed Use Industrial District" (MUI) and designate the land described in Appendix A as part of said MUI District.

**Item 2.** Create a new "Neighborhood Business District" (NB) and designate the land described in Appendix B as part of said NB District.

**Item 3.** Create a new "Route 140 Business District" (RB) and designate the land described in Appendix C as part of said RB District.

**Item 4.** Create a new "Flexible Business Development District" (FBD) and designate the land described in Appendix D as part of said FBD District.

**Item 5.** Delete all references to the "Limited Industrial District."

**Item 6.** Delete all references to the "Industrial District."

Or act in any other way thereon.

**Sponsor:** Board of Selectmen

**Planning Board recommendation:** will be made at the Town Meeting.

#### Appendix A

The Mixed Use Industrial District shall be comprised of the seven (7) parcels of land or portion(s) thereof, where noted below, identified in the Assessor's records as:

- A portion of Map 17, Lot 39, bounded and described as following: beginning at a point on the northwest corner of said Lot, at its intersection with Shrewsbury Street; thence running North 12°30'40" East a distance of 375.07 feet to a point; thence turning and running South 56°47'18" East a distance of 8.00 feet to a point; thence turning and running North 38°58'46" East a distance of 356.44 feet to a point; thence turning and running North 49°17'37" West a distance of 200.00 feet to a point; thence turning and running North 31°07'00" East a distance of 57.67 feet to a point; thence turning and running South 47°17'37" East a distance of 182.85 feet to a point; thence turning and running North 31°20'21" East a distance of 154.50 feet to a point; thence turning and running South 67°50'39" East a distance of 516.24 feet to a point; thence turning and running South 17°28'43" West a distance of 108.21 feet to a point; thence running South 17°00'49" West a distance of 242.45 feet to a point; thence running South 23°12'39" West a distance of 47.02 feet to a point; thence running South 20°10'54" West a distance of 83.94 feet to a point; thence turning and running North 86°15'14" West a distance of 129.30 feet to a point; thence running North 61°26'37" West a distance of 300.03 feet; thence turning and running South 23°23'22" West a distance of 367.48 feet to a point; thence turning and running along Shrewsbury Street a distance of 177.18 feet to the point of beginning.
- Map 17, Lot 39.1

- Map 17, Lot 40
- Map 17, Lot 41
- Map 17, Lot 42
- Map 17, Lot 43
- Map 17, Lot 44

#### **Appendix B**

The Neighborhood Business District shall be comprised of the five (5) parcels of land, identified in the Assessor's records as:

- Map 11, Lot 4
- Map 12, Lot 5
- Map 16, Lot 16
- Map 16, Lot 47
- Map 16, Lot 51

#### **Appendix C**

The Route 140 Business District shall be comprised of the fourteen (14) parcels of land or portion(s) thereof, where noted below, identified in the Assessor's records as:

- Map 12, Lot 12
- Map 12, Lot 14
- Map 12, Lot 15
- Map 12, Lot 16
- Map 12, Lot 17A
- Map 12, Lot 17B, but only to a distance of 300 feet from the edge of the Shrewsbury Street right-of way
- Map 12, Lot 20
- Map 12, Lot 21
- Map 12, Lot 22
- Map 12, Lot 23
- Map 12, Lot 24
- Map 12, Lot 25-2, but only to a distance of 300 feet from the edge of the Shrewsbury Street right-of way
- Map 13, Lot 2
- Map 13, Lot 3

#### **Appendix D**

The Flexible Business Development District shall substituted for and established in the same location as (i) the Limited Industrial District (LI), except the portion thereof zoned MUI, and (ii) the Industrial District (I), except the portion thereof zoned RB, and shall include one (1) additional parcel of land identified in the Assessor's records as Map 12, Lot 19.

MOTION made by Mr. Stanton to accept this as printed in the warrant with the amendment of in Appendix A – Map 17, Lot 41, Map 17, Lot 42, Map 17, Lot 43, Map 17, Lot 44. being delete from the change to mixed Use Industrial District .Seconded by Mr. Sydow. Mr Stanton explained why those lots were being deleted . Mr. Baker, Planning Board chairman, explain the article and Planning Board recommends approval. A MOTION was made by Mrs. Buxton, Mill Rd. to also delete the first lot , Map 17, Lot 39 . Mr. Lane owner of the property spoke on why he wanted that lot not included in the changes. Planning Board could not make a recommendation on that lot because it was brought up at the public hearing on the original article., but the planning Board had voted and agreed with the change. After a few questions a MOTION was made to move the question, seconded, passed. Vote was taken on the amendment , MOTION passed unanimously. Vote was take on Mr. Stanton amendment, MOTION passed

Mr. Baker explained the article 1-7 as a whole 140 Business zoning. The articles need to be voted on individual to be approved .by the A. G. Office. Vote was taken on Article#1 as amended, passed unanimously

**ARTICLE 2.** To see if the Town will vote to make the following changes to the Zoning By-Laws of the Town of Boylston:

**Item 1.** Add the following new definitions to Section 1.04:

AGRICULTURE, HORTICULTURE, OR FLORICULTURE UNDER 5 ACRES: The raising of crops or animals, floriculture and horticulture, but excluding fur farms and piggeries.

APARTMENT HOTEL: A building with eleven (11) or more rental rooms or suites intended and designed for extended occupancy, which rooms or suites often include independent cooking facilities, sitting room(s) and/or living area(s) in addition to the bedroom(s). An apartment hotel differs from a hotel in that transients are likely to rent rooms or suites for longer periods.

HOTEL: A building with rental rooms accessed via an interior common corridor where lodging is provided for paying guests, with or without public dining facilities, and having eleven (11) or more rental rooms.

MOTEL: A building or buildings intended and designed for transient, overnight or extended occupancy, divided into separate units within the same building, with rental rooms accessed by their own exterior doors, with or without a public dining facility. If such motel has independent cooking facilities, such unit shall not be occupied by any guest for more than four (4) continuous months, nor may the guest reoccupy any unit within thirty (30) days of a continuous four-month stay, nor may the guest stay more than six (6) months in any calendar year. No occupant of such motel may claim residency at such location.

PERSONAL SERVICE ESTABLISHMENT: Place of business of a barber, body art establishment, caterer, clothes cleaner and presser, confectioner, decorator, dressmaker, florist, furrier, hair dresser, hand launderer, manicurist, massage therapist, milliner, optician, pastrycook, photographer, printer, publisher, shoe repairer, shoe shiner, tailor or similar compatible uses.

SHOPPING CENTER: A development with more than three (3) retail and/or personal service establishments containing a combined total of at least 25,000 square feet of gross floor area in one (1) or more building(s), designed, constructed or managed as a single entity.

**Item 2.** In Section 1.04, delete the definition of “Building Height” and substitute the following therefore:

8. BUILDING HEIGHT: As set forth in the State Building Code.

**Item 3.** In Section 1.04, delete the definition of “Flexible Business Development” (FBD).

**Item 4.** Add the following new Section 2.06:

#### 2.06 SPLIT LOTS

Where a zoning district boundary line divides any lot existing at the time said boundary line is adopted, the regulations for the less restricted portion of such lot shall extend no more than fifty (50) feet into the more restricted portion, unless further extended pursuant to a special permit issued by the Planning Board.

**Item 5.** Add the following to the chart in Section 3.01:

Flexible Business Development District

FBD

Mixed Use Industrial District	MUI
Neighborhood Business District	NB
Route 140 Business District	RB

**Item 6.** Delete “Industrial I” and “Limited Industrial LI” from the chart in Section 3.01.

**Item 7.** Add the following new Subsections to Section 3.01, renumbering Subsection 14 accordingly:

15. FLEXIBLE BUSINESS DEVELOPMENT DISTRICT

The purpose of the Flexible Business Development District is to accommodate a mix of commercial and light industrial uses, in some cases by special permit.

16. MIXED USE INDUSTRIAL DISTRICT

The purpose of the Mixed Use Industrial District is to accommodate a limited mix of industrial uses and office uses.

17. NEIGHBORHOOD BUSINESS DISTRICT

The purpose of the Neighborhood Business District is to accommodate smaller-scale businesses and residential premises in mixed-use buildings.

18. ROUTE 140 BUSINESS DISTRICT

The purpose of the Route 140 Business District is to permit commercial uses at a somewhat larger scale than neighborhood-oriented businesses as well as light industrial uses, in some cases by special permit.

**Item 8.** Delete in their entirety Subsections “9. Industrial District” and “10. Limited Industrial District” from Section 3.01, replacing same with “[Reserved].”

**Item 9.** In Section 4.03.02, delete all references to the “Industrial District” and substitute therefore the “Flexible Business Development District.”

**Item 10.** Amend Section 4.03.03 by adding the phrase “Except as otherwise set forth in the Use Table” to the start of the sentence.

**Item 11.** Delete “Section 5. Limited Industrial District” in its entirety and substitute “Section 5. [Reserved]” therefore.

**Item 12.** In Section 8.01.A, delete the reference to the “Industrial District” and substitute therefore the “Flexible Business Development District.”

**Item 13.** In Section 10, add the terms “and Neighborhood Business District” wherever the term “Commercial District” occurs and substitute the term “Flexible Business Development District” wherever the term “Industrial District” occurs.

**Item 14.** Delete “Section 15. Flexible Business Development” in its entirety and substitute “Section 15. [Reserved]” therefore.

MOTION made by Mr. Stanton to accept Article #2 as written in the warrant, Seconded by Mr. Sydow Vote on the MOTION was taken and MOTION passed unanimously.

**ARTICLE 3.** To see if the Town will vote to delete the use table set forth in section 4.02 of the Zoning By-Laws of the Town of Boylston in its entirety and substitute the following new use table therefore.

	RR	R	GR	VB	HB	NB	RB	C	H	IP	FBD	MUI	Notes
<b>1 AGRICULTURE</b>													
Culture, horticulture, or culture under 5 acres	Y	Y	Y						Y				
Culture, horticulture or floriculture under 5 acres	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Commercial greenhouse, nursery	Y	Y	Y	Y	Y		Y	Y	Y			SP#	
Stand for the sale of agricultural products, the majority of which is raised on-site	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	For agriculture on 5+ acres; otherwise SP*.
Other agricultural uses such as machinery sheds, greenhouses, animal shelters	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	For agriculture on 5+ acres; otherwise SP*.
<b>2 RESIDENTIAL</b>													
Single-family detached dwelling	Y	Y	Y	Y				Y	Y				
Single-family dwelling	Y	Y	Y	Y				Y	Y				
Any unit(s) above the ground floor of a building occupied primarily for commercial uses						SP#	SP#						(1) Ground floor shall be limited to retail, restaurant and/or office uses.
Any residential use which is primarily incidental to such use	Y	Y	Y	Y		Y		Y	Y			Y	
Any portion of a single-family residential building for a home occupation, as defined in Section 2)	Y	Y	SP*										(1) There is no open display of materials visible from the street, (2) there is adequate off-street parking and (3) the use is not detrimental by way of noise or other nuisance to the neighborhood.
<b>3 COMMERCIAL</b>													
Any establishment located on a lot and used for the sale of merchandise to the general public				Y	Y	Y	Y	Y	SP*			SP#	In the NB District, a retail use with less than 15,000 gross square feet of floor area shall be allowed as of right. A retail use with more than 15,000 gross square feet of floor area but less than 75,000 gross square feet of floor area may be allowed by special permit from the Planning Board.
Any service establishment				Y	Y	Y	Y	Y	SP*				
Any service, such as a photocopy						Y	Y	Y			SP#	Y	

[illegible]



	RR	R	GR	VB	HB	NB	RB	C	H	IP	FBD	MUI	Notes
law provision.													
mobile dealership for the sale, and servicing of new and used vehicles					SP#		SP#						

#### 4 INDUSTRIAL

Design and development, including renewable or alternative energy Design and development							Y			Y	Y	Y	Design, development and testing of electrical, magnetic, mechanical or optical components in advance of manufacturing renewable or alternative energy products.
Corporate headquarters or similar commercial-office use										Y	Y		
Manufacturing, or light assembly renewable or alternative energy Manufacturing facility for processing, distribution, assembly, and packaging							SP#			Y	Y	Y	
Manufacturing facility for processing, distribution, assembly, and packaging							SP#			Y	Y	Y	
Corporate conference center, which include short-term eating and lodging accommodations										SP#	SP#		
Apartment or motel										SP#	SP#		Except that an apartment hotel is prohibited.
Storage and building of a contractor or other tradesman					SP*			SP*			Y		All open storage of materials and vehicles shall be screened from public view and aesthetically pleasing as it relates to surrounding architecture.
Lease and rental of recreational vehicles limited to motor homes, campers, camping trailers, and related vehicles							SP#				Y		

#### 5 TRANSPORTATION, COMMUNICATION, UTILITY

Utility building or structure	SP*	SP*	SP*	SP*	Y	SP*	SP*	SP#	SP*	SP*	SP*		
Building or structure of a private company	SP*	SP*	SP*	SP*	Y	SP*	SP*	SP#	SP*	SP*	SP*		
Mass Communication Facility	SP#								SP#	SP#	SP#		

#### 6 PUBLIC, SEMI-PUBLIC, INSTITUTIONAL

Religious or public educational	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
Library, non-profit educational use	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y	
Nursing Care Center	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	

	RR	R	GR	VB	HB	NB	RB	C	H	IP	FBD	MUI	Notes
al or sanitarium	SP*	SP*	SP*								SP*		
municipal use	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
municipal recreation use	Y	Y	Y										
ence or clubhouse or country building	SP*									Y	Y		
course, public or private tennis or other public or private recreation activity	SP*	SP*	SP*							Y			
<b>7 OTHER (UNCLASSIFIED)</b>													
ge for not more than four (4) mobiles as an accessory use	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
ouse as accessory to an ial use					Y		Y	Y		Y	Y	Y	

MOTION was made by Mr. Stanton to accept this article as written in the warrant, seconded by Mr. Sydow, Vote was taken on the MOTION and MOTION passed unanimously.

**ARTICLE 4.** To see if the Town will vote to amend the Zoning By-Laws of the Town of Boylston by deleting sections 10.03 and 11.04.06 in their entireties and substituting, respectively, the following sections therefore:

#### 10.03 SITE PLAN APPROVAL

##### 10.03.01 Applicability

All commercial uses (Section 4.02.03), all industrial uses (Section 4.02.04) and all transportation communication and utility uses (Section 4.02.05) allowed in any district by right or by special permit shall require site plan approval by the Planning Board as set forth herein.

##### 10.03.02 Procedures

Site plan approval shall not require a public hearing; provided, however, that the Board may, at its discretion, require notice to parties in appropriate cases. The Applicant shall submit an application on the form provided by the Board and all of the information set forth in the Rules and Regulations of the Board Governing Site Plan Review.

1. The Board shall review and act upon the site plan, with such conditions as may be deemed appropriate, within sixty (60) days of its receipt, and shall file such decision in the office of the Town Clerk.
2. The decision of the Board shall be upon a majority of the Board as constituted and shall be in writing.
3. The time to file the decision of the Board with the Town Clerk may be extended upon the written request of the applicant. Such extension, if granted, shall be filed with the Town Clerk.
4. No deviation from an approved site plan shall be permitted without modification thereof by the Board.

##### 10.03.03 Referral to Other Officials and Agencies

The Planning Board shall refer notice of all applications immediately upon receipt to the Town Administrator, Building Inspector, DPW, Board of Health, Conservation Commission, Police Department, Fire Department,

Municipal Light Department and to any other involved Town official or agency.

#### 10.03.04 Preparation

Site plans shall be submitted on 24-inch by 36-inch sheets. Plans shall be prepared by a Registered Professional Engineer, Registered Land Surveyor, Architect or Landscape Architect, as may be appropriate. Dimensions and scales shall be adequate to determine that all requirements are met and to make a complete analysis and evaluation of the proposal.

#### 10.03.05 Contents of Plan

The contents of the site plan shall consist of six (6) separate sheets prepared at a scale of one (1) inch equals twenty (20) feet or such other scale as may be approved by the Board. The sheets are as follows:

1. Locus plan, at a scale of one (1) inch equals one hundred (100) feet, showing the entire project and its relation to existing areas, buildings and roads for a distance of one thousand (1,000) feet from the project boundaries or such other distance as may be approved or required by the Planning Board.
2. Site layout, which shall contain the boundaries of the lot(s) in the proposed development, proposed structures, drives, parking, fences, walls, walks, outdoor lighting, loading facilities, areas for snow storage after plowing and all proposed recreational facilities and open space areas.
3. Topography and drainage plan, which shall contain the existing and proposed final topography at two-foot intervals and plans for handling stormwater drainage, and all wetlands including floodplain areas.
4. Utility plan, which shall include all facilities for refuse and sewage disposal or storage of all wastes, the location of all hydrants, fire alarm and firefighting facilities on and adjacent to the site.
5. Architectural plan, which shall include the ground floor plan and architectural elevations of all proposed buildings and a color rendering.
6. Landscaping plan, showing the limits of work, existing tree lines and all proposed landscape features and improvements including screening, planting areas with size and type of stock for each shrub or tree, and including proposed erosion control measures.

#### 10.03.06 Other Required Information

The application shall include the following reports and documents:

1. A written statement indicating the estimated time required to complete the proposed project and any and all phases thereof.
2. A written summary of the contemplated projects shall be submitted with the site plan indicating, where appropriate, the number of dwelling units to be built and the acreage in residential use, the evidence of compliance with parking and off-street loading requirements, the forms of ownership contemplated for the property and a summary of the provisions of any ownership or maintenance thereof, identification of all land that will become common or public land and any other evidence necessary to indicate compliance with these By-Laws.
3. Drainage calculations by a registered professional engineer. Stormwater management design must conform to the DEP's Stormwater Management Regulations.

4. Certification that the proposal is in compliance with the provisions, if applicable, of the Americans with Disabilities Act and the Massachusetts Architectural Access Board.

#### 10.03.07 Effect on Other Permits

Where a proposed use, structure or other alteration requires site plan approval, the following procedures shall apply:

1. *As of Right Uses.* No building permit or certificate of occupancy shall be issued by the Inspector of Buildings unless the application includes the decision of the Board approving the required site plan, or unless sixty (60) days lapse from the date of the submittal of the site plan without action by the Board.
2. *Use Requiring Special Permit or Variance.* In the event that the use, structure or other alteration requires a special permit or variance, any grant thereof shall include the following condition:

The proposed use or development authorized herein requires the approval of a site plan by the Board pursuant to Section 10.03 of the Zoning By-Laws.

3. *Consolidation.* Where the Planning Board also serves as the Special Permit Granting Authority for the proposed use or development, the Board shall consolidate its site plan review and special permit procedures.

#### 10.03.08 Waiver

The Board may, upon written request of the applicant, waive any of the technical requirements where the project involves relatively simple development plans.

#### 10.03.09 Approval

Site plan approval shall be granted upon determination by the Board that the plan meets the following objectives. The Board may impose reasonable conditions at the expense of the applicant, including performance guarantees for infrastructure only, to promote these objectives. New building construction or other site alteration shall be designed, after considering the qualities of the specific location, the proposed land use, the design of building form, grading, egress points and other aspects of the development, to:

1. Minimize the volume of cut and fill, the number of removed trees 6" caliper or larger, the length of removed stone walls, the area of wetland vegetation displaced, the extent of stormwater flow increase from the site, soil erosion and threat of air and water pollution;
2. Maximize pedestrian and vehicular safety, both on the site and accessing and exiting the site, maximize shared parking and shared access ways in the design of commercial development and minimize the number of curb cuts;
3. Provide adequate access to each structure for fire and service equipment and adequate provision for utilities and stormwater drainage consistent with the functional requirements of the Planning Board's Subdivision Rules and Regulations;
4. Minimize obstruction of scenic views from publicly-accessible locations;
5. Minimize visual intrusion by controlling the visibility of parking, storage or other outdoor service areas viewed from public ways or premises residentially used or zoned;
6. Minimize glare from headlights, minimize light glare into the night sky and minimize overspill into

adjacent properties, and the installation of lighting to minimize glare into the night sky and spill into adjacent properties;

7. Provide for safe and adequate means of water, sewer, electricity and other utilities, with proper disposal of garbage and rubbish;

8. Minimize unreasonable departure from the character, materials and scale of buildings in the vicinity, as viewed from public ways and places;

9. Minimize contamination of groundwater from on-site wastewater disposal systems or operations on the premises involving the use, storage, handling or containment of hazardous substances; and

10. Ensure compliance with the provisions of these Zoning By-Laws, including parking, loading, signage and landscaping.

#### 10.03.10 Lapse

Site plan approval shall lapse after one (1) year from the grant thereof if a substantial use thereof has not sooner commenced except for good cause. Such approval may, for good cause, be extended in writing by the Board upon the written request of the applicant.

#### 10.03.11 Regulations

The Board may adopt reasonable regulations for the administration of site plan review.

#### 10.03.12 Fee

The Board may adopt reasonable administrative fees and technical review fees for site plan review.

#### 10.03.13 Appeal

Any decision of the Board pursuant to this Section shall be appealed in accordance with G.L. c. 40A, § 17 to a court of competent jurisdiction.

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#### 11.06.04 Special Permits

*A. Special Permit Granting Authority.* The Planning Board or the Zoning Board of Appeals shall serve as the Special Permit Granting Authority as designated in these By-Laws.

*B. Criteria.* Special permits shall be granted by the Special Permit Granting Authority, unless otherwise specified herein, only upon its written determination that the adverse effects of the proposed use will not outweigh its beneficial impacts to the Town or the neighborhood, in view of the particular characteristics of the site and of the proposal in relation to that site. In addition to any specific factors that may be set forth in these By-Laws, the determination shall include consideration of each of the following:

1. Social, economic, or community needs which are served by the proposal;
2. Traffic flow and safety, including parking and loading;
3. Adequacy of utilities and other public services;

4. Neighborhood character and social structures;
5. Impacts on the natural environment; and
6. Potential fiscal impact, including impact on Town services, tax base and employment.

*C. Procedures.* An application for a special permit shall be filed in accordance with the rules and regulations of the Special Permit Granting Authority (SPGA). A written application for a special permit shall be submitted to the Town Clerk and the SPGA indicating the specific sections of these By-Laws under which the special permit is sought and stating the grounds on which it is requested.

*D. Report of Other Boards.* The SPGA shall within seven (7) days of receiving the application and the plan, submit notice to the Conservation Commission, Board of Health or any other Town agency that may want to review the proposal for comments. Any such board or agency may make recommendations as it deems appropriate and shall send copies thereof to the SPGA and to the applicant; provided however, that failure of any such board or agency to make recommendations within thirty-five (35) days of receipt by such board or agency shall be deemed lack of opposition thereto.

*E. Conditions.* Special permits may be granted with such reasonable conditions, safeguards or limitations on time or use, including performance guarantees, as the SPGA may deem necessary to serve the purposes of these By-Laws.

*F. Plans.* Unless otherwise provided the rule or regulation of the SPGA, an applicant for a special permit shall submit a plan in substantial conformance with the requirements of Section 10.03, herein.

*G. Regulations.* The SPGA may adopt rules and regulations for the administration of this Section.

*H. Fees.* The Special Permit Granting Authority may adopt reasonable administrative fees and technical review fees for applications for special permits.

*I. Lapse.* Special permits shall lapse if a substantial use thereof or construction thereunder has not begun, except for good cause, within 24 months following the filing of the special permit approval (plus such time required to pursue or await the determination of an appeal referred to in G.L. c. 40A, § 17 from the grant thereof) with the Town Clerk.

MOTION was made by Mr. Stanton to accept this article as written in the warrant, Seconded by Mr. Sydow. Vote taken on the MOTION and MOTION passed unanimously.

**ARTICLE 5.** To see if the Town will vote to amend the Zoning By-Laws of the Town of Boylston by making the following changes to Section 9, entitled “Dimensional Requirements”:

**Item 1.** In Section 9.02, delete the Subsections for the Industrial and Limited Industrial Districts in their entirety and substitute the following therefore:

**FBD District**

Standard	Requirement	Notes
Minimum lot area	40,000 sq. ft.	All uses
Minimum lot frontage	150 feet	May be reduced by SP from the Planning Board for shared/lateral access to abutting business lots

Minimum front setback	40 feet	
Minimum side setback	40 feet	
Minimum rear setback	50 feet	
Minimum lot width	150 feet	Measured at the building line; may be reduced by SP for reduced-frontage lots per above
Minimum lot depth	200 feet	
Maximum lot coverage	40 percent	
Minimum open space	20 percent	
Maximum building height	3 stories and 45 feet 4 stories and 56 feet by SP	See Section 9.03.05

## NB District

Standard	Requirement	Notes
Minimum lot area	30,000 sq. ft.	All except as listed below
	60,000 sq. ft.	Shopping center
Minimum lot frontage	125 feet	May be reduced by SP from the Planning Board for shared/lateral access to abutting business lots
Minimum front setback	25 feet	
Minimum side setback	20 feet	
Minimum rear setback	20 feet	Except 50 feet abutting a residential lot or district boundary
Minimum lot width	125 feet	Measured at the building line; may be reduced by SP for reduced-frontage lots per above
Minimum lot depth	150 feet	
Maximum lot coverage	30 percent	
Minimum open space	25 percent	
Maximum building height	3 stories and 40 feet	See Section 9.03.05

**RB**

Standard	Requirement	Notes
Minimum lot area	40,000 sq. ft.	All except as listed below
	80,000 sq. ft.	Shopping center
Minimum lot frontage	125 feet	May be reduced by SP from the Planning Board for shared/lateral access to abutting business lots
Minimum front setback	25 feet	
Minimum side setback	25 feet	
Minimum rear setback	25 feet	Except 50 feet abutting a residential lot
Minimum lot width	125 feet	Measured at the building line; may be reduced by SP for reduced-frontage lots per above
Minimum lot depth	150 feet	
Maximum lot coverage	40 percent	
Minimum open space	25 percent	
Maximum building height	3 stories and 45 feet 4 stories and 56 feet by SP	See Section 9.03.05

**District****MUI District**

Standard	Requirement	Notes
Minimum lot area	40,000 sq. ft.	All except as listed below
Minimum lot frontage	150 feet	
Minimum front setback	50 feet	
Minimum side setback	50 feet	
Minimum rear setback	50 feet	
Minimum lot width	150 feet	Measured at the building line
Minimum lot depth	200 feet	
Maximum lot coverage	40 percent	
Minimum open space	25 percent	
Maximum building height	3 stories and 45 feet	See Section 9.03.05

**Item 2.** Delete Section 9.03.02 in its entirety, and add a new Section 9.03.02 as follows:

9.03.02 Multiple Principal Buildings on the Same Lot

In the MUI, NB, RB and FBD Districts, the Planning Board may allow multiple principal buildings on the same lot by the issuance of a special permit.

