MEETING MINUTES

February 24, 2020

Members Present: John Wentzell, Robert Thibeault

Members Absent: Sarah Scheinfein

Others Present: Dennis Costello

Recorder: Melanie Rich

The meeting was called to order at 6:00 p.m.

GENERAL BUSINESS

Rob Thibeault made a motion to approve the Meeting Minutes dated January 27, 2019; John Wentzell seconded; all voted in favor; motion approved.

March 23, 2020 was confirmed as the next meeting date.

AGENT'S REPORT

<u>Housing Update</u> – A Correction Order was sent by Certified Mail and Regular Mail on February 4^{th} ; no response was received. The next step is to invite them to a hearing at the Board of Health.

<u>COVID-19 Virus Update</u> – As of this meeting, it continues to be a fluid situation. There is a case in Boston. Dennis will keep the board updated.

<u>Compass Pointe Update</u> – Mr. Haynes did send a letter in response to the board's letter. He has asked the board not copy Mr. Anttila when contacting him. There was a question as to when documents become public records. Members had not reviewed Mr. Haynes' response prior to the meeting. Dennis will check with Town Counsel. Mr. Haynes addressed some of the items. Mr. Anttila said Mr. Haynes is the HOA; there is a transition team; and there is a website for the HOA, but nothing specific is listed on the website. They are in the process of interviewing companies to manage the HOA. Dennis will let Mr. Anttila know when documents become public record.

PLAN REVIEW

85 School Street (Richards) – Approved.

February 24, 2020 BOH Meeting Minutes

Lot 11 Stiles Road (Ansari) – Needs revisions

Lot 12 Stiles Road (Ansari) – Needs revisions

Lot 1-C Boulder Way (Bartlett) – Approved.

John Wentzell made a motion to adjourn; Rob Thibeault; all voted in favor. The meeting was adjourned at 7:15 p.m.