

# *Town of Boylston*



## *2016 Annual Report*



Highway Department Building

## *IN MEMORIUM 2016*

*Those that touch our lives.... stay in our hearts forever*

<i>Bruce Roland Jarvis</i>	<i>January 9<sup>th</sup></i>	<i>Warren Newhouse</i>	<i>July 3<sup>rd</sup></i>
<i>Richard Donald Noel</i>	<i>January 28<sup>th</sup></i>	<i>Jean A. Draper</i>	<i>August 11<sup>th</sup></i>
<i>Richard E. Fisher</i>	<i>January 30<sup>th</sup></i>	<i>Mary Lou Bay</i>	<i>August 15<sup>th</sup></i>
<i>John S. White</i>	<i>February 8<sup>th</sup></i>	<i>Kimberly Tanner</i>	<i>August 28<sup>th</sup></i>
<i>Ronald D. Zapatka</i>	<i>February 24<sup>th</sup></i>	<i>Christopher Cass</i>	<i>August 31<sup>st</sup></i>
<i>Marion Joyce Stark</i>	<i>March 1<sup>st</sup></i>	<i>Parney Young</i>	<i>September 2<sup>nd</sup></i>
<i>Frances Donna Morabito</i>	<i>March 7<sup>th</sup></i>	<i>Grace M. Daley</i>	<i>September 29<sup>th</sup></i>
<i>Robert C. Haynes</i>	<i>March 9<sup>th</sup></i>	<i>Edith Frances MacDonald</i>	<i>October 3<sup>rd</sup></i>
<i>Robert Joseph Trudeau</i>	<i>March 14<sup>th</sup></i>	<i>Robert Joseph Croteau</i>	<i>October 17<sup>th</sup></i>
<i>Frank Reale, Jr.</i>	<i>March 15<sup>th</sup></i>	<i>Estelle A. Vanslette</i>	<i>November 2<sup>nd</sup></i>
<i>Elizabeth A. Vadnaïs</i>	<i>March 27<sup>th</sup></i>	<i>Linda Davenport</i>	<i>November 2<sup>nd</sup></i>
<i>Helena Billington</i>	<i>April 13<sup>th</sup></i>	<i>George Nicholas Aoude</i>	<i>November 17<sup>th</sup></i>
<i>Denise Marilyn Holyoak</i>	<i>May 2<sup>nd</sup></i>	<i>Chaudhry Haider</i>	<i>November 20<sup>th</sup></i>
<i>Carol A. Nicholas</i>	<i>May 16<sup>th</sup></i>	<i>Carol Ann Sornberger</i>	<i>November 24<sup>th</sup></i>
<i>Helen Janet Desmarais</i>	<i>May 24<sup>th</sup></i>		

# Boylston, Massachusetts



## County-Level State Agency Heads

**Clerk of Courts:** Dennis P. McManus (D)

**District Attorney:** Joseph D. Early, Jr. (D)

**Register of Deeds:** Anthony J. Vigliotti (D)

**Register of Probate:** Stephanie K. Fattman (R)

**County Sheriff:** Lew Evangelidis (R)

## State Government

**State Representative(s):** Harold P. Naughton, Jr (D)

**State Senator(s):** Harriette L. Chandler (D)

**Governor's Councilor(s):** Jen Caissie (R)

## Federal Government

**U.S. Representative(s):** James P. McGovern (D-2nd District),

**U.S. Senators:** Elizabeth Warren (D),  
Ed Markey (D)

**Coordinates:** 42°23'30"N 71°42'15"W / 42.39167°N 71.70417°W / 42.39167; -71.70417 **Coordinates:** 42°23'30"N 71°42'15"W / 42.39167°N 71.70417°W / 42.39167; -71.70417

<b>Country</b>	United States
<b>State</b>	Massachusetts
<b>County</b>	Worcester
<b>Settled</b>	1705
<b>Incorporated</b>	1786

## GOVERNMENT

<b>• Type</b>	Open town meeting
<b>• Town Administrator</b>	Martin McNamara

## AREA

<b>• Total</b>	19.7 sq mi (51.0 km <sup>2</sup> )
<b>• Land</b>	16.0 sq mi (41.5 km <sup>2</sup> )
<b>• Water</b>	3.6 sq mi (9.4 km <sup>2</sup> )
<b>Elevation</b>	443 ft (135 m)

## POPULATION (2010)

<b>• Total</b>	4,355
<b>• Density</b>	220/sq mi (85/km <sup>2</sup> )

**Time zone** Eastern (UTC-5)

**• ZIP code** 01505

**• Area code(s)** 508 / 774

**• FIPS code** 25-07525

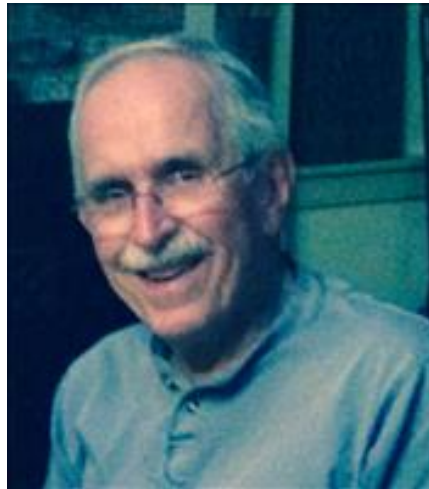
**• GNIS feature ID** 0619478

**• Website** [www.boylston-ma.gov](http://www.boylston-ma.gov)

# *BOYLSTON'S 2016 ANNUAL REPORT IS DEDICATED TO*

*Frank Reale, Jr.*

*1935 – 2016*



Frank first moved to town back in 1995 and had been a resident of Boylston ever since. He served three terms as Selectman for the town of Boylston, as well as serving on various town committees. One of his proudest accomplishments was recently getting the town's approval to build the new Highway Garage which has since been named in his honor. He was a member of St. Mary of the Hills Church. He enjoyed giving advice to his family, going to Florida and Italy with his wife, vacationing in York Maine and on the Cape with his family, coffee with the "boys" at the Boylston Deli, and Sunday coffee at the Fire Barn. His hard work and dedication to the town will be remembered by many for years to come and he will be sadly missed.



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# ELECTED TOWN OFFICIALS

(Terms expire in June of specified year.)

## **MODERATOR**

Dennis Pojani	2019
---------------	------

## **MUNICIPAL LIGHT BOARD**

Eric Johnson	2019
John McQuade	2018
Steve Mero	2017

## **BOARD OF SELECTMEN**

Michael May	2019
Jamie Underwood	2018
James Wood	2017

## **LIBRARY TRUSTEES**

Brad Barker	2019
Kenneth Linell	2019
Lyle Foley	2108
Susan Therriault	2018
David Bottom	2017
Richard Reardon	2017

## **TOWN CLERK**

Sandra Bourassa	2017
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## **BOARD OF ASSESSORS**

Tom Martiska	2019
Paul O'Connor	2018
Michael O'Connor	2017

## **CEMETERY COMMISSIONERS**

Don Parker	2019
Roger Wentzell	2018
Gary Anderson	2017

## **BOARD OF HEALTH**

Sarah Scheinfein	2019
Paul O'Connor	2018
John Wentzell	2017

## **PARKS & RECREATION COMMISSION**

Bonnie Johnson	2021
Tina Potenti	2020
Jessica Rubinow	2019
Chris Durall	2018
Brittany Blaney	2017

## **PLANNING BOARD**

Judith White	2021
William Manter	2020
Richard Baker	2019
Kim Ames	2018
Laurie Levy	2017

## **SCHOOL COMMITTEE**

Lorie Martiska	2019
Matthew Lozoraitis	2018
Lawrence Brenner	2017

# APPOINTED TOWN OFFICIALS

(Terms expire June of specified year)

## LEGISLATIVE LIASON

Martin McNamara 2017

## CIVIL DEFENSE DIRECTOR

## TREE WARDEN

## GYPSY BROWN-TAIL MOTH INSPECTOR

## RIGHT-TO-KNOW COORDINATOR

Steve Mero 2017

## INDIGENT SERVICEMEN'S BURIAL

## AGENT and OVERSEER OF

## SERVICEMEN'S GRAVES

Vincent Perrone 2017

## PARKING CLERK

Sandra Bourassa 2017

## COUNCIL ON AGING COORDINATOR/

## OUTREACH WORKER

Judith White (Interim) 2017

## SOCIAL SERVICE REPRESENTATIVE

## NUTRITION SITE FOR ELDERLY

## MEALS-ON-WHEELS COORDINATOR

Janice Resseguie 2017

## FENCE VIEWER and SURVEYOR OF

## HOOPS AND STAVES

Vacancy 2017

## CENTRAL MASS REGIONAL PLANNING

## COMMISSION and TRANSPORTATION

## IMPROVEMENT

Richard Baker, Planning Bd. Rep. 2017

Howard Drobner, Selectmen Alternate 2017

## TOWN ACCOUNTANT

Jason Little 2017

## TOWN COUNSEL

Steven Madaus 2017

## TREASURER/TAX COLLECTOR

Cheri Cox 2017

## ASSISTANT TREASURER/COLLECTOR

Rosemary Buckley 2017

## ADMINISTRATIVE ASSISTANT TO

## BOARD OF SELECTMAN and

## TOWN ADMINISTRATOR

April C. Steward 2017

## HIGHWAY SUPERINTENDENT

Steven Mero 2017

## BUILDING INSPECTOR

Tony Zahariadis 2017

## GAS/PLUMBING INSPECTOR

Eric Johnson 2017

Richard Lapan, Assistant 2017

## WIRING INSPECTOR

Thomas O'Connor 2017

John McQuade, Assistant 2017

## SANITATION AGENT

Dennis Costello 2016

## TAX TITLE CUSTODIAN

Martin McNamara 2017

# BOARDS AND COMMITTEES

(Terms expire June of specified year)

## **ADA COMMITTEE**

Jean Gates	2017
VACANCY	2017
Irene Symonds	2017
Joan Banks	2017
Ed MacDonald	2017

## **CONSERVATION COMMISSION**

Chip Burkhardt	2018
VACANCY	2018
Jeffrey Walsh	2019
VACANCY	2019
Mark Coakley	2017
Joe McGrath	2017

## **AFFORDABLE HOUSING COMMITTEE**

VACANCY, At Large	2017
VACANCY, Appeals Board	2017
VACANCY, At Large	2017
VACANCY, At Large	2017
VACANCY, At Large	2017

## **COUNCIL ON AGING**

Dennis Goguen	2017
Warren Leach	2017
Oswald Sauer	2017
Karen Tremblay	2017
David Wheeler	2017
Mary-Ann Whitney	2017
VACANCY	2017

## **APPEALS BOARD**

Arlene Murphy	2019
Janet Lombardi	2020
Robert Cotter	2021
Brad Wyatt	2021
William Filsinger	2017
VACANCY, Associate Member	2020

## **CULTURAL COUNCIL**

Lorraine Sullivan	2018
Janet Sargood	2018
Ed MacDonald	2019
Mingi Bodine	2017

## **BOARD OF REGISTRARS**

Phyllis Gaucher	2018
Rose Bardsley	2019
Mary Morrill	2017

## **EARTH REMOVAL BOARD**

Arthur Gibree, Board of Selectmen	2017
Gerry Gleich, BOH	2017
Kim Ames, Planning Board	2017
Jeffrey Walsh, Cons. Commission	2017
Janet Lombardi, Appeals Board	2017

## **BUSINESS MARKETING COMMITTEE**

David Frem	2016
Richard Prince	2016
Scott McCubrey	2016
James Ricciardi	2016
Town Administrator, <i>Ex Officio</i>	2016

## **FINANCE COMMITTEE**

Eric Brose	2018
Vincent Sasso	2018
David Butler	2019
VACANCY	2019
Howard Drobner	2017
Steven Dorval	2017

## **CABLE ADVISORY COMMITTEE**

Thomas Martiska	2017
Matt Willson	2017
VACANCY	2017
VACANCY	2017



# BOARDS AND COMMITTEES

*(Terms expire June of specified year)*

## **HISTORIC DISTRICT COMMISSION**

Catherine Richard	2018
William Manter	2018
Bruce Symonds	2019
Gerald Jones	2019

## **MEMORIAL DAY COMMITTEE**

Joseph Larkin	2017
Sandra Bourassa	2017
Rose Bardsley	2017

## **HISTORIC COMMISSION**

Judith Haynes	2018
Ken Linell	2018
Bruce Symonds	2019
Paul Kalinowski	2019
David Bottom	2017
Judith Bottom	2017

## **OPEN SPACE AND RECREATION COMMITTEE**

Jim Wood, Board of Selectmen	2017
Joe McGrath, Conservation Commission	2017
Brittany Blaney, Parks and Recreation	2017
Karen Barber, Parks and Recreation	2017
Bill Manter, Planning Board	2017

## **HOMELAND SECURITY**

Dennis Costello, BOH Agent	2017
Steve Mero, DPW Superintendent	2017
Anthony Sahagian, Police Chief	2017
Joseph Flanagan, Fire Chief	2017
VACANCY, At Large	2017

## **SENIOR TAX REBATE COMMITTEE**

VACANCY	2017
Dennis Goguen	2017
Town Administrator, Ex Officio	2017
Town Treasurer, Ex Officio	2017
VACANCY	2017

## **INSURANCE ADVISORY COMMITTEE**

April C. Steward (Town Hall)	2017
Joseph Flanagan (Fire Dept.)	2017
Jennifer Carrico (Library)	2017
Mike Lucia (Light Dept.)	2017
Steven Mero (Highway Dept.)	2017
Pamela Rudge (Dispatchers)	2017
Robert Thomas (Police Officers)	2017
VACANCY (Retirees)	2017
VACANCY (School Dept.)	2017
Susan Brenner (Non-Union School Empl.)	2017
Town Administrator, Ex-Officio	2017
Treasurer, Ex-Officio	2017

## **STORM WATER COMMITTEE**

Steve Mero, Highway Superintendent	2017
Chip Burkhart, Conservation Comm	2017
Gerry Gleich, Board of Health	2017
Joe McGrath, Advisory Capacity, BOS rep.	2017

## **TOWN HOUSE COMMITTEE**

Steve Mero	2017
Janice Resseguie	2017

## **TOWN REPORT COMMITTEE**

April C. Steward
------------------

# ***FIRE DEPARTMENT 2016 ROSTER***

## **FIRE CHIEF AND FOREST WARDEN:**

Joseph Flanagan / EMT

## **DEPUTY CHIEF:**

Matthew Ronn / EMT

## **CAPTAIN:**

Donald MacKenzie / EMT

## **LIEUTENANTS:**

Jason Bradford / EMT

Mike Buddenhagen

Scott McCubrey

Roger Young

## **FIREFIGHTERS (FF) / EMERGENCY MEDICAL TECHNICIANS (EMT):**

Eric Borges, EMT	Brian Gaucher, FF	Steven Phillips, FF
Daniel Buddenhagen, FF/EMT	Douglas Gillum, FF/EMT	Alan Portis, FF/EMT
Timothy Ciampaglia, FF	Nicholas Green, EMT	Daniel Rebmann, EMT
Ryan Colleton, FF	William Kimball, EMT	Lisa Rudge, EMT
Kevin Colomey, FF/EMT	Maria Lockette, FF/EMT	Nathan Rumpf, EMT
Gino Consiglio, FF	Robb MacKenzie, FF	Ryan Schloerb, FF/EMT
Sean Deans, EMT	Benjamin Matthew, FF/EMT	Leigh Shircliff, Paramedic
Jeff Dempsey-Holmes, FF	Jacob Matthew, FF	Peter Smith, EMT
John de Rivera, FF/EMT	Kyle McCubrey, FF	Jeffrey Stanton, FF/EMT
Timothy Donohue, FF/EMT	Megan Mercure, EMT	April Steward, EMT
Josh Donovan, EMT	Michelle Mulkern, EMT	Sarah Stuart, EMT
David Easterbrook, EMT	Timothy O'Malley, FF/EMT	Maxwell Studley, EMT
Patty Flanagan, EMT	Paul Osterberg, FF/EMT	Thomas Washek, EMT
Katherine Forest, FF/Paramedic	Michael O'Sullivan, FF/EMT	Michael Wheeler, FF/EMT
Laura Hayes, EMT	Jessica Palmer, EMT	David Young, FF/EMT

## **CHAPLAIN:**

David Buchanan

## **PHOTOGRAPHER:**

William Richardson

# ***POLICE DEPARTMENT 2016 ROSTER***

## **CHIEF OF POLICE:**

Anthony G. Sahagian

## **DETECTIVE SERGEANT:**

Vacant

## **PATROL/ADMINISTRATIVE SERGEANT:**

Robert C. Thomas, Jr.

## **PATROL OFFICERS:**

Russell N. Parker\*

Robert M. Barbato

Mark L. Shepard

Jared B. Piche

James R. Conway, Jr.

John A. Annunziata\*

Cody J. Thomasian

Matthew L. Ryel

## **FULL-TIME DISPATCHERS:**

Pamela D. Rudge\*\*

Lynn F. Purcell

Abbie E. Parkinson\*\*\*

## **PERMANENT PART-TIME DISPATCHER:**

Bobbie E. White

## **ADMINISTRATIVE ASSISTANT:**

Christine Bissonnette

All Full-time Patrol Officers serve as Constables

\* Detective Patrolman

\*\* Head Dispatcher

\*\*\* Resignation effective 6 January 2017

As of 1 January 2017

# *BOARD OF SELECTMEN*

The Board of Selectman is pleased to present the residents of Boylston with the Annual Report for calendar year 2016. The Board issued all necessary permits and licenses as required by statute. All State and Federal certificates were filed as required and the necessary personnel appointments were made. All business that came before our Board was handled with the best interests of the Town and its residents paramount in our decisions.

Selectman reviewed and finalized the FY18 Budget and the Warrant articles for the Annual Town Meeting.

Boylston is truly the Gateway to the Wachusett Region with our community bordering the banks of the Wachusett Reservoir and making up over 5000 acres of its watershed. We are fortunate to have an abundance of open space for a variety of uses.

We have many hundreds of acres managed by our own Conservation Commission, by The New England Forestry Foundation, and other preservation organizations. We are fortunate to have Tower Hill Botanical Gardens, Pine Ridge Farm, and Spring Ridge Farm, Summer Star Wildlife Sanctuary and the Bond farm as well as many other natural resources in our community.

We are fortunate to have a wonderful multiuse property in the Municipal Office Building and our Hillside property. Hillside provides open space for recreation for our young people for both soccer and football as well as many hiking trails. The Town is frequently the site of bike racing, road racing and hiking events that traverse our community. We are a great destination for hunting, fishing and other outdoor sports.

We are fortunate to have Calliope Theater, the Gough House and both Cyprian Keyes Golf Course and the Haven Country Club all call Boylston home. It is no surprise that the rich cultural and natural resources we have are attractive to many, as residents and visitors alike enjoy Boylston and its rich history, and recreation resources.

2016 was a dynamic year for the Town of Boylston with several exciting community developments. After many years of work, the Rte. 140 Development initiative realized its first big win with the selection of a 70 acre site in Boylston by FedEx. After extensive work by all the Town Boards and Departments the project was approved and permitted. In April 2017 the land was purchased and construction has started on the \$90 Million project. This project will translate into numerous jobs for the community and annual tax revenue that exceeds \$1.5 million, as well as significant positive economic impact for our local businesses.

The new Highway Barn construction project was completed and the community came together to honor former Selectman Frank Reale for his vision and support in driving that project. The Highway Department moved into the new facility in November 2016. This investment should translate into much usable life for our Highway Department equipment as it is now protected and out of the weather. It also allows the Highway department to support other town vehicles with the addition of the equipment service area and a full time mechanic.

Two major residential projects are underway bringing over \$80 million dollars in residential construction at the Compass Pointe and Barnard Hill Project. These projects are successful well managed additions to our residential community and provide highly desirable homes for new residents. Compass Pointe also includes our first dedicated over 55 community, which was approved



# BOARD OF SELECTMEN

under the new over 55 bylaw enacted at last year's town meeting, thus assuring our seniors of affordable housing in our community.

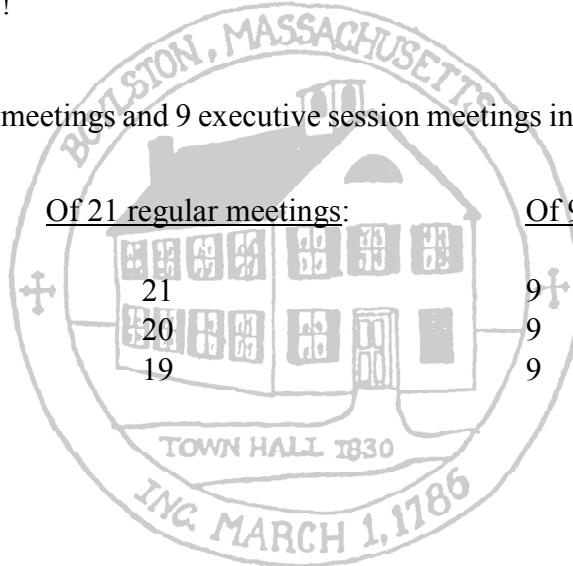
We expect our Library renovation project to be completed early in 2017. The building will be open for business showcasing a first class historical renovation of our beautiful library, which is an amazing resource for our residents.

We added our first human resources manager to the Town in 2017 when we hired Lindsay Katz. With more regulation and the demands to manage our valued employees we deemed it prudent to implement a resource in the human resource area that would provide our departments with guidance on personnel matters.

Finally I would like to congratulate the Tahanto High School boys Football Team at West Boylston High School who won the MIAA Central Massachusetts Division 4 Championship this year. We also want to congratulate The Tahanto Girls Softball team that went on to State finals in 2016 as well as the Girls Soccer team that went to the division playoffs and our Girls Field Hockey team that once again made it into districts!

The Board held 21 regular meetings and 9 executive session meetings in the year 2016 and attendance was recorded as follows:

	<u>Of 21 regular meetings:</u>	<u>Of 9 Executive meetings:</u>
James Wood	21	9
Michael May	20	9
James Underwood	19	9



# ***TOWN ADMINISTRATOR REPORT***

I feel very fortunate to be able to once again provide an annual report to the residents of the Town of Boylston. I am sure you are aware that we have seen much activity in town over the past year. You can feel good that you have a hard working, dedicated group of employees working for your town. I congratulate and thank them for their work and assistance throughout the year.

Once again the Highway Department, Police Department, Fire Department, and the Municipal Light Department did outstanding work, as did the employees at Town Hall. The Library Staff deserves special kudos for doing their usual fine work in difficult conditions as their building was being renovated.

Below are some of the highlights of the year:

## **Personnel Changes**

2016 saw several employee changes including:

Graham Conlon resigned his position as Equipment Operator/Laborer in the Highway Department.

Administrative Assistant to the Board of Selectmen Lori Esposito resigned her position to accept a similar position in Southborough.

Rose Bardsley, a long time Clerk in the Selectmen's Office resigned in September.

April Steward began her duties as Administrative Assistant to the Board of Selectmen/Town Administrator in June.

We also had the unfortunate passing of our COA Coordinator Jane Meegan. Judith White has been appointed interim Coordinator until the position can be filled on a permanent basis.

We are in the process of recruiting replacements for an Equipment Operator/Laborer; COA Coordinator; Human Resources Assistant; and Heavy Equipment Mechanic.

## **Projects**

**Highway Garage** -The long awaited Highway Garage was completed in late October with an open house being held on October 28<sup>th</sup>. The Highway Department has been fully relocated and is operating from the beautiful new building. The building completion was 5-6 weeks later than expected. Thanks to the hard work and dedication of Facilities Manager Bob Bourassa who acted as Owners Project Manager, and Highway Superintendent Steve Mero the project came in under budget.

**Library Renovation** - The Phase II Renovation Project at the Library is progressing nicely. The expected completion of this project is early spring. Thanks to the watchful eyes of Project Manager Mary Bulso of Lamoureux Pagano Associates, and the Library Trustees this project is also on target to be under budget.

# ***TOWN ADMINISTRATOR REPORT***

**Hillside Updates** – We continued to make improvements to Town Hall and the Police Department Building. New faucets have been installed in all sinks in the buildings. Renovations to the Selectmen’s Chamber and the Town Administrator’s Office were completed. Repairs were made to the areas on the lower level to accommodate the Library, and the Food Bank.

**Sewer Study** – The Sewer Study that was approved at Town Meeting was completed in late December. No action has been taken with regard to that study

**Road Repairs** – Edgebrook Road was repaved paved using Chapter 90 funds. The approximate cost of this project was \$158,000.00. We still have a number of roads in town that are in need of repair or repaving, and we will continue to do as much annual paving as funds allow.

**Grants, Credits, and other Reimbursements** – We were again very fortunate to receive a number of Grants and Credits to help offset expenses in departments. We received approximately \$\$82,000.00 in Grants/Credits/Reimbursements.

**MIA Rewards and Credits** - \$13,479.00 was received as credits on our Workers Compensation, and Property/Casualty Insurances.

**Route 140 Improvements**- State Representative, Harold Naughton was successful in placing a \$500,000.00 earmark in the State Economic Development Bond Bill for improvements to Route 140. With the development taking place on 140, these funds, if released, will be a tremendous help to us in making necessary improvements along that corridor.

**Police Department** - \$594.00 for 911 Training & Equipment Grant.  
\$14,298.89 Emergency Medical Dispatch Training Grant.

**Fire Department** - \$2,437.00 EMPG Grant  
\$2,500.00 District 8 Training Grant  
\$2,460.00 EMPG Grant  
\$2500 SAFE Grant

**Senior Van** - The Senior Van that was purchased with \$60,000.00 in State funding was delivered in late June. The COA is still working to get drivers to operate the van for the transportation needs of elderly Boylston residents.

**Town Wide** - A \$20,000.00 Community Compact Grant to conduct a Compensation / Classification Study, and a Human Resources Audit.  
- \$23,682.99 reimbursement from FEMA for the 2015 snow storms.  
- As a result of restraint on spending by Department Heads and some new growth, our Free Cash has been certified at \$844,000.00.

# ***TOWN ADMINISTRATOR REPORT***

## **Other items of interest**

A new 2-year contract was signed with the Police Chief.

A new 3-year contract was signed by the Town Administrator.

A new 3-year Collective Bargaining Agreement was reached with the Dispatchers Union.

The Massachusetts Public Employees Council was certified as the Bargaining Unit for the Town's Highway Department employees. Negotiations began in November and are continuing.

YOU, Inc. – A 3-year lease extension was signed with YOU, Inc. for their use of space on Elmwood Place. The new lease calls for the town to receive an additional \$5,000.00 in rent annually.

School Zone Lighting at Tahanto – MassDOT installed flashing school zone lighting on Route 70 at Tahanto Regional High School.

FY 16 Financial Audit – Our Financial Audit for Fiscal 16 has begun.

Town Website – A new Town Website is operational with many favorable comments.

Delinquent Tax Collections – Through the efforts of Town Treasurer/Collector Cheri Cox, we received \$45,088.00 in previously uncollected tax revenue.

## **Upcoming Future Issues**

Need for a new Public Safety Building to house the Police and Fire Departments.

Continued economic development along the Route 140 Corridor.

We are all looking forward to the completion of Phase II of the Library Renovation Project, and the installation of an elevator and new windows at the Town House.

It has again been a very busy year for all town departments, employees, boards and committees including the Board of Health, Conservation Commission, Planning Board, Library Trustees, and the Board of Selectmen. It is the hard work and dedication of the many volunteers, that give their time and efforts to unselfishly serve the Town of Boylston, that make the town such a desirable place to live and work.

With all the great things that are happening in Boylston, the future looks very bright. I want to thank the residents for giving me the opportunity to play a small part in helping to make Boylston what it is, and what it will become.

Martin McNamara  
Town Administrator



# *TOWN COUNSEL REPORT*

I am honored to serve the Town of Boylston as Town Counsel and I thank the Board of Selectmen for re-appointing me to this important position.

As Town Counsel I attend the Annual Town Meeting, Special Town Meetings, meetings of the Board of Selectmen and, upon request, meetings of other town boards or committees. My firm also serves as Labor Counsel from the Town. My office provides advice and counsel to the Board of Selectmen, the Town Administrator, the Building Inspector, town departments, and board and committee members. My office defends the Town in any claims or complaints filed against it in court and, if authorized by the Board of Selectmen, prosecute claims on behalf of the Town. I am available to prepare and review documents and contracts and to review and respond, on behalf of the Town, to all legal matters and claims.

In 2016, this office was involved in the following general matters:

- Reviewed and revised warrant articles for the Annual Town Meeting;
- Provided advice and counsel to various boards and departments concerning compliance with the Open Meeting Law and newly revised Public Records Law;
- Reviewed and/or prepared lease documents concerning the Town-owned properties known as the Gough House and the Flagg House;
- Provided advice and counsel to the Library Trustees, the Board of Selectmen and the Town Administrator relative to the public bidding process, the evaluation of bids received and the award of the contract for construction of renovations to the Public Library (Phase 2);
- Provided advice and counsel to the Planning Board concerning the requirements of the Massachusetts Subdivision Control Law, including drafting and reviewing restrictive covenants, subdivision performance agreements, lot releases, and filing claims against subdivision performance bonds;
- Provided advice and counsel to the Planning Board concerning the review and approval of a Special Permit and a definitive subdivision plan for a proposed commercial distribution center to be located off of Shrewsbury Street/Route 140;
- Provided advice and counsel to members of the Board of Selectmen concerning the requirements of the Massachusetts Conflict of Interest Law (MGL, c. 268A);
- Provided advice and counsel to the Building Inspector concerning the interpretation and application or enforcement of various provisions of the Town's Zoning Bylaws; and
- Prepared and/or reviewed various bid documents and/or contracts or contract amendments for the procurement of various goods, services, public works projects and building repair/renovation projects.

In the coming year, I look forward to working with all Town departments, boards, commissions and employees and continuing to provide the Town of Boylston with effective and efficient legal services.

