

TOWN OF BOYLSTON

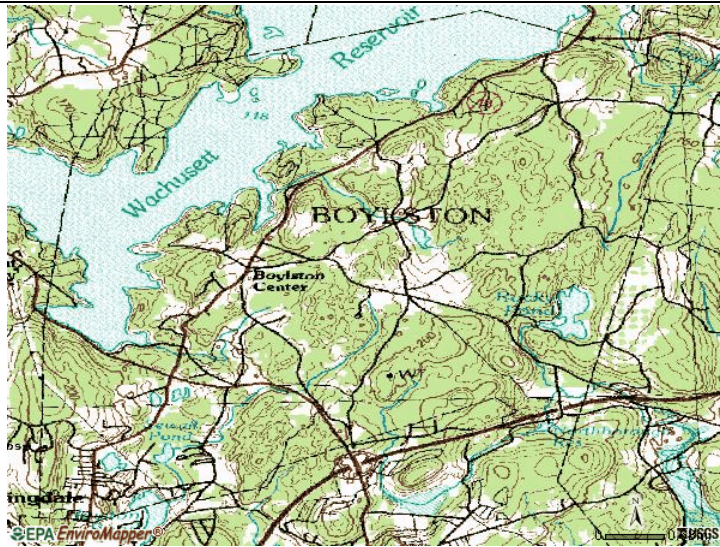


2013 ANNUAL REPORT



In Memorium 2013

Beverly Ann Desrosiers	January 8 th
John Anthony Julbokas,Jr.	February 7 th
John L. Healy	February 14 th
Paul S. Briggs	February 22 nd
Robin Maureen Strzelewicz	March 23 rd
Nancy L. Savoie	March 30 th
Betty Lou Martin	May 23 rd
Gladys M. Richard	May 29 th
Eugene A. Rida	June 11 th
Eleanor G. Sauer	June 25 th
Mary Nicholas	July 4 th
Russell W. Johnson	July 24 th
Joanne M. Yacuzzi	August 5 th
Lillian R. Thompson	August 27 th
Charlene Dumais	November 4 th
John C. Marengo	December 15 th
Pearl Slack	December 24 th
Irene M. Bombard	December 25 th



TOWN OF BOYLSTON

Population: 4,300

Government:

Open Town Meeting: 3-Member Board of Selectmen

Annual Town Meeting: First Monday in May

Annual Town Election: Second Monday in May

Boylston was first settled in 1722, initially as part of Shrewsbury and Lancaster. It became the North Precinct of Shrewsbury in 1742 and was incorporated as the Town of Boylston on March 1, 1786.

For the first 100 years, agriculture was the base of the economy. Mills were attracted to the area in the early 1800s as the Nashua River was a good source of water supply. With the arrival of the railroad in 1870, the village of Sawyer's Mills became a prosperous industrial community. Half of Boylston's tax base and population depended on it by 1895.

The construction of the Wachusett Reservoir brought a halt to the mills and the thriving industrial community. Many families left to find work and homes elsewhere. The Metropolitan District Commission currently owns over 4,000 acres of land, which comprises one third of Boylston's land area.

After World War II and the return of servicemen, building grew in the Morningdale area to meet the new housing demands. Completion of Routes I-290 and 495 again spurred a surge in building, allowing easy access from Boylston to all major cities.

Ward Nicholas Boylston of Princeton gave 40 pounds in 1799 and Thomas Boylston of London willed 1500 pounds in 1816 to be used to finance the building of a school. We are part of the Tahanto Regional School system that includes the Town of Berlin. Our kindergarten through grade six is housed in a non-regional building on Sewall Street. Grades seven through twelve are housed at Tahanto Regional School on Main Street in Boylston.

The Town Offices and Police Station are located at Hillside, 221 Main Street. The Fire and Highway Departments are located in the center of town next to the Town House at 599 Main Street. The Boylston Public Library is in the center of town. The Historical Society and Museum are located in the Old Town Hall, at the northeast end of the Common in the center of Town.



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ELECTED TOWN OFFICIALS

2013

(Terms expire in May of specified year.)

MODERATOR

Dennis Pojani 2016

MUNICIPAL LIGHT BOARD

Steve Mero 2014
John McQuade 2015
Eric Johnson 2016

BOARD OF SELECTMEN

James Wood 2014
Matt Mecum 2015
Michael May 2016

LIBRARY TRUSTEES

David Bottom 2014
Richard Reardon 2014
Lyle Foley 2015
Susan Therriault 2015
Brad Barker 2016
Kenneth Linnell 2016

TOWN CLERK

Sandra Bourassa 2014

CEMETERY COMMISSIONERS

Kenneth Franz 2014
Roger Wentzell 2015
Donald Parker 2016

BOARD OF ASSESSORS

Michael Juliano 2014
Paul O'Connor 2015
Carl Cravedi 2016

PARKS & RECREATION COMMISSION

Alan Cosimini 2014
Sue Tolles 2015
Joseph DeCelie 2016
Brittany Blaney 2017
Kelly Mead 2018

BOARD OF HEALTH

John Wentzell 2014
Tina Shenko 2015
Sarah Scheinfein 2016

PLANNING BOARD

Richard Baker 2014
William Manter 2015
Ralph Viscomi 2016
Laurie Levy 2017
Kim Ames 2018

SCHOOL COMMITTEE

Lawrence Brenner 2014
Brad Wyatt 2015
Lorie Martiska 2016

APPOINTED TOWN OFFICIALS

2013

(Terms expire in June of specified year.)

LEGISLATIVE LIASON

Martin McNamara 2014

CIVIL DEFENSE DIRECTOR

TREE WARDEN

GYPSY BROWN-TAIL MOTH INSPECTOR

RIGHT-TO-KNOW COORDINATOR

Steve Mero 2014

INDIGENT SERVICEMEN'S BURIAL

AGENT and OVERSEER OF

SERVICEMEN'S GRAVES

Vincent Perrone 2014

PARKING CLERK

Sandra Bourassa 2014

COUNCIL ON AGING COORDINATOR/

OUTREACH WORKER

Jane Meegan 2014

SOCIAL SERVICE REPRESENTATIVE

NUTRITION SITE FOR ELDERLY

MEALS-ON-WHEELS COORDINATOR

Janice Ressiguie 2014

REGIONAL TRANSIT AUTHORITY

Vacancy 2014

FENCE VIEWER and SURVEYOR OF

HOOPS AND STAVES

Vacancy 2014

CENTRAL MASS REGIONAL PLANNING

COMMISSION and TRANSPORTATION

IMPROVEMENT

Richard Baker, Planning Bd. Rep. 2014

Howard Drobner, Selectmen Alternate 2014

TOWN ACCOUNTANT

Nancy Nykiel July 2013

Dan Haynes 2014

TOWN COUNSEL

Steven Madaus 2014

TREASURER/TAX COLLECTOR

Jeffrey Ugalde February 2014

Cheri Cox 2014

ASSISTANT TREASURER/COLLECTOR

Rosemary Buckley 2014

ADMINISTRATIVE ASSISTANT TO

BOARD OF SELECTMAN and

TOWN ADMINISTRATOR

Lori Esposito 2014

HIGHWAY SUPERINTENDENT

Steven Mero 2014

BUILDING INSPECTOR

Tony Zahariadis 2014

GAS/PLUMBING INSPECTOR

Eric Johnson 2014

Richard Lapan, Assistant 2014

WIRING INSPECTOR

Thomas O'Connor 2014

John McQuade, Assistant 2014

SANITATION AGENT

Dennis Costello 2014

TAX TITLE CUSTODIAN

Martin McNamara 2014

BOARDS AND COMMITTEES

2013

Terms expire in June of specified year

ADA COMMITTEE

Jean Gates	2014
Jane Meegan	2014
Irene Symonds	2014
Joan Banks	2014
Ed MacDonald	2014

AFFORDABLE HOUSING COMMITTEE

VACANCY, At Large	2014
VACANCY, Appeals Board	2014
VACANCY, At Large	2014
VACANCY, At Large	2014
VACANCY, At Large	2014

APPEALS BOARD

Arlene Murphy	2014
Janet Lombardi	2015
Robert Cotter	2016
Brad Wyatt	2016
William Filsinger	2017
VACANCY, Associate Member	2014

BOARD OF REGISTRARS

Mary Morrill	2014
Phyllis Gaucher	2015
Rose Bardsley	2016

BUSINESS MARKETING COMMITTEE

David Frem	2014
Herb Cronin	2014
Ronald Wagner	2014
Richard Prince	2014
Brian Gaucher	2014
Town Administrator, <i>Ex Officio</i>	2014

CABLE ADVISORY COMMITTEE

Michael Ridinger	2014
Thomas Martiska	2014
Matt Willson	2014
VACANCY	2014

CAPITAL PLANNING COMMITTEE

David Butler, By Finance Comm.	2014
VACANCY, Planning Board	2014
Herb Cronin, Finance Committee	2014
Jim Wood, BOS	2014
VACANCY, At Large	2014

CONSERVATION COMMISSION

Mark Coakley	2014
Charlene Franz	2014
Joe McGrath	2014
Chip Burkhardt	2015
VACANCY	2015
Jeffrey Walsh	2016
VACANCY	2016

COUNCIL ON AGING

Eugene Dodd	2014
John Faucher	2014
Dennis Goguen	2014
Warren Leach	2014
Oswald Sauer	2014
Karen Tremblay	2014
David Wheeler	2014
Mary-Ann Whitney	2014
Jane Meegan	2014

CULTURAL COUNCIL

Susan Boucher	August 2013
Carolyn Crane	August 2013
Sue Filsinger	August 2013
Patricia Morena	2014
Eileen DeCastro	2014
Tricia May	2014
Mingi Bodine	2014
Lorraine Sullivan	2015
Janet Sargood	2015
Ed MacDonald	2016

EARTH REMOVAL BOARD

Arthur Gibree, Board of Selectmen	2014
Gerry Gleich, BOH	2014
Kim Ames, Planning Board	2014
Jeffrey Walsh, Cons. Commission	2014
Janet Lombardi, Appeals Board	2014

FINANCE COMMITTEE

Karen McGahie	2014
Steven Dorval	2014
Eric Brose	2015
Vincent Sasso	2015
Herbert Cronin	2016
David Butler	2016

BOARDS AND COMMITTEES, CONTINUED

HISTORIC DISTRICT COMMISSION

Marjorie O'Connell	2014
Karen Perry	2014
Catherine Richard	2015
William Manter	2015
Bruce Symonds	2016
Gerald Jones	2016

HISTORIC COMMISSION

David Bottom	2014
Judith Bottom	2014
Judith Haynes	2015
Ken Linell	2015
Bruce Symonds	2016
Paul Kalinowski	2016

HOMELAND SECURITY

Dennis Costello, BOH Agent	2014
Steve Mero, DPW Superintendent	2014
Anthony Sahagian, Police Chief	2014
Joseph Flanagan, Fire Chief	2014
VACANCY, At Large	2014

INSURANCE ADVISORY COMMITTEE

Lori Esposito (Town Hall)	2014
Joseph Flanagan (Fire Dept.)	2014
VACANCY (Library)	2014
Mike Lucia (Light Dept.)	2014
Steven Mero (Highway Dept.)	2014
Pamela Rudge (Dispatchers)	2014
Robert Thomas (Police Officers)	2014
VACANCY (Retirees)	2014
Jennifer Lamontagne (School Dept.)	2014
Susan Brenner (Non-Union School Empl.)	2014
Town Administrator, Ex-Officio	2014
Treasurer, Ex-Officio	2014

MEMORIAL DAY COMMITTEE

Joseph Larkin	2014
Brittany Blaney-Anderson	2014
VACANCY	2014

OPEN SPACE AND RECREATION

COMMITTEE

Vacancy, Parks and Recreation	Pending
Vacancy, Conservation Commission	Pending
Vacancy, At Large	Pending
Vacancy, At Large	Pending

PERSONNEL BOARD

Richard Prince	2014
John Stowe	2014
Greg White	2014
VACANCY	2014
VACANCY	2014

SENIOR TAX REBATE COMMITTEE

Jane Meegan	2014
Mary Jasper	2014
Dennis Goguen	2014
Town Administrator, Ex Officio	2014
Town Treasurer, Ex Officio	2014

STORM WATER COMMITTEE

Steve Mero, Highway Superintendent	2014
Chip Burkhart, Conservation Comm	2014
Gerry Gleich, Board of Health	2014
Joe McGrath, Advisory Capacity	2014

TOWN HOUSE COMMITTEE

Donald Parker	2014
Janice Resseguie	2014

TOWN REPORT COMMITTEE

Lori Esposito	2014
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FIRE DEPARTMENT 2013 STAFF

FIRE CHIEF AND FOREST WARDEN:

Joseph Flanagan

CAPTAIN:

Donald MacKenzie

LIEUTENANTS:

Jason Bradford

Mike Buddenhagen

Brian Gaucher

Scott McCubrey

Roger Young

DEPUTY FIRE CHIEF:

Matthew Ronn

DEPUTY EMERGENCYMANAGEMENT DIRECTOR:

Nick Baker - EMT

FIREFIGHTERS (FF)/EMERGENCY MEDICAL TECHNICIANS (EMT):

Joel Bradford – FF/FR

Dan Buddenhagen – FF/EMT

Jarret Byrne – FF/EMT

Tim Ciampaglia – FF/FR

Ryan Colleton – FF/FR

Kevin Colomey – FF/EMT

Gino Consiglio – FF/EMT

Jeff Dempsey-Holmes – FF/FR

Brent Duca – FF/EMT

Patty Flanagan – EMT

Doug Gillum – FF/EMT

Lauren Hage – FF/EMT-I

John Healy - FF/FR

Sara Jordan – FF/Paramedic

Ben Lyons – FF/FR

Robb MacKenzie – FF/FR

Ben Matthew – FF/EMT

Jacob Matthew – FF/FR

Paul Osterberg – FF/EMT

Mike O’Sullivan – FF/EMT

Jeremy Peters – FF/Paramedic

Lisa Rudge – EMT

Ryan Schloerb – FF/EMT

Leigh Shircliff – EMT-I

Jeff Stanton – FF/EMT

Rob Starkey – FF/EMT

Andy Tataronis – FF/EMT

Shannon Wheeler – EMT-B

David Young – FF/EMT

Timothy Donahue - Trainee

PHOTOGRAPHER:

William Richardson

CHAPLAIN:

David Buchanan

FF = Firefighter

EMT = Emergency Medical Tech

LOA = leave of absence

FR = First Responder

POLICE DEPARTMENT 2013 ROSTER

Chief of Police

Anthony G. Sahagian

Detective Sergeant

Scott P. Szymkiewicz

Patrol Sergeant

Robert C. Thomas, Jr.

Patrol Officers

Ronald R. Rajotte

Philip E. Bazydlo*

Russell N. Parker

Robert M. Barbato

Mark L. Shepard

Jared B. Piche

James R. Conway, Jr.

Full-time Dispatchers

Pamela D. Rudge**

Lynn F. Purcell

Tara E. Gonelli

On-call Dispatchers

Bonnie E. White

Administrative Assistant

Christine Bissonnette

All Full-time Police Officers serve as Constables

*Detective Patrolman

**Head Dispatcher

As of December 31, 2013

BOARD OF SELECTMEN

The Board of Selectmen is pleased to present to the residents of Boylston its Annual Report for the year 2013. The Board has issued all necessary permits and licenses as required by the Statutes. All state and federal certificates were filed as required and the necessary appointments were made. All business that came before the Board was handled in the best interest of the Town and its residents.

Ken Sydow, Chairman of the Board, did not run for reelection and Michael May was voted into his first term as a Selectman. Upon re-organization of the Board, James Wood serves as Chairman, with Matthew Mecum as Vice-Chairman; Mr. May serves as Clerk.

Numerous volunteer appointments were made to various committees and boards. The Board welcomes volunteers and expresses its appreciation to all volunteers for their time and service to the Town.

Construction of the new Tahanto Regional Junior/Senior High School for Grades 6 through 12 was completed on time and on budget. The students moved to the new school in January 2013.

The Board, acting as the Local Licensing Authority for the Alcoholic Beverages Control Commission, approved two new beer and wine package store licenses, one to the Boylston House of Pizza and the other to Nouria Energy (Shell Gas Station on Route 140).

The Board rejected a proposal to initiate a sales tax on meals at local establishments.

A \$40K grant was received to replant trees removed due to the Asian Longhorned Beetle invasion. The new trees will be in place before June 14, 2014.

E-Permitting was implemented to enable contractors, etc., to obtain permits more quickly through the internet.

The Board approved a single tax rate for the Town.

The Town Accountant resigned and, following a bid process, the Board voted to appoint Dan Haynes of Scanlon & Associates as the new Town Accountant. We have a 3-year contract in place with Scanlon & Associates.

Throughout the year the Board continued to work toward balancing the needs of residents and services provided with a budget that has been continually challenged with a difficult economy, reduced state revenues and a declining rate of new growth within the Town.

The Board of Selectmen meets every other Monday at 6:30PM (unless otherwise specified), with the exception of holidays and the posted summer schedule. The Selectmen are here to serve your needs and welcome your attendance, participation and inquiries at meetings.

If you have any concerns or questions, please feel free to contact Lori Esposito, Administrative Assistant to the Board in the Selectmen's office at 508-869-2093 or via email at lesposito@boylston-ma.gov

The Board held thirty-two (32) regular meetings and eleven (11) executive session meetings in the year 2013 and attendance was recorded as follows:

	<u>Of 32 regular meetings:</u>	<u>Of 11 executive session meetings:</u>
Ken Sydow	12	9
James Wood	32	11
Matthew Mecum	30	10
Michael May	20	2

TOWN ADMINISTRATOR

It is a pleasure to provide my Annual Report to the residents of the Town of Boylston. Because of the hard work and effort by the town's employees much has been accomplished during the year, there is still much left to be done.

Below are just some of the highlights of our year.

Personnel Changes

During 2013, the town saw more changes in personnel.

After going vacant for several years, the position of Highway Department Working Foreman was filled by Ryan Schloerb. Ryan, had been hired as an Equipment Operator in November of 2012. Was promoted to the Foreman position early in the year

The Highway Department also saw Equipment Operator Chris Hoteling resign, creating an opening for an Equipment Operator/Laborer. Jeff Cathline was hired and began his duties in the department in October.

Sergeant Michael Donahue retired from the Police Department after serving the town for 25+ years.

Patrolman Robert Thomas was appointed to fill the position of Sergeant.

James Conrad was hired to replace Sgt. Thomas as a patrolman.

Assistant Treasurer/Collector Joe Daigneault resigned in April, Rosemary Buckley came on board after having served a number of years' in the same position in Rutland.

When our Accountant, Nancy Nykiel resigned, a decision was made to outsource that work to an Accounting Services Company. After going through the Request for Proposals process, a 3 year contract was signed with Scanlon and Associates to provide accounting services to the town.

Projects

The Highway Department continued the Chapter 90 road repaving. Ethan Allen Road, Glazier Street, and Stockton Street were completed on time and under budget, using Chapter 90 funds. Stark Terrance, Main Street Circle, and Elmwood Place were also resurfaced. Additional road repaving is planned for 2014.

The Library Renovation Project was completed with no issues. The new ramp and entryway have made a major difference in appearance and access.

The Town House Septic System replacement was completed in the October.

The repaving of the parking area and driveway at the Town House began in late October. The base coat of the parking lot and driveway was completed, with the finish coat schedule for early spring of 2014.

The E-Permitting software has been installed on the town hall server and training has begun. We estimate the system will be operational by the end on March 2014.

With the assistance of CMRPC and the MA GIS Department, a web based GIS system has been developed and we expect it to be a part of the town website very shortly.

Grants Credits and/or Reimbursements

Through extra effort by our employees, including the Police Chief and Fire Chief, we have directly received or shared in approximately \$376,000.00 in funding from grants and/or from monies reimbursed to the Town.

DCR Shade Tree Grant	- \$ 60,000.00 to plant shade trees on public property in Boylston
E-Permitting	- \$115,000.00 to purchase and install E-Permitting in Boylston and 13 other Central Mass. Communities.
Stormwater Management	- \$112,000.00 for equipment, training and assistance with Stormwater Management in Boylston and 29 other communities.
MIIA Reward Rebates or Credits	- \$21,045.00 in rebates and/or credits we receive on our Workers Compensation, and Property & Casualty Insurance Premiums. These monies are for working safely, keeping our facilities in good repair, and for our employees attending various safety training seminars.
MIIA Grant	- \$4848.00 to purchase and install a Fleet Maintenance Program for our vehicles and equipment.
Fire Department	-\$26,012.59 FEMA Storm Reimbursement -\$ 5,918.77 CCP Grant - \$ 7,160.46 EMPG Grant -\$ 5704.00 SAFE Grant -\$ 1,439.95 VFA Grant
Police Department	-\$ 1,692.53 State 911 Training Grant -\$ 15,110.00 Public Safety Awareness Point Grant

Training

We held in-house training sessions on various subjects including: Ethics, and the Open Meeting Laws. All town boards and committees were invited to these sessions. The Police Department, Fire Department and Highway Department have all taken advantage of free training courses sponsored by MIIA, The Highway Superintendent and Highway employees have attended classes on chain saw safety, mower safety etc. The Administrative Assistant to the Board of Selectmen and the Highway Superintendent have attended Procurement Law Training through the Inspector General Office.

New Revenue Generation

During the year we began the following new initiatives to generate additional revenues for the town.
Delinquent Taxpayer Follow-up – We began contacting owners of property that are delinquent on their taxes. We offered to make arrangements for them to pay any and all unpaid taxes to bring their accounts up to date. We also indicated that failure to contact the Treasurer's Office would result in the town taking additional action. As a result of these efforts we received approximately \$72,000.00 in back taxes.

The company that leases property on hillside for a cell tower, informed the town of their intention to add another cell carrier to the tower. We negotiated a one-time payment from the company \$11,000.00.

A new multi-year lease was signed with You, Inc. for the lease of the Elmwood Place property, bringing \$40,000.00 annually to the town.

The Board of Selectmen adopted a Pilot (payment in Lieu of Taxes) Policy during the year. The purpose of the policy is to encourage owners of tax exempt property to make voluntary contributions to the Town. The payments would be to reimburse the town for the cost of providing municipal services to the owners of said tax exempt property.

Letters requesting voluntary contributions were sent to 8 property owners along with a copy of the policy. As a result of this effort, we have received 1 contribution in the amount of \$2111.00 from The MA Center of New England on Linden Street. We are awaiting responses from the other owners.

The Highway Department and the Facilities Technician at MOB, began gathering obsolete materials from town garages and other town buildings and disposing of the materials as scrap. Much of this material had been unused for years. This effort not only helped to clean up the buildings, it also returned approximately \$4000.00 to the town treasury.

We will continue to seek to implement cost saving measure in all departments as well as continue to seek other revenue sources.

Items upcoming in 2014

Continued repair of the Municipal Office Building.

Installation of several more new window at Police Department.

Formulation and adoption of additional Policies and Procedures.

Placement of the town wide GIS system onto the town website

Roll out of the E-Permitting System for all town licenses and permits using CIC grant funds.

GASB 45 Analysis

In closing, I would like to thank the members of the Board of Selectmen for their support over the past year, I would also like to express my thanks to all the Department Heads and employees for their dedication and hard work.

Respectfully submitted,

Martin McNamara
Town Administrator

TOWN COUNSEL

I am honored to serve the Town of Boylston as Town Counsel and I thank the Board of Selectmen for re-appointing me to this important position.

As Town Counsel I attend the Annual Town Meeting, Special Town Meetings, meetings of the Board of Selectmen and, upon request, meetings of other town boards or committees. This office provides advice and counsel to the Board of Selectmen, the Town Administrator, the Building Inspector, town departments, and board and committee members. I am also available to prepare and review documents and contracts and to review and respond, on behalf of the Town, to all legal matters and claims.

In 2013, this office was involved in the following general matters:

- Reviewed and revised warrant articles for the Annual Town Meeting;
- Provided advice and counsel to the Board of Selectmen concerning the requirements of the Open Meeting Law;
- Reviewed and prepared documents and provided advice and counsel to the Library Trustees and the Town Administrator relative to public bidding requirements and the award of a contract for the completion of renovations to the Public Library;
- Provided advice and counsel to the Town Administrator and the Board of Selectmen regarding obtaining professional accounting services for the Town;
- Provided advice and counsel to Planning Board concerning a proposed Zoning Bylaw to regulate signs;
- Reviewed bid and contract documents concerning the installation of a new septic system at the Town House;
- Provided advice and counsel to the Building Inspector concerning the interpretation and application of various provisions of the Town's Zoning Bylaws;
- Prepared and/or reviewed various documents concerning the lease of town-owned property, including leases for cellular tower locations and the termination of a lease for a proposed cell tower to be located at the Town House property;
- Prepared and/or reviewed various bid documents and/or contracts or contract amendments for the procurement of various goods, services, public works projects and building repair/renovation projects;
- Provided advice and counsel to the Planning Board concerning the requirements of the Massachusetts Subdivision Control Law, including drafting and reviewing subdivision performance agreements; and
- Provided training seminar regarding requirements of the Open Meeting Law and Massachusetts Conflict of Interest Law.

In the coming year, I look forward to working with all Town departments, boards, commissions and employees and continuing to provide the Town of Boylston with effective and efficient legal services.

Respectfully submitted,
Stephen F. Madaus
Town Counsel

TOWN CLERK

Intentions of Marriage Filed	15	Marriages Recorded	15
Births Recorded	23	Deaths Recorded	15
Certificates Recorded/Renewed	17	Dog Licenses Issued	597
Raffle permits	03		

Number of Registered Voters

Democratic	0632	Libertarian	0006
Republican	0465	Inter. 3 rd Party	0001
Unenrolled	2106	Green Party, Rainbow	0002
		American Independent	0002
		Green Party U.S.A.	0001

Total Registered Voters as of December 31, 2013.....3,215

OFFICE HOURS

Monday	8 a.m. – 2 p.m. and 6 p.m. – 8 p.m.
Tuesday	8 a.m. – 2 p.m.
Wednesday	8 a.m. – 2 p.m.
Thursday	8 a.m. – 2 p.m.

Sandra L. Bourassa Town Clerk

ANNUAL TOWN ELECTION

May 13, 2013

WARDEN : Bill Richardson

CLERK: Jackie Walsh

CHECKERS: Carol Anderson, Mary Groleau, Pauline Berard, Phyllis Gaucher

Notice to the Town of Boylston Voters was given and Specimen Ballots were posted as required by law. The voting machine was tested at least three days prior to Election as required by law. Voters of the Town of Boylston met at the Hillside Town Hall for the Annual Town Election according to legal notice. The ballot box was examined by the Clerk. The polls were declared open by the Warden at 1200 hours and were closed at 2000 hours.