**Item 3.** Delete Section 9.03.03 in its entirety and substitute the following therefore:

In any District not otherwise regulated by Section 9.02, no building shall cover more than thirty (30) percent of the total area of each lot. Not less than twenty-five (25) percent of the total area of each lot shall be left as open space in its natural state, or landscaped with trees, shrubs, grass or other ground cover material. In the NB, FBD and



MUI Districts, at least one half (½) of the required open space shall be located in front of the principal building(s) or in a side yard visible from the public way.

MOTION was made by Mr. Stanton to accept this article as written in the warrant. Seconded by Mr. Sydow. Vote was on MOTION and MOTION passed unanimously

**ARTICLE 6.** To see if the Town will vote to make the following changes to section 10.02 of the Zoning By-Laws of the Town of Boylston:

**Item 1.** In Section 10.02.01.1.a, delete Items 1, 4 and 5 and substitute the following therefore, renumbering item 6 accordingly:

1. PROFESSIONAL OR BUSINESS OFFICE: Minimum of one (1) space per 300 square feet of gross floor area, reduced to one (1) space per 400 square feet for offices above the ground floor.

4. RETAIL ESTABLISHMENT: Minimum of one (1) space per 300 gross square feet of floor area and a maximum of one (1) space per 250 gross square feet of floor area.

5. WAREHOUSE OR DISTRIBUTION FACILITY: Minimum of one (1) space per 1,000 square feet of gross floor area and a maximum of one (1) space per 500 square feet.

6. GENERAL INDUSTRIAL USE: Minimum of two (2) spaces and a maximum of three (3) spaces per 1,000 square feet of gross floor area (for associated office space, the parking should be calculated as for professional or business office).

7. MEDICAL OFFICE: Minimum of one (1) space per 250 square feet of gross floor area in a medical office building with one (1) tenant; minimum of one (1) space per 200 square feet of gross floor area in a medical office building with two (2) or more tenants.

8. RESEARCH AND DEVELOPMENT: Minimum of three (3) parking spaces and a maximum of four (4) parking spaces per 1,000 square feet of gross floor area.

9. CHILD CARE CENTER: One (1) space per six (6) children of design capacity.

10. UPPER-STORY DWELLING IN A COMMERCIAL BUILDING: One (1) space per one-bedroom unit and two (2) spaces per unit for units with two (2) or more bedrooms.

**Item 2.** In Section 10.02.01.1.b, delete the reference to the “Industrial District” and substitute “Flexible Business Development District” therefor. Thereafter, add the following sentence to the end of the Subsection: “All required parking spaces shall be 9’ x 18.5’.”

**Item 3.** Add the following new Section 10.02.3:

### 3. SPECIAL PERMIT

The Planning Board may, by special permit, provide for a reduction of these parking and loading requirements or for shared parking or loading, upon a finding that such reduction or shared facilities promote public safety and welfare.

MOTION made by Mr. Stanton to accept this article as written in the warrant. Seconded by Mr. Sydow. Vote taken on MOTION and MOTION passed unanimously.

**ARTICLE 7.** To see if the Town will vote to amend the Zoning By-Laws of the Town of Boylston by adding the following new section 10.4 regarding “Route 140 Development Guidelines”:

#### 10.04 ROUTE 140 DEVELOPMENT GUIDELINES

##### 10.04.01 Purposes

The purposes of this section are to:

- A. Encourage commercial, industrial, and mixed-use developments on Route 140 that provide local employment and enhance the tax base;
- B. Enhance the appearance, function, and safety of Route 140;
- C. Create successful, attractive business areas that serve as gathering places for Boylston residents and meet local needs for goods and services; and
- D. Facilitate a compatible mix of commercial and industrial uses while also protecting surrounding neighborhoods from land use conflicts.

##### 10.04.02 Applicability

This section shall apply to all commercial, industrial, and mixed-use development in the Flexible Business Development District, the Route 140 Business District, the Mixed-Use Industrial District, and the Neighborhood Business District.

##### 10.04.03 Landscaping

*A. Location of open space.* At least fifty percent (50%) of the minimum required open space in Section 9.02 shall be located within the front yard or side yards, or a combination thereof, provided that open space in the side yard shall be located forward of the rear building line of the principal building on the lot. All such open space shall consist of land in a natural state or landscaped areas in accordance with this section. Up to twenty-five percent (25%) of the minimum required open space may include man-made features such as stormwater management facilities, non-commercial recreational structures and uses, septic systems, and similar features.

*B. Front yard treatment.* The front yard facing Route 140 shall provide a continuous landscaped edge to the property in question, except for points of entry and exit. Minimum front yard landscaping shall include not less than one (1) canopy tree per twenty-five (25) linear feet of frontage, located not more than ten (10) feet from the right of way, and shrubs or bushes at a minimum ratio of 12 per tree. Wherever possible, canopy and ornamental trees, shrubs, planters, and groundcover at the edge of Route 140 shall be arranged in groupings that reduce the optical width of the road and shall not be regimented or evenly spaced. However, no landscaping treatments shall be permitted to obstruct clear sight distance.

*C. Landscaped buffer.* A landscaped buffer area at least ten (10) feet in width shall abut all side and rear property lines, except that a landscaped buffer along the side property line shall not be required on abutting lots under a shared parking agreement approved by the Planning Board. On lots abutting an existing residential use or a residential district, the landscaped buffer shall be at least twenty (20) feet in width. For vegetated swales located within the buffer area, the Planning Board may approve alternative buffer dimensions and buffer design standards than those specified herein.

*D. Unsightly areas.* Any accessory receptacle or structure with a holding capacity of at least one hundred (100) cubic feet for temporary storage or solid or liquid waste materials, including garbage, rubbish, junk, discarded bulk items and similar waste items shall be screened, in accordance with this Section, from all adjacent premises and streets from which it would otherwise be visible. Any HVAC equipment or other electrical equipment placed on the ground level shall be screened, in accordance with this Section, from all adjacent premises and streets from which it would otherwise be visible.

*E. Environmental standards.* Landscaping shall be composed primarily of non-invasive, drought-resistant plantings that include trees, flowers, shrubs, succulents and ornamental grasses. High-water use turf shall not exceed twenty-five percent (25%) of all open space on the site. Outdoor watering may be achieved by drip irrigation or low-energy spray irrigation, or a comparable water-conserving irrigation system, but sprinkler systems are prohibited unless the applicant can demonstrate to the Planning Board's satisfaction that the proposed system meets acceptable water conservation standards. All outdoor irrigation systems shall be served by a private water supply.

*F. Minimum specifications.* Plantings shall comply with the following minimum requirements and shall, wherever possible, consist of existing vegetation:

1. Shade trees shall be a minimum of three (3) inches in caliper six inches above grade and reach an ultimate height of at least thirty (30) feet.
2. Ornamental trees shall be a minimum of eight (8) feet at the time of planting, measured from the top of the root ball to the top of the tree.
3. Shrubs shall be at least eighteen (18) inches in height at the time of building occupancy and reach an ultimate height of at least three (3) feet.

*G.* The property owner shall ensure the health and survival of all plantings required under this section. If any plant material dies, the property owner shall replace it within 180 days.

#### 10.04.04 Lighting and Utilities

*A. Lighting.* All artificial lighting used to illuminate a parking or storage area, maneuvering space, or access road shall be arranged and shielded so as to prevent direct glare from the light source into any public street or private way or onto adjacent property.

*B. Cutoffs Required.* Each outdoor luminaire shall be a full cutoff luminaire, and the use of decorative luminaires with full cutoff optics is desired. (A full cutoff luminaire is an outdoor light fixture shielded in such a manner that all light emitted by the fixture, either directly from the lamp or indirectly from the fixture is projected below the horizontal plane.)

*C. Objectionable Light.* All exterior lights and illuminated signs shall be designed and installed in such a manner as to prevent objectionable light at (and glare across) the property lines. Externally lit signs, display, building and aesthetic lighting must be lit from the top and shine downward. The lighting must be shielded to prevent direct glare and/or light trespass.

*D. Underground Wiring.* All electric, telephone, television and other communication lines, both main and service connections, shall be provided by underground wiring.

#### 10.04.05 Access and Off-Street Parking

*A. Roads and Drainage.* The principal roadway(s) serving the site and drainage systems shall be designed to comply with the Massachusetts Department of Environmental Protection's (DEP) Stormwater Management Regulations.

*B. Access Management.* Access to lots on Route 140 shall be designed to minimize construction of new curb cuts. Shared access may be provided through one or more of the following methods, subject to approval by the Planning Board and, as applicable, by the Massachusetts Department of Transportation: (a) a cul-de-sac or loop road or common driveway shared by adjacent lots or premises, (b) joint and cross access between the lot and adjacent uses, (c) an existing side or rear street, (d) a cul-de-sac or loop road shared by adjacent lots or premises.

*C. Location of Off-Street Parking.* No more than twenty percent (20%) of the total parking spaces may be located in the front of the principal building on a lot to accommodate short-term parking needs of the proposed uses. In granting a special permit, the Planning Board may impose design, surface treatment, landscaping, lighting, and other requirements to mitigate the visual impact of parking areas on views from the road, and may regulate the location of the remaining parking to achieve the purposes of this section. On lots with two or more buildings, parking may be located in front of a building that is located in the rear of another building as viewed from the street.

*D. Parking Lot Design.* Any new parking area with five (5) or more parking spaces or an existing parking area that is expanded or improved to increase the number of spaces by five (5) or more shall conform to the requirements below.

1. No parking shall be permitted within the landscaped buffer required under Section 10.04.02.
2. Parking lots shall be provided with interior landscaping covering not less than five percent (5%) of the total area of the parking lot.
3. The interior landscaping shall include two shade trees or three ornamental trees for every ten (10) spaces. For a mix of shade and ornamental trees, there shall be an average of 2.5 trees for every ten (10) parking spaces.
4. Trees shall be at least three (3) inches in trunk diameter at the time of planting, and shall be located in planting beds at least six feet (6') in width or diameter. To the extent possible, tree plantings shall be located in continuous islands six feet (6') or more in width.
5. Where the planting of trees is impractical, the Planning Board may authorize alternative landscaping instead of trees.
6. To preserve landscaped open space from damage by parking cars and snow removal operations, bumper overhang areas shall be provided with permeable ground cover that will not be damaged by bumpers or vehicle drippings, and all landscaped open space shall be provided with suitable curbing.
7. The Planning Board may modify the above requirements for any interior landscaped areas or islands that serve as vegetated swales or bioretention cells. The number, dimensions, and design specifications for bioretention cells shall be determined by the Planning Board.

*E. Shared Parking.* The Planning Board may grant a special permit for a shared parking serving two or more adjacent lots, subject to the following requirements.

1. A reciprocal agreement in the form of a recorded perpetual easement shall be required in order to guarantee long-term joint use of the shared parking, and the agreement shall be acceptable to the Planning Board.
2. Uses sharing the parking facility shall be located not more than five hundred (500) feet from the closest parking space.
3. The Planning Board shall base its decision on the following criteria:

- a. The hours of operation of the uses involved;
- b. The number of spaces required for each individual use under this section;
- c. The degree to which vehicles using a particular number of spaces are unlikely to require the use of those spaces at the same time of day or same day of the week; and
- d. The degree to which the applicant's proposal promotes and accommodates other means of transportation to access the site, such as pedestrian or bicycle facilities.

4. No change in any conditions associated with a shared parking arrangement, such as but not limited to any change in the use of such property(ies) to a greater category of parking demand, shall be permitted unless the Planning Board approves an amendment to the special permit.

*F. Loading and Service Areas.* Loading areas and other service facilities (trash dumpsters, storage areas, utility boxes, etc.) shall be placed to the rear of buildings in visually unobtrusive locations. Screening and landscaping shall prevent direct views of such areas from adjacent properties or from public ways. Screening and buffering shall be achieved through walls, fences and landscaping; shall be a minimum of five (5) feet tall; and shall be visually opaque. Chain link, plastic, or concrete materials are prohibited.

*G. Pedestrian Safety.*

- 1. Sidewalks and pedestrian paths shall connect the parking lots to the principal uses they will serve. Walkways and crosswalks shall be clearly recognizable through the use of raised, textured, or color treatments in order to aid pedestrians in crossing traffic within the lot, and may be bordered with fencing or shrubbery to clearly separate pedestrians from automobile traffic. Facilities and access routes for deliveries, service and maintenance shall be separated, where practical, from public access routes and parking areas.
- 2. Car stops shall be provided to prevent parked cars from damaging trees and shrubs or disrupting pedestrian walkways.

*H. Bicycle Accommodation.* Bicycle parking facilities shall be provided for any new building, addition or enlargement of an existing building, or for any change in the occupancy of any building that results in the need for additional vehicular parking facilities, according to the following schedule.

- 1. Minimum of one (1) bicycle parking space for every fifteen (15) required vehicle parking spaces, for up to forty-five (45) vehicle spaces; and one (1) bicycle parking space for every twenty-five (25) required vehicle parking spaces thereafter.
- 2. In all cases where bicycle parking is required, a minimum of two (2) and a maximum of twenty-five (25) bicycle parking spaces shall be provided.
- 3. The Planning Board may approve a reduction of one (1) vehicle parking space for every five (5) bicycle parking spaces provided.

10.04.06 Signs

A. The sign requirements contained elsewhere in this Zoning By-Law shall determine the number, size, and location of signs for buildings and uses within a development.

B. For projects requiring Site Plan Review under Section 10.03, the applicant shall submit a comprehensive signage plan for all uses, individual buildings or complex of buildings and uses as part of its review. The signage plan shall include conceptual drawings and supporting information describing the proposed signage for all major buildings and uses, including entrance signs, directional signs, etc.

#### 10.04.07 Design Guidelines for Commercial Buildings

The following guidelines shall be incorporated in the design of any new building or substantial reconstruction of an existing building for retail, restaurant, or service uses, including any combination thereof and mixed uses that include dwelling units above the ground floor, in any district subject to this Section 10.05.

*A. General.* Buildings and landscape treatments, not parking, should serve as the focal points for development along Route 140. They should contribute to a sense of continuity and coherence from Route 140 and distant vantage points.

*B. Orientation.* The front façade of the principal building on a lot with frontage on Route 140 shall be oriented toward Route 140. For developments of two or more buildings or for development on interior lots, buildings shall face the access road that serves them. Buildings may also be oriented around a courtyard or respond in design to a prominent feature, such as a corner location, subject to approval by the Planning Board.

*C. Size, Mass and Exterior Features.* Buildings shall be varied in building massing, height, and roof form, and long expanses of wall at a single height shall be avoided.

1. Whenever possible, floor height shall be varied to follow the natural grade if there is significant variation.
2. Provide interest and variety at the pedestrian scale so that the highest level of detail occurs near pedestrian areas, streets, building entries, and around the ground floor.
3. Windows should be recessed and include visually prominent sills, shutters, or similar forms of framing. Windowless buildings with standardized façade treatments are prohibited. No building shall have more than sixty (60) linear feet of unbroken wall area.
4. Whenever possible, buildings shall include vertical articulation such as columns, piers, and windows.

*D. Building Materials.* Building materials including shingles, wood clapboards, brick and stone should be used for the exterior skin of building. These materials shall be considered for all buildings or portions of buildings facing public or private streets.

*E. Architecture.* Architecture based upon generic franchise design is prohibited. Rather, where franchise buildings of national chains are proposed architects should rely upon traditional New England building forms and incorporate such elements into building design.

*F. Large-scale Development.* Large-scale development shall be broken up into groupings of small-scale buildings that are scaled down into groupings of smaller attached or detached structures.

*G. Architectural Focal Points.* In any development with 10,000 square feet or more of retail use, the principal building on a lot shall have clearly defined, highly visible customer entrances featuring at least two (2) of the following: canopies or porticos; overhangs; recesses/projections; raised corniced parapets over the door; peaked roof forms; arches; outdoor patios; display windows; planters or wing walls that incorporate landscaped areas and/or places for sitting.

MOTION was made by Mr. Stanton to accept this article as written in the warrant. Seconded by Mr. Sydow. Mr. Ridinger, 106 Shrewsbury St. had a question about 10.04.03 –c Landscaped buffer 20 ft wide. He made an amendment to change it to 50 ft. Mr. Baker answered his question and Mr. Costa, Planning Board Consultant, stated that the change couldn't be made. A stand vote was taken on the MOTION yes- 264 no-1 MOTION passed.

**ARTICLE 8.** To see if the Town will approve the \$43,454,901 borrowing authorized by vote of the Berlin-Boylston Regional School District (the "District") on March 31, 2010, for the purpose of paying costs of designing, constructing, originally equipping and furnishing a new Tahanto Middle/High in accordance with either M.G.L. c. 149 (design-bid-build) or pursuant to c. 149A and a contract with a construction management at risk firm pursuant thereto, as the District School Building Committee shall elect, including the payment of all other costs incidental and related thereto (the "Tahanto Project"), to be located at 1001 Main Street, Boylston, Massachusetts, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, said sum to be expended at the direction of the School Building Committee; that the Town acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs of the Tahanto Project that the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member towns; provided further that any grant that the District may receive from the MSBA for the Tahanto Project shall not exceed the lesser of (1) 51.21 percent ( %) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and that the amount of the borrowing authorized by this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA, and provided further that the Town's approval of the debt authorized by the District for the Tahanto Project shall not be effective, until the Town shall have voted to exclude the amounts necessary to pay its allocable share of the District's debt issued for the Tahanto Project from the limitations of Chapter 59, Section 21C of the General Laws (also known as Proposition 2 ½) or take any other action relative thereto.

MOTION was made by Mrs. Dono Healy, School committee chairman to accept this article as written in the warrant. Seconded by Mr. Brose. Finance Committee recommends approval. Mr. McDermott, Superintendent of Tahanto gave a presentation on the school project. He answered a few questions. Vote was taken on the MOTION and MOTION passed

Motion was made by Mr. Stanton to group articles 9-22 together, they are articles we approve every year. Seconded by Mr. Brose. Vote on MOTION was taken and passed.

Motion made by Mr. Stanton to accept articles 9-22 as written in the warrant. Seconded by Mr. Sydow, Finance committee recommends approval, Mr. McQuade, Light Dept. recommends approval on article #17. Vote taken on MOTION and MOTION passed unanimously.

**\*ARTICLE 9.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

**\*ARTICLE 10.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

**\*ARTICLE 11.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary under the provisions of Chapter 40 of the General Laws of the Commonwealth; or act in any other way thereon.

**\*ARTICLE 12.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2010 and ending June 30, 2011, and to issue a note or notes therefore and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws of the Commonwealth, as amended; or act in any other way thereon.

**\*ARTICLE 13.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2010, and to fix the compensation therefore, consistent with the Personnel Plan; or act in any other way thereon.

**\*ARTICLE 14.** To see if the Town will vote to authorize the Commissioners of the Cemetery to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2010, including the appointment of a Cemetery Superintendent, and to fix the compensation therefore, consistent with the Personnel Plan; or act in any other way thereon.

**\*ARTICLE 15.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2010, and to fix the compensation therefore, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Planning Board

**\*ARTICLE 16.** To see if the Town will vote to appropriate the money received from The Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

**\*ARTICLE 17.** To see if the Town will vote that the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Lighting Plant, the whole to be expensed by the manager of the Municipal Lighting Plant, under the direction and control of the Municipal Light Board, for the expense of the plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the fiscal year beginning July 1, 2010, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$300.00 and two (2) members - \$300.00 each, a total of \$900.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

**\*ARTICLE 18.** To see if the Town will vote to accept any highway funds from County, State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with Mass Highway, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during Fiscal Year 2011, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Massachusetts General Laws Chapter 44 Section 6A for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

**\*ARTICLE 19.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to continue its use of the revolving fund, established at the May 1995 Annual Town Meeting, under and subject to the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, for the following purposes:



1. To be the depository for all departmental receipts of the Cemetery Commission and from those funds to make expenditures in accordance with Massachusetts General Laws Chapter 41 Sections 41, 42, 52 and 56 for the following:

- a. For operational purposes other than regular wages and including the cost of grave openings and related expense,
- b. For payment of maintenance expenses including supplies and materials and part-time labor
- c. For payment of expenses related to the expansion of the cemetery
- d. For compensation for part time commissioners and clerk;
- e. To set the expenditure limit as not to exceed \$30,000; or act in any other way thereon.

**\*ARTICLE 20.** To see if the Town will vote to authorize the Planning Board to continue its use of the revolving fund established at the May 8, 2000 Annual Town Meeting, established in accordance with Chapter 44 Section 53E ½ of the Massachusetts General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Planning Board to various developers for the plan review process.
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process.
3. To set the annual expenditure limit at \$20,000.
4. To have the Planning Board be the only board authorized to expend funds from said account; or act in any other way thereon.

**\*ARTICLE 21.** To see if the Town will vote to authorize the Conservation Commission to continue its use of the revolving fund established at the May 14, 2002 Annual Meeting, established in accordance with Chapter 44 Section 53E ½ of the Massachusetts General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Conservation Commission to various developers for the plan review process.
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process.
3. To set the annual expenditure limit at \$10,000.

To have the Conservation Commission be the only board authorized to expend funds from said account;

**\*ARTICLE 22.** To see if the Town will vote to authorize the office of the Boylston ambulance service to continue its use of the revolving fund established at the May 2, 2005 Annual Meeting, established in accordance with the provisions of Massachusetts General Laws Chapter 44 Section 53E ½ for the following purposes:

1. To be the depository for all receipts of the ambulance service and to authorize the Fire Chief to make expenditures in accordance with Massachusetts General Laws Chapter 41 Sections 41, 42, 52 and 56 for the following:
  - (a) for operational purposes other than regular wages;
  - (b) for payment of the cost of the repair, replacement and upgrading and enhancement of ambulance equipment and supplies and other related expenses; and
  - (c) for compensation for non-salary emergency medical technician/inspection and fire education services for the Fire Department
2. To set the expenditure limit of \$6,000; or act in any other way thereon.

**ARTICLE 23.** To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards; or act in any other way thereon.

**Sponsor:** Personnel Board

**Finance Committee comments:**

Selectmen, Chair	\$ 1,354	2 members each at \$ 1,137
Town Clerk	\$ 29,107 plus fees	
Town Moderator	\$ 15	
Assessors, Chair	\$ 1,500	2 members each at \$ 1,000
School Committee, Chair	\$ 100	2 members each at \$ 50
Board of Health, Chair	\$ 277	2 members each at \$ 185.50
Cemetery Commission, Chair	\$ 213	2 members each at \$ 160
Planning Board, Chair	\$ 370	4 members each at \$ 53
Planning Board, Vice-Chair	\$ 0	
Planning Board Clerk	\$ 53	

MOTION made by Mr. Stanton to accept this article as written in the warrant. Seconded by Mr. Brose.  
Finance Committee recommends approval. Vote taken on MOTION and MOTION passed

**ARTICLE 24.** To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following; or take any action relative thereto: (proposed changes are in **bold**)

**Section 15:** Classification Schedule Amended May **2010** - Effective July 1, **2010**

Classification	Position Status	Grade	<u>Hourly Rates</u>	
			Min	Max
Library Page	Hourly		<b>8.51</b>	<b>8.78</b>
Election Worker	Hourly		<b>8.51</b>	<b>8.78</b>
Town Meeting Checker	Hourly		<b>8.51</b>	<b>8.78</b>
Election Clerk	Hourly		<b>9.48</b>	<b>9.48</b>
Election Warden	Hourly		<b>9.48</b>	<b>9.48</b>
Clerical	Special Temp		<b>8.51</b>	<b>11.40</b>
Library Housekeeper	Special Part Time		<b>9.46</b>	<b>10.31</b>
Asst Laborer	Special Hourly	2		
Library Assistant/Sr. Technician	Reg. Part Time	3		
Laborer/Custodian	Reg. Full Time	3		
Emergency Medical Technician	Hourly	3		
Firefighter	Hourly	3		
Deputy Chief	Hourly	3+\$500		
Fire Captain	Hourly	3+\$300		
Fire Lieutenant	Hourly	3+\$200		
Asst Town Clerk	Special Part Time	5		
Police Service Aide	Hourly	5		
Asst. Inspector/Electrician	Hourly	5		
Assessors' Clerk	Reg. Part Time	5		
Children's Librarian	Reg. Part Time	5		
COA Coord/Community Outreach	Reg. Part Time	5		
P&R Program Coordinator	Reg. Part Time	5		
Equipment Operator/Laborer	Reg. Full Time	6		
Facilities Technician	Reg. Full Time	6		
Assistant Treasurer/Collector	Reg. Part Time	6		
Asst Library Director	Reg. Part Time	7		
Admin Asst. Board of Assessors	Reg. Part Time	7		
Admin Asst to Hwy Supt.	Reg. Part Time	7		
Admin Asst to Chief of Police	Reg. Part Time	7		
Admin Asst to Planning Board	Reg. Part Time	7		

Admin Asst to Board of Selectmen	Reg. Full Time	7
Equipment Operator/Mechanic	Reg. Full Time	7
Working Foreman	Reg. Full Time	8
Admin Asst to Health & Conservation	Reg. Part Time	8
Town Treasurer/Collector	Reg. Full Time	9
Foreman	Reg. Full Time	9
Building Inspector	Salaried	10
Library Director	Salaried	11
Fire Chief/Forest Warden	Salaried	12
Hwy/Cemetery Superintendent	Salaried	12+\$845
Police Chief	Salaried	14
Town Administrator	Salaried	14

**Schedule B: Salary Compensation Schedule**

<b>Grade</b>	<b>Min</b>	<b>Mid</b>	<b>Max</b>
1	9.81	11.55	13.30
2	10.59	12.52	14.37
3	11.48	13.54	15.60
4	12.36	14.57	16.74
5	13.38	15.74	18.08
6	14.47	17.01	19.55
7	15.63	18.28	21.10
8	16.86	19.83	22.79
9	18.24	21.40	24.58
10	19.69	23.12	26.59
11	21.29	24.96	28.71
12	22.95	26.96	30.98
13	24.79	29.11	33.47
14	26.76	31.44	36.13
15	28.92	33.97	39.02
16	31.22	36.69	42.14
17	33.70	39.63	45.52
18	36.38	41.69	49.15

**Schedule C: Salary Compensation Schedule-**

<b>Job Title</b>	<b>Annual Salary</b>
Chairman, Registrar of Voters	\$ 693
Council on Aging, Meal Coordinator	\$ 988
Director of Veteran's Services	\$ 204
Electrical Inspector	\$ 7,842
Assistant Electrical Inspector	\$ 541
Plumbing Inspector	\$ 8,415
Assistant Plumbing Inspector	\$ 701

Gas Inspector	\$ 2,531
Assistant Gas Inspector	\$ 216
Registrar of Voters	\$ 274
Health Agent	\$ 36,736
Dog Officer	\$ 2,067
Animal Inspector	\$ 1,188
Nurse	\$ 1,500
Vital Stat Clerk	\$ 200
Tree Warden	\$ 1,115

MOTION made by Mr. Stanton to accept this article as written in the warrant. Seconded by Mr. Brose. Finance Committee recommends approval. Vote was taken on the MOTION and MOTION passed unanimously.