Respectfully submitted,

Stephen F. Madaus  
Town Counsel

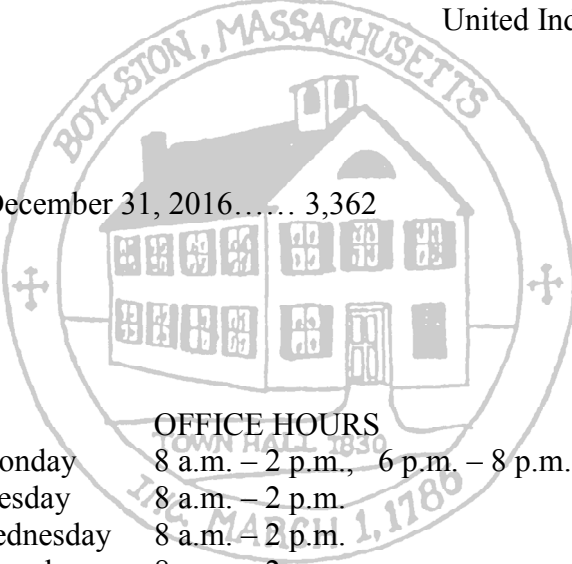
# TOWN CLERK REPORT

Intentions of Marriage Filed	20	Marriages Recorded	19
Births Recorded	36	Deaths Recorded	29
Certificates Recorded/Renewed	15	Dog Licenses Issued	575
Raffle permits	07		

## Number of Registered Voters

Democratic	0622	Libertarian	0008
Republican	0463	American Independent	0002
Unenrolled	2245	Green Party U.S.A.	0001
		United Independent Party	0021

Registered Voters as of December 31, 2016..... 3,362



OFFICE HOURS	
Monday	8 a.m. – 2 p.m., 6 p.m. – 8 p.m.
Tuesday	8 a.m. – 2 p.m.
Wednesday	8 a.m. – 2 p.m.
Thursday	8 a.m. – 2 p.m.

Sandra L. Bourassa, Town Clerk

# ***ANNUAL TOWN ELECTION***

## ***MAY 9, 2016***

WARDEN: Jackie Walsh

CLERK: Jeanne Aspro

CHECKERS: Carol Anderson, Mary Groleau, Pauline Berard, Phyllis Gaucher

Notice to the Town of Boylston Voters was given and Specimen Ballots were posted as required by law. The voting machine was tested at least three days prior to Election as required by law. Voters of the Town of Boylston met at the Hillside Town Hall for the Annual Town Election according to legal notice. The ballot box was examined by the Clerk. The polls were declared open by the Warden at 1200 hours and were closed at 2000 hours.

There are 3,192 registered voters in Boylston; 135 turned out to vote. The Counter on the ballot box, computer printout of results, and check-lists concurred that 135 ballots, including absentee ballots, were cast. The results were:

### **MODERATOR**

DENNIS POJANI	122
BLANKS	013
WRITE-INS	000

### **BOARD OF SELECTMEN**

MICHAEL MAY	099
BLANKS	024
WRITE-INS	012

### **BOARD OF ASSESSORS**

THOMAS MARTISKA	122
BLANKS	013
WRITE-INS	000

### **BOARD OF HEALTH**

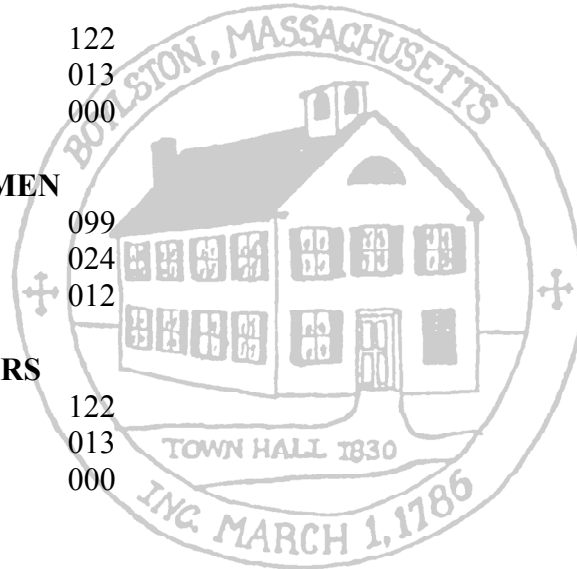
SARAH SCHEINFELD	118
BLANKS	016
WRITE-INS	001

### **PLANNING BOARD 5 YRS.**

JUDITH WHITE	110
BLANKS	022
WRITE-INS	003

### **MUNICIPAL LIGHT BOARD**

ERIC W. JOHNSON	121
BLANKS	011
WRITE-INS	003



# ***ANNUAL TOWN ELECTION***

## ***MAY 9, 2016***

### **LIBRARY TRUSTEE –TWO POSITIONS**

KENNETH LINELL	113
BRADFORD BARKER	109
BLANKS	045
WRITE-INS	003

### **CEMETERY COMMISSION**

DONALD C. PARKER	123
BLANKS	012
WRITE-INS	000

### **SCHOOL COMMITTEE**

LORIE MARTISKA	114
BLANKS	019
WRITE-INS	002

### **PARKS & REC COMMITTEE- 5 YEAR TERM**

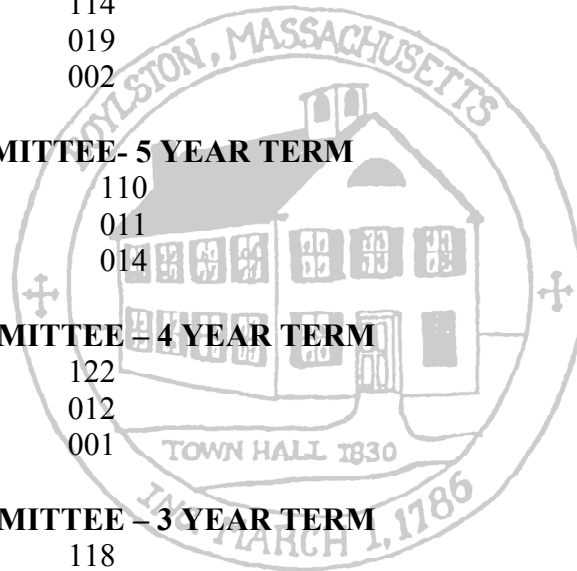
BLANKS	110
WRITE-INS	011
Bonnie Johnson write-in	014

### **PARKS & REC. COMMITTEE – 4 YEAR TERM**

TINA L. POTENTI	122
BLANKS	012
WRITE-INS	001

### **PARKS & REC. COMMITTEE – 3 YEAR TERM**

JESSICA RUBINOW	118
BLANKS	016
WRITE-INS	001





ELECTION RESULTS REPORT  
FOR THE TOWN OF BOYLSTON, MASSACHUSETTS  
STATE PRIMARY – SEPT.8, 2016

WARDEN: Bill Richardson

CLERK: Sandra L. Bourassa

CHECKERS: Jackie Walsh, Jeanne Aspro, Mary Groleau

Notice to the Town of Boylston Voters was posted and Specimen Ballots were posted as required by law. The voting machine was tested at least three (3) days prior to Election as required by law. The ballot box was examined by the Clerk. The polls were declared open by the Warden at 0700 hours and were closed at 2000 hours.

A total of 56 voters turned out to vote (including absentee ballots). The counter on the ballot box and checklists concurred that 56 ballots, including absentee ballots were cast. The results were:

**REP. IN CONGRESS –DISTRICT 2- DEM**

JAMES P. McGOVERN	38
BLANKS	2
WRITE-IN	0

**COUNCILLOR – DISTRICT 7- DEM**

MATTHEW CJ VANCE	33
BLANKS	7
WRITE-INS	0

**SENATOR IN GENERAL COURT –1<sup>ST</sup> WORCESTER-DEM**

HARRIETTE L. CHANDLER	37
BLANKS	3
WRITE-INS	0

**REP. IN GENERAL COURT –12<sup>TH</sup> DISTRICT-DEM**

HAROLD P. NAUGHTON, JR.	38
BLANKS	1
WRITE-INS	1

**SHERIFF- DEM**

BLANKS	39
WRITE-INS	1

**REP. IN CONGRESS –REP**

BLANKS	13
WRITE-INS	2

**COUNCILLOR- 7<sup>TH</sup> DISTRICT – REP**

JENNIE L. CAISSIE	13
BLANKS	2
WRITE-INS	0

**SENATOR IN GENERAL COURT – FIRST DISTRICT– REP**

BLANKS	13
WRITE-INS	2

**REP. IN GENERAL COURT – TWELFTH DISTRICT– REP**

BLANKS	13
WRITE-INS	2

**SHERIFF – REP**

LEWIS G. EVANGELIDIS	14
BLANKS	1
WRITE-INS	0

**REP IN CONGRESS -GRN**

BLANKS	0
WRITE-INS	1

**COUNCILLOR –SEVENTH DISTRICT- GRN**

BLANKS	1
WRITE-INS	0

**SENATOR IN GENERAL COURT – FIRST DISTRICT–GRN**

BLANKS	0
WRITE-INS	1

**REP IN GENERAL COURT- TWELFTH DISTRICT – GRN**

CHARLENE DiCLOGERO	1
BLANKS	0
WRITE-INS	0

**SHERIFF- GRN**

BLANKS	1
WRITE-INS	0

**REP IN CONGRESS- UNI**

BLANKS	0
WRITE-INS	0

**COUNCILLOR- UNI**

BLANKS	0
WRITE-INS	0

**SEN IN GENERAL COURT -UNI**

BLANKS	0
WRITE-INS	0

**REP IN GENRAL COURT -UNI**

BLANKS	0
WRITE-INS	0

**SHERIFF- UNI**

BLANKS	0
WRITE-INS	0

# *ELECTION RESULTS REPORT*

## *TOWN OF BOYLSTON, MASSACHUSETTS*

### *PRESIDENTIAL PRIMARY – MARCH 1, 2016*

**WARDEN:** Bill Richardson

**CLERK:** Jackie Walsh

**CHECKERS:** Carol Anderson, Mary Groleau, Karen Carter, Pauline Berard, Phyllis Gaucher, Jeanne Aspero

Notice to the Town of Boylston Voters was posted and Specimen Ballots were posted as required by law. The voting machine was tested at least three (3) days prior to Election as required by law. The ballot box was examined by the Clerk. The polls were declared opened by the Warden at 0700 hours and were closed at 2000 hours.

A total of 1610 voters turned out to vote (including absentee ballots). The counter on the ballot box and check – lists concurred that 1610 ballots, including absentee ballots, were cast. The results were:

#### **PRESIDENTIAL PREFERENCE**

##### **DEMOCRATIC PARTY**

BLANKS

BERNIE SANDERS

HILLARY CLINTON

MARTIN O'MALLEY

ROQUE "ROCKY"

NO PREFERENCE

ALL OTHERS

001

469

375

000

001

000

004

#### **STATE COMMITTEE MAN**

##### **FIRST WORCESTER DISTRICT**

##### **DEMOCRATIC PARTY**

BLANKS

JOHN P. BRISSETEE

ALL OTHERS

220

627

003

#### **STATE COMMITTEE WOMAN**

##### **FIRST WORCESTER DISTRICT**

##### **DEMOCRATIC PARTY**

BLANKS

CANDY F. MERO-CARLSON

ALL OTHERS

215

630

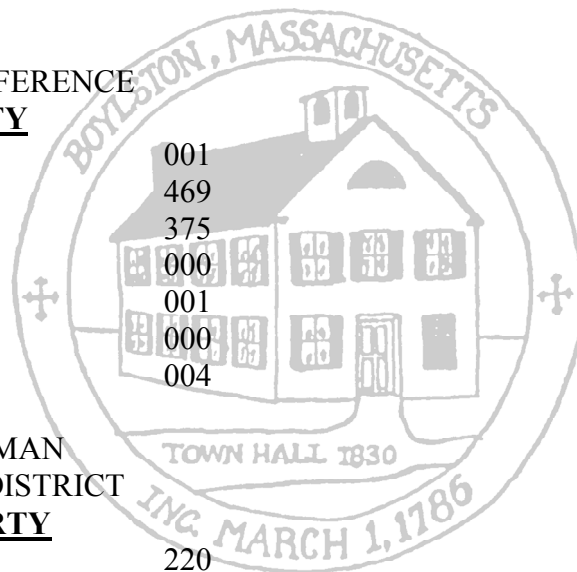
005

#### **TOWN COMMITTEE**

##### **DEMOCRATIC PARTY**

BLANKS

5334



# *ELECTION RESULTS REPORT*

## *TOWN OF BOYLSTON, MASSACHUSETTS*

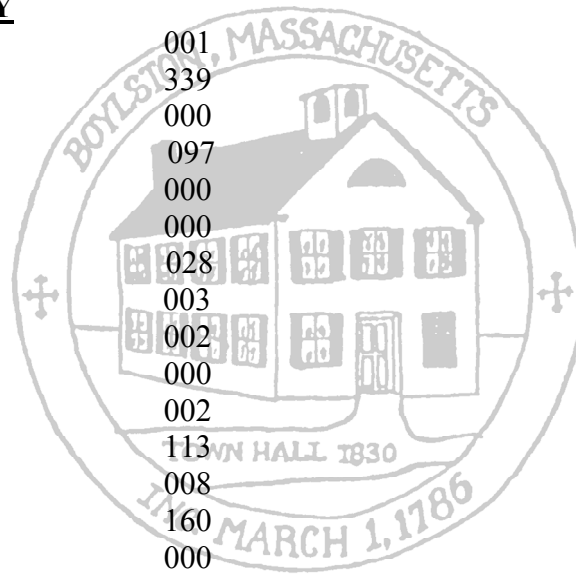
### *PRESIDENTIAL PRIMARY – MARCH 1, 2016*

WAYNE BATES	484
MICHAEL LYONS	529
FRANCIS W. BRISSETTE	510
PATRICIA E. BRISSETTE	538
EDWARD W. MAC DONALD	482
WILLIAM C. PAULING	465
EDITH MACDONALD	007
LEIGH DEJORDY	008
NANCY DONNELLY	011
WRITE-INS	002

#### PRESIDENTIAL PREFERENCE

##### **REPUBLICAN PARTY**

BLANKS	001
DONALD TRUMP	339
JIM GILMORE	000
TED CRUZ	097
GEORGE PATAKI	000
MIKE HUCKABEE	000
BEN CARSON	028
RON PAUL	003
CARLY FIORINA	002
RICK SANTORUM	000
CHRIS CHRISTIE	002
MARCO RUBIO	113
JEB BUSH	008
JOHN R. KASICH	160
NO PREFERENCE	000
WRITE-IN	005



#### STATE COMMITTEE MAN

#### FIRST WORCESTER DISTRICT

##### **REPUBLICAN PARTY**

BLANKS	123
CHRISTOPHER P. PINTO	298
CHRISTOPHER JAMES WLATON	337
ALL OTHERS	000

#### STATE COMMITTEE WOMEN

#### FIRST WORCESTER DISTRICT

##### **REPUBLICAN PARTY**

# *ELECTION RESULTS REPORT*

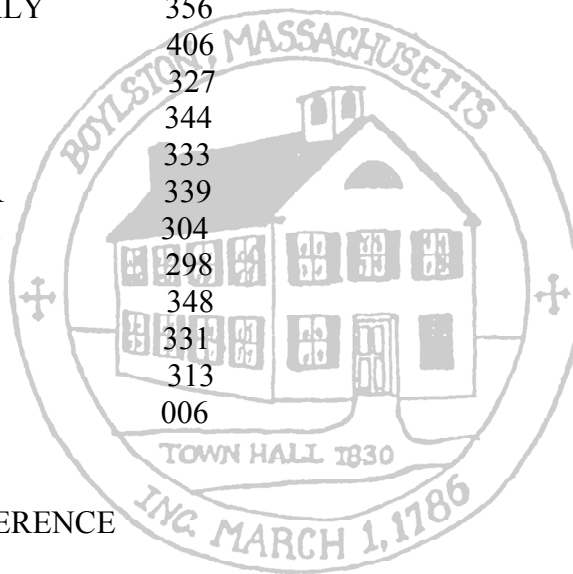
## *TOWN OF BOYLSTON, MASSACHUSETTS*

### *PRESIDENTIAL PRIMARY – MARCH 1, 2016*

BLANKS	053
BONNIE L. JOHNSON	594
KRISTINA M. SPILLANE	111
ALL OTHERS	00

#### TOWN COMMITTEE **REPUBLICAN PARTY**

BLANKS	20474
LAURIE LEVY	324
BRAD P. WYATT	432
BONNIE L. JOHNSON	491
AMY P. BAIRD	328
REBECCA DONO HEALY	356
PATRICK HEALY	406
IRENE M. SYMONDS	327
CHARLES T. JASIAK	344
ANN MARIE JASIAK	333
STEVEN PHILLIPS, SR	339
JANE LUCIA MOLINA	304
ANDRES J. MOLINA	298
ROBIN L. QUIST	348
STEVEN F. DORVAL	331
GREGORY J. WHITE	313
WRITE-INS	006



#### PRESIDENTIAL PREFERENCE

##### **GREEN-RAINBOW**

SKCM CURRY	000
JILL STEIN	000
WILLIAM P. KREML	000
KENT MESPLAY	000
DARRYL CHERNEY	000
KENT MESPLAY	000
NO PREFERENCE	000
BLANKS	000
ALL OTHERS	001

#### STATE COMMITTEE MAN FIRST WORCESTER DISTRICT **GREEN- RAINBOW**

# *ELECTION RESULTS REPORT*

## *TOWN OF BOYLSTON, MASSACHUSETTS*

### *PRESIDENTIAL PRIMARY – MARCH 1, 2016*

NO NOMINATION	000
ALL OTHERS	001
BLANKS	000

STATE COMMITTEE WOMAN  
FIRST WORCESTER DISTRICT

#### **GREEN- RAINBOW**

NO NOMINATION	000
ALL OTHERS	000
BLANKS	001

#### **UNITED INDEPENDENT PARTY**

PRESIDENTIAL PREFERENCE

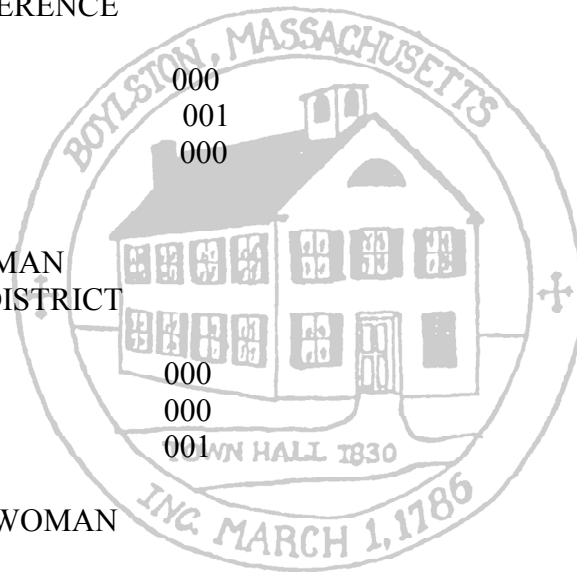
NO NOMINATION	000
ALL OTHERS	001
BLANKS	000

STATE COMMITTEE MAN  
FIRST WOECESER DISTRICT

NO NOMINATION	000
ALL OTHERS	000
BLANKS	001

STATE COMMITTEE WOMAN

NO NOMINATION	000
ALL OTHERS	000
BLANKS	001





ELECTION RESULTS REPORT  
FOR THE TOWN OF BOYLSTON, MASSACHUSETTS  
GENERAL ELECTION – NOVEMBER 8, 2016

WARDEN: Bill Richardson

CLERK: Jackie Walsh

CHECKERS: Carol Anderson, Mary Groleau,, Pauline Berard, Karen Carter, Jeanne Aspro and Phyllis Gaucher

Notice to the Town of Boylston Voters was posted and Specimen Ballots were posted as required by law. The voting machine was tested at least three (3) days prior to Election as required by law. The ballot box was examined by the Clerk . The polls were declared open by the Warden at 0700 hours and were closed at 2000 hours.

A total of 2,861 voters turned out to vote (including absentee and early voting ballots). The counter on the ballot box and checklists concurred that 2,861 ballots, including absentee and early voting ballots were cast. The results were:

**PRESIDENT & VICE-PRESIDENT**

BLANKS	45
JOHNSON & GRAY	176
CLINTON & KAINE	1424
STEIN & BARAKA	35
TRUMP & PENCE	1125
WRITE-INS	56

**REP. IN CONGRESS –DISTRICT 2**

BLANKS	725
JAMES P. McGOVERN	2070
WRITE-INS	66

**COUNCILLOR – DISTRICT 7**

BLANKS	282
JENNIE L. CAISSIE	1554
MATTHEW CJ VANCE	1022
<b>WRITE-INS</b>	<b>3</b>

**SENATOR IN GENERAL COURT –1<sup>ST</sup> WORCESTER**

BLANKS	865
HARRIETTE L. CHANDLER	1944
WRITE-INS	52

**REP. IN GENERAL COURT –12<sup>TH</sup> DISTRICT**

BLANKS	405
HAROLD P. NAUGHTON, JR.	1948
CHARLENE R. DICALOGERO	490
WRITE-INS	18

**SHERIFF**

BLANKS	660
LEWIS G. EVANGELIDIS	2161
WRITE-INS	40

**QUESTIONS #1**

BLANKS	84
<b>YES</b>	<b>1106</b>
NO	1671

**QUESTION #2**

BLANKS	53
YES	1105
NO	1703

**QUESTION #3**

BLANKS	52
YES	2063
NO	746

**QUESTION #4**

BLANKS	42
YES	1400
NO	1419

# Annual Town Meeting

## May 2, 2016

Article #	Total Appr.	From Levy	Source of fund	Amount
Article #17 Hillside Exp. Acct.# 193- 5780	\$168,00.00		Hillside Receipts	\$168,00.00
Hillside Salaries(193- 5110)	\$62,500.00			\$62,500.00
Article #18 OPEB Trust	\$15,000.00		Free Cash	\$15,000.00
Article#25 Highway Garage Project	\$290,000.00		Free Cash	\$290,000.00
Article #20 Hillside IT system	\$20,000.00		Free Cash	\$20,000.00
Article #27 Town House Renovation	\$75,000.00		Free Cash	\$75,000.00
Article #28 Fire Dept.	\$70,000.00		Ambulance Receipts	\$70,000.00
Article # 29 FEMA	\$2,378.00		Free Cash	\$2,378.00
Article #30 Fire Dept. Gear	\$20,000.00		Free Cash	\$20,000.00
Article #31 Fire Dept. Tools	\$5,000.00		Ambulance Receipts	\$5,000.00
Article #32 Highway Dept.	\$75,000.00		Free Cash	\$75,000.00
Article #39	\$31,500.00		Free Cash	\$31,500.00

# Annual Town Meeting

## May 2, 2016

BES phase #2 security system				
Article #40 BES gym floor	\$40,990.00		Free Cash	\$40,990.00
Article #41 BES replace door mech.	\$15,000.00		Free Cash	\$15,000.00
Article #44 Reduced Tax Rate	\$200,000.00		Free Cash	\$200,000.00
Article #45 Budget	\$14,054,303.00	\$14,054,303.00		

# Special Town Meeting

## May 2, 2016

### Appropriation

Article #	To	From Levy	Source of fund	Amount
Article #1				
Building Inspector Salary	\$223.82		Highway Salary	\$223.82
Fire Dept. Salary	\$21,126.00		Highway Salary	\$21,126.00
Treasurer/Collector Salary	\$532.25		Highway Salary	\$532.25
Selectmen's Admin. Asst.	\$380.00		Highway Salary	\$380.00
Selectmen Clerical	\$55.00		Highway Salary	\$55.00
Planning Bd. Clerical	\$381.40		Highway Salary	\$381.40
Building Insp. Clerical	\$492.80		Highway Salary	\$492.80
Unemployment Comp.	\$2,800.00		General Insurance	\$2,800.00
Reg. School District Assess.	\$1.00		General Insurance	\$1.00
Total	\$25,992.27			\$25,992.27

# *BOYLSTON FINANCE COMMITTEE*

The town of Boylston maintained a strong financial foundation for fiscal year 2016. Despite budget challenges from expected flat state funding and low anticipated new growth from construction (approximately \$248,000 in new tax revenue), Boylston is in the enviable position of being able to maintain its town services as we prepare for the FY2018 budget. Through hard work and prudent fiscal practices, the town was able to sustain a stable budget, even with new projects under way for 2017 (Highway Department and Library). This is the result of careful budgeting and cost containment.

The town closed out FY2016 with approximately \$844,555 in free cash. This, combined with our stabilization funds (approximately \$1,274,125), provides the town with its necessary excess capital. The rule of thumb is that the town should maintain 10% of its annual revenues (of tax levy) in reserves (combination of free cash and stabilization) for fiscal balance. Currently the town sits above 10%.

This free cash figure is slightly larger than the FY2015 free cash figure of \$834,700. The free cash comes from unspent budgeted lines (approx. \$293,000) as well as collections of taxes over the budgeted amount (approx. \$423,000). Please see the town accountant's report for a detailed breakdown.

The voter-approved Town budget for FY2017 shows a 6.8 % overall increase from FY2016. Half of that unusually large increase was due to the Library and Highway Barn construction loan payments beginning. The funding for FY2017 comes from local taxes, Local Receipts and State Aid. The tax rate for FY2017 is \$16.12 as compared to \$16.37 for the previous year.

Group Health Insurance and Pension expenses are expected to continue to increase rapidly. There also appears to be a trend towards larger budget increases in the schools. The Finance Committee is concerned about the town's ability to meet these demands going forward. Hopefully the town will realize new tax revenue growth from commercial building projects in the near future.

All of the town employees and volunteers need a word of thanks for their fiscal responsibility. The town was able to include a 2.5% cost of living wage increase for employees.

The finance committee strictly advises the Selectmen against using free cash and stabilization funds for operating expenses. The fact that we don't depend heavily on state funding is another reason we cannot use our free cash for operating budgets – because we have a very stable system of incomes and expenses and won't be in a position to make up for high operating expenses incurred in a particular year.

The Boylston Finance Committee held six meetings during the 2016 fiscal year. Of those meetings David Butler, Eric Brose, Karen McGahie and Seth Ridinger attended all six meetings. Howard Drobner attended five of the meetings and Steven Dorval attended three of the meetings.

Please contact the chairman or other members of the finance committee for in-depth questions about the town's budget; you can reach David Butler at [dave869@aol.com](mailto:dave869@aol.com).


# BOARD OF ASSESSORS

The Assessors are charged with ensuring full and fair valuation of all town properties. Property values are adjusted each year to track the changes in the market. The overall changes in value include new construction, additions, and new personal property. Residential property values are the highest in town at 90%.

TAX RATE \$16.37

TOTAL VALUATION	635,954,700
PERSONAL PROPERTY	12,272,000
EXEMPTIONS	19,443
MOTOR VEHICLES	1,008,060.97

## MEETING ATTENDANCE:



	REGULAR	SPECIAL MEETINGS
PAUL O'CONNOR	9	2
MICHAEL JULIANO	8	3
THOMAS MARTISKA	9	4

Paul O'Connor resigned from the Board and became a member of the assessing staff. He is an asset to this department.

We have begun the process of meeting with Division of Local Services to begin 2017 Triennial Certification.

