



Board of Selectmen

Date of Meeting: Monday, March 11th, 2019
Time: 6:30 PM – 8:05PM
Members Present: Chairman James Wood; Selectman Mike May and Jamie Underwood;
Town Administrator, April Steward; Town Counsel Stephen Madaus;
Administrative Assistant to the Board, Alison Mack

The meeting commenced at 6:30 PM.

Financial Warrants were signed in agreement.

Pledge of Allegiance was recited.

Selectmen's Meeting Minutes: The minutes of 02/25/19 were presented.

Mike May motioned to accept the meeting minutes from 2/25/19 as written, Jamie Underwood seconded, Voted all in favor.

Town Administrator's Report to the BOS:

1. We have invited the 7th grade Boylston/West Boylston/Berlin Lions football team in this evening to recognize them for their very successful season this last fall. They are the winners of the Central Mass. Youth Football and Cheer Conference Division 7 Super Bowl with a 13-6 victory over Shrewsbury. They ended their season in the state semifinals with a 20-6 loss to undefeated Mansfield (11-0-1). The Lions finished their season with an 8-4 winning record. Congratulations to the players and the coaching staff! We have certificates that the board has signed and would like to present to each of the players and the coaching staff.
2. This is a reminder that we are hosting a training program tomorrow, March 12th, for Department Heads and Chairs of Committees/Commissions that have staff and will be utilizing the Performance Evaluation. Typically, this takes approximately 2 hours. Sue Gordon from Bercume Associates will be conducting the training at 6:00 PM in the Ward Nicholas Room.
3. Town Meeting Warrant: The Board needs to vote to close the TM Warrant. As of this writing I am only aware of 32 potential articles.

Mike May made a motion to close the Town Meeting Warrant. Jamie Underwood seconded. Voted all in Favor.

4. Keep Boylston Beautiful Group: The Keep Boylston Beautiful Group has requested approval to do a Spring Cleanup on 4/27 & 4/28 with an appreciation cookout after.

Mike May made a motion to authorize the Keep Boylston Beautiful Group the space to do spring clean up and place a dumpster in the vicinity off where the field is on the left-hand side. Jamie Underwood seconded. Voted all in Favor.

5. I received an Inspection Report from the DCR-Office of Dam Safety. The latest inspection report on Rocky Pond Dam-MA01231 is included in your packet for your information. This dam is listed with DCR without active owner.
6. The MassDOT Highway Division has invited you to attend a Public Information Meeting for the Bridge Rehabilitation Project for Route 140 over 1-290/Colonial Drive Update to be held on Thursday, March 21st, 2019 at 7PM. The Meeting will be held at Shrewsbury Town Hall. I am planning on attending the meeting.
7. I have received Requisition no.2 for the Cross-Street Project. I am requesting the board vote to Review/Approve and authorize chair to sign the requisition.

Mike May made a motion to authorize on application no. 2 covering period up to 1/31/19 in the amount of \$93,880 and authorize the chair to sign. Jamie Underwood seconded. Voted all in Favor.

8. Also, in your packet is a Payment Form from the DCR regarding the FY19 in lieu of taxes payment. Discussion continued regarding the amount of money Boylston receives for the land taken due to the Reservoir.
9. I included in your packet an article from the Worcester Business Journal highlighting Mirick O'Connell as the Best Law Firm in Central Massachusetts. We have partnered with them for several years now and are quite fortunate to be represented by a quality law firm such as themselves.
10. I reached out to Mirick O'Connell for additional information on Gov. Baker's Paid Family and Medical Leave Act. That paperwork is included as well as their recommendation.
11. Boylston Municipal Light Department has provided a map showing the location of the utility poles along Rte 140 for your information. Discussion continued regarding if Boylston needs to pay for any of this and what these poles are going to provide to the Town of Boylston.

Report of the Police Chief to the Board of Selectman:

Crime Statistics were presented.