**ARTICLE 25.** To see if the Town will vote to transfer a sum of money not to exceed \$ 195,000 from the Hillside Receipts Reserved Account to the Appropriation Account (Account # 193-5780), for the maintenance, upkeep, repair, operations and improvements of town-owned buildings, property and land, to be expended by the Board of Selectmen;

MOTION was made by Mr. Stanton to accept this article as written in the warrant. Seconded by Mr. Sydow. Finance committee recommends approval. Vote taken on MOTION and MOTION passed unanimously..

**ARTICLE 26.** To see if the town will vote to transfer a sum of \$74,000 from the Ambulance Receipts Reserved Account to the Town's general fund;

MOTION was made by Mr. Stanton to accept this article as written in the warrant. Seconded by Mr.Sydow. Finance Committee recommends approval. Vote taken on the MOTION passed unanimously.

**ARTICLE 27.** To see if the town will vote to transfer from available funds in the treasury a sum of \$25,000 for the purpose of purchasing new hose for fire department apparatus;

MOTION was made by Mr. Stanton to accept this article as written in the warrant as a transfer from free cash Seconded by Mr.Sydow. Finance Committee recommends approval. Vote taken on the MOTION and MOTION passed unanimously.

**ARTICLE 28.** To see if the Town will vote to authorize the Board of Selectmen to make available for lease, for a term not to exceed ten years, the Town-owned property known as the Flagg House, located at One Elmwood Place, and upon such other terms and conditions as the Board of Selectmen deem to be in the best interests of the Town;

MOTION was made by Mr. Stanton to accept this article as written in the warrant. Seconded by Mr.Sydow. Finance Committee recommends approval. Vote taken on the MOTION and MOTION passed unanimously.

**ARTICLE 29.** To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury an amount not to exceed \$20,000 for the purpose of conducting on-going promotional, technical, and other activities designed to facilitate commercial, retail and industrial growth and development as part of our ongoing effort to raise commercial tax revenues to reduce the residential tax burden; or take any action relative thereto.

MOTION was made by Mr. Stanton to accept this article as written in the warrant as a transfer from free cash Seconded by Mr.Sydow. Finance Committee recommends approval. Vote taken on the MOTION and MOTION passed unanimously.

**ARTICLE 30.** To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury an amount not to exceed \$20,000 for the purpose of converting the Town's existing paper tax maps into digital format for use as part of a Geographic Information System (GIS).

MOTION was made by Mr. Stanton to accept this read as paper maps meaning others including tax maps as a transfer from free cash. Seconded by Mr.Sydow. Finance Committee recommends approval. Vote taken on the MOTION and MOTION passed unanimously.

**ARTICLE 31.** To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury an amount not to exceed \$120,000 for the purchase and installation of a replacement HVAC and hot water system for the Municipal Office Building (gym and lobby areas);

MOTION was made by Mr. Stanton to accept this read as a transfer from free cash. Seconded by Mr.Sydow. Finance Committee recommends approval. Vote taken on the MOTION and MOTION passed unanimously.

**ARTICLE 32.** To see if the Town will vote to transfer from available funds in the Treasury a sum of money, not to exceed \$50,000, and direct the Board of Assessors to utilize the same to reduce the tax rate for the fiscal year 2011;

MOTION was made by Mr. Stanton to accept this read as a transfer from free cash. Seconded by Mr.Sydow. Finance Committee recommends approval. Vote taken on the MOTION and MOTION passed unanimously.

**ARTICLE 33.** To see if the Town will vote to transfer from available funds in the Treasury the sum of \$250,000 to the Stabilization Account; or take any action relative thereto.

MOTION was made by Mr. Stanton to accept this read as a transfer. Seconded by Mr.Sydow. Finance Committee recommends approval. Vote taken on the MOTION passed unanimously.

**ARTICLE 34.** To see if the Town will vote to raise by taxation and appropriate or transfer from available funds in the Treasury, such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year 2011, and to fix the compensation and salaries of all Town Officers, as may be shown in whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2011 Report of the Finance Committee;

MOTION made by Mr. Stanton to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Vote taken on the MOTION and MOTION passed unanimously.

MOTION made by Mr. Stanton to adjourn the meeting until the election on May 10, 2010, Seconded, Vote on MOTION passed unanimously.

Meeting adjourned at 9:05 P.M.

Respectfully Submitted,

Sandra L. Bourassa

<u>Acct. #</u>	<u>Department</u>	<u>FINAL FY 2009</u> <u>Budget</u>	<u>Final FY2010</u> <u>Budget</u>	<u>Proposed</u> <u>FY2011</u> <u>Budget</u>	<u>%</u> <u>Difference</u> <u>from FY10</u>
<b><u>GENERAL GOVERNMENT</u></b>					
<b>SPECIAL TOWN MEETINGS (113):</b>					
5780	Special Town Meeting Notices	2,225	2,225	2,225	0%
	<b>Total Special Town Meetings</b>	<b>\$2,225</b>	<b>\$2,225</b>	<b>\$2,225</b>	<b>0%</b>
<b>MODERATOR (114):</b>					
5110	Moderator Salary	\$15	15	15	0%
	<b>Total Moderator</b>	<b>\$15</b>	<b>\$15</b>	<b>\$15</b>	<b>0%</b>
<b>BOARD OF SELECTMEN (122):</b>					
5110	Selectmen Salary	3,637	3,637	3,637	0%
5111	Assistant Town Administrator	39,861	42,836	43,693	2%
5112	Town Administrator Salary	90,000	91,097	93,829	3%
5113	Clerical	12,500	12,355	12,602	2%
5780	Selectmen General Expenses	16,050	16,090	15,690	-2%
5385	Town Audit	15,000	15,000	15,000	0%
	<b>Total Board of Selectmen</b>	<b>\$177,048</b>	<b>\$181,015</b>	<b>\$184,451</b>	<b>2%</b>
<b>FINANCE COMMITTEE (131):</b>					
5780	Finance Committee Expenses	400	400	400	0%
	<b>Total Finance Committee</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	<b>0%</b>
<b>RESERVE FUND (132):</b>					
5785	Reserve Fund	40,000	40,000	40,000	0%
	<b>Total Reserve Fund</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>0%</b>
<b>TOWN ACCOUNTANT (135):</b>					
5300	Accountant Salary				
5780	Accountant Expenses	26,250	26,250	30,265	15%
	<b>Total Town Accountant</b>	<b>\$26,250</b>	<b>\$26,250</b>	<b>\$30,265</b>	<b>15%</b>
<b>BOARD OF ASSESSORS (141):</b>					
5110	Members Salaries	3,500	3,500	3,500	0%
5111	Clerk Salary	24,193	24,919	25,417	2%
5112	Clerical Wages	19,232	19,809	20,205	2%
5780	Expenses	18,905	19,825	19,825	0%
5301	Appraisal Expense	7,500	7,500	7,500	0%
5202	Dicentennial Appraisal			18,400	
5801	Property Revaluation	0	0	25,000	
	<b>Total Board of Assessors</b>	<b>\$73,330</b>	<b>\$75,553</b>	<b>\$119,847</b>	<b>59%</b>
<b>TREASURER (145):</b>					
5110	Treasurer Salary	25,827	25,069	25,570	2%

5111	Clerical Wages	11,812	11,769	12,004	2%
5780	Expenses	10,050	10,215	10,585	4%
<b>Total Treasurer</b>		<b>\$47,689</b>	<b>\$47,053</b>	<b>\$48,160</b>	<b>2%</b>
<b>TAX COLLECTOR (146):</b>					
5110	Tax Collector Salary	25,827	25,069	25,570	2%
5111	Clerical Wages	11,812	11,769	12,004	2%
5780	Expenses	22,717	23,142	22,737	-2%
<b>Total Tax Collector</b>		<b>\$60,356</b>	<b>\$59,980</b>	<b>\$60,312</b>	<b>1%</b>
<b>TOWN COUNSEL (151):</b>					
5110	Town Counsel Retainer				
5780	Town Counsel Expense	80,000	70,000	70,000	0%
<b>Total Town Counsel</b>		<b>\$80,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>0%</b>
<b>PERSONNEL BOARD (152):</b>					
5780	Personnel Board Expense	50	0	0	0%
<b>Total Personnel Board</b>		<b>\$50</b>	<b>\$0</b>	<b>\$0</b>	
<b>TAX TITLE CUSTODIAN (158):</b>					
5780	Tax Title Custodian Expense	1,175	1,175	1,175	0%
<b>Total Tax Title Custodian</b>		<b>\$1,175</b>	<b>\$1,175</b>	<b>\$1,175</b>	<b>0%</b>
<b>TOWN CLERK (161):</b>					
5110	Town Clerk Salary	27,705	28,536	29,107	2%
5111	Clerical Wages	12,355	12,725	12,980	2%
293-5110	Parking Clerk	260	260	260	0%
5780	Expenses	2,530	2,480	2,480	0%
<b>Total Town Clerk</b>		<b>\$42,850</b>	<b>\$44,001</b>	<b>\$44,826</b>	<b>2%</b>
<b>ELECTIONS/REGISTRATIONS (162):</b>					
5110	Salaries	4,250	4,250	4,250	0%
5780	Expenses	8,805	6,335	6,985	10%
<b>Total Elections/Registrations</b>		<b>\$13,055</b>	<b>\$10,585</b>	<b>\$11,235</b>	<b>6%</b>
<b>CONSERVATION COMMISSION (171):</b>					
5111	Salary	14,115	14,538	14,829	2%
5780	Expenses	850	1,000	1,000	0%
5781	Stormwater Management		0	10,000	100%
<b>Total Conservation Commission</b>		<b>\$35,465</b>	<b>\$15,538</b>	<b>\$25,829</b>	<b>66%</b>
<b>PLANNING BOARD (175):</b>					
5110	Members Salaries	582	582	582	0%
5111	Official Clerk Salary	53	53	53	0%
5112	Administrative Assistant Wages	7,735	7,967	8,126	2%
5780	Expenses	2,100	2,200	2,200	0%
<b>Total Planning Board</b>		<b>\$10,670</b>	<b>\$10,802</b>	<b>\$10,961</b>	<b>1%</b>

**OTHER GENERAL GOVERNMENT:**

5780	Earth Removal Board Expense (173)	500	100	100	0%
5780	Appeals Board Expense (176)	1,000	250	250	0%
5780	Tri Town Hazardous Waste Project	15,000	0	1,320	100%
5780	Affordable Housing Comm.	50			
5780	Municipal Office Expenses (192)	39,300	27,183	29,900	10%
5380	Town Reports (195)	2,000	2,000	2,000	0%
5780	Employee Physical Examinations (919)	500	500	500	0%
5780	Town House Expense (196)	9,500	8,500	9,500	12%
5780	Town Garage Expense (197)	7,650	6,885	10,000	45%
5240	Repairs to Town Buildings (198)	3,500	3,150	3,150	0%

**Total Other General Government**

<b>\$79,000</b>	<b>\$48,568</b>	<b>\$56,720</b>	<b>17%</b>
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**TOTAL GENERAL GOVERNMENT**

<b>\$689,578</b>	<b>\$633,160</b>	<b>\$706,422</b>	<b>12%</b>
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**PUBLIC SAFETY****POLICE (210):**

5110	Salaries and Wages	769,581	784,589	803,827	2%
5780	Expenses	84,900	77,500	77,500	0%
5850	Police Cruiser		0	0	<b>100</b>
	<b>Total Police</b>	<b>\$854,481</b>	<b>\$862,089</b>	<b>\$881,327</b>	<b>2%</b>

**FIRE (220):**

5110	Salaries and Wages	192,744	174,606	226,491	30%
5780	Expenses	24,150	23,140	48,740	111%

**Total Fire**

<b>\$216,894</b>	<b>\$197,746</b>	<b>\$275,231</b>	<b>39%</b>
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**FIRE/POLICE/AMB. DISPATCH (230):**

5110	Salaries and Wages	197,980	198,040	201,076	2%
5780	Expenses	12,715	15,215	15,215	0%

**Total Dispatch**

<b>\$210,695</b>	<b>\$213,255</b>	<b>\$216,291</b>	<b>1%</b>
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**BUILDING INSPECTOR (241):**

5110	Building Inspector Services	50,923	52,451	53,500	2%
5111	Clerical Wages	5,000	5,150	3,500	-32%
5780	Expenses	5,400	4,970	5,880	18%

**Total Building Inspector**

<b>\$61,323</b>	<b>\$62,571</b>	<b>\$62,880</b>	<b>0%</b>
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**GAS INSPECTOR (242):**

5110	Gas Inspector Salary	2,615	2,693	2,747	2%
5780	Gas Inspector Expenses	850	700	700	0%

**Total Gas Inspector**

<b>\$3,465</b>	<b>\$3,393</b>	<b>\$3,447</b>	<b>2%</b>
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**PLUMBING INSPECTOR (243):**

5110	Plumbing Inspector Salary	8,677	8,937	9,116	2%
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**Total Plumbing Inspector**

<b>\$8,677</b>	<b>\$8,937</b>	<b>\$9,116</b>	<b>2%</b>
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**WIRING INSPECTOR (245):**

5110	Wiring Inspector Salary	7,979	8,218	8,382	2%
5780	Expenses	960	660	660	0%



<b>Total Wiring Inspector</b>	<b>\$8,939</b>	<b>\$8,878</b>	<b>\$9,042</b>	<b>2%</b>
<b>Total Building Department</b>	<b>\$82,404</b>	<b>\$83,779</b>	<b>\$84,485</b>	<b>1%</b>

**DOG OFFICER (292):**

5110	Dog Officer Wages	1,967	2,026	2,067	2%
5780	Expenses	1,200	1,200	1,200	0%

<b>Total Dog Officer</b>	<b>\$3,167</b>	<b>\$3,226</b>	<b>\$3,267</b>	<b>1%</b>
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**OTHER PUBLIC SAFETY:**

5110	Tree Warden Salary (294)	1,061	1,093	1,115	2%
5780	Tree Warden Expense (294)	11,000	8,350	8,350	0%

<b>Total Other Public Safety</b>	<b>\$12,061</b>	<b>\$9,443</b>	<b>\$9,465</b>	<b>0%</b>
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<b>TOTAL PUBLIC SAFETY</b>	<b>\$1,379,702</b>	<b>\$1,369,538</b>	<b>\$1,470,065</b>	<b>7%</b>
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**EDUCATION**

**ELEMENTARY SCHOOL (320):**

5110	School Committee Salary	200	200	200	0%
5510	Elementary Education	2,941,095	2,977,374	3,057,181	3%

<b>Total Elementary School</b>	<b>2,941,295</b>	<b>2,977,574</b>	<b>3,057,381</b>	<b>3%</b>
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**REGIONAL DISTRICT (340):**

5651	Regular Assessment	3,036,165	3,312,663	3,276,023	-1%
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<b>Total Regional District</b>	<b>\$3,036,165</b>	<b>\$3,312,663</b>	<b>\$3,276,023</b>	<b>-1%</b>
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**VOCATIONAL EDUCATION (345):**

5320	Tuition	442,002	465,273	373,896	-20%
5380	Transportation	23,782		14,000	

<b>Total Vocational Education</b>	<b>\$465,784</b>	<b>\$465,273</b>	<b>\$387,896</b>	<b>-17%</b>
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<b>TOTAL EDUCATION</b>	<b>\$6,443,244</b>	<b>\$6,755,510</b>	<b>\$6,721,300</b>	<b>-1%</b>
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**PUBLIC WORKS**

**HIGHWAY DEPARTMENT (420):**

5110	Salaries and Wages	300,815	280,297	284,977	2%
5780	Expenses	113,250	92,425	92,425	0%

<b>Total Highway Department</b>	<b>\$414,065</b>	<b>\$372,722</b>	<b>\$377,402</b>	<b>1%</b>
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**SNOW AND ICE REMOVAL (423):**

5780	Snow and Ice Removal Expenses	95,000	95,000	95,000	0%
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<b>Total Snow and Ice Removal</b>	<b>\$95,000</b>	<b>\$95,000</b>	<b>\$95,000</b>	<b>0%</b>
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**STREET LIGHTING (424):**

5210	Street Lighting Expense	15,000	15,000	15,000	0%
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<b>Total Street Lighting Expense</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>0%</b>
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**CEMETERY (491):**

5110	Salaries and Wages	530	533	533	0%
5780	Materials and Expenses	3,000	2,700	2,700	0%
<b>Total Cemetery</b>		<b>\$3,530</b>	<b>\$3,233</b>	<b>\$3,233</b>	<b>0%</b>

**TOTAL PUBLIC WORKS**

\$527,595	\$485,955	\$490,635	1%
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**HUMAN SERVICES****BOARD OF HEALTH (510):**

5110	Salaries and Wages	648	648	648	0%
5111	Clerical Wages	16,879	17,385	17,733	2%
5112	Vital Statistic Wages	200	200	200	0%
5113	Animal Inspector Wages	1,131	1,165	1,188	2%
5114	Sanitation Inspector Salary	34,967	36,016	36,736	2%
5780	Expenses	2,600	2,600	2,600	0%
5786	Special Projects	2,200	2,200	2,200	0%
<b>Total Board of Health</b>		<b>\$58,625</b>	<b>\$60,214</b>	<b>\$61,305</b>	<b>2%</b>

**NURSING (522):**

5110	Nurse's Salary	1,500	1,500	1,500	0%
<b>Total Nursing</b>		<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>0%</b>

**COUNCIL ON AGING (541):**

5110	Coordinator Salary-Meals	941	969	989	2%
5780	Expenses	4,985	4,525	4,525	0%
5110	Coordinator Salary	14,200	14,626	14,919	2%
<b>Total Council on Aging</b>		<b>\$20,126</b>	<b>\$20,120</b>	<b>\$20,432</b>	<b>2%</b>

**VETERANS SERVICES (543):**

5110	Veterans Agent Salary	979	200	200	0%
5300	Veterans Benefits	1,000	500	500	0%
5780	Veterans Services Expenses	175	175	175	0%
<b>Total Veterans Services</b>		<b>\$2,154</b>	<b>\$875</b>	<b>\$875</b>	<b>0%</b>

**OTHER HUMAN SERVICES:**

5780	Right to Know Coordinator Expense (514)	90			
5780	Hazardous Waste Committee Expense (515)	180			
<b>Total Other Human Services</b>		<b>\$270</b>			

**TOTAL HUMAN SERVICES**

\$82,675	\$82,709	\$84,112	2%
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**CULTURE & RECREATION****LIBRARY (610):**

5110	Salaries and Wages	100,390	103,402	105,470	2%
5780	Expenses	42,100	46,688	47,470	2%
<b>Total Library</b>		<b>\$142,490</b>	<b>\$150,090</b>	<b>\$152,940</b>	<b>2%</b>

**PARKS AND RECREATION (650):**

5112	Clerical Wages				
5780	Equipment and No Fee Programs Expense	6,000	5,200	5,000	-4%

<b>Total Parks and Recreation</b>	<b>\$6,000</b>	<b>\$5,200</b>	<b>\$5,000</b>	<b>-4%</b>
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#### **HISTORICAL COMMISSION (670):**

5780	Expenses	5,000	5,000	5,000	0%
5785	Project Expenses	1,200	1,200	1,200	0%
5780	Building Maintenance	3,500	3,500	3,500	0%

<b>Total Historical Commission</b>	<b>\$9,700</b>	<b>\$9,700</b>	<b>\$9,700</b>	<b>0%</b>
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#### **HISTORICAL DISTRICT (671):**

5780	Expenses				
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<b>Total Historical District</b>					
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#### **CELEBRATIONS (640):**

5780	Memorial Day	3,000	3,000	3,000	0%
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<b>Total Memorial Day</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>0%</b>
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<b>TOTAL CULTURE AND RECREATION</b>	<b>\$161,190</b>	<b>\$167,990</b>	<b>\$170,640</b>	<b>2%</b>
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#### **MATURING DEBT**

5910	Maturing Debt-Principal (710)	565,000	565,000	565,000	0%
5915	Maturing Debt-Interest (750)	292,460	265,095	239,874	-10%
5915	Interest on Temporary Loans (752)	2,000	0	0	

<b>TOTAL MATURING DEBT</b>	<b>\$859,460</b>	<b>\$830,095</b>	<b>\$804,874</b>	<b>-3%</b>
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#### **EMPLOYEE BENEFITS AND INSURANCE**

##### **EMPLOYEE BENEFITS:**

5171	Pension Expense (911)	287,411	313,669	336,102	7%
5171	Unemployment Compensation (913)	5,000	5,000	5,000	0%
5171	Group Health Insurance (914)	795,000	846,326	879,893	4%

<b>Total Employee Benefits</b>	<b>\$1,087,411</b>	<b>\$1,164,995</b>	<b>\$1,220,995</b>	<b>5%</b>
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##### **WORKERS COMP/GENERAL INSURANCE (942)**

5740	Workers Comp & General Insurance	108,500	97,651	98,731	1%
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<b>Total Workers Comp &amp; General</b>	<b>\$108,500</b>	<b>\$97,651</b>	<b>\$98,731</b>	<b>1%</b>
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<b>TOTAL EMPLOYEE BENEFITS/INS.</b>	<b>\$1,195,911</b>	<b>\$1,262,646</b>	<b>\$1,319,726</b>	<b>5%</b>
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<b>GRAND TOTAL ALL BUDGETS</b>	<b>\$11,339,355</b>	<b>\$11,587,603</b>	<b>\$11,767,776</b>	<b>2%</b>
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ANNUAL TOWN ELECTION  
May 10, 2010

WARDEN : Bill Richardson

CLERK: Sandra L. Bourassa

Election Workers: Mary Groleau ,Mary Seed, Phyllis Gaucher, Carol Anderson

Notice to the Town of Boylston Voters was given and Specimen Ballots were posted as required by law. The voting machine was tested at least three days prior to Election as required by law. Voters of the Town of Boylston met at the Hillside Town Hall for the Annual Town Election according to legal notice. The ballot box was examined by the Clerk. The polls were declared open by the Warden at 1200 hours and were closed at 2000 hours.

There are 3,051 registered voters in Boylston; 1,138 turned out to vote. The Counter on the ballot box, computer printout of results, and check-lists concurred that 1,138 ballots, including absentee ballots, were cast. The results were:

BOARD OF ASSESSOR- THREE YEARS

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Carl Cravedi	798
BLANKS	331
WRITE-INS	9

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MODERATOR- THREE YEARS

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Denis Pojani	820
BLANKS	315
WRITE-INS	3

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BOARD OF HEALTH- THREE YEARS

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Sarah E. Scheinfein	839
BLANKS	294
WRITE-INS	5

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CEMETERY COMMISSION - THREE YEARS

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Mary Jasper	841
BLANKS	293
WRITE-INS	4

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PARKS & RECREATION COMMISSION- FIVE YEARS

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Susan Tolles	823
BLANKS	311
WRITE-INS	4

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PLANNING BOARD - FIVE YEARS

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WILLIAM MANTER	784
BLANKS	350
WRITE-INS	4

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SCHOOL COMMITTEE- THREE YEARS

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Rebecca Healy	792
BLANKS	329
WRITE-INS	17

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LIBRARY TRUSTEE TWO –THREE YEARS

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Brad Barker	778
Kenneth E. Linell	758
BLANKS	733
WRITE-INS	7

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MUNCIPAL LIGHT BOARD –THREE YEAR

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Eric Johnson	831
BLANKS	303
WRITE-INS	4

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PARKS & RECREATION – THREE YEARS

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BLANKS	1063
WRITE-INS	75

---

PLANNING BOARD – TWO YEARS

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Laurie Levy	797
BLANKS	340
WRITE-INS	1

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SELECTMEN – THREE YEARS

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KENNETH G. SYDOW	745
BLANKS	375
WRIT-INS	18

## QUESTION

1. Shall the Town of Boylston be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town's allocable share of the bond issued by the Berlin-Boylston Regional School District for the purpose of paying costs of designing, constructing, originally equipping and furnishing a new Tahanto Middle/High School, to be located at 1001 Main Street, Boylston, Massachusetts, including the payment of all other costs incidental and related thereto?

