

## **Board of Assessors Minutes**

**06-03-2019**

1. Brought meeting to order at 6:10.
2. Present: Wayne MacNeil, Tom Martiska, Van Baker, Paul O'Connor
3. Review budget.
  - a. Payroll: Paul's payroll is slightly over. Will work with April to have some monies transferred to cover.
  - b. Expenses: We have enough extra to cover the Plotter and File Cabinets.
4. Review GIS plans.
  - a. Mass Regional Planning has delivered the first delivery (as of 01/01/17)
  - b. Reviewing
  - c. Working on delivery schedule for Phase 2 (01/01/19)
  - d. MRP will be delivering Map and Shape files so that we can get Vision GIS perational.
5. Personal Property.
  - a. Will be outsourcing to RRC for Personal Property.
6. Vision 8 Upgrade
  - a. Contract has been signed
  - b. Review Vision 8 Implementation Plan
  - c. DB was picked up Monday 6/3
  - d. DB and Software will be delivered to Boylston on June 18.
  - e. Testing and Training will take place over the next several days
  - f. There were issues getting access to current SQL Server in Boylston and too costly to build out a new SQL server so changed plans and went with the Cloud solution offered by Vision. Received 50% discount for first year with a recurring cost of \$2500 for future years.
7. General Updates/Discussion
  - a. Due to vacation schedules, The July 1 meeting will be postponed to July 8<sup>th</sup>.
8. Next meeting will be: July 8, 2019
9. Meeting adjourned at 7:55pm