



**Town of Boylston
Board of Selectmen**

Date of Meeting: Monday, May 23, 2016
Location: Town Hall, 221 Main Street
Time: 6:30 p.m. – 7:50 p.m.
Members Present: Chairman James Wood, Jamie Underwood, Mike May,
Martin McNamara, Town Administrator, Nina Gardner-recorder

Mr. Wood called the meeting to order at 6:30 p.m.

Mr. Wood extended the Town's condolences to the Auburn Police Department on the loss of Officer Ronald Tarantino. He expressed gratitude for the job officers do and the danger they face even in a small Town. A moment of silence was observed.

Board Reorganization

Mr. May motioned Mr. Wood remain as Chairman. Mr. Underwood seconded; all voted in favor.

Mr. Wood motioned that Mr. Underwood serve as Vice Chairman and Mr. May seconded; all voted in favor.

Mr. Wood motioned Mr. May serve as Clerk and Mr. Underwood seconded; all voted in favor.

Elementary School Playground

Nadine Ekstrom, Ace Thompson and Gail Billani, PTO Chairman were present to ask the Board to approve fund raising for new playground equipment. They are expanding the Boylston Elementary Playground And the goal for this year is \$20,000.00. They already have \$15,000.00 from previous fundraising. Ms. Billani presented a plan of the different equipment they will be purchasing and showed the layout of each piece. There are four free-standing pieces which will be a better layout of the playground. It will be constructed by Volunteers and Matt Doyle of Worcester Building Systems will be building. Mulch will be paid for from the first phase of fundraising. They will ask Steve Mero to remove a tree over the summer which is in the way. The Board agreed the new equipment is a great idea.

Mr. Underwood motioned to approve the equipment addition work to be done at Boylston Elementary School for the second phase of the playground. Mr. May seconded; all voted in favor.

Mr. May commented to Ms. Ekstrom the year end functions at the High School which included Prom and National Honor events were all great and enjoyed by students and parents.

Town Administrator Report

- Highway Building update – All steel up, tight tank in the rear, light poles installed and sides and roof are up
- Have received 75-80 resumes for Administrative Assistant job to replace Lori. The deadline is May 26th. The Town Administrator has reviewed and already interviewed some candidates. He will be ready to make a recommendation to the Board by June 6th.
- The FY 2016 budget is okay for the rest of the year. The Town Counsel line is of concern due to the Highway and Library projects. Town Counsel services were required more than usual for these projects. FY 17 budgets have been distributed to all departments.
- A draft of a new collective bargaining agreement with Police Officers union. The Town Administrator is reviewing and the Union is also; then they will ratify. The Board will meet with the dispatchers on Tuesday morning at 7:30.

- Chief Procurement Officer information needs to be updated with the State. In the past, the Board voted that the Chairman had no limits on purchasing and the Town Administrator is the Chief Procurement Officer. The Town Administrator requested the board reconfirm that.

Mr. May motioned that the Town Administrator maintain as the Chief Procurement Officer. Mr. Underwood seconded; all voted in favor.

- Letter from resident commending Steve Mero and the Highway Department for all the work they do, specifically an issue resolved with his property.
- The new Town website is completed Training will take place on Wednesday and the site should be up and running by July 1st. The new Administrative Assistant will also be trained on the website.
- The Library has had an issue with who should be signing things that are not major issues. The town Administrator drafted a letter to the Trustees stating they should be authorized to sign for other than contractual issues. The Town Accountant should sign to be sure funds are available. Mr. Underwood stated a cap should be placed on it to ensure funds are available.

Mr. Underwood motioned to authorize the Library Trustees to sign change orders and non-contractual Details for the library. Mr. May seconded; all voted in favor.

- **Article 37-Special Act allowing Police Chief to continue beyond his 65th birthday**
Mr. Underwood motioned to send Article 37 which passed at Town Meeting to the Legislature for approval. Mr. May seconded; all voted in favor.

- **Article 34-Sale of Town Owned Property along Elmwood Place**
Mr. May recused himself. Mr. Underwood motioned to send Article 34 which passed at Town Meeting to the Legislature for approval. Mr. Wood seconded; all voted in favor and Mr. May abstained.

Board and Committee Appointments FY17

Mr. May motioned to appoint Jane Meegan, Irene Symonds and Joan Banks to the ADA Committee for a one-year term. Mr. Underwood seconded; all voted in favor.

Mr. Underwood motioned to appoint Brad Wyatt to the Appeals Board for a five- year term. Mr. May seconded; all voted in favor.

Mr. May motioned to appoint Rose Bardsley to the Board of Registrars for a three- year term. Mr. Underwood seconded; all voted in favor.

Mr. Underwood motioned to appoint Richard Prince and Paul Danis to the Business Marketing Committee for a one-year term. Mr. May seconded; all voted in favor.

Mr. May motioned to appoint Tom Martiska to the Cable Advisory Committee for a one year term. Mr. Underwood seconded; all voted in favor.

Mr. Underwood motioned to appoint Jeffrey Walsh to the Conservation Commission for a 3 year term. Mr. May seconded; all voted in favor.

Mr. May motioned to appoint Jane Meegan, Dennis Goguen, Warren Leach, David Wheeler and Mary Ann Whitney to the Council on Aging for a one-year term. Mr. Underwood seconded; all voted in favor.

Mr. Underwood motioned to appoint Alice Hughes to the Cultural Council for a one- year term.

Mr. May seconded; all voted in favor.

