

**BOARD OF SELECTMEN
221 MAIN STREET
BOYLSTON, MA 01505**

**U.S. POSTAGE PAID
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Boylston, MA**

MAIL TO:

**POSTAL PATRON LOCAL
BOYLSTON, MA 01505**

THE COMMONWEALTH OF MASSACHUSETTS

Town of Boylston, Massachusetts

**May 5, 2014 Special Town Meeting Warrant
(Immediately preceding the Annual Town Meeting)**

May 5, 2014 Annual Town Meeting Warrant

May 12, 2014 Annual Town Election

Note: The warrant is available in large print upon request at the Selectmen's Office

WARRANT FOR A SPECIAL TOWN MEETING

Monday, May 5th, 2014,

The first Monday of May, at seven o'clock (7:00) P.M. at the

Tahanto Regional High School Auditorium.
1001 Main Street, Boylston MA

Immediately preceding the Annual Town Meeting to transact fiscal year end 2014 town business.

MAY 5, 2014

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

SPECIAL TOWN MEETING In accordance with the above notice and Article III, Section 1 of the Town of Boylston By-Laws, the following articles will be considered on **Monday, May 5th, 2014, the first Monday of May, at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA.**

ARTICLE 1. To see if the Town will vote to transfer any unexpended balances of Fiscal Year 2014 appropriations, hitherto made to other accounts;

Or act any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 2. To see if the Town will vote to transfer \$92,000 from the FY 2014 Vocational Education Tuition, line item 5320 in the Town Budget, to line item 5510 for funding FY 2014 expenses for the Boylston Elementary School; or take appropriations, or act in any other way thereon.

Sponsor: Boylston Elementary and Regional School Committees

Finance Committee comments: Finance Committee recommends approval.

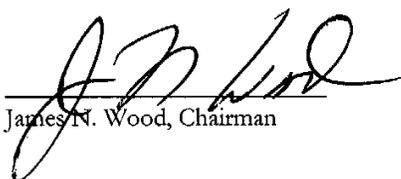
To transact any other business that may legally come before this meeting.

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Municipal Office Building (Town Hall), one at the Boylston Post Office, one at the Public Library and one at the Boylston Light Department over fourteen (14) days and two (2) Sabbath days at least before the time of holding said meeting.

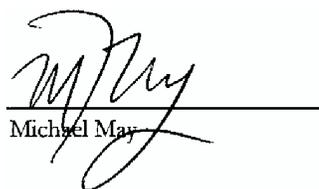
Hereof, fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of the meeting aforesaid.

Given our hands this seventh (7th) day of April, 2014 AD.

Board of Selectmen for the Town of Boylston



James N. Wood, Chairman



Michael May

**WARRANT FOR THE ANNUAL TOWN MEETING
MAY 5, 2014**

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

1. ANNUAL TOWN MEETING – MAY 5, 2014

on **Monday, the fifth (5th) of May AD, 2014 at seven-ten (7:10) P.M., at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA**, to take any action relative to the business of the Town as set forth in Articles one (1) through forty-one (41) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

2. ELECTION AND BALLOT – MAY 12, 2014

on **Monday, the twelfth (12th) of May AD, 2014**, to vote by ballot at the Town's annual election, at the Boylston Town Hall, at the Hillside Municipal Complex located at 221 Main Street within the Town of Boylston, **with polls opening at twelve o'clock (12:00) noon and closing at eight o'clock (8:00) P.M.** on the following:

ARTICLE 42. To vote by official ballot for the necessary Town Officers, namely:

One Selectman for three (3) years; One Selectman for one (1) year of an unexpired term; One Assessor for three (3) years ; One Assessor for two (2) years of an unexpired term; One Board of Health member for three (3) years; One Planning Board member for five (5) years; One Planning Board member for three (3) years of an unexpired term; One Municipal Light Board member for three (3) years; Two Library Trustees for three (3) years each; One Cemetery Commissioner for three (3) years; One Parks & Recreation member for five (5) years; One School Committee member for three (3) years; One Town Clerk for three (3) years.

***ARTICLE 1.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 2.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 3.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July

1, 2014 and ending June 30, 2015, and to issue a note or notes therefor and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 5.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2014, and to fix the compensation therefore, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Library Trustees

***ARTICLE 6.** To see if the Town will vote to authorize the Commissioners of the Cemetery to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2014, including the appointment of a Cemetery Superintendent, and to fix the compensation therefore, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Cemetery Commission

***ARTICLE 7.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2014, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Planning Board

***ARTICLE 8.** To see if the Town will vote to appropriate the money received from The Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

Sponsor: Library Trustees

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 9.** To see if the Town will vote that the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Lighting Plant, the whole to be expensed by the manager of the Municipal Lighting Plant, under the direction and control of the Municipal Light Board, for the expense of the plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the fiscal year beginning July 1, 2014, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$800.00 and two (2) members - \$800.00 each, a total of \$2400.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

Sponsor: Municipal Light Board

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 10.** To see if the Town will vote to accept any highway funds from County, State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with MA DOT – Highway Division, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during the fiscal year beginning July 1, 2014, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Section 6A of Chapter 44 of the General Laws, for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

