

Board of Assessors Minutes

5-3-2021 @ 6:00 pm via ZOOM

1. Bring meeting to order at 6:06 pm.
2. Present: Van Baker, Tom Martiska, Rebecca Dono Healy, Christian Kuhn, Paul O'Connor
3. Read Minutes of previous meeting 04/26/21.
 - a. Motion to accept: Tom
 - b. Second: Rebecca
 - c. Vote: unanimous 3-0 in favor to accept minutes as read.
4. Project Status Updates
 - a. Budget (FY22 ready?)
 - i. Payroll budget line items well under budget. No issues as we approach the end of the fiscal year
 - ii. Expense budget also under budget. Not foreseeing any short falls.
 - b. Town Meeting Warrant discussion
 - i. Assessors sponsoring warrant articles to expand exemptions.
 - ii. Results need to be filed with and certified by the state.
 - c. Minimum value for approved condo plans
 - i. Waiting to check with other towns to compare.
 - ii. Christian pointed out that typically with single family properties, the land value portion of the assessment represents about one third of the total parcel assessment.
 - d. Supplemental tax bills
 - i. Initial spreadsheet is completed.
 - ii. No progress since last meeting.
 - e. Staffing changes
 - i. Christian submitted his resignation on 4/23/21 effective 5/3/21.
5. General Updates/Status
 - a. FY22 REVAL / Tax Rate
 - i. Duane has completed Visitation report and other reports requested by state
 - ii. Paul has completed work plan which has been approved by the state.
 - b. A bonus of \$2,500 was presented to Paul for covering both positions during the pandemic.
 - i. Motion to award the bonus: Rebecca
 - ii. Second: Tom
 - iii. Vote: unanimous 3-0 in favor
6. Meeting adjourned at 7:00 PM
 - a. Motion: Tom
 - b. Second: Rebecca
 - c. Vote: unanimous 3 – 0 in favor
7. Next regular monthly meeting will be: June 14, 2021
(delayed one week due to Town Meeting June 7th)