*Mr. May motioned to appoint Arthur Gibree to the Earth Removal Board for a one- year term.
Mr. Underwood seconded; all voted in favor.*

*Mr. Underwood motioned to appoint David Butler to the Finance Committee for a three- year term.
Mr. May seconded; all voted in favor.*

*Mr. May motioned to appoint Dennis Costello, Joseph Flanagan, Steve Mero and Anthony Sahagian
to Homeland Security for a one- year term. Mr. Underwood seconded; all voted in favor.*

*Mr. Underwood motioned to appoint Pamela Rudge, Joe Flanagan and Steve Mero to the Insurance
Advisory Committee for a one-year term. Mr. May seconded; all voted in favor.*

*Mr. May motioned to appoint Joseph Larkin, Sandra Bourassa and Rose Bardsley to the Memorial
Day Committee for a one-year term. Mr. Underwood seconded; all voted in favor.*

*Mr. Underwood motioned to appoint Mike May to the Open Space & Recreation Committee for a
One-year term. Mr. Wood seconded; all voted in favor.*

*Mr. May motioned to appoint Jane Meegan, Dennis Goguen to the Senior Tax Rebate Committee for
A one-year term. Mr. Underwood seconded; all voted in favor.*

*Mr. Underwood motioned to appoint Janice Resseguie and Steve Mero to the Town House Committee
For a one-year term. Mr. May seconded; all voted in favor.*

One year elected Town Official Terms:

*Mr. May motioned to appoint Steve Mero to Civil Defense, Tree Warden, Right to Know for a one-
year term. Mr. Underwood seconded; all voted in favor.*

*Mr. Underwood motioned to appoint Sandra Bourassa to a one-year term as Parking Clerk.
Mr. May seconded; all voted in favor.*

*Mr. May motioned to appoint Jane Meegan to a one-year term as Council on Aging Coordinator/Outreach
Worker. Mr. Underwood seconded; all voted in favor.*

*Mr. Underwood motioned to appoint Richard Baker to a one-year term as the CMRPC representative
Mr. May seconded; all voted in favor.*

*Mr. May motioned to appoint Howard Drobner to a one-year term as CMRPC Alternative. Mr.
Underwood seconded; all voted in favor.*

*Mr. Underwood motioned to appoint Stephen Madaus to a one-year term as Town Counsel. Mr. May
Seconded; all voted in favor.*

*Mr. May motioned to appoint Cherie Cox as Town Treasurer/Collector. Mr. Underwood seconded;
All voted in favor.*

*Mr. Underwood motioned to appoint Rosemary Buckley as Assistant Town Treasurer/Collector.
Mr. May seconded; all voted in favor.*

*Mr. May motioned to appoint Steve Mero to a one-year term as Highway Superintendent.
Mr. Underwood seconded; all voted in favor.*

*Mr. Underwood motioned to appoint Tony Zahariadis to a one-year term as Building Inspector.
Mr. May seconded; all voted in favor.*

Mr. May motioned to appoint Eric Johnson to a one-year term as Plumbing/Gas Inspector. Mr. Underwood seconded; all voted in favor.

Mr. Underwood motioned to appoint Brian Gaucher to a one-year term as Assistant Plumbing/Gas Inspector. Mr. May seconded; all voted in favor.

Mr. May motioned to appoint Tom O'Conner to a one-year term as Wiring Inspector. Mr. Underwood seconded; all voted in favor.

Mr. Underwood motioned to appoint John McQuade to a one-year term as Assistant Wiring Inspector. Mr. May seconded; all voted in favor.

Mr. May motioned to appoint Dennis Costello to a one-year term as Health Agent. Mr. Underwood seconded; all voted in favor.

Mr. Underwood motioned to appoint Martin McNamara to a one-year term as Tax Title Custodian. Mr. May seconded; all voted in favor.

The Town Administrator will contact the no responses before the next meeting and Police and Fire appointments still need to be done.

Joe McGrath, Conservation Commission-Discussion SVT Parcel Involvement

Mr. McGrath thanked the Selectmen for their support of the Conservation Article they sponsored at Town Meeting; Ashley Davies, Land Protection Specialist of Sudbury Valley Trustees contacted Mr. McGrath after town meeting when she learned about the Conservation land article. She discussed concerns of the Selectmen and citizens about having SVT and other private land trusts. They wanted to address the issues. SVT has offered to donate the funding to cover all costs; \$21,200 for surveying of the East Woods parcels that were the subject of the Article. Mr. McGrath requested permission from the Board to accept the donation from SVT. Ms. Davies and Executive Director of SVT, Lisa Vernegaard, spoke with the Selectmen and stated the donation was a "no strings" attached donation and they will be surveying their land and it makes sense to have the Towns land done at the same time. The SVT has no desire to use any of the Town land. There are six properties and three have been surveyed; three have not. The parcels are land locked. The Board of Selectmen do not want SVT to have any control over any town land such as the DCR has done. The assessor's maps conflict with SVT parcels. No trails will be created unless the Town asks for them. Town Administrator stated that if SVT surveyors are already there and the Town does not use them, it will take longer to complete the surveying. Mr. McGrath has already gotten quote for the 92 acres to be surveyed. Seven of the nine lots will be surveyed. The remaining two are under water. They expect this to be done before fall. There was discussion regarding having all lots surveyed even if the town has to pay from ConCom funds. Conservation has \$43,000 to \$44,000 in Wetland Act fees. That is used for training for ConCom. The Board wants a good Plan with a good legal description and have all parcels surveyed and know what we own. Mr. May told SVT the Town appreciates the offer and that the Town should accept it. There have been negative comments on neighborhood sites. The SVT stated their job is to protect land and the intent is to have good relationship with the Town. The SVT stated that they just want to facilitate and step way and forge new path. Mr. Underwood expressed concern that these lots were ones that SVT wanted to purchase and after if passed; they made the offer. There was a brief discussion about the purchase of land and the price.

Mr. May motioned to adjourn the meeting at 7:50 p.m. Mr. Underwood seconded; all voted in favor.

Respectfully Submitted,

Nina Gardner