There are 3,152 registered voters in Boylston; 565 turned out to vote. The Counter on the ballot box, computer printout of results, and check-lists concurred that 565 ballots, including absentee ballots, were cast. The results were:

BOARD OF ASSESSORS

THREE YEARS

BLANKS	538
WRITE-INS	027

LIBRARY TRUSTEE

THREE YEARS 2 Positions

KENNETH LINELL	402
BRADFORD BARKER	383
BLANKS	345
WRITE-INS	000

BOARD OF HEALTH

THREE YEARS

SARAH SCHEINFELD	431
BLANKS	131
WRITE-INS	003

MUNICIPAL LIGHT BOARD

THREE YEARS

ERIC W. JOHNSON	429
BLANKS	136
WRITE-INS	000

CEMETERY COMMISSION

THREE YEARS

DONALD C. PARKER	437
BLANKS	122
WRITE-INS	006

SELECTMEN

THREE YEARS

MICHAEL MAY	441
BLANKS	113
WRITE-INS	011

PARKS & RECREATION COMMISSION

FIVE YEARS

KELLY MEAD	421
BLANKS	133
WRITE-INS	011

PLANNING BOARD

FIVE YEARS

KIM AMES	406
BLANKS	155
WRITE-INS	004

MODERATOR

THREE YEARS

DENNIS POJANI	437
BLANKS	125
WRITE-INS	003

SCHOOL COMMITTEE

THREE YEARS

REBECCA DONO HEALY	204
LORIE MARTISKA	353
BLANKS	008
WRITE-INS	000

**Annual Town Meeting
May 6, 2013
Appropriations**

Article #	Total Appr.	From Levy	Source of fund	Amount
Article #17 Hillside Exp. Acct.# 193-5780	\$176,300.00		Hillside Receipts	\$176,300.00
Article #1 Hillside Salary(193-5110)	\$42,794.00		Hillside Receipts	\$42,794.00
Article #18 OPEB Trust	15,000.00		Free Cash	15,000.00
Article #19 Town House Septic System	\$53,000.00		Free Cash	\$53,000.00
Article # 20 Highway Truck F-550	\$45,000.00		Free Cash	\$45,000.00
Article #21 Highway Truck F-550	\$67,000.00		Free Cash	\$67,000.00
Article #22 599 Main St. Parking Lot	\$95,000.00		Free Cash	\$95,000.00

Article#23 Gough House Project	\$11,435.00		Free Cash	\$11,435.00
Article #24 Fire Dept. Exp.	\$82,150.00		Ambulance Receipts	\$82,150.00
Article #25 General Fund	\$5,000.00		Planning Board Revolving Acct.	\$5,000.00
Article # 30 BES Roof	\$50,000.00		Free Cash	\$50,000.00
Article #32 Town House Improvement	\$50,000.00		Free Cash	\$50,000.00
Article #33 Reduce Tax Rate	\$150,000.00		Free Cash	\$150,000.00
Article #34 Stabilization	\$100,000.00		Free Cash	\$100,000.00

**Special Town Meeting
May 6, 2013
Appropriations**

Article #	To	From Levy	Source of fund	Amount
Article #1				
Police Salary	\$54,500.00		BOH Clerical	\$3,500.00
Police Exp.	\$10,350.00		Dispatch Salary	\$6,000.00
Bldg. Insp. Clerical	\$2,000.00		Dispatch Exp.	\$2,150.00
Gas Insp. Salary	\$600.00		Special T.M. notices	\$1,348.00
Wire Insp. Exp.	\$50.00		Town Acct. Exp.	\$3,000.00
Fire Dept. Exp.	\$2,000.00		Police Prior year Exp.	\$3,115.00
CMRPC Assess	\$84.00		Gas Insp. Exp.	\$100.00
Town Garage Exp.	5,759.00		Library Salary	\$7,000.00
Veterans Benefits	\$2,070.00		Group Ins.	\$50,000.00
Election Exp.	\$1,500.00		Treasurer Clerical	\$2,000.00
Assessors Clerical	\$400.00		Town Clerk Clerical	\$1,500.00
Physical Exams	\$400.00			
Total	\$79,713.00`		Total	\$79,713.00

FINANCE COMMITTEE

Finance Committee Report for the Boylston Annual Report as of January 2014.

The Town of Boylston maintains a prudent and consistent approach towards its finances. For this reason there have been no major budget crises as a result of the difficult economic times we have been going through over the past few years. As Boylston prepares for the FY2015 budget, despite budget challenges from expected flat state funding, low expected new growth and level local receipts, Boylston is in the enviable position of being able to maintain its town services. Overall, this is an effect of a number of years of careful budgeting and cost containment.

The town closed out FY2013 with approximately \$425,000 in free cash. This, combined with our stabilization account (approximately \$1,200,000 plus \$141,000 for the highway building) , provides the town with its necessary excess capital; the rule of thumb is that the town should maintain 10% of its annual revenues (of tax levy) in reserves (combination of free cash and stabilization) for fiscal balance. Currently the town sits above 10%. This free cash figure is smaller than the FY2012 free cash figure of \$668,806. Most of the free cash comes from unspent previously approved budget line items; this is a relatively small figure because the town has reduced budgets to match actual spending figures for each town department. The only drawback to having a low free cash figure is that it leaves the town less money for capital projects – such as police cruisers, highway department trucks, road paving projects, town office building septic system replacement, town library building upkeep, etc. Town meeting did approve using \$150,000 from free cash to reduce the tax rate for FY2014. It also transferred \$100,000 from free cash to stabilization.

The voter-approved Town budget for FY2014 shows a remarkable 0.3% overall increase from FY2013. The funding for FY2014 comes from local taxes (78%), Local Receipts (12%) and State Aid (5.3%). The tax rate for FY2014 is \$17.39 as compared to \$17.20 for the previous year.

The expense items that impact our FY2014 budget the most in percentage increases changed significantly from previous years. The schools were able to make due with a 1% increase. Group Health Insurance, General Insurance, Pension expense had seen significant increases in the recent years, and for FY2014 these line items net out to a 0% increase. No major increases were seen in any departments. All of the town employees and volunteers need a word of thanks for their fiscal responsibility. The town was able to include a 2% cost of living wage increase for employees.

The fact that we don't depend heavily on state funding is another reason we cannot use our free cash for operating budgets – because we have a very stable system of incomes and expenses and won't be in a position to make up for high operating expenses incurred in a particular year. Coming out of the recession the greatest contributor to our increase in available funds will come from taxpayers. For this reason the finance committee strictly advises the Selectmen against using free cash and stabilization funds for operating expenses.

The selectmen have both lead the charge to manage the budget tightly with the Town Administrator and have prepared the town departments for the realities of the budget constraints. The town departments continue to do their best to manage within their financial constraints. The Selectmen are always open to new ways to work to save the taxpayers' money and cut costs without sacrificing services, and will continue to do so. Please contact the chairman or other members of the finance committee for in-depth questions about the town's budget; you can reach David Butler at dave869@aol.com.

Eric Brose, 2013 Chairman – attended 4 of 4 meetings

Herb Cronin – attended 3 of 4 meetings

Steve Dorval – attended 3 of 4 meetings

Karen McGahie – attended 4 of 4 meetings

David Butler, 2014 Chairman – attended 3 of 4 meetings

BOARD OF ASSESSORS

CARL CRAVEDI, CHAIRMAN OF THE BOARD RESIGNED.

IN NOVEMBER BY REQUEST OF THE SELECTMEN, CARL WAS ASKED TO RETURN AS INTERIM ASSESSOR.

TAX RATE \$17.20 per thousand

TOTAL VALUATION	594,959,400
TOTAL TAXES	\$ 10,233,301.68
ABATEMENTS & EXEMPTION	47,993.00
MOTOR VEHICLE	663,326.34

MEETINGS:

CARL CRAVEDI	4
PAUL O'CONNOR	10
MIKE JULIANO	9

SPECIAL MEETINGS: 4

**THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION**

FISCAL 2014

**OF
BOYLSTON**
City / Town / District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	\$ 13,820,136.06
Ib. Total estimated receipts and other revenue sources (from IIIe)	3,487,918.00
Ic. Tax levy (Ia minus Ib)	\$ 10,332,218.06
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	90.3652%	9,336,729.51	536,902,144	17.39	9,336,728.28
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	4.9294%	509,316.36	29,288,056	17.39	509,319.29
Net of Exempt					0.00
Industrial	2.3829%	246,206.42	14,158,100	17.39	246,209.36
SUBTOTAL	97.6775%		580,348,300		10,092,256.93
Personal	2.3225%	239,965.76	13,798,800	17.39	239,961.13
TOTAL	100.0000%		594,147,100		10,332,218.06

Board of Assessors of

BOYLSTON

MUST EQUAL IC

City / Town / District

NOTE : The information was Approved on 12/24/2013.

Margo Richardson, Administrator, Boylston, 508-869-6543

12/23/2013 7:37 PM

Submit under the authorization of the Board o...

Assessor

Date

(Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By

Andrew Nelson

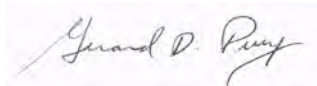
Date :

24-DEC-13

Approved :

Gerard Perry

Director of Accounts



(Gerard D. Perry)

**TOWN TREASURER
ANNUAL REPORT
JULY 1, 2012 – JUNE 30, 2013**

	General Fund	Special Revenue Funds	Trust Funds	Municipal Electric Funds	TOTAL
Balance 7/1/12	2,639,503	85,277	2,083,046	2,329,216	7,137,042
Receipts	16,440,325	96,536	44,055	5,900,455	22,481,371
Payroll Warrants	(7,427,893)				(7,427,893)
Warrants Payable	(9,687,438)	(89)	(25,908)	(5,873,994)	(15,587,429)
Balance 6/30/13	1,964,497	181,724	2,101,193	2,355,677	6,603,091
Interest Earned	7,145	49	10,183	19,838	37,215

Respectfully Submitted,

Jeffrey P. Ugalde

Town Treasurer/Tax Collector

TAX COLLECTOR

JULY 1, 2012 - JUNE 30, 2013

FY 2013 Real Estate:

Commitments	9,993,264
Collections	9,746,244
Abatements & Exempt	47,181
Refunds	31,486
Tax Titles Remitted to Treasurer	
BALANCE 6/30/12	231,325

FY 2012 Real Estate:

Balance 7/1/11	188,735
Collections	106,820
Abatements	7,127
Refunds	13,938
Tax Titles Remitted to Treasurer	
BALANCE 6/30/12	88,726

FY 2011 Real Estate:

Balance 7/1/11	27,108
Collections	7,109
Abatements	
Refunds	
Tax Titles Remitted to Treasurer	
BALANCE 6/30/12	19,999

FY 2010 Real Estate:

Balance 7/1/11	-13,147
Collections	
Abatements	
Refunds	
Tax Titles Remitted to Treasurer	
BALANCE 6/30/12	-13,147

FY 2013 Personal Property:

Commitments	240,039
Collections	241,603
Abatements	781
Refunds	43
BALANCE 6/30/12	-2,302

FY 2012 Personal Property:

Balance 7/1/11	-218
Collections	
Abatements	
Refunds	
BALANCE 6/30/12	-218

FY 2013 Motor Vehicle:

Commitments	584,890
Collections	543,221
Abatements	10,601
Refunds	3,659
BALANCE 6/30/12	34,727

FY 2012 Motor Vehicle:

Balance 7/1/11	60,130
Commitments	71,098
Collections	124,039
Abatements	9,775
Refunds	9,412

FY 2011 Motor Vehicle:

Balance 7/1/11	8,170
Commitments	2,689
Collections	7,151
Abatements	827
Refunds	596
BALANCE 6/30/12	3,477

FY 2010 Motor Vehicle:

Balance 7/1/11	4,034
Commitments	1,174
Collections	1,849
Abatements	0
Refunds	0
BALANCE 6/30/12	3,359

FY 2009 Motor Vehicle:

Balance 7/1/11	4,392
Commitments	378
Collections	804
Abatements	0
Refunds	
BALANCE 6/30/12	<u>3,966</u>

FY 2008 Motor Vehicle:

Balance 7/1/11	2,182
Commitments	
Collections	177
Abatements	
Refunds	
BALANCE 6/30/12	<u>2,005</u>

RECAPITULATION OF TAX REVENUE

Balance outstanding 7/1/12	281,386
Commitments	10,893,532
Collections	10,779,017
Abatements & Exemptions	76,292
Refunds	59,134
Tax Titles Remitted to Treasurer	0
BALANCE 6/30/13	<u><u>378,743</u></u>

SALARIES OF TOWN EMPLOYEES – CALENDAR YEAR 2013

Light Department:

Barakian	Mark	\$96,619.12
Harmon	Kevin	\$86,710.44
Johnson	Shane	\$62,287.65
Lucia	Michael	\$91,332.04
McQuade	John T.	\$1,089.50
Miller	Sheila	\$44,584.40
Seed	Barbara	\$40,894.00
		<u><u>\$423,517.15</u></u>

Highway Department:

Barber	Stuart	\$45,877.54
Boudreau	Nicholas	\$5,655.02
Cathline	Jeff	\$6,567.01
Fallon	Frances	\$2,818.32
Franz	Kenneth	\$0.00
Ginese	Mark	\$44,633.54
Hotaline	Kyle	\$18,720.00
McCuberey	Kyle	\$2,190.00
Mero	Steven R	\$79,534.04
Noonan	Ruth	\$18,747.20
Osterberg	Steven	\$52,868.29
Parker	Donald	\$540.00
Schloerb	Ryan	\$43,454.22
Tasker	Benjamin	\$2,240.00
		<u><u>\$323,845.18</u></u>

Library

Buchalter	Brooke	\$145.98
Carrico	Jennifer	\$43,700.70
Clermont	Lynn	\$28,726.55
Freibert	Judith	\$26,811.60
Gibeau	Christiann	\$3,122.13
LaRoche	Denise	\$720.48
Lunien	Michelle	\$1,611.84
Pardee	Lauren	\$2,373.90
Sokolowski	Linda	\$1,531.48
Velleco	Nancy	\$636.83
		<u><u>\$109,381.49</u></u>

Selectmen and General Administration:

Bardsley	Rose L	\$17,530.35
Esposito	Kristen	\$684.00
Esposito	Lori	\$45,920.39
Goodwin	Kenneth W.	\$41,368.45
Mecum	Matthew	\$1,148.00
Sydow	Kenneth G	\$682.50
McNamara	Martin H	\$89,261.29
Wood	James	\$1,263.00
		<u><u>\$197,857.98</u></u>

Assessors:

Cravedi	Carl	\$812.50
Juliano	Michael	\$1,000.00
Morrill	Mary	\$22,426.10
O'Connor	Paul A.	\$1,312.50
Richardson	Margo	\$28,313.76
		<u><u>\$53,864.86</u></u>

Board of Health:

Bourassa	Sandra	\$200.00
Costello	Dennis	\$38,949.60
Golas	Steven	\$2,193.48
Rich	Melanie	\$14,113.73
Scheinfein	Sarah	\$467.00
		<u><u>\$55,923.81</u></u>

Cemetery:

Franz	Kenneth	\$75.00
Jasper	Mary	\$50.00
Wentzell	Roger	\$50.00
		<u><u>\$175.00</u></u>

Elementary School : (excluding teachers)

Altobelli	Laurie	\$5,410.50	Marien	Leean	\$675.00
Ament	Janet	\$12,415.20	Marshall	Christine	\$668.78
Aspero	Jeanne M	\$5,775.00	Morin	Bonnie	\$15,966.66
Baldassarre	Joseph	\$27,562.82	Moulton	Jennifer A	\$130.00
Banks	Joan A.	\$9,487.50	Muller	Michelle P	\$47.50
Bjorn	Karen O	\$21,071.57	Murphy	Kathleen	\$24,431.37
Bradley	Carol	\$12,524.96	Nelson	Cheryl	\$14,352.21
Bredbenner	Cynthia G	\$225.00	Olson	Nancy	\$20,238.99
Brenner	Jennifer	\$29,901.47	Proulx	Peter	\$455.00
Brenner	Susan	\$27,056.66	Purcell	Irene H	\$14,377.53
Brenner	Laurence D	\$50.00	Rollins	Sylvia	\$350.00
Calcano	Liz	\$850.00	Rossow	David	\$690.00
Ciesluk	Brittany	\$11,598.37	Savoie	Jennifer	\$1,760.00
Colleton	John	\$180.00	Sharon	Cheryl A	\$11,482.20
Colleton	Ryan D	\$39,525.59	Shaw	Caitlin	\$5,038.00
Ekstrom	Nadine	\$34,699.99	Smith	Jennifer	\$6,946.52
Ellis	Debra	\$26,118.71	Smith	Kelly	\$950.00
Giguere	Robin	\$31,570.26	Staras	Carol	\$21,281.14
Goodhind	Paul	\$101,232.31	Staras	Sabrina	\$1,385.00
Gross	Lynnette	\$4,012.50	Stille	Christina	\$285.00
Hays	Christy	\$247.50	Sullivan	David	\$455.00
Healy	Rebecca D.	\$100.00	Sullivan	Lorraine	\$13,083.44
Hebert	Wendy	\$10,249.98	Sullivan	Tara L	\$130.00
Hergert	Kimberly C	\$450.00	Sullivan	Rita	\$12,498.82
Jones	Henery	\$15,827.61	Surette	Megan	\$312.50
Kavitesi	Elizabeth	\$150.00	Swackhammer	Laura	\$260.00
Kelly	Jennifer	\$24,185.16	Taintor	Michelle P	\$16,052.45
Kus	Katherine		Teasdale	Annalisa	\$7,346.38
Lamica	Catherine	\$4,070.48	Tolles	Susan	\$2,586.50
Leighton	Lisa	\$112.50	Wheeler	Lisa	\$46,771.69
Lombardo	Kristi	\$18,000.06	Wheeler	Wendy J.	\$21,281.14
MacLeod	Heather	\$550.00	Wilson	Michael	\$34,144.40
			Wyatt	Brad	\$50.00

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Continued next column

\$748,961.88

Elementary School Teachers:

Andrews	William	\$72,526.65
Belbin	Julie	\$43,948.07
Benson	Laurie	\$65,843.36
Checola	Linda	\$73,411.93
Cooper	Jessica	\$72,750.79
Daley	Peter	\$51,275.50
DeLuca	Kara	\$34,761.93
DiFonso	J. BethAnne	\$77,615.72
DiFonso	Anthony	\$37,956.86
Fanfan	Katherine	\$50,561.26
Fitzpatrick	Jannel	\$57,306.22
Fletcher	Beverly S	\$57,730.48
Giguere	Jean	\$66,071.27
Gostyla	Lynn	\$59,226.98
Inwood	Patty-Anne	\$15,172.65
Johnston	Hilary F	\$46,757.49
Keane	Anne	\$73,247.78
Kelleher	Gail	\$73,035.28
Koziak	Tara	\$65,796.20
Kuppens	Lauren	\$46,644.11
LaMontagne	Jennifer	\$72,747.78
LaPierre	Nancy L	\$66,413.08
Lindquist	Sue Ann	\$43,730.34
Lubarsky	Terry	\$67,520.36
Mara	Paul	\$23,476.20
Marineau	Elizabeth	\$41,125.53
Martins	Alison	\$42,447.78
Mason	Carla	\$42,012.97
MacQueen	Elleen M	\$32,096.84
Molnar	Karen	\$27,764.87
Pascoal	Briana	\$78,442.02
Petrell-Delude	Lisa	\$39,758.09
Keirstead	Kimberly	\$77,913.29
Richards	Sarah	\$26,569.92
Sabourin	Ellen	\$64,858.29
Sheridan	Carol	\$7,579.26
Sparks	David	\$46,362.07
Sullivan	Fayne	\$76,032.42
Trudeau	Elizabeth	\$39,381.40
		\$2,057,873.04

School Lunch:

Fryburg	Mary Ellen	\$8,802.29
Hunt	Bonnie	\$3,149.65
Perro	Paula	\$19,897.85
Prunier	Teresa	\$10,272.82
Savoie	Nicole	\$9,613.32
Towle	Leonora	\$3,450.86
		<u>\$55,186.79</u>

Police:

Barbato	Robert	\$72,882.33
Bazydlo	Philip	\$75,690.64
Bissonnette	Christine	\$31,923.75
Conway Jr.	James	\$55,629.95
Donahue	Michael	\$21,936.88
Parker	Russell	\$99,601.55
Piche	Jared	\$69,055.42
Rajotte	Ronald	\$65,971.24
Sahagian	Anthony	\$104,620.43
Shepard	Mark	\$91,068.52
Szymkiewicz	Scott	\$101,992.78
Thomas	Robert	\$111,462.74
		<u>\$901,836.23</u>

Dispatch:

Martin	Daniel T.	\$140.24
Purcell	Lynn F	\$53,173.22
Rudge	Pamela	\$58,576.15
White	Bonnie	\$37,479.42
Gonelli	Tara	\$49,293.42
		<u>\$198,662.45</u>

Police Revolving:

Baird	Francis	\$336.00
Bibeau	Guy	\$336.00
Coggans	Joseph	\$3,213.00
Fairbanks	Richard H	\$2,016.00
Hisman	James	\$336.00
Johnson	Kenneth D	\$1,764.00
McNamara	James A	\$168.00
Morin	Matthew	\$840.00
Moran	John	\$210.00
Morrissey	Mark	\$420.00
Petit Jr.	Richard	\$336.00

Police Revolving (cont.)

Pond	Kevin	\$168.00
Punecki	David	\$336.00
Saunders	Matthew S	\$672.00
Silvestri	Jason	\$756.00
Spaulding	Howard	\$168.00
Welch Jr	Thomas	\$168.00
West	Kevin	\$672.00
Westerman	David	\$378.00

Detail Total		\$13,293.00
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Dog Officer

Golas	Steven	\$1,261.20
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Tax Collector/ Treasurer:

Buckley	Rosemary	\$14,586.14
Daigneault	Joseph	\$9,511.02
Ugalde	Jeffrey	\$51,975.34
		\$76,072.50

Town Clerk:

Bourassa	Sandra	\$32,223.38
		\$32,223.38

Parking Clerk

Bourassa	Sandra	\$260.00
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Voter

Registrars:	Carol	\$346.50
Anderson	Pauline	\$329.50
Berard	Sandra	\$693.00
Bourassa	Phyllis E	\$429.75
Gaucher	Mary	\$329.50
Groleau	Mary	\$139.50
Jasper	Betty	\$240.25
Sydow	Jaquelyne	\$379.00
Walsh		\$2,887.00

Accountant

Gallant	Charlotte	\$3,300.00
Nykiel	Nancy	\$14,563.00
		\$17,863.00

Fire/Ambulance

Bradford	Jason	\$54,227.84
Buddenhagen	Daniel G	\$3,107.51
Buddenhagen	Michael W	\$543.37
Ciampaglia	Timothy	\$696.38
Colomey	Kevin M	\$660.93
Consiglio	Gino	\$220.94
Demnsey-Holmes	Jeffrey	\$752.97
Flanagan	Joseph	\$83,038.40
Gaucher	Brian	\$339.07
Gebo	Steven	\$1,473.12
Gillum	Douglas	\$247.95
Haage	Lauren	\$9,843.78
Hayes	Brianna	\$111.28
Homchenko	Molly	\$361.66
Jordan	Sara	\$14,255.24
Lyons	Benjamin	\$482.26
MacKenzie	Donald	\$64,661.00
MacKenzie	Robb	\$274.69
Matthew	Benjamin	\$2,706.79
Matthew	Jacob	\$82.11
McCubrey	Scott	\$462.75
Mulkern	Michelle	\$500.76
Osterberg	Paul	\$689.43
O'Sullivan	Michael	\$852.43
Ronn	Matthew	\$2,336.20
Richardson	William	\$518.10
Rudge	Lisa A	\$5,915.56
Schoerb	Ryan	
Shircliff	Leigh	\$2,947.58
Stanton	Jeffrey	\$27.82
Starkey	Robert	\$109.12
Wheeler	Shannon	\$402.31
Young	David	\$412.85
Young	Roger Jr.	\$498.22
		\$253,760.42

Planning Board:

Baker	Richard	\$27.50
Manter	William	\$175.00
		<u><u>\$202.50</u></u>

Conservation:

Rich	Melanie	<u><u>\$14,113.72</u></u>
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Inspectors

Gardner	Nina	\$20,540.85
Johnson	Eric	\$12,415.04
LaPan	Richard	\$375.50
O'Connor	Thomas	\$8,321.38
Zahariadis	Anastasios	\$27,043.24
		<u><u>\$68,696.01</u></u>

Senior Lunch Coordinator:

Ressiquie	Janice	\$960.77
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Council on Aging Coordinator:

Meegan	Jane	\$18,153.15
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COA Total\$19,113.92**Parks & Recreation**

Barber	Karen	\$12,658.88
LaCroix	Julia	\$51.00
		<u><u>\$12,709.88</u></u>

Tree Warden:

Mero	Steven	\$79.00
		<u><u>\$79.00</u></u>

GRAND TOTAL

<u><u>\$5,639,621.39</u></u>

MUNICIPAL LIGHT DEPARTMENT

This year the Boylston Municipal Light Department completed its joint 115 KV substation upgrade with the West Boylston Municipal Light Plant. The upgrades will provide reliable power with 100% redundancy for both Light Departments for many years. The larger transformers and expanded switchgear have the capacity to handle any future development throughout the Town. The replaced equipment served both Light Departments for 38 years, built in 1974.

The Light Department has continued its maintenance program consisting of pole replacements, wire upgrades, transformer upgrades, and tree trimming to minimize power outages for our ratepayers.

The Light Department, through The Massachusetts Municipal Wholesale Electric Company, which Boylston is a member, has been working on purchasing additional Wind and Hydroelectric power, (Green Power) to reduce its carbon footprint.