**YES – 859 NO-266 BLANKS - 13**

[illegible]

## Appropriation

[illegible]



**ELECTION RESULTS REPORT  
FOR THE TOWN OF BOYLSTON, MASSACHUSETTS  
Special state Election– Jan. 19, 2010**

**WARDEN: Bill Richardson**

**CLERK: Sandra L. Bourassa**

**CHECKERS: Carol Anderson,, Phyllis Gaucher, Mary Grouleau, Pauline Berard,  
Mary Seed**

Notice to the Town of Boylston Voters was posted and Specimen Ballots were posted as required by law. The voting machine was tested at least three (3) days prior to Election as required by law. The ballot box was examined by the Clerk. The polls were declared opened by the Warden at 0700 hours and were closed at 2000 hours.

A total of 2073 voters turned out to vote (including absentee ballots). The counter on the ballot box and check – lists concurred that 2073 ballots, including absentee ballots, were cast. The results were:

**SENATOR IN CONGRESS**

**DEMOCRATIC PARTY**

MARTHA COAKLEY	729
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**SENATOR IN CONGRESS**

**REPUBLICAN PARTY**

SCOTT P BROWN	1321
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**SENATOR IN CONGRESS**

**UNENROLLED**

JOSEPH L. KENNEDY	023
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BLANKS	000
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WRITE-INS	000
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**ELECTION RESULTS REPORT**  
**FOR THE TOWN OF BOYLSTON, MASSACHUSETTS**

**SEPTEMBER PRIMARY – SEPTEMBER 14, 2010**

WARDEN: Bill Richardson CLERK: Sandra L. Bourassa CHECKERS: Carol Anderson, Phyllis Gaucher, Mary Seed, Betty Sydow, Mary Groleau and Pauline Berard . Notice to the Town of Boylston Voters was posted and Specimen Ballots were posted as required by law. The voting machine was tested at least three (3) days prior to Election as required by law. The ballot box was examined by the Clerk. The polls were declared opened by the Warden at 0700 hours and were closed at 2000 hours. A total of 562 voters turned out to vote (including absentee ballots). The counter on the ballot box and check – lists concurred that 562 ballots, including absentee ballots, were cast. The results were:

**GOVERNOR- DEMOCRATIC PARTY**

BLANKS	054
DEVAL L. PATRICK	193
WRITE-INS	008

**LIEUTENANT GOVERNOR- DEMOCRATIC PARTY**

BLANKS	041
TIMOTHY P. MURRAY	213
WRITE- INS	001

**ATTORNEY GENERAL- DEMOCRATIC PARTY**

BLANKS	060
MARTHA COAKLEY	192
WRITE-INS	003

**SECRETARY OF STATE- DEMOCRATIC PARTY**

BLANKS	062
WILLIAM FRANCIS GALVIN	192
WRITE-INS	001

**TREASURER- DEMOCRATIC PARTY**

BLANKS	029
STEVEN GROSSMAN	138
STEPHEN J. MUPHY	085
WRITE-INS	003

**AUDITOR- DEMOCRATIC PARTY**

BLANKS	010
SUZANNE M. BUMP	105
GUY WILLIAM GLODIS	107
MIKE LAKE	032
WRITE-INS	001

**REPRESENTATIVE IN CONGRESS- DEMOCRATIC PARTY**

BLANKS	033
JAMES P. McGOVERN	218
WRITE-IN	004

**COUNCILLOR -7<sup>TH</sup> DISTRICT- DEMOCRATIC PARTY**

BLANKS	081
FRANCIS A. FORD	174
WRITE-INS	000

**SENATOR IN GENERAL COURT – 1<sup>ST</sup> WORCESTER DISTRICT- DEMOCRATIC PARTY**

BLANKS	050
HARRIETTE L. CHANDLER	205
WRITE-INS	000

**REPRESENTATIVE IN GENERAL COURT – 12<sup>TH</sup> WORCESTER DISTRICT- DEMOCRATIC PARTY**

BLANKS	047
HAROLD P. NAUGHTON	207
WRITE-INS	001

**DISTRICT ATTORNEY- DEMOCRATIC PARTY**

BLANKS	056
JOSEPH D. EARLY, JR.	199
WRITE-INS	000

**SHERIFF – WORCESTER COUNTY- DEMOCRATIC PARTY**

BLANKS	018
SCOT J. BOVE	109
THOMAS J. FOLEY	127
WRITE-INS	001

**GOVERNOR- REPUBLICAN PARTY**

BLANKS	019
CHARLES D. BAKER	279
SCOTT D. LIVELY	000
WRITE-INS	009

**LIEUTENANT GOVERNOR- REPUBLICAN PARTY**

BLANKS	052
RICHARD R. TISEI	245
KEITH H. DAVIS	000
WRITE-INS	010

**ATTORNEY GENERAL- REPUBLICAN PARTY**

BLANKS	230
GUY A. CARBONE	007
JAMES P. MCKENNA	051
WRITE-INS	019

**SECRETARY OF STATE- REPUBLICAN PARTY**

BLANKS	073
WILLIAM C. CAMPBELL	234
WRITE-INS	000

**TREASURER- REPUBLICAN PARTY**

BLANKS	019
KARYN E. POLITO	288
WRITE-INS`	000

**AUDITOR- REUBLICAN PARTY**

BLANKS	035
MARY Z. CONNAUGHTON	235
KAMAL JAIN	037
WRITE-INS	000

**REPRESENTATIVE IN CONGRESS – 3<sup>RD</sup> DISTRICT- REPUBLICAN PARTY**

BLANKS	018
ROBERT J. CHIPMAN	005
ROBERT A. DELLE	056
BRIAN J. HERR	044
MARTIN A. LAMB	055
MICHAEL P. STOPA	129
WRITE-INS	000

**COUNCILLOR -REPUBLICAN PARTY**

BLANKS	080
JENNIA L. CAISSIE	227
WRITE-INS	000

**SENATOR IN GENERAL COURT- 1 ST WORCESTER DISTRICT- REPUBLICAN PARTY**

BLANKS	063
WILLIAM J. HIGGINS, SR.	244
WRITE-INS	000

**REPRESENTATIVE IN GENERAL COURT – 12<sup>TH</sup> DISTRICT- REPUBLICAN PARTY**

BLANKS	060
JAMES F. GETTENS	247
WRITE-INS	000

**DISTRICT ATTORNEY – MIDDLE DISTRICT- REPUBLICAN PARTY**

BLANKS	295
NO NOMINATION	000
WRITE-INS	012

**SHERIFF- WORCESTER COUNTY- REPUBLICAN PARTY**

BLANKS	047
LEWIS G. EVANGELIDIS	256
WRITE-INS	004

**GOVERNOR- LIBERTARAIN PARTY**

BLANKS	000
NONOMINATION	000
WRITE-INS	000

**LIEUTNANT GOVERNOR- LIBERTARAIN PARTY**

BLANKS	000
NONOMINATION	000
WRITE-INS	000

**ATTORNEY GENERAL- LIBERTARAIN PARTY**

BLANKS	000
NONOMINATION	000
WRITE-INS	000

**SECRETARY OF STATE- LIBERTARAIN PARTY**

BLANKS	000
NONOMINATION	000
WRITE-INS	000

**TREASURER- LIBERTARAIN PARTY**

BLANKS	000
NONOMINATION	000
WRITE-INS	000

**AUDITOR- LIBERTARAIN PARTY**

BLANKS	000
NONOMINATION	000
WRITE-INS	000

**REPRESENTATIVE IN CONGRESS- 3<sup>RD</sup> DISTRICT- LIBERTARAIN PARTY**

BLANKS	000
NONOMINATION	000
WRITE-INS	000

**COUNCILLOR – 7<sup>TH</sup> DISTRICT- LIBERTARAIN PARTY**

BLANKS	000
NONOMINATION	000
WRITE-INS	000

**SENATOR IN GENERAL COURT -1<sup>ST</sup> WORCESTER DISTRICT- LIBERTARAIN PARTY**

BLANKS	000
NONOMINATION	000
WRITE-INS	000

**REPRESENTATIVE IN GENERAL COURT- MIDDLE DISTRICT- LIBERTARAIN PARTY**

BLANKS	000
NONOMINATION	000
WRITE-INS	000

**SHERRIFF- WORCESTER COUNTY- LIBERTARAIN PARTY**

BLANKS	000
NONOMINATION	000
WRITE-INS	000

ELECTION RESULTS REPORT  
FOR THE TOWN OF BOYLSTON, MASSACHUSETTS  
NOVEMBER STATE ELECTION – NOVEMBER 2, 2010

WARDEN: Bill Richardson

CLERK: Sandra L. Bourassa

CHECKER: Mary Seed, Carol Anderson Pauline Berard, Mary Grouleau, Betty Sydow,  
Phyllis Gaucher,

Notice to the Town of Boylston Voters was posted and Specimen Ballots were posted as required by law. The voting machine was tested at least three (3) days prior to Election as required by law. The ballot box was examined by the Clerk. The polls were declared opened by the Warden at 0700 hours and were closed at 2000 hours.

A total of 2181 voters turned out to vote (including absentee ballots). The counter on the ballot box and check-lists concurred that 2181, including absentee ballots, were cast. The results were:

GOVERNOR & LT. GOVERNOR

BLANKS	015
PATRICK & MURRAY	875
BAKER & TISEI	1129
CAHILL & LOSCOCCO	138
STEIN & PURCELL	23
WRITE-INS	1

ATTORNEY GENERAL

BLANKS	38
MARTHA COAKLY	1127
JAMES P. MCKENNA	1014
WRITE-INS	2

SECRETARY of STATE

BLANKS	109
WILLIAM F. GALVIN	1112
WILLIAM C. CAMPBELL	895
JAMES D. HENDERSON	64
WRITE-INS	1



### TREASURER

BLANKS	58
STEVEN GROSSMAN	690
KARTN E. POLITO	1431
WRITE-INS	2

### AUDITOR

BLANKS	144
SUZANNE M. BUMP	688
MARY Z. CONNAUGHTON	1272
NATHANAEL A FORTUNE	76
WRITE-INS	1

### REP. in CONGRESS

BLANKS	46
JAMES P. MCGOVERN	1103
MARTIN A. LAMB	969
PATRICK J. BARRON	61
WRITE-INS	2

### COUNCILLOR

BLANKS	208
JENNIE L. CAISSIE	1160
FRANCIS A FORD	809
WRITE-INS	4

### SENATOR IN GENERAL COURT

BLANKS	103
HARRIETTE L. CHANDLER	1045
WILLIAM J. HIGGINS	1029
WRITE-INS	4

### REP. in GENERAL COURT

BLANKS	62
HAROLD P. NAUGHTON JR	1245
JAMES F. GETTENS	871
WRITE-INS	3

### DISTRICT ATTORNEY

BLANKS	698
JOEPH D EARLY, JR	1442
WRITE-INS	41

### SHERIFF

BLANKS	108
LEWIS G. EVANGELDIS	1244
THOMAS J. FOLEY	737
KEITH E. NICHOLAS	89
WRITE-INS	3

### QUESTION #1

BLANKS	26
YES	1318
NO	837

### QUESTIONS # 2

BLANKS	101
YES	942
NO	1138

### QUESTIONS #3

BLANKS	27
YES	1065
NO	1089

## FINANCE COMMITTEE

The Town of Boylston continues to be prudent and consistent towards its finances. For this reason there have been no major budget crises as a result of the difficult economic times we are going through. As Boylston prepares for the FY2012 budget, despite budget challenges from lowered state funding, low expected new growth and level local receipts, Boylston is in the enviable position of being able to maintain its town services. The schools are seeing particular pressure this year as they seek to maintain services and programs without funding increases; under the leadership of Superintendant Brian McDermott we are confident that there will be a reasonable solution for the Elementary and Regional school districts that maintains the programming within the new budget constraints.

The town closed out FY2010 with \$259,000 in free cash. This, combined with our stabilization account, provides the town with its necessary excess capital; the rule of thumb is that the town should maintain 10% of its annual revenues (of tax levy) in reserves (combination of free cash and stabilization) for fiscal balance. Currently the town sits at just above 10%.

However, this free cash figure is much smaller than the FY2009 \$515,169 free cash figure. The difference is due in large part to the fact that town budgets were significantly reduced in FY2010 to realistic levels reflecting actual spending by all departments. Therefore there was very little money that was unexpended. Additionally, there were few one-time items coming back, such as income from sale of land by the town. The good news is that budgets reasonably reflect the actual expenditures associated with each department. The bad news is that there is less excess money at the end of the year that goes into free cash: the town uses that free cash for capital expenditures and therefore less funding is available to cover capital needs.

The approved budget for FY2011 shows a 1.6% overall increase from FY2010. The funding for FY2011 comes from local taxes (75%), Local Receipts (13%) and state aid (11%). While local taxes were increased by 2.5%, local receipts were projected to be down by 3% and state aid down slightly. The effect of these lower figures is that there was only a 2% increase in salaries applied to the budget and expenses were held at level funding.

Continuing with what has become the “new normal” budget and expectations of level funding for FY2012, departments were asked to come in to this year’s budgeting process with 2 budget requests: a level-funded budget and a budget showing a 2% decrease. Without greater clarity of state funding levels (and it’s still unclear if we’ll only be at a 6% decrease in state-level funding) austerity is critical. As noted above, new growth and local receipts are projected at this point to be the same as projected for FY2011. Although the economic recession may be behind us, the effects of the recession are not.

As mentioned above, although we expect a decrease in state aid by about 6% for FY2012, that decrease only affects 11% of the town budget. Other towns that depend more heavily on state aid will feel a greater impact from the state reductions.

The expense items that impact our budget the most in percentage increases continue to be Group Health Insurance, at a healthy 10% increase (plus an additional factor for new enrollees), General Insurance at 5%, and pension expense at 14.5%. Other than that, the budgets have allowed for a 2% increase in salaries, but across the board show level funding on expenses. With funding of local receipts and state aid below those levels seen in 2007, the town is handling the budget pressures extremely well.

One particularly positive event took place this past year: the town retired the debt due on the elementary school. This was a result of the town seeking to refinance the remainder of the debt, and discovering that if it did so, it would be better for the state to simply pay down their portion. As a result, the town retired its debt, the state paid off its

reimbursement portion, and due to the interest savings, netted the town just over \$100,000. The new line item for maturing debt payments falls from \$804,874 to \$184,835.

One significant addition to the budget will be the addition of the debt interest and principal payments associated with the debt exclusion for the new Tahanto building. Because the town pays Boylston's portion to the regional school district, it will appear that the budget for the town is higher than it was in FY2011. In fact, the regional school district is working towards a level funded budget (not a level service budget). Therefore, for strict comparison purposes, to understand the operating budget figures it's necessary to subtract the debt principal and interest that is due the BBRSD; further discussion of this topic will be available at the warrant review before town meeting.

The selectmen have both lead the charge to manage the budget tightly with the Town Administrator and have prepared the town departments for the realities of the budget constraints. The town departments continue to do their best to manage within their financial constraints. The Selectmen are always open to new ways to work to save the taxpayers money and cut costs without sacrificing services, and will continue to do so. Please contact the chairman or other members of the finance committee for in-depth questions about the town's budget; you can reach Eric Brose at [ericbrose@charter.net](mailto:ericbrose@charter.net).

Eric Brose, Chairman – attended 7 of 7 meetings

Herb Cronin – attended 7 of 7 meetings

Steve Dorval – attended 6 of 7 meetings

Tim Houlihan – attended 6 of 7 meetings

Karen McGahie – attended 7 of 7 meetings

**TOWN TREASURER  
2009 ANNUAL REPORT  
JULY 1, 2009 – JUNE 30, 2010**

	<b>General Fund</b>	<b>Special Revenue Funds</b>	<b>Trust Funds</b>	<b>Municipal Electric Funds</b>	<b>TOTAL</b>
Balance 7/1/09	3,204,998.01	48,277.09	1,398,603.13	1,472,524.39	6,124,402.62
Receipts	13,212,248.91	102,279.28	66,344.53	3,939,785.65	17,320,658.37
Payroll Withholdings	1,789,820.04				1,789,820.04
Transfers In	14,687,085.16	20,562.40	64,797.73	155,355.63	14,927,800.92
Transfers Out	(14,308,752.86)	(131,309.43)	(61,600.61)	(424,647.48)	(14,926,310.38)
Warrants Payable	(15,388,901.59)	(271.62)	(26,903.20)	(3,586,862.51)	(19,002,938.92)
Balance 6/30/10	2,358,332.73	11,154.13	1,761,135.79	1,349,016.02	5,479,638.67
Interest Earned	18,242.50	218.40	682.36	3,995.81	23,139.07

*Respectfully Submitted,*

*Michael D. Conrad  
Town Treasurer / Tax Collector*

# TAX COLLECTOR

## FY 2010 Real Estate:

Commitments	8,669,034.76
Collections	8,470,972.18
Abatements & Exempt	84,025.80
Refunds	917.68
Tax Titles Remitted to Treasurer	0.00
<b>BALANCE 6/30/10</b>	<b>114,954.46</b>

## FY 2009 Real Estate:

Balance 7/1/09	126,841.39
Collections	76,605.35
Abatements	1,930.68
Refunds	1,821.04
Tax Titles Remitted to Treasurer	40,818.11
<b>BALANCE 6/30/10</b>	<b>9,308.29</b>

## FY 2008 Real Estate:

Balance 7/1/09	2,568.61
Collections	2,295.98
<b>BALANCE 6/30/10</b>	<b>272.63</b>

## FY 2010 Personal Property:

Commitments	162,221.28
Collections	161,625.85
Abatements	1,250.15
Refunds	0.00
<b>BALANCE 6/30/10</b>	<b>-654.72</b>

## FY 2009 Personal Property:

Balance 7/1/09	1,992.42
Commitments	0.00
Collections	0.00
Refunds	0.00
<b>BALANCE 6/30/10</b>	<b>1,992.42</b>

## FY 2010 Motor Vehicle:

Commitments	582,529.35
Collections	548,547.18
Abatements	10,704.04
Refunds	5,482.35
<b>BALANCE 6/30/10</b>	<b>28,760.48</b>

## FY 2009 Motor Vehicle:

Balance 7/1/09	11,512.78
Commitments	103,230.14
Collections	106,522.45
Abatements	6,804.59
Refunds	6,147.51
<b>BALANCE 6/30/10</b>	<b>7,563.39</b>

## FY 2008 Motor Vehicle:

Balance 7/1/09	6,238.78
Commitments	313.75
Collections	2,282.53
Abatements	724.20
Refunds	724.20
<b>BALANCE 6/30/10</b>	<b>4,270.00</b>

## FY 2007 Motor Vehicle:

Balance 7/1/09	2,570.20
Commitments	26.04
Collections	953.44
Abatements	1,299.74
Refunds	381.61
<b>BALANCE 6/30/10</b>	<b>724.67</b>

## FY 2006 Motor Vehicle:

Balance 7/1/09	597.52
Commitments	0.00

## FY 2005 Motor Vehicle:

Balance 7/1/09	34.17
Commitments	0.00

Collections	147.48
Abatements	134.49
Refunds	<u>0.00</u>
BALANCE 6/30/10	315.55

Collections	34.17
Abatements	0.00
Refunds	<u>0.00</u>
BALANCE 6/30/10	0.00

# **RECAPITULATION OF TAX REVENUE**

Balance outstanding 7/1/09	152,355.87
Commitments	9,517,355.32
Collections	9,369,986.61
Abatements & Exemptions	106,873.69
Refunds	15,474.39
Tax Titles Remitted to Treasurer	40,818.11
	<u>                    </u>
BALANCE 6/30/10	<u><u>167,507.17</u></u>

*Respectfully Submitted,*

*Michael D. Conrad*  
*Town Treasurer / Tax Collector*

## SALARIES OF TOWN EMPLOYEES - CALENDAR 2010

### **Light Department:**

Barakian	Mark	\$82,294.11
Gates	Alden	\$100.00
Harmon	Kevin	\$73,386.11
Harrington	John G.	\$95,629.54
Johnson	Shane	\$31,223.76
Kimball	Edward	\$300.00
Lucia	Michael	\$78,007.11
McQuade	John T.	\$300.00
Miller	Sheila	\$38,775.66
Seed	Barbara	\$35,392.83
		<b><u>\$435,409.12</u></b>

### **Highway Department:**

Fallon	Frances	\$1,956.30
Franz	Kenneth	\$1,237.50
Ginese	Mark	\$39,080.54
Mero	Steven R	\$41,371.16
Noonan	Ruth	\$17,241.44
Osterberg	Steven	\$43,190.39
Parker	Donald	\$69,867.68
White	Steven	\$42,933.81
		<b><u>\$256,878.82</u></b>

### **Library**

Brigham	Ashley	\$3,227.22
Clermont	Lynn	\$2,985.98
Freibert	Judith	\$23,420.71
Langhart	Nicholas	\$41,608.65
Lupien	Michelle D	\$1,500.09
Newcomb	Cheryl	\$3,096.38
O'Connor	Priscilla	\$1,391.07
Peterson	Paula	\$27,632.76
Sokolowski	Linda	\$1,629.93
Velleco	Nancy	\$1,827.26
		<b><u>\$108,320.05</u></b>

### **Selectmen and General Administration:**

Bardsley	Rose L	\$12,670.63
Puff	Nancy Colbert	\$92,474.47
Deal	Roger	\$1,136.00
Esposito	Lori	\$44,576.05
Goodwin	Kenneth W.	\$37,365.56
Stanton	James	\$1,365.00
Sydow	Kenneth G	\$1,136.00
		<b><u>\$190,723.71</u></b>

### **Assessors:**

Cravedi	Carl	\$1,500.00
Holyoak	James A.	\$500.00
Morrill	Mary	\$21,016.72
O'Connor	Paul A.	\$1,000.00
Richardson	Margo	\$25,894.31
		<b><u>\$49,911.03</u></b>

### **Board of Health:**

Costello	Dennis	\$36,639.18
Gleich	Gerald	\$277.00
Golas	Steven	\$1,062.57
Martiska	Lorie	\$185.50
Mecum	Matthew	\$92.75
Rich	Melanie	\$20,536.23
		<b><u>\$58,793.23</u></b>

### **Cemetery:**

Doyle	Robert	\$162.50
Franz	Kenneth R.	\$150.00
Jasper	Mary	\$175.00
		<b><u>\$487.50</u></b>



**Elementary School :****(excluding teachers)**

Altobelli	Laurie O	\$3,757.50	Mack	Audrey J	\$65.00
Ament	Janet	\$11,944.75	MacQueen	Elleen M	\$21,873.64
Aspero	Jeanne M	\$2,750.00	Marien	Leean	\$455.00
Baldassarre	Joseph	\$29,029.71	Martinez	Mary-Louise	\$130.00
Ballard	Robin	\$22,440.45	May	Patricia H	\$682.50
Banks	Elizabeth	\$955.00	Morin	Bonnie	\$15,199.57
Banks	Joan A.	\$11,031.85	Moulton	Jennifer A	\$2,407.50
Beaupre	Rebecca L.	\$10,348.43	Murphy	Kathleen	\$20,938.95
Bjorn	Karen O	\$31,350.65	Nelson	Cheryl	\$14,010.25
Bokankowitz	Eric	\$11,524.25	Norvold	Maureen C	\$142.50
Bokankowitz	Sharon	\$33,908.02	O'Connor	Nancy	\$3,477.50
Bredbenner	Cynthia G	\$2,347.50	Pendergast	Sondra	\$150.00
Brenner	Jennifer	\$24,172.69	Pini	Rachel A	\$5,134.14
Brenner	Susan	\$22,120.45	Purcell	Irene H	\$8,509.82
Brenner	Laurence D	\$100.00	Reidy	Teresa	\$65.00
Calandra	Tracey	\$130.00	Roy	John	\$26,824.50
Canfield	Kathleen M	\$260.00	Ruane	Eileen	\$51,585.86
Carter	Karen	\$55,768.22	Scheinfein	Sarah E.	\$852.75
Chalifoux	Linette	\$1,757.50	Sharon	Cheryl A	\$10,066.50
Clairmont	Lorraine R	\$65.00	Simmons	Traci	\$380.00
Colleton	Ryan D	\$35,742.27	Staras	Carol	\$19,591.39
Copeland	James	\$260.00	Sullivan	Tara L	\$390.00
Daveau	Pamela	\$23,165.31	Sweed	Barbara	\$270.00
DiFonso	Anthony	\$355.00	Taintor	Michelle P	\$15,550.69
Ekblom	Catherine	\$32.50	Tolles	Susan K	\$15,050.74
Ellis	Debra	\$20,277.20	Tor	Stephanie	\$390.00
Giguere	Robin	\$30,764.24	Tufts	Sandra C	\$2,257.32
Goodhind	Paul	\$49,000.01	Walsh	Ilia	\$3,523.52
Gross	Lynnette	\$715.00	Wheeler	Lisa	\$49,750.75
Healy	Rebecca D.	\$50.00	Wheeler	Wendy J.	\$19,591.33
Hergert	Kimberly C	\$597.50	Wilson	Michael	\$28,254.37
Hughes	David	\$17,550.00	Wyatt	Brad	\$50.00
Iorio	Linda A	\$227.50			<b><u>\$844,074.01</u></b>
Jasiewicz	Hazel	\$300.00			
Johnston	Hilary F	\$18,975.66	<b><u>School Lunch:</u></b>		
Kane	Katherine A	\$840.00	Fryburg	Mary Ellen	\$8,491.25
Kearney	William	\$162.50	Hunt	Bonnie	\$21,481.30
Kelly	Jennifer	\$19,063.74	Perro	Paula	\$16,768.59
Kilcoyne	Katie	\$872.50	Prunier	Teresa	\$10,025.75
Kohberger	Anthy S.	\$142.50	Garramone	Joan	\$130.00
LaValle	Denise M	\$11,050.29	Savoie	Nicole	\$112.00
Lupien	Bruce	\$547.23	Wilhelmy	Susan	\$4,150.19
<b>Continued next column</b>					<b><u>\$61,159.08</u></b>