# TAX RATE RECAP STATE FORM 31C

MASSACHUSETTS DEPARTMENT OF REVENUE  
DIVISION OF LOCAL SERVICES  
BUREAU OF ACCOUNTS

Boylston

City / Town / District

## TAX RATE RECAPITULATION

Fiscal Year 2017

### I. TAX RATE SUMMARY

la. Total amount to be raised (from page 2, IIc)	\$ 15,544,291.52
lb. Total estimated receipts and other revenue sources (from page 2, IIle)	4,321,850.58
lc. Tax Levy (la minus lb)	\$ 11,222,440.94
ld. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) lc above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	91.3031	10,246,436.47	635,634,838.00	16.12	10,246,433.59
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	4.8528	544,602.61	33,784,562.00	16.12	544,607.14
Net of Exempt					
Industrial	2.1816	244,828.77	15,187,600.00	16.12	244,824.11
SUBTOTAL	98.3375		664,607,000.00		11,035,864.84
Personal	1.6625	186,573.08	11,574,200.00	16.12	186,576.10
TOTAL	100.0000		696,181,200.00		11,222,440.94

MUST EQUAL 1C

### Board of Assessors

Margo Richardson, Administrator, Boylston, mrichardson@boylston-ma.gov 508-869-6543 | 11/30/2016 9:41 AM

Comment:

Do Not Write Below This Line — For Department of Revenue Use Only

Reviewed By: Amy Handfield  
Date: 12/01/2016  
Approved: Andrew Nelson  
Director of Accounts: Mary Jane Handy

*Mary Jane Handy*

NOTE: The information was Approved on 12/1/2016

printed on 12/1/2016 12:17:28 PM

page 1 of 4



<p style="text-align: center;"><b>TOWN TREASURER</b>  <b>ANNUAL REPORT</b>  <b>JULY 1, 2015 - JUNE 30, 2016</b>  <b>TAX COLLECTOR</b></p>
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**FY 2016 Real Estate:**

Commitments	10,409,454
Collections/Transfers	10,289,054
Abatements & Exemptions	65,192
Refunds	19,399
Tax Titles Remitted to Treasur	8,131
BALANCE 6/30/16	66,477

**FY 2014 Real Estate:**

Balance	10,019
Collections/Transfers	9,946
Abatements & Exemptions	0
Refunds	0
Tax Titles Remitted to Treasur	73
BALANCE 6/30/16	0

**FY 2012 Real Estate:**

Balance	19
Collections/Transfers	19
Abatements & Exemptions	0
Refunds	0
Tax Titles Remitted to Treasur	0
BALANCE 6/30/16	0

**FY 2016 Personal Property:**

Commitments	200,893
Collections/Transfers	202,000
Abatements	0
Refunds	1,154
BALANCE 6/30/16	47

**FY 2014 Personal Property:**

Balance	54
Collections/Transfers	0
Abatements	54
Refunds	0
BALANCE 6/30/16	0

**FY 2012 Personal Property:**

Balance	22
Collections/Transfers	0
Abatements	22
Refunds	0
BALANCE 6/30/16	0

**FY 2015 Real Estate:**

Balance	204,209
Collections/Transfers	183,472
Abatements & Exemptions	2,128
Refunds	33
Tax Titles Remitted to Treasurer	17,167
BALANCE 6/30/16	1,476

**FY 2013 Real Estate:**

Balance	72
Collections/Transfers	0
Abatements & Exemptions	0
Refunds	0
Tax Titles Remitted to Treasurer	72
BALANCE 6/30/16	0

**FY 2015 Personal Property:**

Balance	261
Collections/Transfers	246
Abatements	15
Refunds	0
BALANCE 6/30/16	0

**FY 2013 Personal Property:**

Balance	40
Collections/Transfers	0
Abatements	40
Refunds	0
BALANCE 6/30/16	0

**FY 2016 Motor Vehicle:**

Commitments	968,648
Collections/Transfers	883,443
Abatements	34,371
Refunds	29,053
BALANCE 6/30/16	<u>79,887</u>

**FY 2014 Motor Vehicle:**

Balance	6,943
Commitments	0
Collections/Transfers	5,172
Abatements	684
Refunds	684
BALANCE 6/30/16	<u>1,771</u>

**FY 2012 Motor Vehicle:**

Balance	1,586
Commitments	0
Collections/Transfers	424
Abatements	0
Refunds	0
BALANCE 6/30/16	<u>1,161</u>

**FY 2010 Motor Vehicle:**

Balance	2,201
Commitments	0
Collections/Transfers	53
Abatements	0
Refunds	0
BALANCE 6/30/16	<u>2,148</u>

**FY 2008 Motor Vehicle:**

Balance	1,957
Commitments	0
Collections/Transfers	18
Abatements	2,004
Refunds	64
BALANCE 6/30/16	<u>0</u>

**RECAPITULATION OF TAX REVENUE**

Balance Outstanding 7/1/15	274,608
Commitments	11,722,999
Collections/Transfers	11,751,448
Abatements & Exemptions	133,956
Refunds	79,373
Tax Titles Remitted to Treasur	25,443
BALANCE 6/30/16	<u><u>166,133</u></u>

**FY 2015 Motor Vehicle:**

Balance	38,643
Commitments	144,004
Collections/Transfers	176,868
Abatements	29,232
Refunds	28,985
BALANCE 6/30/16	<u>5,531</u>

**FY 2013 Motor Vehicle:**

Balance	3,384
Commitments	0
Collections/Transfers	559
Abatements	0
Refunds	0
BALANCE 6/30/16	<u>2,826</u>

**FY 2011 Motor Vehicle:**

Balance	1,430
Commitments	0
Collections/Transfers	174
Abatements	0
Refunds	0
BALANCE 6/30/16	<u>1,256</u>

**FY 2009 Motor Vehicle:**

Balance	3,769
Commitments	0
Collections/Transfers	0
Abatements	216
Refunds	0
BALANCE 6/30/16	<u>3,553</u>

*Respectfully Submitted,*

*Cheri Cox*

*Town Treasurer/Tax Collector*  
Town of Boylston

**TOWN OF BOYLSTON  
SCHEDULE OF CASH AND INVESTMENTS  
FOR THE YEAR ENDED JUNE 30, 2016**

<b>Bank and Investment Accounts</b>			<b>June 30, 2016 Balances</b>
<b>Cash and Equivalents:</b>			
Cash on Hand			100.00
Clinton Savings Bank	Municipal Light	Checking	672,691.51
Clinton Savings Bank	Municipal Light	Depreciation	66,193.16
Unibank	Town	Money Market	213,375.73
Fidelity Bank	Town	Money Market	2,499,131.11
Clinton Savings	Town	Depository	1,565,468.95
Eastern Bank	Town	Money Market	2,440,460.78
Clinton Savings Bank	Town	Collector's Depository	294,708.66
Unibank	Town	Unipay Collections	925,500.83
Webster Bank	Town	General Funds	24.68
Clinton Savings Bank	Town	Bond	15,615.83
Clinton Savings Bank	Town	Bond	21,300.00
Clinton Savings Bank	Town	Bond	134,914.44
Webster Bank	Town	Arts Council	6,200.07
Peoples United Bank	Town	Emergency Prep	5,481.56
Clinton Savings Bank	Town	School Lunch	66,510.39
Clinton Savings Bank	Town	Student Activity	14,523.88
Webster Bank	Town	You Inc.	26,672.38
Total Cash and Equivalents			8,968,873.96
<b>Investments:</b>			
Bartholomew - Commonwealth Financial Network	Town / OPEB		47,915.39
Bartholomew - Commonwealth Financial Network	Town / Light		1,765,678.99
Total Investments			1,813,594.38
Total Cash and Investments			10,782,468.34

*Respectfully submitted:*

*Cheri Cox  
Town Treasurer / Tax Collector*

## SALARIES OF TOWN EMPLOYEES - CALENDAR 2016

### Light Department:

Barakian	Mark	\$102,620.48
Harmon	Kevin	\$79,513.30
Johnson	Shane	\$88,948.59
Lucia	Michael	\$97,486.69
McQuade	John	\$1,809.60
Miller	Sheila	\$48,252.68
Seed	Barbara	\$44,270.43
		<b>\$462,901.77</b>

### Highway Department:

Barber	Stuart	\$52,351.50
Cathline	Jeff	\$42,003.94
Conlon	Graham	\$39,965.82
Fallon	Frances	\$3,243.70
Gaucher	Jacob	\$4,914.00
McCuberey	Kyle	\$1,974.00
Mero	Steven	\$84,941.87
Murnane	Zachary	\$4,128.00
Noonan	Ruth	\$20,563.65
Osterberg	Steven	\$53,479.32
Stowe	Richard	\$1,957.50
Tasker	Benjamin	\$576.00
		<b>\$310,099.30</b>

### Library:

Bruneau	Jennifer	\$50,025.65
Clermont	Lynn	\$31,547.50
Francis	Deborah	\$4,091.64
Freibert	Judith	\$28,867.70
Long	Michael	\$7,117.30
Martinez	Elinor	\$1,684.80
Sokolowski	Linda	\$936.46
		<b>\$124,271.05</b>

### Selectmen and General Administration:

Bardsley	Rose L	\$16,875.90
Bourassa	Robert	\$76,657.46
Esposito	Lori	\$27,086.92
Johnson	Bethanie	\$6,487.80
May	Michael	\$1,206.00
McNamara	Martin H	\$97,753.02
Steward	April	\$23,122.78
Underwood	James	\$1,206.00
Wood	James	\$1,447.00
		<b>\$251,842.88</b>

### Assessors:

Juliano	Michael	\$750.00
Laganelli	Patricia	\$7,644.98
Martiska	Thomas	\$750.00
O'Connor	Paul	\$1,125.00
Richardson	Margo	\$32,652.69
Ton	Patricia	\$6,642.94
Ware	Frederick	954.27
		<b>\$50,519.88</b>

### Board of Health:

Costello	Dennis	\$41,064.50
Golas	Steven	\$1,341.48
Kimmens	Douglas	\$185.50
Rich	Melanie	\$19,687.11
Scheinfein	Sarah	\$138.50
		<b>\$62,417.09</b>

### Cemetery:

Anderson	Gary	\$85.75
Parker	Donald	\$117.00
Wentzell	Roger	\$85.75
		<b>\$288.50</b>

<b>Elementary School :</b>		<b>(excluding teachers)</b>			
Ament	Janet	\$10,345.16	Purcell	Irene	\$15,446.37
Arcand	Robyn	\$4,447.16	Rice	Courtney	\$520.00
Aspero	Jeanne	\$5,285.97	Rollins	Sylvia	\$8,620.00
Banks	Joan	\$3,427.50	Rossow	David	\$800.00
Bjorn	Karen	\$25,975.54	Sharon	Cheryl	\$12,215.97
Bowen	Michelle	\$1,452.50	Shatto	Patricia	\$525.00
Brenner	Jennifer	\$2,134.65	Smith	Jennifer	\$17,724.56
Brenner	Susan	\$6,000.00	Spinelli	Dominic	\$280.00
Colleton	Ryan	\$43,360.45	Staras	Carol	\$26,614.47
Cote	Dawn	\$2,175.00	Staras	Sabrina	\$825.00
Crutchfield	Kristen	\$22,298.21	Staras	Valerie	\$825.00
DeSando	Debra	\$513.50	Stille	Christina	\$120.00
Ekstrom	Meaghan	\$31.25	Sullivan	David	\$1,237.50
Ekstrom	Nicole	\$347.50	Swackhammer	Laura	\$3,946.00
Ellis	Debra	\$20,874.06	Taintor	Michelle	\$19,573.34
Giguere	Robin	\$37,273.75	Tomasuolo	Karin	\$888.00
Gross	Lynnette	\$1,482.50	Uva	Dara	\$2,438.75
Hatem	Michele	\$34,427.36	Wheeler	Wendy	\$26,614.47
Hayes	Lisa	\$162.50	Wilson	Michael	\$45,951.60
Hays	Christy	\$2,102.50			<b>\$580,081.17</b>
Hebert	Wendy	\$10,561.15			
Jenkins	Corey	\$472.50			
Kelly	Jennifer	\$25,222.73			
Longvall	Juliette	\$75.00			
Lozoraitis	Carisa	\$117.60			
Mancini	Michelle	\$2,047.44			
Marien	Leeann	\$2,475.00			
McCarthy	David	\$18,433.94	<b><u>School Lunch:</u></b>		
Morin	Bonnie Lou	\$6,830.52	Cassella	Amanda	\$4,186.44
Murphy	Kathleen	\$36,654.21	Fryburg	Mary Ellen	\$6,798.92
Nelson	Cheryl	\$15,388.34	Perro	Paula	\$21,574.80
Netto	Darrell	\$300.00	Prunier	Teresa	\$10,648.43
Olson	Nancy	\$23,449.20	Savoie	Nicole	\$9,881.45
Oser	William	\$6,027.00			<b>\$53,090.04</b>
Pashoian	Scott	\$20,848.45			
Poretzky	Janice	\$1,895.00			

<b>Elementary School MTRB:</b>		<b>(including teachers)</b>			
Andrews	William	\$79,424.29	Koziak	Tara	\$69,962.71
Avery	Nicole	\$40,783.39	Kuppens	Lauren	\$44,002.30
Belanger	Michael	\$22,838.52	LaChance	Marc	\$12,110.93
Benson	Laurie	\$44,527.57	LaPierre	Nancy	\$75,444.64
Blain	Michael	\$10,692.00	Lubarsky	Terry	\$76,464.64
Checola	Linda	\$41,186.71	MacQueen	Elleen	\$8,216.25
Conry	Robert	\$9,837.71	Mara	Paul	\$24,638.37
Cooper	Jessica	\$88,925.73	Mason	Carla	\$43,281.16
Costello	Carol	\$26,184.98	Molnar	Karen	\$28,297.42
Denney	Kathryn	\$18,677.79	Parsons	Liana	\$18,068.68
DiFonso	J. BethAnne	\$83,126.16	Pascoal	Briana	\$82,449.42
Ekstrom	Nadine	\$37,724.99	Reed	Kristine	\$70,097.94
Fanfan	Katherine	\$53,312.72	Richards	Sarah	\$43,892.78
Fitzpatrick	Jannel	\$467.50	Rowe	Jennifer	\$11,911.50
Fletcher	Beverly	\$82,065.42	Sabourin	Ellen	\$44,854.50
Gaucher	Amy	\$15,061.50	Sullivan	Fayne	\$95,430.29
Giguere	Jean	\$44,200.64	Sullivan	Lorraine	\$36,139.66
Hall-Siktberg	Barbara	\$2,318.48	Suprenant	Julie	\$13,031.24
Hurley	Maureen	\$36,175.31	Thompson	Alfred	\$92,870.06
Inwood	Patty-Anne	\$49,523.29	Trudeau	Elizabeth	\$27,793.88
Johnston	Hilary	\$57,007.86			<b>\$2,007,869.73</b>
Keane	Anne	\$79,012.00			
Keirstead	Kimberly	\$82,181.51			
Kelleher	Gail	\$83,655.29			

<u>Fire/Ambulance</u>					
Bradford	Jason	\$58,659.72	McCubrey	Scott	\$21.71
Buddenhagen	Daniel	\$678.62	Mercure	Megan	\$5,151.77
Buddenhagen	Michael	\$347.28	Mulkern	Michelle	\$1,649.58
Ciampaglia	Timothy	\$446.38	Osterberg	Paul	\$1,054.84
Colomey	Kevin	\$211.41	O'Sullivan	Michael	\$545.51
deRivera	John	\$1,936.03	Portis	Alan	\$3,541.70
Deans	Sean	\$319.78	Ronn	Matthew	\$1,392.00
Demnsey-Holmes	Jeffrey	\$173.64	Rudge	Lisa	\$711.84
Donohue Jr	Timothy	\$12,038.56	Rumpf	Nathan	\$3,586.84
Donovan	Joshua	\$8,823.27	Schloerb	Ryan	\$9,852.11
Easterbrook	David	\$260.46	Shircliff	Leigh	\$4,114.35
Flanagan	Joseph	\$89,538.56	Smith	Peter	\$5,136.71
Forest	Katherine	\$593.20	Steward	April	
Friedman	Jordan	\$379.10	Washek	Thomas	\$177.96
Green	Nicholas	\$1,380.70	Wheeler	Michael	\$266.94
Luckette	Maria	\$6,636.85	Young	David	\$130.23
MacKenzie	Donald	\$68,976.72	Young	Roger	\$253.23
MacKenzie	Robb	\$57.88			<u><u>\$289,045.48</u></u>
<u>Police:</u>			<u>Dispatch:</u>		
Annunziata	John	\$75,816.89	Parkinson	Abbi	\$43,132.98
Barbato	Robert	\$77,913.49	Purcell	Lynn	\$58,499.52
Bissonnette	Christine	\$33,945.32	Rudge	Pamela	\$66,824.96
Conway Jr.	James	\$86,262.81	White	Bonnie	\$46,258.30
Parker	Russell	\$91,014.08			<u><u>\$214,715.76</u></u>
Piche	Jared	\$77,840.92			
Ryel	Matthew	\$59,372.21			
Sahagian	Anthony	\$111,367.90	<u>Tax Collector/ Treasurer:</u>		
Shepard	Mark	\$96,072.49	Buckley	Rosemary	\$30,062.75
Szymkiewicz	Scott	\$16,496.44	Cox	Cheri	\$70,958.44
Thomasian	Cody	\$65,422.22			<u><u>\$101,021.19</u></u>
Thomas	Robert	\$122,969.72			
		<u><u>\$914,494.49</u></u>			
<u>Dog Officer</u>			<u>Planning Board:</u>		
Golas	Steven	\$2,332.98	Baker	Richard E	\$219.98
		<u><u>\$2,332.98</u></u>	Manter	William P	\$59.58
			Viscomi	Ralph D	\$185.64
					<u><u>\$465.20</u></u>

<b><u>Conservation:</u></b>			<b><u>Police Revolving:</u></b>		
Rich	Melanie	\$15,414.03	Benson	Timothy	\$544.00
		<b><u>\$15,414.03</u></b>	Bibeau	Guy	\$280.00
<b><u>Town Clerk:</u></b>			Carpenter	Brent	\$168.00
Bourassa	Sandra	\$34,532.40	Coggans	Joseph	\$8,820.00
		<b><u>\$34,532.40</u></b>	Duff	Christopher	\$1,596.00
<b><u>Parking Clerk</u></b>			Fairbanks	Richard	\$1,457.00
Bourassa	Sandra	\$260.00	Glynn	Francis	\$588.00
		<b><u>\$260.00</u></b>	Guerin	Paul	\$1,269.00
<b><u>Voter Registrars:</u></b>			Johnson	Kenneth	\$5,572.50
Anderson	Carol	\$438.13	Karamanakis	Anastasios	\$188.00
Berard	Pauline	378.13	Kasaras	Marc	\$376.00
Bourassa	Sandra	\$818.00	Lennon	Christopher	\$168.00
Carter	Karen	\$241.42	Mailman	Kevin	\$168.00
Gaucher	Phyllis E	\$602.11	Martin	Ryan	\$1,400.00
Groleau	Mary	\$518.55	Morin	Matthew	\$376.00
Morrill	Mary	362.92	Morrissey	Mark	\$4,024.00
Richardson	William	\$590.64	Nunez	Diony	\$2,576.00
Walsh	Jaquelyne	\$585.77	Rogers	Mitchell	\$168.00
		<b><u>\$4,535.67</u></b>	Saunders	Matthew	\$3,431.00
<b><u>Accountant</u></b>			Scott	Eric	\$756.00
Little	Jason	\$35,427.66	Silvestri	Jason	\$3,067.00
		<b><u>\$35,427.66</u></b>	Smith	Shantel	\$564.00
<b><u>Senior Lunch Coordinator:</u></b>			Spaulding	Howard	\$336.00
Ressiquie	Janice	\$1,116.00	Trongone	Kevin	\$280.00
<b><u>Council on Aging Coordinator:</u></b>			Trottier	Steven	\$980.00
Meegan	Jane	\$17,186.01	Warren	David	\$1,128.00
		<b><u>\$18,302.01</u></b>	Welch	Michael	\$280.00
<b><u>Tree Warden:</u></b>					<b><u>\$40,560.50</u></b>
Mero	Steven	\$1,243.00	<b><u>Inspectors</u></b>		
		<b><u>\$1,243.00</u></b>	Gardner	Nina	\$26,604.77
<b><u>GRAND TOTAL</u></b>			Gaucher	Brian	\$1,035.90
		<b><u>\$5,680,218.57</u></b>	Johnson	Eric	\$13,555.92
			O'Connor	Thomas	\$8,852.46
			Zahariadis	Anastasios	\$30,723.38
					<b><u>\$80,772.43</u></b>
			<b><u>Parks &amp; Recreation</u></b>		
			Barber	Karen	\$23,714.36
					<b><u>\$23,714.36</u></b>



# MUNICIPAL LIGHT DEPARTMENT

The Boylston Municipal Light Department (BMLD) continues to strive to supply low cost reliable electric power to our residential and commercial ratepayers.

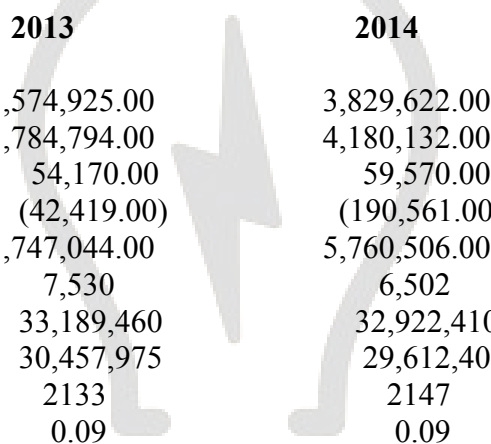
The BMLD has continued its maintenance program consisting of pole replacements, wire upgrades, transformer upgrades, and tree trimming to minimize power outages for our ratepayers.

A total of 24 outages were reported throughout the year with an average 1 ½ hour restoration time.

The BMLD, through the Massachusetts Municipal Wholesale Electric Company (MMWEC), of which Boylston is a member, continues to research and purchase additional carbon free Power (Green Power) to reduce our carbon footprint.

Respectfully submitted,

Mark Barakian / General Manager



	2013	2014	2015
Gross Revenue:	3,574,925.00	3,829,622.00	3,758,510.00
Operating Expense:	3,784,794.00	4,180,132.00	4,014,563.00
Misc. Sales:	54,170.00	59,570.00	59,220.00
Profit:	(42,419.00)	(190,561.00)	(99,755.00)
Physical Plant Cost:	3,747,044.00	5,760,506.00	5,763,460.00
KW of Demand:	7,530	6,502	6,814
KWH Bought:	33,189,460	32,922,410	33,579,810
KWH Sold:	30,457,975	29,612,400	30,264,864
Customers:	2133	2147	2178
Purchase Power Avg. Cost:	0.09	0.09	.095

Office Hours: Monday thru Friday, 8:00 A.M. to 4:00 P.M.

Light Commission Meetings 4<sup>th</sup> Monday of the month or as posted

24 Hr Emergency Service Phone Number: 508-869-6564

The BMLD through the MMWEC provides Home Energy Loss Prevention Services (HELPS). The HELPS program is designed to assist our customers with rebates on Energy Star appliances, home energy audits, and other efficiency measures. Go to ([munihelps.org](http://munihelps.org)) for information.

The Board met nine times, 8 regular meetings, 1 special, with the following attendance:

John McQuade	8
Eric Johnson	7
Steve Mero	8

(No meetings were held in the months of May, July & August, December)

## Mission Statement:

*The Boylston Municipal Light Department strives to provide excellent service and economical electric rates to its customers.*

**TOWN OF BOYLSTON, MASSACHUSETTS**

**Annual Report of the Town Accountant**

**For the Year Ended June 30, 2016**

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**TOWN OF BOYLSTON  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUP  
June 30, 2016**

**EXHIBIT A-1**

	<b>Governmental Funds</b>			<b>Fiduciary Funds</b>		<b>Account Group</b>	<b>Total (Memorandum Only)</b>
	<b>General</b>	<b>Special Revenue</b>	<b>Capital Project</b>	<b>Trust Funds</b>	<b>Agency Funds</b>	<b>General Long-Term Debt</b>	
<b>ASSETS</b>							
Pooled Cash and Equivalents	2,452,066.44	1,472,548.66	4,122,497.53	(12,411.60)	195,288.26		8,229,989
Investments				1,602,988.65			1,602,989
Receivables:							
Real Estate Taxes	67,952.37						67,952
Personal Property Taxes	47.47						47
Less Allowance for Abatements and Exemptions	(183,814.19)						(183,814)
Motor Vehicle Excise Taxes	98,132.64						98,133
Tax Liens and Possessions	176,102.42						176,102
Septic Loans		22,208.03					22,208
Other		5,000.00					5,000
Due From Other Governments	10,537.88	141,924.96					152,463
Amount to be Provided for Long-Term Obligations						5,194,492	5,194,492
<b>Total Assets</b>	<b>2,621,025</b>	<b>1,641,682</b>	<b>4,122,498</b>	<b>1,590,577</b>	<b>195,288</b>	<b>5,194,492</b>	<b>15,365,562</b>

**TOWN OF BOYLSTON  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUP  
June 30, 2016  
(Continued)**

**EXHIBIT A-2**

	<b>Governmental Funds</b>			<b>Fiduciary Funds</b>		<b>Account Group</b>	<b>Total</b>
	<b>General</b>	<b>Special Revenue</b>	<b>Capital Project</b>	<b>Trust Funds</b>	<b>Agency Funds</b>	<b>General Long-Term Debt</b>	<b>(Memorandum Only)</b>
<b>LIABILITIES</b>							
Warrants and Accounts Payable	249,057	90,643	323,967		1,982		665,649
Accrued Payroll	309,777	28,709	389		1,614		340,489
Withholdings and Other Liabilities	34,515						34,515
Due to Student Groups					16,867		16,867
Deposits Payable					186,549		186,549
Deferred Revenue:							
Real Estate and Personal Property Taxes	(115,814)						(115,814)
Motor Vehicle Excise Taxes	98,133						98,133
Tax Liens and Possessions	176,102						176,102
Intergovernmental	0						0
Septic Loans		22,208					22,208
Other					(11,724)		(11,724)
Bonds and Notes Payable						5,194,492	5,194,492
<b>Total Liabilities</b>	<b>751,770</b>	<b>141,559</b>	<b>324,356</b>	<b>0</b>	<b>195,288</b>	<b>5,194,492</b>	<b>6,607,466</b>
<b>FUND BALANCES</b>							
Fund Balances:							
Reserved for Expenditures	116,936	1,500,122	3,798,141	1,478,753			6,893,952
Reserved for Endowment				111,824			111,824
Designated for Subsequent Year's Expenditure	828,368						828,368
Designated for Deficits Raised on Recap	(116,484)						(116,484)
Undesignated Fund Balance	1,040,435						1,040,435
<b>Total Fund Balances</b>	<b>1,869,255</b>	<b>1,500,122</b>	<b>3,798,141</b>	<b>1,590,577</b>	<b>0</b>	<b>0</b>	<b>8,758,095</b>
<b>Total Liabilities and Fund Balances</b>	<b>2,621,025</b>	<b>1,641,682</b>	<b>4,122,498</b>	<b>1,590,577</b>	<b>195,288</b>	<b>5,194,492</b>	<b>15,365,562</b>

**TOWN OF BOYLSTON**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET AND ACTUAL**  
**FOR THE YEAR ENDED JUNE 30, 2016**

**EXHIBIT B**

<b>General Fund</b>						
	<b>Prior Year Carry Forward</b>	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Current Year Carry Forward</b>	<b>Variance Favorable (Unfavorable)</b>
<b>REVENUE:</b>						
Property Taxes - Net		10,511,273	10,511,273	10,697,650		186,376
State Aid, Reimbursements and Grants:						
Unrestricted		315,765	315,765	315,765		0
Education		450,313	450,313	450,313		0
Other		27,101	27,101	61,786		34,685
Local Receipts:						
Motor Vehicle Excise Taxes		929,000	929,000	1,008,061		79,061
Licenses, Fines, Permits and Fees		197,000	197,000	250,641		53,641
Payments in Lieu of taxes		600,000	600,000	595,939		(4,061)
Interest and Penalties on Taxes		90,000	90,000	50,471		(39,529)
Interest on Investments		5,000	5,000	12,945		7,945
Other		75,000	75,000	180,206		105,205
<b>Total Revenue</b>		<b>13,200,453</b>	<b>13,200,453</b>	<b>13,623,777</b>		<b>423,324</b>
<b>EXPENDITURES:</b>						
General Government	133,227	1,026,907	1,001,476	967,408	41,162	126,133
Public Safety	11,513	1,871,870	1,893,748	1,819,341	12,742	73,179
Public Works and Facilities	1,952	809,773	786,582	846,013	977	(58,456)
Education	26,527	8,133,775	8,149,773	8,162,889	7,055	6,356
Human Services	50,000	114,193	114,352	96,983	50,000	17,369
Culture and Recreation	2,041	214,842	215,430	213,757		3,715
Employee Benefits and Insurance		1,522,222	1,532,221	1,427,562	5,000	99,659
State Assessments		127,532	127,532	117,233		10,299
Debt Service:						
Principal Retirement		280,000	280,000	280,000		0
Interest(Including Temporary Loans)		103,332	103,332	88,349		14,983
<b>Total Expenditures</b>	<b>225,261</b>	<b>14,204,446</b>	<b>14,204,446</b>	<b>14,019,535</b>	<b>116,936</b>	<b>293,236</b>
Excess of Revenues Over (Under) Expenditures	(225,261)	(1,003,994)	(1,003,994)	(395,759)	(116,936)	716,560
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfer from Special Revenue Fund		489,768	489,768	485,097		(4,671)
Transfer to OPEB Trust		(15,000)	(15,000)	(15,000)		0
Transfer to Stabilization		0	0	0		0
<b>Total Other Financing Sources (Uses)</b>	<b>0</b>	<b>474,768</b>	<b>474,768</b>	<b>470,097</b>	<b>0</b>	<b>(4,671)</b>
<b>NET CHANGE IN BUDGETARY BUDGETARY FUND BALANCE</b>	<b>(225,261)</b>	<b>(529,226)</b>	<b>(529,226)</b>	<b>74,338</b>	<b>(116,936)</b>	<b>711,889</b>
<b>Other Budgetary Items:</b>						
Free Cash		690,000	690,000			
Prior Year Deficits		(160,774)	(160,774)			
Prior Year Carry Forward	225,261					
<b>Total Other Budgetary Items</b>	<b>225,261</b>	<b>529,226</b>	<b>529,227</b>			
<b>NET BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>			

**TOWN OF BOYLSTON  
SCHEDULE OF LOCAL RECEIPTS-GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2016**

**EXHIBIT C**

<b>Description</b>	<b>2016 Amount</b>
<b>Licenses, Fines, Permits and Fees</b>	
Fees-Town Clerk	7,033
Fees-Municipal Liens	5,876
Fees-Rental	5,908
Fees-Police Reports	786
Fees-Fire	8,951
Fees-Assessors	860
Fees-Cable TV	669
Fees-Board of Appeals	245
Fees-Police Alarms	2,540
Selectboard Licenses	13,485
Board of Health Permits & Fees	46,985
Building Permits	86,690
Police Gun Permits	1,200
Plumbing Permits	16,054
Electrical Permits	16,043
Gas Permits	5,230
Earth Removal Permits	-
Court Fines	18,688
Police Off-Duty Surcharge	13,399
	<hr/>
Total Licenses, Fines, Permits and Fees	250,641
	<hr/>
<b>Interest and Penalties on Taxes</b>	
Penalties and Interest-Property Taxes	11,639
Penalties and Interest-Tax Liens	10,646
Penalties and Interest-Excise Taxes	28,186
	<hr/>
Total Interest on Penalties and Taxes	50,471
	<hr/>
<b>Other</b>	
Other Reimbursements	173,085
Miscellaneous Revenue	7,121
	<hr/>
Total Other	180,206
	<hr/>