Respectfully submitted,

Mark Barakian / General Manager

	2010	2011	2012
Gross Revenue:	3,554,836.00	3,807,998.00	3,516,413.00
Operating Expense:	3,674,310.00	4,005,364.00	3,668,329.00
Misc. Sales:	48,050.00	52,450.00	53,350.00
Profit:	154,339.00	55,871.00	4,412.00
Physical Plant Cost:	3,367,415.00	3,491,395.00	3,747,044.00
KW of Demand:	7,096	7,338	7,217
KWH Bought:	33,067,400	32,761,750	32,601,570
KWH Sold:	30,089,422	29,575,411	29,836,034
Customers:	2249	2125	2125
Purchase Power Avg. Cost:	.085	.099	.090

Office Hours: Monday thru Friday, 8:00 A.M. to 4:00 P.M.

Light Commission Meetings 4th Monday of the month or as posted

24 Hr Emergency Service Phone Number: 508-869-6564

The Light Dept. offers Home Energy Audits call 508-869-2626

ENERGY STAR REBATE FORMS ARE AVAILABLE AT THE LIGHT DEPARTMENT FOR CLOTHES WASHERS, REFRIGERATORS, DISHWASHERS AND ROOM AIR CONDITIONERS AND HEAT PUMP WATER HEATERS.

The Board met eleven (10) times during 2013 with the following attendance:

Eric Johnson	9
John McQuade	10
Steven Mero	7

(No meeting was held the months of May and August; one Special meeting held Oct. 10th)

Mission Statement:

The Boylston Light Department strives to provide excellent service and economical electric rates to its customers.

TOWN ACCOUNTANT

TOWN OF BOYLSTON, MASSACHUSETTS

Annual Report

For the Year Ended June 30, 2013

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Scanlon & Associates, LLC.
Certified Public Accountants
579 Pleasant Street
Paxton, MA 01612

Accountant's Compilation Report

January 28, 2014

To: **The Honorable Board of Selectmen**
Town of Boylston, Massachusetts

We have compiled the accompanying financial statements of the Town of Boylston as of June 30, 2013, and for the year then ended, and the accompanying supplementary schedules, which are presented only for supplementary analysis purposes, as listed in the foregoing Table of Contents, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements and supplementary schedules information that is the representation of management. We have not audited or reviewed the accompanying financial statements and supplementary schedules and, accordingly, do not express an opinion or any other form of assurance on them.

The Town has prepared these financial statements using accounting practices prescribed or permitted by the Commonwealth of Massachusetts which practices differ from accounting principles generally accepted in the United States of America. The general purpose financial statements presented are broken down into fund- types and account groups. Generally accepted accounting principles require that basic financial statements present government-wide financial statements and columnar presentations based on major funds. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the town's financial position and results of operation. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to the Town of Boylston.

Scanlon & Associates, LLC

TOWN OF BOYLSTON
 COMBINED BALANCE SHEET
 ALL FUND TYPES AND ACCOUNT GROUP
 June 30, 2013
 (See Accountant's Compilation Report)

EXHIBIT A-1

ASSETS

	Governmental Funds		Fiduciary Fund	Account Group		Total Memorandum (Memorandum Only)
	General	Special Revenue	Capital Project	Trust and Agency	General Long-Term Debt	
Pooled Cash and Equivalents	1,931,058.15	1,160,287.75	(1,966.76)	67,002.42		3,156,381.56
Investments		347,759.26		1,589,785.87		1,937,545.13
Receivables:						
Real Estate Taxes	341,800.58					341,800.58
Personal Property Taxes	2,412.35					2,412.35
Less Allowance for Abatements and Exemptions	(97,399.39)					(97,399.39)
Motor Vehicle Excise Taxes	55,514.09					55,514.09
Tax Liens and Possessions	162,093.32					162,093.32
Septic Loans		55,362.74				55,362.74
Other				5,740.60		5,740.60
Due From Other Governments	5,113.71	169,614.93	6,442.14			181,170.78
Amount to be Provided for Long-Term Obligations					620,675.00	620,675.00
Total Assets	2,400,592.81	1,733,024.68	4,475.38	1,662,528.89	620,675.00	6,421,296.76

**TOWN OF BOYLSTON
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUP**
June 30, 2013
(See Accountant's Compilation Report)
(Continued)

EXHIBIT A-2

LIABILITIES

	Governmental Funds			Fiduciary Fund	Account Group		Total (Memorandum Only)
	General	Special Revenue	Capital Project		General	Long-Term Debt	
Warrants and Accounts Payable	141,438.53	9,380.42		1,058.00			151,876.95
Accrued Payroll	144,249.62	13,473.07					157,722.69
Withholdings and Other Liabilities	52,735.88			54.20			52,790.08
Due to Student Groups				22,564.41			22,564.41
Deposits Payable				28,739.07			28,739.07
Deferred Revenue:							
Real Estate and Personal Property Taxes	246,813.54						246,813.54
Motor Vehicle Excise Taxes	55,514.09						55,514.09
Tax Liens and Possessions	162,093.32						162,093.32
Septic Loans		55,362.74					55,362.74
Other	5,113.71	138,325.34					143,439.05
Bonds and Notes Payable						620,675.00	620,675.00
Total Liabilities	807,958.69	216,541.57	0.00	52,415.68		620,675.00	1,697,590.94

FUND BALANCES

Fund Balances:							
Reserved for Expenditures	522,018.37	1,516,483.11	4,475.38	412,429.71			2,455,406.57
Reserved for Endowment				96,214.53			96,214.53
Designated for Subsequent Year's Expenditure	636,435.00						636,435.00
Designated for Deficits Raised on Recap	(131,253.47)						(131,253.47)
Undesignated Fund Balance	565,434.22			1,101,468.97			1,666,903.19
Total Fund Balances	1,592,634.12	1,516,483.11	4,475.38	1,610,113.21		0.00	4,723,705.82
Total Liabilities and Fund Balances	2,400,592.81	1,733,024.68	4,475.38	1,662,528.89		620,675.00	6,421,296.76

TOWN OF BOYLSTON
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)

EXHIBIT B

General Fund						
	Prior Year Encumbrances	Original Budget	Final Budget	Actual	Current Year Encumbrances	Variance Favorable (Unfavorable)
REVENUE:						
Property Taxes - Net		10,143,814.00	10,143,814.00	9,999,325.93		(144,488.07)
State Aid, Reimbursements and Grants:						
Unrestricted		289,720.00	289,720.00	289,720.00		0.00
Education		463,241.00	463,241.00	467,907.76		4,666.76
Other		32,275.00	32,275.00	84,889.33		52,614.33
Local Receipts:						
Motor Vehicle Excise Taxes		650,000.00	650,000.00	663,262.34		13,262.34
Licenses, Fines, Permits and Fees		183,000.00	183,000.00	181,925.80		(1,074.20)
Payments in Lieu of taxes		600,000.00	600,000.00	608,462.71		8,462.71
Interest and Penalties on Taxes		34,000.00	34,000.00	39,145.66		5,145.66
Interest on Investments		7,000.00	7,000.00	7,071.42		71.42
Other		107,540.00	107,540.00	121,191.75		13,651.75
Total Revenue	0.00	12,510,590.00	12,510,590.00	12,462,902.70	0.00	(47,687.30)
EXPENDITURES:						
General Government	188,022.79	929,894.00	1,121,445.79	832,119.29	188,669.03	100,657.47
Public Safety	25,557.76	1,525,680.00	1,606,654.76	1,568,648.04	5,933.74	32,072.98
Public Works and Facilities	32,571.06	556,739.00	588,310.06	632,047.59	1,952.48	(45,690.01)
Education	146,286.20	7,811,318.00	7,957,604.20	7,703,858.49	209,941.27	43,804.44
Human Services	50,120.00	99,048.00	147,738.00	94,007.26	50,000.00	3,730.74
Culture and Recreation	126,299.95	178,781.00	298,080.95	232,547.14	65,521.85	11.96
Employee Benefits and Insurance		1,479,798.00	1,430,198.00	1,405,029.15		25,168.85
State Assessments		91,917.00	92,001.00	137,706.21		(45,705.21)
Debt Service:						
Principal Retirement		140,000.00	140,000.00	140,000.00		0.00
Interest(Including Temporary Loans)		37,415.00	37,415.00	37,415.00		0.00
Total Expenditures	568,857.76	12,850,590.00	13,419,447.76	12,783,378.17	522,018.37	114,051.22
Excess of Revenues Over (Under) Expenditures	(568,857.76)	(340,000.00)	(908,857.76)	(320,475.47)	(522,018.37)	66,363.92
OTHER FINANCING SOURCES (USES)						
Transfer from Special Revenue Fund		310,000.00	310,000.00	270,954.82		(39,045.18)
Transfer from Stabilization		(20,000.00)	(20,000.00)	(20,000.00)		0.00
Total Other Financing Sources (Uses)	0.00	290,000.00	290,000.00	250,954.82	0.00	(39,045.18)
NET CHANGE IN BUDGETARY BUDGETARY FUND BALANCE	(568,857.76)	(50,000.00)	(618,857.76)	(69,520.65)	(522,018.37)	27,318.74
Other Budgetary Items:						
Free cash		50,000.00	50,000.00			
Prior year encumbrances	568,857.76		568,857.76			
Total Other Budgetary Items	568,857.76	50,000.00	618,857.76			
NET BUDGET	0.00	0.00	0.00			

TOWN OF BOYLSTON
SCHEDULE OF LOCAL RECEIPTS-GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)

EXHIBIT C

Description	Amount
Licenses, Fines, Permits and Fees	
Fees-Board of Appeals	635.00
Fees-Assessors	560.00
Fees-Municipal Liens	5,575.00
Fees-Police	1,596.00
Fees-Fire	5,258.00
Fees-Town Clerk	5,924.00
Fees-Rental	8,430.50
Fees-Other	386.58
Selectboard Licenses	13,322.00
Board of Health Permits & Fees	24,460.00
Building Permits	75,956.62
Gas Permits	2,415.00
Plumbing Permits	5,473.00
Electrical Permits	12,600.00
Police Gun Permits	3,137.50
Police Off-Duty Surcharge	2,301.60
Court Fines	13,895.00
	<hr/>
Total Licenses, Fines, Permits and Fees	181,925.80
	<hr/>
Interest and Penalties on Taxes	
Penalties and Interest-Property Taxes	22,650.97
Penalties and Interest-Tax Liens	1,789.06
Penalties and Interest-Excise Taxes	14,705.63
	<hr/>
Total Interest on Penalties and Taxes	39,145.66
	<hr/>
Other	
Municipal Light Reimbursements	114,048.28
Berlin-Boylston Regional School Reimbursements	5,254.63
Miscellaneous Revenue	1,888.84
	<hr/>
Total Other	121,191.75
	<hr/>

TOWN OF BOYLSTON
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)

EXHIBIT D-1

General Fund	Account	2013 Appropriations	2013 Supplemental Appropriations	Reserve Fund and Other Transfers	2012 Carryover Appropriations	2013 Carryover Appropriations	2013 Adjusted Budget	Expenditures	Unexpended Balance
General Government	Town Moderator Salary	15.00					15.00	0.00	15.00
	Special Town Meeting Notices	1,901.00		(1,348.00)			553.00	543.82	9.18
	Selectboard Salaries	3,637.00					3,637.00	3,637.00	0.00
	Selectboard Town Administrator Salary	96,168.00		(3,000.00)			93,168.00	88,462.81	4,705.19
	Selectboard Assistant Town Administrator	45,905.00					45,905.00	44,661.40	1,243.60
	Selectboard Clerical Wages	13,240.00					13,240.00	12,847.34	392.66
	Selectboard Expenses	15,690.00		5,000.00		(5,000.00)	15,690.00	15,469.01	220.99
	Selectboard Art#27 5/7/07 Grant Writing				456.75	(456.75)	0.00		0.00
	Selectboard Art#29 5/3/10 Business Development				18,418.51	(18,236.97)	181.54	181.54	(0.00)
	Selectboard Art#30 GIS Mapping				2,608.50	(2,208.50)	400.00	400.00	0.00
	Finance Committee Expense	400.00					400.00	152.00	248.00
	Reserve Fund	60,000.00		(26,880.13)			33,119.87	2,639.84	30,480.03
	Town Accountant Services	27,595.00					27,595.00	27,595.00	0.00
	Town Accountant Expenses	4,000.00		(3,000.00)			1,000.00	107.75	892.25
	Town Audit	15,000.00			12,500.00	(15,000.00)	12,500.00	12,500.00	0.00
	Assessors Stipends	3,500.00					3,500.00	3,375.00	125.00
	Working Assessor Salary	21,228.00		900.00			22,128.00	21,972.02	155.98
	Assessors Clerical Wages	26,704.00		1,500.00			28,204.00	28,204.00	0.00
	Assessors Special Appraisal Expenses	7,950.00					7,950.00	7,900.00	50.00
	Assessors Expenses	20,025.00		(2,000.00)	5,000.00	(7,850.96)	15,174.04	14,478.21	695.83
	Assessors Art#27 5/7/12 Computer Technology	0.00			7,500.00		7,500.00	7,500.00	0.00
	Assessors Verizon Abatement Interest			19,598.13			19,598.13	19,598.13	0.00
	Town Treasurer Salary	53,729.00					53,729.00	50,586.29	3,142.71
	Town Treasurer Clerical Wages	27,741.00					27,741.00	25,585.63	2,155.37
	Town Treasurer Expense	30,915.00		1,000.00			31,915.00	31,703.98	211.02
	Legal Expense	70,000.00		6,000.00			76,000.00	75,475.73	524.27
	Tax Title Expenses	11,175.00			14,570.48	(25,745.48)	0.00		0.00
	Town Clerk Salary	30,580.00					30,580.00	30,579.96	0.04
	Town Clerk Clerical Wages	6,000.00		(1,500.00)			4,500.00	3,985.33	514.67
	Town Clerk Expense	1,750.00					1,750.00	1,683.14	66.86
	Elections/Registrars Wages	3,900.00					3,900.00	3,900.00	0.00
	Elections/Registrars Expenses	5,535.00		1,500.00			7,035.00	7,035.00	0.00
	Conservation Commission Clerk	15,580.00					15,580.00	14,579.00	1,001.00
	Conservation Expenses	750.00					750.00	274.52	475.48
	Storm Water Management Expenses	10,000.00			12,800.00	(9,967.00)	12,833.00	2,833.00	10,000.00

TOWN OF BOYLSTON
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)

EXHIBIT D-2

Account	2013 Appropriations	Supplemental Appropriations	Reserve Fund and Other Transfers	2012 Carryover Appropriations	2013 Carryover Appropriations	2013 Adjusted Budget	Expenditures	Unexpended Balance
General Fund								
General Government								
Earth Removal Expense	100.00					100.00		100.00
Planning Board Stipends	515.00					515.00	202.50	312.50
Planning Board Clerk	55.00					55.00		55.00
Planning Board Administrative Assistant	8,538.00					8,538.00	8,538.00	0.00
Planning Board Expenses	2,200.00				(61.92)	2,138.08	1,263.72	874.36
Municipal Office Expenses	26,525.00					26,525.00	24,175.88	2,349.12
Municipal Office Expenses Art#16 5/7/12 Computers	0.00			12,000.00		12,000.00	12,000.00	0.00
Town Buildings Hillside	230,000.00					230,000.00	190,954.82	39,045.18
Town Buildings Hillside Art#20 5/5/08 MOB Basement				19,226.05	(19,226.05)	0.00		0.00
Town Buildings Hillside Art#27 5/6/11 Fire Alarm				25,000.00	(25,000.00)	0.00		0.00
Town Buildings Art#19 5/7/12 Septic 599 Main Street				57,942.50	(57,625.40)	317.10	317.10	(0.00)
Town House Expense	10,553.00					10,553.00	10,173.22	379.78
Town Garage Expense	16,505.00		5,759.00			22,264.00	22,047.60	216.40
Repairs to Town Buildings	2,290.00				(2,290.00)	0.00		0.00
Town Report	2,000.00					2,000.00	2,000.00	0.00
Total General Government	929,894.00	0.00	3,529.00	188,022.79	(188,669.03)	932,776.76	832,119.29	100,657.47

TOWN OF BOYLSTON
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)

Account	2013 Appropriations	2013 Supplemental Appropriations	Reserve Fund and Other Transfers	2012 Carryover Appropriations	2013 Carryover Appropriations	2013 Adjusted Budget	Expenditures	Unexpended Balance
General Fund								
Public Safety								
Police Department Salaries	833,075.00		54,500.00			887,575.00	880,970.22	6,604.78
Police Expenses	71,950.00		7,235.00	4,932.39	(1,133.63)	82,983.76	79,051.70	3,932.06
Fire/Ambulance Salaries & Wages	263,376.00		2,282.00			265,658.00	256,794.07	8,863.93
Fire/Ambulance Expenses	53,040.00		2,000.00	89.00		55,129.00	55,020.25	108.75
Fire/Ambulance Art#26 5/4/09 Equipment Grant Match				7,766.53		7,766.53	7,766.53	0.00
Fire/Ambulance Art#7 12/12/11 Fire Turnout Gear				12,677.57	(3,900.11)	8,777.46	8,777.46	0.00
Dispatch Salaries & Wages	209,160.00		(6,000.00)			203,160.00	196,753.82	6,406.18
Dispatch Expenses	15,215.00		(2,150.00)			13,065.00	11,581.49	1,483.51
Building Inspector Salary	30,589.00					30,589.00	28,903.80	1,685.20
Building Inspector Clerical	9,950.00		2,000.00			11,950.00	11,568.17	381.83
Building Inspector Expenses	3,800.00			92.27		3,892.27	3,695.93	196.34
Gas Inspector Salary	2,887.00		600.00			3,487.00	2,664.49	822.51
Gas Inspector Expenses	700.00		(595.00)			105.00	105.00	0.00
Plumbing Inspector Salary	9,577.00		495.00			10,072.00	9,798.59	273.41
Electrical Inspector Salary	8,807.00					8,807.00	8,807.00	0.00
Electrical Inspector Expenses	500.00		50.00			550.00	510.52	39.48
Dog Officer Wages	2,172.00					2,172.00	2,172.00	0.00
Dog Officer Expenses	1,100.00				(400.00)	700.00	700.00	0.00
Parking Clerk Salary	260.00					260.00	260.00	0.00
Tree Warden Salary	1,172.00					1,172.00	1,172.00	0.00
Tree Warden Expenses	8,350.00		(5,000.00)		(500.00)	2,850.00	1,575.00	1,275.00
Total Public Safety	1,525,680.00	0.00	55,417.00	25,557.76	(5,933.74)	1,600,721.02	1,568,648.04	32,072.98

**TOWN OF BOYLSTON
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)**

EXHIBIT D-4

Account	2013 Appropriations	2013 Supplemental Appropriations	Reserve Fund and Other Transfers	2012 Carryover Appropriations	2013 Carryover Appropriations	2013 Adjusted Budget	Expenditures	Unexpended Balance
General Fund								
Public Works and Facilities								
Highway Department Salaries & Wages	333,028.00		(1,000.00)			332,028.00	297,051.39	34,976.61
Highway Department Expenses	99,478.00			1,929.75		101,407.75	97,583.07	3,824.68
Highway Department Art#20 5/7/12 Garage Door	0.00			1,000.00		1,000.00	1,000.00	0.00
Highway Department Art#21 5/7/12 Replace Oil Tanks	0.00			5,500.00		5,500.00	4,938.98	561.02
Highway Department Snow & Ice Removal Expenses	106,000.00					106,000.00	191,547.47	(85,547.47)
Street Lighting	15,000.00					15,000.00	14,607.48	392.52
Cemetery Salaries	533.00					533.00	500.00	33.00
Cemetery Expenses	2,700.00					2,700.00	2,630.37	69.63
Cemetery FY'99 Road Repair				24,141.31	(1,952.48)	22,188.83	22,188.83	0.00
Total Public Works & Facilities	556,739.00	0.00	(1,000.00)	32,571.06	(1,952.48)	586,357.58	632,047.59	(45,690.01)

**TOWN OF BOYLSTON
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)**

EXHIBIT D-5

General Fund	Account	2013			2012		2013		Adjusted Budget	Expenditures	Unexpended Balance
		Appropriations	Supplemental Appropriations	Reserve Fund and Other Transfers	Carryover Appropriations	Carryover	Carryover Appropriations	Budget			
Education	School Committee Salary	200.00						200.00	200.00		0.00
	Elementary Education	3,110,452.00			38,286.20		(119,468.76)	3,029,269.44	3,017,237.51		12,031.93
	Vocational Tuition	395,825.00						395,825.00	364,159.00		31,666.00
	Vocational Transportation	48,801.00						48,801.00	48,694.49		106.51
	Tahanto Assessment	4,256,040.00						4,256,040.00	4,256,040.00		0.00
	Education Art#30 5/7/07 HVAC Elementary School				25,000.00		(25,000.00)	0.00			0.00
	Education Art#28 5/7/12 School Roof Repairs	0.00			70,000.00		(62,657.51)	7,342.49	7,342.49		(0.00)
	Education Art#29 5/7/12 School Bathroom Repairs	0.00			13,000.00		(2,815.00)	10,185.00	10,185.00		0.00
Total Education		7,811,318.00	0.00	0.00	146,286.20		(209,941.27)	7,747,662.93	7,703,858.49		43,804.44

TOWN OF BOYLSTON

SCHEDULE OF APPROPRIATIONS AND EXPENDITURES

FOR THE FISCAL YEAR ENDED JUNE 30, 2013

(See Accountant's Compilation Report)

EXHIBIT D-6

Account	2013 Appropriations	2013 Supplemental Appropriations	Reserve Fund and Other Transfers	2012 Carryover Appropriations	2013 Carryover Appropriations	2013 Adjusted Budget	Expenditures	Unexpended Balance
General Fund								
Human Services								
Board of Health Stipends	648.00					648.00	138.50	509.50
Board of Health Clerical Wages	18,630.00		(3,500.00)			15,130.00	14,902.95	227.05
Board of Health Expenses	2,600.00					2,600.00	2,453.47	146.53
Board of Health Special Projects	2,200.00					2,200.00	1,064.85	1,135.15
Vital Statistics Wages	200.00					200.00	200.00	0.00
Sanitation Inspector Wages	38,596.00					38,596.00	38,594.40	1.60
Animal Inspector Wages	1,249.00					1,249.00	1,248.36	0.64
Landfill Art#21 5/5/08 Monitoring				50,000.00	(50,000.00)	0.00		0.00
Tri-Town Hazardous Waste	1,312.00					1,312.00	1,312.00	0.00
Nurse Salary	1,000.00					1,000.00	1,000.00	0.00
Council on Aging Coordinator Salary	15,674.00					15,674.00	15,673.32	0.68
Council on Aging Coordinator Salary-Meals	1,039.00					1,039.00	1,038.24	0.76
Council on Aging Expenses	4,525.00			120.00		4,645.00	4,591.95	53.05
Veterans Agent Salary	200.00					200.00		200.00
Veterans Services Benefits	11,000.00		2,070.00			13,070.00	11,789.22	1,280.78
Veterans Service Expenses	175.00					175.00		175.00
Total Human Services	99,048.00	0.00	(1,430.00)	50,120.00	(50,000.00)	97,738.00	94,007.26	3,730.74
Culture and Recreation								
Library Salaries & Wages	113,206.00		(7,000.00)			106,206.00	106,206.00	0.00
Library Expenses	47,875.00					47,875.00	47,875.00	0.00
Library Art#33 5/7/07 Repairs				9,231.90	(4,291.43)	4,940.47	4,940.47	(0.00)
Library Art#17 5/7/12 Septic and ADA Entrance	0.00			79,000.00	(50,542.19)	28,457.81	28,457.81	(0.00)
Library Art#18 5/7/12 ADA Ramp and Landing	0.00			38,000.00	(10,602.56)	27,397.44	27,397.44	0.00
Memorial Day	3,000.00					3,000.00	3,000.00	0.00
Recreation	5,000.00			68.05	(85.67)	5,068.05	5,056.09	11.96
Historical Commission Expenses	5,000.00					4,914.33	4,914.33	0.00
Historical Building Maintenance	3,500.00					3,500.00	3,500.00	0.00
Historical Commission Project Expenses	1,200.00					1,200.00	1,200.00	0.00
Total Culture and Recreation	178,781.00	0.00	(7,000.00)	126,299.95	(65,521.85)	232,559.10	232,547.14	11.96

TOWN OF BOYLSTON
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)

EXHIBIT D-7

Account	2013 Appropriations	2013 Supplemental Appropriations	Reserve Fund and Other Transfers	2012 Carryover Appropriations	2013 Carryover Appropriations	2013 Adjusted Budget	Expenditures	Unexpended Balance
General Fund								
Employee Benefits and Insurance								
County Retirement	372,561.00					372,561.00	372,561.00	0.00
Unemployment Compensation	7,500.00					7,500.00	6,122.16	1,377.84
Employee Benefits	976,000.00		(50,000.00)			926,000.00	903,393.74	22,606.26
Employee Physical Exams	500.00		400.00			900.00	479.00	421.00
General Insurance	123,237.00					123,237.00	122,473.25	763.75
Total Employee Benefits and Insurance	1,479,798.00	0.00	(49,600.00)	0.00	0.00	1,430,198.00	1,405,029.15	25,168.85
State Assessments								
Regional Planning Commission	966.00		84.00			1,050.00	1,049.21	0.79
School Choice Assessment	56,232.00					56,232.00	65,824.00	(9,592.00)
Charter School Assessment	29,286.00					29,286.00	30,013.00	(727.00)
Mosquito Control Charges						0.00	34,787.00	(34,787.00)
Air Pollution Districts	1,391.00					1,391.00	1,391.00	0.00
RMV Non-Renewal Charges	2,200.00					2,200.00	2,800.00	(600.00)
Regional Transit	1,842.00					1,842.00	1,842.00	0.00
Total State Assessments	91,917.00	0.00	84.00	0.00	0.00	92,001.00	137,706.21	(45,705.21)
Debt Service								
Debt Service Principal	140,000.00				0.00	140,000.00	140,000.00	0.00
Debt Service Interest	37,415.00					37,415.00	37,415.00	0.00
Total Debt Service	177,415.00	0.00	0.00	0.00	0.00	177,415.00	177,415.00	0.00
Total General Fund	12,850,590.00	0.00	0.00	568,857.76	(522,018.37)	12,897,429.39	12,783,378.17	114,051.22

TOWN OF BOYLSTON, MASSACHUSETTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL NON GENERAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)

