### **MEETING MINUTES**

January 4, 2017

Members Present: Doug Kimmens, Sarah Scheinfein, John Wentzell

**Members Absent:** None

Others Present: Dennis Costello (Sanitation Agent), see attached Sign-In Sheet

**Recorder:** Doug Kimmens

## **GENERAL BUSINESS**

Doug Kimmens made a motion to approve the Meeting Minutes dated November 28, 2016; Sarah Scheinfein seconded; all voted in favor; motion approved.

Monday, January 23, 2017 was confirmed as the next BOH meeting date.

Carisa Lozoraitis was introduced to the board. She expressed a passion for Public Health and a desire to help the board as an enthusiastic volunteer/possible new board member in any capacity needed.

Dennis and Sarah conversed on general areas where Carisa would be valuable. Outlined responsibilities she could assist in the immediate future would be (1) tobacco and (2) flu clinics.

Sarah spoke of the impasse she has encountered in the school system concerning working with school management in having the BOH run a tobacco education program in the schools. Carisa agreed to co-work with Sarah on this issue.

# **AGENT'S REPORT**

Dennis spoke of the annual flu clinic issues: lack of promotion directed by the town; poor turnout and how the community effort is losing momentum. He discussed the procedural impasse with our last provider (VNA). Discussion was forwarded with a consensus that a "new slate" is needed for the flu program. An October 2017 goal was established and confirmed as our target date for this year's dispensing of shots. Carisa volunteered to dispense vaccine to help the community cause. A general consensus was made that better promotion was needed for the flu clinic as the part of the "new slate".

<u>Tobacco</u> – Dennis discussed ongoing tobacco issues. He prioritized two issues: (1) access to tobacco products established raising the age to 21; and (2) Dennis and Sarah to review a list of regulations to be visited again next month. A BOH vote concerning tobacco to be in the future.

#### **January 4, 2017 BOH Meeting Minutes**

<u>218 School Street Update</u> – Sean Soheli was given the floor and he asked for a one-year extension on the septic plans for 218 School Street. Dennis expressed that he was against the extension for a variety of reasons. Doug Kimmens moved to a vote on the issue saying that there would be no harm in extending the approved plans. Vote was as follows: Doug yes; Sarah no; with John Wentzell forwarding a compromise position of a six-month extension ending in June 4, 2017. Doug Kimmens made a motion to approve the six-month extension; John Wentzell seconded; all voted in favor; motion approved.

A food safety issue was brought to the board's attention by Sarah Scheinfein (Facebook Administrator) via a Facebook post sent to the BOH by an ex-employee of Cyprian Keyes. Video was viewed showing health concerns consisting of rusty exhaust vents and chipped serving bowls used for serving food. Dennis presented a document prepared by him concerning the last inspection on September 20, 2016. He spoke with the owner, Dave Frem, to establish a time to inspect the kitchen again and review these issues. Sarah asked for a timeline and Dennis indicated the week of January 9, 2017 was being targeted.

## **PLAN REVIEW**

106 Main Street (Constitution Properties) – Approved.

270 Shrewsbury Street (Worcester Donuts) – Approved.

192 Main Street (Mann) – Approved.

Sewall & Gulf Street (Definitive Subdivision Plan) Burkhardt – Approved.

Doug Kimmens made a motion to adjourn; John Wentzell seconded the motion; all voted in favor. The meeting was adjourned at 7:50 p.m.