**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

**EXHIBIT D-1**

Account	2016 Appropriations	Reserve Fund and Other Transfers	2015 Carryover Appropriations	2016 Carryover Appropriations	2016 Adjusted Budget	2016 Expenditures	Unexpended Balance
<b>General Fund</b>							
<b>General Government</b>							
Special Town Meeting Notices	1,900				1,900	-	1,900
Town Moderator Salary	15				15	-	15
Selectboard Salaries	3,860				3,860	3,859	1
Selectboard Clerical Salaries	15,300	158			15,458	15,458	-
Selectboard Town Administrator Salary	96,900				96,900	96,698	202
Selectboard Assistant Town Administrator	50,176	380			50,556	49,212	1,344
Town Audit	16,500				16,500	16,500	-
Selectboard Expenses	12,390				12,390	12,282	108
Selectboard Art#29 5/3/10 Business Development	-		17,716	(17,716)	-	-	-
Selectboard Art#37 5/5/14 Engineering Study Rte 140	-		40,000		40,000	24,900	15,100
Finance Committee Expense	400				400	200	200
Reserve Fund	60,000	(35,975)			24,025	-	24,025
Town Accountant Services	41,500				41,500	35,563	5,937
Town Accountant Expenses	10,000				10,000	8,995	1,005
Assessors Stipends	3,500				3,500	3,500	-
Working Assessor Salary	23,295				23,295	18,884	4,411
Assessors Clerical Wages	30,417	1,592			32,009	32,009	-
Assessors Special Appraisal Expenses	8,300				8,300	8,300	-
Assessors Expenses	19,150		2,842		21,992	12,293	9,699
Town Treasurer Salary	70,187	532			70,719	70,719	-
Town Treasurer Clerical Wages	29,439				29,439	29,106	333
Town Treasurer Expense	40,511				40,511	38,593	1,918
Legal Expense	75,000	7,500			82,500	75,784	6,716
Tax Title Expenses	1,050		23,838	(20,653)	4,236	4,236	-
Town Clerk Salary	32,452				32,452	32,452	-
Town Clerk Clerical Wages	6,000				6,000	5,894	106
Town Clerk Expense	1,750				1,750	1,669	81
Elections/Registrars Wages	3,992				3,992	3,632	361
Elections/Registrars Expenses	5,300				5,300	4,333	967
Conservation Commission Clerk	16,534				16,534	15,319	1,215
Conservation Expenses	550				550	545	5
Storm Water Management Expenses	10,000				10,000	5,000	5,000

**TOWN OF BOYLSTON  
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

**EXHIBIT D-2**

<b>Account</b>	<b>2016 Appropriations</b>	<b>Reserve Fund and Other Transfers</b>	<b>2015 Carryover Appropriations</b>	<b>2016 Carryover Appropriations</b>	<b>2016 Adjusted Budget</b>	<b>2016 Expenditures</b>	<b>Unexpended Balance</b>
<b>General Fund</b>							
<b>General Government</b>							
Earth Removal Expense	100				100	-	100
Planning Board Stipends	547				547	490	57
Planning Board Clerk	59				59	-	59
Planning Board Administrative Assistant	9,833	381			10,214	9,999	215
Planning Board Expenses	2,050				2,050	1,915	135
Municipal Office Expenses	41,780				41,780	28,533	13,247
Town Buildings Hillside Salary	70,000				70,000	66,520	3,480
Town Buildings Hillside	175,800				175,800	174,609	1,191
Town Buildings Hillside Art#27 5/6/11 Fire Alarm	-		21,694		21,694	2,169	19,525
Town Report	2,000				2,000	1,375	625
Town House Expense	14,500				14,500	12,848	1,652
Town House Art #32 5/13	-		19,767	(2,794)	16,974	16,974	-
Town Garage Expenses	21,080				21,080	19,772	1,308
Repairs to Town Buildings	2,790		7,370		10,160	6,270	3,890
Total General Government	1,026,907	(25,431)	133,227	(41,162)	1,093,541	967,408	126,133



**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

**EXHIBIT D-3**

<b>Account</b>	<b>2016 Appropriations</b>	<b>Reserve Fund and Other Transfers</b>	<b>2015 Carryover Appropriations</b>	<b>2016 Carryover Appropriations</b>	<b>2016 Adjusted Budget</b>	<b>2016 Expenditures</b>	<b>Unexpended Balance</b>
<b>General Fund</b>							
<b>Public Safety</b>							
Police Department Salaries	889,168				889,168	846,590	42,578
Police Expenses	126,185		1,896	(4,380)	123,701	110,939	12,762
Fire/Ambulance Salaries & Wages	284,369	21,126			305,495	298,599	6,896
Fire/Ambulance Expenses	63,640		623		64,263	64,141	122
Fire/Ambulance Art#7 12/12/11 Fire Turnout Gear	-		744	(744)	-	-	-
Fire/Ambulance Art#21 5/15 Equipment Grant Match	4,289				4,289	4,200	89
Fire/Ambulance Art#22 5/15 Tire Replacement	10,000			(5,444)	4,556	4,556	-
Fire/Ambulance Art#27 5/5/14 Lucas CPR Device	-		1,875	(1,871)	5	-	5
Fire/Ambulance Art#23 5/15 Command Vehicle	40,000			(303)	39,697	39,697	-
Fire/Ambulance Aerial/Pumper Truck	129,111				129,111	129,111	0
Dispatch Salaries & Wages	222,889				222,889	216,522	6,367
Dispatch Expenses	12,715		298		13,013	12,808	205
Building Inspector Salary	29,714	224			29,938	29,938	-
Building Inspector Clerical	14,560	493			15,053	15,053	-
Building Inspector Expenses	4,050				4,050	3,592	458
Gas Inspector Salary	3,063				3,063	3,063	-
Gas Inspector Expenses	700				700	400	300
Plumbing Inspector Salary	10,164				10,164	10,163	1
Electrical Inspector Salary	9,346				9,346	9,345	1
Electrical Inspector Expenses	500	36			536	536	-
Dog Officer Wages	2,304				2,304	2,304	-
Dog Officer Expenses	1,100		76		1,176	76	1,100
Parking Clerk Salary	260				260	260	-
Tree Warden Salary	1,243				1,243	1,243	-
Tree Warden Expenses	12,500		4,600		17,100	14,807	2,293
Tree Warden Art#34 5/5/14 Tree Work	-		1,400		1,400	1,400	-
<b>Total Public Safety</b>	<b>1,871,870</b>	<b>21,878</b>	<b>11,513</b>	<b>(12,742)</b>	<b>1,892,520</b>	<b>1,819,341</b>	<b>73,179</b>

**TOWN OF BOYLSTON  
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

**EXHIBIT D-4**

<b>Account</b>	<b>2016 Appropriations</b>	<b>Reserve Fund and Other Transfers</b>	<b>2015 Carryover Appropriations</b>	<b>2016 Carryover Appropriations</b>	<b>2016 Adjusted Budget</b>	<b>2016 Expenditures</b>	<b>Unexpended Balance</b>
<b>General Fund</b>							
<b>Public Works and Facilities</b>							
Highway Department Salaries & Wages	327,657	(23,191)			304,466	265,205	39,260
Highway Department Expenses	118,850				118,850	115,090	3,760
Highway Department Art#31 5/15 Dump Truck	210,000				210,000	195,948	14,052
Highway Department Snow & Ice Overtime	20,000				20,000	34,700	(14,700)
Highway Department Snow & Ice Removal Expenses	114,000				114,000	215,784	(101,784)
Street Lighting	15,000				15,000	14,607	393
Cemetery Salaries	566				566	566	-
Cemetery Expenses	3,700				3,700	3,137	563
Cemetery Art#25 5/12/97 Road Repair	-		1,952	(977)	975	975	-
Total Public Works & Facilities	809,773	(23,191)	1,952	(977)	787,557	846,013	(58,456)
<b>Education</b>							
School Committee Salary	200				200	-	200
Elementary Education	2,724,989	7,703	13,319	(5,846)	2,740,164	2,735,009	5,156
Education Art#32 5/5/14 School Computers			1,209	(1,209)	-	-	-
Education Art#33 5/5/14 School Security			12,000		12,000	12,000	-
BBRSD Operating Assessment	4,111,931	1			4,111,932	4,111,932	-
BBRSD Capital Assessment	868,404				868,404	868,404	-
Vocational Tuition	381,501	8,294			389,795	389,795	-
Vocational Transportation	46,750				46,750	45,750	1,000
Total Education	8,133,775	15,998	26,527	(7,055)	8,169,245	8,162,889	6,356

**TOWN OF BOYLSTON  
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

**EXHIBIT D-5**

<b>Account</b>	<b>2016 Appropriations</b>	<b>Reserve Fund and Other Transfers</b>	<b>2015 Carryover Appropriations</b>	<b>2016 Carryover Appropriations</b>	<b>2016 Adjusted Budget</b>	<b>2016 Expenditures</b>	<b>Unexpended Balance</b>
<b>General Fund</b>							
<b>Human Services</b>							
Landfill Art#21 5/5/08 Monitoring	-		50,000	(50,000)	-	-	-
Board of Health Stipends	688				688	463	226
Board of Health Clerical Wages	16,205				16,205	15,139	1,066
Vital Statistics Wages	200				200	200	-
Animal Inspector Wages	1,325				1,325	1,325	0
Sanitation Inspector Wages	40,958	0			40,958	40,958	-
BOH Expenses	2,375				2,375	762	1,613
BOH Special Projects	2,200				2,200	1,867	333
Tri-Town Hazardous Waste	1,592				1,592	1,546	46
Nurse Salary	1,000				1,000	1,000	-
Council on Aging Coordinator Salary	16,634	159			16,793	16,793	-
Council on Aging Coordinator Salary-Meals	1,103				1,103	1,102	1
Council on Aging Expenses	4,525				4,525	3,635	890
Veterans Agent Salary	213				213	-	213
Veterans Services Benefits	25,000				25,000	12,148	12,852
Veterans Service Expenses	175				175	45	130
<b>Total Human Services</b>	<b>114,193</b>	<b>159</b>	<b>50,000</b>	<b>(50,000)</b>	<b>114,352</b>	<b>96,983</b>	<b>17,369</b>
<b>Culture and Recreation</b>							
Library Salaries & Wages	125,902	588			126,490	126,490	-
Library Expenses	58,740				58,740	55,835	2,905
Memorial Day	4,000				4,000	4,000	-
Recreation Salary	13,000				13,000	13,000	-
Recreation Expenses	3,500				3,500	3,078	422
Historical Building Maintenance	3,500		1,832		5,332	5,196	136
Historical Commission Expenses	5,000				5,000	4,958	42
Historical Commission Project Expenses	1,200				1,200	1,200	-
Historical Commission Art#23 5/6/13 Gough House Restoration	-		210		210	-	210
<b>Total Culture and Recreation</b>	<b>214,842</b>	<b>588</b>	<b>2,041</b>	<b>-</b>	<b>217,472</b>	<b>213,757</b>	<b>3,715</b>

**TOWN OF BOYLSTON  
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

**EXHIBIT D-6**

Account	2016 Appropriations	Reserve Fund and Other Transfers	2015 Carryover Appropriations	2016 Carryover Appropriations	2016 Adjusted Budget	2016 Expenditures	Unexpended Balance
<b>General Fund</b>							
<b>Employee Benefits and Insurance</b>							
County Retirement	442,902				442,902	434,542	8,360
Unemployment Compensation	12,500	12,800			25,300	21,125	4,175
Employee Benefits	940,000			(5,000)	935,000	857,736	77,264
Employee Physical Exams	500				500	172	328
General Insurance	126,320	(2,801)			123,519	113,988	9,531
Total Employee Benefits and Insurance	1,522,222	9,999	-	(5,000)	1,527,221	1,427,562	99,659
<b>State Assessments</b>							
Mosquito Control Charges	34,870				34,870	34,870	-
RMV Non-Renewal Charges	2,960				2,960	2,960	-
Air Pollution Districts	1,389				1,389	1,389	-
School Choice Assessment	83,867				83,867	73,688	10,179
Regional Transit	3,196				3,196	3,196	-
Regional Planning Commission	1,250				1,250	1,130	120
Total State Assessments	127,532	-	-	-	127,532	117,233	10,299
<b>Debt Service</b>							
Debt Service Principal	280,000			-	280,000	280,000	-
Debt Service Interest	103,332				103,332	88,349	14,983
Total Debt Service	383,332	-	-	-	383,332	368,349	14,983
Total General Fund	14,204,446	-	225,261	(116,936)	14,312,771	14,019,535	293,236

**TOWN OF BOYLSTON, MASSACHUSETTS**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**ALL NON GENERAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2016**

**Exhibit E-1**

	<b>Fund Balances June 30, 2015</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Other Financing Sources (Uses)</b>	<b>Fund Balances June 30, 2016</b>
<b>Special Revenue:</b>					
<b>Grants, Revolving and Gifts</b>					
Reserved Premiums on Sale of Bonds	-	224,218	(53,838)	(167,934)	2,447
Conservation Revolving	3,284	714	(786)	-	3,212
Wetlands Fund	39,832	4,673	(8,197)	-	36,308
Planning Board Revolving	8,513	4,250	(504)	-	12,259
Board of Health Flu Revolving	1,698	796	(270)	-	2,224
Hillside Receipts Reserved	304,748	233,813	-	(241,129)	297,431
Ambulance Receipts Reserved	257,222	124,566	-	(211,289)	170,499
School Lost Library Books	13	-	-	-	13
School Lunch	3,291	88,184	(85,594)	-	5,881
After School Revolving	57,084	129,075	(98,592)	-	87,568
Kindergarten Revolving	23,922	72,865	(66,051)	-	30,736
School Full Day Kindergarten Grant	-	15,480	(15,480)	-	-
School Kindergarten Transition Grant	-	3,000	(2,304)	-	696
School SPED Early Childhood	(590)	1,106	(639)	-	(123)
School SPED Entitlement	19,900	75,419	(85,914)	-	9,405
School Circuit Breaker Grant	4,145	3,722	(5,681)	-	2,186
School BC/BS Grant	2,278	-	-	-	2,278
School SPED Program Imp Grant	-	3,500	(2,139)	-	1,361
School Title I Grant	(253)	35,509	(33,307)	-	1,949
School Teacher Quality Grant	(948)	5,070	(4,075)	-	48
School SPED Early Childhood Program Imp Grant	1,792	1,750	(3,103)	-	439
School Gifts	1,350	14,335	(14,476)	-	1,209
School Rental Revolving	4,500	165	(166)	-	4,499
School Choice Funds	302,691	94,765	(141,766)	-	255,690
Cemetery Revolving	99,151	16,330	(19,396)	-	96,085
Sale of Cemetery Lots	102,436	1,960	-	-	104,396
Cemetery Gift	13,281	2,200	(10,975)	-	4,506
COA Formula Grant	0	63,866	(63,584)	-	282
Cultural Council Grant	1,171	4,417	(4,629)	-	959
Cultural Council Gifts	3,575	-	-	-	3,575
Extended Polling Hours	3,524	291	-	-	3,815
Fire FEMA Equipment Grant	146	-	-	-	146
Fire SAFE Grant	8,777	-	-	-	8,777
Fire Equipment Grant	(219)	-	-	-	(219)
Fire Federal CCP Grant	2,291	-	-	-	2,291
Fire Federal VFA Grant	1,466	-	-	-	1,466
Fire Federal EMPG Grant	2,070	-	-	-	2,070

**TOWN OF BOYLSTON, MASSACHUSETTS**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**ALL NON GENERAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2016**

**Exhibit E-2**

	<b>Fund Balances June 30, 2015</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Other Financing Sources (Uses)</b>	<b>Fund Balances June 30, 2016</b>
<b>Special Revenue:</b>					
<b>Grants, Revolving and Gifts</b>					
Police LLE & Drug Grant	271	-	-	-	271
Community Policing Grant	46	-	-	-	46
Police Vest Grant	1,412	-	-	-	1,412
Police Juvenile Grant	357	-	-	-	357
Police Block Grant	21	-	-	-	21
Police Watch Your Car Grant	190	-	-	-	190
Police State 911 Grant	10,215	31,164	(29,342)	-	12,037
Police Gifts	5,309	2,200	-	-	7,509
Police DARE Gifts	3,598	690	(1,519)	-	2,769
Police Canine Gifts	215	-	-	-	215
Title V Septic	77,877	21,044	(10,811)	-	88,109
Public Health Grant	4,914	-	(1,101)	-	3,813
Public Health Flu Grant	4,051	-	-	-	4,051
Recreation Revolving	12,307	17,325	(18,454)	-	11,178
DEP Electric Car Grant	-	11,671	(11,671)	-	-
Route 140 EOCD Grant	215	-	-	-	215
Urban Forestry Grant	437	-	-	-	437
Chapter 90 State Aid Highway Funds	(1)	443,765	(443,765)	-	(1)
Library Grant	20,837	5,550	(15)	-	26,372
Library Gifts	11,518	1,258	-	-	12,777
Parks Gifts	600	-	-	-	600
Memorial Day Gifts	76	2,680	(906)	-	1,850
Beautiful Boylston Gifts	92	-	-	-	92
Christmas Tree Gifts	354	-	-	-	354
Insurance Reimbursement	11,579	-	-	-	11,579
State DPW Highway Garage Project Grant	191,226	-	-	(191,226)	-
Fuller Foundation Library Project Grant	-	100,000	-	(32,562)	67,438
<b>53G Revolving Accounts</b>					
Conservation Aquide Nicholas	1,541	2	-	-	1,543
Conservation Barnard Hill	1,951	3	-	-	1,954
Conservation Mountain View	656	1	-	-	657
Conservation Jameson Ridge	6,661	10	-	-	6,672
Conservation Longley Hill	2,258	3	(990)	-	1,271
Conservation Turflinks	501	1	-	-	502
Conservation Compass Pointe	1,224	2	(49)	-	1,177
Conservation Bethlehem Bible Church	290	0	-	-	290

**TOWN OF BOYLSTON, MASSACHUSETTS**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**ALL NON GENERAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2016**

**Exhibit E-3**

	<b>Fund Balances June 30, 2015</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Other Financing Sources (Uses)</b>	<b>Fund Balances June 30, 2016</b>
<b>53G Revolving Accounts</b>					
Conservation Haynes Compass Circle	-	4,003	(1,714)	-	2,289
Conservation Tahanto	1,231	2	-	-	1,233
Conservation Summer Star Wildlife	3,375	5	-	-	3,380
Conservation 200 Shrewsbury St	-	6,003	(3,960)	-	2,043
Conservation Worcester Sand & Gravel	-	5,002	-	-	5,002
Conservation 220 Shrewsbury St	-	7,503	-	-	7,503
Conservation 270 Shrewsbury St	-	5,001	-	-	5,001
Planning Longley Hill	257	0	-	-	257
Planning Straw Hollow Estates	217	0	-	-	217
Planning Brigham Woods	1	-	-	-	1
Planning Sarah Lane	156	0	-	-	156
Planning Rachel Road	0	-	-	-	0
Planning Barnard Hill	1,032	15,002	(11,905)	-	4,129
Planning Rand Whitney	1,926	3	-	-	1,929
Planning Nature's View	21,268	32	-	-	21,300
Planning Mt Pleasant CC	1,497	2	-	-	1,499
Planning Compass Point KREG LLC	-	10,004	(7,939)	-	2,066
Planning 200 Shrewsbury St	-	5,504	(2,994)	-	2,510
Planning Katz Flagg Street	-	2,801	(2,715)	-	86
Planning TM Electronics	2,484	4	-	-	2,488
Planning 270 Shrewsbury St	-	5,501	(2,244)	-	3,257
Zoning Jameson ridge	4,548	7	-	-	4,554
Zoning Maplecroft Farms	5,094	7	-	-	5,102
<b>Total Special Revenue Funds</b>	<b>1,688,024</b>	<b>1,929,797</b>	<b>(1,273,559)</b>	<b>(844,140)</b>	<b>1,500,122</b>
<b>Capital Projects:</b>					
DPW Garage Project	-	-	(1,815,670)	3,500,000	1,684,330
Library Construction Phase I	885	-	-	-	885
Library Construction Phase II	-	150,000	(256,074)	2,219,000	2,112,926
Hillside Restoration Project	-	1,394	(1,394)	-	-
<b>Total Capital Projects</b>	<b>885</b>	<b>151,394</b>	<b>(2,073,138)</b>	<b>5,719,000</b>	<b>3,798,141</b>

**TOWN OF BOYLSTON, MASSACHUSETTS**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**ALL NON GENERAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2016**

**Exhibit E-4**

	<b>Fund Balances June 30, 2015</b>	<b>Revenues</b>	<b>Expenditures</b>	<b>Other Financing Sources (Uses)</b>	<b>Fund Balances June 30, 2016</b>
<b>Permanent Trust Funds:</b>					
Cemetery Funds	62,581	-	-	-	62,581
Library Funds	18,634	-	-	-	18,634
OPEB Trust	30,566	2,349	-	15,000	47,915
<b>Total Permanent Trust Funds</b>	<b>111,781</b>	<b>2,349</b>	<b>-</b>	<b>15,000</b>	<b>129,130</b>
<b>Expendable Trust Funds:</b>					
Drug Forfeiture Fund	305	-	-	-	305
Cemetery Funds	113,702	5,770	-	-	119,472
Library Funds	63,727	3,110	-	-	66,836
DPW Building Stabilization Fund	144,919	(1,147)	-	(143,087)	684
Stabilization Fund	1,233,938	40,187	-	-	1,274,125
Capital Fund	56,894	-	-	(56,869)	25
<b>Total Expendable Trust Funds:</b>	<b>1,613,484</b>	<b>47,920</b>	<b>-</b>	<b>(199,956)</b>	<b>1,461,447</b>
<b>Total - Non-General Governmental Funds</b>	<b>3,414,173</b>	<b>2,131,460</b>	<b>(3,346,696)</b>	<b>4,689,903</b>	<b>6,888,840</b>



**TOWN OF BOYLSTON  
SCHEDULE OF TAXES RECEIVABLE-GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2016**

**EXHIBIT F**

Description	Uncollected June 30, 2015	Commitments	Refunds	Add/(Deduct)		Transfers to Tax Title	Collections	Uncollected June 30, 2016
				Adjustments	Abatements			
<b>Real Estate</b>								
2016	-	10,410,579	19,399	(4)	(65,192)	(8,785)	(10,289,522)	66,477
2015	204,209		33		(2,128)	(17,167)	(183,472)	1,476
2014	10,019					(73)	(9,946)	-
2013	72					(72)		-
2012	19					(19)		-
	<u>214,319</u>	<u>10,410,579</u>	<u>19,433</u>	<u>(4)</u>	<u>(67,319)</u>	<u>(26,117)</u>	<u>(10,482,939)</u>	<u>67,952</u>
<b>Personal Property</b>								
2016	-	200,893	1,154	(5)			(201,995)	47
2015	261				(15)		(246)	-
2014	54				(54)			-
2013	40				(40)			-
2012	22				(22)			-
	<u>376</u>	<u>200,893</u>	<u>1,154</u>	<u>(5)</u>	<u>(130)</u>	<u>-</u>	<u>(202,241)</u>	<u>47</u>
<b>Motor Vehicle Excise</b>								
2016	-	968,648	29,053		(34,371)		(883,443)	79,887
2015	38,643	144,004	28,985		(29,232)		(176,868)	5,531
2014	6,943		684		(684)		(5,172)	1,771
2013	3,384						(559)	2,826
2012	1,586						(424)	1,161
2011	1,430						(174)	1,256
2010 and prior	7,927		64		(2,220)		(70)	5,701
	<u>59,913</u>	<u>1,112,652</u>	<u>58,786</u>	<u>-</u>	<u>(66,507)</u>	<u>-</u>	<u>(1,066,711)</u>	<u>98,133</u>
<b>Tax Liens</b>	<u>117,397</u>	<u>29,711</u>					<u>(33,057)</u>	<u>114,051</u>
<b>Tax Possessions</b>	<u>62,051</u>							<u>62,051</u>

**TOWN OF BOYLSTON  
SCHEDULE OF OUTSTANDING DEBT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2016**

**EXHIBIT G**

Description	Interest Rate	Original Loan Date	Final Due Date	Principal			Interest Paid	
				Balance June 30, 2015	Funds Borrowed	Principal Payments		
Account Group-General Long Term Debt								
Library / DPW Garage	2.80%	07/17/15	07/15/35	0	5,160,000	0	5,160,000	78,332
Digital Property	5.32%	06/01/97	04/01/17	280,000		(280,000)	0	14,983
Title V	0.00%	08/01/01	08/01/19	43,115		(8,780)	34,335	2,188
Total General Long-Term Debt				323,115	5,160,000	(288,780)	5,194,335	95,504

			Maturities				
			FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Library / DPW Garage	Principal		270,000	265,000	260,000	260,000	260,000
	Interest		155,725	150,375	145,125	139,925	133,425
Title V	Principal		8,623	8,623	8,623	8,623	0
	Interest		1,714	1,218	722	237	0
Total General Long-Term Debt	Principal		278,623	273,623	268,623	268,623	260,000
	Interest		157,439	151,593	145,847	140,162	133,425

MWPAT Subsidy	1,714	1,218	722	237	0
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# *POLICE DEPARTMENT REPORT*

2016 was a departure free year for the Boylston Police Department, as the Department lost no employees from the rolls.

Filling a personnel position previously occupied by long-time department employee Scott Szymkiewicz, Police Officer Matthew L. Ryel joined our ranks on 29 January 2016. Matt is a graduate of St. John's High School, the Reserve/Intermittent Police Academy in Boylston, (Feb '14), and the Boylston Full-time Police Academy (Jan '16). Matt previously worked as a Dispatcher in the Rutland Regional Dispatch Center, the Worcester Emergency Communications Center, the WPI Police Dispatch Center, and, he served as a Part-time officer for the Barre Police Department. An extremely personable and competent officer, Matt was appointed by unanimous decision of the Board of Selectmen on 21 January, with a start date upon completion of all Town requirements of 29 January. Matt, you've done a great job this year and you're a valuable team member; keep up the super effort!

On 1 February 2016, Dispatcher Abbi E. Parkinson, previously employed in the West Boylston Dispatch Center, filled the 3-11pm void left by the departure of long time Boylston Dispatcher Tara Gonelli who resigned for family reasons on 12 December 2015. Bringing 10 years of Full-time Dispatch experience with her as well as the required certifications and training, Abbi performed her duties well. Abbi submitted her written resignation unexpectedly to the Department on 22 December 2016, with an effective date of 6 January 2017. Abbi, we wish you the best of luck in your future endeavors.

This year, the Department applied for and received a \$14,592.53 grant to support our E911 Dispatch Center; we were also reimbursed nearly \$600.00 to fund Dispatch training requirements. We issued Halloween "glow necklaces" for Boylston Elementary School students, and we conducted numerous station tours and speaking engagements. Department members also attended training sessions, presentations, meetings, and drills that addressed lessons learned with regard to staff, faculty, student, and law enforcement action/response to critical incidents in the academic setting. In addition to our existing Webpage, we also established our Facebook page in March, 2016. Our "Tasers" arrived (1 per officer) on 18 July and on 17 August, all officers were trained and certified for use and carry. No instances of actual use in 2016 other than one presentation for deterrence purposes. Cruiser 96C was involved in our sole vehicle accident this year when it was rear ended at the stop sign at Mile Hill Road and Route 70 (no injuries reported and \$3,400.00 damage to the cruiser).

Boylston continues to be a very safe community in which to live, work, and play. Cases investigated by BPD Patrol Detectives and Officers continue to include cyber-bullying, sexting, scams, thefts from within the family unit, credit card and identity fraud, runaways, and other cases involving juveniles. Lastly, as Patrol Detectives continue to spend long hours in the investigation of identity theft and scam cases, please remember, if something seems too good to be true, it probably is just that, too good to be true! Never forget that everyone is susceptible to identity theft and scams, as Victims are both young and old, and include the experienced, the highly educated, and the very affluent.

Safety issues brought to our attention and responded to this year include requests for traffic enforcement in many areas of Town to include Mile Hill Road, Reservoir Street, Warren Street, French Drive, School Street, and Routes 70 and 140. Signage was improved at the Warren and Green Street intersection, and at the School Street and East.

# *POLICE DEPARTMENT REPORT*

In closing and as always, in the event you observe anything suspicious, day or night, please contact the Boylston Police Department IMMEDIATELY, at (508) 869-2113, or, in the event of an emergency, Dial 911. If you'd like to read about or contact the Department on-line, please visit [www.boylston-ma.gov](http://www.boylston-ma.gov) and locate us under Town Departments. On behalf of the entire Boylston Police Department, I wish you a very happy and prosperous 2017. Stay Safe!!!

Tony Sahagian  
Chief of Police



## SYNOPSIS OF SELECTED ACTIVITY

<u>SYNOPSIS OF SELECTED ACTIVITY</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
911 Emergency Check Calls	73	52	64	46	40	38	38	20	22	19	18	15	25
Assault and Battery	3	2	10	6	2	1	1	2	7	1	0	5	3
Alarm Response (Home/Business)	242	237	236	204	259	192	204	241	175	247	204	240	208
Ambulance Response/Support	186	184	197	180	200	209	222	217	286	253	253	280	288
Animal	33	27	36	20	53	31	37	36	46	34	44	40	54
Assault	1	1	1	2	3	2	1	1	2	0	5	1	2
B&E, Building	6	2	4	1	6	6	2	2	4	2	5	1	5
B&E, Dwelling	3	6	7	6	7	5	8	17	14	15	18	6	6
Check Well-being	31	40	38	51	35	50	47	60	42	30	42	49	57
Civil Dispute	18	10	8	8	20	18	23	13	22	11	19	33	26
Destruction of Property	32	39	38	26	13	18	22	15	18	15	2	0	0
Disturbance	31	26	22	42	27	41	41	35	57	48	52	49	63
Disabled Motor Vehicle	120	160	107	113	129	92	79	107	81	92	79	82	74
Dog Complaint	22	7	13	7	14	14	6	22	11	6	10	9	13
Domestic Disturbance	16	26	23	23	14	19	16	23	19	15	15	11	13
Drug Offense	9	18	8	7	13	5	6	5	6	5	8	4	28
Erratic Operator	51	33	55	61	13	48	48	52	49	44	37	30	66
Fire Response/Support	32	30	45	34	17	23	17	18	26	19	46	56	67
Harrassing Phone Call	13	8	8	10	8	12	16	9	13	16	4	7	3
Larceny Over \$250	24	15	27	9	19	15	18	21	11	13	18	7	7
Larceny Under \$250	25	28	16	16	13	11	14	12	9	3	7	6	7
Miscellaneous Calls	1448	1307	800	256	384	431	513	368	404	306	13	0	0
Motor Vehicle Lock-out	10	22	16	10	11	17	14	8	15	10	12	11	10
Mutual Aid Call	74	83	71	66	89	67	70	61	50	58	60	43	43
MV Accident (Pers Injury)	12	20	28	32	21	22	13	14	21	14	25	16	18
MV Accident (Prop Damage)	90	102	53	67	72	58	68	66	89	75	97	74	67
Motor Vehicle, Recovered	3	2	1	1	2	2	6	1	0	2	2	0	1
Motor Vehicle, Traffic Stop	1732	1910	1663	1210	1284	1059	1222	839	801	1382	1219	987	1901
Operating Under the Influnce of Alcohol	6	8	7	5	2	1	1	1	1	1	1	1	15
Parking Violation	9	20	9	16	9	7	8	11	2	2	3	7	3
Safety Hazard	54	68	55	43	69	44	67	87	57	34	65	62	58
Serve Summons	77	61	41	43	38	51	34	37	20	47	37	34	66
Suspicious Person, Investigate	53	58	59	81	65	50	87	74	63	73	72	70	86
Suspicious Vehicle, Investigate	111	92	93	107	125	99	158	98	154	156	122	92	169
Traffic Study/Watch	61	29	35	87	60	149	394	222	154	181	61	121	95
Trespassing	8	7	9	3	2	1	1	6	7	8	4	4	4
Unsecured Building	32	22	23	10	18	34	13	14	10	12	11	10	15
Warrant Arrest	16	16	12	9	10	11	11	10	7	19	17	19	28

**TOTAL NUMBER OF  
INCIDENTS/CALLS  
FOR THE YEAR INCLUDES  
THE ABOVE  
38 TYPE "SELECTED"  
CATEGORIES.**

	<b>5802 5957 6802 6309 7742 9296 9790 8563 7886 8465 9077 7526 9971</b>
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# ***FIRE CHIEF AND FOREST WARDEN***

It is the mission of the Boylston Fire Department to protect the lives and property of the people in the community from fire, natural disasters, hazardous material incidents and other emergencies by providing prompt, professional service. The Boylston Fire Department is a combination career/paid on-call department consisting of a full-time fire chief and two full time fire officers who are on duty from 6:00 a.m. until 5:00 p.m. along with 32 on-call firefighters, many who are also emergency medical technicians. This EMS staff covers per diem shifts from 5:00 p.m. to 9:00 p.m. weeknights and 8:00 a.m. to 5:00 p.m. on weekends.