EXHIBIT E

	Fund Balances	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances
	July 1, 2012				June 30, 2013
Special Revenue:					
Grants, Revolving and Gifts					
Conservation Revolving	3,545.03	405.94	486.20		3,464.77
Wetlands Fund	39,779.28	3,610.00	342.00		43,047.28
Planning Board Revolving	4,863.44	9,416.00	2,509.64		11,769.80
Board of Health Flu Revolving	0.00	481.60	163.90		317.70
Hillside Receipts Reserved	281,538.03	180,122.68		(190,954.82)	270,705.89
Ambulance Receipts Reserved	259,858.35	124,706.98		(80,000.00)	304,565.33
Summer School Revolving	1,529.00				1,529.00
School Lost Library Books	13.20				13.20
School Lunch	18,850.34	101,549.95	106,335.27		14,065.02
After School Revolving	19,595.37	99,639.61	91,773.12		27,461.86
Kindergarten Revolving	25,182.75	75,566.40	64,620.03		36,129.12
Pre School Revolving	32,977.67	31,599.50	41,205.69		23,371.48
School Rental Revolving	4,000.00	499.50			4,499.50
Cemetery Revolving	72,938.02	14,145.00	9,072.97		78,010.05
Title V Septic	81,172.85	3,621.62	12,401.62		72,392.85
Recreation Revolving	3,987.74	29,889.05	28,645.09		5,231.70
Route 140 EOCD Grant	215.46				215.46
Insurance Reimbursement	13,997.29	4,327.12	8,958.53		9,365.88
Right to Know	395.22			(395.22)	0.00
Extended Polling Hours	1,524.42	594.00	2,587.07		(468.65)
Police LLE & Drug Grant	271.13				271.13
Community Policing Grant	45.85				45.85
Police Vest Grant	564.03				564.03
Police Juvenile Grant	356.86				356.86
Police Block Grant	20.78				20.78
Police Watch your Car Grant	190.00				190.00
Police State 911 Grant	1,583.95	36,048.24	29,615.53		8,016.66
Fire SAFE Grant	4,418.87	5,164.95	3,392.21		6,191.61
Fire Equipment Grant	852.41	1,655.41	696.56		1,811.26
Fire FEMA Equipment Grant	-	4,773.05	4,626.87		146.18
Fire Federal Cold Storage Fire Grant	2,630.46				2,630.46
Fire Federal EMPG Grant	1,398.00	1,024.91	772.30		1,650.61
School Teacher Training Grant	290.00				290.00
School Cooperative Services Plan Grant	2,571.50				2,571.50
School Circuit Breaker Grant	23,614.00	12,968.00	19,000.00		17,582.00

EXHIBIT E

TOWN OF BOYLSTON, MASSACHUSETTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL NON GENERAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2013

	Fund Balances July 1, 2012	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2013
School BC/BS Grant	2,278.12				2,278.12
School Big Yellow School Bus	-	200.00	200.00		0.00
School Kindergarten Transition Grant	-	20,400.00	20,400.00		0.00
School Eisenhower Grant	73.51		73.51		0.00
School Title I Grant	8,185.86	13,827.10	25,576.56		(3,563.60)
School Teacher Quality Grant	284.34	4,952.66	4,989.44		247.56
School SPED Early Childhood Program Imp Grant	-	2,500.00	1,225.00		1,275.00
School SPED Early Childhood		5,953.92	273.77		5,680.15
School SPED Entitlement	3,418.84	87,529.08	82,069.42		8,878.50
School Ed Jobs	2,211.00		2,211.00		0.00
School SPED Program Improvement	-	2,854.00	1,408.77		1,445.23
School Choice Funds	212,065.75	111,636.00	73,007.07		250,694.68
Urban Forestry Grant	-	40,000.00			40,000.00
State Aid Highway Funds	-	663,812.56	663,813.56		(1.00)
Library Grant	23,445.99	3,377.13	6,386.47		20,436.65
COA Formula Grant	0.11	6,188.00	6,188.11		0.00
Cultural Council Grant	6,098.78	3,871.45	3,800.00		6,170.23
Public Health Grant	-	5,961.44	479.88		5,481.56
Public Health Flu Grant	4,051.19				4,051.19
Police Gifts	425.00				425.00
Police DARE Gifts	2,242.03	2,978.00	1,778.85		3,441.18
Police Canine Gifts	214.80				214.80
School Gifts	586.00				586.00
School PTA Literacy Gift	713.95				713.95
School Library Gifts	50.00				50.00
Sale of Cemetery Lots	94,965.74	6,300.00			101,265.74
Cemetery Gift	25,000.00				25,000.00
Library Gifts	548.19	50,000.00			50,548.19
Library Children's Room Gifts	127.00				127.00
Parks Gifts	600.00				600.00
Memorial Day Gifts	1,755.46	1,760.00	2,442.85		1,072.61
Beautiful Boylston Gifts	92.11				92.11
Christmas Tree Gifts	353.56				353.56
Cultural Council Gifts	3,782.31	30.00	237.00		3,575.31
53G Revolving Accounts					
Conservation Aquide Nicholas	1,537.50				1,537.50
Conservation Stiles Crossing	(369.35)			369.35	0.00

EXHIBIT E

TOWN OF BOYLSTON, MASSACHUSETTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

ALL NON GENERAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)

	Fund Balances July 1, 2012	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2013
Conservation Mountain View	655.09				655.09
Conservation Jameson Ridge	6,640.00				6,640.00
Conservation Longley Hill	1,550.00	100.00	1,572.93		77.07
Conservation Turflinks	500.00				500.00
Conservation Compass Pointe	4,218.01	1.08	878.76		3,340.33
Conservation Bethlehem Bible Church	276.37	11.67			288.04
Conservation Tahanto	1,223.91	2.48			1,226.39
Conservation Star Wildlife	5,000.00		1,625.00		3,375.00
Planning Longley Hill	-	9,000.00	8,983.53		16.47
Planning Straw Hollow Estates	215.76	0.60			216.36
Planning Brigham Woods	0.26	0.23			0.49
Planning Sarah Lane	155.75				155.75
Planning Rachel Road	0.11				0.11
Planning Redwood Circle	(56.98)	1.62		25.87	(29.49)
Planning Rand Whitney	4,000.00				4,000.00
Planning Nature's View	-	3,500.00	2,665.50		834.50
Planning Mt Pleasant CC	-	2,917.00	1,102.50		1,814.50
Planning Verizon Cell Tower	(3,282.00)	3,282.00			0.00
Planning TM Electronics	-	4,500.00	1,449.00		3,051.00
Zoning Jameson ridge	4,535.26	2.22			4,537.48
Zoning Maplecroft Farms	5,075.90	4.73			5,080.63
Total Special Revenue Funds	1,330,216.53	1,799,264.48	1,342,043.08	(270,954.82)	1,516,483.11

Capital Projects:

Library Construction	879.53	2.21			881.74
Hillside Restoration Project	(1,484.41)	165,670.97	160,592.92		3,593.64
Total Capital Projects	(604.88)	165,673.18	160,592.92	0.00	4,475.38

Perpetual Permanent Funds:

Cemetery Funds	62,560.65	20.00			62,580.65
Library Funds	33,633.88				33,633.88
Total Perpetual Permanent Funds	96,194.53	20.00	0.00	0.00	96,214.53

Permanent Funds Expendable:

Cemetery Funds	187,327.29	1,349.51	17,270.56		171,406.24
Library Funds	71,694.84	568.22	13,126.49		59,136.57

FOR THE YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)

EXHIBIT E

ALL NON GENERAL FUNDS

	Fund Balances July 1, 2012	Expenditures	
Drug Forfeiture Fund	-	610.00	305.00
Capital Fund	56,562.44	134.45	56,696.89
DPW Building Stabilization Fund	140,301.49	719.45	141,020.94
Stabilization Fund	1,075,910.49	5,558.48	1,101,468.97
Unrealized Gain/(Loss) on Investments	-		(16,135.93)
Total Permanent Funds Expendable	1,531,796.55	8,940.11	30,702.05
		3,864.07	1,513,898.68
Total - Non-General Governmental Funds	2,957,602.73	1,973,897.77	(267,090.75)

EXHIBIT F

TOWN OF BOYLSTON
SCHEDULE OF TAXES RECEIVABLE-GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)

Description	Uncollected July 1, 2012	Commitments	Refunds	Add/(Deduct)			Uncollected June 30, 2013
				Adjustments	Abatements	Transfers to Tax Title	
Real Estate							
2013		9,993,263.64	31,486.04				231,324.24
2012	188,083.50		13,938.46		(7,126.64)		88,690.05
2011	31,598.04				(4,489.72)		19,999.09
2010 and prior	6,826.76		651.86		(5,563.92)		1,787.20
	226,508.30	9,993,263.64	46,076.36	0.00	(64,361.44)	0.00	341,800.58
Personal Property							
2013		240,039.42	43.31		(811.84)		(2,331.65)
2012	(218.44)						(218.44)
2011	(809.65)						(809.65)
2010 and prior	5,772.09		68,361.20		(68,361.20)		5,772.09
	4,744.00	240,039.42	68,404.51	0.00	(69,173.04)	0.00	2,412.35
Motor Vehicle Excise							
2013		584,890.21	3,659.22		(10,600.94)		34,727.19
2012	56,848.56	74,245.71	9,412.33		(9,774.94)		6,692.63
2011	8,774.25	2,688.75	595.78		(1,431.34)		3,476.24
2010 and prior	12,315.13	1,239.79			(418.75)		10,618.03
	77,937.94	663,064.46	13,667.33	0.00	(22,225.97)	0.00	55,514.09
Tax Liens							
	107,388.85					(7,346.71)	100,042.14
Tax Possessions							
	62,051.18						62,051.18

TOWN OF BOYLSTON
SCHEDULE OF OUTSTANDING DEBT
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
(See Accountant's Compilation Report)

EXHIBIT G

Description	Interest Rate	Original Loan Date	Final Due Date	Principal				Maturities						Later Years	
				Balance July 1, 2012	Funds Borrowed	Principal Payments	Balance June 30, 2013	Interest Paid	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018		
Account Group-General Long Term Debt															
Digital Property	5.32%	06/01/97	04/01/17	700,000.00		(140,000.00)	560,000.00	37,415.00	P	140,000.00	140,000.00	140,000.00	140,000.00	0.00	0.00
Title V	0.00%	08/01/01	08/01/19	69,396.00		(8,721.00)	60,675.00	3,621.62	I	29,995.00	22,575.00	15,050.00	7,525.00	0.00	0.00
									P	8,780.00	8,780.00	8,623.00	8,623.00	17,246.00	17,246.00
									I	3,138.74	2,655.86		1,713.80	1,217.99	959.30
Total General Long-Term Debt				769,396.00	0.00	(148,721.00)	620,675.00	41,036.62	P	148,780.00	148,780.00	148,623.00	148,623.00	17,246.00	17,246.00
									I	33,133.74	25,230.86	17,238.06	9,238.80	1,217.99	959.30
MWPAT Subsidy															
										3,138.74	2,655.86	2,188.06	1,713.80	1,217.99	959.30

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POLICE DEPARTMENT

With the retirement of the Department's former Patrol/Administrative Sergeant in December, 2012, I am extremely pleased to report that on 9 January 2013 and after completion of the contractual selection process, the Board of Selectmen unanimously supported my recommendation for replacement when they appointed Patrolman Robert C. "Bob" Thomas, Jr. to the position of Sergeant. A Full-time Boylston Police Officer since 1 July 2001, SGT Thomas possesses a Master's Degree in Criminal Justice from Anna Maria College and he is a certified EMT. In his new duties, he supervises the afternoon duty shift as well as all Department patrol activities; he handles Firearms Licensing, Sex Offender Registration, Duty Schedules, and Alarm Monitoring and Billing; he prepares and reports incident data as required; and he reviews all incidents for completeness and correctness. SGT Thomas has and will continue to serve as the Department's focal point of contact for automation, training, and, grant research, writing, and submission. As expected, Bob has hit the ground running and is doing a fantastic job; SGT Thomas, keep up the great work!

The Patrolman position formerly held by SGT Thomas was filled by James R. Conway, Jr., a West Boylston resident and 2008 graduate of Assabet Valley Regional Technical High School. Officer Conway graduated in 2012 from Bridgewater State University with a Bachelor's Degree in Criminal Justice; he also graduated 5th in his Police Academy Class in Reading in January 2013 and was subsequently appointed by the Boylston Board of Selectmen via unanimous vote to the position of Full-time Patrolman on 12 March 2013. Welcome to Boylston James!

Part-time Dispatcher and former Boylston resident Dan Martin departed our ranks on 30 August 2013 to commit more time to his family and full-time Dispatch position in Easthampton. Dan, thanks again for your commitment to the Town and the Department; best of luck!

The D.A.R.E. Program remains in a hiatus status due to the continued absence of the program's longtime instructor as well as the absence/availability of Massachusetts or New England scheduled D.A.R.E. Instructor Training and, the absence of state and federal monies to support the costs associated with operating the program. Requested police presence in and around our schools will certainly continue to occur, and training materials for traditional D.A.R.E. type subjects will continue to be provided to our schools when requested and where available.

Other efforts undertaken this year included the submission and award of a \$15,000 E-911 Equipment Grant, conduct of the annual Police Department Halloween Party, the issuance of Halloween, "glow necklaces," for Boylston Elementary School students, and the conduct of numerous station tours and speaking engagements. The Department also received a Grant to fund all costs associated with required annual Dispatcher In-Service training.

Boylston remains a very safe community in which to live, work, and play. Crimes and incidents investigated by BPD Detectives and Officers included cyber-bullying, sexting, scams of all kinds, thefts from within the family unit, house breaks, credit card and identity fraud, domestics, vehicle accidents, and cases involving juveniles. I am happy to report that our crime scene processing coupled with information provided by victims and witnesses and our inter-agency cooperative efforts continues to aid us as we strive to solve crime within our community. Never forget that everyone is susceptible to identity theft and scams, as victims are both young and old, and include the experienced, the highly educated, and the very affluent. Lastly, as Detectives continue to spend long hours in the investigation of identity theft and scam cases, please remember, if something seems too good to be true, it probably is just that, too good to be true!

Safety issues brought to our attention and responded to this year include requests for traffic enforcement in many areas of Town to include Route 70, Cross Street, Central Street, Green Street, Warren Street, Stiles Road, French Drive, School Street, and Linden Street. Safety reviews of proposed and on-going projects have been conducted for locations on Central Street, Cross Street, Linden Street, Route 70, and South Sewall Street. This year, the Central and Cross Street Intersection was redesigned and has seen the near total abolishment of traffic accidents. The School Street and East Temple Street Intersection will be re-looked at in the spring, as will the Warren and Green Street Intersection.

Lastly, on a personal note, agreeing to a three year employment contract with the Town on 2 May 2011, I was surprised and honored in 2013 when the Board of Selectmen asked to open that contract for continued dialogue. Supporting their request, on 16 April 2013, a new 3 year contract was signed by the Board and I, taking effect on 1

July 2013 and expiring on 30 June 2016. With all parties fully appreciative of the current and near-future needs and financial posture of the Town, a very reasonable three-year Agreement was civilly crafted and signed in what I can only categorize as near record time. My sincerest thanks to the Board and to the Town for allowing me the privilege of continuing to serve as your Chief of Police.

In closing and as always, in the event you observe anything suspicious, please contact the Boylston Police Department IMMEDIATELY, day or night, at (508) 869-2113, or, in the event of an emergency, dial 911. If you'd like to read about or contact the Department on-line, please visit www.boylston-ma.gov and locate us under Town Departments. On behalf of the entire Boylston Police Department, I wish you a very happy and prosperous 2014. Stay Safe!!!

Tony Sahagian
Chief of Police

SYNOPSIS OF SELECTED ACTIVITY

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
911 Emergency Check Calls	68	63	65	79	73	52	64	46	40	38	38	20	22	19
Assault and Battery	2	3	2	2	3	2	10	6	2	1	1	2	7	1
Alarm Response (Home/Business)	294	241	216	234	242	237	236	204	259	192	204	241	175	247
Ambulance Response/Support	139	177	190	161	186	184	197	180	200	209	222	217	286	253
Animal	52	75	42	33	33	27	36	20	53	31	37	36	46	34
Assault	1	1	4	3	1	1	1	2	3	2	1	1	2	0
B&E, Building	1	1	4	6	6	2	4	1	6	6	2	2	4	2
B&E, Dwelling	5	2	7	8	3	6	7	6	7	5	8	17	14	15
Check Well-being	41	49	49	40	31	40	38	51	35	50	47	60	42	30
Civil Dispute	29	10	23	33	18	10	8	8	20	18	23	13	22	11
Destruction of Property	27	25	28	41	32	39	38	26	13	18	22	15	18	15
Disturbance	55	45	30	31	31	26	22	42	27	41	41	35	57	48
Disabled Motor Vehicle	110	145	135	104	120	160	107	113	129	92	79	107	81	92
Dog Complaint	34	13	19	19	22	7	13	7	14	14	6	22	11	6
Domestic Disturbance	17	23	17	24	16	26	23	23	14	19	16	23	19	15
Drug Offense	9	10	9	9	9	18	8	7	13	5	6	5	6	5
Erratic Operator	38	37	45	32	51	33	55	61	13	48	48	52	49	44
Fire Response/Support	43	36	48	28	32	30	45	34	17	23	17	18	26	19
Harassing Phone Call	15	16	15	14	13	8	8	10	8	12	16	9	13	16
Larceny Over \$250	13	8	11	24	24	15	27	9	19	15	18	21	11	13
Larceny Under \$250	18	16	17	22	25	28	16	16	13	11	14	12	9	3
Miscellaneous Calls	377	634	1269	1861	1448	1307	800	256	384	431	513	368	404	306
Motor Vehicle Lock-out	15	14	21	21	10	22	16	10	11	17	14	8	15	10
Mutual Aid Call	87	73	96	73	74	83	71	66	89	67	70	61	50	58
Motor Vehicle Accident (Personal Injury)	24	22	18	14	12	20	28	32	21	22	13	14	21	14
Motor Vehicle Accident (Property Damage)	133	83	128	89	90	102	53	67	72	58	68	66	89	75
Motor Vehicle, Recovered	3	3	4	4	3	2	1	1	2	2	6	1	0	2
Motor Vehicle, Traffic Stop	1918	1953	2419	1947	1732	1910	1663	1210	1284	1059	1222	839	801	1382
Operating Under the Influence of Alcohol	6	2	6	4	6	8	7	5	2	1	1	1	1	1
Parking Violation	14	19	18	28	9	20	9	16	9	7	8	11	2	2
Safety Hazard	51	82	80	50	54	68	55	43	69	44	67	87	57	34
Serve Summons	69	67	50	46	77	61	41	43	38	51	34	37	20	47
Suspicious Person, Investigate	42	65	49	55	53	58	59	81	65	50	87	74	63	73
Suspicious Vehicle, Investigate	80	85	109	83	111	92	93	107	125	99	158	98	154	156
Traffic Study/Watch	34	57	190	124	61	29	35	87	60	149	394	222	154	181
Trespassing	4	2	13	10	8	7	9	3	2	1	1	6	7	8
Unsecured Building	13	16	23	32	32	22	23	10	18	34	13	14	10	12
Warrant Arrest	22	22	16	18	16	16	12	9	10	11	11	10	7	19

TOTAL NUMBER OF INCIDENTS/CALLS FOR THE YEAR INCLUDES THE ABOVE

4682 5079 6507 6452 5802 5957 6802 6309 7742 9296 9790 8563 7886 8465

38 TYPE "SELECTED" CATEGORIES.

FIRE CHIEF AND FOREST WARDEN

It is the mission of the Boylston Fire Department to protect the lives and property of the people in the community from fire, natural disasters, hazardous material incidents and other emergencies by providing prompt, professional service. The Boylston Fire Department is a combination career/paid on-call department consisting of a full time fire chief and two full time fire officers who are on duty from 7:00 a.m. until 5:00 p.m. along with 32 on-call firefighters, many who are also emergency medical technicians. This EMS staff covers per diem shifts from 6:00 p.m. to 10:00 p.m. weeknights and 8:00 a.m. to 5:00 p.m. on weekends.

The fire department responds to several hundred calls for emergency service every year ranging from medical emergencies, motor vehicle accidents, structure fires, vehicle fires, brush fires and other alarms.

Staff is available to assist residents with proper placement of carbon monoxide detectors and/or smoke detectors and reminds all residents to change detector batteries at least twice a year. The fire department also recommends testing these detectors on a regular basis as part of a comprehensive in home fire prevention program.

In 2013, the fire department participated in a grant program in cooperation with the Council on Aging and the Department of Public Health to supply no cost, maintenance-free smoke detectors to elderly residents in our community. These smoke detectors have a ten year battery that never needs replacing; smoke detectors are installed free of charge by members of the fire department. The fire department has received a grant through the Department of Fire Services to offer carbon monoxide detectors to our elderly residents; this program is slated to begin in early 2014. The department has also teamed up with the Board of Health to offer smoke detectors to hearing impaired residents. This program will also begin in early 2014.

The fire department received a grant for the purchase of an emergency notification system that can be used to alert residents in the event of an emergency. The system, known as CodeRED, allows the fire department, police department, department of public works, water department, municipal light department, and the town administrator's office to send messages to townspeople to keep them better informed in the event of an emergency. Residents are encouraged to register for the CodeRED system either through the town's website at www.boylston-ma.gov or the fire department website at www.boylstonfire.org. The CodeRED system allows for more flexibility than traditional reverse 911 systems, allowing residents to enter not only home phone numbers but also cell phones and email addresses as contact points for emergency messages.

During 2013, the Fire Department responded to the following calls:

Motor vehicle accidents	37
Carbon monoxide alarms:	14
Fire alarms	39
Brush fires	12
Fires in a structure	9
Vehicle fires	2
Hazardous response	7
Miscellaneous	30
Mutual aid	21

Total Fire Calls **171**

The Boylston Fire Department staffs two basic life support ambulances to supply emergency medical services to the community. The Fire Department worked in conjunction with paramedic services from the West Boylston Fire Department, UMass EMS and Vital EMS to provide the town with the highest level of emergency care in the field.

During 2013, the Fire Department EMS responded to the following calls:

Basic life support	257
Advanced life support	68
Motor vehicle accidents	37
Carbon monoxide alarms	14
Fire scene standby	20
Mutual aid	10

Total EMS calls 406

In addition to emergency services, the fire department also provides fire prevention inspections to the community. In 2013, the following inspections were performed by fire department personnel:

Above ground storage (LPG)	44
Certificate of compliance	91
Oil burner inspections	14
Oil tank inspection	9
Tank truck inspections	7
Underground storage	2
Oil line compliance	5
Woodstove/pellet stove	29
Sprinkler Systems	2
Fire alarm/suppression	6
Liquor License	5

Total Inspections 214

Seasonal burning permits	406
Total permit fires	687

Joseph P. Flanagan, Fire Chief



HIGHWAY DEPARTMENT

The Highway Department consists of a Working Superintendent, a full time foreman, four full time equipment operators and one part time clerk. Responsibilities of the department include:

- Maintenance & Repair of Buildings and Equipment
- Catch Basin Cleaning & Repair
- Roadside Mowing & Brush Cutting
- Brush Chipping, Fall & Spring Leaf Clean Up
- Cleaning Waterways, Installing Drainage
- Town House Maintenance, Repairs, Event Set Up and Scheduling
- Cemetery Maintenance & Internments
- Maintenance of Playground & Town Fields for Youth Sports
- Sand/Salt and Plowing of Public Roads, Town Properties and Elementary School
- Sweeping of Roads
- Maintenance of Road Shoulders
- Patching & Repairing Roads
- Paving of Roads Utilizing State Funds
- Repair & Replacement of Street Signs
- Tree Cutting & Pruning

The position of foreman has been vacant for more than 10 years. Highway employee Ryan Schloerb was promoted to fill this position this summer. In addition to working for the Highway Department, Ryan also is a firefighter and EMT with the Boylston Fire Department.

Sand & Snow

The Highway Department sanded 43 days and plowed 39 days in 2013. A total of 688 tons of salt and 392 cubic yards of sand were used to treat and maintain safe road conditions to the 55 miles of roads in the town. Snow and ice control was maintained by seven (7) pieces of department heavy equipment, three(3) pieces of department light equipment and one (1) sidewalk plow. Highway personnel as well as two (2) additional town employees were utilized during snowstorms. The town also secured three (3) private contractors to maintain some of the secondary roads in town. Late last year the highway department employees with the help of town resident Steve Wellus restored the 1999 Mack Truck with wing plow and put it back into service. Having this truck helped tremendously during the tough winter we had. Thank you again to Steve Wellus for your willingness to help us out!

If a storm is anticipated, vehicles should be removed from the roadside. It shall be unlawful for the driver of any vehicle, other than one acting in an emergency, to park said vehicle on any street for a period of time, longer than one hour between the hours of 1AM and 6AM of any day between December 1 of one year and March 31 of the succeeding year. This allows plows to clear the area the first time through, making return trips unnecessary. Vehicles that interfere with the removal of ice and snow are subject to a fine and the vehicle could be towed at the owner's expense.

Please do not shovel, blow or plow snow into or across roadways. Doing so can cause traffic hazards and damage to town equipment.

An area of concern is mailboxes. Plow operators are directed to avoid mailboxes. However, a combination of heavy wet snow, high snow banks and poor visibility may cause unavoidable damage. Remember any installation within the Towns Right of Way (including mailboxes) is placed there at owner's risk. Property owners are encouraged to place mailboxes at the maximum allowable distance from the roadway/pavement in an effort to avoid potential

damage.

Every effort is made by the department to maintain a safe driving environment. Please have patience, snow plowing is a time consuming and laborious job. Some residents will have their road plowed first and some will be last, but all town roads will be cleared. The Highway Department is devoted to providing the residents with dependable snow removal in the shortest time possible.

Driveway Permits

All driveways constructed or altered in the Town of Boylston must meet requirements, be viewed and approved by the Highway Superintendent. Residents are required to apply at the Highway Department for a permit. These permits allow the department a method of controlling how the work is done. The office can be contacted for more information on the driveway permit process. A total of 9 permits were issued in 2013.

Completed Projects

State Chapter 90 funds were used in the fall to reclaim and resurface three town roads. After the superintendent submitted a listing of roads in need of repair the board of selectmen moved to complete paving on Glazier, Stockton and Ethan Allen this year. This project was finished on time and approximately \$50k under budget. Highway budget funds were utilized to pave Stark Terrace, a portion of Main St Circle and Elmwood Place. The septic system at 599 Main St is complete and the paving is underway. The paving is expected to be completed in Spring 2014.

At town meeting this year the residents voted in favor of articles to replace two light duty trucks. These trucks were purchased for less than the anticipated cost.