**Elementary School Teachers:**

Andrews	William	\$70,930.35
Belbin	Julie	\$58,375.85
Benson	Laurie	\$65,347.00
Buchanan	Maureen	\$63,206.63
Checola	Linda	\$91,070.21
Clarke	Debra	\$40,927.41
Cooper	Jessica	\$65,637.00
Daley	Peter	\$51,029.84
DeLuca	Kara	\$45,490.21
DiFonso	J. BethAnne	\$66,505.77
Duffy	Elizabeth	\$16,927.92
Fiorillo	Paula	\$34,607.21
Fitzpatrick	Jannel	\$17,247.92
Fletcher	Beverly S	\$36,913.72
Giguere	Jean	\$57,572.21
Gostyla	Lynn	\$57,311.00
Hamel	Laura	\$18,017.57
Jenson-Fellows	Lisa	\$16,021.86
Keane	Anne	\$71,882.07
Kelleher	Gail	\$70,271.22
Koziak	Tara	\$62,444.32
Kuppens	Lauren	\$44,714.00
LaMontagne	Jennifer	\$73,104.80
LaPierre	Nancy L	\$54,639.28
Lefebvre	Catherine	\$38,506.33
Lindquist	Sue Ann	\$51,842.74
Lubarsky	Terry	\$65,749.07
Mara	Paul	\$22,797.75
McDermott	Brian	\$31,299.96
Olszak	Carole	\$77,364.07
Pascoal	Briana	\$43,812.58
Petrell-Delude	Lisa	\$53,423.86
Pierce	Kimberly	\$76,051.00
Richards	Sarah	\$26,829.25
Rodman	Donna-Lu	\$97.50
Sabourin	Ellen	\$64,050.07
Somes	Christine	\$63,977.00
Sparks	David	\$65,028.35
Sullivan	Fayne	\$61,201.79
Thaler	Carolyn	\$32,950.14

Continued next column

Trudeau	Elizabeth	\$38,326.00
Vaillancourt	Judith	\$27,934.75
		<b>\$2,091,437.58</b>

**Tax Collector/ Treasurer:**

Conrad	Michael	\$7,312.50
Daigneault	Joseph P	\$29,486.69
Johns	Alyce	\$17,625.12
Nowicki	Paul	\$10,898.81
		<b>\$65,323.12</b>

**Town Clerk:**

Bourassa	Sandra	\$32,922.76
Jasper	Mary	\$12,697.10
		<b>\$45,619.86</b>

**Parking Clerk**

Bourassa	Sandra	<b>\$330.00</b>
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**Voter Registrars:**

Anderson	Carol	\$414.96
Berard	Pauline	\$288.99
Bourassa	Sandra	\$1,126.87
Gaucher	Phyllis E	\$516.03
Groleau	Mary	\$244.53
Jasper	Mary	\$271.50
Leach	Carol	\$51.87
Seed	Mary T	\$289.58
Sydow	Betty	\$103.74
		<b>\$3,308.07</b>

**Planning Board:**

Baker	Richard	\$370.00
Hucknall	Julia	\$53.00
Webster	Christine	\$324.65
		<b>\$747.65</b>

**Conservation:**

Rich	Melanie	<b>\$16,802.38</b>
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**Fire/Ambulance**

Baker	Nikito	\$188.30
Bradford	Jason	\$50,260.72
Bradford	Joel	\$222.59
Buchanan	David	\$72.98
Buddenhagen	Daniel G	\$12,379.08
Buddenhagen	Michael W	\$1,653.98
Byrne	Jarrett	\$799.86
Colomey	Kevin M	\$4,287.44
Consiglio	Gino	\$586.07
Duca	Brent	\$8,663.93
Flanagan	Joseph	\$74,176.00
Gaucher	Brian	\$643.51
Healy	John S.	\$145.71
Johnson	Luke S.	\$158.94
Jordan	Sara	\$2,512.38
Knipe	Seth A	\$205.68
Krause	Jay C.	\$171.92
Lindsay	James	\$115.46
MacKenzie	Donald	\$52,844.40
MacKenzie	Robb	\$378.79
Matthew	Jacob	\$374.70
McCubrey	Scott	\$772.31
Osterberg	Paul	\$2,261.93
Peters	Jeremy	\$103.84
Rhatigan	Scott	\$25.96
Richardson	William	\$824.16
Ronn	Matthew	\$3,761.48
Rotando	Peter	\$120.00
Rudge	Lisa A	\$207.68
Savoie	Steven	\$209.86
Schoerb	Ryan	\$111.92
Shircliff	Matthew w	\$1,475.95
Shircliff	Leigh	\$6,883.55
Stanton	Jeffrey	\$466.99
Starkey	Robert	\$196.88
Tataronis	Andrew	\$205.96
Wilder	Thomas J	\$3,804.58
Young	David	\$1,691.17
Young	Roger Jr.	\$1,432.22
		<b><u>\$235,398.88</u></b>

**Inspectors**

Bertonassi	Mark C.	\$29,449.16
Gardner	Nina	\$1,279.68
Hand	Glenn	\$9,889.20
Johnson	Eric	\$10,126.30
Morrill	James	\$7,111.52
O'Connor	Thomas	\$541.00
		<b><u>\$58,396.86</u></b>

**Senior Lunch Coordinator:**

Ressiquie	Janice	\$979.02
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**Council on Aging Coordinator:**

Meegan	Jane	\$16,412.62
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<b>COA Total</b>	<b><u>\$17,391.64</u></b>
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**Parks & Recreation**

Barber	Karen	<b><u>\$10,636.86</u></b>
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**Dog Officer**

Golas	Steven	<b><u>\$1,889.00</u></b>
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**Tree Warden:**

Parker	Donald	<b><u>\$2,186.00</u></b>
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**Accountant**

Nykiel	Nancy	<b><u>\$32,161.36</u></b>
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**Police:**

Barbato	Robert	\$58,465.05
Bazydlo	Philip	\$66,802.21
Bissonnette	Christine	\$29,795.00
Donahue	Michael	\$85,620.07
Parker	Russell	\$87,490.80
Piche	Jared	\$60,537.74
Rajotte	Ronald	\$77,111.43
Sahagian	Anthony	\$100,395.63
Shepard	Mark	\$73,058.03
Szymkiewicz	Scott	\$86,156.40
Thomas	Robert	\$96,941.16
		<u><u>\$822,373.52</u></u>

**Police Revolving:**

Baird	Francis	\$1,449.00
Bourget	Albert	\$1,344.00
Bourget	Janet	\$420.00
Bourget	Jonathan	\$252.00
Downey	Thomas	\$252.00
Fazio	Michael J	\$210.00
Gribbons	Anthony G.	\$168.00
Martinez	Geroqe D	\$336.00
McShea	Brendan	\$462.00
Morrissey	Mark	\$378.00
Moran	John	\$399.00
Saunders	Matthew S	\$1,218.00
Silvestri	Jason	\$168.00
Westerman	David	\$588.00
<b>Detail Total</b>		<u><u>\$7,644.00</u></u>

**Dispatch:**

Spencer	Daniel E	\$36,316.09
Martin	Daniel T.	\$21,590.28
Parker	Melissa S	\$6,383.16
Purcell	Lynn F	\$46,288.76
Rudge	Pamela	\$53,089.31
White	Bonnie	\$11,965.60
		<u><u>\$175,633.20</u></u>

**GRAND TOTAL****\$5,593,036.53**

# **TOWN ACCOUNTANT**

## **TOWN OF BOYLSTON, MASSACHUSETTS**

### **Annual Report**

**For the Year Ended June 30, 2009**

**Nancy Nykiel**

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#### **Exhibit**

#### **FINANCIAL STATEMENTS:**

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Combined Statements of Revenues, Expenditures and Changes in

Fund Balances – All Governmental and Expendable Trust Funds ..... C

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**TOWN OF BOYLSTON  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUP  
June 30, 2010  
(See Accountant's Compilation Report)**

**EXHIBIT B-1**

	Governmental Funds			Fiduciary Fund	Account Group	Total (Memorandum Only)
	General	Special Revenue	Capital Project	Trust and Agency	Long-Term Debt	
ASSETS						
Pooled Cash and Equivalents	1,624,245.57	951,117.44	(952.90)	121,460.07		2,695,870.18
Marketable Securities		337,341.34		1,285,571.18		1,622,912.52
Receivables:						
Real Estate Taxes	136,593.74					136,593.74
Personal Property Taxes	3,969.49					3,969.49
Less Allowance for Abatements and E	(127,185.92)					(127,185.92)
Motor Vehicle Excise Taxes	43,870.93					43,870.93
Tax Liens and Possessions	287,913.23					287,913.23
Septic Loans		64,802.71				64,802.71
Due From Other Governments	91,016.51	39,174.02				130,190.53
Amount to be Provided for Long-Term Obligations					4,752,015.00	4,752,015.00
Total Assets	2,060,423.55	1,392,435.51	(952.90)	1,407,031.25	4,752,015.00	9,610,952.41

**TOWN OF BOYLSTON  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUP  
June 30, 2010  
(See Accountant's Compilation Report)  
(Continued)**

**EXHIBIT B-2**

	Governmental Funds			Fiduciary Fund	Account Group		Total (Memorandum Only)
	General	Special Revenue	Capital Project	Trust and Agency	General	Long-Term Debt	
LIABILITIES							
Warrants and Accounts Payable	112,476.80	14,929.95		54.00			127,460.75
Withholdings and Other Liabilities	23,721.49			36,595.65			60,317.14
Deposits Payable				28,277.53			28,277.53
Deferred Revenue:							
Real Estate and Personal Property Tax:	13,377.31						13,377.31
Motor Vehicle Excise Taxes	43,870.93						43,870.93
Tax Liens and Possessions	287,913.23						287,913.23
Collector Variances	1,451.83						1,451.83
Septic Loans		64,802.71					64,802.71
State Aid Highway						4,752,015.00	0.00
Bonds and Notes Payable							4,752,015.00
Total Liabilities	482,811.59	79,732.66	0.00	64,927.18		4,752,015.00	5,379,486.43
FUND BALANCES							
Fund Balances:							
Reserved for Expenditures	682,016.22		(952.90)	307,711.57			988,774.89
Reserved for Endowment				96,094.53			96,094.53
Designated for Subsequent Year's Exp	485,000.00						485,000.00
Undesignated Fund Balance	410,595.74	1,312,702.85		938,297.97			2,661,596.56
Total Fund Balances	1,577,611.96	1,312,702.85	(952.90)	1,342,104.07		0.00	4,231,465.98
Total Liabilities and Fund Balance	2,060,423.55	1,392,435.51	(952.90)	1,407,031.25		4,752,015.00	9,610,952.41

EXHIBIT C-1

TOWN OF BOYLSTON  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
ALL GOVERNMENTAL AND EXPENDABLE TRUST FUNDS  
FOR THE YEAR ENDED JUNE 30, 2010  
(See Accountant's Compilation Report)

	Governmental Funds			Fiduciary Funds		Total
	General	Special Revenue	Capital Projects	Trust Funds	(Memorandum Only)	
<b>REVENUE:</b>						
Real Estate Taxes	8,545,574.89	0.00	0.00	0.00	8,545,574.89	
Personal Property Taxes	161,625.85				161,625.85	
Tax Liens Redeemed	54,076.37					
Less: Abatements and Exemption:	(127,185.92)				(127,185.92)	
	8,634,091.19	0.00	0.00	0.00	8,580,014.82	
<b>Federal Grants &amp; Aid</b>						
State Aid, Reimbursements and Grants	92,352.24	195,885.07			288,237.31	
Lottery Aid	301,792.00				301,792.00	
Education	977,303.54	290,281.86			1,267,585.40	
Highway		193,588.00			193,588.00	
Other	10,344.00	128,416.32			138,760.32	
<b>Local Receipts:</b>						
Motor Vehicle Excise Taxes	648,216.76				648,216.76	
Licenses, Fines, Permits and Fees	134,124.20	180,940.57			315,064.77	
Payments in Lieu of Taxes	552,131.45				552,131.45	
Sale of Foreclosed Property	0.00				0.00	
Interest and Penalties on Taxes	34,262.10				34,262.10	
Interest on Investments	19,920.49	8,411.18	109.44	33,577.92	62,019.03	
<b>Charges for Services:</b>						
Ambulance		83,087.76			83,087.76	
School Lunch		95,652.36			95,652.36	
Other	110,405.27	255,200.36	1,200.00	947.00	367,752.63	
	11,514,943.24	1,431,463.48	1,309.44	34,524.92	12,928,164.71	
<b>EXPENDITURES:</b>						
General Government	2,266,020.42	85,278.02		7,491.33	2,358,789.77	
Public Safety	1,398,769.74	100,223.78			1,498,993.52	
Public Works and Facilities	374,852.31	260,116.03			634,968.34	
Education	6,418,467.48	541,859.48			6,960,326.96	
Human Services	88,546.16	5,003.44			93,549.60	
Culture and Recreation	161,843.88	42,602.17	1,876.20	500.00	206,822.25	
<b>Debt Service:</b>						
Principal Retirement	565,000.00	8,721.00			573,721.00	
Interest(Including Temporary Loans	292,702.50	5,441.10			298,143.60	
	11,566,202.48	1,049,245.02	1,876.20	7,991.33	12,625,315.04	
Total Expenditure:						



Excess of Revenues Over (Under) Expenditures (51,259.25) 382,218.46 (566.76) 26,533.59 302,849.67

EXHIBIT C-2

TOWN OF BOYLSTON  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
ALL GOVERNMENTAL AND EXPENDABLE TRUST FUNDS  
FOR THE YEAR ENDED JUNE 30, 2010  
(See Accountant's Compilation Report)  
(Continued)

	Governmental Funds			Fiduciary Funds		Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Trust Funds		
<b>OTHER FINANCING SOURCES (USES)</b>						
Unrealized gain/(Loss)				(17,656.18)		(17,656.18)
Transfer from Special Revenue Fund	265,095.34					265,095.34
Transfer to General Fund		(265,095.34)				(265,095.34)
Transfer to Trust Funds						0.00
Transfer from General Fund						0.00
Total Other Financing Sources (Uses)	265,095.34	(265,095.34)	0.00	(17,656.18)		(17,656.18)
<b>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</b>	213,836.09	117,123.12	(566.76)	8,877.41		285,193.49
Fund Balance, Beginning of Year	1,542,438.99	1,391,169.19	475.16	1,000,268.61		3,934,351.95
Fund Balance, End of Year	1,756,275.08	1,508,292.31	(91.60)	1,009,146.02		4,219,545.44

**TOWN OF BOYLSTON  
SCHEDULE OF LOCAL RECEIPTS-GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2010  
(See Accountant's Compilation Report)**

**EXHIBIT D**

<b>Description</b>	<b>Amount</b>
<b>Licenses, Fines, Permits and Fees</b>	
Fees-Board of Appeals	170.00
Fees-Assessors	696.35
Fees-Municipal Liens	5,375.00
Fees-Police	333.00
Fees-Fire	4,714.00
Fees-Town Clerk	6,654.00
Fees-Planning	1,315.49
Fees-Highway	2,852.00
Fees-Other	4,370.90
Selectboard Licenses	10,885.00
Board of Health Permits & Fees	21,970.00
Building Permits	44,867.00
Police Gun Permits	675.00
Plumbing Permits	6,063.96
Electrical Permits	6,199.00
Library Fines	966.00
Court Fines	16,017.50
	<hr/>
Total Licenses, Fines, Permits and Fees	134,124.20
	<hr/>
<b>Interest and Penalties on Taxes</b>	
Penalties and Interest-Property Taxes	14,194.09
Penalties and Interest-Tax Liens	8,339.31
Penalties and Interest-Excise Taxes	11,728.70
	<hr/>
Total Interest on Penalties and Taxes	34,262.10
	<hr/>
<b>Other</b>	
Municipal Light Reimbursements	101,249.51
Sales of Inventory	1,257.00
Off-Duty Surcharge	1,111.40
Miscellaneous Revenue	6,787.36
	<hr/>
Total Other	110,405.27
	<hr/>

**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2010**  
(See Accountant's Compilation Report)

EXHIBIT E-1

General Fund	Account	2010 Appropriations	Reserve Fund and Other Transfers	2010 Carryover Appropriations	2010 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Government</b>							
	Special Town Meeting Notices	2,225.00			2,225.00	658.29	1,566.71
	Town Moderator Salary	15.00		0.00	15.00	0.00	15.00
	Selectboard Salaries	3,637.00			3,637.00	3,637.00	0.00
	Selectboard Assistant Town Administrator	42,836.00			42,836.00	41,585.76	1,250.24
	Selectboard Clerical Wages	12,355.00	100.47		12,455.47	12,455.47	0.00
	Selectboard Expenses	16,090.00	5,500.00		21,590.00	16,581.40	5,008.60
	Selectboard Art#27 5/7/07 Grant Writing			4,008.75	4,008.75	0.00	4,008.75
	Selectboard Art#28 5/7/07 Traffic Study			25,000.00	25,000.00	22,500.00	2,500.00
	Town Administrator Salary	91,097.00	428.67		91,525.67	91,525.67	0.00
	Finance Committee Expense	400.00			400.00	152.00	248.00
	Reserve Fund	40,000.00	(27,150.00)		12,850.00	0.00	12,850.00
	Town Accountant Services	26,250.00			26,250.00	26,098.69	151.31
	Town Audit	15,000.00			15,000.00	15,000.00	0.00
	Assessors Stipends	3,500.00			3,500.00	3,500.00	0.00
	Working Assessor Salary	24,919.00	359.72		25,278.72	25,278.72	0.00
	Assessors Clerical Wages	19,809.00	721.52		20,530.52	20,530.52	0.00
	Assessors Special Appraisal Expenses	7,500.00	4,275.00		11,775.00	11,775.00	0.00
	Assessors Revaluation		16,707.25		16,707.25	16,707.25	0.00
	Assessors Art#29 5/5/08 Revaluation			4,317.75	4,317.75	4,317.75	0.00
	Assessors Expenses	19,825.00			19,825.00	19,517.83	307.17
	Town Treasurer Salary	25,069.00			25,069.00	23,420.17	1,648.83
	Town Treasurer Clerical Wages	11,769.00			11,769.00	11,769.00	0.00
	Town Treasurer Expense	10,215.00			10,215.00	9,573.90	641.10
	Town Collector Salary	25,069.00			25,069.00	23,768.31	1,300.69
	Town Collector Clerical Wages	11,769.00			11,769.00	11,032.61	736.39
	Town Collector Expenses	23,142.00	(2,900.00)		20,242.00	20,142.29	99.71
	Legal Expense	70,000.00	9,000.00		79,000.00	79,000.00	0.00
	Personnel Board Expense				0.00	0.00	0.00
	Tax Title Expenses	1,175.00			1,175.00	1,175.00	0.00
	Town Clerk Salary	28,536.00	0.04	32,225.33	33,401.37	20,841.17	12,559.16
	Town Clerk Clerical Wages	12,725.00	553.56		28,536.04	28,536.04	0.00
	Town Clerk Expense	2,480.00	(267.29)		13,278.56	13,278.56	0.00
	Elections/Registrars Wages	4,250.00			2,212.71	2,212.71	0.00
	Elections/Registrars Expenses	6,335.00			4,250.00	3,949.84	300.16
	Conservation Commission Clerk	14,538.00	495.60		6,335.00	4,912.99	1,422.01
	Conservation Expenses	1,000.00			15,033.60	15,033.60	0.00
	Storm Water Management Expenses			17,000.00	1,000.00	588.63	411.37
					17,000.00	11,000.00	6,000.00

## TOWN OF BOYLSTON

**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010**  
(See Accountant's Compilation Report)

## EXHIBIT E-2

General Fund	Account	2010 Appropriations	Reserve Fund and Other Transfers	2010 Carryover Appropriations	2010 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Government</b>							
	Earth Removal Expense	100.00			100.00	0.00	100.00
	Planning Board Stipends	582.00			582.00	423.00	159.00
	Planning Board Clerk	53.00			53.00	0.00	53.00
	Planning Board Administrative Assistant	7,967.00			7,967.00	3,876.27	4,090.73
	Planning Board Expenses	2,200.00			2,200.00	2,035.72	164.28
	Appeals Board Expense	250.00			250.00	0.00	250.00
	Storm Water Management				0.00	0.00	0.00
	Affordable Housing Committee Expense				0.00	0.00	0.00
	Municipal Office Expenses	27,183.00	(3,414.35)		23,768.65	21,901.22	1,867.43
	Town Building Art#6 9/29/03 Emergency Repair				0.00		0.00
	Town Buildings Hillside	215,000.00			215,000.00	173,724.60	41,275.40
	Town Buildings Hillside Art#41 5/1/06 Asbestos/Mold			28,204.00	28,204.00	0.00	28,204.00
	Town Buildings Hillside Art#45 5/1/06 Barn				0.00	0.00	0.00
	Town Buildings Hillside Art#25 5/7/07 HVAC Second Floor			18,274.85	18,274.85	0.00	18,274.85
	Town Buildings Hillside Art#19 5/5/08 HVAC First Floor			27,033.63	27,033.63	0.00	27,033.63
	Town Buildings Hillside Art#20 5/5/08 MOB Basement			40,000.00	40,000.00	0.00	40,000.00
	Town House Expense	8,500.00	137.81		8,637.81	8,637.81	0.00
	Town Garage Expense	6,885.00	7,000.00		13,885.00	10,116.74	3,768.26
	Repairs to Town Buildings	3,150.00			3,150.00	1,942.61	1,207.39
	Town Report	2,000.00			2,000.00	1,947.50	52.50
	County Retirement	313,669.00	(6,269.00)		307,400.00	307,400.00	0.00
	Unemployment Compensation	5,000.00	868.27		5,868.27	2,001.78	3,866.49
	Employee Benefits	846,326.00			846,326.00	817,407.47	28,918.53
	Employee Physical Exams	500.00			500.00	360.00	140.00
	General Insurance	97,651.00			97,651.00	95,973.65	1,677.35
	Regional Planning Commission	965.61			965.61	965.61	0.00
	School Choice Assessment	20,573.00			20,573.00	23,387.00	(2,814.00)
	Charter School Assessment	43,196.00			43,196.00	71,325.00	(28,129.00)
	County Tax	3,698.00			3,698.00	3,698.00	0.00
	Air Pollution Districts	1,285.00			1,285.00	1,285.00	0.00
	RMV Non-Renewal Charges	2,920.00			2,920.00	2,520.00	400.00
	Regional Transit	4,653.00			4,653.00	4,653.00	0.00
Total General Government		2,187,836.61	6,147.27	196,064.31	2,390,048.19	2,166,463.15	223,585.04

**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2010**  
(See Accountant's Compilation Report)

**EXHIBIT E-3**

General Fund	Account	2010 Appropriations	Reserve Fund and Other Transfers	2010 Carryover Appropriations	2010 Adjusted Budget	Expenditures	Unexpended Balance	
Public Safety	Police Department Salaries	784,589.00	10,000.00		794,589.00	793,494.81	1,094.19	
	Police Expenses	77,500.00	15,000.00		92,500.00	91,212.67	1,287.33	
	Fire/Ambulance Salaries & Wages	174,606.00			174,606.00	172,898.60	1,707.40	
	Fire/Ambulance Expenses	23,140.00	10,498.88		33,638.88	31,567.85	2,071.03	
	Fire/Ambulance Billing Clerk				0.00		0.00	
	Fire/Ambulance EMT Wages	47,480.00	2,889.60		50,369.60	50,369.60	0.00	
	Fire/Ambulance Art#22 5/7/07 Nextel Equipment				0.00		0.00	
	Fire/Ambulance Art#23 5/7/07 Ambulance Equipment				0.00		0.00	
	Fire/Ambulance Art#24 5/7/07 Diesel Exhaust Filter			4,332.21	4,332.21		4,332.21	
	Fire/Ambulance Art#9 3/3/08 Used Aerial Ladder Truck			10,000.00	10,000.00	5,718.34	4,281.66	
	Fire/Ambulance Art#23 5/5/08 Nextel Equipment				0.00		0.00	
	Fire/Ambulance Art#24 5/5/08 Ambulance Equipment				0.00		0.00	
	Fire/Ambulance Art#25 5/5/08 Ambulance Radios			4,267.75	4,267.75	2,337.00	1,930.75	
	Fire/Ambulance Art#22 5/4/09 Ambulance Equipment	25,000.00				21,960.58	3,039.42	
	Fire/Ambulance Art#24 5/4/09 New Ambulance	190,000.00				50,433.00	139,567.00	
	Fire/Ambulance Art#25 05/04/09 Used Vehicle	20,000.00				20,000.00	1,903.01	
	Fire/Ambulance Art#26 05/04/09 Equip Gt Match	35,000.00				35,000.00	35,000.00	
	Dispatch Salaries & Wages	198,040.00		(10,000.00)		188,040.00	172,407.69	15,632.31
	Dispatch Expenses	15,215.00				15,215.00	15,153.42	61.58
	Building Inspector Services	52,451.00		193.18		52,644.18	52,644.18	0.00
	Building Inspector Clerical	5,150.00		(3,192.94)		1,957.06	1,957.06	0.00
	Building Inspector Expenses	4,970.00		219.59		5,189.59	5,189.59	0.00
	Gas Inspector Salary	2,693.00				2,693.00	2,693.00	0.00
Gas Inspector Expenses	700.00				700.00	175.00	525.00	
Plumbing Inspector Salary	8,937.00				8,937.00	8,937.00	0.00	
Electrical Inspector Salary	8,218.00		0.04		8,218.04	8,218.04	0.00	
Electrical Inspector Expenses	660.00				660.00	128.09	531.91	
Civil Defense Expenses	0.00				0.00	0.00	0.00	
Dog Officer Wages	2,026.00		0.08		2,026.08	2,026.08	0.00	
Dog Officer Expenses	1,200.00				1,200.00	60.00	1,140.00	
Parking Clerk Salary	260.00				260.00	260.00	0.00	
Tree Warden Salary	1,093.00				1,093.00		1,093.00	
Tree Warden Expenses	8,350.00				8,350.00	7,925.02	424.98	
Total Public Safety		1,687,278.00	25,608.43	18,599.96	1,731,486.39	1,515,863.61	215,622.78	

