

Tuesday Talks

Date: Tuesday, October 3rd, 2023

Time: 9:00 AM

Attendees:

- Ali Kennedy
- April Steward
- Nina Gardner
- Melanie Rich
- Cheri Cox
- Rosemary Buckley
- Jack Valleli
- Pam Frechette
- Paul DellAquila
- Dawn Porter

Department Topics:

- Alison/Administrative Assistant to TA:
 - o Website proposals: Reach out for next steps – implement
 - o Town Report coming up in a couple months, please start gathering your information
 - o Meeting Minutes
 - o ABCC Licenses and Common Victual Licenses
- April/Town Administrator:
 - o Human Resources position has been posted
 - o Comp Study
 - o Updates on Whats New from Municipal Law Conference
 - Senior Tax Work Off Program – raised from \$1,500 - \$2,000
- Cheri/Rosemary: Treasurer/Collector – Assistant Treasurer/Collector
 - o Nov 1st – Real Estate Taxes Due
 - o Financial Policy Committee Update:
 - Working on 5 right now
 - Work in progress; will present to BoS in a couple months
- Jack/Assessors:
 - o Setting up tax rate
 - o Will be ready for the first meeting in November for BoS – 11/06/23
 - o Discussion with Treasurer on how this would affect timing of bills
 - o Archives room
 - Eliminated duplicates of all reports from 1860's till now.

- Senior Work Off Program
 - Please get your departmental requests over asap
- Dawn Porter/Town Clerk:
 - Archives room is still a work in progress
 - Springfield Training Update
 - Tabulator machine – will be discussed with the BoS at 10/10/23s meeting
 - Comp Study – implementation question

Town Hall employees had questions regarding the Comp Study and asked if it was going to be implemented.

A request was made to send Agenda to all Town Hall employees when the comp study comes before the board of Selectmen to discuss.

- **Next Scheduled Meeting:**
 - Tuesday, November 7th