Sponsor: Highway Superintendent

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 11.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to continue its use of the revolving fund, established at the May 1995 Annual Town Meeting, under and subject to the provisions of Section 53E ½ of Chapter 44 of the General Laws, for the following purposes:

1. To be the depository for all departmental receipts of the Cemetery Commission and from those funds to make expenditures in accordance with Massachusetts General Laws Chapter 41 Sections 41, 42, 52 and 56 of Chapter 41 of the General Laws for the following:

- a. For operational purposes other than regular wages and including the cost of grave openings and related expense
- b. For payment of maintenance expenses including supplies and materials and part-time labor
- c. For payment of expenses related to the expansion of the cemetery
- d. For compensation for part time commissioners and clerk;
- e. To set the expenditure limit as not to exceed \$30,000

Or act in any other way thereon.

Sponsor: Cemetery Superintendent

Finance Committee comments: Finance Committee recommends approval.

Board of Selectmen recommendation: Recommends approval.

***ARTICLE 12.** To see if the Town will vote to authorize the Planning Board to continue its use of the revolving fund established at the May 8, 2000 Annual Town Meeting, established in accordance with Section 53E ½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Planning Board to various developers for the plan review process
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process
3. To set the annual expenditure limit at \$20,000; and
4. To have the Planning Board be the only board authorized to expend funds from said account

Or act in any other way thereon.

Sponsor: Planning Board

Finance Committee comments: Finance Committee recommends approval.

Board of Selectmen recommendation: Recommends approval.

***ARTICLE 13.** To see if the Town will vote to authorize the Conservation Commission to continue its use of the revolving fund established at the May 14, 2001 Annual Meeting, established in accordance with Section 53E ½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Conservation Commission to various developers for the plan review process.
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process.
3. To set the annual expenditure limit at \$10,000; and
4. To have the Conservation Commission be the only board authorized to expend funds from said account;

Or act in any other way thereon.

Sponsor: Conservation Commission

Finance Committee comments: Finance Committee recommends approval.

Board of Selectmen recommendation: Recommends approval.

***ARTICLE 14.** To see if the Town will vote to authorize the Board of Health to continue its use of the revolving fund established at the 2012 Annual Meeting, established in accordance with Section 53E½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be a depository for reimbursements from the administration of flu vaccinations at Board of Health clinics
2. To authorize expenditures from said fund to pay for additional vaccine, materials and supplies associated with Public Health Clinics
3. To set the annual expenditure limit at \$3,000.00
4. To have the Board of Health be the only board authorized to expend funds from said account;

Or act in any other way thereon.

Sponsor: Board of Health

Finance Committee comments: Finance Committee recommends approval.

Board of Selectmen Recommendation: Recommends approval.

ARTICLE 15. To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards;

Sponsor: Personnel Board

Finance Committee comments:

Selectmen, Chair	\$ 1,391	2 members each at \$ 1,159
Town Clerk	\$ 31,816 plus fees	
Town Moderator	\$ 15	
Assessors, Chair	\$ 1,500	2 members each at \$ 1,000
School Committee, Chair	\$ 100	2 members each at \$ 50
Board of Health, Chair	\$ 277	2 members each at \$ 185.50
Cemetery Commission, Chair	\$ 213	2 members each at \$ 160
Planning Board, Chair	\$ 370	4 members each at \$ 53
Planning Board, Vice-Chair	\$ 53	
Planning Board Clerk	\$ 53	

Or act in any way thereon.

Sponsor: Personnel Board

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 16. To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following; or act in any other way thereon.: (proposed changes are in **bold**)

Section 15: Classification Schedule Amended May **2014** - Effective July 1, 2014

<u>Classification</u>	<u>Position Status</u>	<u>Grade</u>	<u>Hourly Rates</u>	
			<u>Min</u>	<u>Max</u>
Library Page	Hourly		9.30	9.60
Election Worker	Hourly		9.30	9.60
Town Meeting Checker	Hourly		9.30	9.60

