

## **Board of Assessors Minutes**

**12-04-2017 @ 6:00 pm**

1. Meeting was brought to order at 6:01pm.
2. Attendees: Tom Martiska, June Bianchini, Wayne MacNeil, Paul O'Connor, & Margo Richardson.
3. GIS Project Status:
  - a. Vision GIS module has been updated on all three workstations.
  - b. ESRI has been updated on Paul's machine. Paul will update one of the other two machines once it is decided which machine it will go on. Waiting to see it operational on the first machine before deciding. We purchased two ESRI ArcGIS engine licenses.
  - c. We received two quotes for updating the digital maps.
    - i. Mass Regional Planning → \$2,800
    - ii. CAI Tech → \$3800
  - d. CAI Tech offers many other services. Will research with Mass Regional Planning to see if they offer similar services. (Services mentioned here are for services above and beyond what was quoted for).
4. Sign Exemptions
  - a. Signed 1 clause 17
  - b. Signed 1 clause 17c
  - c. Signed 20 clause 22
  - d. Signed 1 clause 22e
  - e. Signed 1 clause 37a
  - f. Signed 5 clause 41
  - g. Signed 1 clause 41c
5. General Updates/Discussion
  - a. Fees for map updates, board feels that fees should be charged for sub-division map updating.
    - i. Follow-up: we can NOT charge fees for "record keeping" and Town Council felt that updating maps fell into the record keeping category.
  - b. Preliminary review of budget. We have been requested to "nearly level fund". We will research future GIS / Vision needs and include in budget.
6. Meeting adjourned at 7:56pm.
7. Next regular meeting will be: January 8, 2017