The fire department reminds all residents to inspect and test their smoke and carbon monoxide detectors on a regular basis and replace batteries every six months, if the detectors are equipped with standard batteries. A new law went into effect in 2016 requiring that all new battery operated smoke detectors must be equipped with a 10-year battery. All smoke detectors should be replaced every ten years; carbon monoxide detectors should be replaced every five to seven years, depending on the manufacturer. All homes that have attached garages or that are heated with oil, gas, or wood should have carbon monoxide detectors. With the benefit of grant funding and private donations, the fire department is able to purchase new smoke detectors and make them available to those in need. Please feel free to contact the fire department with any questions regarding the placement or operation of smoke and carbon monoxide detectors.

In 2016, the fire department continued a very successful program with WPI EMS where WPI students who were also emergency medical technicians (EMTs) and active members of WPI EMS were given the opportunity to work in Boylston to gain some experience in working on an emergency ambulance. The students filled open per diem shifts and spent some overnights at the fire station and were available to staff the ambulance in the event of a call. The fire department also hosted an intern from Anna Maria College for the fall semester of 2016; Alan Portis, a student in the fire science program at Anna Maria, spent two days a week working on a project to input fire hydrant locations, building pre-plan information and hazardous materials information into our two apparatus iPads for fire department personnel to access during an emergency.

During 2016, the Fire Department responded to the following calls:

Motor vehicle accidents	41
Carbon monoxide alarms:	13
Fire/smoke alarms	54
Fires in a structure	9
Brush fires	16
Vehicle fires	2
Hazardous response	6
Miscellaneous	12
Mutual aid	34
<b>Total Fire Calls</b>	<b>187</b>

# ***FIRE CHIEF AND FOREST WARDEN***

The Boylston Fire Department staffs two basic life support ambulances to supply emergency medical services to the community. The Fire Department worked in conjunction with paramedic services from the West Boylston Fire Department, Northborough Fire Department, UMass EMS, MedStar EMS, and Vital EMS to provide the town with the highest level of emergency care in the field.

During 2016, the Fire Department EMS responded to the following calls:

Basic life support	329
Advanced life support	63
Motor vehicle accidents	41
Carbon monoxide alarms	13
Fire scene standby	9
Mutual aid	10
<b>Total EMS calls</b>	<b>465</b>

Seasonal open air burning is allowed by the DEP from January 15<sup>th</sup> through May 1<sup>st</sup> of each year and is supervised by the Boylston Fire Department. Residents are allowed to burn brush and other yard waste during this time once they obtain an open air burning permit. Permits were available at both the fire department and the police department. In 2016, the fire and police departments issued 342 seasonal burning permits and the fire department supervised a total of 650 open air fires during the open burning season.

In addition to calls for emergency services, the fire department also provides fire prevention inspections to the community. In 2016, the following inspections were performed by fire department personnel:

Plan review	72
Compliance inspections	104
Wood stove inspections	12
Propane storage permits	26
Oil tank installations/removal	20
Oil burner/oil line inspections	9
Tank truck inspections	14
Liquor license inspections	5
Blasting permits	2
<b>Total Fire Prevention</b>	<b>264</b>

**Total calls for service in 2016 926**

Joseph P. Flanagan, Fire Chief

# *HIGHWAY DEPARTMENT*

The Highway Department consists of a Working Superintendent, four full time equipment operators and one part time clerk. Responsibilities of the department include:

- Maintenance & Repair of Buildings and Equipment
- Operation of the Resident Yard Waste Collection Center
- Catch Basin Cleaning & Repair
- Roadside Mowing & Brush Cutting
- Brush Chipping, Fall & Spring Leaf Clean Up
- Cleaning Waterways, Installing Drainage
- Town House Maintenance, Repairs, Event Set Up and Scheduling
- Cemetery Maintenance & Internments
- Maintenance of Playground & Town Fields for Youth Sports
- Sand/Salt and Plowing of Public Roads, Town Properties and Elementary School
- Sweeping of Roads
- Maintenance of Road Shoulders
- Patching & Repairing Roads
- Paving of Roads Utilizing State Funds
- Repair & Replacement of Street Signs
- Tree Cutting & Pruning

## **Sand & Snow**

The Highway Department sanded 33 days and plowed 15 days in 2016. A total of 682.39 tons of salt and 1008 cubic yards of sand were used to treat and maintain safe road conditions to the 55 miles of roads in the town. Snow and ice control was maintained by seven (7) pieces of department heavy equipment, three (3) pieces of department light equipment and one (1) sidewalk plow. Highway personnel as well as two (2) additional town employees and (1) one seasonal employee were utilized during snowstorms. The town also secured three (3) private contractors to maintain some of the secondary roads in town.

If a storm is anticipated, vehicles should be removed from the roadside. It shall be unlawful for the driver of any vehicle, other than one acting in an emergency, to park said vehicle on any street for a period of time, longer than one hour between the hours of 1AM and 6AM of any day between December 1 of one year and March 31 of the succeeding year. This allows plows to clear the area the first time through, making return trips unnecessary. Vehicles that interfere with the removal of ice and snow are subject to a fine and the vehicle could be towed at the owner's expense.

Please do not shovel, blow or plow snow into or across roadways. Doing so can cause traffic hazards and damage to town equipment.

An area of concern is mailboxes. Plow operators are directed to avoid mailboxes. However, a combination of heavy wet snow, high snow banks and poor visibility may cause unavoidable damage. Remember any installation within the Towns Right of Way (including mailboxes) is placed there at



# *HIGHWAY DEPARTMENT*

owner's risk. Property owners are encouraged to place mailboxes at the maximum allowable distance from the roadway/pavement in an effort to avoid potential damage.

Every effort is made by the department to maintain a safe driving environment. Please have patience, snow plowing is a time consuming and laborious job. Some residents will have their road plowed first and some will be last, but all town roads will be cleared. The Highway Department is devoted to providing the residents with dependable snow removal in the shortest time possible.

## **Driveway Permits**

All driveways constructed or altered in the Town of Boylston must meet requirements, be viewed and approved by the Highway Superintendent. Residents are required to apply at the Highway Department for a permit. These permits allow the department a method of controlling how the work is done. The office can be contacted for more information on the driveway permit process. A total of 21 permits were issued in 2016.

## **Completed Projects**

State Chapter 90 funds were used in the fall to reclaim and resurface one town road. After the Superintendent submitted a listing of roads in need of repair the Board of Selectmen moved to complete paving on Edgebrook Drive this year.

Construction of the new Boylston Highway Building was complete enough to allow the department to move in and start running operations out of 385 Main St. for the winter of 2016-2017. A small punch list of items is expected to be completed in the early part of 2017. The building was dedicated in memory of former Selectman Frank Reale who was instrumental in getting the towns approval for this project. Thank you Mr. Reale for all your hard work!!

Respectfully Submitted,

Steven R Mero

Steven R Mero, Highway Superintendent

# TREE WARDEN

The employees of the highway department continued the trimming and removal of roadside trees throughout the year. Branches weakened by storms for the past couple years have been removed. By doing this the potential for loss of power service during inclement weather is less. In addition, opening the canopy of the roads allows the sun to dry roads during the day therefore avoiding icy road conditions at night when temperatures drop.

## Asian Long-Horned Beetles

The entire town of Boylston is still in the quarantine area. Beetle traps were hung throughout the town to trap and monitor beetle activity. All employees attended compliance classes for beetle certification.

Respectfully Submitted,

*Steven R Mero*

Steven R Mero, Cemetery Superintendent

# ***SUPERINTENDENT OF SCHOOLS***

As the Superintendent of the Berlin-Boylston Public Schools, it is an honor to submit the 2016 Annual Report to the citizens of the towns of Berlin and Boylston. My pride continues to grow as your educational leader as I complete my fifth year of service in your communities. This is exemplified in connections made with parent volunteers and local organizations who are actively serving on our STEM Advisory Board, continue to support our sustainable garden program, and have enthusiastically embraced our global studies program which recognized four graduating seniors in 2016. Since my initial appointment as Superintendent, some of the highlights of my week have been walking through classrooms regularly, meeting with local officials, stakeholders, attending various community events, and facilitating coffee chats within the towns. The School Committee members continue to impress and inspire me with the many hours of time and effort they give to supporting our students and our schools on a voluntary basis.

The Berlin-Boylston Public Schools focused on social-emotional learning during the 2016 school year. This focus provided an opportunity for the schools to work more collaboratively with outside agencies, attend professional development conferences provided by the Department of Elementary and Secondary Education, the Worcester District Attorney's Office, and engage in, or begin to develop Positive Behavior Intervention Supports (PBIS) practices in their schools. Some teachers and all administrators have made social-emotional learning part of their professional goals for the current school year.

Our K-12 teachers have also focused on the alignment of curriculum based on the new MA State Science & Technology/Engineering Framework. Our standing committees - professional development, STEM, gardening, global studies, early childhood, technology, and literacy have continued to meet throughout the school year to refine and revise their current strategic plans.

In February of 2016, I participated in Tahanto's very first service learning trip to the Dominican Republic, with 17 students and three staff members. This was a growing experience for all those who attended the trip. The Global Studies committee continues to review other service learning opportunities for students whether abroad or within the United States. These trips are an additional way for our students to gain a deeper understanding of other cultures, and can make connections to real-world situations. Some of these students are currently enrolled in the Global Studies Program, which is in its second year of implementation.

In June of 2016, 97 percent of Tahanto's graduating class enrolled in college for the following fall. Another 1.5 percent chose to begin working immediately upon graduation. While another 1.5 percent of our graduates chose to take on military assignments. This past graduating class attained a weighted GPA of 3.44 out of a possible 4.0 scale. We wish our newest alumni much success as they continue to travel along their learning paths.

In the fall of 2016, the Berlin-Boylston Public Schools welcomed twenty-two new employees. Among those positions included administrators, lunch staff, paraprofessionals, teachers, a school psychologist, nurse, and custodial staff. These shifts in employment varied throughout the three school buildings. Along with the hiring of new staff members, several teachers transferred from one position or grade level to another position within the schools.

# ***SUPERINTENDENT OF SCHOOLS***

The Berlin-Boylston Public Schools continues to experience an increase in population for grades six through twelve. Our class sizes range from seventy-four to ninety-three students and there is a decrease in the attrition rate as high school students remain at Tahanto for the entire four years. Our elementary schools are observing a decrease in population, as there appears to be less youth in both communities when reviewing both the present and future town census information. The total number of students attending our schools from preschool to grade twelve, however, remains consistent with a population of approximately 1085 students.

In the summer of 2016, we welcomed two new employees to our administrative team. Mr. Robert Conry has worked for twenty-five years in various financial management roles, providing insightful financial analysis and guidance within those organizations. In June of 2016, he completed his certification requirements for Director of Finance Licensure and subsequently received that license in August 2016. Prior to working with the Berlin-Boylston Public Schools, Mr. Conry was employed at Radcliffe Institute for Advanced Study as a senior financial analyst. He also worked for ten years at Harvard University as the Deputy Recording Secretary and Director of Financial Reporting and Internal Controls. Mr. Conry received his Master's degree from Babson College and completed his undergraduate degree at Boston College with a major in finance and information systems. After his interview, Mr. Conry stated, "Teamwork, collaboration, and diversity of responsibilities that come with working in a small organization is very rewarding." We are pleased to have Mr. Conry as a member of the Berlin-Boylston Public School community.

In the summer of 2016, we hired Ms. Sally-Ann Stukuls as our Tahanto Regional Middle/High School Assistant Principal. Ms. Stukuls received her Master's degree in biology at Worcester State University. Her undergraduate studies at Framingham State College also focused on biology. In 2015, Ms. Stukuls received her administrator's license as principal/assistant principal from the MSSAA/LLP Program through Endicott College. Prior to working in the Berlin-Boylston Public Schools, Ms. Stukuls was a seventh grade science teacher at Hopkinton Middle School. During her employment in Hopkinton she became a team leader, running and yoga club advisor, a board member of a group called 26.2: Desire to Inspire, and a mentor for first year teachers. She also enjoyed coaching middle school cross country and track and field while working in Hopkinton. Ms. Stukuls stated she is "able to foster strong, collaborative working relationships and a positive culture." We are very fortunate to have Ms. Stukuls as a member of our administrative team.

In August of 2016, our central office also hired a new administrative assistant for the pupil personnel office. Ms. Michelle Mancini has a bachelor's degree from Worcester State College in communications. Ms. Mancini was a teacher's assistant at Lilliput Early education Center in Shrewsbury prior to working for Berlin-Boylston Public Schools. We welcome Ms. Mancini as a member of our Berlin-Boylston Public School community.

Our citizens of Berlin and Boylston, as well as local community service organizations, have continued their generous support for educational programs. The fundraising efforts, advocacy, and budgetary supports are evident throughout our schools. Our community takes pride in the educational programming and commitment to our students as demonstrated through many measures of academic achievement, media acknowledgments and local outreach. Students often

# ***SUPERINTENDENT OF SCHOOLS***

comment that they feel a closeness with faculty and a genuine sense of caring that exists in the culture we create and the collaborative spirit within our towns and schools.

In closing, it has been an honor and pleasure to be a part of the Berlin-Boylston school community. On behalf of our students and staff, I thank the citizens of Berlin and Boylston for their continued support of our educational mission and for the opportunity to serve you this past year.

Respectfully Submitted,

Nadine G. Ekstrom  
Superintendent of Schools



# ***DIRECTOR OF FINANCIAL SERVICES***

## **Financial Summary**

The Berlin-Boylston Public Schools is comprised of three separate school districts; each school has a separate budget; they are not commingled. Following is a summary of each district's budget.

### **Berlin Memorial School**

The FY17 budget increased by 2.48% vs. FY16, from \$2,798,342 to \$2,867,660. Contractual increases for teacher salaries, an additional teacher, and an additional paraprofessional were the primary drivers of the increase. A significant increase in the use of school choice revolving funds muted the impact of these increases on the general fund. There was also a slight decrease in building maintenance costs for anticipated savings on heating costs, and a decrease in teacher retirement incentives costs which partially offset the instructional cost increases.

### **Boylston Elementary School**

The FY17 budget increased by 2.55% vs. FY16, from \$2,724,989 to \$2,794,454. Contractual increases for teacher salaries were the primary driver of the increase. An increase in use of School Choice revolving funds was offset by a reduction in use of Kindergarten revolving funds, as the Kindergarten program is now a free program for families.

### **Tahanto Regional Middle/High School**

The FY17 budget increased by 2.53% vs. FY16. Contractual increases for teacher salaries were a significant contributor to this increase, as were increases in SPED tuition and transportation costs, and employee health insurance costs. These increases were offset by a large increase in utilization of School Choice and Circuit Breaker revolving funds, cushioning the impact of the increase on the general fund budget.

School Choice funds from all three schools have been leveraged further than in the past, and this may present some challenges with future budgets, as there may not be sufficient funds available to access when future budgetary increases and cost pressures are encountered.

Respectfully submitted,

Robert J. Conry  
Director of Financial Services

# DIRECTOR OF FINANCIAL SERVICES

Tahanto Teachers Salary Schedule FY17 (2016-17 School Year)

Professional Experience	Bachelor's	Master's	Master's+15	Master's+30	Master's+45
0	\$ 46,372	\$ 48,744	\$ 49,942	\$ 52,323	\$ 53,565
1	\$ 48,152	\$ 50,532	\$ 51,733	\$ 54,108	\$ 55,349
2	\$ 49,942	\$ 52,323	\$ 53,503	\$ 55,879	\$ 57,123
3	\$ 53,503	\$ 55,878	\$ 57,076	\$ 59,465	\$ 60,783
4	\$ 55,288	\$ 58,270	\$ 59,464	\$ 61,843	\$ 63,270
5	\$ 57,076	\$ 60,468	\$ 61,843	\$ 64,219	\$ 65,463
6	\$ 60,648	\$ 64,219	\$ 65,412	\$ 67,800	\$ 69,042
7	\$ 62,427	\$ 66,603	\$ 67,800	\$ 70,170	\$ 71,412
8	\$ 64,219	\$ 68,974	\$ 70,170	\$ 72,555	\$ 73,807
9	\$ 67,598	\$ 71,361	\$ 72,555	\$ 75,531	\$ 76,773
10	\$ -	\$ 73,735	\$ 75,531	\$ 78,502	\$ 79,746
11	\$ -	\$ 77,251	\$ 79,676	\$ 82,690	\$ 83,978

Berlin Teachers Salary Schedule FY17 (2016-17 School Year)

Professional Experience	B	B+15	M / B+36*	M+15	M+30	M+45	M+60
0	\$48,108	\$49,348	\$50,588	\$52,624	\$54,644	\$56,555	\$58,534
1	\$50,112	\$51,367	\$52,624	\$54,644	\$56,680	\$58,664	\$60,719
2	\$52,111	\$53,377	\$54,644	\$56,680	\$58,689	\$60,743	\$62,872
3	\$54,338	\$55,582	\$56,829	\$58,821	\$60,807	\$62,932	\$65,134
4	\$56,290	\$57,882	\$59,477	\$61,453	\$63,430	\$65,649	\$67,947
5	\$58,256	\$60,187	\$62,115	\$64,105	\$66,083	\$68,396	\$70,790
6	\$60,873	\$63,148	\$65,426	\$67,414	\$69,394	\$71,819	\$74,331
7	\$62,849	\$65,453	\$68,058	\$70,047	\$72,038	\$74,557	\$77,168
8	\$64,798	\$67,752	\$70,706	\$72,696	\$74,665	\$77,277	\$79,983
9	\$66,761	\$70,058	\$73,355	\$75,332	\$77,979	\$80,707	\$83,536
10	\$68,733	\$72,368	\$76,003	\$78,641	\$81,277	\$84,124	\$87,069
11	\$70,692	\$74,991	\$79,289	\$81,947	\$84,582	\$87,542	\$90,606
11+	\$71,398	\$75,741	\$80,080	\$82,766	\$85,426	\$88,417	\$91,512

# DIRECTOR OF FINANCIAL SERVICES

## Boylston Teachers Salary Schedule FY17 (2016-17 School Year)

Professional Experience	Bachelor's	Master's	Master's + 15	Master's + 30	Master's + 45
0	\$43,511	\$46,287	\$47,948	\$49,619	\$51,278
1	\$45,450	\$48,233	\$49,893	\$51,558	\$53,223
2	\$47,388	\$50,166	\$51,841	\$53,499	\$55,168
3	\$50,166	\$52,943	\$54,606	\$56,279	\$57,946
4	\$52,736	\$55,951	\$57,683	\$59,430	\$61,187
5	\$54,782	\$58,274	\$60,014	\$61,776	\$63,522
6	\$57,648	\$61,776	\$63,523	\$65,299	\$67,059
7	\$59,709	\$64,121	\$65,880	\$67,657	\$69,399
8	\$61,776	\$66,484	\$68,237	\$69,998	\$71,775
9	\$63,523	\$68,823	\$70,589	\$72,880	\$75,302
10	\$65,595	\$71,191	\$73,527	\$75,874	\$78,247
11	\$68,953	\$75,549	\$77,942	\$80,339	\$82,742



## School Choice Balances – Berlin

FY15 Beginning	\$260,647
Revenue	\$145,629
Expense	\$129,871
FY15 Ending	\$276,405
FY16 Beginning	\$276,405
Revenue	\$147,821
Expense	\$106,135
FY16 Ending	\$318,091
FY17 Beginning	\$318,091
Anticipated Revenue	\$145,000
Anticipated Expense	\$160,000
FY17 Projected Ending Balance	\$303,091



# DIRECTOR OF FINANCIAL SERVICES

## School Choice Balances - Boylston

FY15 Beginning	\$289,205
Revenue	\$70,513
Expense	\$57,027
FY15 Ending	\$302,691
FY16 Beginning	\$302,691
Anticipated Revenue	\$94,765
Anticipated Expense	\$141,766
FY16 Ending Balance	\$255,690
FY17 Beginning	\$255,690
Anticipated Revenue	\$95,000
Anticipated Expense	\$180,000
FY17 Proj'd Ending Balance	\$170,690

## School Choice Balances – Tahanto

FY15 Beginning	\$907,525
Revenue	\$528,640
Expense	\$395,518
FY15 Ending	\$1,040,647
FY16 Beginning	\$1,040,647
Revenue	\$532,024
Expense	\$487,671
FY16 Ending Balance	\$1,165,000
FY17 Beginning	\$1,165,000
Anticipated Revenue	\$514,387
Anticipated Expense	\$783,000
FY17 Proj'd Ending Balance	\$896,387

## Boylston Elementary Budget Summary

Description	FY15 Actual	FY16 Actual	FY17 Budget
1110 - SCHOOL COMMITTEE	3,122	3,420	4,500
1210 - SUPERINTENDENT	57,165	56,922	57,773
1410 - FINANCE AND BUSINESS	45,971	51,235	51,141
1420 - HUMAN RESOURCES/BENEFITS	10,390	10,457	10,791
1430 - LEGAL SERVICES	12,000	12,000	12,000
1450 - DISTRICT-WIDE TECHNOLOGY	32,233	33,216	33,154
2110 - CURRICULUM	26,080	26,423	26,991
2111 - PUPIL PERSONNEL SERVICES / SPED	45,670	44,638	46,920
2210 - SCHOOL BUILDING LEADERSHIP	146,770	124,434	135,737
2250 - BUILDING TECHNOLOGY	24,784	35,065	35,263
2305 - CLASSROOM TEACHERS	1,192,341	1,119,751	1,037,310
2310 - SPECIALIST TEACHERS	222,779	226,767	212,873
2315 - INSTRUCTIONAL COORDINATORS / TEAM LEADERS	43,532	44,208	45,516
2320 - MEDICAL / THERAPEUTIC SERVICES	47,744	53,478	44,703
2325 - SUBSTITUTES	68,196	32,825	69,485
2330 - PARAPROFESSIONALS	160,849	175,998	212,441
2340 - LIBRARY / MEDIA CENTER	24,654	25,099	43,511
2351 - PROFESSIONAL DEVELOPMENT LEADERSHIP	1,195	548	1,508
2357 - PROFESSIONAL DEVELOPMENT	17,629	30,222	21,665
2410 - INSTRUCTIONAL MATERIALS	56,844	32,263	8,309
2415 - OTHER INSTRUCTIONAL MATERIALS	1,079	1,107	1,600
2420 - INSTRUCTIONAL EQUIPMENT	18,670	16,125	17,342
2430 - GENERAL SUPPLIES	6,768	4,679	6,991
2440 - INSTRUCTIONAL SERVICES	-	45	775
2451 - CLASSROOM INSTRUCTIONAL TECHNOLOGY	25,091	11,738	15,750
2455 - INSTRUCTIONAL SOFTWARE	-	3,395	6,600
2720 - TESTING AND ASSESSMENT	-	-	351
2800 - PSYCHOLOGICAL SERVICES	78,133	78,522	82,191
3200 - MEDICAL / HEALTH SERVICES	79,662	82,479	83,659
3300 - TRANSPORTATION SERVICES	128,275	113,929	148,424
3400 - FOOD SERVICES	2,300	5,704	-
3520 - OTHER STUDENT ACTIVITIES	845	743	550
4110 - CUSTODIAL SERVICES	100,996	115,592	108,709
4120 - HEATING OF BUILDING	40,535	21,183	41,000
4130 - UTILITIES	55,990	53,903	63,720
4210 - MAINTENANCE OF GROUNDS	1,400	2,740	1,927
4220 - MAINTENANCE OF BUILDING	33,246	34,707	22,803
4225 - BUILDING SECURITY	4,113	330	725
4230 - MAINTENANCE OF EQUIPMENT	14,858	15,035	19,672
4400 - NETWORKING AND TELECOMMUNICATIONS	6,527	10,685	22,425
7200 - RENTAL / LEASE OF BUILDING	-	320	-
9100 - TUITIONS TO MASS. PUBLIC SCHOOLS	-	12,575	23,723
9300 - TUITIONS TO PRIVATE SCHOOLS	-	-	13,926
<b>TOTAL</b>	<b>2,838,434</b>	<b>2,724,502</b>	<b>2,794,454</b>

## Berlin-Boylston Regional School District Budget Summary

Description	FY15 Actual	FY16 Actual	FY17 Budget
1110 - SCHOOL COMMITTEE	14,661	26,991	21,250
1210 - SUPERINTENDENT	118,485	123,600	122,124
1410 - FINANCE AND BUSINESS	136,161	134,611	133,166
1420 - HUMAN RESOURCES/BENEFITS	25,432	26,009	26,927
1430 - LEGAL SERVICES	19,834	18,151	18,045
1450 - DISTRICT-WIDE TECHNOLOGY	64,001	65,605	65,614
2110 - CURRICULUM	52,159	52,845	53,883
2111 - PUPIL PERSONNEL SERVICES / SPED	88,680	94,353	96,725
2210 - SCHOOL BUILDING LEADERSHIP	314,420	292,864	326,337
2250 - BUILDING TECHNOLOGY	49,222	49,861	57,880
2305 - CLASSROOM TEACHERS	2,108,524	2,257,901	2,158,629
2310 - SPECIALIST TEACHERS	430,871	427,050	437,320
2315 - INSTRUCTIONAL COORDINATORS / TEAM LEADERS	88,916	100,551	101,864
2320 - MEDICAL / THERAPEUTIC SERVICES	10,191	10,785	13,360
2325 - SUBSTITUTES	73,740	103,166	92,500
2330 - PARAPROFESSIONALS	220,980	223,195	231,965
2340 - LIBRARY / MEDIA CENTER	80,717	82,331	83,978
2351 - PROFESSIONAL DEVELOPMENT LEADERSHIP	374	494	589
2357 - PROFESSIONAL DEVELOPMENT	57,282	41,967	38,255
2410 - INSTRUCTIONAL MATERIALS	28,101	28,757	30,968
2411 - TEXTBOOKS	45,351	12,375	6,987
2415 - OTHER INSTRUCTIONAL MATERIALS	7,425	7,300	6,597
2420 - INSTRUCTIONAL EQUIPMENT	28,754	23,570	21,354
2430 - GENERAL SUPPLIES	11,405	11,045	9,975
2440 - INSTRUCTIONAL SERVICES	1,000	148	500
2451 - CLASSROOM INSTRUCTIONAL TECHNOLOGY	13,675	41,120	15,970
2455 - INSTRUCTIONAL SOFTWARE	-	7,266	7,200
2710 - GUIDANCE	139,594	145,596	158,256
2720 - TESTING AND ASSESSMENT	1,572	249	3,385
2800 - PSYCHOLOGICAL SERVICES	94,803	91,980	66,167
3200 - MEDICAL / HEALTH SERVICES	77,024	84,199	86,028
3300 - TRANSPORTATION SERVICES	378,825	337,496	442,919
3510 - FOOD SERVICES	115,590	121,161	116,064
3520 - OTHER STUDENT ACTIVITIES	28,258	27,675	31,000
4110 - CUSTODIAL SERVICES	205,370	244,822	253,422
4120 - HEATING OF BUILDING	92,171	56,947	43,000
4130 - UTILITIES	174,688	160,720	173,370
4210 - MAINTENANCE OF GROUNDS	27,306	42,769	30,130
4220 - MAINTENANCE OF BUILDING	31,264	37,732	51,893
4225 - BUILDING SECURITY	5,560	1,930	1,550
4230 - MAINTENANCE OF EQUIPMENT	12,840	12,697	24,196
4400 - NETWORKING AND TELECOMMUNICATIONS	9,214	9,819	14,246
5100 - EMPLOYEE RETIREMENT CONTRIBUTION	95,318	95,801	101,762
5200 - EMPLOYEE INSURANCE	828,614	992,064	1,132,612
5250 - RETIREE INSURANCE	111,392	139,196	132,163
5260 - NON-EMPLOYEE INSURANCE	101,082	99,362	110,108
5350 - RENTAL / LEASE OF BUILDING	18,171	18,716	19,278
9110 - TUITIONS, SCHOOL CHOICE	164,571	156,067	124,000
9120 - TUITIONS, CHARTER SCHOOLS	394,209	313,038	215,000
9300 - TUITIONS TO PRIVATE SCHOOLS	307,048	445,828	601,837
9400 - TUITIONS TO COLLABORATIVES	45,977	38,492	55,964
<b>TOTAL</b>	<b>7,550,822</b>	<b>7,938,265</b>	<b>8,168,312</b>

# ***PUPIL PERSONNEL SERVICES***

## **Special Education**

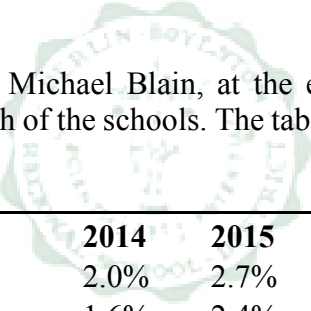
As of December 2016 the Special Education Department of the Berlin-Boylston Schools provided supportive services to approximately one hundred sixty-six special education students and evaluated thirty-five new students over the course of the year. Most of these services were provided within the public school setting and consisted of educational assistance and remediation, speech and language therapy, occupational therapy, physical therapy, counseling, and applied behavioral analysis. Thirteen students with more significant needs continue to attend other programs provided by area collaboratives and private placements.