**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2010**  
(See Accountant's Compilation Report)

EXHIBIT E-4

General Fund	Account	2010 Appropriations	Reserve Fund and Other Transfers	2010 Carryover Appropriations	2010 Adjusted Budget	Expenditures	Unexpended Balance
<b>Public Works and Facilities</b>							
	Highway Department Salaries & Wages	280,297.00			280,297.00	255,624.91	24,672.09
	Highway Department Expenses	92,425.00	(37,069.25)		55,355.75	53,346.43	2,009.32
	Highway Department Art#38 5/2/05 Highway Repairs			9,667.91	9,667.91		9,667.91
	Highway Department Art#28 5/5/08 Above Ground Fuel tank			28,000.00	28,000.00	1,402.92	26,597.08
	Highway Department Art#27 05/04/09 Loader	155,000.00			155,000.00	154,161.00	839.00
	Highway Department Snow & Ice Removal Expenses	95,000.00	18,322.46		113,322.46	113,322.46	(0.00)
	Street Lighting	15,000.00			15,000.00	14,607.48	392.52
	Cemetery Salaries	533.00			533.00	162.50	370.50
	Cemetery Expenses	2,700.00			2,700.00	1,522.74	1,177.26
	Cemetery FY99 Road Repair			24,141.31	24,141.31		24,141.31
	<b>Total Public Works &amp; Facilities</b>	<b>640,955.00</b>	<b>(18,746.79)</b>	<b>61,809.22</b>	<b>684,017.43</b>	<b>594,150.44</b>	<b>89,866.99</b>

EXHIBIT E-5

TOWN OF BOYLSTON  
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
(See Accountant's Compilation Report)

Account	2010		Reserve Fund and Other Transfers	2010		Adjusted Budget	Expenditures	Unexpended Balance
	Appropriations	Carryover		Appropriations				
General Fund								
Education								
School Committee Salary	200.00				200.00	200.00		0.00
Elementary Education	2,977,374.00			23,882.87	3,001,256.87	2,809,931.54		191,325.33
Vocational Tuition	465,273.00				465,273.00	403,645.50		61,627.50
Vocational Transportation					0.00			0.00
Tahanto Assessment	3,312,663.00				3,312,663.00	3,311,738.00		925.00
Education Art#34 5/3/04 Elementary Math Program				1,599.74	1,599.74	1,599.74		0.00
Education Art#21 5/2/05 Ad Hoc Regional Study				10,000.00	10,000.00	0.00		10,000.00
Education Art#44 5/1/06 School Feasibility Study				26,680.00	26,680.00	26,680.00		0.00
Education Art#29 5/7/07 Regional School District Review				15,000.00	15,000.00	0.00		15,000.00
Education Art#30 5/7/07 HVAC Elementary School				23,520.00	23,520.00	0.00		23,520.00
Education Art#44 5/7/07 Roof Leak Elementary School				11,575.73	11,575.73	10,095.73		1,480.00
Education Art#44 5/7/07 Library Carpet Elementary School				4,048.19	4,048.19	2,260.00		1,788.19
Education Art#44 5/5/08 School Feasibility Study				140,000.00	140,000.00	140,000.00		0.00
Education Art#44 5/5/08 Computers				1,635.27	1,635.27	749.26		886.01
Total Education	6,755,510.00	0.00	0.00	257,941.80	7,013,451.80	6,706,899.77		306,552.03

**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2010**  
(See Accountant's Compilation Report)

EXHIBIT E-6

Account	2010 Appropriations	Reserve Fund and Other Transfers	2010 Carryover Appropriations	2010 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Fund</b>						
<b>Human Services</b>						
Board of Health Stipends	648.00			648.00	648.00	0.00
Board of Health Clerical Wages	17,385.00			17,385.00	17,040.00	345.00
Board of Health Expenses	2,600.00			2,600.00	2,586.63	13.37
Board of Health Special Projects	2,200.00			2,200.00		2,200.00
Vital Statistics Wages	200.00			200.00	200.00	0.00
Sanitation Inspector Wages	36,016.00			36,016.00	36,016.00	0.00
Animal Inspector Wages	1,165.00			1,165.00	1,164.96	0.04
Landfill Engineering Expense				0.00	0.00	0.00
Landfill Art#21 5/5/08 Monitoring			50,000.00	50,000.00	0.00	50,000.00
Right to Know Coordinator				0.00	0.00	0.00
Hazardous Waste Committee				0.00	0.00	0.00
Tri-Town Hazardous Waste				0.00		0.00
Nurse Salary	1,500.00			1,500.00	720.00	780.00
Council on Aging Coordinator Salary	14,626.00	70.38		14,696.38	14,696.38	0.00
Council on Aging Coordinator Salary-Meals	969.00			969.00	969.00	0.00
Council on Aging Expenses	4,525.00	1,623.17		6,148.17	4,888.29	1,259.88
Veterans Agent Salary	200.00			200.00	0.00	200.00
Veterans Services Benefits	500.00			500.00	0.00	500.00
Veterans Service Expenses	175.00			175.00	0.00	175.00
<b>Total Human Services</b>	<b>82,709.00</b>	<b>1,693.55</b>	<b>50,000.00</b>	<b>134,402.55</b>	<b>78,929.26</b>	<b>55,473.29</b>



EXHIBIT E-7

TOWN OF BOYLSTON  
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
(See Accountant's Compilation Report)

General Fund	Account	2010 Appropriations	Reserve Fund and Other Transfers	2010 Carryover Appropriations	2010 Adjusted Budget	Expenditures	Unexpended Balance
<b>Culture and Recreation</b>							
	Library Salaries & Wages	103,402.00	1,991.54	0.00	105,393.54	105,393.54	0.00
	Library Expenses	46,688.00			46,688.00	46,688.00	0.00
	Library Art#33 5/7/07 Repairs			17,093.64	17,093.64	0.00	17,093.64
	Memorial Day Recreation	3,000.00			3,000.00	1,100.00	1,900.00
	Historical Commission Expenses	5,200.00			5,200.00	3,951.66	1,248.34
	Historical Building Maintenance	5,000.00			5,000.00	4,557.21	442.79
	Historical Commission Project Expenses	3,500.00			3,500.00	3,500.00	0.00
		1,200.00			1,200.00	1,200.00	0.00
	Total Culture and Recreation	167,990.00	1,991.54	17,093.64	187,075.18	166,390.41	20,684.77
<b>Debt Service</b>							
	Debt Service Principal	565,000.00		0.00	565,000.00	565,000.00	0.00
	Debt Service Interest	265,095.00			265,095.00	265,095.00	0.00
	Debt Service Temporary Interest				0.00	0.00	0.00
	Total Debt Service	830,095.00	0.00	0.00	830,095.00	830,095.00	0.00
	Total General Fund	12,352,373.61	16,694.00	601,508.93	12,970,576.54	12,058,791.64	911,784.90

## MUNICIPAL LIGHT DEPARTMENT

	2007	2008	2009
Gross Revenue:	3,578,710.00	3,782,268.00	3,586,939.00
Operating Expense:	3,648,765.00	3,910,955.00	3,626,863.00
Misc. Sales:	27,183.00	51,890.00	49,550.00
Profit:	150,981.00	17,301.00	182,922.00
Physical Plant Cost:	2,854,661.00	3,036,402.00	3,173,509.00
KW of Demand:	6,764	7,177	6,421
KWH Bought:	32,881,622	33,415,230	32,263,940.00
KWH Sold:	31,131,534	30,532,462	29,171,257
Customers:	2252	2250	2252
Purchase Power Avg. Cost:	.115	.113	.092

Office Hours: Monday thru Friday, 8:00 A.M. to 4:00 P.M.  
 Light Commission Meetings 4<sup>th</sup> Monday of the month or as posted  
 24 Hr Emergency Service Phone Number: 508-869-6564  
 The Light Dept. offers Home Energy Audits call 508-869-2626

**The BMLD would like to thank Alden Gates for his 39 years of service, and his dedication as a commissioner on the Light Board.**

The Board met eleven (11) times during 2010 with the following attendance:

*Alden Gates	3
Ed Kimball	11
John McQuade	10
* Eric Johnson	8 (elected May 2010)

**Mission Statement:** The Boylston Light Department strives to provide excellent service and economical electric rates to its customers.

Gary Harrington  
 General Manager

## POLICE DEPARTMENT

This year, BPD experienced the departure/resignation of Full-time Dispatcher/Dispatcher Union President Dan Spencer. Dan, our thanks to you for the great service you rendered to the Town. We wish you the best as you follow your father's footsteps into the Firefighting profession with the City of Worcester. Dan was replaced by On-Call Dispatcher and Boylston resident Dan Martin. Dan, I would like to thank you for stepping up to the plate and serving the Town in this ever-important, life saving capacity. You have accepted this expanded role fully knowing that our Dispatcher positions may be eliminated as the Town explores entering into a Regionalized Dispatch Agreement with and in, the City of Worcester – I salute you!

2010 saw the Police Officer, and Dispatcher Collective Bargaining Agreements successfully negotiated in advance of the July 1<sup>st</sup> implementation date. With all parties fully appreciative of the current and near-future financial posture of both the Town and the Commonwealth, a three-year Agreement for the Officers and a one-year Agreement for the Dispatchers was crafted in a thoroughly professional, civil, and respectful manner – a job well done to all!

The D.A.R.E. Program was supported again this year through private donations and creative scheduling (classes scheduled to coincide with the D.A.R.E. Officer's normal duty schedule). Other efforts undertaken this year included the submission and award of a \$14,000 E-911 Equipment Grant, conduct of the annual D.A.R.E. Halloween Party, conduct of the annual D.A.R.E. Graduation, the issuance of Halloween, "glow necklaces," for Boylston Elementary School students, participation in the "Officer Phil" Crime Prevention Program at B.E.S., and the conduct of numerous station tours and speaking engagements across the Town.

It gives me great pleasure to report that a review of our overall criminal statistics for 2010, when compared against communities of similar size and demographics, continues to reflect that Boylston is a very safe community in which to live, work, and play.

As was the case with many central Massachusetts communities this year, 2010 saw many vehicles across our Town entered during the nighttime hours with items to include pocket change, wallets, checkbooks, GPSs, IPODs, and purses, taken. Three cars, with keys left inside, were also stolen and recovered within hours of their theft. In virtually all cases, cars were left unlocked and the items stolen were left in plain view. Please remove your valuables, secure your vehicles, and contact the Police Department in the event you observe anything suspicious, day or night.

Detectives continue to spend long hours in the investigation of Identity Theft/money scam/illegal solicitation cases. As the frequency of these type crimes continues to grow, remember to safeguard your personal information, check your credit report periodically, and report suspicious activity to the police. If something seems too good to be true, remember, it probably is, too good to be true!

On behalf of the entire Boylston Police Department, I wish you a happy, safe, and prosperous 2011. Should you need to contact the Boylston Police Department, please call (508) 869-2113, or, in the event of an emergency, dial 911. To contact/visit the Boylston Police Department on-line, please visit [www.boylston-ma.gov](http://www.boylston-ma.gov) and locate us under Town Departments.

Tony Sahagian

Chief of Police

<b><u>SYNOPSIS OF SELECTED ACTIVITY</u></b>	<b><u>2000</u></b>	<b><u>2001</u></b>	<b><u>2002</u></b>	<b><u>2003</u></b>	<b><u>2004</u></b>	<b><u>2005</u></b>	<b><u>2006</u></b>	<b><u>2007</u></b>	<b><u>2008</u></b>	<b><u>2009</u></b>	<b><u>2010</u></b>
911 Emergency Calls	68	63	65	79	73	52	64	46	40	38	38
Assault and Battery	2	3	2	2	3	2	10	6	2	1	1
Alarm Response (Home/Business)	294	241	216	234	242	237	236	204	259	192	204
Ambulance Response/Support	139	177	190	161	186	184	197	180	200	209	222
Animal	52	75	42	33	33	27	36	20	53	31	37
Assault	1	1	4	3	1	1	1	2	3	2	1
B&E, Building	1	1	4	6	6	2	4	1	6	6	2
B&E, Dwelling	5	2	7	8	3	6	7	6	7	5	8
Check Well-being	41	49	49	40	31	40	38	51	35	50	47
Civil Dispute	29	10	23	33	18	10	8	8	20	18	23
Destruction of Property	27	25	28	41	32	39	38	26	13	18	22
Disturbance	55	45	30	31	31	26	22	42	27	41	41
Disabled Motor Vehicle	110	145	135	104	120	160	107	113	129	92	79
Dog Complaint	34	13	19	19	22	7	13	7	14	14	6
Domestic Disturbance	17	23	17	24	16	26	23	23	14	19	16
Drug Offense	9	10	9	9	9	18	8	7	13	5	6
Erratic Operator	38	37	45	32	51	33	55	61	13	48	48
Fire Response/Support	43	36	48	28	32	30	45	34	17	23	17
Harrassing Phone Call	15	16	15	14	13	8	8	10	8	12	16
Larceny Over \$250	13	8	11	24	24	15	27	9	19	15	18
Larceny Under \$250	18	16	17	22	25	28	16	16	13	11	14
Miscellaneous Calls	377	634	1269	1861	1448	1307	800	256	384	431	513
Motor Vehicle Lock-out	15	14	21	21	10	22	16	10	11	17	14
Mutual Aid Call	87	73	96	73	74	83	71	66	89	67	70
Motor Vehicle Accident (Personal Injury)	24	22	18	14	12	20	28	32	21	22	13
Motor Vehicle Accident (Property Damage)	133	83	128	89	90	102	53	67	72	58	68
Motor Vehicle, Recovered	3	3	4	4	3	2	1	1	2	2	6
Motor Vehicle, Traffic Stop	1918	1953	2419	1947	1732	1910	1663	1210	1284	1059	1222
Operating Under the Influnce of Alcohol	6	2	6	4	6	8	7	5	2	1	1
Parking Violation	14	19	18	28	9	20	9	16	9	7	8
Safety Hazard	51	82	80	50	54	68	55	43	69	44	67
Serve Summons	69	67	50	46	77	61	41	43	38	51	34
Suspicious Person, Investigate	42	65	49	55	53	58	59	81	65	50	87
Suspicious Vehicle, Investigate	80	85	109	83	111	92	93	107	125	99	158
Traffic Study/Watch	34	57	190	124	61	29	35	87	60	149	394
Trespassing	4	2	13	10	8	7	9	3	2	1	1
Unsecured Building	13	16	23	32	32	22	23	10	18	34	13
Warrant Arrest	22	22	16	18	16	16	12	9	10	11	11
<b>TOTAL CALLS</b>											
<b>INCLUDES ABOVE "SELECTED" CALLS</b>	<b>4682</b>	<b>5079</b>	<b>6507</b>	<b>6452</b>	<b>5802</b>	<b>5957</b>	<b>6802</b>	<b>6309</b>	<b>7742</b>	<b>9296</b>	<b>9790</b>

## **SAFETY OFFICER AND D.A.R.E. REPORT**

This year, the Boylston Police Department received the following traffic complaints: Speeding on North Sewall Street; Failure to stop at the stop sign at Cross and School Street; and Speeding on Warren Street. The Boylston Police Department also continues to conduct speed compliance enforcement in our school zones.

In 2010, the Boylston Police Department responded to a total of 89 motor vehicle accidents. The intersection with the highest frequency of accidents is Cross and Central Streets. The roads with the highest frequency of accidents are Central Street, Main Street, and Shrewsbury Street. The majority of accidents occurred at the following times: 7:00 a.m., 3:00 p.m. and 5:00 p.m. This year, three motor vehicle fatalities occurred on our roadways. The causes for the majority of motor vehicle accidents are speeding, failure to stay in marked lanes, failure to grant the right of way, following too closely and speed greater than reasonable for existing road conditions (snow, ice, heavy rain). This year, we also received a commendation from the Southern New England American Automobile Association for 11 years without a pedestrian fatality.

Please feel free to contact me regarding any safety issues such as speeding, hazardous road conditions, faded signs and requests for new signage.

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The Boylston Drug Abuse Resistance Education program at the elementary school has entered its nineteenth year. The Fifth grade program is taught on Fridays for 17 weeks, with 45 minutes allotted per lesson. The topics include: Introducing DARE, Understanding Mind Altering Drugs, Changing Beliefs About Drugs, Consequences, Resistance Techniques, Assertiveness, Stress, Gangs, Reducing Violence, Making Decisions About Risky Behavior, Combating the Media Influences, Having Positive Role Models, and Taking a Stand.

The Eighth grade program is taught for approximately ten weeks. The topics include Reconnecting With DARE; Beliefs About Drugs; Drugs, Violence and Victims; Resisting Influences; Forming Friendships; Resolving Conflicts; Avoiding Violence and Gangs; Safe and Drug-Free Environment; and DARE Review.

The D.A.R.E. Halloween party was once again successful. All monies facilitate the purchase of D.A.R.E. T-shirts, certificates and miscellaneous educational supplies. Once again, I would like to thank all the volunteers, businesses, association donors, and town officials for their continuous support of the Boylston D.A.R.E. program.

Det./Ptlm. Ron Rajotte, Badge #5

Safety/D.A.R.E. Officer

# HIGHWAY DEPARTMENT

## GENERAL HIGHWAY

## MONIES SPENT

Maintenance & Repair of Buildings  
 Ledge Removal  
 Catch Basin Cleaning & Repair  
 Managing Beetle Zone  
 Chip Brush  
 Clean Waterways  
 Custodial Services:  
 Continuation of Maintenance from Dec. 11, 2008 Ice Storm  
 Town House  
 Cemetery Maintenance & Internments  
 Maintenance of Equipment  
 Fall & Spring Leaf Clean-up  
 Install Drainage  
 Maintenance of Playground  
 Maintenance of Town Fields for youth sports  
 Plow Snow-Sand & Salt Roads  
 Roadside Mowing & Brush Cutting  
 Maintenance of Road Shoulder  
 Patched & Repaired Roads  
 Resurfacing of Town roads  
 Setting up for Senior Activities/Town House  
 Street Sweeping  
 Repair & Replacement Street Signs  
 Tree Cutting & Pruning  
 Attended Classes for "Beetle" Certification

71 days

**LABOR:** \$280,121.00  
**EXPENSE:** \$69,757.00

## SANDING & PLOWING:

Sand Used  
 Salt Used  
 Plowing Days  
 Sanding Days  
 Guard Rail Markings  
 Snow Stakes Installed  
 Waterway Marking & Maintenance

**EXPENSES:** \$103,233.50

996CY  
 690 Tons  
 13  
 20

Days Sanded-Tahanto

4 times

*Donald C. Parker*

Highway Superintendent



## **FIRE CHIEF AND FOREST WARDEN**

It is the mission of the Boylston Fire Department to protect the lives and property of the people in the community from fire, natural disasters, hazardous material incidents and other emergencies by providing prompt, professional service.

The Boylston Fire Department is a combination career/paid on-call department that provides fire protection and ambulance services to the community. The department has a full time fire chief and two full time fire officers who are on duty from 7:00 a.m. until 6:00 p.m. along with 25 on-call firefighters, many who are also emergency medical technicians. The fire department operates out of a single station located at 599 Main Street. The fire department responds to several hundred calls for emergency service every year ranging from medical emergencies, motor vehicle accidents, structure fires, vehicle fires, brush fires and other alarms. The department operates two basic life support ambulances, two engine companies, one ladder company, one tanker, one specialized rescue vehicle, two brush fire apparatus, a marine unit, an all-terrain vehicle and two command vehicles.

The fire department also provides inspection services, fire prevention and education programs along with community CPR and First Aid classes. The fire department also provides detailed fire education classes to students in the fourth grade at the Boylston Elementary School thanks in part from a Student Awareness of Fire Education (SAFE) grant received by the Department of Fire Services. In this program students are given instruction in areas of fire behavior, home fire safety, winter preparedness, vehicle safety along with demonstrations of fire extinguishers, ladders and auto extrication equipment.

Fire department personnel participate in regular training activities to keep their skills current so that they may provide the highest level of service to the community. In addition to local training, members of the fire department participated in training sponsored by the Massachusetts Department of Fire Services, Massachusetts Emergency Management Agency, National Fire Academy, Massachusetts Water Resource Authority, American Red Cross and the Department of Homeland Security.

The fire department staff is available to assist residents with proper placement of carbon monoxide detectors and/or smoke detectors and reminds all residents to change detector batteries at least twice a year. The fire department also recommends testing these detectors on a regular basis as part of a comprehensive in home fire prevention program.

The Boylston Fire Department, along with the Holden, Sterling and West Boylston Fire Departments continue to be involved in a Regional Emergency Planning Committee; this committee develops and maintains Comprehensive Emergency Plans to be used in event of any natural disasters or hazardous materials incidents that may occur in the region.

The fire department was a recipient of four grants in 2010. A grant from the 500 For Life Foundation provided a new thermal imaging camera to the fire department. The fire department also received a grant from FM Global Insurance Company for the purchase of a laptop computer and preplan software. This software will be used to preplan target hazards within the region and provide this information to firefighters responding to an emergency. The fire department also received a grant from the Department of Conservation and Recreation's Volunteer Fire Assistance Grant program for the purchase of two portable fire pumps to be used to pump water from ponds and streams in the event of a brush fire in remote areas outside of the hydrant district. These pumps can also be used to assist with any flooding in the region. The fire department also received a grant from the MA Executive Office of Public Safety to support the SAFE fire education program.

During 2010, the Fire Department responded to the following calls:

Motor vehicle accidents	43
Carbon monoxide alarms:	15
Chimney fires	2
Fire alarms	40
Brush fires	4
Mutual aid	35
Fires in a structure	5
Vehicle fires	3
Hazardous response	5
Flooded basements	18
Mutual aid structure fires	6
Mutual aid brush fires	4

During 2010, the following permits were issued:

Above ground storage (LPG)	6
Certificate of compliance	58
Oil burner	10
Oil bank	12
Tank truck inspections	8
Underground storage	1
Oil line compliance	18
Tank Removal	5
Woodstove/pellet stove	12
Sprinkler Systems	4
Seasonal burning permits	318
<b>Total permit fires</b>	<b>877</b>

The Fire Department continued to operate its Emergency Medical Services division in 2010. EMS continuing education was conducted on a regular basis so that all Fire Department EMTs maintained current certifications as required by the Commonwealth of Massachusetts Department of Emergency Medical Services. The Fire Department worked in conjunction with paramedic services from West Boylston, Northborough and the University of Massachusetts to provide the town with the highest level of emergency care in the field. Late in 2010 the fire department took delivery of a new ambulance; the department now operates two ambulances at the basic life support level.

During 2010, the Fire Department EMS responded to the following calls:

Residential Calls (total)	357
Basic Life Support	295
Advanced Life Support	62
Motor Vehicle Accidents	43
Mutual Aid	10
<b>Total Calls for Emergency Service (Fire and EMS) in 2010</b>	<b>590</b>



Through a generous anonymous donation from a town resident, the fire department was able to put its first ladder truck in service in 2010. This vehicle was purchased from the Northborough Fire Department and was placed in service in the spring.

File of Life pamphlets are available to all residents free of charge compliments of the Boylston Firefighters Association and can be obtained by calling the fire department office at (508) 869-2342. The pamphlets provide emergency medical technicians with critical information regarding patient's medical history and current medications in the event of an emergency. The File of Life forms are extremely useful to EMTs as they provide vital information that is needed at the emergency room.

The fire department, through its Firefighters Association, awarded two \$250 scholarships to two members of the Junior Class at Tahanto Regional High School so that they could attend Girls State at the end of the school year. The two recipients of the awards were Hannah Coakley and Ani Mikitarian. This money is made available from various community fund raising activities sponsored by the Boylston Firefighters Association including the annual Breakfast with Santa and the Ice Fishing Derby.



Joseph P. Flanagan, Fire Chief

## SUPERINTENDENT OF SCHOOLS

The 2010 calendar year brought to the Berlin and Boylston School Public Schools a major success in receiving support for the replacement of the Tahanto Regional Middle/High School. We also continued to work hard to improve our educational programs, our instructional practices and to ensure that our financial model is one that can be sustained by the revenues we receive from the state and you, the local taxpayers.

We would like to officially welcome Mr. Paul Goodhind as the new Boylston Elementary Principal. Paul comes with a great deal of experience and has already provided the administrative leadership the community and teachers have been asking for.

