## **MEETING MINUTES**

July 24, 2017

**Members Present:** Sarah Scheinfein, John Wentzell

**Members Absent:** Doug Kimmens

**Others Present:** Dennis Costello

**Recorder:** Melanie Rich

## **GENERAL BUSINESS**

Sarah Scheinfein made a motion to approve the Meeting Minutes dated June 26, 2017; John Wentzell seconded; all voted in favor; motion approved.

September 25<sup>th</sup> was confirmed as the next BOH meeting date.

# **AGENT'S REPORT**

<u>Flu Clinic</u> – Dennis spoke with the salesperson for the vaccine and was told orders should be placed soon. The board plans to hold the senior flu clinic in October. Sarah will follow up with Leslie Chamberlain (Southborough's Public Health Nurse) to find out about pricing and the amount of vaccine to be ordered.

Dennis showed the board the supplies received from the Mass Preparedness group.

### PLAN REVIEW

<u>Units 1-38 Cheryl's Way (Boylston CP LLC)</u> – The plan reviewed tonight is close to being the working plan for the over 55 units at Compass Circle. Town Counsel input is still needed for the legal documents. John Grenier explained the plan for the members. It is all tied together to a Fast system. There will be a shed that will house the electrical and alarms. The Fast system is under a provisional approval for over 2,000 gallons/day denitrification system. It has general approval for up to 2,000 gallons/day. DEP is looking closely at the system and doing more testing on it. It is unsure who will pay for or do the required 36 month testing of the effluent prior to general approval; the board will need to know. Jim Haynes has a contract for testing four times/year. Dennis said everything on the plan meets the code. Backflow preventers are still needed on the plan. Because it is a provisional approval, and until DEP says it has general approval, Mr. Haynes will need to have a bond or insurance policy in place for the Fast system. Based on the plan the board is reviewing tonight, it could receive preliminary approval. The unit numbers will need to be revised since they are no longer Units 1-38; there are gaps in the unit

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numbers. Camera scoping the system every five years will be required in the Operation & Maintenance plan. They may need two O&M plans; one for the pilot plan and the final plan. The O&M plan will be incorporated on the septic system design plan and the plan recorded. Mr. Grenier will provide revised copies and the board will stamp and sign those copies. As far as the sequence and timing, Mr. Haynes said based on the outcome of this meeting, the parts will start arriving tomorrow.

- 32 Ethan Allen Drive (Holgate) Approved.
- <u>3 Linden Street (Phillips)</u> Approved.
- 34 East Temple Street (DiDeming) Not approved tonight. The plan needs revisions.

Sarah Scheinfein made a motion to adjourn; John Wentzell seconded the motion; all voted in favor. The meeting was adjourned at 7:07 p.m.