Chief's Schedule:

- Feb 11th – Met with FinCom
- Feb 13th – Met with WPI Students for research trip to Australia and New Zealand
- Feb 18th – Presidents Day Holiday – No issues noted
- Feb 20th – Met with Akuity and PD: Service Response
- Feb 26th – Fingerprint machine was installed
- Feb 27th – Training session for PD and put it straight to use the very next day
- March 3rd – Officer Johnson finished probation period; Full Time Status
- March 1st – Took Charge in for Tecta Airbag recall
- March 4th – Two portables for repair
- March 5th – Pre-Construction Meeting regarding 85 Sewall St Project
- March 8th – Contract commenced at PD for union negotiations
- March 8th – Ticket hearings at Clinton District Court
- March 12th – Sgt. Annunziata will be attending a training at WSC for kids with autism
- March 12th – Personnel Evaluation Training at Town Hall

- March 18th – Sick Day/ Wife's Medical Apt.
- April 3rd – MA Chiefs Trade Show
- April 9th – Coffee with Seniors at Boylston Library
- April 15th – Annual Physical at Shrewsbury Center
- April 12th-24th – Vacation in FL
- May 6th – Town Meeting
- May 13th – Town Elections

Researching communications grant to get all of the town departments on the same frequencies and radio to standardize the communication. There are a lot of dead spots in town that they are concerned about and hoping this would help; Looking to work with the Fire and Highway Dept.

Cruiser Costs for 2020's:

- Two Versions:
 - o \$7,500 sticker price increase for Hybrid
 - o \$3,400 increase price for straight gasser
- Kicker is, that there is going to be about \$8,000 in equipment that is going to need to be replaced in each car to update because it's not going to be transferrable
- It is all speculation to see if these items won't fit, but it could be anywhere over \$10,000
- PD has one reserved for the budget and the Police Chief will be taking a look at it on March 28th

Report of the Fire Chief to the Board:

- FD is staying busy; mostly EMS Calls/Lift assists
- Tractor trailer rolled over on 290; 75 gallons of fuel
- Resident called last week because she had about 4 feet of water in her basement.

FY20 budget was submitted:

- Submitted to FinCom; asking for additional person; waiting to hear back
- Good news: last year of payment on both ambulance and truck
- Going to eliminate about \$200,000 in debt

Grants:

- Applied for a FEMA grant for an air compressor
- Total Grant is \$237,900 – If awarded the grant we get about 5% - \$11,000 - \$12,000
- If received, air compressors, packs and fill stations would be brought up to OSHA standards.
- Grant awards were supposed to start in Jan but seems like they will be pushed back since the government shutdown

OSHA:

- OSHA Compliance: Sit on an OSHA committee to negotiate how MA handles issues
- PFFM – Convinced the department of labor standards to scale back on OSHA requirements on healthcare screening
- OSHA: Every FF must complete an OSHA compliant health screening every year
 - \$380-\$600 – Cost of OSHA compliant screening. Costs would add up every year
 - Grandfathered in if you were hired prior to Feb 1st, 2019
- FF Raised Concerns: What happens if the firefighters fail the health screen?

- Would have to put them on a 111F retirement if they did not meet the physical requirements
- OSHA also requires a blood born pathogen course as well as a hazardous materials awareness
- Department of labor standards are giving communities up to a year to comply

Training:

- Regional Training Hosted here
- A lot of Homeland Security Money is being spent on fitting the tech rescue teams
- Boylston is hosting April 3rd – Fire Academy – “Taking Action Against Cancer in the Fire Service”. It talks about what you are exposed to in this position and how to handle it
- Continued regional EMS training with West Boylston
 - EMTs are required to take 40 hours of training every 2 years
- Attended the Annual Professional Conference: Worcester

Lyons Football Team:

The Division 1 Central MA Super Bowl Champions came into the Town Hall to receive a certificate of recognition from the Board of Selectmen. There were 24 kids on the team between three towns; Boylston, Berlin and West Boylston. The team lost in State Semi-Final Game but won in the Central MA Super Bowl and won against larger towns. The Town of Boylston is very proud of what this team has accomplished and looks forward to the upcoming season.

Memorial Day Committee and Legion to discuss appointment:

The Legion had a meeting and realized they have not heard much about the Memorial Day Parade. They reached out to Betty and she assured them they are on track; would like their help during a few moments of the parade on the common and after the parade. Charlie recommend the Vice Commander and Chaplain David Buchanon to be appointed to the Memorial Day Committee.

Jamie Underwood made a motion to have Pastor Dave Buchanon added to the Memorial Day Committee. Mike May seconded, Voted all in Favor.

Mike May asked if the committee itself is fully staffed or if they have open spots for help. Betty responded that she has covered the bands and porta-potties, however if anyone would like to volunteer to help on other items, they can please feel free to reach out. Discussion continued regarding finding bands, horses and other items to add to the parade.

Boylston Town Moderator:

Dennis Pojani stopped in to make a few remarks. He is not going to take out papers and is not going to run for Town Moderator for the next fiscal year; Wanted to encourage anyone who would like to run for the position to take out papers. He mentioned that there are 10 days left to do so and have until March 25th. Dennis stated that sadly he will not be a Boylston resident as of the 25th so suggested that the Board of Selectmen look to get a temporary moderator. He said he certainly enjoyed working with the Board of Selectmen and Stephen Madaus and appreciates the Boards time. The Board thanked him for his dedication to the position and wished him the best.