Election Clerk	Hourly		10.36	10.36
Election Warden	Hourly		10.36	10.36
Clerical	Special Temp		9.30	9.60
Library Housekeeper	Special Part Time		10.55	11.28
Asst Laborer	Special Hourly	2		
Library Assistant/Sr. Technician	Reg. Part Time	3		
Laborer/Custodian	Reg. Full Time	3		
Emergency Medical Technician	Hourly	3		
Firefighter	Hourly	3		
Deputy Chief	Hourly	3+\$500		
Fire Captain	Hourly	3+\$300		
Fire Lieutenant	Hourly	3+\$200		
Asst Town Clerk	Special Part Time	5		
Police Service Aide	Hourly	5		
Asst. Inspector/Electrician	Hourly	5		
Assessors' Clerk	Reg. Part Time	5		
Children's Librarian	Reg. Part Time	5		
COA Coord/Community Outreach	Reg. Part Time	5		
P&R Program Coordinator	Reg. Part Time	5		
Equipment Operator/Laborer	Reg. Full Time	6		
Facilities Technician	Reg. Full Time	6		
Assistant Treasurer/Collector	Reg. Part Time	6		
Asst Library Director	Reg. Part Time	7		
Admin Asst. Board of Assessors	Reg. Part Time	7		
Admin Asst to Hwy Supt.	Reg. Part Time	7		
Admin Asst to Chief of Police	Reg. Part Time	7		
Admin Asst to Planning Board	Reg. Part Time	7		
Admin Asst to Board of Selectmen	Reg. Full Time	7		
Equipment Operator/Mechanic	Reg. Full Time	7		
Working Foreman	Reg. Full Time	8		
Admin Asst to Health & Conservation	Reg. Part Time	8		
Town Treasurer/Collector	Reg. Full Time	9		
Foreman	Reg. Full Time	9		
Building Inspector	Salaried	10		
Library Director	Salaried	11		
Fire Chief/Forest Warden	Salaried	contract		
Hwy/Cemetery Superintendent	Salaried	12+\$845		
Police Chief	Salaried	contract		
Town Administrator	Salaried	contract		

Schedule B: Salary Compensation Schedule

Grade	Min	Mid	Max
1	10.73	12.62	14.54
2	11.58	13.68	15.71
3	12.55	14.80	17.05
4	13.52	15.93	18.30
5	14.63	17.21	19.76
6	15.81	18.59	21.37
7	17.09	19.97	23.06

8	18.42	21.68	24.91
9	19.93	23.39	26.87
10	21.52	25.28	29.07
11	23.28	27.27	31.38
12	25.08	29.47	33.86
13	27.09	31.81	36.58
14	29.24	34.36	39.49
15	31.61	37.13	42.65
16	34.13	40.11	46.06
17	36.84	43.32	49.76
18	39.72	45.57	53.72

Schedule C: Salary Compensation Schedule-

<u>Job Title</u>	<u>Annual Salary</u>
Chairman, Registrar of Voters	\$ 693
Council on Aging, Meal Coordinator	\$ 1,080
Director of Veteran's Services	\$ 208
Electrical Inspector	\$ 8,572
Assistant Electrical Inspector	\$ 590
Plumbing Inspector	\$ 9,198
Assistant Plumbing Inspector	\$ 766
Gas Inspector	\$ 2,767
Assistant Gas Inspector	\$ 237
Registrar of Voters	\$ 300
Health Agent	\$ 40,154
Dog Officer	\$ 2,259
Animal Inspector	\$ 1,298
Nurse	\$ 1,500
Vital Stat Clerk	\$ 200
Tree Warden	\$ 1,218

Or act in any other way thereon.

Sponsor: Personnel Board

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 17. To see if the Town will vote to transfer from the Hillside Receipts Reserved Account a sum not to exceed \$175,000 to the Hillside Expenses Account(#193-5780), and a sum not to exceed \$45,000 to the Hillside Salaries Account (#193-5110) and to appropriate both sums for the maintenance, upkeep, repair, operations and improvements of town-owned buildings, property and land, to be expended by the Board of Selectmen; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 18. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$15,000 for the Other Post-Employment Benefits (OPEB) Liability Trust Fund, and to the OPEB Trust Fund; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 19. To see if the Town will vote to amend Article I, Section 4 of the General By-Laws by deleting Section 4.07, Capital Program Committee, in its entirety; or act in any other way thereon.

Sponsor: Board of Selectmen

Capital Program Committee recommendation: Capital Program Committee recommends approval.

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 20. To see if the Town will vote to amend Article I, Section 4 of the General By-Laws by revising Section 4.07 - Capital Program Committee, as follows:

1. In paragraph (d), in the first sentence delete the phrase “ten thousand dollars (\$10,000)”, and in its place insert the phrase “one hundred thousand dollars (\$100,000)” and in the second sentence delete the figure “\$10,000” and in its place insert the figure “\$100,000” and;
2. In paragraph (h), delete the phrase “ten thousand dollars (\$10,000)” and in its place insert the phrase “one hundred thousand dollars (\$100,000)”;

Sponsor: Board of Selectmen

Capital Program Committee recommendation: Capital Program Committee recommends approval.

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 21. To see if the Town will vote to increase the hourly wage rate for workers in the Senior Tax Rebate Program to the State minimum wage, and increase the maximum amount seniors may earn annually to the sum of \$750.00; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 22. To see if the Town will vote to authorize the Board of Selectmen to make available for lease or sale, town owned property located off Mile Hill Road, commonly known as the “landfill” and/or lease of town owned land located at and known as 221 Main Street, commonly known as Hillside, or any portion thereof for the installation of solar fields; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 23. To see if the Town will vote to amend the Zoning By-laws relating to Registered Marijuana Dispensaries as follows:

1. By inserting in Section 1.04, “Definitions”, a definition for Registered Marijuana Dispensaries as follows:

61. REGISTERED MARIJUANA DISPENSARY

A not-for-profit entity registered by the Massachusetts Department of Public Health under 105 CMR 725.100, or a successor regulation, that acquires, cultivates, possesses, transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers.