Respectfully Submitted,

Steven R Mero, Highway Superintendent

TREE WARDEN REPORT

The employees of the highway department continued the trimming and removal of roadside trees throughout the year. Branches weakened by storms for the past couple years have been removed. By doing this the potential for loss of power service during inclement weather is less. In addition, opening the canopy of the roads allows the sun to dry roads during the day therefore avoiding icy road conditions at night when temperatures drop.

Asian Long-Horned Beetles

The entire town of Boylston is still in the quarantine area. The start of 2013 continued with the eradication of the Asian Long-Horned Beetles. There were no reports of beetles being found and only a few trees were removed due to the beetle. Beetle traps were hung throughout the town to trap and monitor beetle activity. All employees attended trainings and refresher classes for beetle certification.

Respectfully Submitted,

Steven R Mero, Tree Warden

SUPERINTENDENT OF SCHOOLS

I am pleased to submit the 2013 annual Superintendent's report to the citizens of Berlin and Boylston. Last year was my first full year in your community, and I had the opportunity to work with the staff from each school, Town officials, and many citizens and parent volunteers. Walking through each classroom weekly and listening to what the students are learning is one of the wonderful highlights of my position. The time and effort given to the schools on behalf of the School Committees from Berlin and Boylston has been commendable. The School Committees have demonstrated their commitment to high quality education through their continuous support for the school system.

In January of 2013, the students, faculty and staff moved into the new Tahanto Regional Middle/High School. In August of 2013, the sixth grade students began their school year at Tahanto as part of the new regional agreement. The middle school model has been designed with an innovative curriculum in mind to educate the student population. In the middle of January of 2013, the demolition project of the old Tahanto Regional Middle/High School began and ended in April of 2013. Throughout this transitional period, both towns have provided the school with the opportunity of utilizing their athletic fields. Since the fields were not completed according to contractual timelines, Tahanto has needed to extend the use of these fields for another season. We would like to thank Berlin and Boylston for their continuous support throughout this project. We would like to especially thank Dean Polnerow, Chairman of the Building Committee, for his continuous dedication in seeing that this project has been successful. Mr. Polnerow has attended all of the weekly project meetings with the construction companies, architects, and school administration to ensure that progress is attained at the satisfaction of the Building Committee's expectations.

The Berlin-Boylston Public Schools consists of three separate budgets. The elementary school budgets decreased from the previous year due to the reduction of the sixth grade classes. The Berlin Memorial School FY14 budget was decreased by 13.89%. There was a reduction of one sixth grade teacher, one paraprofessional and one special education teacher. The physical education, art, and music departments were reduced from .5 to .4 FTE. At Boylston Elementary School, the FY14 budget was decreased by 10.11%. The staffing experienced a reduction of three sixth grade teachers, two paraprofessionals, .6 FTE kindergarten teacher, and physical education, art and music were reduced from .7 FTE to .6 FTE. The Tahanto Regional Middle/High School FY14 budget was increased by 13.89% in preparation for the new sixth grade students. The staffing was increased by the following: .7 FTE art, .4 FTE world language, two special education teachers, two paraprofessionals, four classroom teachers and one technology teacher. When looking at all three FY14 budgets together, the overall difference was an increase of 3.66% from FY13.

School Choice funds from all three schools have been used very judiciously to support, and in some cases augment, current school programming and personnel, which are what the funds are intended to accomplish. The composition of the student body at all three schools are residents of the towns of Berlin and Boylston and students admitted under school choice, which is utilized only when student ratios in the classrooms are low and can accommodate school choice students without additional staff and services. School Choice remains a viable option and program for the Berlin-Boylston Public Schools.

The 2013-2014 school year recognizes a few transitions for administrative positions within the school department.

On February 8, 2013, Ms. Camie Lamica, Director Financial Services, departed from our school system, and the School Committee hired The Management Solutions as the Districts' business consulting firm. On July 1, 2013, this company contracted with the School Committee to remain our consultants for another year in order to keep consistency within this department.

On July 1, 2013, Carol Bradley-Costello became our new Director of Curriculum and Grants after serving as our Principal at Berlin Memorial School. She has been working with our administration, teachers and staff in identifying new grants to support the educational needs of our students. Ms. Costello has also been supporting the teachers in developing the curriculum for our schools, facilitating a literacy team, data team and working on professional learning communities within the elementary schools.

Mr. Bennett Milliner accepted the position as Assistant Principal of Tahanto Regional Middle-High School effective July 1, 2013. Mr. Milliner had been the acting Principal and Assistant Principal at Oxford High School since 1996. Prior to his employment in Oxford, Mr. Milliner was a United States Naval Officer and was ranked as the number one officer of four Commanding Officers in the six years leading up to retirement from active duty. He has been a wonderful addition to our administrative team and to Tahanto Regional Middle-High School.

Mr. John Campbell accepted the position as Principal of Berlin Memorial School effective July 1, 2013. Mr. Campbell had been the Principal for Douglas Elementary School since 2009. He is a graduate from Worcester State University and Medaille College in Buffalo, New York. He has a strong commitment to actively engaging parents, family and other friends of the school through the use of open meetings, community events, and utilization of 21st century communication tools. We are fortunate to have Mr. Campbell as part of our Berlin team and appreciate the administrative skill set he has to offer.

The citizens of Berlin and Boylston and community service organizations continued their generous support for our schools. There continues to be high levels of volunteerism, fundraising efforts, advocacy, committee involvement and budget support as evidence of community commitment. The students in our schools continue to demonstrate high levels of learning as demonstrated on many measures of academic achievement. Students often comment that they feel closeness with faculty and a genuine sense of caring in the culture we create in our towns and schools.

In closing, it has been a pleasure and honor to be a part of the Berlin-Boylston school community. On behalf of our students and staff, I thank the citizens of Berlin and Boylston for their continued support of quality education and for the opportunity to serve you this year.

Respectfully Submitted,
Nadine G. Ekstrom
Superintendent of Schools

OFFICE OF PUPIL PERSONNEL SERVICES

The Pupil Personnel Services (PPS) Office of the Berlin-Boylston Public Schools oversees student support services in the areas of Special Education, English as a Second Language, School Health, Guidance and Counseling Services.

In January of 2013 the high school staff and students moved into their classrooms in the new Tahanto building, and in September of 2013 they were joined by the sixth grade students. The teachers have been busy working together to create a true Middle School model for the students, and the transition has gone smoothly for the students. Teachers have also been able bring more real-life learning into the classrooms because of the improved life skills facilities and new technology in every classroom.

This year we said goodbye to our Berlin School Psychologist after 26 years of service. The department identified a need for a Board Certified Behavior Analyst to work more intensely with students on the spectrum, so the full time psychologist position in Berlin was replaced by a part time psychologist and a BCBA, both of whom split their time between the two elementary schools. The department also moved to have all paraprofessionals trained in Applied Behavior Analysis, both to develop their skills and to give the district more flexibility in scheduling. We have undertaken a yearlong process of training all of our current paraprofessionals, who will all be ABA trained by September of 2014.

Our Special Education Parent Advisory Council (SEPAC) continues to be active and supports staff, students, and families. In 2013 they had a very successful pie fundraiser and as a result they were able to award two scholarships at graduation. SEPAC also brought in speakers on topics such as the Think: Kids Program and Basic Rights. They also ran a very successful “Inclusive Schools Week” in each of the schools and awarded “Excellent Educator” awards to teachers who were nominated by parents.

The English Language Learners program continues to grow in each town. Our students speak a variety of native languages, predominantly Arabic and Portuguese. The ELE teachers have spent the past year aligning their curriculum to the common core standards and working with classroom teachers to support ELL students. Through this process they found that they needed to update their textbooks, and have begun to replace a few grade levels each year, as needed.

The school nursing staff worked with their building administration and each other this year to help create the new “Standardized Emergency Preparedness Guide” for each classroom. This is a readily accessible flip chart with critical information teachers need in case of an emergency. Each page delineates the procedure to follow for a specific emergency situation to keep students safe and calm. While we hope we will never need this information, in the event of a fire or other emergency teachers will now have the information they need readily accessible.

Respectfully submitted,

Karen S. Molnar
Director of Pupil Personnel Services

BOYLSTON ELEMENTARY SCHOOL

The transfer of grade 6 to Tahanto coupled with classroom reductions in kindergarten and first grade, have made this year transformative in many ways at BES. As a result, our entire staff has become even more galvanized in our commitment to addressing the needs of our children.

We are currently implementing a number of initiatives which are continuing to unfold as the year moves along. We are continuing the good work which began last year as our teachers collaborate with Berlin Memorial School to examine student data and share best instructional practices via a Professional Learning Community (PLC) model. We have utilized Skype technology as a vehicle to create our own distance learning environment. Other curricular initiatives include our new Empowering Writers program, as well as new program in phonics instruction and word study.

We have begun the process of online student assessments in math and reading in both the primary and intermediate grades which will help to guide and inform our classroom instruction and support services. Both elementary schools and Tahanto have launched a new student information management system called PowerSchool, which will ultimately give parents access to real time grade reporting and assessment data. In addition, the end of the first trimester witnessed the roll out of our first standards-based report card. The new report card demonstrates how our students are progressing relative to the new national standards.

This year we also have embraced the new statewide educator evaluation program; a system that promotes individual, team, and school-wide educator improvement goals based on student data and self-assessments.

The entire school staff and school community deserves high praise for their efforts and continuing commitment in meeting the needs of our children.

Respectfully submitted,

Paul Goodhind
Principal

BOYLSTON SCHOOL COMMITTEE

Mission Statement: Boylston Elementary School

“Boylston Elementary School, in partnership with the entire Boylston Community, will empower every student to become a life-long learner who is a responsible, productive, and engaged citizen within the local, national, and global communities.”

It is my privilege to present the 2013 Boylston School Committee annual report.

Organization

In May 2013, Lorie Martiska was elected to the Boylston School Committee, replacing long time School Committee member Rebecca Dono Healy. On behalf of the Boylston School Committee, we wish to thank Ms. Dono Healy for her remarkable contributions to the School District and the Town during her years of service on the School Committee.

Per School Committee policy, the School Committee’s reorganization meeting takes place at the first meeting following the May Town election. In May 2013, Larry Brenner was elected to serve as Chairman of the Boylston School Committee, Lorie Martiska as Vice-Chair and Bradford Wyatt as Secretary.

In 2013, the Boylston School Committee held 14 meetings. Larry Brenner was present for 14 of 14, Bradford Wyatt was present for 14 of 14, Rebecca Dono Healy was present for 5 of 5 (through April 2013), and Lorie Martiska was present for 9 of 9 (beginning May 2013).

Change

Boylston Elementary School has seen significant change this year with the move of our Grade 6 to the newly completed Tahanto Regional Middle/High School building, bringing with it a great deal of transition – and a few challenges – for BES staff, students and parents.

Along with the 6th Grade move, BES administration and staff has faced a number of additional challenges, including a number of curriculum changes, a new student information management system, several new student assessment tools, a new standards based report card, a new educator evaluation system, as well as a number of other state and federally mandated programs.

The Committee appreciates the exceptional difficulty these many changes have brought, and thanks the administration and staff for their efforts during this period.

Also this year, the Boylston School Committee and the Boylston Teachers Association (BTA) reached agreement on a new three-year contract, ensuring our teachers continue to be compensated commensurate with their strong commitment to educating our students.

Community Support

The Boylston School Committee appreciates the continued support and commitment from the residents of Boylston for our public schools. We are excited to be able to continue to offer our students an excellent public education, despite the unusually challenging economic conditions in recent years.

The School Committee also wishes to thank Boylston residents for their support in approving the second and last phase of the roof repairs at our annual town meeting in May. We are pleased to report that all requested and approved capital projects – in particular, the roof and bathroom partition repairs – have been successfully completed.

This year, the Boylston Education Foundation continued its tradition of supporting educational programs at Boylston Elementary School with grants totaling an extraordinary \$20,285, which this year included chromebooks for students, smartboards for several classrooms, and numerous other classroom programs, materials and technology supports. As

always, the School Committee thanks the Boylston Education Foundation for their outstanding dedication and generosity to Boylston Elementary School, its staff, and its students.

The Boylston Elementary School community also benefits from the work of several other vital parent-, teacher- and community- supported volunteer groups, all of whom make significant contributions to the educational programs provided to our students. In addition to the Boylston Education Foundation (BEF) mentioned above, the School Committee wishes to thank the Boylston Special Education Parent Advisory Committee (SEPAC), the Parent Teacher Organization (PTO) and the Boylston School Council, for their continued effort to improve the educational experience we provide our students.

Academic Performance and Learning Environment

The School Committee is proud to report that Boylston students continue to perform at a very high level on MCAS state assessments and other measures of academic performance. We are proud to report that Boylston Elementary School continues as a Level 1 school – indicating both high performance and continued improvement.

The School Committee and administration continue to make every effort to minimize growth of class sizes at BES. However, with limited budgets, increasing operating costs and decreasing student enrollment numbers, some classes now exceed 20 students. While not desirable, this level still remains well below typical class sizes in many other school districts.

Administration

Mr. Paul Goodhind continues to move Boylston Elementary School forward in his fourth year as Principal. Our students and staff continue to benefit from his experience and leadership, and thanks in large part to Mr. Goodhind's efforts, the Bobcat school spirit continues to experience a strong resurgence at BES.

In our school district administration office, Ms. Nadine Ekstrom continues in her second year as Superintendent of Schools. In recognition of Ms. Ekstrom's success in her first two years as Superintendent, and recognizing the importance of strong, stable leadership in our school system, the Union #60 School Committee (composed of the Berlin and Boylston School Committees) recently voted to begin negotiations with the Superintendent on a successor contract.

Acknowledging the need for increased focus on curriculum – particularly with so many new state and federal mandates – the School Committees committed to funding the Curriculum Director position for FY14. That position has now been filled by former BMS Principal, Carol (Bradley) Costello. We are pleased to report that our schools are already seeing numerous benefits from Ms. Costello's work in this new role.

Finally, following the departure of our Business Manager last January, the Union #60 School Committee voted to temporarily contract with an outside company, The Management Solution (TMS), to provide school business office management services. This arrangement has been working well for our school system's needs, and has been extended through FY14.

Financial

In April 2013, the Boylston School Committee voted a budget of \$2,795,918, for FY14 (which covers the current 2013-14 school year). This budget was subsequently approved by Town Meeting vote in May 2013.

This represents a decrease of \$314,534, which is approximately 10.1% less than the approved and expended budget of \$3,110,452 for FY13. This decrease is primarily due to the transition of Grade 6 to Tahanto Regional Middle/High School, which in turn, experienced a comparable budget increase.

Unfortunately, Boylston faces significant financial challenges in continuing to provide our students with the excellent education they deserve, with the Town of Boylston continuing to receive inadequate Chapter 70 Education Aid from

the Commonwealth. We believe this puts an unreasonable financial burden on Boylston taxpayers, and results in substantial inequities versus neighboring towns.

The Boylston School Committee strongly encourages Boylston residents to contact their elected state senators and representatives to express their concerns regarding Chapter 70 funding. While your School Committee and Town Officials have been conveying that message for many years, we sincerely believe that if we are going to influence a shift in state funding towards Boylston, that message needs to come directly from the residents and taxpayers of Boylston.

Looking Forward

Our students are fortunate to have incredible support and dedication from the entire Boylston Elementary School community – teachers, administrators, parents and town residents. Together, we will continue to ensure that we provide them with the best possible elementary public school education and experience. On behalf of the Boylston School Committee, I want to thank parents and residents for continuing to allow us the opportunity to educate your children, and continue to move BES forward.

Respectfully submitted,

Larry Brenner
Chairman, Boylston School Committee

TAHANTO REGIONAL MIDDLE/HIGH SCHOOL

The new Tahanto Regional Middle/High School opened its doors to students on 1/3/13. Middle School welcomed Grade 6 in the Fall of 2013. Tahanto welcomed many new staff this Fall: Beth Barry (Grade 6 Social Studies), Eileen MacQueen (Family and Consumer Science, Health), Joel Goulet (High School Math and Telecommunications), Alison Martins (Middle School Special Education), Jennifer Rickard (Middle School Special Education), Lindsay Roumelis (Middle School Art), Laura Settle (Grade 6 Science), Wendy Shepard (High School Special Education) and Keith Wolosz (Grade 6 Math). Bennett Milliner joined the administrative staff as Tahanto's new Assistant Principal.

Seniors Kiri Coakley and Kevin McKinnon have been named "Commended Students" in the 2014 National Merit Scholarship Program. The Superintendent along with the Principal presented the students with a letter of Commendation from the school and the National Merit Scholarship Corporation.

Of the graduating class of 2013, 94% chose to go on to college, 4 students went into the work force and 21 students entered the armed forces. The mean SAT scores for the Class of 2013 were 543 critical reading, 538 in mathematics and 532 in the writing portion.

Abigail Adams Scholarship winners for the Class of 2104 totaled 23. These students are entitled to receive free tuition at Massachusetts State Colleges and Universities.

For the Class of 2013, The Superintendent's Award went to Chandler Walsh of Berlin and the Principal's Award for outstanding leadership went to both Quentin Harrington of Boylston and Justin Thompson of Berlin.

On November 15th students in Nature of Being, AP Biology and AP Chemistry went to Truro, MA to spend a weekend reflecting, researching and participating in projects surrounding the Cape Cod National Seashore and its science and wonder.

National Honor Society hosted a blood drive and collected 43 pints of blood. The High School Student Council gave gift baskets to needy Tahanto families for Thanksgiving.

A total of 5 students were accepted for the Junior Central District Music Festival: 1 choral student, 3 band students, 1 orchestra student and 1 jazz ensemble student. In May BBRAVO performed the musical The Wizard of Oz.

Tahanto once again was placed on the 2013 MIAA Sportsmanship Honor Roll. For the second year in a row, the Boys' Cross Country Team won the league title. The Varsity Field Hockey team qualified for the Division 1 Tournament. Dylan Greenwald was named the league MVP in Golf. The boys' basketball team competed in the Clark Tournament.

Tahanto students Joshua Meeks and Mollie Cashin have volunteered to run free computer classes for the senior citizens in the towns of Berlin and Boylston. Classes run for 8 weeks on Wednesdays from 3:00 to 4:00.

High School Social Studies teacher Steve Pacheco was selected for a 10-day Educational First trip to China, with sightseeing from the Great Wall to the Forbidden City. Mr. Pacheco was the only person selected from Massachusetts and one of about 25 who will be taking the trip. One thing he will bring back is a greater understanding of Chinese educational techniques, and the ability to share those with staff and students to "give them a greater global awareness and prepare them for a smaller world."

Respectfully submitted,

Diane Tucceri
Principal, Tahanto Regional Middle-High School

BERLIN-BOYLSTON REGIONAL SCHOOL COMMITTEE

Superintendency Union #60

The Class of 2013 held the first graduation ceremony in the comfort of our new gymnasium, and we opened our doors at the beginning of this school year to include the sixth grade students of Berlin and Boylston. Even though we are still experiencing many events for the first time, our new building has become a comfortable and familiar place. The school committee would like to express our appreciation to the members of the building committee for their diligence in the oversight of the project and to communities of Berlin and Boylston for their continuing support and commitment to the education of our students.

The members of the Berlin-Boylston Regional School Committee were given the opportunity to participate in District Governance Support Project provided by Massachusetts Association of School Committees. Over the course of several workshops, we explored the roles of school committee members, the importance of teamwork in promoting good governance and student success, and operating protocols for effective boards. We were guided through the process of developing our mission statement and overarching goals. We would like to express our gratitude to Dorothy Presser in facilitating this process. The results are as follows:

Governance Summary

The mission of the Berlin Boylston Public Schools is to support and challenge all students to achieve personal and academic excellence in a student-centered environment.

Overarching Goals:

Student Achievement Goal:

Through collaboration and innovation, we will advance learning for all students by teaching and integrating 21st century skills within a challenging standards-based instructional core.

Community Engagement Goal:

To unite the community around the belief that a high quality public education is our community's most valuable asset, we will foster positive engagement, connections and ownership of our schools.

Culture Goal:

We will nurture a culture of respect, high expectations and excellence in a safe, supportive and engaging atmosphere for all members of the school community.

Resources Goal:

We will manage resources in a strategic, transparent and efficient manner.

The school committee has made a commitment to continued evaluation and improvement. We are currently developing specific school committee goals, a yearlong agenda, dashboards to measure and monitor student achievement and a school committee handbook.

In May of 2013, Christine Keefe of Berlin was re-elected and Lori Martiska of Boylston was elected both to a three year term. Christine Keefe resigned from the school committee on May 30th. The school committee would like express our sincere gratitude to Ms. Keefe for her 15 years of service and Ms. Dono Healy for her seven years of service. We appreciate their dedication and commitment to the students of Berlin and Boylston. Tom Fleming was appointed by the Berlin Selectman to the vacancy on Berlin School Committee for a one year term. The Berlin School Committee then appointed Mr. Fleming to the Regional and Union #60 School Committees.

There were 22 posted Regional/Union #60 School Committee meetings during the calendar year 2013, with member attendance as follows:

Ruth Blandin – 21 meetings

Larry Brenner – 21 meetings

Rebecca Dono Healy – 8 meetings

Tom Fleming – 10 meetings

Christine Keefe – 10 meetings

Lorie Martiska – 13 meetings

Brad Wyatt – 19 meetings

Angela Yildiz – 21 meetings

The school committee's responsibility is to advocate for the students it represents and to respond to the requests of their constituents. We encourage the communities of Berlin and Boylston to continue to be involved in our school district. Please visit our website at www.bbrsd.org. The services provided by SEPAC, Tahanto PTO, TEMPO, and BRAVO enhance the educational experience for our students, staff and communities. Please continue to support their efforts.

On behalf of the Berlin-Boylston Regional and Union #60 School Committees, it is a privilege to serve the students and communities of Berlin and Boylston.

Respectively Submitted,

Ruth A. Blandin

Chairman, Berlin-Boylston Regional and Union #60 School Committees

BERLIN-BOYLSTON REGIONAL SCHOOL SALARIES / JAN-DEC 2013

Teachers:

Adams	Natalie	\$	75,623.00
Baer	Mary	\$	63,736.00
Barry	Elizabeth	\$	28,539.00
Barry	Irene	\$	80,848.00
Bielonko	Katie	\$	46,967.00
Burzyk	Janet	\$	18,410.00
Cain	Richard	\$	81,524.00
Comesana	Marijah	\$	71,623.00
Covino	Christopher	\$	74,474.00
Derderian	Kathy	\$	57,390.00
Doherty	Peter	\$	80,761.00
Doherty	Brian	\$	54,835.00
Eiermann	Richard	\$	64,146.00
Garbin	Marylynn	\$	21,809.00
Gleason	Francene	\$	76,545.00
Goulet	Joe	\$	24,745.00
Greenwald	Neil	\$	75,184.00
Gustavson	Lizbeth	\$	63,303.00
Hammerton	Robert	\$	56,203.00
Hoffses	Brian	\$	39,401.00
Hovey	Laura	\$	55,107.00
Isacoff	Stephen	\$	10,923.00
Karpicus	Thomas	\$	69,017.00
Klein-Mack	Carol	\$	46,156.00
MacQueen	Eileen	\$	17,517.00
Maki	Peter	\$	95,743.00
Maresca	Linda	\$	81,275.00
Martine	Alison	\$	22,835.00
Maynard	Alexis	\$	66,057.00
Milano	John	\$	75,721.00
Minihan	Patrick	\$	89,476.00
Murdoch	Elizabeth	\$	54,382.00
Mutti	Jane	\$	63,396.00
Neusch	John	\$	66,513.00
Pacheco	Steven	\$	89,033.00
Pinto	Jennifer	\$	68,675.00
Polewarczyk	Danielle	\$	58,191.00
Porcaro	Matthew	\$	66,216.00

Teachers (continued)

Rickard	Jennifer	\$	27,144.00
Roumelis	Lindsay	\$	9,854.00
Russell	Lauren	\$	57,170.00
Sequeira	Lisa	\$	60,601.00
Settle	Laura	\$	29,773.00
Shepard	Wendy	\$	24,510.00
Starsiak	Richard	\$	61,484.00
Svenning	Ellen	\$	80,756.00
Thurston	Myrtle	\$	1,689.00
Wells-			
Dufresne	Kimberly	\$	80,828.00
Whitehead	William	\$	56,716.00
Wolosz	Keith	\$	22,501.00
Zaleski	Barbara	\$	80,256.00
Zywien-			
Follett	Katherine	\$	76,423.00

School:

Altobelli	Laurie	\$	525.00
Ament	Janet	\$	24,831.00
Anderson	Patricia	\$	1,125.00
Angiulo	Kathleen	\$	24,620.00
Angiulo	Theodore	\$	130.00
Anttila	Delia	\$	24,210.00
Apostolou	Alice	\$	570.00
Atkinson	Kim	\$	1,936.00
Augustine	Rony	\$	44,012.00
Blais	Debra	\$	20,005.00
Boudreau	Nick	\$	44,685.00
Boudreau	Susan	\$	34,511.00
Brenner	Jennifer	\$	1,375.00
Brenner	Susan	\$	1,125.00
Burzenski	Sadie	\$	3,820.00
Campo	Sandra	\$	3,450.00
Cave	Michael	\$	6,444.00
Ciesluk	Brittney	\$	7,811.00

School (continued)

Chyoghly	Karen	\$	14,769.00	Lombardo	Kristi	\$	7,300.00
Clarke	Debra	\$	46,471.00	Lutz	Dollah	\$	520.00
Connor	Lisa	\$	24,737.00	MacKinnon	Charles	\$	6,697.00
Connors-				Malo	Debra	\$	1,175.00
Whamond	Mary	\$	1,808.00	Mara	Paul	\$	46,953.00
Costello	Carol	\$	25,050.00	Marshall	Christine	\$	1,045.00
Costello	Erica	\$	1,245.00		Mary-		
DeCastro	Eileen	\$	375.00	Martinez	Louise	\$	1,425.00
Derderian	Cliff	\$	3,940.00	Mason	Carla	\$	233.00
Desroches	Holly	\$	6,652.00	McEvelly	Jacqueline	\$	21,122.00
DiFonso	Bethanne	\$	224.00	Meichelbeck	Joseph	\$	10,658.00
DiMeco	Erin	\$	1,353.00	Milliner	Bennett	\$	43,000.00
Dorr	Philip	\$	144.00	Molnar	Karen	\$	54,862.00
Draper	Debra	\$	3,117.00	Murphy	Kathleen	\$	1,728.00
Ducat, Jr.	John	\$	4,130.00	Nelson	Cheryl	\$	28,705.00
Ekstrom	Nadine	\$	69,400.00	Noel	Richard	\$	55,961.00
Ellis	Debra	\$	1,125.00	Norvold	Maureen	\$	1,805.00
Emino	Lisa	\$	1,025.00	Nosek	Mollee	\$	816.00
Erle	Abbe	\$	465.00	Pacheco	Kayla	\$	65.00
FanFan	Katherine	\$	512.00	Pendergast	Sondra	\$	4,057.00
Farnsworth	Jennifer	\$	130.00	Perrett	Travis	\$	130.00
Farinelli	Christianna	\$	455.00	Ricci	Dara	\$	20,707.00
Fitzpatrick	Jannel	\$	4,547.00	Rossow	David	\$	1,380.00
Flanagan	Diane	\$	12,431.00	Sequeira	Janet	\$	66,397.00
Frybug	Maryellen	\$	17,611.00	Sharon	Cheryl	\$	23,514.00
Gamble	Tasha	\$	10,812.00	Shaw	Caitlin	\$	9,703.00
Hays	Christy	\$	3,150.00	Sokolowski	Linda	\$	16,831.00
Hendrick	Kathryn	\$	1,260.00	Steward	April	\$	4,130.00
Hergert	Kimberly	\$	150.00	Sullivan	Rita	\$	8,212.00
Hebert	Wendy	\$	20,500.00	Towle	Leonora	\$	411.00
Hentea	Irena	\$	225.00	Tremblay	Marsha	\$	146.00
Howard	Paul	\$	12,450.00	Trudeau	Elizabeth	\$	487.00
Hughson	Denise	\$	13,772.00	Tsombakos	John	\$	1,575.00
Johnston	Hilary	\$	1,616.00	Tucceri	Diane	\$	110,000.00
Jones	Henry	\$	31,655.00	Tucker	Kenneth	\$	32,799.00
King	Gail	\$	25,439.00	Wheeler	Nathaniel	\$	1,900.00
Kilcoyne	Sean	\$	43,558.00	Whitehead	Diana	\$	14,706.00
Lamica	Catherine	\$	6,591.00	Woods	Wendy	\$	21,122.00
Laughlin	Mark	\$	65.00				
Lavelle	Jane	\$	51,006.00				

BOYLSTON PUBLIC LIBRARY

2013 was a significant year for the Boylston Public Library. Library Director Jennifer Carrico and staff continue to add new services and programs that enhance the library experience for all members of the Boylston community. Of note is the growth of materials and programs for young adults and the creation of the Library's Teen Advisory Counsel. This counsel helps the library staff identify materials that Boylston youth prefer and plan special activities suitable for teens. The mezzanine on the second floor of the library is the area of the library where teens can browse books, read, and work. The area is used by some families for one-on-one tutoring. The Library has become a safe place for teens to come after school to complete their homework or relax with a book.

