

## **Board of Assessors Minutes**

**09-10-2018**

1. Meeting brought to order at 6:07pm.
2. Attendees: Tom Martiska, Wayne MacNeil, Van Baker, & Paul O'Connor
3. Review GIS project
  - a. This year's budget has \$7,620 allocated for GIS expansion. This is enough to implement the CAI Technologies solution.
  - b. Check out references; West Boylston, Littleton, & Franklin
  - c. Contact main competitors;
    - i. AppGEO – Next largest competitor with 100 installations
    - ii. People GIS – has 60 installations.
4. Review Tax Rate progress.
  - a. LA-13 & LA-4 has been submitted and reviewed & approved by the state.
  - b. LA-13 & LA-4 has been signed off by the BOA.
5. General Updates/Discussion
  - a. Sign 8 of 58. Complete. This is for two personal property accounts that are Out-Of-Business.
  - b. Sign paper for new stamp. Complete. New stamp will be ordered.
  - c. DLS Gateway accounts were setup and tested for the BOA.
  - d. The Assessors will be looking to contract for Personal Property management.
6. Meeting adjourned at 7:43pm
7. Next meeting will be: October 1, 2018