2. By inserting in Section 4.02 “Schedule of Use Regulations”, a reference to Registered Marijuana Dispensaries as follows:

Use	RR	R	GR	VB	HB	NB	RB	C	H	IP	FBD	MUI	Notes
4.02.07 OTHER (UNCLASSIFIED)													
Medical Marijuana Dispensaries										SP#	SP#	SP#	No Medical Marijuana Dispensary shall be located within 500 feet of a Residential Zone,

Section 15.03 *Special Permit Requirements for RMDs*

In addition to the requirements in Section 11.04.06, special permits issued for RMDs are subject to the following restrictions:

1. The special permit shall expire within five (5) years of its issuance. If the permit holder wishes to renew the permit, an application to renew the permit must be submitted at least 180 days prior to the expiration of the permit.
2. The special permit shall be issued to a proposed RMD operator and shall lapse if the special permit holder ceases to operate the RMD.
3. The special permit shall be transferable to another RMD operator only with the approval of the Special Permit Granting Authority in the form of an amendment to the special permit.
4. The special permit shall lapse upon the expiration or termination of the special permit holder’s registration by DPH.

Section 15.04 *Additional Requirements for RMDs*

The following requirements shall apply to any RMD:

1. Signage shall be displayed on the exterior of the RMD entrance in plain sight of visitors with the following language: “Registration Card issued by the MA Department of Public Health required.” The required text shall be a minimum of two inches in height.
2. No RMD may store marijuana, related supplies or educational materials outdoors.
3. No RMD shall have a gross floor area greater than 20,000 square feet.
4. The special permit holder shall file a copy of any Incident Report required under 105 CMR 725.110(F) with the Zoning Enforcement Officer and the Special Permit Granting Authority within 24 hours of creation by the RMD. Such reports may be redacted as necessary to comply with any applicable state or federal laws and regulations.
5. The special permit holder shall file a copy of any summary cease and desist order, cease and desist order, quarantine order, summary suspension order, order limiting sales, notice of a hearing, or final action issued by DPH or the Division of Administrative Law Appeals, as applicable, regarding the RMD with the Zoning Enforcement Officer and Special Permit Granting Authority within 48 hours of receipt by the RMD.
6. The special permit holder shall provide to the Zoning Enforcement Officer and Chief of the Police Department, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the special permit holder.
7. The special permit holder shall notify the Zoning Enforcement Officer and Special Permit Granting Authority in writing within 48 hours of the cessation of operation of the RMD or the expiration or termination of the special permit holder’s registration with DPH.

Section 15.05 *Exemption from RMD Special Permit Requirements*

RMD applicants that that qualify for the agricultural exemption under G.L. c.40A §3 are not required to obtain a special permit under this subsection, but shall apply for Site Plan Approval from the Planning Board pursuant to Section 10.03.

Section 15.06 Severability

The provisions of this Section 15 are severable. If any provision, paragraph, sentence, or clause of this Section 15 or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Section 15.
Or act any other way thereon.

Sponsor: Board of Selectmen

Planning Board recommendation: Will be made at Town Meeting

ARTICLE 24. To see if the Town will vote to amend Section 9 of the Zoning By-laws entitled “Dimensional Requirements”, by inserting the following table in Part 9.02, entitled “Schedule of Dimensional Requirements”, to be listed after the table entitled “Commercial” and before Part 9.03 of Section 9:

District Building/Use	Minimum Lot Size (sq. ft)	Minimum Lot Frontage (feet)	Minimum Setback			Lot Width (feet)	Lot Depth (feet)
			Front (feet)	Side (feet)	Rear (feet)		
Industrial Park	Gasoline Station Motor Vehicle Repair						
	40,000	200	50	50	50	200	200
	Any Religious or Public Education use Private non-profit Educational use						
	2 acres	250	50	50	50	250	250
	Building Trade Supply						
	3 acres	300	50	50	50	300	200
	Building of a Contractor or Building Tradesman Light Manufacturing or Light Assembly facility Wholesale or Warehouse use						
	3 acres	300	50	50	50	300	400
	Self-storage facility consisting of multiple separate buildings and a manager’s apartment						
	3 acres	300	50	50	50	300	400
All other permitted uses							
2 acres	250	50	50	50	250	250	

or act in any other way thereon.

Sponsor: Board of Selectmen

Planning Board recommendation: Will be made at Town Meeting

ARTICLE 25. To see if the Town will vote to transfer from the Ambulance Receipts Reserved Account and appropriate a sum not to exceed \$85,000 to the Fire Department budget to supplement that portion of the operating budget associated with ambulance operations; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 26. To see if the Town will vote to transfer from the Ambulance Receipts Reserved Account and appropriate a sum not to exceed \$1695; such funds to be used for the town's 5% matching portion of the FEMA Assistance to Firefighter Grant program; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 27. To see if the Town will vote to transfer from the Ambulance Receipts Reserved Account and appropriate a sum not to exceed \$15,000 from for the purchase of a LUCAS automated CPR device to be available for use by emergency medical technicians; or act in any other way thereon.

