MEETING MINUTES

August 24, 2015

Members Present: Sarah Scheinfein, John Wentzell

Members Absent: Doug Kimmens

Others Present: Dennis Costello (Sanitation Agent), see attached Sign-In Sheet

Recorder: Melanie Rich

GENERAL BUSINESS

There were no vouchers for approval tonight.

John Wentzell made a motion to approve the Meeting Minutes dated July 27, 2015; Sarah Scheinfein seconded; all voted in favor; motion approved.

September 28th was confirmed as the next meeting date.

AGENT'S REPORT

<u>Tahanto High School</u> – The new Director of Facilities for the three schools met with Dennis to discuss the documents needed by the board which should have been received from the contractor two years ago. He is in the process of preparing an Operation & Maintenance manual. Dennis said it will have to relate specifically to Tahanto before he will sign the Occupancy Permit; they currently have a temporary Occupancy Permit. With regard to the odor problem, the Director has seen the emails and will look into it.

<u>Tobacco</u> – Sarah will contact Brittany Blaney-Anderson (Parks & Rec). Dennis received an email from Megan DeNubila (Worcester Division of Public Health). She will be invited back to a meeting after the board meets to discuss the regulations. A time for this will be decided at the September meeting.

<u>Mosquito Control</u> – They are continuing to spray and test. The West Nile virus has been detected in a few mosquitoes, but nothing close to Boylston.

<u>Sunscreen</u> – Sarah distributed the sunscreen at the Library and Town Hall. She put the information on the BOH Facebook page as well.

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Dates are needed for the flu clinics. Dennis will coordinate with Jane Megan (COA) the date to vaccinate the seniors (possibly the end of October). He also let the board know that Maureen Sendrowski (VNA) has retired.

Dennis responded to a rooster complaint. He contacted the owner who was in the process of finding a new home for it which he said will take approximately three weeks; he will try to take care of it sooner. The individual who made the complaint was contacted, made aware of the action taken, and is satisfied.

PLAN REVIEW

132 Main Street (Charles Abdella) – Approved.

17 Highland Avenue (Edward Jardus) – Approved.

Lot 25A Compass Circle (Jim Haynes) – Approved.

Lot 37A Compass Circle (Jim Haynes) – Approved.

Lot 39A Compass Circle (Jim Haynes) – Approved.

John Wentzell made a motion to adjourn; Sarah Scheinfein seconded the motion; all voted in favor. The meeting was adjourned at 6:50 pm.