In January 2010, the Tahanto Building Committee was preparing to submit to Massachusetts School Building Authority (MSBA) plans that included both the renovation of the existing building and the building of a brand new school for grades six through twelve. In late March, the MSBA accepted the work performed by the project's architects, HMFH, Inc., and approved the building of a new Tahanto Regional Middle/High School. The results from the Special Town Meetings and subsequent ballot votes which occurred in May showed overwhelming statements of support from both communities for the design of the new Tahanto Regional Middle/High School, which included plans for the development of a "true middle school" program. All the work by members of the Building Committee, led by Dean Polnerow, Chair, has been excellent and greatly appreciated. On May 10, 2010, with the Tahanto gym filled with all the students, teachers, community representatives, state delegates, the State Treasurer and the MSBA Executive Director, the official approval of this enormous community achievement was formalized and celebrated.

From a financial perspective, however, 2010 started with the state, national and world economy still in difficult shape and the work to develop an FY2011 budget was challenging at best. We recognized the difficulty that this placed on all of the employees of the Berlin and Boylston Public School System and we greatly appreciate their willingness to accept the financial reality of the times. As a result, and with the work of and help from each of the town's finance committees and selectmen, we were able to develop and request from the towns their support for level funded budgets. We were able to accomplish this without impacting any student programs or staffing. We greatly appreciate all the work and support from members of the town government and the employees of the school system that allowed this to happen.

The work by the teachers and administrators from across the school system that has been focused on improved student learning has been excellent. The reports that follow from members of the Leadership Team provide details of the great work that has moved the entire school system forward in our being able to provide quality programs. The Leadership Team and the entire Central Office staff continue to work across the three districts on behalf of all students and their efforts, often unseen, are greatly appreciated.

The parent volunteer groups once again deserve recognition for their excellent support, their time, and their energy. The resources that they have provided have benefited each of the schools and our students. We greatly appreciate all of their efforts and their contributions.

The Berlin and Boylston School Community have much to be proud of and have much to look forward to. The strength in this school system is the community that surrounds it and that contributes to the educational experience of all the students. It is clear that when the communities come together on behalf of the students, great things can happen.

Respectfully submitted,

Dr. Brian G. McDermott  
Superintendent of Schools

## OFFICE OF PUPIL PERSONNEL SERVICES

The Pupil Personnel Services (PPS) Office oversees student support services in the areas of special education, English as a Second Language, School Health, Guidance and School Psychologist Services. The professionals who hold positions in these areas support students who have unique learning needs that impact their education.

Professional development efforts specific to students with disabilities have and will support elementary school special educators, preschool teachers and school psychologists in building their skills to assist students who have disabilities that impact their social skills. In addition, the money received through the American Recovery and Reinvestment Act (ARRA) of 2009 funded a best practice conference for some staff in brain based learning, helping to build in district capacity to have a better understanding of how students learn. Our work with the Assabet Valley Collaborative continues to allow us to participate in PD specifically designed to meet district needs in understanding and providing transition services to students who will be graduating or turning 22 and prepare our students who have special needs for life beyond high school.

Our Special Education Parent Advisory Council (SEPAC) continues to be a visible and highly productive system-wide presence in its representation of students with disabilities. Members of the Executive Board regularly attend our school committee meetings and participate in system-wide committees. SEPAC continues to offer high quality workshops for parents. Their sponsorship of National Inclusive Schools week in December resulted in heightened awareness of individual differences and they are working to explore curriculum specifically designed to increase understanding of individuals with disabilities. We are fortunate to have such a dedicated and productive SEPAC in our districts.

Our school nurses continue to be represented by our School Nurse leader, Janet Sequeira (Tahanto School Nurse) in a state initiative sponsored by the MA Department of Public Health, the Essential School Health grant. This initiative provides the districts with current best practice information in school health services. Funding through the grant also affords opportunities for our nurses to access professional development.

The success of the efforts of our two English as a Second Language (ESL) teachers can be observed in the number of ESL students who have demonstrated the ability to successfully complete ordinary class work in English. Kudos to these students, our ESL teachers and our classroom teachers for their hard work and achievements! Our ESL student population continues to grow and we continue to develop our classroom teachers' skills. We move closer to having many of our teachers earn the designation of Sheltered English Immersion teachers which, through the completion of professional development, has resulted in the development of expertise in working with our second language learners.

Finally, PPS members were well represented on the system-wide Wellness Committee in 2010. In the spring, the Committee worked together to update our Wellness Policies as they related to student Nutrition, Physical Activities and Food Allergies. In the fall, an expanded Wellness Committee, with representation from the Berlin and the Boylston Police Departments, worked together to develop a Bullying Intervention and Prevention Plan as well as to develop a system-wide bullying and cyberbullying policy. The recent anti-bullying legislation has resulted in a requirement for our districts to provide professional development and to implement a social curriculum designed to raise awareness of bullying with a focus on prevention. Work by committee members continues in these areas.

Respectfully submitted,

Judith Vaillancourt  
Director of Pupil Personnel Services

## BOYLSTON ELEMENTARY SCHOOL

With the retirement of two beloved and highly respected educators, Karen Carter and Eileen Ruane, BES began 2010 in transition. An inclusive process involving a number of staff members resulted in an excellent crop of talented additions to the Bobcat family. At first, the vacancies were at grade 2 and grade 4. However, with the approved teacher transfer request of Tara Koziak from grade 5 to grade 4, the new teachers filled vacancies in grade 2 and grade 5. Also, through grant funding, the district was able to establish a new teaching position within the special education department, and with the family relocation of grade 6 teacher Carolyn Thaler to Colorado, we had a total of 5 teaching vacancies to fill; two in special education and three in the regular education classroom. The classroom teachers for 2010-2011:

Preschool -----Lisa DeLude  
Kindergarten----- Beverly Fletcher, Nancy LaPierre, and Briana Pascal  
First grade-----Jean Giguere, Gail Kelleher, and Ellen Sabourin  
Second grade-----Anne Keane, Terry Lubarsky, and **Elizabeth Duffy**  
Third grade-----Maureen Buchanan, Jessica Cooper, and Jennifer LaMontagne  
Fourth grade-----Julie Belbin, Laurie Benson, and **Tara Koziak**  
Fifth grade-----Bill Andrews, BethAnne DiFonso, and **Kara DeLuca**  
Sixth grade----- David Sparks, Christine Sommes, and **Lisa Jensen-Fellows**  
Special Education----Carole Olszak, **Jannel Fitzpatrick**, and **Laura Hamel**

Our self-sustained and parent funded after school programs continued to expand with offerings in Spanish and French. In addition, a chess club was established for over 40 students and our mini-course offerings continued to sustain enthusiastic support. The recent hiring of our new grant-funded classroom technology integration specialist will provide much needed support for our teachers and students as they hone their technology skills for 21<sup>st</sup> century teaching and learning. In addition, our school is piloting a number of cost-free web-based academic assessment programs designed to increase our efficiency and provide timely feedback on student performance for both teachers and parents.

Respectfully submitted,

Paul Goodhind  
Principal

## BOYLSTON SCHOOL COMMITTEE

### **Mission Statement: Boylston Elementary School**

*“Boylston Elementary School, in partnership with the entire Boylston Community, will empower every student to become a life-long learner who is a responsible, productive, and engaged citizen within the local, national, and global communities.”*

It is my privilege to present the 2010 Boylston School Committee annual report.

### **Organization**

By School Committee policy, the School Committee's reorganization meeting takes place at the first meeting following the May Town election. In May 2010, Bradford Wyatt was elected to serve as Chairman of the Boylston School Committee, Larry Brenner as Vice-Chair and Rebecca Dono Healy as Secretary.

In 2010, the Boylston School Committee held 17 meetings. Larry Brenner was present for 17, Rebecca Dono Healy was present for 17, and Bradford Wyatt was present for 16.

### **Community Support**

Boylston is blessed with great community support. The Boylston School Committee would like to thank the voters of Boylston for their commitment to public education, their support for the school system in general, and for the approval of the Tahanto project. The School Committee sincerely appreciates the participation and funding of the taxpayers to deliver public education to Boylston students.

The Boylston Education Foundation awarded 10 grants for a total of over \$10,000 during the 2009-2010 school year. As always, we want to thank BEF for their on-going dedication and generosity to Boylston Elementary School, its staff, and students. Boylston Education Foundation is an independent, non-profit organization; contributions made to BEF support projects initiated by the teachers and students of BES.

The Boylston Elementary School also benefits from the tireless efforts of the Boylston Special Education Parent Advisory Committee (SEPAC). The organization brings speakers and events to the district each school year for the benefit of all students. In 2010, among other events, SEPAC sponsored a successful informational session with the district's curriculum coordinator.

After a tumultuous financial past, the new principal, Paul Goodhind helped restart the BES Parent Teacher Organization. Thanks to the parents that have volunteered, the PTO should be a major connection between Boylston Elementary School and the local community.

The School Committee is very excited about the new Schoolfusion website. <http://bbrsd.schoolfusion.us/>. The innovative website platform is being used by teachers to communicate with students and parents on a classroom by classroom basis. The website is also a portal for the community calendar and other activity announcements. Please click on the <http://www.bbrsd.org> website for information about MCAS test scores, and No Child Left Behind (AYP) Adequate Yearly Progress mandates. Also, check out <http://profiles.doe.mass.edu/> and select Boylston to drill into district data.

The Boylston School Council is a school building-based committee composed of the principal, parents, teachers, and community members. Each year it does a tremendous amount of work reviewing school policies and recommends a School Improvement Plan. The 2010-2011 School Improvement Plan included the following goals: Improve Communications between staff, parents, administration, and the community; incorporate civic activities into the day to foster **Citizenship**; improve student achievement in **Mathematics** and replace the current math program; align all grades in **English Language Arts** with common curriculum materials and instructional strategies.

On behalf of the Boylston Elementary School Committee, I extend my appreciation to all the parents, volunteers, staff and community members for their continued generosity and support of our school. Their dedication truly represents the heart of the school and the community.

## **Administration**

In 2010, the Boylston School Department needed to fill a key administrative position, the Boylston Elementary Principal. The search for a new principal was led by Dr. Brian McDermott and included a committee of parents, teachers and community members. Dr. McDermott hired Paul Goodhind to be principal of Boylston Elementary School, and he started on July 1, 2010. Mr. Goodhind was principal of Ralph C. Mahar Regional Middle/High School serving New Salem, Orange, Petersham, and Wendell from 2007-2010. The Committee welcomes Mr. Goodhind and wishes him success during his tenure here.

We would like to thank Paula Fiorillo and David Hughes for filling in as interim principals during the search. Their experience and efforts provided the district with stability and much wisdom during the period of transition.

The School Committee is pleased that the new principal, Mr. Goodhind, has shown good judgment, by listening first, evaluating facts, and reinstating recess thanks to the 3<sup>rd</sup>/4<sup>th</sup> grade petition. *“I hereby decree that this petition is to get the first recess back at the Boylston Elementary School in Boylston, MA, USA. We want it back so we can get out our energy. If we can get our energy out of our bodies, we will pay more attention in class.”*

## **Budget**

The 2010 school year could best be described as very challenging, due in large part to the continuing financial constraints faced by the Town of Boylston and the need to meet escalating operational costs driven by heat and utilities, healthcare, special education and wages. A further burden on the Town of Boylston is that the Commonwealth does not meet its own minimum requirements in the amount Chapter 70 state aid it sends to fund the Boylston schools. This is a revenue loss to the Town each year and is a detriment to our students. The Commonwealth’s failure to meet even its minimum obligations leaves the Town even more dependent upon its residential taxpayers and its limited commercial base.

Superintendent Brian McDermott and Mr. John Roy, Director of Financial Services, presented a proposed budget for fiscal year 2011. The School Committee worked for several months in a collaborative effort with the school administration and Town officials to present at the Annual Town Meeting a budget request for Boylston Elementary of \$3,057,381.

The budget process for the future (FY12 and beyond) has some major challenges and unknowns. Federal stimulus money was used in previous budgets and won’t be available as future sources of revenue. The School Department and local officials will once again work to develop budgets that support our educational programs as well as address the current economical state and Town finances.

In closing, on behalf of the Boylston Elementary School Committee, I convey my deep appreciation to all the residents of Boylston for their support of our efforts to provide the children of Boylston with the quality educational program they deserve and I commend the school department’s personnel and administrative staff for a job well done.

Respectfully submitted,

Bradford Wyatt  
Chairman, Boylston School Committee

## TAHANTO REGIONAL MIDDLE/HIGH SCHOOL

After submitting our Five-Year Report, faculty and staff received notification that Tahanto's accreditation is continued by the New England Association of Schools and Colleges (NEASC).

This year, only one new full-time Science teacher – Mrs. Lisa Sequeira – was hired to replace a teacher who moved. She has proven to be an excellent fit at Tahanto, and an adept and highly qualified teacher with a wonderful passion for kids!

In the 10<sup>th</sup> grade MCAS, Tahanto students once again performed extraordinarily well. In English Language Arts, 96% achieved Advanced or Proficient status, compared to 78% statewide. In mathematics 94% achieved Advanced or Proficient scores, compared to 75% statewide. In Biology, 99% of Tahanto students in the 10<sup>th</sup> grade qualified for a diploma. As a result, Tahanto achieved Adequate Yearly Progress in all areas, and was ranked 16<sup>th</sup> in the entire Commonwealth of Massachusetts for 10<sup>th</sup> grade MCAS performance (Source: Boston Globe).

Of the graduating class of 2010, 92% chose to go on to college; one student went into military service and six went into the work force or were undecided. The mean SAT scores for the class of 2010 were 542 critical reading, 523 mathematics and 536 in the writing portion. These SAT scores are all increases from 2009 scores.

Abigail Adams Scholarship winners in 2010 totaled 35% of the senior class and these students are entitled to receive free tuition at Massachusetts State Colleges and Universities. Once again, this is an improvement from 2009.

Ten students at Tahanto earned the designation of AP Scholar by the College Board in recognition of their exceptional achievement on Advanced Placement Program (AP) Exams in May 2010. Three of those scholars qualified for the AP Scholar with Honor Award by earning an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams. Two scholars qualified for the AP Scholar with Distinction Award by earning an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams. This is again an improvement from last year!

For the class of 2010, the Superintendent's Award went to Brian McGahie and the Principal's Award for outstanding leadership went to Christina Barry.

Our parents, community members, and parent organizations have been instrumental in supporting Tahanto programs, students, and faculty. We especially thank the Tahanto Parent Teacher Organization (TPTO) for their support of students and teachers through their Wish List teacher mini-grant program, which awarded several thousand dollars to support faculty requests for funding.

Finally, Tahanto was ranked by Boston Magazine's September 2010 "Best of Boston" issue as the 46<sup>th</sup> Best Public High School in the entire Commonwealth of Massachusetts!

Respectfully submitted,

Mike Barth  
Principal

# BERLIN BOYLSTON REGIONAL SCHOOL COMMITTEE

## MISSION STATEMENT

We at Tahanto Regional Middle/High School are dedicated to the belief that each student can achieve personal excellence. Pursuant to this belief, we are:

**Dedicated** to giving every student the opportunity and means to acquire and apply essential knowledge in the content areas and command of the critical reasoning and other higher order thinking skills required for problem-solving, research, and continuous learning.

**Committed** to helping students develop the interpersonal skills necessary for working effectively with others to become responsible, productive school and community members.

**Resolved** to create and maintain a safe environment in which we foster tolerance, self-respect, and integrity in each individual.

It is my privilege to present the 2010 annual report.

## Organizational Structure

The Berlin-Boylston Regional School Committee is an appointed body, responsible for the governance of the Tahanto Regional Middle/High School. Per the Regional Agreement, the member towns of Berlin and Boylston each appoint three members to the Regional Committee following their own reorganization meeting following the town elections in May.

The Berlin-Boylston Union #60 School Committee is legally composed of the three School Committee members from each member town, and is responsible for the hiring and management of the Superintendent and selected shared staff.

## Membership

In May 2010, Larry Brenner was elected by the Regional/Union #60 School Committee members to serve as Chairman of the Regional/Union #60 School Committee, replacing Christine Keefe. Ms. Keefe was then elected Vice Chair, Nicole McKoon was elected Secretary, and Bradford Wyatt was elected Assistant Treasurer.

Typically members serve on three committees (Berlin-Boylston Regional, Union #60, and either Berlin or Boylston, School Committees), but this is not legally required. In October 2010, Berlin member Nicole McKoon announced her intention to resign from the Regional School Committee only, effective December 2010, while remaining on the Berlin School Committee.

Due to the resignation of Ms. McKoon from the Regional School Committee, Rebecca DonoHealy was elected Secretary.

In January 2011, Lynn Ryan was appointed by the Berlin School Committee to replace Ms. McKoon on the Regional School Committee. Ms. Ryan is also Chair of the Assabet Regional Vocation-Technical High School in Marlborough.

## Attendance

In May 2010, both Ms. Keefe and Ms. DonoHealy were reelected, so there were no additional membership changes to the Regional or Union #60 School Committees. There were 21 posted Regional/Union #60 School Committee meetings during calendar year 2010, with member attendance as follows:

- Larry Brenner – 21 meetings
- Rebecca Dono Healy – 21 meetings
- Ruth Blandin – 20 meetings



- Bradford Wyatt – 19 meetings
- Nicole McKoon – 18 meetings
- Christine Keefe – 18 meetings

## **Administration**

It was with great disappointment that we received announcements from both Superintendent Brian McDermott and Tahanto Principal Mike Barth of their respective decisions to leave the Berlin-Boylston Public Schools in June 2011. The Committees wish to express our deepest gratitude for their excellent service to our schools over the last several years, and wish both of them success in their future endeavors.

Moving forward, the Union #60 School Committee Personnel Subcommittee, composed of Berlin member Ruth Blandin and Boylston member Rebecca DonoHealy, is currently exploring interim replacement options for the Superintendent position. Dr. McDermott is exploring interim replacement options for the Tahanto Principal position.

## **Tahanto Building Project**

In March 2010, the Massachusetts School Building Authority (MSBA) approved the proposed \$43M Tahanto Building Project, at a reimbursement rate of over 50%, subject to voter approval in both towns. This milestone achievement was the result of extraordinary effort invested by many, many people. In particular, the Committee wishes to express its appreciation to the members of the Tahanto Building Committee, and specifically, Dean Polnerow, Building Committee Chair, and Dr. Brian McDermott, Superintendent of Schools, for their efforts in championing this project.

Most of all, however, the Committees wish to thank the residents of Berlin and Boylston for their overwhelming support and approval of the Tahanto Building Project in May 2010. These votes – together with the previous agreement to extend the middle school to include 6<sup>th</sup> grade in order to create a true Tahanto Middle School – demonstrated our communities' commitment to having an appropriate, modern educational facility and a strong middle and high school educational program for our students.

Due to the tireless work of John Roy, Director of Financial Services, and Joseph Meichelbeck, Regional Treasurer, in August 2010, the Berlin-Boylston Regional School District was successful in obtaining a very favorable bond rate and financing terms for the Tahanto Building Project, resulting in significantly lower tax rate impacts than originally projected for both towns.

With the initial MSBA approvals completed, the Tahanto Building Project continues to move forward at a steady pace. As of the end of 2010, the new building has been designed, materials have been chosen, and detailed construction documentation is almost complete. Groundbreaking is expected in May 2011, and the new building is expected to be available for occupancy before the end of 2012!

## **Budget**

Recognizing the fiscal challenges facing our member towns, the Berlin-Boylston Regional School Committee entered calendar year 2010 with the goal of presenting a 2010-2011 budget based on level education funding.

The Committee wishes to thank John Roy, Director of Financial Services, and Dr. Brian McDermott, Superintendent of Schools, for their extraordinary efforts in developing a 2010-2011 budget that both met our commitments to our member towns and allowed Tahanto Regional Middle/High School to essentially maintain student programs and staffing.

On behalf of the students and staff of Tahanto Regional Middle/High School, we also want to extend our sincere appreciation to the residents of Berlin and Boylston for voting to support the 2010-2011 budget. We recognize the continued financial pressures faced by our residents, and we urge your continued support of the educational programs in our towns.

While the Committee and our school administration will continue to make every effort to hold the line on educational costs, we will unfortunately face additional unprecedented hurdles in the upcoming year. Despite continued additional mandates and required spending due to state and federal requirements, school districts will continue to experience reductions in state and federal financial support – once again placing our students' education at risk.

### Student Achievement

The impressive academic success of our students at Tahanto Regional Middle/High School has often been a well-kept secret. However, in 2010, in Boston Magazine's annual ranking of public schools in Massachusetts, Tahanto placed in the Top 50 Best Public High Schools in the state! We congratulate our students and staff on this incredible accomplishment, and look forward to continued success in future years.

### Groups and Clubs

Tahanto Regional Middle/High School is made up of so much more than just the students, parents, teachers, community, and of course, the building. Tahanto is fortunate to have numerous groups and clubs supporting many aspects of the school experience, including the Tahanto Parent Teacher Organization, Berlin-Boylston Special Education Parent Advisory Committee (SEPAC), Tahanto Music Parents Organization (TMPO), Berlin-Boylston Regional Acting and Voice Organization (BBRAVO), and many others that make our students' experience at Tahanto so valuable and unique.

### New Website

The Committee would like everyone to know that 2010 saw the migration of the school district website to an exciting new platform with many new features that will complement the classroom educational experience. Parents, students and teachers, can use the new website functionality to post news, class activities, communications, student projects and more. The new website is: <http://bbrsd.schoolfusion.us/>, and we hope you will stop by and check it out.

On behalf of the Berlin-Boylston Regional and Union #60 School Committees, I want to express my appreciation to the residents of Berlin and Boylston for your continued support of our extraordinary school system. Ask our students, parents and teachers: we are fortunate to be able to provide an exceptional and distinctively personalized small school environment where every student has the opportunity to grow and learn.

Respectfully submitted,

Larry Brenner

Chairman, Berlin-Boylston Regional and Union #60 School Committees

## HISTORIC COMMISSION

The Boylston Historical Commission met six times between January, 2010 and December, 2010. Parentheses indicate the number of meetings each attended. The commission is composed of the following: Bruce Symonds, Chairman (6); Judith Bottom (6), David Bottom (4), Judith Haynes (6), Paul Kalinowski (4), and Kenneth Linell (5).

In accordance with the duties of a local historical commission, the group coordinated and supported activities with the Boylston Historical Society and the Hillside Restoration Project. The commission continued to oversee the care of the Old Town Hall at 7 Central Street providing heat, electricity, and general maintenance. A new exhaust pipe was installed back of the building. Several windows were calked and painted.

The commission supported the addition of the Gough Horse Barn to the National Historic Landmark and that designation has received preliminary approval with expected finalization and signature by the Secretary of the Interior in 2011.

Respectfully submitted,  
Judith A. Haynes  
Secretary

## PARKS & RECREATION COMMITTEE

The mission of Boylston Parks and Recreation Department is to offer the residents of our community Programs, Services and facilities that will enrich their lives.

We are a volunteer board with 1 part time Program Coordinator. The Board meets on the first Thursday of each month all year in the Municipal Office building. In 2010, we held 10 regular meetings with attendance as follows: Chariman Rudy Lambracht who resigned as of May 2010 attended 3 meetings. Alan Cosimini, who took over as Chairman effective May 2010 attended all 10 meetings, Joe Dicelie attended all but 3 meetings, Penny Rickel attended all but 2 meetings, Sue Tolles attended all 10 meetings, and Program Coordinator Karen Barber attended all 10 meetings.

The success of our department depends on the many volunteers who dedicate their time to our community. To all our volunteers, We thank you! We would also like to take this opportunity to say Thank You for the support of our Town Administration along with the Boylston Highway Department, Police and Fire departments.

2010 brought the following programs and activities to our residents:

- Boylston Fun Club is for children in Kindergarten through grade 6. Offered through Camp Harrington, Children enjoy activities including crafts, sports, drama, swimming and much more.
- Winter youth basketball is open to children in grades 1-6. This program starts in December for the 4-6 graders with the 1-3 graders starting the first week in January and runs through mid February. Without all the parent volunteers to coach, this program would not be the success that it is.
- Learn to ski program is offered through Ski Ward in Shrewsbury and is open to children ages 4 & up. The 5 week program starts the first of January and offers ski & snowboard lessons.
- Ice skating can be enjoyed by All. Located on the tennis Courts in the Center of town, the rink is open to skate until 8pm every night.
- September through April the over 35 men's pick-up basketball is offered at Hillside gym.
- October each year brings the annual Scarecrow decorating contest.
- Memorial Day on the Common each year brings giant inflatable rides along with slush drinks, the ever popular cotton candy, & fresh popped pop-corn.
- In 2010, the 3'd annual Nature Quest took place throughout Boylston taking residents on nature trails, to canoeing at Sewall pond. Following the Quest, Children were invited to bring their bikes for our first ever Bike Rodeo where they were lead by professional mountain bike racer, David Flynn through obstacle courses. Thanks to Boylston Police Chief, Tony Sahagian for coming out to talk about bike safety and some goodies too.
- In January, our Teen Board held a Can-Art Can drive to benefit Boylston Food Pantry. Creating sculptures out of can goods, the Teens donated a few hundred can goods to the food pantry.

Parks & Recreation is Happy to support Boylston youth sports associations. For registration information and more, Visit their websites:

- Boylston Youth Baseball & Softball: [etamz.com/bybsb](http://etamz.com/bybsb)
- Boylston Youth Soccer: [Boylstonyouthsoccer.org](http://Boylstonyouthsoccer.org)
- Boylston-West Boylston-Berlin youth Football & Cheerleading: [Lionsyouthfootball.com](http://Lionsyouthfootball.com)

Boylston Parks & Recreation welcomes all ideas on how to further our commitment to support sports and activities. Do you have a special talent or hobby that you can share? If you have an idea, can offer your services, or would like to learn more about who we are and what we do, contact us! Come to a meeting! Interested in becoming an associate member? Like to join our board? Give us a call! Our office is located in the Municipal office building. We are closed on Wednesdays & Fridays and close at 2pm on Mondays, Tuesdays & Thursdays. We can be reached by calling 508-869-6009. Or email to [KBarber@Boylston-ma.gov](mailto:KBarber@Boylston-ma.gov). On the web at [www.boylston-ma.gov/parks](http://www.boylston-ma.gov/parks) or "Like" us on Facebook !