Common Victual License Request for RADTAT LLC, Kona Ice of Shrewsbury:

Edward and Melissa Harnish stopped in to discuss the Kona Ice Truck they would like use at different events throughout Boylston and surrounding towns. It's a franchise they bought out of Kentucky; They started last year in July and service Shrewsbury, Lancaster, Boylston, West Boylston, Leominster, Sterling and Berlin. They buy the ice from Lake Boon and shave the ice themselves, there are flavors for the ice outside of the truck, so children get to make their own. They were voted by Forbes Magazine as the #1 Frozen Dessert Franchise.

Mike May motioned to issue a Common Victual License to RAD TAT LLC, DBA/ Kona Ice. Jamie Underwood seconded. Voted all in Favor.

Report of the Highway Supt to the BOS:

- Continually patching Central St. due to moisture
- Mile Hill Road and Cross Street
- Out there at least a couple days a week patching
- April forwarded the letter from MASSDOT, for Chapter 90 Funding
- Hopefully everything works out at the Town Meeting
- Doing good with what we have and doing what we can
- Lots of complaints regarding roads in Boylston
- Received email from KBB to use our location. April is going to cover that more in her report.
- A few burials
- April 20th and May 4th – Yard Waste Collection

Mike May asked if the \$201,706 was less than last year and Steve confirmed it was and explained that it was probably approved from the state; Supplemental Income that come in after the MASSDOT.

- Mile Hill – From 70 to Linden Street looking about \$200,000
- Past Drapers land - \$200,000
- Cross Street alone from Central to new construction - \$400,000+
- Lower end: Linden to 70 - \$250,000-\$300,000
- Been a tough year with a lot of moisture

Mike May asked the questions: When you're doing the roadways how many inches do you put down? Steve responded that its typically 3 inches. Mike asked if you sent a certain amount of money more, would you get more life out of it? Steve said yes, depending on the materials you get but doesn't have the exact figures.

Steve mentioned that Mile Hill Road and Cross are our main concern. He suggested shimming an overlay to buy a few years and usually has around 12-14-year lifespan. Take into consideration that the roads they are looking at now haven't been touched for 10-20 years. April mentioned that FinCom is looking to add it into the budget as a line item. It might take a couple years, but we will continue to build up money towards this issue.

April also mentioned that when Earth Removal Permit Fees come in, they go into the general fund; Those amounts can be used to the damage caused by trucks and damage done to the roads.

Mike May stated that it's a shame that pilot money couldn't be allocated for road upkeep. Mike suggested that there needs to be a plan if commercial continues to grow. Steve suggested that a part of the excise tax should go towards the roads.

Town Counsel, Stephen Madaus brought to the Boards attention the land swap with the Red Knights and paperwork the Board needs to sign and make a motion about.

Jamie Underwood made a motion for application of approval of a plan of land in Boylston, MA owned by parcel A and B the Red Knights, Parcel C, Owner Town of Boylston. Mike May seconded. Voted all in Favor.

BOS Meeting Schedule April 2019 – August 2019:

Jamie Underwood made a motion to approve the Selectmen's meeting dates from April-August 2019. Mike May seconded. Voted all in Favor.

*At , 8:05PM on a motion made by Chairman James Wood and seconded by Jamie Underwood, the following roll call vote was recorded to go into Executive Session under **Per MGL c.30A, s.21(a) (3)**, To discuss strategy with respect to litigation; Boylston Sportsman's Club, Inc., if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares. (By roll call vote and Chairman's declaration).; James Wood: Yes; Michael May: Yes; James Underwood: Yes. The Board agreed they would not return to open session.*

The meeting was adjourned at 8:05 PM.

Respectfully submitted,
Alison Mack, Assistant to the Board of Selectmen

Meeting Materials

Agenda	On File in The Board Of Selectmen's Office
Meeting Sign In Sheet	On File in The Board Of Selectmen's Office
Town Administrator's Report	On File in The Board Of Selectmen's Office
Highway Dept Supt Report	On File in The Board Of Selectmen's Office
Police Chiefs Report	On File in The Board Of Selectmen's Office
Fire Chiefs Report	On File in The Board Of Selectmen's Office
Meeting Minutes 02/25/19	On File in The Board Of Selectmen's Office