The Staff grew the number of programs targeted at adults during this past year. Some programs, such as the lecture memorializing the 50th anniversary of JFK's assassination, filled the library to overflowing; the movie series has become a popular staple on Saturday mornings each month; and the Library's annual "One Book, One Boylston" program involves residents with book club sessions, movies, and special lectures. The addition in 2013 of the tree lighting ceremony of the evergreen outside the library was attended by hundreds of people. Through music, food, and fun, it was viewed as a wonderful community event. Of course, the well-attended children's programs continue to be a source of activity and education for Boylston's youngest generation.

In 2013, the Library's status as a full member of the C/WMARs book sharing program reaped strong results. More Boylston residents are realizing they can order books from any library within the C/WMARs system from their home computer with delivery to the Boylston library within a day or two. Full membership also brought the Massachusetts Overdrive system to Boylston from which residents download e-books to their portable devices. These services, first introduced in 2012, are growing in use and have significantly increased the traffic within the library and the circulation of materials. The library staff continues to explore new ways to make materials available to Boylston patrons through electronic databases and distribution methods.

Physically, the library began its transformation this year. In 2012, the Town approved an appropriation for the replacement of the septic system, handicapped ramp, and an ADA compliant main entranceway. Combined with a generous donation from the Boylston Public Library Foundation and a grant from the Fuller Foundation, the Library Planning Committee managed the project through to a successful conclusion. Today, the toilets work (!), residents with handicaps can enter the library with no difficulty, and the front of the Library enhances the look of Boylston's historic common. In September, the Library celebrated the completion of the project with a grand opening on the day of the Boylston Fall Harvest celebration.

With continued financial assistance from the Boylston Public Library Foundation, the interior of the library has undergone many changes as well. The Foundation funded a new circulation desk for the main floor, new furniture in the Reference Room, and many items on the Library's wish list through the Foundation's Annual Appeal. The Foundation raises money through the generosity and support of hundreds of current and former Boylston residents. The Library Board of Trustees extends our sincere thanks to the Foundation and all who have contributed to the Library's growing success.

A library is a function of community and would not succeed without the support of many people. The Library Board of Trustees recognizes the contributions of: The Boylston Library Foundation; the Friends of the Library; the Fuller Foundation; the Boylston Cultural Council; the Boylston Garden Club; Joann Hutt for designing the library's print newsletter; and our many other hardworking and dedicated volunteers. A special thanks is given to the library staff, especially Lynn Clermont, Assistant Director, and Judy Freibert, Children's Librarian, for bringing energy and life to the building.

Membership of the Board of Trustees remained consistent in 2013. Board officers were: Brad Barker – Chair; Richard Reardon – Vice Chair; Ken Linnel – Treasurer; Susan Therriault – Secretary. Other members of the board were Lyle Foley and David Bottom. All members of the Board of Trustees served on the Library Planning committee. Richard Reardon served as Chair of the Library Planning Committee. Lyle Foley served as Chair of the Library Interior Design Committee.

Jean Therriault served as a member of the Library Planning Committee and continues his great work managing In the Loop, the library's online newsletter. Christi Stille served as a member of the Library Planning Committee and the Library Interior Design Committee.

Respectfully submitted,

Brad Barker
Boylston Library Board of Trustees, Chair

PARKS & RECREATION COMMITTEE

The Mission of the Boylston Parks & Recreation Department is to offer the residents of our community programs,
Parks and Recreation Committee

The Parks & Recreation committee meets on the First Thursday of each month all year in the Recreation office. In 2013 we held 11 regular meetings with attendance as follows: Chairman Alan Cosimini attended all but 2 meetings. Member Joe Dicelie attended all but 2 meetings, Sue Tolles attended all but 2 meetings, Brittany Blaney Anderson attended all but 1 meeting, Liddy Long whose term was up in May, attended 1 out of 5 meetings, Kelly Mead who joined the board in May attended 5 out of 6 meetings. Program Coordinator Karen Barber attended all but 1 meeting.

The mission of the Boylston parks and Recreation Department is to offer the residents of our community programs, services and facilities that will enrich their lives.

The continued success of parks and recreation depends on the many volunteers who dedicate their time to our community. We would like to take this opportunity to thank all the volunteers as well as the Highway Department, Police and Fire department's for their continued support.

Accomplishments:

- Installation of timbers, with approximately 90 yards of playground mulch were put in place at the Manor Playground. Fresh sand was also placed for the diggers.
- Approximately 10 yards of playground mulch was placed at the Swings at the Center Courts.
- Additional Soccer parking area was designated near the Lower Soccer Field at Hillside.
- New Pet waste disposal systems were installed at the Manor Park, Hillside Soccer Fields and the 70/140 Football field.

Ongoing programs:

- Monday Night Men's Basketball - Learn to Skate through Buffone Arena - Fitness Boot Camp - Ski ward learn to ski - Multi Sports Camp - Town Ice Rink - Winter Youth Basketball - Learn to Swim through S.H.A.R.C. Basketball Buddies - Yoga - DCR Parks Pass

New in 2013... We offered the following programs and events:

- Sledding at Hillside - Families can enjoy sledding on the great hills at Hillside, come in the Recreation office to warm up and enjoy Hot Cocoa.
- End of the Summer Concert at Hillside - The weather was excellent, the Band was Amazing and many people came out to enjoy the music, while kids played on the playground, played Frisbee, badminton and more! We plan to make this an annual event!
- National Ice Cream day was celebrated with a free "Make your own Sundae" event. We had about 60 people enjoy a Sundae's on a hot summer afternoon. We plan to make this an annual event!
- Indoor golf lessons were offered to adults & children at the gym taught by a PGA Professional from Cyprian Keyes
- Mommy & Me knitting – Little ones brought their mom's to learn to make a scarf.
- Mario Kart & Just Dance Wii tournament was a huge success. Held during February vacation week. This will be an annual event for sure!
- Beginner Photography – Participants were taught the basics of photography.
- The 3 day video production workshop was held at the WBAC studios. Kids made 3 video shorts that continue to air on WBAC Boylston's local access TV Channel 11.
- Sports equipment swap
- Trick or Treat and a craft were offered to little ones who are not yet in School. Children came in costume, decorated a treat bag, and went trick or treating at the Municipal office building, The Boylston/Berlin Regional School offices, as well as a quick stop by the Police station. Great time was had by all!
- Women's 21 & up basketball was introduced this year. Ladies meet on Wednesday evenings from 6pm-8pm at Hillside Gym from Mid September through April.

- Letter to Santa – BPR made special arrangements to have a North Pole Mailbox placed outside the Recreation office for the first 2 weeks in December. Children could come by anytime to place their letters to Santa in the mailbox!
- Skiers and Snowboards can now purchase Lift tickets for both Ski Ward and Nashoba Valley right here in the Recreation office! You'll not only save time at the Mountain, but a little \$\$ too!

For additional Information on Soccer, Football or Cheerleading, Baseball and softball, Please check out their websites:

Soccer: Boylstonyouthsoccer.org **Football:** Lionsyouthfootball.com **Baseball/Softball:** Eteamz.com/bybsb

Stay in the Loop with Parks & Recreation!

Check us out online at: <http://www.Boylston-ma.gov/parks> and be sure to “Like” us on Facebook too!

We also send out blast emails a few times a month. To be added to the email list, Please email the office.

We welcome all ideas on how we can further our commitment to support sports and activities in Boylston. Please contact Parks & Recreation at 774.317-9254 or email to KBarber@Boylston-ma.gov to get on an agenda!

BOYLSTON CULTURAL COUNCIL

Membership: Mingi Bodine, Eileen DeCastro, Alice Hughes, Edward MacDonald, Tricia May, Trisha Morena, Erin O'Toole, Janet Sargood, Lorraine Sullivan, Sue Vogt

Meetings: The Council held its public voting meeting on October 31, 2013. All members except Eileen DeCastro and Alice Hughes attended.

Research: No research was needed this past year as a community survey was performed in 2012.

Publicity & Promotions: A press release was issued in September announcing the application process and deadline. The info was submitted and appeared in The Banner for 2 weeks.

Funding: As always, the Boylston Cultural Council was funded by the Massachusetts Cultural Council, a state agency.

2013 Grants: For this grant cycle, 23 applications were received and reviewed, and the following 13 grants totaling \$6340.00 were awarded:

Memorial Day Committee	<u>Memorial Day Parade</u>	\$1,250
Boylston Senior Citizens Society	<u>Calliope Theatre Singers</u>	\$150
Boylston Parks & Recreation	<u>End of summer concert</u>	\$585
Boylston Historical Society	<u>Walter Buckingham: Musical Storytelling</u>	\$580
Denis Cormier	<u>Hands on History</u>	\$300
Assabet Valley Mastersingers	<u>2013-2014 Concert Season</u>	\$250
Calliope Productions Inc	<u>Calliope Young at Heart Performers for 2014</u>	\$200
Root, John	<u>Songbirds of the Northeast</u>	\$500
Hillside Restoration Project Inc	<u>Hillside Farmers Market</u>	\$825
Carrie Crane	<u>Making Creative Connections</u>	\$500
Worcester County Horticultural Society	<u>Boylston Day Concert</u>	\$500
Boylston Public Library	<u>Science in Motion</u>	\$700

Respectfully submitted,

Lorraine Sullivan, Chair

BOARD OF HEALTH

This year the Board of Health, in conjunction with the American Red Cross, was able to assist, publicize, and facilitate two Blood Drives at the Municipal Office Building at 221 Main Street. Though each had a different turn out, both were greatly appreciated by the Red Cross.

In the planning stage for several years, the sharps drop off and disposal program started the first of April. After a slow start, we have already shipped off two containers of used sharps to an approved medical waste program; otherwise these sharps would have ended up in the trash, which now is illegal.

Three flu clinics were held this year with a total of 108 vaccinations administered. Similar to last year, both the amount of State supplied Flu Vaccine and the demand for the vaccine was down. The Board feels this is a very important program and continues to monitor the situation along with the Mass Department of Public Health and the Center for Disease Control.

The Tahanto Regional High School septic system was completed and signed off this summer. In addition, the two septic systems at town facilities that were permitted in the previous year were also installed at the Library and the Fire/Highway/Townhouse. All are functioning as designed.

We completed our first year with the Central Mass Mosquito Control Program and were very satisfied with the involvement and the cooperation of the management and staff with the Board of Health and the town residents.

We continue our relationship with many entities including regionalization partners such as the Worcester Tobacco Coalition, Region 2 Public Health Preparedness group, the Wachusett Recycling Center and Hazard waste site, and the Massachusetts Associated Boards of Health.

In December, the BOH partnered with the Fire Department to help identify persons in town who are hearing impaired who would benefit from smoke detectors and CO detectors. A total of 8 people responded. All 8 people will receive bed shakers; 2 will receive strobe smoke and CO alarms. The Fire Department will give a final report to the board once the program is completed.

As always we continue to work with communicable diseases, rabies, bathing beaches, swimming pools, camps, drinking water, tobacco, food, septic, and numerous other health related subjects brought before this board.

Fees collected during 2013 amounted to \$27,810.00. Fees were derived from the following number of activities:

BEACH PERMITS - 1

CERTIFICATES OF COMPLIANCE - 27

COMPONENT REPAIR PERMITS - 16

CONSTRUCTION PERMITS - 29

FOOD ESTABLISHMENT PERMITS - 23

PLANS REVIEWED - 21

RECREATIONAL CAMP PERMITS - 3

SEPTAGE HAULER PERMITS - 12

SEPTIC INSTALLER'S PERMITS - 25

SOIL TESTING - 24

SWIMMING/WADING POOL PERMITS - 2

TOBACCO SALES PERMITS - 6

TRASH HAULER PERMITS - 3

WELL PERMITS - 6

During the year, the Board held eleven (11) Regular Meetings with the meeting attendance as follows:

Sarah Scheinfein (10); John Wentzell (8); Tina Shenko (11); Dennis Costello (11)

Respectfully submitted by the Board of Health

ADA COMMITTEE

The purpose of the ADA Committee is to assure compliance with the American Disability Act.

The Committee meets the last Monday of the month to discuss the problems and needs of the residents with disabilities.

The ADA Committee should be notified of any problems residents are having with access to public buildings. The committee should also be notified of any buildings in town being updated.

The Town House has had many problems. The seniors are meeting on the first floor because the second floor is not handicapped accessible. The acoustics on the ground floor are bad. This is being looked into. There also needs to be more handicapped parking at the Town House.

We are looking into having the Library Parking Lot for handicapped people during Memorial Day activities. Some of the residents cannot enjoy the activities because there is no place for them to park.

Flu Shots for seniors were given in October.

Handicapped parking spaces should only be used by individuals with a proper handicapped card or a handicapped license plate. Any other vehicles using these spots, churches, businesses, clubs, etc., may be ticketed by the police.

The Mass Dept. of Conservation and Recreation promotes a Universal Access Program. The Access News is published twice a year and may be obtained from Universal Program, P O. Box 484, Amherst MA 01004. The telephone number is (413)545-5353.

Respectfully submitted,
Irene Symonds

ATTENDANCE AT ADA COMMITTEE MEETINGS – 2013

6 MEETINGS WERE HELD

Committee Members:

Joan Banks: Attended 5 out of 6

Jean Gates: Attended 5 out of 6

Ed MacDonald: Attended 3 out of 6 (joined Committee in June)

Irene Symonds: Attended 6 out of 6

Jane Meegan : Attended 6 out of 6

CEMETERY COMMISSION

In 2013 there were a total of 27 burials. This included 21 full burials and 6 cremation burials.

Total revenue collected for burial services was \$11,750.00.

In addition to burials, 4 lots were sold. Total revenue collected for lot sales was \$1600.00.

Routine maintenance and upkeep was performed at Pine Grove Cemetery. This included plowing, placing of snow stakes, grass maintenance and removal of overgrown shrubs and damaged bushes. All monuments require foundations and these are installed by employees of the Highway Department.

The commission approved the purchase of a utility vehicle and a 2014 1 ton dump truck.

The Cemetery Commission met regularly on the 3rd Monday of each month. Kenneth Franz, Roger Wentzell and Don Parker serve as board members.

Respectfully Submitted,

Steven R Mero

Steven R Mero, Cemetery Superintendent

COUNCIL ON AGING

The Council on Aging meets on the first Wednesday of the month at 6:00 PM at the Town Office Building. It meets during the months of September thru June and all are welcome to attend. It currently is comprised of 7 voting members and our outreach coordinator. Sadly I again have to report the passing of a long time board member, Eugene Dodd. Gene served this board for 25 years, was vice-chair and also represented us on the Elder Services board, our regional ASAP. He was involved in his community, well respected and will be sadly missed. He passed just days after our final board meeting last June and was not to attend and be recognized and thanked for his service. We continue to employ an Outreach Coordinator and Meal Site Coordinator. I cannot overstate the importance to the delivery of services to this community's older adults that these two people bring. Their endless work and dedication to our seniors along with the many volunteers help us achieve modest but helpful goals.

Our funding comes from the town and from the Executive Office of Elder Affairs in the form of a formula grant based upon the number of people over 60 counted during the last Federal census. Town funds pay for meal site, transportation, newsletter and our 2 salaried positions. Grant funds help augment these services, provide recognition to volunteers and other direct services. Transportation funds have allowed for shopping, doctor appointments and trips. Home delivered meals continue, as does the meal site. Newsletter appears to be one of the most effective ways to convey information about services, events and other helpful information.

This past year we completed, in partnership with Boylston Fire Dept, the installation of 206 new smoke detectors into 66 at risk homes. There may be additional funding through another program to provide carbon monoxide detectors to a smaller number of people also. We worked with Board of Health on a sharps program and continued collecting emergency contact info for seniors in an effort to keep them safe. Two Tahanto High School seniors were recruited to assist with our volunteer recognition program and plans were begun to work with the Leos club for special projects for seniors. The Gold Cane ceremony and luncheon was planned and held recognizing the town's oldest senior. In addition, flu shot clinics were coordinated with Board of Health, home visits, telephone contacts, referrals and coordination of services were also provided by outreach and meal coordinators.

The council maintains office hours within the Town Offices during usual hours of business. There is an answering machine on 24 hours a day and every effort is made to answer calls on next business day. COA website is www.boylston-ma.gov/coa. This past year our seniors numbered 1020, a significant number for this small community. Our mission remains to keep our seniors safe, independent and informed. This growing number begs the need for a dedicated site for services, programing and support. We are aware that funding is limited but this number will continue to grow and their needs will impact our resources and will also contribute to them. This cohort has been asked to support other areas of growth in this community and we ask that theirs be considered too.

ATTENDANCE AT COUNCIL ON AGING MEETINGS – 2013

10 MEETINGS WERE HELD

Board Members

Dennis Goguen : Attended: 10 out of 10

Eugene Dodd: Attended: 3 out of 5 (passed away in June)

John Faucher: Attended: 4 out of 10

Warren Leach: Attended: 8 out of 10

Oswald Sauer: Attended: 8 out of 10

Karen Tremblay: Attended: 9 out of 10

David Wheeler: Attended: 8 out of 10

Mary Ann Whitney: Attended: 9 out of 10

Coordinator/Outreach Worker

Jane Meegan: Attended: 10 out of 10

FOOD PANTRY

The Outreach Board of the First Congregational Church of Boylston continues to run the Food Pantry with support from the community. We are located on the lower level of the Town Hall. We are open on Mondays for Boylston residents from 10:00am to 12:00 noon excepting holidays and bad weather. On a Monday holiday, we are now open on the following Tuesday. We also are open on the third Saturday of the month from 9:00am to 11:00am. We carry can and package food and a limited amount of dry goods. We have a refrigerator/small freezer for frozen and food needing refrigeration. During the summer, we accept fresh vegetables.

We are very fortunate to have organizations in town who have donated both food and money to the Food Pantry. We wish to thank everyone involved with the pantry for their time and donations.

We have continued to have a fund raiser on Memorial Day. With the money received, we buy food as needed.

For further information regarding the pantry, the contact number (508)869-2826.

Respectfully submitted,

Irene Symonds

WACHUSETT EARTH DAY REPORT

Wachusett Watershed Regional Recycling Center

Wachusett Earthday held 99 collections during 2013 at the Wachusett Watershed Regional Recycling Center at 131 Raymond Huntington Highway in West Boylston. This represents a 62% increase in weekly recycling collections over 2012. The Center is a partnership of seven Wachusett Towns (Boylston, Holden, Paxton, Princeton, Rutland, Sterling and West Boylston), the MA Department of Conservation and Recreation (DCR), and the volunteer non-profit Wachusett Earthday, Incorporated.

The Center provides year-round collections of bulk, recyclable and re-useable items. The Wachusett Watershed Regional Recycling Center is open every week on Tuesday from 9 to 11 a.m., Wednesday from 2:30 to 4:30 p.m. and the third Saturday of each month from 8 a.m. to 11 a.m. to collect bulk, recycling and reuse items.

Wachusett Earthday provided four special collections of household hazardous products on the third Saturday of April, June, September and November from 8 a.m. to noon. In addition three free document shredding days were held at the Recycle Center on the third Saturdays of March, May and October.

The Holden Police Department offers continuous year round collection of pharmaceuticals and sharps at the Holden Public Safety Building. Several of the Wachusett Towns participate in national Drug Take-Back Days, and some collect sharps and/or pharmaceuticals during the year. Check Town websites for updates.

Early in 2013 the Wachusett Watershed Regional Recycle Center building for recycling and reuse opened. This 6000 square foot was constructed through the MA Department of Conservation and Recreation (DCR) Partnership Matching Fund Grants with half the cost of \$300,000 cost contributed by Wachusett Earthday individual donors as matching funds. More than 600 citizens donated to the match. On November 8, DCR Commissioner Edward Lambert, DCR Director Jonathan Yeo, DCR Regional Director John Scannell and Wachusett Earthday directors and volunteers and the Wachusett communities celebrated a successful partnership with a dedication ceremony.

In 2013, the number of recycle center visits by residents from the seven town region increased by 45% to reach 9,548. Over 5,000 gallons of household hazardous products were safely removed from the watershed. Collected items totaled 31 tons of electronics including computer monitors and TVs, 68 tons of appliances and metals, 880 tires, 353 propane cylinders, 33 fire extinguishers, 76 tons of cardboard, paper, plastic and mixed recycling. 244 tons of project debris and furniture, 477 appliances with refrigerants, one ton of fluorescents, one ton of alkaline batteries, thousands of rechargeable batteries and more than 1.5 tons of clothing. Over 15,000 returnable bottles and cans were collected. The Recycle Center received and gave away many thousands of craft, fabric arts and school supplies, holiday items, household items, small appliances, furniture and tools for reuse.

Community collaboration is key. More than fifty dedicated volunteers built shelves, cleaned and organized to open the new building. The volunteers served the community each week in all recycling areas. James Masse of West Boylston Boy Scout Troop 151 completed the shed for bulbs and batteries as his Eagle project. Volunteers Sherman Hill and Christian de Marcken completed finishing touches adding a recycled door and new ramp. Volunteers from Community Strategies began weekly service in December. Regional Cub Scout groups enjoyed educational tours and volunteered. Earthday volunteers offered free crafts and reuse and recycling information at Wachusett Town celebrations.

For 2014 four Household Hazardous Products collections are planned from 8 a.m. to noon on April 19, June 21, September 20 and November 15. In 2014 free document shredding will be held on March 15, May 17 and October 18 from 8 to 11 a.m. The Center will be closed on November 26 and December 24, 2014.

The Wachusett Regional Recycle Site Team includes designated representatives of the seven Wachusett Towns, the MA Department of Conservation and Recreation and Wachusett Earthday, Incorporated. The Site Team meets periodically to review and plan operations. The volunteer board of Wachusett Earthday, Incorporated meets monthly to manage on-going operations.

PLANNING BOARD

Regular meetings of the Planning Board are held the first Monday of each month at 7:00 pm. Public hearings on subdivision procedures or special permit applications are scheduled on regular meeting nights whenever possible. The Board encourages informational meetings with individuals and builders to discuss matters of concern or interest.

On January 1, 2013, the Board consisted of Mr. William Manter, Chairman, Mr. Richard Baker, Vice Chairman, Ms. Kim Ames, Mr. Mike May, Mr. Ralph Viscomi, Clerk and Ms. Laurie Levy as an Associate Member. In May, 2013, Mr. May resigned. Ms. Levy was appointed to fill his position, until May, 2014, by a joint meeting of the Planning Board and Board of Selectmen.

The Board held 11 regular meetings and two special meetings, including public hearings, in 2013. Members' attendance was:

Member	Meetings (11)	Special Meetings (2)
Manter	11	2
Ames	11	2
Baker	10	2
Levy	10	2
May	5	2
Viscomi	10	2

This year, amendments to the Subdivision Rules & Regulations were approved, including pdf forms which applicants may download. The Sign Bylaws were rewritten by the Board and approved by the members of the May Annual Town Meeting.

Three (3) ANR plans were approved in 2013, but none resulted in the creation of new house lots.

One (1) Special Permit was granted in 2013 for TM Electronics to expand their business at 45 Main Street.

Three (3) Site Plan Approvals were conducted and approved: TM Electronics, Enterprise Cleaning Corporation at 77 Main Street relocated to Boylston and Mount Pleasant Country Club for expansion and improvements to facilities.

The Definitive Plan for the Low Impact Design, 6-lot Nature's View Subdivision, off of South Sewall Street was approved in 2013. The Covenant was released on the Boulder Way Subdivision after final roadwork and monument markings were completed. The Longley Hill Estates and Compass Pointe Developments continued to construct new housing units. The Board was able to reduce the bond amount on the Longley Hill Estates development after significant roadwork and drainage work were completed.