Berlin and Boylston offer screenings for special education for students as young as age three. Students are screened and evaluated when referred, and if they are found eligible, they may begin receiving services at age three.

This year Tahanto middle school teachers began teaching some classes in co-teaching teams. Early feedback on student growth with this model has been very positive. In September we were able to spread this to several high school classes as well.

## **English Language Learners (ELL)**

We welcomed a new ELL teacher, Michael Blain, at the elementary level this year. Our EL students are a growing number in each of the schools. The table below shows the increase over the last three years:



	<b>2014</b>	<b>2015</b>	<b>2016</b>
Berlin	2.0%	2.7%	4.9%
Boylston	1.6%	2.4%	3.0%
Region	0.9%	1.6%	1.2%

We have a rich variety of students from other countries living in the Berlin-Boylston area. Student's native languages include Polish, Arabic, Portuguese, Urdu, Japanese, Chinese, Russian, Albanian, German, Italian and Spanish.

## **School Nurses**

Annual vision, hearing and postural screenings were held in each school last year. Nurses also coordinated physical examinations, sports exams, and a dental fluoride program for grades 1-6.

The nursing staff converted to a new software package for managing student records this year. They are also busy developing a district health manual.

Respectfully submitted,

Karen S. Molnar  
Director of Pupil Personnel Services

# *BOYLSTON ELEMENTARY SCHOOL*

At BES, our mission is to support and challenge all students to achieve personal and academic excellence in a student-centered environment. This year marks a period of significant change and transformation. To this end, we have invested significant time in addressing the building's needs, adjusting the schedule to maximize time on learning, and rolling out a 1:1 technology initiative in a multi-year plan. We have completed this work while also maintaining our commitment to our PBIS program, PLCs, and STEM initiatives.

In 2016, Boylston Elementary again participated in the on-line Partnership for Assessment of Readiness for College and Careers (PARCC) testing in the spring. This assessment, soon to be updated and replaced, is more comprehensive and rigorous than the previous MCAS tests, evaluating writing, critical thinking skills, and allowing students to show their thinking in mathematics. Fortunately, we have been able provide our students multiple opportunities to work with the technology in the program and ensure their comfort in computerized testing environments.

Boylston's PARCC results were released to us this fall. This year's results were able to be compared to the previous year's results to offer us some data pertaining to growth. Overall, our students performed well with over 70% of students earning proficient or advanced on the Math portion and 75% proficient or advanced on the English Language Arts portion. We are now exploring additional resources and professional development in maintaining progress for our strongest students to ensure that all students show a year's worth of progress in a year's time.

This year, BES has undergone several changes to the facilities. Due to dropping enrollment, many of the teachers changed classrooms to consolidate students to specific wings. This opens up parts of the facilities for alternative use, giving us flexibility to offset our budget. The Central Office is currently exploring the possibility of using some of this space as well. Additionally, the elementary school has seen major renovation to an area of the building that suffered water damage last year. Aside from some tiling and painting, the gym floor had to be completely replaced. A committee, working with the insurance company and flooring company determined the best course of action was to replace the floor with a synthetic material. This new floor will not have the same issues if future water issues arise and will be able to be maintained by the district with the equipment we already possess. Thanks to the BES PTO, and the support of the Superintendent, School Committee and Selectmen, we have also added structures to our playground, offering students more choices to play. The playground committee focused on equipment that fosters group play and interaction. Finally, the school had also gone through a security audit. Phase one of the security protocols has already gone live with additional cameras installed and a buzzer system to enter the building incorporated. Staff now have badges that identify them as working in the building and that also grants them access to the school during authorized hours. In our constant effort to maintain safety, we have also completed training in the ALICE method and worked in conjunction with the Boylston Police and Fire Departments to plan and implement a drill teaching students to "not be scared, be prepared" in the case of an emergency.

This year, BES has made significant modifications to our Master Schedule. Following researched methodology, all students now begin every day with physical activity energizing them for their day. We have also adjusted recess during the day to come before lunch. This allows them to have their social interactions first and then focus on eating. Continuing our focus on building

# ***BOYLSTON ELEMENTARY SCHOOL***

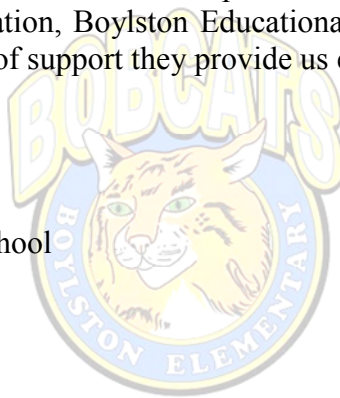
Professional Learning Communities (PLCs), the new schedule allows all grade level teachers to have a common planning time every day. This increases their ability to collaborate and solve problems as a team.

Finally, BES had begun the process of moving the school to a 1:1 setting. The mission is to have a digital device in the hands of every learner in preparation for the working and learning environments ahead. Thanks in large part to the Boylston Education Foundation and our Technology department we have begun our roll out with 1:1 Chromebooks in 5th grade and a combination of Chromebooks and Laptops in 4th grade. The goal is to have the entire building 1:1 within 3 years and we are already ahead of our timeline. Technology is a wonderful tool but does not supplant the work our educators do every day. We continue to seek out professional development opportunities for teachers to learn additional ways they can incorporate these powerful tools into their pedagogy, enhancing learning and reaching these “digital natives” where they live.

BES is grateful for the remarkable support of our community. We would like to recognize the efforts of our Superintendent Nadine Ekstrom, the members of the Boylston School Committee, our partners with the Boylston Police and Fire Departments. We would also like to thank the Boylston Parent Teacher Organization, Boylston Educational Foundation, and all of our parent volunteers for the countless hours of support they provide us each year.

Respectfully submitted,

Alfred (Ace) Thompson  
Principal, Boylston Elementary School



# BOYLSTON SCHOOL COMMITTEE

## **Mission Statement: Boylston Elementary School**

*“Boylston Elementary School, in partnership with the entire Boylston Community, will empower every student to become a life-long learner who is a responsible, productive, and engaged citizen within the local, national, and global communities.”*

It is my privilege to present the 2016 Boylston School Committee annual report. The members of this board along with our supportive community continue to maximize each dollar invested in our elementary school and the children it supports. As we move into 2017 with an amazing staff and leadership in Principal Alfred “Ace” Thompson, I am confident in our ongoing goals to provide a quality education and school experience.

## Organization

In May 2016, Lorie Martiska was re-elected to serve on the Boylston School Committee for 3 more years. We are grateful for her continued work and service to the committee and the Town of Boylston.

Per School Committee policy, the Committee’s reorganization meeting took place at the first meeting following the Town election in May. Matthew Lozoraitis was elected to serve as Chairman of the Boylston School Committee, Lorie Martiska as Vice-Chair and Larry Brenner as Secretary.

In 2016, the Boylston School Committee held 14 posted meetings. Larry Brenner was present for 11 of 14, Matthew Lozoraitis was present for 13 of 14, and Lorie Martiska was present for 13 of 14.

## Student Population Trends

As previously noted in the 2015 Annual Report, we continue to see a decline in student enrollment. This trend is expected to continue over the next several years and has a major impact to the schools make-up.

We now see a decline in the number of classes per grade from historical mark of 3 classrooms down to 2 in Kindergarten, First Grade, Second Grade and Third Grade. We expect this to reach into the Fourth Grade next year. Total enrollment in 2016-2017 is 264 pupils, down from 277 in 2015-2016.

While acceptance of a limited number of school choice students can assist in balancing student population changes, the Committee and school administration remain very conservative in recommending and approving additional school choice slots to ensure a balance between maintaining target class sizes, taking advantage of potential school choice revenue, while avoiding the need for additional staffing.



# ***BOYLSTON SCHOOL COMMITTEE***

## Ongoing Challenges

Standardized testing continues to impact our programs and services, as we strive for a balance between the attainments of strong scores while providing the rich diversified education that our children deserve. School districts in Massachusetts continue to face extraordinary new requirements, including changes in standardized testing, new teacher assessment criteria and many other new mandates. We continue to believe some of these changes bring clear benefits for students and teachers. It's been difficult to see advantages in others.

The staff and administration continue to make every effort to minimize the impact of these added challenges on our students at Boylston Elementary School, while continuing to maintain high academic standards and performance. The Committee appreciates the exceptional difficulty these many changes have brought, and thanks the administration and staff for their continued efforts during this period.

## Community Support

The Committee, the school administration, teachers, staff and students, greatly appreciate the strong support and commitment the residents of Boylston provide for our public schools. We are excited to be able to continue to offer our students an excellent public education, despite the difficult economic constraints facing the Town in recent years. Residents continue to approve our carefully prepared budget at town meeting. Our careful fiscal management, allows our teachers and staff to give our students a strong elementary education, and help prepare them to be successful in the future.

We have an amazing support structure in the Boylston Education Foundation in raising funds to support our school. This amazing volunteer organization provides vital resources to our school. We want to thank them for their extraordinary efforts and through the generosity of our community, families, staff and students, the Boylston Education Foundation was once again able to support numerous educational programs at Boylston Elementary School with grants totaling an amazing \$16,325. These grants allow students to benefit from numerous classroom programs, materials and technology that would not otherwise be possible. As always, the School Committee thanks the Boylston Education Foundation for their outstanding dedication to Boylston Elementary School faculty and students.

The Committee also wishes to recognize the administration, teachers, staff and others, who devote tremendous energy in applying for other outside grants to further manage the funding required from Town and other traditional sources. For perspective, this year, Boylston Elementary School has been awarded a total of \$128,000 in grants.

The Boylston Elementary School community benefits from the work of a number of vital parent, teacher and community-supported volunteer groups, all of whom make significant contributions to the educational programs provided to our students. In addition to the Boylston Education Foundation (BEF) mentioned above, the School Committee wishes to thank the Boylston Elementary School Parent-Teacher Organization (BES PTO), Berlin-Boylston Special Education



# BOYLSTON SCHOOL COMMITTEE

Parent Advisory Committee (SEPAC), and the Boylston School Council, for their continued efforts to improve the educational experience we provide our students.

It should be recognized that the PTO was able to raise \$19,168.99 in 2016! This was invested back into our school - including the addition of new playground equipment, individual teacher reimbursements and school assemblies. We continue to be grateful for their ongoing effort and support.

## Academic Performance and Learning Environment

The Committee recently reviewed the current Boylston Elementary School's test results from the new computer-based Partnership for Assessment of Readiness for College and Careers (PARCC). The state Division of Elementary and Secondary Education (DESE) has been evaluating PARCC as a potential alternative/replacement for the traditional paper-based MCAS test. The state is shifting away from PARCC this spring and will be taking an updated MCAS on the computer. We are still learning more about what this will look like.

While the future of PARCC in Massachusetts remains in question, the Committee is proud to report that, despite initial challenges with new test material and format, as with the results from previous standardized tests, Boylston students continue to perform above state averages in most areas evaluated. We continue to challenge the staff and administrative to reach higher.

## BES Administration

Ace Thompson continues to make his mark on the BES community. Adding to the academic rigor and energy. He continues to effectively manage staff assignments to support the best interest of our children. The daily schedule has also changed, moving a morning recess to the start of the day to get the children's' motors running!

We are fortunate to welcome Michele Hatem to help with the front office at BES.

## Financial

In April, the Boylston School Committee voted a final FY2016 (July 1, 2015 – June 30, 2016) budget of \$2,794,454, which was subsequently approved by residents at Town Meeting in May. This 2.5% increase is reflective of the several factors including salary increases and insurance premiums.

In particular, the Committee and school administration want to highlight the continued successful collaboration between the school district, the Boylston Board of Selectmen, Finance Committee and Town Administrator, who worked together to achieve a budget that is affordable for our Town, and meets the educational needs of our students. We look forward to building on this collaborative effort in the coming years.

By December 31<sup>st</sup> each year, the Boylston School Committee is required to vote a *preliminary* budget for the following fiscal year. Unfortunately, at less than half way through the current fiscal

# BOYLSTON SCHOOL COMMITTEE

year, very little solid data is available for the next fiscal year. Therefore, this required *preliminary* budget generally assumes “worst case” numbers, and is consistently reduced as more realistic budget information becomes available from outside organizations, and from federal, state and local, sources.

With that in mind, the school administration recommended, and the Committee voted to approve, a *preliminary* FY2018 budget of \$3,019,470.00, an estimated increase of 8.1% over FY2017. As noted above, this amount will decrease as the budget process continues through the next 5 months, and substantial budget components like Chapter 70 funding, school choice numbers, insurance and energy costs, and other contracts, are finalized.

Finally, as stated several times previously, Boylston continues to face significant financial challenges in providing our students with the education they deserve, in large part due to Boylston receiving inadequate Chapter 70 Education Aid from the Commonwealth relative to neighboring towns. This situation is an artifact of an antiquated Chapter 70 funding formula, and puts an unreasonable financial burden on Boylston taxpayers.

The Boylston School Committee strongly encourages Boylston residents to contact their elected state senators and representatives to express their concerns regarding the ongoing issues with the current Chapter 70 funding formula. Of course, the Committee, school administration and Town officials, will continue to push that message. However, if we really want to influence a shift in state funding towards Boylston, we need your help – that message also needs to come directly from the residents and taxpayers of Boylston.

## Looking Forward

We are pleased to be able to provide a strong elementary education, and an extraordinary elementary school experience, for our students, and we are thankful to have amazing participation, support and dedication, from the entire Boylston Elementary School community – teachers, administrators, parents, town residents, and of course, our students. With your help, we will continue to move BES forward.

Respectfully submitted,

Matthew Lozoraitis  
Chair, Boylston School Committee

# *TAHANTO REGIONAL MIDDLE/HIGH SCHOOL REPORT*

On August 31<sup>st</sup> Tahanto welcomed 586 students for the 2016-2017 school year as well as a new Assistant Principal, Ms. Sally Stukuls. Dr. Kim Trainor also joined the Tahanto family as the School Psychologist, Jason DiNicola as a Science teacher and Kristi Turgeon as the Counseling Department's administrative assistant.

There are thirty-three winners for the Abigail Adams Scholarship for the class of 2017. These students receive free tuition at Massachusetts State Colleges and Universities. Tahanto had four students named as Commended Students in the 2017 National Merit Scholarship Program. Commended Students placed among the top five percent of more than 1.6 million students who took the 2015 PSAT.

For the Class of 2016, the Superintendent's Award went to Jillian Shenko from Boylston and the Principal's Award for outstanding leadership went to Aine Redington of Berlin. Eighty-three percent of seniors went on to four year colleges; fourteen percent went on to two year colleges, one and a half percent went in the military and one and a half percent to the workforce. The average student daily attendance rate for the 2015/2016 school year was 96.1%. Tahanto also graduated 4 seniors with global distinction on their diplomas.

Last spring, students from Tahanto embarked on the very first service learning trip associated with the Global Studies initiative. Students traveled to the Dominican Republic, where they became involved in a week long program geared to combine service learning and cultural immersion. During the week, students interacted with the local people of the Angostura village, participated in reforestation and sustainable development projects, and engaged in an interactive educational program with a focus on learning and engaging in activities associated with the United Nations Sustainable Development Goals.

Through this journey, the students developed a whole new appreciation for a people and a culture that was totally different from their own, and in doing so, took away from this experience an entirely different concept of what service learning truly is. Prior to the trip, each student held the notion that they were there to act as representatives from a more advanced society and nurture people from a poorer community. What they discovered, however, was that they benefited as much if not more from the people of Angostura than the local village did from them. They learned that true service learning was about breaking barriers, establishing friendships, and developing a sense of open mindedness that will serve to bring people from all over the globe closer together. Perhaps it is best to let the students speak for themselves. To quote one student on her experience: So what is service learning? "It's taking a leap of faith, stepping out of your comfort zone to help others instead of helping yourself, and to learn about the ones you've helped."

A group of students enjoyed the EF Tours of Barcelona and Madrid over the April school vacation. Highlights included the tour of the Barcelona Cathedral, the bicycle tour of the city and a trip to Prado.

# *TAHANTO REGIONAL MIDDLE/HIGH SCHOOL REPORT*

The band and chorus went on a trip to Gettysburg and Hershey, PA to participate in the Music in the Parks Festival at Hershey Park. Students learned firsthand the process of chocolate making and the battle of Gettysburg.

The 21<sup>st</sup> Century Student class raised \$2,804 by running a Scholastic Book Fair in March and they made a donation toward the building of a baseball field for the residents of the Angostura community in the Dominican Republic as a gesture of goodwill and global outreach.

Tahanto Girls' Varsity Softball Team won its third consecutive league championship as well as the school's first MIAA District Championship. The Baseball and Field Hockey teams also won their respective league championship. The girls' basketball, boys' soccer, girls' soccer, boys' cross country, girls' cross country each qualified and participated in the MIAA District tournament. The Football team won the MIAA Central Division 4 Championship.

The annual interdisciplinary trip to the Cape Cod National Sea Shore took place on Saturday, October 15<sup>th</sup> through Monday, October 18<sup>th</sup>. The curriculum for the trip was based on the premises in "The Outermost House" by Henry Beston and was attended by 39 students from Nature of Being, AP Lit, AP Biology, AP Chemistry and Independent Art. The itinerary was full and the weather was beautiful and facilitated a rich experience for everyone. Saturday included a visit to the Cape Cod Natural History Museum which included a presentation by the Atlantic White Shark Conservancy and many interactive exhibits followed by a nature walk through the adjoining salt marsh. During the latter part of Saturday students explored two art galleries in Orleans, the Collins Gallery and the Alice Mongeau Gallery, and discovered the unique value of galleries in the contemporary art community. Sunday focused on Beston's literary contributions as we visited the School House Museum for a presentation by Don Wilding of the Henry Beston Society. Students and teachers then walked Coast Guard Beach in Eastham where Beston found his inspiration and were guided through the natural history of the area collecting specimens, journaling, drawing and exploring. Accommodations for the trip were at the Brewster Sea Camps where students and staff cooked and ate together and on both Saturday and Sunday evenings the days culminated with a bonfire on Marconi Beach in Wellfleet to reflect and discuss experiences.

The 2<sup>nd</sup> annual S.T.E.M career night was held at Tahanto on 11/14/16. Less than halfway through the evening more than 200 students in grades 4-12 had come through the doors. The students roamed the gym checking out facial recognition software, gaming applications and medical opportunities.

Student Council put together four Thanksgiving baskets for needy families at Tahanto. The Child Development classes and the Middle School Student Council fundraised to provide Christmas gifts to needy families in the Tahanto community.

New England Association of Schools and Colleges visited Tahanto from Sunday, 10/30/16 through Wednesday, 11/2/16 to complete Tahanto's accreditation progress. The process of preparing for this was daunting as a lot of time and resources went into it. The process was about ensuring the school performed its own self-study, something that took time and resources. This was a way for

# *TAHANTO REGIONAL MIDDLE/HIGH SCHOOL REPORT*

Tahanto to showcase the school's strengths. The accreditation committee focused on core values, curriculum, instruction, assessment, school culture and leadership and school and community support and resources. The committee sorted through Tahanto's evidence, a collection of reports and information amassed by the committees that had collaborated to collect the documentation. All of the standard reports were written and edited over the summer and the steering committee completed final preparations for the visiting committee in September, which included finalizing schedules, accommodations, and planning the opening reception for the Tahanto community.

Respectfully submitted,

Diane Tucceri, Principal  
Tahanto Regional Middle-High School



# *TECHNOLOGY COORDINATOR REPORT*

2016 saw additional improvements and initiatives as well as updates and refinements to existing equipment and procedures that occurred within the school districts as related to technology. For the second year the school districts fully participated in PARCC testing in grades three through eight. The technology department provided additional training for staff to administer the exams and worked tirelessly so that the student testing environment would be as flawless as possible. Given the moving target that was PARCC, we commend Mr. McCarthy for his diligence in preparing each of our schools. The technology integration specialist at the elementary schools worked with the students to make sure they were prepared to use the technology for this important exam. We are diligently preparing for the MCAS 2.0, the new State testing procedure that will begin this spring.

Our first major undertaking of 2016 was the beginning of our Digital Learning Initiative. The Digital Learning Initiative is our attempt to put technology in the hands of all our students in a “just in time” model. To that end we have begun to implement Chromebook cart technology for grades three through ten, iPads carts for grades kindergarten through second and access to laptops or labs for grades eleven and twelve. Moving forward we hope this will be a sustainable model for our district schools.

Throughout 2016 we continued to expand our use of Google Apps for Education, now called G Suite both administratively and in the classroom. The Administrative Team underwent additional training in Google Apps and continues to model for our staff effective use of these tools for collaboration. Throughout 2016 teachers were given multiple opportunities to gain professional development in Google Apps, both in-house and outside of the district. Over thirty teachers participated in workshops on technology working to improve their professional craft. Our students continue to receive training at the elementary level and many of our teachers and students in the Middle and High school are utilizing Google Drive and Google Classroom in order to communicate and collaborate.

In 2016 we also continued the task of updating any aging infrastructure throughout the three districts and Central Office. We took advantage by applying for E-Rate Category Two reimbursements for network switches, firewalls and improved wireless capacity. Work was completed in Berlin this year as well as Boylston and Central Office. By applying for E-Rate funds the district was able to be reimbursed for 40% of the costs of these improvements.

Throughout 2016 we continued to make improvements and refinements to key areas. We are always assessing our elementary standards-based report cards to reflect the on-going changes to standards and curriculum. We continue to expand our use of technology in two of our main curriculum purchases, Reading Wonders and Envisions Math. In 2016 we continued to replace outdated SmartBoards with interactive Smart Projectors. In the Fall of 2016 we unveiled the District’s new web page. The new page reflects our commitment to keeping our students, parents and community members informed of the happenings of the Berlin-Boylston Public Schools. The technology department has also continued to work with the Superintendent, the business office, the building principals and the facilities manager to improve the security of our buildings. A majority of the improvements to the physical security of the buildings have taken place this year and will continue through next year. Planning, including recommendations from local police and from Synergy 911 (a school safety consultant) continues to take place throughout the process.

# ***TECHNOLOGY COORDINATOR REPORT***

As usual this report was not meant to be all inclusive, rather a highlight of the major areas we have tackled in 2016. We thank our two communities for their continued support as we move technology forward in the Berlin, Boylston and Berlin-Boylston school districts.

Respectfully Submitted,

Paul Mara  
District Technology Coordinator





# Director of Curriculum & Grants Report

It is an honor to submit my annual report as Director of Curriculum & Grants for the Berlin-Boylston Public Schools, and to share with you our progress-to-date as well as new initiatives that we have undertaken during the past year. Our commitment is to provide all students with a well-rounded education that includes the strengthening of critical and creative thinking skills, developing an appreciation of the Arts, a respect for self and others including the diversity that exists among people, cultures and nations, a responsibility to the environment, and an understanding of citizenship that extends to the local community and beyond. To do so, means that we must provide the best educational experiences, not only for our students, but for all staff members who bring learning into the classroom.

Professional Development has been an essential component of our efforts to build strong learners and leaders. This past summer, members of the administrative leadership team participated in professional development during their three-day retreat. Dr. Robert Evans spoke with us about strengthening parent-administrator relationships, outlining key dilemmas facing administrators and ways to both restructure the school's partnership with parents and cope with the most challenging situations. Administrators also received training in *Making Student Thinking Visible – Leading Shifts in Practice*, providing tools for working with teachers to understand the relevancy of this work in their classrooms. Dr. Anthony Bent, retired Superintendent of Schools, led us in discussion around the theme, *A Humanistic View of Leadership*, exploring leadership from a variety of lenses and positive approaches in dealing with the various constituents who form the school community. Between 2015-2016, teaching staff and paraprofessionals were offered workshops in technology, including an after-school series on Google, *Engineering is Elementary* through the Boston Museum of Science, social-emotional learning, curriculum development, and mathematical practices.

## Grants

The districts received four significant grants in 2015-2016 including the *Biogen Grant*, the Mitigation Grant (Berlin), and the Teen Dating Violence Prevention Grant (Tahanto). The Biogen grant provided Berlin Memorial School and Boylston Elementary School with starter materials to create dedicated maker spaces while Tahanto teachers were able to do further experimentation in biotechnology. *The Berlin Mitigation grant* funded the WeatherBug Schools Program and weather station that connected school and community. *The Teen Dating Violence Prevention and Intervention Grant* provided an opportunity to influence changes in policy and procedure as well as establish a curriculum framework and fund assemblies. Finally, the *MA Mathematics and Science Partnership Grant* provided for teacher coursework in science content at WPI and the development of systemic best practices in science.

## Community Partnerships

We are proud of our partnerships with members of the local community around initiatives in STEM (Science, Technology, Engineering and Mathematics) including the STEM Advisory Board and the Berlin-Boylston Garden Committee whose membership includes local growers and Tower Hill Botanic Garden. We look forward to furthering learning opportunities with local colleges and universities.



# *Director of Curriculum & Grants Report*

It has been a pleasure to serve in the capacity of Director of Curriculum & Grants for the Berlin-Boylston School System and to engage with an outstanding and supportive community on behalf of our students.

Respectfully submitted,

Carol L. Costello



# *Berlin-Boylston Regional and Union #60*

## *School Committees*

*The mission of the Berlin Boylston Public Schools is to support and challenge all students to achieve personal and academic excellence in a student-centered environment.*

With the successful move into the new building several years ago, attention turned towards programmatic and curriculum changes to continue strengthening the educational experience of our students.

Global Studies, which began in 2015, graduated 4 students last June with the distinction noted on their diplomas and currently has 9 students enrolled. As part of the program, a Service Learning trip to the Dominican Republic was held in February of 2016.

We also continue to implement a strategic plan for STEM with an active advisory board, 7 new stem related courses offered, and an increase of 143 students enrolled in such courses in 2015. A recent STEM night attracted more than 200 students in grades 5 to 12.

As well, the band and chorus have seen resurgence in the numbers of students involved this year and sound wonderful! Not to be outdone, most of the girls and boys sports teams made it to their district play-offs, with the Girls Softball team winning their first District Title in 54 years. The Football team, operating as a co-op with West Boylston, won their Division's Central Mass Championship.

The school committee remains committed to making sure your hard earned tax dollars are well spent. We are fortunate for the strong leadership of our Superintendent, Ms. Ekstrom, who is serving her 5th year in our district. We were pleased to hire Robert Conry as our new Director of Finance. Together, they have improved communication and strengthened collaboration with the Finance Committees and Selectboards in both Berlin and Boylston, significantly improving the school budgeting process.

The entire administrative team provides guidance to the school committee on what is needed to help students learn and succeed while using resources wisely. It's not surprising that Nerd Wallet ranked Berlin-Boylston #8 in its list of "Best School Districts for Your Buck in Massachusetts." We have a gem of a school supported by two communities committed to providing outstanding educational services.

Standardized testing remains a topic of discussion at the school, district, school committee and state levels. Just as the first PARCC results were becoming available, the decision was announced by the Commissioner of Education in Massachusetts to move to a new testing system known as MCAS 2.0. It remains to be seen what elements of PARCC and MCAS will remain in the new system.

Two school committee members, Lorie Martiska and Tom Fleming, were re-elected by their respective communities and were appointed as members of the Berlin-Boylston Regional School District.

# *Berlin-Boylston Regional and Union #60*

## *School Committees*

The School Committee continued to have discussions related to the frustrating level of duplication and inefficiency in having three separate districts. Tri- meetings feature an embarrassing process of convening and adjourning three separate school committees, which is just one very visible example of the many unnecessary duplicative steps that must be taken each and every day in the Central Office and at each school.

In October, Tahanto hosted the school's ten-year accreditation visit from NEASC. We believe overall results are going to be positive. However, the final report has not yet been provided to the District for review.

There were 16 posted Regional/Union #60 School Committee meetings during the calendar year 2016, with member attendance as follows:

Larry Brenner	12	Thomas Fleming	15
Matthew Lozoraitis	16	Clifton LaPorte	16
Lorie Martiska	16	Angela Yildiz	14

In November, Mr. LaPorte attended the Massachusetts Association of School Committees/Superintendents annual conference.

It is the school committee's responsibility to advocate for our students and our schools and to represent parent and community concerns and priorities. Please don't hesitate to contact us. We encourage residents of Berlin and Boylston to be involved in our school district. Visit our website at [www.bbrsd.org](http://www.bbrsd.org). Come to school musical performances and sporting events. Support the efforts of SEPAC, Stags PTO, and TMPO, who work hard to enhance the education experience for our students. Attend School Committee meetings or watch them on cable access to learn more about important challenges and opportunities facing our schools and our students.

We are truly grateful for the opportunity to serve on behalf of Berlin and Boylston and extend our thanks to all who demonstrate their support for a strong educational system in our communities.

