



Board of Selectmen

Date of Meeting: Wednesday, July 6th 2022
Time: 9:00 AM – 9:06 AM
Members Present: Chair Seth Ridinger; Selectmen Jamie Underwood and Matt Mecum;
April Steward, Town Administrator; and Alison Mack, Administrative
Assistant to the Board

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Approve Year End Transfers:

April explained the process of Year End Transfers and reviewed which ones are being presented to the Board of Selectmen. The Board is going to see large discrepancies with the Police overtime, but it's still going to be covered by Police Wages and Salaries because the Town Accountant had requested that the overtime line and the salary line be split so that we could see if there are any overages, what would be causing it; there \$99,228.32 overspent in the OT line, but there is enough in the salary wage line to cover that overage, so that is where we will be pulling that from. Fire and EMS overtime is also overspent by \$19,567.59 and April is going to use money out of Marogs old wage line to cover that cost. This is because of the increased volume of ambulance runs and people having to work overtime and having to pay them extra now because of their Union contract. Fire expenses are over, its around \$6,000 right now but Ninotchka requested that April make it a little bit higher in case additional expenses are put in by the Fire Chief within the next week. This will be coming out of our dental insurance line. Dispatch overtime is the same as Police in that we split it out; overspent in overtime but there is money in their salary and wage line, so we are

transferring \$39,034.06 from wages to overtime. The Snow and Ice overtime for wages was \$4,030.02 was overspent, which is coming out of the Group Insurance line. The Snow and Ice removal expenses is \$133,502.08 overspent; that is for sand and salt removal and everything else that goes along with our winter storm coverage. That is also coming from group insurance. The COA was overspent by \$108.50 and that can be pulled from remaining Finance Committee expenses; April will reach out to Amy once she returns from her vacation. The General Insurance line is run really tight so if there are any additions to our fleet schedule, we usually have to ask for an increase, so that's why this went over; \$2,056 overspent. There is money remaining in the Town Accountant professional services line so we will pull that money from there. The last item is a Cares Act expenditure for \$10,750. The state approved all of our expenditures except for the purchase of the permit pro software even though we tried to have them see that we didn't want people coming into Town Hall and wanted them to still be able to pull permits and do their work, they did not approve it. We can pull that from remaining unemployment compensation funds and \$8,235 from the Group Insurance. April did not touch anything in the Finance Committee reserve so if there are any expenses or lines that are going to go negative, the Board of Selectmen will not have to vote on it next week, she can go solely through Finance Committee. Seth thanked April for working with everyone and finding creative ways to cover all these expenses.

Jamie Underwood made a motion to approve the year end transfers as presented by the Town Administrator, Matt Mecum seconded. Voted all in favor. Jamie: Yes, Matt: Yes, and Seth: Yes.

At 9:06 AM, Jamie Underwood made a motion to adjourn, Matt Mecum seconded. Voted all in favor. Matt: Yes, Seth: Yes, and Jamie: Yes.

Respectfully submitted,

Alison Mack, Assistant to the Board of Selectmen

Meeting Materials

Agenda
Year End Transfers

On File in The Board of Selectmen's Office
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