Sponsor: Fire Department

Capital Program Committee recommendation: Capital Program Committee recommends approval.

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 28. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum of \$100,000, and to transfer from the Ambulance Reserved Account a sum of \$100,000 each for the purpose of a down payment for a new combination aerial/pumper truck for the Fire Department; or act in any other way thereon.

Sponsor: Fire Department

Capital Program Committee recommendation: Capital Program Committee recommends approval.

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 29. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$36,265 for the purpose of contracting architectural and engineering services for ADA compliance, building repairs, replacement of aged infrastructure such as, but not limited to, HVAC and electrical services, and facility improvements at the Public Library at 695 Main Street; or act in any other way thereon.

Sponsor: Library Trustees

Capital Program Committee recommendation: Will be made at Town Meeting.

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 30. To see if the Town will vote to amend Article VI, Section 15 of the Town By-Laws entitled "False Alarms" as follows:

Revise Section 15.01 (b) to read as follows:

- (b) For third (3rd) through fifth (5th) false burglar alarm in any 12 month period: \$30.00 for each instance
- (c) For the sixth (6th) through ninth (9th) false burglar alarm in any 12 month period: \$50.00 for each instance
- (d) For the tenth (10th) and subsequent false burglar alarms in any 12 month period: \$100.00 for each instance;

or act in any other way thereon.

Sponsor: Police Department

ARTICLE 31. To see if the Town will vote to authorize the Board of Selectmen to transfer from available funds in the Treasury a sum not to exceed \$68,000.00 for the purpose of purchasing two (2) replacement cruisers for the Police Department; or act in any other way thereon.

Sponsor: Police Department

Capital Program Committee recommendation: Capital Program Committee recommends approval.

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 32. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$30,000 for the purpose of replacing outdated computers at Boylston Elementary School; or act in any other way thereon.

Sponsor: Boylston Elementary School Committee

Capital Program Committee recommendation: Capital Program Committee recommends approval.

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 33. To see if the Town will vote to transfer from available funds in the treasury and appropriate a sum not to exceed \$12,000 for the purpose of upgrading the interior and exterior security system at Boylston Elementary School; or act in any other way thereon.

Sponsor: Boylston Elementary School Committee

Capital Program Committee recommendation: Capital Program Committee recommends approval.

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 34. To see if the Town will vote to transfer from available funds in the Treasury and appropriate the sum of \$25,000 for the removal, trimming, and maintenance of trees; or act in any other way thereon.

Sponsor: Tree Warden

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 35. To see if the Town will vote to transfer from available funds in the Treasury and appropriate the sum of \$25,000 for the purchase of a catch basin cleaner; or act in any other way thereon.

Sponsor: Highway Department

Capital Program Committee recommendation: Capital Program Committee recommends approval.

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 36. To see if the Town will vote to transfer from available funds in the Treasury and appropriate the sum of \$15,000 for the purchase of a used tractor; or act in any other way thereon.

Sponsor: Highway Department

Capital Program Committee recommendation: Capital Program Committee recommends approval.

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 37. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$40,000 for Marketing Committee to procure an engineering study relative to the area of Route 140 and Main St.; or act in any other way thereon.

Sponsor: Board of Selectmen

Capital Program Committee recommendation: Will be made at Town Meeting.

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 38. To see if the Town will vote to transfer from available funds in the Treasury an amount not to exceed \$50,000 to the DPW/Highway Garage Stabilization Fund for the purpose of constructing, remodeling or acquiring new DPW/Highway garage and office space and all incidental labor and material relating thereto; or take any action relative thereto.

Sponsor: Board of Selectmen

Capital Program Committee recommendation: Will be made at Town Meeting.

Finance Committee comments: Will be made at Town Meeting.

ARTICLE 39. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum of money, not to exceed \$50,000, and direct the Board of Assessors to utilize the same to reduce the tax rate for the fiscal year beginning on July 1, 2014; or act in any other way thereon.

Sponsor: Finance Committee

ARTICLE 40. To see if the Town will vote to raise by taxation, and appropriate or transfer from available funds in the Treasury, such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year beginning on July 1, 2014, and to fix the compensation and salaries of all Town Officers, as may be shown in whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2015 Report of the Finance Committee; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

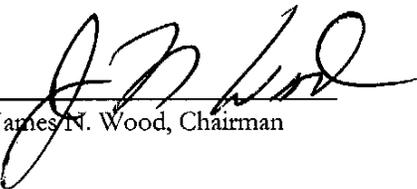
ARTICLE 41. To transact any other business that may legally come before this meeting.

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Municipal Office Building (Town Hall), one at the Boylston Post Office, one at the Public Library and one at the Boylston Light Department over seven (7) days and two (2) Sabbath days at least before the time of holding said meeting.

Hereof, fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of the meeting aforesaid.