Respectfully submitted by your Parks & Recreation Board.

## BOARD OF HEALTH

The Board's focus at the beginning of 2010 continued to be on the H1N1 (Swine Flu) epidemic. New cases were still being reported in January. February and March saw a steady decline of Swine Flu cases, making the supply of vaccine more than adequate.

On November 2<sup>nd</sup>, the Board held a flu clinic for seniors, municipal employees and emergency personnel at the Town House. The town wide clinic was held on November 20<sup>th</sup> at the Municipal Complex at Hillside, where 72 shots were administered. An additional clinic was held on December 20<sup>th</sup> for those who could not attend prior clinics and/or for children who required a second dose of the vaccine. Vaccine was also provided to the Boylston Elementary School for staff and students. A final flu clinic was held on March 12<sup>th</sup> at Tahanto Regional Middle/High School where 157 residents were vaccinated.

For the 2010/2011 flu season, the H1N1 and seasonal flu vaccine were combined to one shot.

With the remaining resources, the Board continued to work with food protection, communicable diseases, west Nile virus and mosquito born illness, rabies, bathing beaches/pools, camps, well water, nuisance complaints, tobacco education, and other health related matters before the board. The Board continued its relationship with the Worcester Regional Tobacco Control Collaborative and the ongoing compliance checks with varying results.

Fees collected during 2010 amounted to \$20,150.00. Fees were derived from the following number of activities:

BEACH PERMITS - 1  
*CERTIFICATES OF COMPLIANCE* - 13  
COMPONENT REPAIR PERMITS - 4  
CONSTRUCTION PERMITS - 17  
FOOD ESTABLISHMENT PERMITS - 16  
PLANS REVIEWED - 24  
RECREATIONAL CAMP PERMITS - 2  
*SEPTAGE HAULER PERMITS* - 10  
*SEPTIC INSTALLER'S PERMITS* - 20  
SOIL TESTING - 19  
SWIMMING/WADING POOL PERMITS - 1  
TEMPORARY FOOD PERMITS - 2  
TOBACCO FINES - 1  
TOBACCO SALES PERMITS - 5  
TRASH HAULER PERMITS - 3  
WELL PERMITS - 3

During the year, the Board held ten (10) Regular Meetings with the meeting attendance as follows:

Gerry Gleich – 10  
Matt Mecum – 3  
**Lorie Martiska – 9**  
**Sarah Scheinfein - 6**  
Dennis Costello (Health Agent) – 10

Respectfully submitted by the Board of Health

## ADA COMMITTEE

The purpose of the ADA Committee is to assure the compliance with the American Disabilities Act.

The committee has been reinstated after the last few years of inactivity. Named to the committee are Denise Burroughs, Jean Gates, Irene Symonds, and Jane Meegan, Coordinator/Outreach Worker for the Council on Aging. The committee has been meeting the last few months to discuss the needs of the town residents.

After children with disabilities have finished their schooling, there is a need for transportation so that these residents may be transported to various jobs, and attend functions, social or educational.

The Town House needs to be made more accessible to everyone. The chair lift, which is apparently not safe for the use of people is old and empties into the kitchen, which is impractical (if not illegal). The committee went to the Town House to check on the facilities. The toilets are on the first floor and meet the needs of the ADA laws. There is really no place to put a toilet that is ADA approved on the second floor. However, there needs to be a way to get from the first floor to the second for wheelchair access. The problem with wheelchair lifts is that they are hard to operate and tend to break down with different people using them. A small elevator would probably be the best way to go; however, this would be more expensive. The Highway Department and the American Legion have space on the first floor. The Senior Citizens Society meet on the second floor. The Nutrition Program has their luncheons on the first floor. There are other organizations that meet at the Town House. There is a problem for storage space for each organization.

The voting area is now in the town hall gym and is handicapped accessible. However, residents should not park in the handicapped parking area without the proper card or plate. It should be noted that persons parked in handicapped parking without the proper card or plate on private property, such as churches, country clubs, etc. may be ticketed by local police.

The American with Disabilities Act requires that all public meetings be handicapped accessible.

Respectfully submitted,

Irene Symonds

### **ATTENDANCE – ADA COMMITTEE MEETINGS – 2010**

**September 27, 2010:** Jean Gates, Irene Symonds, Jane Meegan

**October 25, 2010:** Jean Gates, Irene Symonds, Jane Meegan

**November 29, 2010:** Denise Burroughs, Jean Gates, Irene Symonds, Jane Meegan

**December 27, 2010:** No meeting held

## **WACHUSETT EARTHDAY**

### **Wachusett Watershed Regional Recycling Center and Wachusett Recycled Resource Center**

2011 marks the start of the second full year of collections at the Wachusett Watershed Regional Recycling Center at 131 Raymond Huntington Highway in West Boylston. The center is the result of a continuing partnership between seven Wachusett Towns, the MA Department of Conservation and Recreation and volunteers from Wachusett Earthday, Incorporated. This center provides year-round collections of household hazardous products (e.g., oil-based paints, aerosols, pesticides) and bulk recyclables (e.g., appliances, electronics, tires, batteries, fluorescent tubes) and re-useable.. The participating Watershed Towns are Boylston, Holden, Paxton, Princeton, Rutland, Sterling and West Boylston.

In October 2010, partners marked the successful establishment of the Wachusett Watershed Regional Recycling Center with a ribbon cutting. Celebrants included representatives of the seven participating Towns, regional legislators, the MA Department of Conservation and Recreation and Department of Environmental Protection and Wachusett Earthday.

Designated town representatives (AKA: Site Team members), the MA Department of Conservation and Recreation (AKA: DCR) and the volunteer board of Wachusett Earthday, Incorporated continue to meet on a regular basis to plan on-going operations and the next phase of site development. A septic system, water well and electric service were established on the site in 2010. Participating town's municipal light companies worked together to extend electric service to the site including approximately six new utility poles, wires, transformer, etc. DCR personnel moved one of the two donated office trailers into position to serve as a temporary shelter and storage space until a permanent building can be constructed. Planning for a future building is on-going and construction is anticipated in FY 2013.

A total of twenty-five (25) collections were held in calendar 2010 with four of those including Household Hazardous Waste disposal. 2,792 car trips were made to the center by residents from across the seven town region. At least 5,000 pounds of household hazardous waste have been safely removed from the watershed along with 1,302 computer monitors and TV's; 1,272 appliances and refrigerators; 815 pieces of furniture; 133 cubic yards of project debris; 824 tires, 316 propane cylinders and 118 tons of recyclable metals, cardboard, plastic, styrofoam and other waste.

The Watershed Recycling Center is open every Wednesday from 2:30 to 4:30 p.m. and the third Saturday of each month from 8 a.m. to 11 a.m. when bulk, recycling and reuse items are collected. Four Household Hazardous Products collections are planned for 2011 between April and November to be held on Saturdays along with the bulk collections. The first HHP in 2011 is scheduled for Saturday, April 16<sup>th</sup>.

The Wachusett Recycled Resource Center offering free recycled materials remained open at 52 Boyden Road in Holden. The Resource Center is open three times each week (Monday 6-8 p.m., Tuesday 9 to 11a.m., and Thursday 3 to 5 p.m.) and is operated by volunteers. Wachusett Towns contribute utilities, and Oriol Health Care provides the space including snow removal, and Wachusett Earthday volunteers are responsible for maintenance and repairs. During 2010 more than 11,000 visitors received free items for use in classrooms, theater programs, community programs and homes.

2010 Members of the Site Team:

Boylston—Nancy Colbert

Holden—Jack Chandler

Paxton—Charles Blanchard, Carol Riches, Diane Dillman

Princeton—Arthur Allen

MA Department of Conservation and Recreation—John Scannell

Rutland—Don D'Auteuil

Sterling—Bill Tuttle

West Boylston—Leon Gaumond

Wachusett Earthday—Colleen Abrams

2010 Directors of Wachusett Earthday:

Colleen Abrams, Susan Abramson, Arthur Allen, Karl Barry, Kelly Calamari, , Eric Johansen, Michael Kacprzicki, Douglas Kimball, C. Mary McLoughlin, Stanley Miller, Kerry Raber, William Rand, Diane Spindler, Robert Spindler.

Resigned: Patricia Charbonneau, Andre Gaudet



## CEMETERY COMMISSION

During 2010, there were sixteen full burials and ten cremations for a total twenty-six burials in Pine Grove Cemetery. Also included were six Veterans. Total burial cost amounted to \$ 11,080.00.

In addition to the burials, four lots were purchased, containing twelve individual grave sites. Total cost of the lots was \$4,800.00.

The Cemetery Department remitted \$15,880.00 to the Treasurer in 2010.

Routine maintenance and upkeep was performed at Pine Grove Cemetery, including plowing, placing snow stakes, grass mowing and the removal of overgrown shrubs and damaged bushes. All monuments require foundations, and they were poured by the Highway department.

The Cemetery Commission met regularly on the 4<sup>th</sup> Monday of each month with Mary Jaspar, Robert Doyle, Kenneth Franz and Donald Parker in attendance. The meeting is held at the Municipal Office Building at 7:30 pm.

Respectfully submitted,

*Donald C. Parker*

Cemetery Superintendent

## TREE WARDEN REPORT



During the 2010 season the Town continued with the Long Horned Beetle issues. It was determined by the USDA that many trees would have to come down. Above is a picture of the road going up to the MOB before the trees were moved. Below shows the picture of the road after the trees were removed.



Classes and meetings were attended to keep informed of the progress which will continue for some time to come.

Respectfully Submitted,

*Donald C. Parker*

## COUNCIL ON AGING

The Council on Aging continues to meet on the first Wednesday of each month at 5:30 PM. It meets 10 months during the year and consists of 9 volunteer members. All attended all meetings as able. During this past year the council lost one of its members, Gert Peterson. We were saddened by this and will miss her candor, kindness, hard work and straightforwardness. Her position was taken by Mary Ann Whitney. We welcome her as she brings new energy and ideas for us to ponder. Other members have continued to faithfully serve and this is appreciated. Our outreach worker attends all meetings providing an agenda and minutes, along with recent events and developments with the town and our seniors. We also have a meal site coordinator who has served in this capacity for many years. She makes sure our meals program runs smoothly and also provides for other activities at the meal site. The dedication, hard work and energy that these two individuals bring to their jobs is unwavering and we can only thank them. We also have a number of volunteers who provide their time to help our older adults. Their care is also appreciated.

As previously stated in prior reports, the bulk of our budget goes to the two salaried positions we have, the meals program and transportation. These are our core services. We are able to provide seniors rides to medical appointments, shopping or other needs through partnership with the WRTA. We have also been able to give monies to the Senior Citizen Society to help with transportation for leisure activities. Additional services would not be able to be provided without the formula grant provided by the Executive Office of Elder Affairs. Each year we receive monies based upon the number of older adults we have. These monies pay for our newsletter, supplement salaries and allow the sponsoring of a Volunteer Recognition event. All of this represents the manpower and means that we currently have to provide services for our seniors. It is important to realize the efforts of everyone mentioned. We do not have a dedicated site for seniors so we have to rely on the efforts of this group to get our older adults the information they need.

We were able to provide a quarterly newsletter to seniors, various informational speakers and other pertinent information to assist our seniors' psychosocial needs. Our outreach worker helped an Eagle Scout candidate with providing first aid kits for home bound seniors and arranging other activities for them as part of his community service to achieve this award. We also worked with the Lions Club to identify seniors with prescription or energy needs and at Christmas helped locate seniors who were most vulnerable and in need. Our outreach worker also helped to revitalize the ADA Committee another group that needs their voices heard and who have used our transportation services in the past. Assisting with the Flu Shot clinic and also working with West Boylston on joint projects including a combined luncheon were also activities the council was involved in. Home visits, needs assessments, friendly visits, phone contacts, arranging formal supports through social service agencies was also ongoing. We continued to collaborate with the Senior Citizen Society on need issues and programming.

The council continues to maintain office hours during the Town Offices usual hours of operation. We also have an answering machine on 24 hours a day, 7 days a week. We have a website accessible @ [www.boylston-ma.gov/coa](http://www.boylston-ma.gov/coa). Our mission remains to assist our seniors maintain their independence and remain at home safely. We are continuously trying to better understand the needs of our constituents so we can better meet their needs. We have again grown in size, numbering over 900. We welcome anyone to attend our meetings and we encourage our seniors to join the Senior Citizen Society so their numbers will grow and their voices will not be ignored. Services may be expanded and they might gain a place of their own.

## **ATTENDANCE AT COUNCIL ON AGING MEETINGS – 2010**

### **9 MEETINGS WERE HELD**

#### **Board Members**

Dennis Goguen : Attended: 8 out of 9

Eugene Dodd: Attended: 7 out of 9

John Faucher: Attended: 6 out of 9

Jean Gates: Attended: 7 out of 9

Gert Peterson: Attended: 2 then passed away

Oswald Sauer: Attended: 9 out of 9

Mary Seed: Attended: 9 out of 9

Karen Tremblay: Attended: 8 out of 9

David Wheeler: Attended: 6 out of 9

Mary Ann Whitney: Attended: Started in Nov. - 2 out of 9

#### **COORDINATOR/OUTREACH WORKER**

Jane Meegan: Attended: 9 out of 9

## PLANNING BOARD

Regular meetings of the Planning Board are held the first Monday of each month. Public hearings on subdivision procedures or special permit applications are scheduled on regular meeting nights whenever possible. The Board encourages informational meetings with individuals and builders to discuss matters of concern or interest.

At January 1, 2010 the Board consisted of: Richard Baker (Chairman), Jennifer McGrath (Vice Chairman), Raymond Duffy (Clerk), Julia Hucknall, and Kim Ames. Ms. McGrath submitted her resignation before the January meeting, and Bill Manter was appointed by the Selectmen in March to fill the vacant seat until the May election at which time he was elected to a regular 5-year term. Laurie Levy was elected in May to fill Ms. McGrath's unexpired term. At the July meeting, the Board re-elected Mr. Baker Chairman. Mr. Manter was elected Vice Chairman, and Ms. Levy Clerk.

The Board held 12 regular meetings and two special meetings in 2010. Six public hearings were held. Members' attendance was:

Member	Meetings (14)	Public Hearings (6)
Baker	14	6
Manter	11	5
Duffy	5	3
Hucknall	9	4
Ames	7	5
Levy	7	3

No new subdivision applications were received in 2010, but 7 new building lots were created by ANR (the process for subdividing parcels with the required frontage on existing public ways), 3 of them within the previously approved Compass Pointe Subdivision.

An agreement with the surety provider for the defaulted Stiles Crossing Subdivision was reached, and in July, the Board voted to amend the subdivision plan to allow final street construction to proceed. Work was completed in late Fall. Maintenance of the streets and infrastructure remains the responsibility of the developer until they are accepted by the Town as public ways. The Board would like to place a street acceptance article on the May 2011 Town Meeting warrant, but several legal obstacles remain, and a lack of cooperation by the developer has hindered the Board's efforts.

The Town's efforts to encourage business development in the Route 140 corridor took a major step forward with Town Meeting approval of major amendments to the Zoning Bylaw that simplify and clarify zoning regulations governing land on both sides of highway. These changes eliminated the redundant Watershed Protection Zoning District, created new zoning districts to accommodate appropriate location-dependent uses, and modernized approval procedures for special permit and site plan review. While the Planning Board participated throughout the bylaw development process, the majority of the work was carried out by Town Administrator Nancy Colbert-Puff in conjunction with planning and legal consultants, and with the unending support of the Boylston Marketing Committee comprised of Ron Wagner, Herb Cronin, and Ed DeMarco. The Board extends sincere thanks to all of them.

## CONSERVATION COMMISSION

In 2010, the Conservation Commission held 12 Regular Meetings and 1 Special Meeting. Seven (7) new Public Meetings and ten (10) new Public Hearings were opened. In addition, Members conducted numerous informal site visits as follow-up to ongoing projects and at the request of other town boards and residents.

Twenty-nine (29) legal documents were issued in conjunction with the Commission's responsibility to administer the Massachusetts Wetlands Protection Act and Massachusetts Rivers Protection Act. They consisted of:

Determinations of Applicability – 7  
Orders of Conditions – 8  
Extension Permits for Order of Conditions – 1  
Enforcement Orders – 1  
Certificates of Compliance – 8  
Stormwater Control Permits – 3  
Orders of Resource Area Delineation – 1

The Commission held twelve Regular Meetings and one Special Meeting in 2010 with the attendance as follows:

	<u>Regular Meeting</u>	<u>Special Meeting</u>
Jeffrey Walsh	9	
Mark Coakley	12	1
Charlene Franz	10	1
Joe McGrath	10	1
Chip Burkhart	11	1
Wendy Lonstein	4	

Jeff Walsh was voted as Chairman for Fiscal Year 2011, and Mark Coakley was voted as Vice Chairman. Wendy Lonstein resigned as a Member, leaving the Commission two vacancies.

We would like to thank the residents of Boylston, the Selectmen and the Town Boards for the continued support and cooperation. We urge interested parties to step forward to fill the vacancies on the Commission.

Respectfully Submitted by the  
Boylston Conservation Commission

## ZONING BOARD OF APPEALS

In 2010, the Board of Appeals held 6 hearings on requests for Variances, Findings and a Comprehensive Permit. The details are as follows:

05/11/10	Wayne MacNeil	Finding	Approved
06/14/10	David LaPan and Jeanne LaPan	Variance	Approved
08/02/10	Habitat for Humanity	Comprehensive Permit	Continued
08/23/10	Habitat for Humanity	Comprehensive Permit	Approved
08/23/10	Michael J. Holyoak	Variance	Withdrawn
09/16/10	Habitat for Humanity	Lottery Plan	Approved

Brad Wyatt was appointed as a Member in February 2010. Arlene Murphy was appointed as a Member in June 2010, having served as an Associate member since 2005. Stephen Longton was appointed as an Associate Member in December 2010.

Attendance at ZBA hearings in 2010 was as follows:

	Date	Filsinger		Murphy		Cotter		Campo		Lombardi		Wyatt		Longton	
		Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent
	5/11/2010	1		1			1		1	1		1		N/A	
	6/14/2010	1			1		1	1		1		1		N/A	
	8/2/2010	1		1		1		1		1		1		N/A	
	8/23/2010	2		2			2	2		2		2		N/A	
	9/16/2010	1		1			1			1				N/A	
<b>TOTALS</b>		6	0	5	1	1	5	4	1	6	0	5	0	N/A	
<b>NOTES</b>	Larry Campo is an associate member - attendance at the call of the chairman														
	Stephen Longton appointed in December 2010 as an associate member - attendance at the call of the chairman														

The Zoning Board of Appeals can be contacted by calling Bill Filsinger at 508-869-6950 or via e-mail at [wfilsinger372@verizon.net](mailto:wfilsinger372@verizon.net). Any written requests may be addressed to the ZBA Chairman at 221 Main Street, Boylston, MA 01505.

William Filsinger  
Chairman

## **GAS AND PLUMBING INSPECTOR**

The Total number of Gas and Plumbing permits issued was 88. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$8,675.00 were collected and turned over to the Town Treasurer.

Both myself and my Assistant, Richard LaPan have completed all necessary continuing education courses and have taken the required OSHA courses.

My hours are as needed, preferably 12-4 Monday through Friday. Please leave a Message to schedule an inspection at the number listed on the permit.

Applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

Eric Johnson  
Plumbing and Gas Inspector

## **WIRING INSPECTOR**

The total number of Electrical permits issued was 107. All were inspected and completed. Permit fees totaling \$8,042.00 were collected and turned over to the Town Treasurer.

Applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

To schedule an inspection, please call the Electrical Inspector at the number listed on the permit.

Jay Morrill  
Wiring Inspector



## BUILDING INSPECTOR

The total number of permits issued was **240**.

Total Value: **\$4,607,500.88**

Total Fee: **\$53,128.60**

The breakdown is as follows:

### **Residential**

Additions/Renovations	46
Roof/Siding/Windows/Insulation/Balconies	133
New Single Family Home	9
Two- Family Home	1
Demo Building	6
Miscellaneous	21

### **Commercial**

New Buildings	0
Renovation/Misc.	24

This represents a **13% increase** in permits over last year.

All fees were collected and turned over to the Treasurer.

Glenn Hand  
Building Inspector

## **HISTORIC DISTRICT COMMISSION**

The purpose of the Historic District is to promote the education, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places significant to the history of the Town of Boylston and The Commonwealth.

The Commission held one meeting during 2010. The meeting was held on June 10, 2010 with the Boylston Library Board to discuss the renovations to the library. The Commission approved the changing of the front door to meet ADA requirements.

Commission members are Marjorie Hastings O'Connell, Peter Haynes, Gerald Jones, Karen Perry, Cathy Richard, and Bruce Symonds.

Respectfully submitted,

Bruce Symonds, Chair

# BOYLSTON TOWN OFFICES

**For Emergencies - Police, Fire, Ambulance: CALL 911**

<b>Boylston Town Hall</b>	<b>Main phone #</b>
<b>Municipal Offices</b>	<b>221 Main Street</b>
	<b>508-869-0143</b>

Fax: 508-869-6210

## OFFICE HOURS:

Monday - Thursday: 8:00am-2:00pm

Monday evening: 6:00pm - 8:00pm

Town Administrator:	Nancy Colbert Puff	Ext. 221
Selectmen's Admin Assist:	Lori Esposito	Ext. 228
Admin. Clerk	Rose Bardsley	Ext. 238
Town Clerk:	Sandra Bourassa	Ext. 231
Asst. Town Clerk	Mary Jasper	Ext. 232
Treasurer/Tax Collector:		Ext. 225
Asst.Treasurer/Collector:	Joe Daigneault	Ext. 224
Bd of Assessors Admin Asst.	Margo Richardson	Ext. 234
	Mary Morrill	Ext. 233
Town Accountant:	Nancy Nykiel	508-869-6041
Board of Health:	Dennis Costello	508-932-0226
	Melanie Rich	Ext. 222
Conservation Comm:	Melanie Rich	Ext. 223
Planning Board:	Melanie Rich	Ext. 227
Parks & Recreation:	Karen Barber	Ext. 230
Council on Aging:	Jane Meegan	Ext. 229
(Hours Mon & Wed 9-2, Tues & Thur 9am -1pm)		
Custodian:	Ken Goodwin	Ext. 237

Town Counsel: Stephen Madaus

Mirick O'Connell

100 Front St Worcester, MA 01608-1477

## Public Library: 695 Main St.

Director: Nicholas Langhart 508-869-2371  
fax 508-869-6195

## Water District: 74 Main St.

Superintendent: Scott McCubrey 508-869-2212

## Police Dept. 215 Main St. 508-869-2113

fax 508-869-2360

Chief: Tony Sahagian  
Admin. Asst: Chris Bissonnette 508-869-2453

## Historical Society PO Box 459

508-869-2720

## Municipal Light Department Paul X. Tivnan Dr.

Manager: Mark Barakian 508-869-2626  
fax 508-869-6130

**Emergencies: 508-869-6564**

## Dog Officer

Steve Golas 508-869-2904

## Berlin-Boylston Regional

School District 215 Main St, 2nd Floor

main 508-869-2837

fax 508-869-0023

Superintendent Brian G. McDermott x.108

Admin. Assist: Cheryl Nelson x.107

Pupil Personnel Services: Judith Vaillancourt x.100

## Tahanto Regional Middle/High School 1001 Main St.

main 508-869-2333

fax 508-869-0175

Principal: Michael Barth x.3017

Nurse: Janet Ramstrom 508-869-9945

Custodian: Rick Noel 508-869-2333

## Boylston Elementary School 200 Sewall St.

main 508-869-2200

fax 508-869-6914

Principal (interim): David Hughes x.1

Custodian: 508-869-2200

## Elected & Appointed Board Chairmen

Affordable Housing Mike Borsuk 508-869-2884

Board of Health Gerry Gleich 508-869-6822

Board of Selectmen: Jim Stanton 508-869-2447

Board of Assessors: Carl Cravedi 508-869-2408

Board of Appeals: Bill Filsinger 508-869-6950

Business Marketing Comm: Herb Cronin

Conservation Comm: Mark Coakley 508-869-0246

Council on Aging: Dennis Goguen 508-869-6022

Earth Removal Board: Dennis Costello 508-932-0226

Finance Committee: Eric Brose 508-869-2853

Hillside Restoration: Nel Lazour 508-869-0338

Parks & Recreation:

Personnel Board: Richard Prince

Planning Board: Dr. Richard Baker

School Comm. (Elementary): Rebecca Dono Healy

School Comm. (Regional): Chris Keefe

## Highway / Fire / Ambulance / Cemetery 599 Main

Highway/Cemetery Supt: Don Parker 508-869-2261

fax: 508-869-6101

Admin. Asst: Ruth Noonan 508-869-2261

## Fire Dept. 508-869-2342

Chief Joe Flanagan

Capt. Don MacKenzie

Lt. Jason Bradford

## Inspectors 221 Main St.

Building: Tony Zahariadis 508-869-6064

fax 508-869-6210

Plumbing/Gas: Eric Johnson 508-335-4708

Electrical:

Assistant: Tom O'Connor 508-842-1380

Sanitation Agent: Dennis Costello 508-869-6828

Evenings 7-9pm 508-869-6459