Respectfully submitted,  
Lorie C. Martiska, Chair

# BERLIN-BOYLSTON REGIONAL SCHOOL SALARIES / JAN-DEC 2016

Adams	Daniel	\$	32,353.69	Greenwald	Neil	\$	78,339.73
Adams	Natalie	\$	82,377.70	Gustavson	Lizbeth	\$	77,301.72
Ament	Janet	\$	20,690.45	Hager	Matthew	\$	48,617.78
Angiulo	Kathleen	\$	27,434.88	Hays	Lisa	\$	1,634.00
Angiulo	Theodore	\$	750.00	Hays	Christy	\$	1,200.00
Anttila	Delia	\$	16,990.91	Hebert	Wendy	\$	21,122.17
Ashman	Daniel	\$	63,227.71	Hope	Kristin	\$	56,014.14
Augustine	Rony	\$	57,863.93	Hovey	Laura	\$	66,196.04
Baer	Mary	\$	1,925.00	Hughson	Alex	\$	4,003.00
Barry	Elizabeth	\$	85,284.92	Hughson	Denise	\$	16,833.22
Barry	Irene	\$	86,030.15	Hurley	Maureen	\$	7,234.88
Belanger	Michael	\$	170.67	Johnson	JeanMarie	\$	475.00
Bielonko	Katie	\$	60,770.21	Karpicus	Thomas	\$	5,700.00
Blais	Debra	\$	22,129.20	Kayal	Asma	\$	1,050.00
Boudreau	Nicholas	\$	15,501.70	Kelly	Jennifer	\$	2,024.58
Boudreau	Susan	\$	35,135.59	Kilcoyne	Sean	\$	45,546.31
Brenner	Jennifer	\$	1,125.00	Klein Mack	Carol	\$	55,198.14
Burzenski-Silva	Sadie	\$	50,405.37	Kwederis	Steven	\$	3,525.00
Cassella	Amanda	\$	25.00	Langlier	Mollee	\$	896.00
Clark	Lauren	\$	66,816.01	Lavelle	Jane	\$	52,085.76
Cocks	Rebekah	\$	48,350.64	Loosemore	Mary Sarah	\$	12,558.13
Comesana	Marijah	\$	81,077.79	Mackinnon	Charles	\$	6,697.00
Connor	Lisa	\$	27,919.55	MacQueen	Eileen	\$	59,925.44
Conry	Robert	\$	20,725.44	Maki	Peter	\$	104,928.88
Costello	Carol	\$	52,370.09	Malo	Debra	\$	1,568.00
Covino	Chris	\$	84,030.06	Mancini	Michelle	\$	4,834.25
DeCarolis	John	\$	765.00	Mara	Paul	\$	49,276.48
Derdarian	Cliff	\$	2,850.00	Maresca	Linda	\$	87,341.06
Derdarian	Kathy	\$	60,318.66	Martinez	Mary Louise	\$	4,800.00
DeSando	Debra	\$	795.50	Maynard	Alexis	\$	55,054.16
Desroches	Holly	\$	11,562.09	McCarthy	David	\$	36,868.01
Dnicola	Jason	\$	24,701.85	McEvilly	Jacqueline	\$	25,880.94
Doherty	Peter	\$	85,788.92	McGinty	Shannon	\$	4,925.00
Doonan	Taylor	\$	300.00	McGrath	Brian	\$	2,480.00
Draper	Debra	\$	4,455.00	Meichelbeck	Joseph	\$	11,200.02
Ducat	John	\$	4,130.00	Milano	John	\$	52,055.28
Eiermann	Richard	\$	82,017.51	Milliner	Bennett	\$	15,680.18
Ekstrom	Meaghan	\$	281.50	Minihan	Patrick	\$	93,758.06
Ekstrom	Nadine	\$	75,449.98	Molnar	Karen	\$	56,595.19
Ekstrom	Nicole	\$	75.00	Morin	Bonnie	\$	13,660.95
Erle	Danielle	\$	26,810.78	Murphy	Kathleen	\$	1,680.00
FanFan	Katherine	\$	1,680.00	Mutti	Jane	\$	74,506.56
Ferreer	Frank	\$	1,850.00	Nasiatka	Joshua	\$	180.00
Fitzpatrick	Jannel	\$	82,803.02	Nelson	Cheryl	\$	30,776.81
Flores	Maria	\$	9,707.13	Neusch	John	\$	83,068.89
Fox	Amy	\$	8,601.25	Noel	Richard	\$	54,611.76
Fryburg	Maryellen	\$	23,513.28	Noel Young	Kimberly	\$	9,199.80
Gallant	Jeremiah	\$	67,554.99	Norvold	Maureen	\$	1,440.00
Gardner	Danielle	\$	66,999.42	O'Brien	Conor	\$	1,710.00
Gardner	Nina	\$	373.50	Olson	Nancy	\$	1,568.00
Gaucher	Amy	\$	900.00	Pacheco	Steven	\$	97,539.06
Giguere	Robin	\$	887.50	Pashoian	Scott	\$	41,696.68
Gleason	Francene	\$	74,888.64	Peer	Jeffrey	\$	70,369.64
Goulet	Joel	\$	78,403.99	Pendergast	Lucy	\$	1,801.00

# BERLIN-BOYLSTON REGIONAL SCHOOL SALARIES / JAN-DEC 2016

Pendergast	Sondra	\$	6,254.84	Shepard	Wendy	\$	78,798.72
Perrett	Travis	\$	49,062.94	Shields	Matthew	\$	715.00
Perry	Noelle	\$	21,021.39	Sokolowski	Linda	\$	19,923.57
Phongsamouth	Maesa	\$	663.00	Staras	Sabrina	\$	560.00
Picariello	Gregory	\$	52,904.00	Taintor	Michelle	\$	1,125.00
Porcaro	Matthew	\$	67,231.64	Tedford	Joshua	\$	1,820.00
Raker	Mary	\$	1,692.00	Tencati	Paige	\$	625.00
Ricci	Dara	\$	26,041.72	Tolles	Susan	\$	23,517.55
Rickard	Jennifer	\$	82,142.06	Trainor	Kimberly	\$	18,541.71
Rinker	Danielle	\$	28,750.14	Trudeau	Elizabeth	\$	6,840.08
Rossow	David	\$	1,600.00	Tucceri	Diane	\$	115,791.58
Roumelis	Lindsay	\$	52,280.58	Tucker	Kenneth	\$	13,050.00
San Inocencio	Marilyn	\$	19,242.33	Turgeon	Kristi	\$	10,544.44
Savoie	Renee	\$	111.80	Uva	Dara	\$	810.00
Sequeira	Emily	\$	7,362.50	Vecchiarelli	Alexis	\$	2,454.00
Starsiak	John	\$	71,879.07	Veracka	Dorothy	\$	7,864.50
Strom Galuska	Karla	\$	49,038.44	Vogt	Susan	\$	16,996.66
Svenning	Ellen	\$	215.00	Wells Dufresne	Kimberly	\$	89,170.15
Swenson	Wesley	\$	76,519.32	Wheeler	Emily	\$	8,155.31
Stukus	Sally Ann	\$	42,499.99	Wheeler	Nathaniel	\$	2,615.00
Surprenant	Julie	\$	26,062.46	Whitehead	William	\$	72,365.20
Sequeira	Janet	\$	80,016.43	Wolosz	Keith	\$	67,575.64
Sequeira	Lisa	\$	72,271.64	Woods	Tannis	\$	61,110.44
Settle	Laura	\$	52,734.58	Woods	Wendy	\$	24,280.94
Sharon	Cheryl	\$	24,432.07	Zaleski	Barbara	\$	85,045.15
Shepard	Tammy	\$	8,742.33	Zywein Follett	Katherine	\$	79,954.63
							<b>\$ 5,286,201.41</b>

# *BOYLSTON LIBRARY BOARD OF TRUSTEES*

2016 was an exciting year for the Boylston Public Library. After months of design and administrative preparation, the year saw the physical start of the Library's renovation.

The first effort was the move of library operations to the Library's temporary facility at Town Hall. With the help of many Boylston resident volunteers, the move was completed smoothly and the temporary library opened on schedule. Normal library hours and operations are in place during the renovation.

The Library was handed over to the contractor in April. As expected with a 112-year-old building, a number of issues were discovered once demolition began. First, a hazardous materials audit discovered some asbestos and mold. Secondly, it was determined that the foundation of the building required strengthening to support the construction effort. Finally, the large skylight in the roof of the building was found to be in a state of serious disrepair with implications on public safety. Each of these issues needed to be resolved which added to the scheduled duration of the project.

These issues also added to the cost of construction. However, due to the foresight of the Trustees during the budgeting process, sufficient contingency funds were available to cover the cost of these unforeseen conditions. As a result, no addition funding has been required from the Town beyond that approved at Town Meeting in 2015.

As of the writing of this report, the renovation project has proceeded smoothly even including the unforeseen findings. The relationship between the Trustees, the construction firms, and Town Hall has been outstanding which has contributed to the success of the project to date. Given the additional time needed to resolve the issues, the Library is expected to reopen by May 2017.

As a member of the Massachusetts Library System, the Boylston Public Library is required to submit a long-range plan to the Massachusetts Board of Library Commissioners every 5 years. The Trustees submitted a new plan to the MBLC in October 2016. A focus group of Boylston residents was organized to help the Trustee's and Staff define the future of the library. In previous plans, Boylston's goals were oriented towards the building renovation. Now that the renovation has become a reality, the newest 5-year plan is focused on realizing community service goals. In the years to come, the Trustees and Library Staff will work diligently to enhance the value of the library to all Boylston residents and to make the library a source of civic pride.

Despite being in a temporary location for most of the year, the library was able to continue providing residents access to library collections and programs, and has even expanded our monthly program offerings. Preschool children enjoyed a weekly STEM-themed story hour in addition to our regular weekly story time. Children were also invited to monthly craft hours, and could read to Molly the

# PARKS AND RECREATION

*The mission of the Boylston Parks and Recreation department is to offer the residents of our Community programs, services and facilities that will enrich their lives.*

The Parks & Recreation committee meets on the First Thursday of each month all year in the Municipal Office Building.

In 2016 we held 11 regular meetings and 1 special meetings with attendance as follows: Chairman Joe Dicelie resigned from the board in May. Joe attended 2 out of 5 meetings. In June, Tina Potenti was elected Chairman of the board. Tina attended 10 out of 12 meetings. Bonnie Johnson who was elected to the board in May attended 6 out of 8 meetings. Brittany Blaney attended 10 out of 12 meetings, Chris Durall attended 11 out of 12 meetings, Jessica Rubinow attended 7 out of 12 meetings, and Coordinator Karen Barber attended 10 out of 12 meetings.

The continued success of parks and recreation depends on the many volunteers who dedicate their time to our community. We would like to take this opportunity to thank all the volunteers as well as the Highway Department, Police and Fire department's for their continued support.

Parks and Recreation department is responsible for many areas throughout town.

An indoor gymnasium, with a small party room located in the Municipal office building, The Recreation office with a small room located in the basement of the Police Station building. Outdoor facilities include: 2 Full size Soccer fields, a covered pavilion picnic area, snack shack, and a playground at the Hillside Complex located across from the Police Station. In the Morningdale section of town off route 70 you will find Manor Park with 3 baseball diamonds, batting cage, snack shack, 2 tennis courts, a basketball court, and miscellaneous playground equipment. On route 70 near the 140 intersection you will find the football field, and the new home to the Ice skating rink in the winter months. Lastly in the Center of town, are 2 tennis courts, a basketball court, and swings.

In 2016 Parks & Recreation offered the following programs and services:

Men's Basketball league, learn to skate, Fitness Boot Camp, Learn to Ski, Learn to swim, basketball Buddies, DCR Parks pass, Sledding at Hillside, End of the summer concert, National Ice Cream day, Indoor golf lessons, trick or treating, Letters to Santa, Discounted tickets to Nashoba Valley ski area, An evening with Santa,, and the annual Town Wide yard-sale. We continue to offer bus trips, and for the 3<sup>rd</sup> year, we joined with the Hillside Restoration project to host the annual 5K trail run at the Hillside Complex. The course was changed a little bit this year and we saw our largest participation to date. We are a drop off location for Treats for Troops, as well as toys for tots during the holiday season.

And as always, fun foods and amusements during the Memorial Day on the common festivities.

New in 2016, We offered a Home alone safety program, and a CPR & babysitter training program of which both were filled to capacity. A Holiday shopping fair, Family Movie Night, and a Halloween safety program.

In April, and October, we hosted a Town Wide Clean-up. With over 100 volunteers, we collected hundreds of bags of trash from our streets, and parks. After the success of these events, a new committee was formed, Keep Boylston Beautiful. Check them out on Facebook and see how you can get involved!



# PARKS AND RECREATION

Did you know our fields and facilities are available for rent? Did you know you can have your birthday party with Parks and Rec?

Check out our new website: [www.Boylston-ma.gov/parks-recreation](http://www.Boylston-ma.gov/parks-recreation) for details

For more information on Boylston youth sports:

**Soccer:** [BoylstonYouthSoccer.com](http://BoylstonYouthSoccer.com) **Football:** [Lionsyouthfootball.com](http://Lionsyouthfootball.com) **Baseball/Softball:** [Boylstonbaseball.org](http://Boylstonbaseball.org)  
**Lacrosse:** [Guardianslacrosse.com](http://Guardianslacrosse.com)

***Also on Facebook!***

We welcome all ideas on how we can further our commitment to support sports and activities in Boylston, Please contact us at 774-317-9254 or email to [KBarber@Boylston-ma.gov](mailto:KBarber@Boylston-ma.gov) to get on an agenda.

*Visit us online at: <http://www.Boylston-ma.gov/parks-recreation>  
Like” us on Facebook Follow us on Twitter @BoylstonRec*

Respectfully submitted,  
Karen S Barber  
Recreation Coordinator

Boylston Parks  
and Recreation



# BOYLSTON CULTURAL COUNCIL

**Membership:** Alice Hughes, Erin O'Toole, Janet Sargood, Lorraine Sullivan, Beverly Fletcher, Kate Chatellier

**Meetings:** The Council held its public voting meeting on December 8, 2016. All members except Janet Sargood and Erin O'Toole attended. Erin reviewed all of the applications and sent her votes in as she was out of town on business. Erin's and the council's votes were the same.

**Research:** No community input poll was completed this funding cycle.

**Publicity & Promotions:** A press release was issued in September announcing the application process and deadline. The info was submitted and appeared in The Banner for 2 weeks.

**Funding:** As always, the Boylston Cultural Council was funded by the Massachusetts Cultural Council, a state agency.

**2016 Grants:** For this grant cycle, 16 applications were received and reviewed. The Council received \$4400 in state funding. The following 13 grants totaling \$4400.00 were awarded.

Joseph Larkin	Memorial Day Parade	\$1200
Senior Citizen Society	Tony Fouchas	\$200
Senior Citizens	Dan Kirouac	\$200
Senior Citizens	Dave Shikes	\$200
John Root	Edible Wild Plants	\$240
Ellen Church	2016/2017 Concert Season	\$250
Boylston Parks and Recreation	End of Summer Concert	\$300
Boylston Public Library	North American Bird	\$400
Boylston Public Library	Coding with Minecraft	\$260
Calliope Productions, Inc.	2017 Youth Program	\$250
STAAGS PTO	Barre Center	\$150
Calliope Productions, Inc.	2017 Performance	\$250
Worcester County Horticultural Society	Tower Hill Botanical	\$500

Respectfully submitted,

Lorraine Sullivan, Chair

January 17, 2017

# *HISTORICAL COMMISSION REPORT*

The Boylston Historical Commission met seven times between January, 2016 and December 2016. Parentheses indicate the number of meetings each attended.

The Commission was composed of the following: Bruce Symonds, Chairman (4), Judith Bottom (7), David Bottom (6), Judith Haynes (6), Paul Kalinowski (2), and Ken Linell (5). With the retirement of Bruce Symonds and non-renewal of Paul Kalinowski, the Commission as of October, 2016 added Bruce and Nancy Filgate, who each attended 4 meetings in 2016.

## Activities:

During the year the Historical Commission maintained the Historical Town Hall in conjunction with the Boylston Historical Society and Museum for the benefit of the townspeople:

- General building upkeep and maintenance
- Alarm system monitoring / telephone
- Utilities (water, electricity, heat) In conjunction with the Sawyer Library, the Commission and Society provided facilitation for an ongoing monthly program of genealogy and history.

In conjunction with the Boylston Cemetery Association and Boylston Historical Society, volunteers searched town documents, burial records, and cemetery stones in both the Old Burial Ground and Pine Grove Cemetery, the ongoing research published on Findagrave.com

Bruce Symonds served over 25 years as chairman of the Commission and was heartily thanked and feted by the group at the June meeting. In October Bruce Filgate was unanimously chosen to be the new chairman.

The Commission continues to oversee the maintenance and upkeep of the Old Town Hall, and has plans to support many historic projects and activities for the town of Boylston. All the Boylston historic sites listed in the state register will be reviewed and signs will be considered for the oldest sites and buildings in town. A brochure of historic sites is planned with design and publication work will be coordinated with the Eagle Scouts, Boylston Historical Society, and commissioners.

Respectfully submitted,

Bruce D. Filgate, Chairman  
Judith A. Haynes, Secretary  
Boylston Historical Commission

# BOARD OF HEALTH

The Board of Health had a successful year in 2016, increasing revenues by 20% as we continue to fulfill our mission and responsibilities while maintaining level funding from the town.

The Sharps Drop Off program continues to be a success as we manage this growing medical waste in our community. We continue to collaborate with Central Mass Mosquito Control approving of their reporting and services they provide.

Flu clinics for Boylston will receive a renewed focus as we transition from our previous inoculation vendor to a Boylston based team with reduced expenses. Vaccinations will be offered in 2017 with expanded communications and availability.

Tobacco Regulations will be drafted this year as we review and comply with evolving information from the state and F.D.A. concerning this issue.

Emergency Preparedness is a responsibility being done under the direction of our Region 2 Emergency Operational and Distribution Center. The BOH is responding to practice drills and community notifications. The BOH has also received an emergency trailer for community use and is outfitting it with state supplied resources.

Professional relationships continue with the following entities: Worcester Tobacco Coalition, Region 2 Health and Preparedness Group, the Wachusett Recycling Center and Hazardous Waste Site, and the Massachusetts Associated Boards of Health.

Ongoing monitoring of communicable diseases, rabies, swimming facilities, camps, drinking water, tobacco regulations, septic installations/inspections and food and restaurant inspections will continue to be a focus as we move forward for a healthy community. Sunscreen samples were purchased and placed at the Library and the Municipal Offices complimentary for the residents of Boylston.

Fees collected during 2016 amounted to \$41,450.00. Fees were derived from the following number of activities:

CERTIFICATES OF COMPLIANCE	44	SEPTAGE HAULER PERMITS	13
COMPONENT REPAIR PERMITS	12	SEPTIC INSTALLER'S PERMITS	31
CONSTRUCTION PERMITS	45	SOIL TESTING	46
FOOD ESTABLISHMENT PERMITS	24	SWIMMING/WADING POOL PERMITS	2
FOOD ESTABLISHMENT PERMITS (TEMPORARY)	4	TOBACCO SALES PERMITS	6
PLANS REVIEWED	36	TRASH HAULER PERMITS	3
RECREATIONAL CAMP PERMITS	2	WELL PERMITS	6

During the year, the Board held eight Regular Meetings and one Special Meeting with the meeting attendance as follows: **Regular Meetings**: Doug Kimmens 8; Sarah Scheinfein 7; John Wentzell 7; Dennis Costello 8. **Special Meeting**: Doug Kimmens 1; Sarah Scheinfein 1; John Wentzell 1; Dennis Costello 1.

Respectfully submitted by the Board of Health

# *COUNCIL ON AGING REPORT*

The Council on Aging continues to meet on the first Wednesday of the month at 6:00 PM at the Town Office Building. It meets during the months of September through June and all are welcome to attend. Currently the board consists of five voting members and this has varied through the years. We continue to employ an Outreach Coordinator and Meal Site Coordinator who help to deliver services to seniors. Countless volunteers help us in big and small ways allowing us to try to keep everyone abreast of services and other programming. We are funded by the town and the Executive Office of Elder Affairs through a grant which provides funding based on the number of seniors in town. By the most recent town census that numbered 1,161, a significant portion of the town's population.

This has been a year of excitement, transition, and loss for the council. In late June the town took ownership of a van to be used for transportation of seniors. Since then we have been working to get the van on the road. Much planning and coordinating has been going on. State requirements, training, hiring, funding, and operations needed to be considered and worked out. We have made good progress and should be on the road soon. Coupled with this has been the need to look to expand the job duties of the Outreach Coordinator or to hire an additional person to schedule the van trips. We have candidates for driving positions being trained as well and they will become part of the town's workforce also.

As all of this has been going on in November, the council and the community suffered a significant loss with the sudden passing of Jane Meegan. She was our outreach coordinator from the onset of the position in 2001. Through her vision and development she was able to expand and increase our services and was well known to all the seniors in town. She worked many hours, always with the goal of helping others and was a very strong advocate of helping older adults sustain their dignity. She really cared about what she did. She never wanted to be in the limelight, she had a knack for speaking her mind and had a strong willed nature. We miss her dearly but hold onto her spirit. I can't thank her enough for her dedication, energy, and commitment she gave to the seniors of this community.

We have temporarily hired someone to answer the phone, organize needs for the van operation, and other needs. We still need to determine how much van is used and what manpower is needed to help develop the Outreach position. There may also be fiscal constraints that need to be considered. The Council still maintains their office in the Town Hall Building during normal business hours. An answering machine is on 24/7 each day and every effort is made to respond by the next business day. We hope to develop a van schedule and process so that we can set up rides soon. Our mission remains to keep seniors safe, informed, and independent – not isolated. Improved transportation and expanded services will be available soon as well.

Respectfully submitted,

Dennis Goguen, Chairman  
Boylston Council on Aging

# *FOOD PANTRY REPORT*

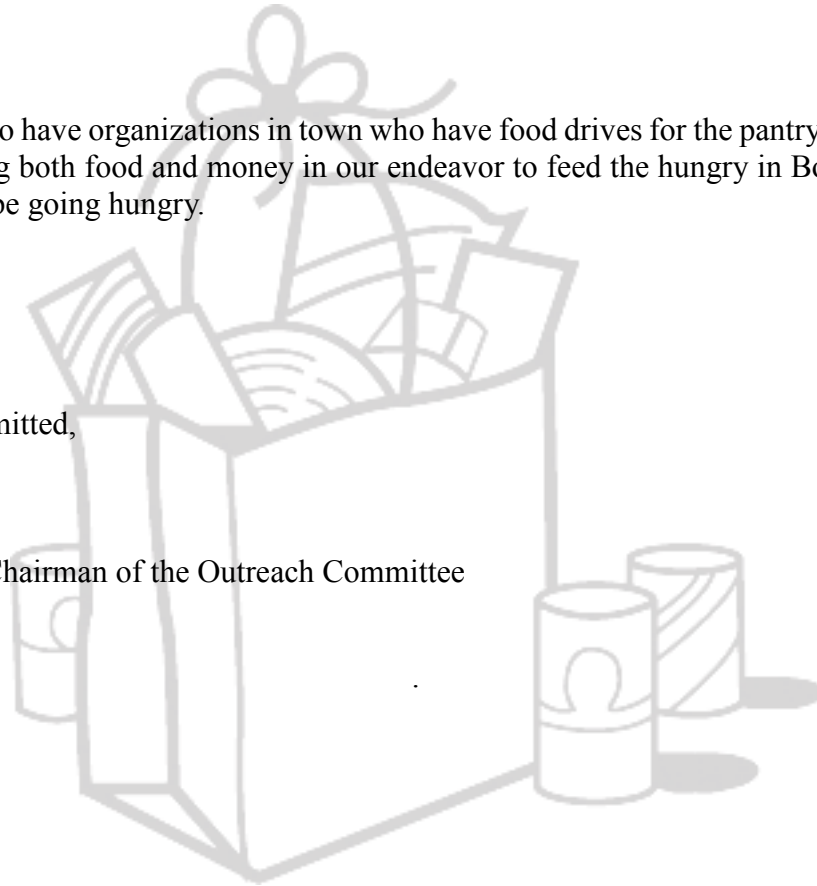
The Outreach Board of the First Congregational Church continues to run the Boylston Food Pantry with the support of St. Mary of the Hills Catholic Church and the Boylston community. We are open on Mondays from 10:00am to 12:00 noon, excluding bad weather, to all Boylston residents. If a holiday falls on a Monday, the pantry will be open the following Tuesday. If there is a problem getting to the pantry on Monday, you may call the First Congregational Church in the morning to make other arrangements.

The Food Pantry is located in the lower level of the Town Hall and is ADA accessible. The access is private and can be reached by driving right to the door. No one needs to go through the Town Hall to reach the pantry.

We are fortunate to have organizations in town who have food drives for the pantry. We wish to thank everyone donating both food and money in our endeavor to feed the hungry in Boylston. No one in Boylston should be going hungry.

Respectfully submitted,

Irene Symonds, Chairman of the Outreach Committee



# CEMETERY COMMISSION

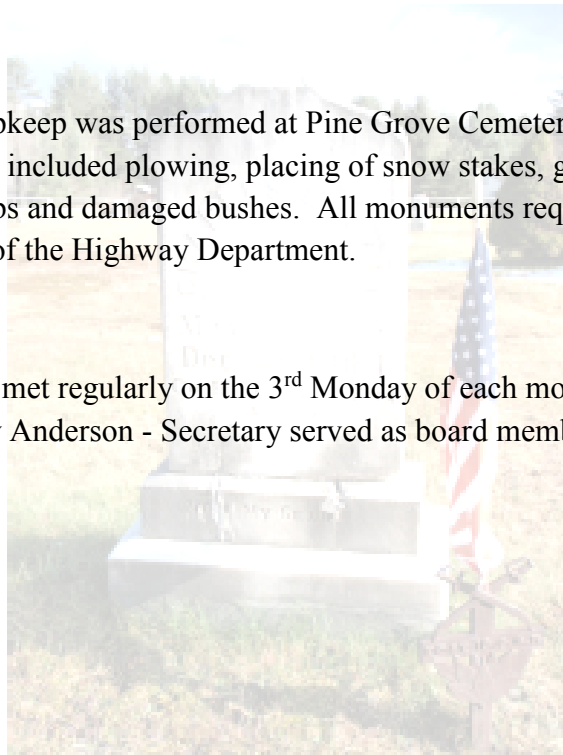
In 2016 there were a total of 32 burials. This included 19 full burials and 13 cremation burials.

Total revenue collected for burial services was \$12,850.00.

In addition to burials, 17 cemetery lots were sold. Total revenue collected for lot sales was \$6,620.00.

Routine maintenance and upkeep was performed at Pine Grove Cemetery by employees of the Highway Department. This included plowing, placing of snow stakes, grass maintenance and removal of overgrown shrubs and damaged bushes. All monuments require foundations and these are installed by employees of the Highway Department.

The Cemetery Commission met regularly on the 3<sup>rd</sup> Monday of each month. Roger Wentzell – Chair, Don Parker and Gary Anderson - Secretary served as board members.



Respectfully Submitted,

*Steven R Mero*

Steven R Mero, Cemetery Superintendent

# ADA COMMITTEE

The purpose of the ADA Committee is to secure compliance with the American Disabilities Act.

The members of the committee for 2016 are Joan Banks, Jean Gates, Ed MacDonald, Irene Symonds, and Jane Meegan as the Coordinator/Outreach Worker. Roseli Banks was appointed as a Junior Member.

The committee has been meeting periodically during the year to discuss problems and the needs of the residents of Boylston. The ADA Committee should be notified of any problems residents are having with the access of public buildings.

Jean Gates decided to retire from the ADA Committee after many years on the committee. She has been an asset to the committee and we will miss her. We thank Jean for her devotion to those with disabilities.

Unfortunately, we lost our Coordinator, Jane Meegan. She died at the end of October. Jane has been truly missed, not only by the ADA Committee but all seniors in the town of Boylston for her caring and devotion she gave to Boylston.

The Committee has decided that the most pressing problem in town is access to the second floor of the Town House. Mrs. Symonds met with the Town Administrator and the Board of Selectmen in October to discuss what should be done to make the Town House handicapped accessible. Previous information and a memo was presented to them. This is being worked on. It was decided that an elevator is probably the best route to go.

Handicapped parking spaces should only be used by individuals with a proper handicapped card or a handicapped license plate. Any other persons using these spots, churches, businesses, clubs, etc. may be ticketed by the police.

The Mass. Dept. of Conservation and Recreation promotes a Universal Access Program. The Access Newsletter is published twice a year and may be obtained from Universal Program, P.O. Box 484, Amherst, MA 01001. The telephone number is (413) 545-5353.

Respectfully submitted,

Irene Symonds

# *WACHUSETT EARTHDAY, INC. REPORT*

2016 proved a continued and growing reliance on the services provided at the Regional Recycle Center. Located at 131 Raymond Huntington Highway in West Boylston, the Recycle Center is a partnership of the seven Wachusett Watershed towns (Boylston, Holden, Paxton, Princeton, Rutland, Sterling and West Boylston), the MA Department of Conservation & Recreation (DCR), and Wachusett Earthday, Inc., with support from the MA Department of Environmental Protection.

Wachusett Earthday, Inc., the non-profit organization staffed by an all-volunteer group, operates the Wachusett Watershed Regional Recycling Center for the collection and disposal of household goods and items for reuse, bulk waste and recycling, and the proper disposition of hazardous household products. The Center operates on a year-round basis on Monday from 5-7PM, Tuesday from 9-11AM, Wednesday from 2:30-4:30PM and every third Saturday of each month from 8-11AM. Please see the website: [www.wachusettearthday.org](http://www.wachusettearthday.org) and/or Town websites for updates, announcements and weather closings.

During FY2016, 158 collections were held: four regular collections of Hazardous Household Products (HHP) were augmented by two HHP-only collections in May and October; three regular free shredding days were augmented by an additional free shredding day in July. The actual number of cars visiting the site over the course of the year increased 44%, from 17,735 in FY2015 to 25,512 in FY2016.

This fiscal year, more than 12,160 gallons of Hazardous Household Products (chemicals, paints, fertilizers etc.) were responsibly disposed of. Other items collected and properly disposed of included: 117 tons of appliances and metals, 1,190 tires, 724 propane cylinders, 62 fire extinguishers, 130 tons of paper, corrugated cardboard, plastic & mixed recycling, 446 tons of project debris & furniture, over 2 tons of fluorescents, more than 2 tons of alkaline batteries, nearly 3 tons of rechargeable & lead acid batteries, thousands of pieces of electronic equipment including over 3,600 computer monitors & TVs, and over 3 tons of clothing. The Boy & Girl Scouts continued to assist with the collection of returnable cans and bottles. Additionally, Wachusett Earthday initiated a mattress recycling program that, between March and June 30, has kept 239 mattresses out of landfills +/- incinerators. Site improvements included redirection of traffic flow for increased safety, relocation of the tire and propane tank depots, as well as plans for additional paving along the building; additional improvements are planned for the next year as funds permit.