Given our hands this seventh (7th) day of April, 2014 AD.
Board of Selectmen for the Town of Boylston

Board of Selectmen for the Town of Boylston


James N. Wood, Chairman


Michael May

<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2014 Budget</u>	<u>Proposed FY 2015 Budget</u>	<u>% Difference from FY14</u>
<u>GENERAL GOVERNMENT</u>				
SPECIAL TOWN MEETINGS (113):				
5780	Special Town Meeting Notices	1,900	1,900	0%
Total Special Town Meetings		\$1,900	\$1,900	0%
MODERATOR (114):				
5110	Moderator Salary	15	15	0%
Total Moderator		\$15	\$15	0%
BOARD OF SELECTMEN (122):				
5110	Selectmen Salary	3,710	3,784	2%
5111	Assistant Town Administrator	46,823	49,192	5%
5112	Town Administrator Salary	98,092	95,000	-3%
5113	Clerical	13,505	15,000	10%
5700	TA Mileage	0	0	
5780	Selectmen General Expenses	13,590	13,190	-3%
5385	Town Audit	15,000	15,000	0%
Total Board of Selectmen		\$190,720	\$191,166	0%
FINANCE COMMITTEE (131):				
5780	Finance Committee Expenses	400	400	0%
Total Finance Committee		\$400	\$400	0%
RESERVE FUND (132):				
5785	Reserve Fund	60,000	60,000	0%
Total Reserve Fund		\$60,000	\$60,000	0%
TOWN ACCOUNTANT (135):				
5300	Accountant Salary	28,146	32,500	15%
5780	Accountant Expenses	4,000	4,000	0%
Total Town Accountant		\$32,146	\$36,500	14%
BOARD OF ASSESSORS (141):				
5110	Members Salaries	3,500	3,500	0%
5111	Clerk Salary	27,239	29,820	9%
5112	Clerical Wages or Services	21,653	22,838	5%
5780	Expenses	20,375	20,450	0%
5301	Appraisal Expense	7,950	7,950	0%
5202	Dicentennial Appraisal	0	0	
5801	Triennial Property Revaluation	25,500	0	-100%
Total Board of Assessors		\$106,217	\$84,558	-20%

<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2014 Budget</u>	<u>Proposed FY 2015 Budget</u>	<u>% Difference from FY14</u>
TREASURER/COLLECTOR (145,146):				
5110	Treasurer Salary	54,804	67,830	24%
5111	Clerical Wages	28,296	28,862	2%
5780	Expenses	30,915	26,915	-13%
Total Treasurer		\$114,015	\$123,607	8%
TOWN COUNSEL (151):				
5780	Town Counsel Expense	70,000	70,000	0%
Total Town Counsel		\$70,000	\$70,000	0%
TAX TITLE CUSTODIAN (158):				
5780	Tax Title Custodian Expense	1,175	1,175	0%
Total Tax Title Custodian		\$1,175	\$1,175	0%
TOWN CLERK (161):				
5110	Town Clerk Salary	31,192	31,815	2%
5111	Clerical Wages	6,000	6,000	0%
293-5110	Parking Clerk	260	260	0%
5780	Expenses	1,750	1,750	0%
Total Town Clerk		\$39,202	\$39,825	2%
ELECTIONS/REGISTRATIONS (162):				
5110	Salaries	3,930	5,111	30%
5780	Expenses	3,935	6,400	63%
Total Elections/Registrations		\$7,865	\$11,511	46%
CONSERVATION COMMISSION (171):				
5111	Salary	15,892	16,209	2%
5780	Expenses	750	750	0%
5781	Stormwater Management	10,000	10,000	0%
Total Conservation Commission		\$26,642	\$26,959	1%
PLANNING BOARD (175):				
5110	Members Salaries	526	536	2%
5111	Official Clerk Salary	57	58	2%
5112	Administrative Assistant Wages	8,709	9,364	8%
5780	Expenses	2,200	2,200	0%
Total Planning Board		\$11,492	\$12,158	6%
OTHER GENERAL GOVERNMENT:				
5780	Earth Removal Board Expense (173)	100	100	0%
5780	Appeals Board Expense (176)	0	0	0%
5780	Tri Town Hazardous Waste Project	1,592	1,592	0%

<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2014</u> <u>Budget</u>	<u>Proposed FY 2015</u> <u>Budget</u>	<u>%</u> <u>Difference</u> <u>from FY14</u>
5780	Municipal Office Expenses (192)	39,185	42,155	8%
5380	Town Reports (195)	2,000	2,000	0%
5780	Employee Physical Examinations (919)	500	500	0%
5780	Town House Expense (196)	10,553	10,953	4%
5780	Town Garage Expense (197)	16,505	19,835	20%
5699	CMRPC Assessment (000)	1,250	1,250	0%
5240	Repairs to Town Buildings (198)	2,290	2,790	22%
Total Other General Government		\$73,975	\$81,175	10%
TOTAL GENERAL GOVERNMENT		\$735,764	\$740,949	1%

PUBLIC SAFETY

POLICE (210):

5110	Salaries and Wages	834,749	873,993	5%
5780	Expenses	73,950	86,000	16%
5850	Police Cruiser	0	0	
Total Police		\$908,699	\$959,993	6%

FIRE (220):