The Board met with the owner of the 45-lot Barnard Hill Subdivision to discuss construction details for the roadwork. After years of litigation, the owner of this 2006 approved plan, located off of Cross Street, asked for guidance from the Board to incorporate the old plan with the appropriate current Subdivision Rules and Regulations.

CONSERVATION COMMISSION

In 2013 the Conservation Commission held twelve (12) Regular Meetings. In addition, Members conducted numerous informal site visits as follow-up to ongoing projects and at the request of other town boards and residents.

Twenty-four (24) legal documents were issued in conjunction with the Commission's responsibility to administer the Massachusetts Wetlands Protection Act, the Massachusetts Rivers Protection Act, and Town Bylaws. They consisted of:

Determinations of Applicability – 4
Orders of Conditions – 8
Certificates of Compliance – 6
Partial Certificates of Compliance – 4
Stormwater Control Permits – 2

The attendance for the Regular Commission Meetings held was as follows:

Chip Burkhardt – 10
Charlene Franz – 10
Mark Coakley – 9
Joe McGrath – 9
Jeffrey Walsh – 7

Mark Coakley was voted Chairman for Fiscal Year 2014, with Joe McGrath being voted Vice Chairman.

We would like to thank the residents of Boylston, the Selectmen, and the town boards for the continued support and cooperation.

There are currently two vacancies. We urge interested parties to step forward to fill these vacancies on the Commission.

Respectfully submitted by the Conservation Commission

2013 Members of the Wachusett Regional Recycle Center Town Representative Team:

Boylston—Martin McNamara	Rutland—Sheila Dibb
Holden—Dennis Lipka	Sterling—William Tuttle
Paxton—Carol Riches	West Boylston—Leon Gaumond, Christopher Rucho
Princeton—Arthur Allen	Wachusett Earthday—Colleen Abrams
MA Department of Conservation and Recreation—John Scannell	

2013 Directors of Wachusett Earthday:

Colleen Abrams, Arthur Allen, Norma Chanis, George Dvorak, Andre Gaudet, Eric Johansen, C. Mary McLoughlin, Robert Paulson, Anna Perkins, Patt Popple, David Ryan, Helen Townsend and Robert Troy

ZONING BOARD OF APPEALS

In 2013, the Board of Appeals held 5 hearings on requests for Finding, and requests for Variance. The details are as follows:

01/28/13	Central Street Boylston Realty Trust	Variance	Approved
01/28/13	Raymond A. Collins, Paul & Sharon Healy	Variance	Approved
01/28/13	Carolyn Stowe	Finding	Granted
01/28/13	Kenneth G. Sydow	Variance	Granted
06/11/13	James Pappas	Variance	Granted

Mr. Filsinger was voted by the Board to serve as Chairman and Ms. Lombardi was voted by the Board to serve as the ZBA representative to the Earth Removal Board.

Attendance at ZBA hearings in 2013 was as follows:

	Date	Filsinger		Murphy		Cotter		Campo		Lombardi		Wyatt		Longton	
		Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent
	1/28/2013	4		4		4		3	1		4	4		4	
	6/11/2013	1		1		1			1	1		1		1	
TOTALS		5		5		5		3	2	1	4	5		5	
NOTES	Larry Campo is an associate member - attendance at the call of the chairman														
	Stephen Longton is an associate member - attendance at the call of the chairman														

The Zoning Board of Appeals can be contacted by calling Bill Filsinger at 508-869-6950 or via e-mail at wfilsinger372@verizon.net. Any written requests may be addressed to the ZBA Chairman at 221 Main Street, Boylston, MA 01505

William Filsinger

Chairman

GAS AND PLUMBING INSPECTOR

The total number of Gas and Plumbing permits issued was 144. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$12,094.00 were collected and turned over to the Town Treasurer.

The Assistant Inspector, Richard LaPan and myself have completed all necessary continuing education courses and have taken the required OSHA courses.

My hours are as needed, preferably Monday through Friday from 12 - 4. Please leave a message to schedule an inspection at 508-688-0613.

Permit applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

Eric Johnson
Plumbing and Gas Inspector

Assistant Plumbing and Gas Inspector
Richard LaPan

WIRING INSPECTOR

The total number of Electrical permits issued was 134. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$18,373.82 were collected and turned over to the Town Treasurer.

Permit applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

To schedule an inspection, please call the Wiring Inspector at 508-842-1380.
Assistant Inspector – 508-869-3130.

Tom O'Connor
Wiring Inspector

Assistant Wiring Inspector
John McQuade

BUILDING INSPECTOR

The total number of Building Permits issued was 163. The total value of the permits was \$12,099,480.60 and the total permit fees collected were \$137,324.60.

The Breakdown is as follows:

Residential

New Single Family Homes	15
Two-Family Homes	1
Additions/Renovations	40
Roof/Siding/Windows/Insulation/Balconies	40
Demo Building	1
Miscellaneous	36

Commercial

New Buildings	2
Renovations/Miscellaneous	7
Demo	2
Trench Permits	1
Mechanical/HVAC	18

The Building Department is open Monday – Thursday from 8-2. The Building Inspector is available on Monday evening from 6 – 8 p.m. The Building Department phone number is 508-869-6064.

Tony Zahariadis
Building Inspector

HISTORIC DISTRICT COMMISSION

The Boylston Historical Commission met seven times between January, 2013 and December, 2013. Parentheses indicate the number of meetings each attended. The commission is composed of the following: Bruce Symonds, Chairman (7); Judith Bottom (7), David Bottom (3), Judith Haynes (7), Paul Kalinowski (6), and Kenneth Linell (6).

In accordance with the duties of a local historical commission, the group coordinated and supported activities with the Boylston Historical Society and the Hillside Restoration Project. The commission continued to oversee the care of the Old Town Hall at 7 Central Street providing heat, electricity, and general maintenance. The old copper top lantern that hung outside was removed, cleaned, and will be stored in the museum. A reproduction lantern will be hung outside.

Chairman Symonds attended the Gough House Reuse Committee meetings. The commission supported the restoration of the Gough Library and assisted with sealing some windows at the mansion from winter weather.

Respectfully submitted,
Judith A. Haynes
Secretary

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Respectfully submitted,
Judith A. Haynes
Secretary

ANNUAL TOWN MEETING WARRANT – MAY 6, 2013

WARRANT FOR A SPECIAL TOWN MEETING

Monday, May 6th, 2013,

The first Monday of May, at seven o'clock (7:00) P.M. at the

Tahanto Regional High School Auditorium.

1001 Main Street, Boylston MA

Immediately preceding the Annual Town Meeting to transact fiscal year end 2013 town business.

MAY 6, 2013

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

SPECIAL TOWN MEETING In accordance with the above notice and Article III, Section 1 of the Town of Boylston By-Laws, the following articles will be considered on **Monday, May 6th, 2013, the first Monday of May, at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA.**

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on May 6, 2013. With 132 registered voters. Selectmen, Matt Mecum, James Wood and Kenneth Sydow were present. Also, present were Town Administrator, Martin McNamara, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:12 P.M. Mr. Pojani stated we had the required quorum present, Calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall and introduced the Town officials. The Pledge of Allegiance was said. A MOTION by Mr. Sydow was made to waive the reading of the warrant. Seconded by Mr. Wood. Vote on the MOTION passed. Mr. Pojani stated that Mr. Sydow was not running for another term and thanked him for his eight years of service to the Town.

ARTICLE 1. To see if the Town will vote to transfer any unexpended balances of Fiscal Year 2013 appropriations, hitherto made to other accounts;

MOTION was made by Mr. Sydow to accepted the following transfers, seconded by Mr. Brose. They were read by the Town Administrator, Mr. McNamara: From- BOH Clerical Salary -\$3,500.00. Dispatch Salary - \$6,000.00, Dispatch Exp.- \$2,150.00, Special Town Meeting Notices - \$1,348.00, Town Accountant Exp. -\$3,000.00, Police Prior year Exp. - \$3,115.00, Gas Insp. Exp. -\$100.00, Library Salary - \$7,000.00, Group Insurance - \$50,000.00, Treasurer Clerical Wages - \$2,000.00, Town Clerk Clerical -\$1,500.00. Total -\$79,713.00. To- Police Salary – \$54,500.00, Police Exp. - \$10,350.00, Bldg. Insp. Clerical - \$2,000.00, Gas Insp. Salary- \$600.00, Wire Insp. Exp. \$50.00, Fire Dept. Expense-\$2,000.00, CMRPC Assessment- \$84.00, Town Garage Exp. -\$5,759.00, Veterans Benefits-\$2,070.00, Election Expense-\$1,500.00, Assessors Clerical Wages- \$400.00, Physical Exams- \$400.00 –Total \$79,713.00. Finance Committee recommends approval. Vote on the Motion taken, MOTION passed.

MOTION made by Mr. Sydow to adjourn this special meeting with business completed, seconded by Mr. Brose. Vote on the Motion taken, MOTION passed.

Meeting adjourned at 7:20 PM.

Respectfully Submitted,

Sandra L. Bourassa, Town Clerk

WARRANT FOR THE ANNUAL TOWN MEETING

MAY 6, 2013

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

1. ANNUAL TOWN MEETING – MAY 6, 2013

on **Monday, the sixth (6th) of May AD, 2013 at seven-fifteen (7:15) P.M., at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA**, to take any action relative to the business of the Town as set forth in Articles one (1) through thirty-five (35) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

2. ELECTION AND BALLOT – MAY 13, 2013

on **Monday, the thirteenth (13th) of May AD, 2013**, to vote by ballot at the Town's annual election, at the Boylston Town Hall, at the Hillside Municipal Complex located at 221 Main Street within the Town of Boylston, **with polls opening at twelve o'clock (12:00) noon and closing at eight o'clock (8:00) P.M.** on the following:

ARTICLE 36. To vote by official ballot for the necessary Town Officers, namely:

One Selectman for three (3) years; One Assessor for three (3) years; One Board of Health member for three (3) years; One Planning Board member for five (5) years; One Municipal Light Board member for three (3) years; Two Library Trustees for three (3) years each; One Cemetery Commissioner for three (3) years; One Parks & Recreation member for five (5) years; One School Committee member for three (3) years, One Moderator for three (3) years.

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on May 6, 2013. With 132 registered voters we had the required quorum. Selectmen, Matt Mecum, Ken Sydow, and James Wood were present. Also, present were Town Administrator, Martin McNamara,, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:20 P.M. Mr.Pojani calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall. A MOTION by Mr. Sydow was made to waive the reading of the warrant. Seconded by Mr. Wood. Vote taken on the Motion, MOTION passed.

Motion was made by Mr. Sydow to group articles 1-14 together, Mr. Pojani explained that they are articles we approve every year, seconded by Mr. Brose. Vote taken on Motion, MOTION passed. MOTION made on articles 1-14 to be accepted as written with the amendment of Article #12 the amount being \$2,000.00 not \$20,000, seconded. Board of Selectmen recommends approval, Finance Committee recommends approval and John McQuade, Light Dept. recommends approval on their article. Vote taken on the Motion, MOTION passed..

***ARTICLE 1.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 2.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 3.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2013 and ending June 30, 2014, and to issue a note or notes therefore and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments:

***ARTICLE 5.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2013, and to fix the compensation therefore, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Library Trustees

***ARTICLE 6.** To see if the Town will vote to authorize the Commissioners of the Cemetery to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2013, including the appointment of a Cemetery Superintendent, and to fix the compensation therefore, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Cemetery Commission

***ARTICLE 7.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2013, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Planning Board

***ARTICLE 8.** To see if the Town will vote to appropriate the money received from The Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

Sponsor: Library Trustees

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 9.** To see if the Town will vote that the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Lighting Plant, the whole to be expensed by the manager of the Municipal Lighting Plant, under the direction and control of the Municipal Light Board, for the expense of the plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the fiscal year beginning July 1, 2013, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$800.00 and two (2) members - \$800.00 each, a total of \$2400.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

Sponsor: Municipal Light Board

Finance Committee comments:

***ARTICLE 10.** To see if the Town will vote to accept any highway funds from County, State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with Mass Highway, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during the fiscal year beginning July 1, 2013, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Section 6A of Chapter 44 of the General Laws, for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

Sponsor: Highway Superintendent

Finance Committee comments:

***ARTICLE 11.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to continue its use of the revolving fund, established at the May 1995 Annual Town Meeting, under and subject to the provisions of Section 53E ½ of Chapter 44 of the General Laws, for the following purposes:

1. To be the depository for all departmental receipts of the Cemetery Commission and from those funds to make expenditures in accordance with Massachusetts General Laws Chapter 41 Sections 41, 42, 52 and 56 of Chapter 41 of the General Laws for the following:

- a. For operational purposes other than regular wages and including the cost of grave openings and related expense
- b. For payment of maintenance expenses including supplies and materials and part-time labor
- c. For payment of expenses related to the expansion of the cemetery
- d. For compensation for part time commissioners and clerk;
- e. To set the expenditure limit as not to exceed \$35,000

Or act in any other way thereon.

Sponsor: Cemetery Superintendent

Finance Committee comments:

Board of Selectmen recommendation:

***ARTICLE 12.** To see if the Town will vote to authorize the Planning Board to continue its use of the revolving fund established at the May 8, 2000 Annual Town Meeting, established in accordance with Section 53E ½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Planning Board to various developers for the plan review process
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process
3. To set the annual expenditure limit at \$20,00; and
4. To have the Planning Board be the only board authorized to expend funds from said account

Or act in any other way thereon.

Sponsor: Planning Board

Finance Committee comments:

Board of Selectmen recommendation:

***ARTICLE 13.** To see if the Town will vote to authorize the Conservation Commission to continue its use of the revolving fund established at the May 14, 2002 Annual Meeting, established in accordance with Section 53E of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Conservation Commission to various developers for the plan review process.
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process.
3. To set the annual expenditure limit at \$10,000; and
4. To have the Conservation Commission be the only board authorized to expend funds from said account;

Or act in any other way thereon.

Sponsor: Conservation Commission

Finance Committee comments:

Board of Selectmen recommendation:

***ARTICLE 14.** To see if the Town will vote to authorize the Board of Health to continue its use of the revolving fund established at the May 7, 2012 Annual Meeting, established in accordance with Section 53E½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be a depository for reimbursements from the administration of flu vaccinations at Board of Health clinics
2. To authorize expenditures from said fund to pay for additional vaccine, materials and supplies associated with Public Health Clinics
3. To set the annual expenditure limit at \$3,000.00

4. To have the Board of Health be the only board authorized to expend funds from said account;

Or act in any other way thereon.

Sponsor: Board of Health

Finance Committee comments: Recommends approval.

Board of Selectmen Recommendation:

ARTICLE 15. To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards;

Sponsor: Personnel Board

Finance Committee comments:

Selectmen, Chair	\$ 1,354	2 members each at \$ 1,137	
Town Clerk	\$ 31,192 plus fees		
Town Moderator	\$		15
Assessors, Chair	\$ 1,500	2 members each at \$ 1,000	
School Committee, Chair	\$ 100	2 members each at \$ 50	
Board of Health, Chair	\$ 277	2 members each at \$ 185.50	
Cemetery Commission, Chair	\$ 213	2 members each at \$ 160	
Planning Board, Chair	\$ 370	4 members each at \$ 53	
Planning Board, Vice-Chair	\$ 53		
Planning Board Clerk	\$ 53		

Or act in any way thereon.

MOTION was made by Mr. Wood to accept this article as read, seconded by Mr. Sydow. Finance committee recommends approval. Vote on the Motion taken, MOTION passed unanimously.

ARTICLE 16. To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following; or act in any other way thereon.: (proposed changes are in **bold**)

Section 15: Classification Schedule Amended May 2013 - Effective July 1, 2013

Classification	Position Status	Grade	Hourly Rates	
			Min	Max
Library Page	Hourly		9.12	9.41
Election Worker	Hourly		9.12	9.41
Town Meeting Checker	Hourly		9.12	9.41
Election Clerk	Hourly		10.16	10.16
Election Warden	Hourly		10.16	10.16
Clerical	Special Temp		9.12	9.41
Library Housekeeper	Special Part Time		10.34	11.06
Asst Laborer	Special Hourly	2		
Library Assistant/Sr. Technician	Reg. Part Time	3		
Laborer/Custodian	Reg. Full Time	3		
Emergency Medical Technician	Hourly	3		
Firefighter	Hourly	3		
Deputy Chief	Hourly	3+\$500		
Fire Captain	Hourly	3+\$300		
Fire Lieutenant	Hourly	3+\$200		
Asst Town Clerk	Special Part Time	5		
Police Service Aide	Hourly	5		
Asst. Inspector/Electrician	Hourly	5		
Assessors' Clerk	Reg. Part Time	5		

Children's Librarian	Reg. Part Time	5
COA Coord/Community Outreach	Reg. Part Time	5
P&R Program Coordinator	Reg. Part Time	5
Equipment Operator/Laborer	Reg. Full Time	6
Facilities Technician	Reg. Full Time	6
Assistant Treasurer/Collector	Reg. Part Time	6
Asst Library Director	Reg. Part Time	7
Admin Asst. Board of Assessors	Reg. Part Time	7
Admin Asst to Hwy Supt.	Reg. Part Time	7
Admin Asst to Chief of Police	Reg. Part Time	7
Admin Asst to Planning Board	Reg. Part Time	7
Admin Asst to Board of Selectmen	Reg. Full Time	7
Equipment Operator/Mechanic	Reg. Full Time	7
Working Foreman	Reg. Full Time	8
Admin Asst to Health & Conservation	Reg. Part Time	8
Town Treasurer/Collector	Reg. Full Time	9
Foreman	Reg. Full Time	9
Building Inspector	Salaried	10
Library Director	Salaried	11
Fire Chief/Forest Warden	Salaried	12
Hwy/Cemetery Superintendent	Salaried	12
Police Chief	Salaried	14
Town Administrator	Salaried	14

Schedule B: Salary Compensation Schedule

<u>Grade</u>	<u>Min</u>	<u>Mid</u>	<u>Max</u>
1	10.52	12.37	14.25
2	11.35	13.41	15.40
3	12.30	14.51	16.72
4	13.25	15.62	17.94
5	14.34	16.87	19.37
6	15.50	18.23	20.95
7	16.75	19.58	22.61
8	18.06	21.25	24.42
9	19.54	22.93	26.34
10	21.10	24.78	28.50
11	22.82	26.74	30.76
12	24.59	28.89	33.20
13	26.56	31.19	35.86
14	28.67	33.69	38.72
15	30.99	36.40	41.81
16	33.46	39.32	45.16
17	36.12	42.47	48.78
18	38.94	44.68	52.67

Schedule C: Salary Compensation Schedule-

<u>Job Title</u>	<u>Annual Salary</u>
Chairman, Registrar of Voters	\$ 693
Council on Aging, Meal Coordinator	\$ 1,059

Director of Veteran's Services	\$ 204
Electrical Inspector	\$ 8,404
Assistant Electrical Inspector	\$ 579
Plumbing Inspector	\$ 9,018
Assistant Plumbing Inspector	\$ 751
Gas Inspector	\$ 2,713
Assistant Gas Inspector	\$ 232
Registrar of Voters	\$ 294
Health Agent	\$ 39,367
Dog Officer	\$ 2,215
Animal Inspector	\$ 1,273
Nurse	\$ 1,500
Vital Stat Clerk	\$ 200
Tree Warden	\$ 1,194

MOTION was made by Mr. Sydow to accept this article as written, seconded by Mr. Wood . Mr. McNamara stated the Personnel Board recommends approval. Finance Committee recommends approval. Mr. Wise asked a question on the changes in bold. Vote taken on the Motion, MOTION passed unanimously.

ARTICLE 17. To see if the Town will vote to transfer from available funds in the Treasury from the Hillside Receipts Reserved Account a sum not to exceed \$176,300 to the Hillside Expenses Account(# 193-5780), and a sum not to exceed \$42,794 to the Hillside Salaries Account (# 193-5110) and to appropriate both sums for the maintenance, upkeep, repair, operations and improvements of town-owned buildings, property and land, to be expended by the Board of Selectmen; or act in any other way thereon.

Motion was made by Mr. Wood to accept this article as read, seconded by Mr. Sydow. Finance Committee recommends approval. Vote taken on the Motion, MOTION passed.

ARTICLE 18. To see if the Town will vote to accept the provisions of Section 20 of Chapter 32B of the General Laws and authorize that Town Treasurer to establish and maintain an Other Post Employment Benefits (OPEB) Liability Trust Fund, and transfer from available funds in the Treasury and appropriate a sum not to exceed \$15,000 to the OPEB Trust Fund; or act in any other way thereon.

Motion was made by Mr. Wood to accept this article as read, seconded by Mr. Sydow. Finance Committee recommends approval. Vote taken on the Motion, MOTION passed.

ARTICLE 19. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$53,000 for the purpose of replacing the septic system at 599 Main Street; or act in any other way thereon.

Motion made by Mr. Mecum to accept this article as read, seconded by Mr. Sydow. Mr. Mecum explained the article. Finance Committee recommends approval. There was a question on how much the total project would be. Vote taken on the Motion, MOTION passed unanimously.

ARTICLE 20. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$45,000 for the replacement of 2004 Ford F-350 pick-up truck for use by the Highway Department; or act in any other way thereon.

Motion made by Mr. Mero, Highway Supt. to accept this article as read, seconded by Mr. Brose. Finance Committee recommends approval. Vote taken on Motion, MOTION passed unanimously.

ARTICLE 21. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$67,000 for the replacement of 2004 Ford F-550 pick-up truck for use by the Highway Department; or act in any other way thereon.

Motion made by Mr. Mero to accept this article as read, seconded by Mr. Sydow. Finance Committee recommends approval. Vote taken on the Motion, MOTION passed unanimously.

ARTICLE 22. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$95,000 for the repaving of the entry way and parking area at 599 Main Street; or act in any other way thereon.

Motion made by Mr. Mero to accept this article as read, seconded by Mr. Sydow. Finance committee recommends approval. Mrs. Richard asked how much the whole project would cost. Vote taken on the Motion, MOTION passed by a majority vote.

ARTICLE 23. To see if the Town will vote to transfer from available funds in the Treasury a sum not to exceed \$11,435 for the continued interior restoration of the John B. Gough House, so called; or act in any other way thereon.

Motion was made by Mr. Healy to accept this article as read, seconded by Mr. Brose. Finance committee recommends approval. Mr. Healy explained the article. Vote was taken on the Motion, MOTION passed unanimously.

ARTICLE 24. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$82,150 from the Ambulance Receipts Reserved Account to the Fire Department budget to supplement that portion of the operating budget associated with ambulance operations; or act in any other way thereon.

Motion was made by Mr. Flanagan, Fire Chief to accept this article as read, seconded by Mr. Sydow. Finance Committee recommends approval. Vote taken on the Motion, MOTION passed unanimously.

ARTICLE 25. To see if the Town will vote to transfer \$5,000.00 from the Planning Board's revolving account to the Town's General Fund; or act in any other way thereon.

Motion was made by Mr. Manter, Chairman of the Planning Board to accept this article as read, seconded by Mr. Brenner. Finance Committee recommends approval. Mr. Manter explained the article. Vote was taken on Motion, MOTION passed unanimously.

ARTICLE 26. To see if the Town will vote to amend the Personnel Bylaw generally as follows:

- (i) to clarify the purpose and applicability of the bylaw and to number and entitle said section to be "Section 1, Purpose and Applicability";
- (ii) to change the administration of said bylaw and of the Town's Personnel Policies to be the Board of Selectmen and to number and entitle said section to be "Section 2, Administration of Personnel Bylaw";
- (iii) to revise Section 1, entitled "Definitions" to include a number of new defined terms, to revise some existing defined terms, to delete some existing defined terms in their entirety, and to renumber said section to be Section 3;
- (iv) to revise Section 2, entitled "Personnel Board", to provide that said board shall review certain matters and procedures relating to the Personnel Bylaw and advise the Board of Selectmen concerning the same, and to renumber said section to be Section 4;
- (v) to revise Section 3, entitled "Duties and Responsibilities of the Personnel Board", to clarify the duties and responsibilities of said board and to include that the Personnel Board shall provide recommendations to the Board of Selectmen regarding personnel policies and procedures and regulations, to delete the requirement for the Personnel Board to maintain personnel files and records, and to renumber said section to be Section 5;
- (vi) to delete Section 4, entitled "Employees and the Personnel Board", in its entirety;
- (vii) to insert a new Section 6, entitled "Personnel Director", to provide that the Town Administrator shall serve as the Personnel Director;
- (viii) to insert a new Section 7, entitled "Powers and Duties of the Personnel Director";
- (ix) to insert a new Section 8, entitled "Personnel Files", to provide that the Town Administrator, in conjunction with department heads, shall be responsible for maintaining and administering personnel records, in compliance with applicable laws;
- (x) to insert a new Section 9, entitled "Conflict Resolution Procedure";
- (xi) to insert a new Section 10, entitled "Amendment of the Bylaw";

(xii) to make certain amendments to Sections 6, 7 and 8 and to renumber said sections to be Section 11, 12 and 13, respectively;

(xiii) to revise and renumber Section 14, entitled “Promotions, Reclassifications and Transfers” to be Section 15 and to insert a new Section 14, entitled “Classification and Compensation Plan”;

(xiv) to revise and renumber Section 10, entitled “New Personnel”, Section 11, entitled “Department Budgets”, and Section 12, entitled “Salary Adjustment Policies”, to be Sections 16, 17 and 18, respectively;

(xv) to insert a new Section 19, entitled “Policies and Procedures”, to provide that the Personnel Director may, with the approval of the Board of Selectmen, issue policies and procedures and other guidelines affecting the administration of this bylaw; and

(xvi) to insert a new Section 20, entitled “Severability Clause”, to provide that each provision of the bylaw shall be construed as separate, so that if any part of the bylaw shall be held invalid for any reason, the remainder shall continue in full force and effect.

All as shown and fully set forth in the document entitled, “Town of Boylston, Personnel Bylaw”, dated April 10, 2013, a copy of which is on file at the Town Clerk’s office and available for public inspection during regular business hours of the Town; or act in any other way thereon.

Motion was made by Mr. Mecum to accept this article as written (see attached), seconded by Mr. Sydow. Mr. McNamara explained the article. Vote taken on Motion, MOTION passed unanimously.

