

Community Preservation Act Committee

Minutes

Tuesday, July 11, 2023,

ZOOM Format

Scheduled time 6:30 p.m.

Members present were as follows: Michael Dubrule, Elaine Jones, Corinna Javier, Tricia May, Mark Anttila and Ron Aspero. Absent: Judy Haynes, Eric Hoffses and Amanda Baer.

A quorum being present the meeting was called to order by Elaine Jones at 6:35 p.m. Order of Business:

- Minutes of June 13, 2023 were reviewed and Elaine Jones made a motion to approve minutes, seconded by Tricia May. Vote was unanimous to approve.
- Elaine asked about posting the summary of the CPA applications on the town website and a notice of their availability on the Boylston Community Facebook page. Members stated that this was a good idea which would increase transparency and provide notice to all residents of the content of the applications.
- Elaine was interested in feedback as to whether the CPC should use the scoring template on all applications. The members were unanimous that all applications should be reviewed using the scoring worksheet as it is a more objective versus subjective measurement tool.
- The deadline for submission of the Eligibility Application will change from November 10 to November 9, 2023 since the town hall is closed on Fridays.
- Deadline of the Application for Funding will be due on January 29 instead of January 30, 2023.
- Elaine asked all members to review the decision guidelines that are reflected in the project scoring for additional changes including adding or deleting any items. Also, she will send out the 2023 Timeline for CPC Project Review to the committee for input.
- September 12, 2023 will be the public forum which is the same as our scheduled meeting date.
- There being no other business to conduct a motion was made by Tricia May, to adjourn the meeting, seconded by Corinna Javier. Vote was unanimous. Meeting was adjourned at 7:10 p.m. Next meeting is scheduled for August 8 , 2023, 6:30 p.m. at the Town Hall.

Respectfully submitted,

Michael N. Dubrule