5110	Salaries and Wages	271,748	277,984	2%
5780	Expenses	59,640	61,640	3%
Total Fire		\$331,388	\$339,624	2%

FIRE/POLICE/AMB. DISPATCH (230):

5110	Salaries and Wages	213,323	214,568	1%
5780	Expenses	15,215	12,715	-16%
Total Dispatch		\$228,538	\$227,283	-1%

BUILDING INSPECTOR (241):

5110	Building Inspector Services	28,560	29,132	2%
5111	Clerical Wages	12,896	13,866	8%
5780	Expenses	3,350	4,150	24%
Total Building Inspector		\$44,806	\$47,148	5%

GAS INSPECTOR (242):

5110	Gas Inspector Salary	2,944	3,003	2%
5780	Gas Inspector Expenses	700	700	0%
Total Gas Inspector		\$3,644	\$3,703	2%

PLUMBING INSPECTOR (243):

5110	Plumbing Inspector Salary	9,769	9,964	2%
5780	Plumbing Inspector Expenses	0	0	
Total Plumbing Inspector		\$9,769	\$9,964	2%

<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2014 Budget</u>	<u>Proposed FY 2015 Budget</u>	<u>% Difference from FY14</u>
WIRING INSPECTOR (245):				
5110	Wiring Inspector Salary	8,983	9,163	2%
5780	Expenses	500	500	0%
Total Wiring Inspector		\$9,483	\$9,663	2%
Total Building Department		\$67,702	\$70,478	4%
DOG OFFICER (292):				
5110	Dog Officer Wages	2,215	2,259	2%
5780	Expenses	1,100	1,100	0%
Total Dog Officer		\$3,315	\$3,359	1%
OTHER PUBLIC SAFETY:				
5110	Tree Warden Salary (294)	1,195	1,219	2%
5780	Tree Warden Expense (294)	8,350	8,350	0%
Total Other Public Safety		\$9,545	\$9,569	0%
TOTAL PUBLIC SAFETY		\$1,549,187	\$1,610,306	4%

EDUCATION

ELEMENTARY SCHOOL (320):				
5110	School Committee Salary	200	200	0%
5510	Elementary Education	2,795,718	2,888,861	3%
Total Elementary School		2,795,918	2,889,061	3%
REGIONAL DISTRICT (340):				
5651	Regular Assessment	3,641,247	3,820,695	5%
	Building Construction Assessment	888,307	858,217	-3%
Total Regional District		\$4,529,554	\$4,678,912	3%
VOCATIONAL EDUCATION (345):				
5320	Tuition	402,000	358,248	-11%
5380	Transportation	48,350	49,317	2%
Total Vocational Education		\$450,350	\$407,565	-10%
TOTAL EDUCATION		\$7,775,822	\$7,975,538	3%

PUBLIC WORKS

HIGHWAY DEPARTMENT (420):				
5110	Salaries and Wages	321,956	332,433	3%
5780	Expenses	99,478	101,850	2%
Total Highway Department		\$421,434	\$434,283	3%
SNOW AND ICE REMOVAL (423):				
5110	Snow and Ice Removal Overtime	15,000	15,000	0%

<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2014 Budget</u>	<u>Proposed FY 2015 Budget</u>	<u>% Difference from FY14</u>
5780	Snow and Ice Removal Expenses	106,000	114,000	8%
Total Snow and Ice Removal		\$121,000	\$129,000	7%
STREET LIGHTING (424):				
5210	Street Lighting Expense	15,000	15,000	0%
Total Street Lighting Expense		\$15,000	\$15,000	0%
CEMETERY (491):				
5110	Salaries and Wages	544	555	2%
5780	Materials and Expenses	2,700	2,700	0%
Total Cemetery		\$3,244	\$3,255	0%
TOTAL PUBLIC WORKS		\$560,678	\$581,538	4%

HUMAN SERVICES

BOARD OF HEALTH (510):				
5110	Salaries and Wages	661	675	2%
5111	Clerical Wages	15,575	15,887	2%
5112	Vital Statistic Wages	200	200	0%
5113	Animal Inspector Wages	1,274	1,299	2%
5114	Sanitation Inspector Salary	39,368	40,155	2%
5780	Expenses	2,600	2,600	0%
5786	Special Projects	2,200	2,200	0%
Total Board of Health		\$61,878	\$63,016	2%
NURSING (522):				
5110	Nurse's Salary	1,000	1,000	0%
Total Nursing		\$1,000	\$1,000	0%
COUNCIL ON AGING (541):				
5110	Coordinator Salary-Meals	1,060	1,081	2%
5780	Expenses	4,525	4,525	0%
5110	Coordinator Salary	15,988	16,308	2%
Total Council on Aging		\$21,573	\$21,914	2%
VETERANS SERVICES (543):				
5110	Veterans Agent Salary	204	209	2%
5300	Veterans Benefits	11,000	11,000	0%
5780	Veterans Services Expenses	175	175	0%
Total Veterans Services		\$11,379	\$11,384	0%
TOTAL HUMAN SERVICES		\$95,830	\$97,314	2%