ARTICLE 27. To see if the Town will vote to amend the Zoning Bylaw by deleting Section 10.01, Signs, in its entirety and inserting in its place a new Section 10.01 as described in a document entitled “Sign Bylaw Amendment”, a copy of which is on file at the Town Clerk’s Office and available for public inspection during regular business hours, said amendment to impose new restrictions on the size, type and quantity of signs permitted on commercial and residential properties, to prohibit billboards and roof signs, to define terms relevant to signs, to authorize the Building Inspector and the Planning Board to issue sign permits and/or special permits, to regulate variances from the sign bylaw and to impose other restrictions on signs; or act in any other way thereon.

Motion made by Mr. Manter to accept this article as read(see attached), seconded by Mr. Sydow. Mr. Manter explained the article, the Planning Board made held a public hearing and they recommend approval. A stand vote was taken on Motion, MOTION passed Yes- 122 , No-1

ARTICLE 28: To see if the Town will vote to pass an ordinance in the town of Boylston requiring that dogs be kept on a leash when not restricted to their owners’ property as read:

No person owning or harboring a dog shall allow it to run at large in any of the streets or public places in the town or allow it upon the premises of anyone other than the owner or keeper of such dog without the permission of the owner or occupant of such premises. No dog shall be permitted in any street or public place within the town unless it is effectively restrained as above defined by a leash not exceeding seven (7) feet; or act in any other way thereon.

Motion made by Ms. Gingrich to accept this article as read, seconded by Mrs. Richard. Finance Committee does not recommend approval. Mr. Madaus, Town Council explained the problems with the article as written, he amended the Motion by having the bylaw to be number Section 10.11 and that the dog officer would be the enforcing officer. He also recommended combining article 28 and 29. Ms. Gingrich agreed to the amendments. She explained the article. Mr. LeBlanc, 53 Main St. spoke on the article. Mrs. Collins, 199 Scar Hill Rd. explained her view on the article. Mr. Butler, finance committee explained the finance committee’s stand on the Motion. He made a motion to move the question, seconded by Mr. Brose. Vote taken on Motion, MOTION passed. Vote taken on the Motion on the article, MOTION was defeated.

ARTICLE 29: To see if the Town will vote to pass an ordinance in the town of Boylston requiring that dogs be kept on a leash. This is how the leash law would be enforced:

Any owner found in violation of the provisions of this bylaw shall be punished by a fine for each offense in accordance with the following schedule:

First offense	\$25
Second offense	\$50
Third and Succeeding Offenses	\$100

Any funds collected pursuant to the provisions of this bylaw by the dog officer shall be accounted for and paid over to the Town Treasurer at such time and in such manner as may be designated by the Town Treasurer; or act in any other way thereon.

ARTICLE 30. To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasury a sum not to exceed \$50,000 for the purpose of completing Phase 2 (of 2) for major roof repairs to the Boylston Elementary School building; or act in any other way thereon.

Motion was made by Mr. Wyatt, School Committee Chairman, to accept this article as read, as a transfer, seconded by Mrs. Healy. Finance committee recommends approval. Mr. Wyatt explained the article. Vote taken on the Motion, MOTION passed unanimously.

ARTICLE 31: To see if the town will vote to amend the Agreement entered into between the towns of Berlin and Boylston pursuant to Chapter 510 of the Acts of 1970 pursuant to which the Berlin-Boylston Regional School District was established and now operates so as to adopt the amendments adopted and proposed by the Berlin-Boylston Regional Committee on January 24, 1973; or act in any other way thereon.

Motion was made by Mrs. Healy to accept this article as read, seconded by Mr. Brenner. Mrs. Healy explained the article. Vote was taken on the motion, MOTION passed.

ARTICLE 32: To see if the Town will vote transfer from available funds in the Treasury and appropriate a sum not to exceed \$50,000 for the purpose of conducting on-going updates, maintenance, repairs or other improvements deemed necessary by the Town House Committee for the Town House building located at 599 Main Street, said sum to be spent under the direction of the Board of Selectmen; or act in any other way thereon.

Motion was made by Mr. Butler to accept this article as read, seconded by Mr. Sydow. Finance Committee recommends approval. Board of Selectmen recommends approval. Mr. Sydow explained the article. Mr. Healy asked about the structure of the building. Mrs. Goodrich asked about the handicap chair, if it would be upgraded. Vote taken on Motion, MOTION passed unanimously.

ARTICLE 33. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum of money, not to exceed \$150,000, and direct the Board of Assessors to utilize the same to reduce the tax rate for the fiscal year beginning on July 1, 2013; or act in any other way thereon.

Motion was made by Mr. Brose to accept this article as read, seconded by Mr. Wyatt. Finance Committee recommends approval. Vote taken on Motion, MOTION passed unanimously.

ARTICLE 34. To see if the Town will vote to transfer from available funds in the Treasury the sum of \$100,000 to the Stabilization Account; or act in any other way thereon.

Motion was made by Mr. Brose to accept this article as read, seconded by Mrs. Richardson. There was a question on how much money was in the account. Finance committee recommends approval. Vote taken on Motion, MOTION passed unanimously.

ARTICLE 35. To see if the Town will vote to raise by taxation, and appropriate or transfer from available funds in the Treasury, such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year beginning on July 1, 2013, and to fix the compensation and salaries of all Town Officers, as may be shown in whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2014 Report of the Finance Committee; or act in any other way thereon.

Motion was made by Mr. Butler to accept this article as written with the amendment of the Regional District regular Assessment of \$3,641,247 and the Building Assessment of \$888,307- changing the total budget to \$12,556,605, seconded by Mr. Wyatt. Vote taken on Motion, MOTION passed unanimously.

Motion was made to adjourn the meeting with all business being completed with the election being held next Monday, seconded, MOTION passed

Meeting adjourned at 8:33PM

Respectfully Submitted,
Sandra L. Bourassa, Town Clerk

SPECIAL TOWN MEETING WARRANT

WARRANT FOR THE SPECIAL TOWN MEETING

September 24, 2012

COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within the

Commonwealth aforesaid:

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the 1. **SPECIAL TOWN MEETING – September 24, 2012** on Monday the twenty-fourth (24th) day of September, 2012 AD, at seven o'clock (7:00) P.M., at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston, MA, to take any action relative to the business of the Town as set forth in Articles one (1) through (2) of this warrant; and if necessary, at its adjournment which shall be Tuesday, the twenty-fifth (25th) day of September 2012 AD at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium;

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on Sept. 24, 2012. With 46 registered voters. Selectmen, Matt Mecum, James Wood and Kenneth Sydow were present. Also, present were Town Administrator, Martin McNamara, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:01 P.M. Mr. Pojani stated we had the required quorum present, Calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall and introduced the Town officials. The Pledge of Allegiance was said. A MOTION was made by Mr. Sydow to waive the reading of the warrant. Seconded by Mr. Wood. Vote on the MOTION passed.

ARTICLE 1. To see if the Town will vote to transfer and appropriate a sum of money not to exceed \$230,000 from the Hillside Receipts Reserved Account to the Appropriation Account (#193-5780), for the maintenance, upkeep, repair, operations and improvements of town-owned buildings, property and land, to be expended by the Board of Selectmen; or take any action relative hereto

MOTION was made by Mr. Wood to accept this article as read. Seconded by Mr. Brose.

Finance Committee recommends approval. Vote on the MOTION taken and passed unanimously.

ARTICLE 2. To see if the Town will vote to further amend the Agreement entered into between the towns of Berlin and Boylston pursuant to Chapter 510 of the Acts of 1970 pursuant to which the Berlin-Boylston Regional School District was established and now operates, as previously amended, such changes to be effective upon the approval of the amendment by the Boylston Town Meeting and Berlin Town Meeting, as follows:

Amendment #1 – Section II – to change the effective date of a previously adopted amendment by:

1. Deleting the current text of the first sentence in Section II: Type of Regional District School; and
2. Inserting into the same location (first sentence of Section II: Type of Regional District School) the following text:

“Effective July 1, 2013, the regional school district shall be comprised of a middle school program, grades six through eight, and a high school program, grades nine to twelve.”

Amendment #2 – Section IV (E) – to conform Agreement to Amendment #1 to include grade six in the middle school program by:

1. Effective July 1, 2013, deleting the word “seven” in the third (last) sentence of Section IV (E):

Apportionment of Operating Costs; and

2. Effective July 1, 2013, inserting the word “six” into the same location in third (last) sentence of Section IV (E):
Apportionment of Operating Costs.

MOTION made by Mr. Wyatt, School Committee Chairman to accept this article as written in the warrant. Seconded by Mr. Wood. Ms. Ekstrom, Superintendent of School explained the article. Vote was taken on the MOTION and passed unanimously

MOTION was made by Mr. Sydow to adjourn the meeting . Seconded by Mr. Brose. Vote on the MOTION taken and passed.

Meeting adjourned at 7:06 PM

Respectfully Submitted,

Sandra L. Bourassa

<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2013 Budget</u>	<u>Proposed FY 2014 Budget</u>	<u>% Difference from FY13</u>
<u>GENERAL GOVERNMENT</u>				
SPECIAL TOWN MEETINGS (113):				
5780	Special Town Meeting Notices	1,900	1,900	0%
	Total Special Town Meetings	\$1,900	\$1,900	0%
MODERATOR (114):				
5110	Moderator Salary	15	15	0%
	Total Moderator	\$15	\$15	0%
BOARD OF SELECTMEN (122):				
5110	Selectmen Salary	3,637	3,710	2%
5111	Assistant Town Administrator	45,905	46,823	2%
5112	Town Administrator Salary	96,168	98,092	2%
5113	Clerical	13,240	13,505	2%
5700	TA Mileage	4,200	0	-100%
5780	Selectmen General Expenses	11,490	13,590	18%
5385	Town Audit	15,000	15,000	0%
	Total Board of Selectmen	\$189,640	\$190,720	1%
FINANCE COMMITTEE (131):				
5780	Finance Committee Expenses	400	400	0%
	Total Finance Committee	\$400	\$400	0%
RESERVE FUND (132):				
5785	Reserve Fund	60,000	60,000	0%
	Total Reserve Fund	\$60,000	\$60,000	0%
TOWN ACCOUNTANT (135):				
5300	Accountant Salary	27,594	28,146	
5780	Accountant Expenses	4,000	4,000	0%
	Total Town Accountant	\$31,594	\$32,146	2%
BOARD OF ASSESSORS (141):				
5110	Members Salaries	3,500	3,500	0%
5111	Clerk Salary	26,704	27,239	2%
5112	Clerical Wages	21,228	21,653	2%
5780	Expenses	20,025	20,375	2%
5301	Appraisal Expense	7,950	7,950	0%
5202	Dicentennial Appraisal	0	0	0%
5801	Triennial Property Revaluation	0	25,500	
	Total Board of Assessors	\$79,407	\$106,217	34%

<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2013</u> <u>Budget</u>	<u>Proposed FY 2014</u> <u>Budget</u>	<u>%</u> <u>Difference</u> <u>from FY13</u>
TREASURER/COLLECTOR (145,146):				
5110	Treasurer Salary	53,729	54,804	2%
5111	Clerical Wages	27,741	28,296	2%
5780	Expenses	30,915	30,915	0%
Total Treasurer		\$112,385	\$114,015	1%
TOWN COUNSEL (151):				
5780	Town Counsel Expense	70,000	70,000	0%
Total Town Counsel		\$70,000	\$70,000	0%
TAX TITLE CUSTODIAN (158):				
5780	Tax Title Custodian Expense	1,175	1,175	0%
Total Tax Title Custodian		\$1,175	\$1,175	0%
TOWN CLERK (161):				
5110	Town Clerk Salary	30,580	31,192	2%
5111	Clerical Wages	6,000	6,000	0%
293-5110	Parking Clerk	260	260	0%
5780	Expenses	1,750	1,750	0%
Total Town Clerk		\$38,590	\$39,202	2%
ELECTIONS/REGISTRATIONS (162):				
5110	Salaries	3,900	3,930	1%
5780	Expenses	5,535	3,935	-29%
Total Elections/Registrations		\$9,435	\$7,865	-17%
CONSERVATION COMMISSION (171):				
5111	Salary	15,580	15,892	2%
5780	Expenses	750	750	0%
5781	Stormwater Management	10,000	10,000	0%
Total Conservation Commission		\$26,330	\$26,642	1%
PLANNING BOARD (175):				
5110	Members Salaries	515	526	2%
5111	Official Clerk Salary	55	57	4%
5112	Administrative Assistant Wages	8,538	8,709	2%
5780	Expenses	2,200	2,200	0%
Total Planning Board		\$11,308	\$11,492	2%
OTHER GENERAL GOVERNMENT:				
5780	Earth Removal Board Expense (173)	100	100	0%
5780	Appeals Board Expense (176)	0	0	
5780	Tri Town Hazardous Waste Project	1,312	1,592	21%
5780	Municipal Office Expenses (192)	26,525	39,185	48%

<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2013</u>	<u>Proposed FY 2014</u>	<u>%</u>
		<u>Budget</u>	<u>Budget</u>	<u>Difference from FY13</u>
5380	Town Reports (195)	2,000	2,000	0%
5780	Employee Physical Examinations (919)	500	500	0%
5780	Town House Expense (196)	10,553	10,553	0%
5780	Town Garage Expense (197)	16,505	16,505	0%
5699	CMRPC Assessment (000)	966	1,250	29%
5240	Repairs to Town Buildings (198)	2,290	2,290	0%
Total Other General Government		\$60,751	\$73,975	22%
TOTAL GENERAL GOVERNMENT		\$692,930	\$735,764	6%

PUBLIC SAFETY

POLICE (210):

5110	Salaries and Wages	833,075	836,876	0%
5780	Expenses	71,950	73,950	3%
5850	Police Cruiser	0	0	
Total Police		\$905,025	\$910,826	1%

FIRE (220):

5110	Salaries and Wages	265,658	271,748	2%
5780	Expenses	53,040	59,640	12%
Total Fire		\$318,698	\$331,388	4%

FIRE/POLICE/AMB. DISPATCH (230):

5110	Salaries and Wages	209,160	213,323	2%
5780	Expenses	15,215	15,215	0%
Total Dispatch		\$224,375	\$228,538	2%

BUILDING INSPECTOR (241):

5110	Building Inspector Services	30,589	28,560	-7%
5111	Clerical Wages	9,853	12,896	31%
5780	Expenses	3,800	3,350	-12%
Total Building Inspector		\$44,242	\$44,806	1%

GAS INSPECTOR (242):

5110	Gas Inspector Salary	2,886	2,944	2%
5780	Gas Inspector Expenses	700	700	0%
Total Gas Inspector		\$3,586	\$3,644	2%

PLUMBING INSPECTOR (243):

5110	Plumbing Inspector Salary	9,577	9,769	2%
5780	Plumbing Inspector Expenses	0	0	
Total Plumbing Inspector		\$9,577	\$9,769	2%

WIRING INSPECTOR (245):

5110	Wiring Inspector Salary	8,807	8,983	2%
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<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2013</u> <u>Budget</u>	<u>Proposed FY 2014</u> <u>Budget</u>	<u>%</u> <u>Difference</u> <u>from FY13</u>
5780	Expenses	500	500	0%
	Total Wiring Inspector	\$9,307	\$9,483	2%
	Total Building Department	\$66,712	\$67,702	1%
	DOG OFFICER (292):			
5110	Dog Officer Wages	2,172	2,215	2%
5780	Expenses	1,100	1,100	0%
	Total Dog Officer	\$3,272	\$3,315	1%
	OTHER PUBLIC SAFETY:			
5110	Tree Warden Salary (294)	1,172	1,195	2%
5780	Tree Warden Expense (294)	8,350	8,350	0%
	Total Other Public Safety	\$9,522	\$9,545	0%
TOTAL PUBLIC SAFETY		\$1,527,604	\$1,551,314	2%

EDUCATION

	ELEMENTARY SCHOOL (320):			
5110	School Committee Salary	200	200	0%
5510	Elementary Education	3,110,452	2,795,718	-10%
	Total Elementary School	3,110,652	2,795,918	-10%
	REGIONAL DISTRICT (340):			
5651	Regular Assessment	3,349,990	3,723,316	11%
	Building Construction Assessment	906,050	942,943	4%
	Total Regional District	\$4,256,040	\$4,666,259	10%
	VOCATIONAL EDUCATION (345):			
5320	Tuition	395,825	402,000	2%
5380	Transportation	48,801	48,350	
	Total Vocational Education	\$444,626	\$450,350	1%
TOTAL EDUCATION		\$7,811,318	\$7,912,527	1%

PUBLIC WORKS

	HIGHWAY DEPARTMENT (420):			
5110	Salaries and Wages	332,718	321,956	-3%
5780	Expenses	99,478	99,478	0%
	Total Highway Department	\$432,196	\$421,434	-2%
	SNOW AND ICE REMOVAL (423):			
5110	Snow and Ice Removal Overtime		15,000	
5780	Snow and Ice Removal Expenses	106,000	106,000	0%
	Total Snow and Ice Removal	\$106,000	\$121,000	14%

<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2013 Budget</u>	<u>Proposed FY 2014 Budget</u>	<u>% Difference from FY13</u>
STREET LIGHTING (424):				
5210	Street Lighting Expense	15,000	15,000	0%
Total Street Lighting Expense		\$15,000	\$15,000	0%
CEMETERY (491):				
5110	Salaries and Wages	533	544	2%
5780	Materials and Expenses	2,700	2,700	0%
Total Cemetery		\$3,233	\$3,244	0%
TOTAL PUBLIC WORKS		\$556,429	\$560,678	1%

HUMAN SERVICES

BOARD OF HEALTH (510):				
5110	Salaries and Wages	648	661	2%
5111	Clerical Wages	18,630	15,575	-16%
5112	Vital Statistic Wages	200	200	0%
5113	Animal Inspector Wages	1,249	1,274	2%
5114	Sanitation Inspector Salary	38,596	39,368	2%
5780	Expenses	2,600	2,600	0%
5786	Special Projects	2,200	2,200	0%
Total Board of Health		\$64,123	\$61,878	-4%
NURSING (522):				
5110	Nurse's Salary	1,000	1,000	0%
Total Nursing		\$1,000	\$1,000	0%
COUNCIL ON AGING (541):				
5110	Coordinator Salary-Meals	1,039	1,060	2%
5780	Expenses	4,525	4,525	0%
5110	Coordinator Salary	15,674	15,988	2%
Total Council on Aging		\$21,238	\$21,573	2%
VETERANS SERVICES (543):				
5110	Veterans Agent Salary	200	204	2%
5300	Veterans Benefits	11,000	11,000	0%
5780	Veterans Services Expenses	175	175	0%
Total Veterans Services		\$11,375	\$11,379	0%
TOTAL HUMAN SERVICES		\$97,736	\$95,830	-2%

CULTURE & RECREATION

LIBRARY (610):

<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2013</u> <u>Budget</u>	<u>Proposed FY 2014</u> <u>Budget</u>	<u>%</u> <u>Difference</u> <u>from FY13</u>
5110	Salaries and Wages	113,206	117,415	4%
5780	Expenses	47,875	47,875	0%
Total Library		\$161,081	\$165,290	3%
PARKS AND RECREATION (650):				
5110	Salary	0	1,500	
5780	Equipment and No Fee Programs Expense	5,000	3,500	-30%
Total Parks and Recreation		\$5,000	\$5,000	0%
HISTORICAL COMMISSION (670):				
5780	Expenses	5,000	5,000	0%
5785	Project Expenses	1,200	1,200	0%
5780	Building Maintenance	3,500	3,500	0%
Total Historical Commission		\$9,700	\$9,700	0%
CELEBRATIONS (640):				
5780	Memorial Day	3,000	3,000	0%
Total Memorial Day		\$3,000	\$3,000	0%
TOTAL CULTURE AND RECREATION		\$178,781	\$182,990	2%
<u>MATURING DEBT</u>				
5910	Maturing Debt-Principal (710)	140,000	140,000	0%
5915	Maturing Debt-Interest (750)	37,415	29,995	-20%
TOTAL MATURING DEBT		\$177,415	\$169,995	-4%
<u>EMPLOYEE BENEFITS AND INSURANCE</u>				
EMPLOYEE BENEFITS:				
5171	Pension Expense (911)	372,561	390,973	5%
5171	Unemployment Compensation (913)	7,500	45,000	500%
5171	Group Health Insurance (914)	976,000	925,000	-5%
Total Employee Benefits		\$1,356,061	\$1,360,973	0%
WORKERS COMP/GENERAL INSURANCE (942)				
5740	Workers Comp & General Insurance	123,237	123,237	0%
Total Workers Comp & General Insurance		\$123,237	\$123,237	0%
TOTAL EMPLOYEE BENEFITS/INSURANCE		\$1,479,298	\$1,484,210	0%
GRAND TOTAL ALL BUDGETS		\$12,521,512	\$12,693,309	1.4%

Volunteer To Serve

Boylston's town government needs residents who are willing to contribute their time and talents to our community. Most volunteer terms expire yearly on June 30 and the Board of Selectmen will be seeking volunteers to fill those vacancies.

IF

You would like to volunteer for the first time

OR

You currently serve on a committee and would like to be re-appointed (or not)

THEN

Fill out this form and return it or mail to:

Board of Selectmen

Town Hall

221 Main Street

Boylston, MA 01505

PRINT NAME: _____

ADDRESS: _____

OCCUPATION: _____ Phone #: _____

BACKGROUND: _____

☐ I am a **first time** volunteer requesting appointment to: (check one or several from list)

I **currently serve** as a volunteer and:

☐ I **do** wish to be re-appointed to serve on the following: (check all that apply):

☐ I **do not** wish to be re-appointed to:

ADA Committee _____	Historic Commission _____
Affordable Housing _____	Historic District Commission _____
Appeals Board (ZBA) _____	Insurance Advisory Committee _____
Business Development _____	Memorial Day Committee _____
Cable Advisory Comm. _____	Open Space Committee _____
Capital Planning Committee _____	Personnel Board _____
Conservation Commission _____	Senior Tax Rebate Committee _____
Council on Aging _____	Storm Water Committee _____
Cultural Council _____	Town House Committee _____
Earth Removal Board _____	Town Report Committee _____
Finance Committee _____	

Other- please specify: _____

BOYLSTON TOWN OFFICES

For Emergencies - Police, Fire, Ambulance: CALL 911

Boylston Town Hall

Municipal Offices 221 Main Street 01545

Fax: 508-869-6210

OFFICE HOURS:

Monday - Thursday: 8:00am-2:00pm

Monday evening: 6:00pm - 8:00pm

Main phone #

508-869-0143

Assessors' Admin Assist	Margo Richardson	Ext. 234
Assessors' Clerk	Mary Morrill	Ext. 233
Board of Health Admin Asst	Melanie Rich	Ext. 223
Board of Health Inspector	Dennis Costello	508-932-0226
Building Department	Nina Gardner	Ext. 226
Conservation Commission	Melanie Rich	Ext. 223
Council on Aging	Jane Meegan	Ext. 229
<i>(Hours Mon & Wed 9-2, Tues & Thur 9am -1pm)</i>		
Facilities Tech.	Ken Goodwin	Ext. 237
Parks & Recreation	Karen Barber	774-317-9254
Planning Board	Nina Gardner	Ext. 227
Selectmen's Admin Assist.	Lori Esposito	Ext. 228
Selectmen's Clerk	Rose Bardsley	Ext. 238
Town Accountant	Dan Haynes	508-869-6041
Town Administrator	Martin McNamara	Ext. 221
Town Clerk	Sandra Bourassa	Ext. 231
Treasurer/Tax Collector	Jeffrey Ugalde	Ext. 225
Asst.Treasurer/Collector	Rosemary Buckley	Ext. 224
Veteran's Agent	Vincent Perrone	(508) 791-0956 x.127

Town Counsel: Stephen Madaus

Mirick O'Connell

100 Front St Worcester, MA 01608-1477

Public Library: 695 Main St.

Director Jennifer Carrico 508-869-2371
fax 508-869-6195

Water District: 74 Main St.

Superintendent Scott McCubrey 508-869-2212

Police Dept. 215 Main St. 508-869-2113

fax 508-869-2360

Chief Tony Sahagian
Admin. Assistant Chris Bissonnette 508-869-2453

Historical Society PO Box 459

508-869-2720

Municipal Light Department Paul X. Tivnan Dr.

Manager Mark Barakian 508-869-2626
fax 508-869-6130

Light Dept. Emergencies: 508-869-6564

Dog Officer

Steve Golas 508-869-2904

Berlin-Boylston Regional

School District 215 Main St, 2nd Floor

main 508-869-2837

fax 508-869-0023

Superintendent Nadine Ekstrom x.1108

Executive Assistant Cheryl Nelson x.1107

Pupil Personnel Services Karen Molnar x.1106

Director of Financial Svcs. David Donoghue x.1103

Tahanto Regional Middle/High School 1001 Main St.

fax 508-869-0175

Principal Diane Tucceri 508-869-2333

Nurse Janet Ramstrom 508-869-9945

Maintenance Rick Noel 508-869-2333

Boylston Elementary School 200 Sewall St.

main 508-869-2200

fax 508-869-6914

Principal Paul Goodhind x.1

Nurse Fayne Sullivan 508-869-2200

Elected & Appointed Board Chairmen

Affordable Housing

Board of Health Sarah Scheinfein 508-869-0317

Board of Selectmen James Wood 508-869-6834

Board of Assessors Paul O'Connor 508-869-6214

Board of Appeals Bill Filsinger 508-869-6950

Business Marketing Comm. David Frem 508-869-2737

Conservation Commission Chip Burkhart 508-869-2172

Council on Aging Dennis Goguen 508-869-6022

Earth Removal Board Arthur Gibree 508-869-6291

Finance Committee David Butler 508-869-2369

Hillside Restoration Comm. Patrick Healy 508-869-3477

Parks & Recreation Alan Cosimini 508-869-0590

Personnel Board Richard Prince 508-869-2083

Planning Board Bill Manter 508-662-0282

School Comm. (Elementary) Larry Brenner lbrenner@bbrsd.org

School Comm. (Regional) Ruth Blandin rblandin@bbrsd.org

Highway / Fire / Ambulance / Cemetery 599 Main

Highway/Cemetery Supt. Steve Mero 508-869-2261

fax: 508-869-6101

Admin. Assistant Ruth Noonan 508-869-2261

Fire Dept. 508-869-2342

Chief Joe Flanagan

Capt. Don MacKenzie

Lt. Jason Bradford

Inspectors 221 Main St.

Building Tony Zahariadis 508-869-6064

fax 508-869-6210

Plumbing/Gas Eric Johnson 508-688-0613

Electric Tom O'Connor 508-842-1380

Sanitation/Health Agent Dennis Costello 508-869-6828

Evenings 7-9pm 508-869-6459