

Board of Assessors Agenda

7-12-2021 @ 6:00 pm

1. Brought meeting to order @ 6:05 pm.
2. Present: Van Baker, Tom Martiska, Rebecca Dono Healy, Paul O'Connor
3. Read Prior meeting's minutes.
 - a. June 21 Minutes read:
 - i. Motion to Accept with modification: Van
 - ii. Second: Tom
 - iii. Vote: 3 – 0 in favor
 - b. July 1 Minutes read:
 - i. Motion to Accept as read: Tom
 - ii. Second: Rebecca
 - iii. Vote: 3 – 0 in favor
4. Personnel/hiring status
 - a. Van to step down as chairman, effective next meeting
 - b. Sent email to April and Alison requesting Vadar, Office, and computer licenses for Emelia.
5. Project Status Updates
 - a. Supplemental tax bills
 - i. Mailed 6/22/21
 - b. Job Description Review
 - i. Selectmen need to review.
 - ii. Van to work with Jeff getting the clerk and principal assessor position/descriptions posted.
 - c. Revaluation status
 - i. Duane has been in working on setting values. Making good progress.
 - ii. Becky (DLS/DOR) has requested 3 examples each of each chapter type for audit; Front page of application, Lien, and front page of property record card. Paul to perform this task.
6. General Updates/Status
7. Meeting adjourned at 7:03 PM
 - a. Motion to Adjourn: Tom
 - b. Second: Rebecca
 - c. Vote: 3 – 0 in favor
8. Next regular monthly meeting will be: August 2, 2021 at 6:00 pm