<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2014 Budget</u>	<u>Proposed FY 2015 Budget</u>	<u>% Difference from FY14</u>
<u>CULTURE & RECREATION</u>				
LIBRARY (610):				
5110	Salaries and Wages	117,415	121,059	3%
5780	Expenses	47,875	55,245	15%
Total Library		\$165,290	\$176,304	7%
PARKS AND RECREATION (650):				
5110	Salary	1,500	13,000	767%
5780	Equipment and No Fee Programs Expense	3,500	3,500	0%
Total Parks and Recreation		\$5,000	\$16,500	70%
HISTORICAL COMMISSION (670):				
5780	Expenses	5,000	5,000	0%
5785	Project Expenses	1,200	1,200	0%
5780	Building Maintenance	3,500	3,500	0%
Total Historical Commission		\$9,700	\$9,700	0%
CELEBRATIONS (640):				
5780	Memorial Day	3,000	4,000	33%
Total Memorial Day		\$3,000	\$4,000	33%
TOTAL CULTURE AND RECREATION		\$182,990	\$206,504	11%
<u>MATURING DEBT</u>				
5910	Maturing Debt-Principal (710)	140,000	140,000	0%
5915	Maturing Debt-Interest (750)	29,995	22,575	-25%
TOTAL MATURING DEBT		\$169,995	\$162,575	-5%
<u>EMPLOYEE BENEFITS AND INSURANCE</u>				
EMPLOYEE BENEFITS:				
5171	Pension Expense (911)	390,973	413,347	6%
5171	Unemployment Compensation (913)	45,000	12,500	-72%
5171	Group Health Insurance (914)	925,000	925,000	0%
Total Employee Benefits		\$1,360,973	\$1,350,847	-1%
WORKERS COMP/GENERAL INSURANCE (942)				
5740	Workers Comp & General Insurance	123,237	126,320	3%
Total Workers Comp & General Insurance		\$123,237	\$126,320	3%

<u>Acct. #</u>	<u>Department</u>	<u>Final FY 2014</u> <u>Budget</u>	<u>Proposed FY 2015</u> <u>Budget</u>	<u>%</u> <u>Difference</u> <u>from FY14</u>
	TOTAL EMPLOYEE BENEFITS/INSURAN	\$1,484,210	\$1,477,167	0%
GRAND TOTAL ALL BUDGETS		\$12,554,476	\$12,851,891	2.37%

TOWN MEETING GLOSSARY

For your information, courtesy of the Boylston Board of Assessors

APPROPRIATION - Funds set aside by Town Meeting for a specific purpose, e.g. dump truck, or for a department, e.g. the Police Department

CHERRY SHEET - Named for the original color of the paper on which the state Department of Revenue printed its estimate of aid, as well as the amount of state and county assessments. Assessors must use cherry sheet estimates in developing the tax rate.

FISCAL YEAR - Massachusetts's cities and towns are required to operate on a fiscal- rather than calendar year basis. The state government's year runs from July 1 to June 30, and is referred to by the year in which June 30 falls; for example, fiscal year 1999 runs from July 1, 1998, through June 30, 1999.

FREE CASH - Funds available from the operations of the previous year including unspent appropriations unspent budget line items plus or minus the change in unpaid property taxes at year-end.

LOCAL RECEIPTS - Locally generated revenues, other than real and personal property taxes, including motor vehicle excise, investment income, fees, and charges.

LOCAL AID - Revenue allocated by the state to cities and towns, and school districts. Most aid is not restricted in purpose. Estimated aid is sent to cities and towns annually on the cherry sheets.

LEVY LIMIT - Under Proposition 2-1/2, the maximum amount a town can levy as taxes in a given year. A town may only increase its levy limit by 2-1/2 percent annually, plus new growth and any overrides.

NEW GROWTH - The taxing capacity added by new construction and other increases in the property tax base.

OVERLAY - The amount raised by the assessors, independent of Town Meeting, for a fund to cover property tax abatements that they granted during the fiscal year.

OVERRIDE - A referendum procedure by which a community, by popular vote, can either permanently increase its levy limit ("general override") or raise its levy limit to finance specific projects ("debt exclusion" or "capital outlay exclusion").

RESERVE FUND - Fund established at annual Town Meeting to cover extraordinary or unforeseen expenses during the fiscal year. Transfers require the approval of the Finance Committee.

STABILIZATION FUND - A town's savings account for "rainy days." Funds may be transferred for any legal purpose, but only by a two-thirds vote of those present at a town meeting.

TRUST FUNDS - Money given to the town, usually for specific purposes. The donor may specify if the original gift (the principal) or income derived from investing the principal may be used. For gifts where use is restricted, no Town Meeting approval is required, since the donor's wishes may not be overridden. Spending restricted funds for the designated purpose requires only the approval of the applicable governing body, e.g., the selectmen, school committee, or library trustees. The expenditure of unrestricted gifts or income thereof requires the approval of Town Meeting.

WARRANT - A document that sets forth the matters to be put in front of a Town Meeting for voters' consideration.