The Recycle Center is staffed by 15 to 20 people during every two hour shift; between 4 and 10 volunteers put in an extra 4 hours every Friday afternoon, when the site is open for organization and restocking. Many additional behind-the-scenes hours, comprised of administrative, research and organizational work, are completed off-site. Between 50 and 75 volunteers regularly donate their time to the Regional Recycle Center as well as additional time donated by various Scout Troops, the WPI Alpha Phi Omega service organization, the Sheriff's Community Service Program and an enthusiastic contingent from the Bancroft School. Earthday volunteers staffed booths and tents at the Sterling Fair and Holden Days, offering free items and educational information on reuse and recycling.

In the past year, WEI continued the expansion of outreach programs into the seven watershed towns and the greater Worcester County Community. The Salvation Army, the Worcester Free Store, several local animal shelters, Habitat for Humanity/ReStore, Toys for Tots, the Lions Club,



# WACHUSETT EARTHDAY, INC. REPORT

Veterans Inc., the Department of Children & Families and the Montachusett Veteran's Outreach Center are among the partnerships proving fruitful.

For 2017, six Hazardous Household Products (Chemicals, Paints, Pesticides etc.) collections are planned from 8 AM to noon.

- Four HHP collections will be on the third Saturdays (April 15, June 17, September 16, November 18), and will also include bulk waste, recycling and reuse.
- Chemicals, Paints, Pesticides, etc. **ONLY** will be collected on May 6 & October 7. The remainder of the site will be CLOSED on those two Saturdays.

Free document shredding will be held on March 18, May 20 and October 21 from 8 to 11 AM.

Holiday closings in 2017 will be on July 4, November 22 & 23 and December 26.

For 2017, the Center will close on Monday evenings during the months of January, February and December but will be open instead on the first Saturdays of those months (1/7/17, 2/4/17, and 12/2/17). Evening hours will resume on **Thursdays**, March 2 from 5–7PM.

The Wachusett Watershed Regional Recycle Center Town Representative Team includes designated representatives of the seven Wachusett Towns, the MA Department of Conservation & Recreation and Wachusett Earthday, Inc. The Team meets periodically to review operations. The board of directors of Wachusett Earthday, Inc., meets monthly to manage operations.

2016 Members of the Wachusett Watershed Regional Recycle Center Town Representatives:

Boylston – Martin McNamara

Rutland – Sheila Dibb

Holden – Jacqui Kelley/Robin Farrington/Pam Harding

Paxton – Carol Riches

Sterling – William Tuttle, /Mike Szoslek/Kama Jayne

Princeton – Arthur Allen

West Boylston – Anita Scheipers/Mike Kittredge, Nancy Lucier

Wachusett Earthday – Helen Townsend

MA Department of Conservation & Recreation – John Scannell

2016 Board of Directors, Wachusett Earthday Inc.:

Norma Chanis, George Dvorak, Tim Harrington, Eric Johansen, Mark Koslowske, Patt Popple, Vanya Seiss, Helen Townsend and Robert Troy.

Retired in 2016: Colleen Abrams, Anna Perkins, Ben Ribeiro

It is with sadness that we noted the passing of C. Mary McLoughlin, Director Emerita in June of 2016.

# PLANNING BOARD

Regular meetings of the Planning Board are held the first Monday of each month at 7:00 pm. Public hearings on subdivision procedures or special permit applications are scheduled on regular meeting nights whenever possible. The Board encourages informational meetings with individuals and builders to discuss matters of concern or interest.

On January 1, 2016, the Board consisted of Ralph Viscomi, Chairman, Richard Baker, Vice Chairman, Kim Ames, William Manter, Clerk and Laurie Levy. In May, 2016, Mr. Viscomi did not seek re-election. Ms. Judith White was elected to fill his vacancy. The Board voted Mr. Baker Chairman, Mr. Manter Vice-Chairman, and Ms. Levy Clerk. In June, Mr. Viscomi was appointed as an Associate Member.

The Board held 12 regular meetings and 4 special meetings, including public hearings, in 2016. Members' attendance was:

Member	Meetings (12)	Special Meetings (4)
Ames	10	3
Baker	12	3
Levy	11	3
Manter	12	4
Viscomi	10	3
White	8	2

Two amendments to the Town Zoning Bylaw were adopted at the May Town Meeting. "Distribution Center" use by Special Permit was added to the Flexible Business Development and Industrial Park districts, and a new section of the Bylaw was established to allow "over-55" cluster developments on 10+ acres in the Residential district. A 1-lot subdivision was approved on Flagg St., requiring the developer to improve the street by constructing a paved cul-de-sac. Seven (7) new house lots were created by ANR (frontage on existing ways). A preliminary subdivision plan for a 3-lot, low impact design development on 11+ acres off of Gulf St. was approved, with approval of the definitive plan expected early in 2017. Construction continues on the Longley Hill, Compass Pointe, and Barnard Hill subdivisions. The Town received surety funds for Phase 1 of Compass Pointe in a negotiated settlement, and bids to complete the street work in Phase 1 are expected in Spring 2017. Future plans for Camp Harrington were reviewed by the Board. The non-profit developer plans to extend Pine St. and add 6 lots. The revenue will be used to improve the existing fields, parking, buildings, and beach area for use by the Town under supervision by Parks & Recreation.

In commercial development, the Site Plan for a rebuilt Dunkin Donuts/gas station/convenience store at the existing location on Rt. 140 was approved. In December, permitting was approved for a 360,000 sq. ft. FedEx Distribution Center and signalized intersection on Rt. 140 near the Shrewsbury town line. On Dec 27<sup>th</sup>, appeals of the Board's decisions were filed. At year end, negotiations to settle the appeals are ongoing.

# CONSERVATION COMMISSION

In 2016 the Conservation Commission held twelve (12) Regular Meetings and conducted numerous informal site visits as follow-up to ongoing projects and at the request of other town boards and resident as well as several scheduled site visits.

Thirty-five (35) legal documents were issued in conjunction with the Commission's responsibility to administer the Massachusetts Wetlands Protection Act, the Massachusetts Rivers Protection Act, and Town Bylaws. They consisted of 5 Determinations of Applicability; 14 Orders of Conditions; 8 Certificates of Compliance; 3 Notices of Violation/Enforcement Orders; and 5 Stormwater Control Permits.

Reorganization of the Commission was as follows: Dan Duffy, Chairman; Jeff Walsh, Vice Chairman; and Mark Coakley, Earth Removal Representative. Joe McGrath remains on the Stormwater and Open Space Committees.

The attendance for the Regular Commission Meetings held was as follows: Dan Duffy-11; Mark Coakley-11; Chip Burkhardt-10; Rebecca Longvall-10; Joe McGrath-9; and Jeff Walsh-8.

We would like to thank the residents of Boylston, the Selectmen, and the town boards for the continued support and cooperation.

Respectfully submitted by the Conservation Commission

# ZONING BOARD OF APPEALS

In 2016, the Board of Appeals held 2 hearings on a request for Findings. The details are as follows:

1/11/16	Bissonnette	Finding	Approved
4/4/16	Bartlett	Variance	Approved

Mr. Filsinger was voted by the Board to serve as Chairman and Ms. Lombardi was voted by the Board to serve as the ZBA representative to the Earth Removal Board.

Attendance at ZBA hearings in 2016 was as follows:

Date	Filsinger		Murphy		Cotter		Lombardi		Wyatt	
	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent
1/11/16	1		1			1	1		1	
4/4/16	1		1		1		1		1	

The Zoning Board of Appeals can be contacted by calling Bill Filsinger at 508-869-6950 or via e-mail at [wfilsinger372@verizon.net](mailto:wfilsinger372@verizon.net). Any written requests may be addressed to the ZBA Chairman at 221 Main Street, Boylston, MA 01505.

William Filsinger  
Chairman

# WIRING INSPECTOR

The total number of Electrical permits issued was 146. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$16,125.00 were collected and turned over to the Town Treasurer.

Permit applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

To schedule an inspection, please call the Wiring Inspector at 508-842-1380.



Tom O'Connor

Wiring Inspector

John McQuade

Assistant Wiring Inspector 508-869-3130

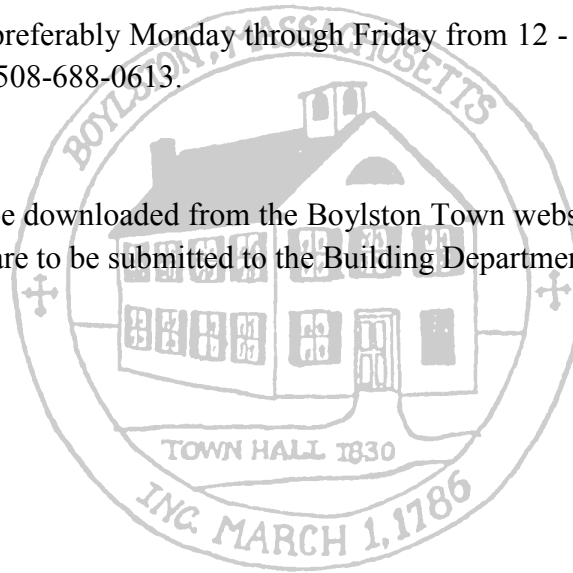
# ***GAS AND PLUMBING INSPECTOR***

The total number of Gas and Plumbing permits issued was 170. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$15,691.00 were collected and turned over to the Town Treasurer.

The Assistant Inspector, Brian Gaucher and myself have completed all necessary continuing education courses and have taken the required OSHA courses.

My hours are as needed, preferably Monday through Friday from 12 - 4. Please leave a message to schedule an inspection at 508-688-0613.

Permit applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.



Eric Johnson

Plumbing and Gas Inspector

Assistant Plumbing and Gas Inspector

Brian Gaucher-774-261-0991

# ***BUILDING INSPECTOR***

The total number of Building Permits issued was 187. The total value of the permits was \$12,645,416.80 and the total permit fees collected were \$127,787.00.

The Breakdown is as follows:

## **Residential**

New Single Family Homes	28
Two-Family Homes	2
Additions/Renovations	46
Roof/Siding/Windows/Insulation/Balconies	89
Demo Building	2
Miscellaneous	8

## **Commercial**

New Buildings/Foundation Only	2
Renovations/Miscellaneous	9
Demo	1

Trench Permits	1
Mechanical/HVAC	15
Certificate of Occupancy/Completion	27
304 Certificate Inspections	5



The Building Department is open Monday – Thursday from 8-2. The Building Inspector has office hours Monday evening from 6 – 8 p.m. The Building Department phone number is 508-869-6064.

Tony Zahariadis  
Building Inspector

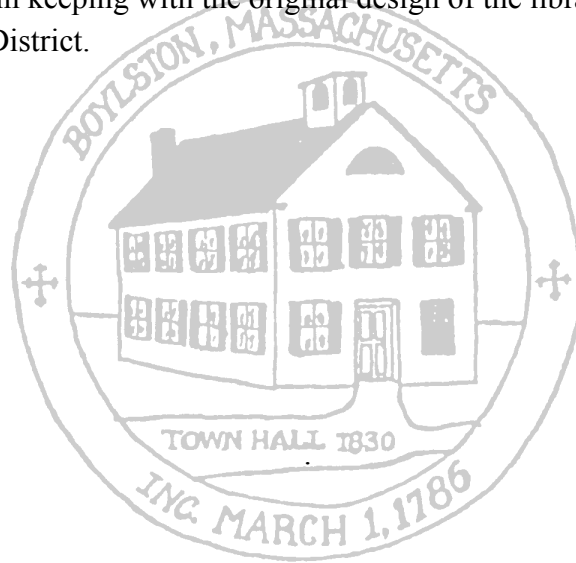
# *HISTORIC DISTRICT COMMISSION REPORT*

The Historic District Commission met one time in 2016 on November 14, in a joint meeting with the Library Planning Committee. HDC members present were: Brad Barker, David Bottom, Marjorie Hastings, William Manter, and Cathy Richards.

The Board reorganized as follows: William Manter, Chair, Brad Barker, Clerk

After reviewing the plans presented by the Library Planning Committee to rebuild and replace the roof and eliminate a failing skylight, the HDC voted unanimously to approve the construction plans, finding the changes to be in keeping with the original design of the library and not a detriment to the viewshed of the Historic District.

William Manter, Chair





## WARRANT FOR A SPECIAL TOWN MEETING

Monday, May 2nd, 2016,

The first Monday of May, at seven o'clock (7:00) P.M. at the

Tahanto Regional High School Auditorium.  
1001 Main Street, Boylston MA

**Immediately preceding the Annual Town Meeting to transact fiscal year end 2016 town business.**

**MAY 2, 2016**

THE COMMONWEALTH OF MASSACHUSETTS

**WORCESTER: SS**

**BOYLSTON**

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

### **GREETING:**

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

**SPECIAL TOWN MEETING** In accordance with the above notice and Article III, Section 1 of the Town of Boylston By-Laws, the following articles will be considered on **Monday, May 2nd, 2016, the first Monday of May, at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA.**

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on May 2, 2016. With 130 registered voters. Selectmen James Wood, James Underwood and Michael May were present. Also, present were Town Administrator, Martin McNamara, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:06 P.M. Mr. Pojani stated we had the required quorum present, Calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall and introduced the Town officials. The Pledge of Allegiance was said. A MOTION by Mr. Wood was made to waive the reading of the warrant. Seconded by Mr. Butler. Vote on the MOTION passed.

**ARTICLE 1.** To see if the Town will vote to transfer any unexpended balances of Fiscal Year 2016 appropriations, hitherto made to other accounts;

MOTION by Mr. Butler was made to make the following transfers: \$223.82 from Highway Salary account to Building Inspector Salary, \$21,126.00 from Highway Salary account to Fire Dept. Salary, \$532.25 from Highway Salary account to Treasurer/Collector Salary, \$380.00 from Highway Salary account to Selectmen's Admin Asst., \$55.00 Highway Salary account to Selectmen's Clerical, \$381.40 Highway Salary account to Planning Bd. Clerical. \$492.80 from Highway Salary account to Building Insp. Clerical, \$2,800.00 from General Insurance account to Unemployment Compensation, \$1.00 General Insurance to Regional School District Regular Assessment. Seconded by Ms. Quist. Finance Committee recommends approval. Vote on MOTION taken, MOTION passes unanimously.

MOTION made to adjourn this meeting with the completion of this article, Seconded. MOTION passes.

Meeting adjourned at 7:10PM.

Respectfully Submitted,

Sandra L. Bourassa, Boylston Town Clerk.

**WARRANT FOR THE ANNUAL TOWN MEETING  
MAY 2, 2016**

THE COMMONWEALTH OF MASSACHUSETTS

**WORCESTER: SS**

**BOYLSTON**

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

**GREETING:**

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

**1. ANNUAL TOWN MEETING – MAY 2, 2016**

on **Monday, the second (2<sup>nd</sup>) of May AD, 2016 at seven-ten (7:10) P.M., at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA**, to take any action relative to the business of the Town as set forth in Articles one (1) through forty-five (45) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

**2. ELECTION AND BALLOT – MAY 9, 2016**

on **Monday, the ninth (9<sup>th</sup>) of May AD, 2016**, to vote by ballot at the Town's annual election, at the Boylston Town Hall, at the Hillside Municipal Complex located at 221 Main Street within the Town of Boylston, **with polls opening at twelve o'clock (12:00) noon and closing at eight o'clock (8:00) P.M.** on the following:

**ARTICLE 46.** To vote by official ballot for the necessary Town Officers, namely:

One Selectman for three (3) years; One Assessor for three (3) years ; One Board of Health member for three (3) years; One Planning Board member for five (5) years; One Municipal Light Board member for three (3) years; Two Library Trustees for three (3) years each; One Cemetery Commissioner for three (3) years; One Parks & Recreation member for five (5) years ; One Parks & Recreation member for four(4) years; One Parks & Recreation member for three(3) years: One School Committee member for three (3) years; One Moderator for three (3) years.

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on May 2, 2016. With 130 registered voters we had the required quorum. Selectmen James Wood, James Underwood and Michael May were present. Also, present were Town Administrator, Martin McNamara, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:12 P.M. Mr. Pojani calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall. A MOTION by Mr. Wood was made to waive the reading of the warrant. Seconded by Mr. Butler. Vote was taken on the motion. MOTION passed.

Motion was made by Mr. Wood to group articles 1-14 together, Mr. Pojani explained that they are articles we approve every year, seconded by Mr. Butler. Vote was taken on motion. MOTION passed. MOTION made on articles 1-14 to be accepted as written, seconded Mr. Brose. Board of Selectmen recommends approval, Finance Committee recommends approval and John McQuade, Light Dept. recommends approval on their article. Vote was taken on the MOTION. MOTION passed unanimously.

Mr. Pisinski, 44 Warren St. asked a question about last year's article that approved \$50,000.00 for the sewer study. He questioned if the final report was given to the selectmen or will it be presented at the Town meeting. Mr. May answered that the selectmen had received part 1 of the study and that the finally report would be available to the citizens once it is complete. Vote take on the MOTION, MOTION passed unanimously.

**\*ARTICLE 1.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**\*ARTICLE 2.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**\*ARTICLE 3.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**\*ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2016 and ending June 30, 2017, and to issue a note or notes therefor and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 5.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2016, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Library Trustees

**\*ARTICLE 6.** To see if the Town will vote to authorize the Commissioners of the Cemetery to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2016, including the appointment of a Cemetery Superintendent, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Cemetery Commission

**\*ARTICLE 7.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2016, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Planning Board

**\*ARTICLE 8.** To see if the Town will vote to appropriate the money received from the Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

**Sponsor:** Library Trustees

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 9.** To see if the Town will vote that the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Lighting Plant, the whole to be expensed by the manager of the Municipal Lighting Plant, under the direction and control of the Municipal Light Board, for the expense of the plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the

fiscal year beginning July 1, 2016, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$800.00 and two (2) members - \$800.00 each, a total of \$2400.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

**Sponsor:** Municipal Light Board

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 10.** To see if the Town will vote to accept any highway funds from County, State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with MassDOT – Highway Division, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during the fiscal year beginning July 1, 2016, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Section 6A of Chapter 44 of the General Laws, for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

**Sponsor:** Highway Superintendent

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 11.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to continue its use of the revolving fund, established at the May 1995 Annual Town Meeting, under and subject to the provisions of Section 53E ½ of Chapter 44 of the General Laws, for the following purposes:

1. To be the depository for all departmental receipts of the Cemetery Commission.
2. To authorize expenditures for the following:
  - a. For wages, salaries and fringe benefits associated with such wages or salaries for Cemetery Commission Employees.
  - b. For operational purposes other than regular wages and including the cost of grave openings and related expenses
  - c. For payment of maintenance expenses including supplies and materials and part-time labor
  - d. For payment of expenses related to the expansion of the cemetery
  - e. For compensation for part time commissioners and clerk; and
3. To set the expenditure limit as not to exceed \$30,000

Or act in any other way thereon.

**Sponsor:** Cemetery Superintendent

**Finance Committee comments:** Finance Committee recommends approval.

**Board of Selectmen recommendation:**

**\*ARTICLE 12.** To see if the Town will vote to authorize the Planning Board to continue its use of the revolving fund established at the May 8, 2000 Annual Town Meeting, established in accordance with Section 53E½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Planning Board to various developers for the plan review process;
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process;
3. To set the annual expenditure limit at \$20,000; and
4. To have the Planning Board be the only board authorized to expend funds from said account

Or act in any other way thereon.

**Sponsor:** Planning Board

**Finance Committee comments:** Finance Committee recommends approval.

**Board of Selectmen recommendation:**

**\*ARTICLE 13.** To see if the Town will vote to authorize the Conservation Commission to continue its use of the revolving fund established at the May 14, 2002 Annual Meeting, established in accordance with Section 53E ½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Conservation Commission to various developers for the plan review process;
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process;
3. To set the annual expenditure limit at \$10,000; and
4. To have the Conservation Commission be the only board authorized to expend funds from said account;

Or act in any other way thereon.

**Sponsor:** Conservation Commission

**Finance Committee comments:** Finance Committee recommends approval.

**Board of Selectmen recommendation:**

**\*ARTICLE 14.** To see if the Town will vote to authorize the Board of Health to continue its use of the revolving fund established at the 2012 Annual Meeting, established in accordance with Section 53E½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be a depository for reimbursements from the administration of flu vaccinations at Board of Health clinics;
2. To authorize expenditures from said fund to pay for additional vaccine, materials and supplies associated with Public Health Clinics;
3. To set the annual expenditure limit at \$3,000.00; and
4. To have the Board of Health be the only board authorized to expend funds from said account;

Or act in any other way thereon.

**Sponsor:** Board of Health

**Finance Committee comments:** Finance Committee recommends approval.

**Board of Selectmen Recommendation:**

**ARTICLE 15.** To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards;

**Sponsor:** Board of Selectmen

**Finance Committee comments:**

Selectmen, Chair	\$ 1,447	2 members each at \$ 1,206
Town Clerk	\$ 33,263 plus fees	
Town Moderator	\$ 15	
Assessors, Chair	\$ 1,500	2 members each at \$ 1,000
School Committee, Chair	\$ 100	2 members each at \$ 50
Board of Health, Chair	\$ 277	2 members each at \$ 185.50
Cemetery Commission, Chair	\$ 213	2 members each at \$ 160
Planning Board, Chair	\$ 370	4 members each at \$ 53
Planning Board, Vice-Chair	\$ 53	
Planning Board Clerk	\$ 53	

MOTION was made by Mr. Wood to accept this article as written, seconded by Mr. Brose. Finance Committee recommends approval. Vote taken on the MOTION. MOTION passes unanimously.

**ARTICLE 16.** To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following; or act in any other way thereon.: (proposed changes are in **bold**)

**Section 15:** Classification Schedule Amended May **2016** - Effective July 1, 2017

Classification	Position Status	Grade	Hourly Rates	
			Min	Max
Library Page	Hourly		<b>9.73</b>	<b>10.03</b>
Election Worker	Hourly		<b>9.73</b>	<b>10.03</b>
Town Meeting Checker	Hourly		<b>9.73</b>	<b>10.03</b>
Election Clerk	Hourly		<b>10.83</b>	<b>10.83</b>
Election Warden	Hourly		<b>10.83</b>	<b>10.83</b>
Clerical	Special Temp		<b>9.73</b>	<b>10.03</b>
Library Housekeeper	Special Part Time		<b>11.03</b>	<b>11.77</b>
Asst. Laborer	Special Hourly	2		
Library Assistant/Sr. Technician	Reg. Part Time	3		
Laborer/Custodian	Reg. Full Time	3		
Emergency Medical Technician	Hourly	3		
Firefighter	Hourly	3		
Deputy Chief	Hourly	3+\$500		
Fire Captain	Hourly	3+\$300		
Fire Lieutenant	Hourly	3+\$200		
Asst Town Clerk	Special Part Time	5		
Police Service Aide	Hourly	5		
Asst. Inspector/Electrician	Hourly	5		
Assessors' Clerk	Reg. Part Time	5		
Children's Librarian	Reg. Part Time	5		
COA Co-ord./Community Outreach	Reg. Part Time	5		
P&R Program Coordinator	Reg. Part Time	5		
Equipment Operator/Laborer	Reg. Full Time	6		
Facilities Technician	Reg. Full Time	6		
Assistant Treasurer/Collector	Reg. Part Time	6		
Asst Library Director	Reg. Part Time	7		
Admin Asst. Board of Assessors	Reg. Part Time	7		
Admin Asst to Hwy Supt.	Reg. Part Time	7		
Admin Asst to Chief of Police	Reg. Part Time	7		
Admin Asst to Planning Board	Reg. Part Time	7		
Admin Asst to Board of Selectmen	Reg. Full Time	7		
Equipment Operator/Mechanic	Reg. Full Time	7		
Working Foreman	Reg. Full Time	8		
Admin Asst to Health & Conservation	Reg. Part Time	8		
Town Treasurer/Collector	Reg. Full Time	9		
Foreman	Reg. Full Time	9		
Building Inspector	Salaried	10		
Library Director	Salaried	11		
Fire Chief/Forest Warden	Salaried	12		
Hwy/Cemetery Superintendent	Salaried	12+\$845		
Police Chief	Salaried	14		
Town Administrator	Salaried	14		

**Schedule B: Salary Compensation Schedule**

<b>Grade</b>	<b>Min</b>	<b>Mid</b>	<b>Max</b>
1	11.21	13.19	15.20
2	12.11	14.30	16.42
3	13.12	15.48	17.82
4	14.13	16.66	19.14
5	15.29	17.99	20.66
6	16.53	19.43	22.35
7	17.87	20.88	24.11
8	19.26	22.66	26.05
9	20.84	24.46	28.10
10	22.50	26.43	30.39
11	24.34	28.52	32.81
12	26.22	30.81	35.40
13	28.32	33.26	38.24
14	30.57	35.93	41.29
15	33.05	38.82	44.59
16	35.68	41.93	48.15
17	38.52	45.29	52.03
18	41.52	47.64	56.16

**Schedule C: Salary Compensation Schedule-**

<b>Job Title</b>	<b>Annual Salary</b>
Chairman, Registrar of Voters	\$ 693
Council on Aging, Meal Coordinator	\$ 1,130
Director of Veteran's Services	\$ 218
Electrical Inspector	\$ 8,962
Assistant Electrical Inspector	\$ 617
Plumbing Inspector	\$ 9,617
Assistant Plumbing Inspector	\$ 801
Gas Inspector	\$ 2,892
Assistant Gas Inspector	\$ 248
Registrar of Voters	\$ 314
Health Agent	\$ 41,981
Dog Officer	\$ 2,362
Animal Inspector	\$ 1,358
Nurse	\$ 1,500
Vital Stat Clerk	\$ 200
Tree Warden	\$ 1,275

MOTION was made by Mr. Wood to accept this article as it was written, seconded by Mr. Brose. Finance Committee recommends approval. There was a question on why the employees were getting a 2.5% raise. Mr. May explained how the employees had not got a raise some years. Vote taken on MOTION. MOTION passes.

**ARTICLE 17.** To see if the Town will vote to transfer from available funds in the Treasury from the Hillside Receipts Reserved Account a sum not to exceed \$168,000 to the Hillside Expenses Account(# 193-5780), and a sum not to exceed \$62,500 to the Hillside Salaries Account (# 193-5110) and to appropriate both sums for the maintenance, upkeep, repair, operations and improvements of Town-owned buildings, property and land, to be expended by the Board of Selectmen; or act in any other way thereon.

MOTION was made by Mr. Wood to accept this article as read, seconded by Mr. Healy. Finance Committee recommends approval. Vote taken on MOTION. MOTION passes unanimously.

**ARTICLE 18.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$15,000 to the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or act in any other way thereon.

MOTION was made by Mr. May to accept this article as read, seconded by Mr. Butler. Finance Committee recommends approval. Mr. McNamara explained what this article was about.. Mr. Butler explained how much was in “free cash” and what articles would be funded from “free cash” and what the balance of “free cash” would be if these article pass. Vote taken on MOTION. MOTION passes unanimously.

**ARTICLE 19. Senior Residential Development Zoning By-law:** To see if the Town will vote to amend the Zoning By-laws for the Town of Boylston by deleting Section 5, “Reserved”, and inserting in lieu thereof a new Section 5, entitled “Senior Residential Development”, to allow for over-55 age-restricted senior residential developments by special permit on parcels of land containing at least 10 acres in the Residential (R) Zoning District, to authorized the Planning Board to adopt rules and regulations for the administration of the Senior Residential Development By-law, and by amending Section 4.02, Schedule of Use Regulations, by adding “Senior Residential Development” as a use allowed by special permit in the Residential Zoning District, the full text of the proposed Senior Residential Development Zoning By-law is on file in the office of the Town Clerk and available for inspection during regular Town Hall business hours; or act in any other way thereon.

MOTION was made by Mr. Viscomi to accept this article was written in the hand- outs that were available. He explained that the Planning Board had held public hearings on this article and the articles 19-24 and recommended approval on all of them. MOTION was seconded by Ms. Quist. Ms. Johnson asked why this only pertaining to the residential area. Mr. Viscomi explained why. A few people spoken in favor and against this article, then a MOTION was made to move the MOTION. MOTION was seconded by Mr. Butler. Vote on the MOTION passes. Vote on the article MOTION was taken by a stand vote. Vote was Yes- 109, No-14. A 2/3 vote was needed. MOTION passed.

**ARTICLE 20.** To see it the Town will vote to amend the Zoning Map for the Town of Boylston by changing the designation of land areas located off of Shrewsbury Street/Route 140, being shown as a portion of Parcel 13 on Assessor’s Map 12 and a portion of Parcel 7 on Assessor’s Map 36, from the current designation of Residential (R) to be designated as Flexible Business District (FBD), all as shown on a plan of land entitled, ‘Exhibit Showing Proposed Zoning Map Amendment from Residential to Flexible Business in Boylston, Massachusetts’ prepared by Thompson-Liston Associates, Inc., dated Feb. 26, 2016, on file and available for public inspection at the office of the Town Clerk during regular business hours at the Town Hall.

Said amendment meaning and intending to include the remainder of the land owned by John DiPilato, et al identified as Assessors Map 12 Parcel 13 and a larger portion of the land owned by Worcester Sand and Gravel Co., Inc. identified as Assessors Map 7 Parcel 36 in the Flexible Business District; or act in any other way thereon.



MOTION was made by Mr. Viscomi to accept this article as read. Seconded by Mr. Healy. Mr. Viscomi presented a map of the parcel and explained the article. Planning board recommends approval. Voice vote on the MOTION was taken. A 2/3 vote is needed. MOTION passed unanimously.

**ARTICLE 21.** To see if the Town will vote to amend the Zoning By-Laws for the Town of Boylston by inserting in Section 4.02, “Schedule of Use Regulations”, in Subsection 4.02.04, “Industrial”, the following use and description:

		RR	R	GR	VB	HR	NB	RB	C	H	IP	FBD	MUI
<b>Distribution Center</b>								SP#				SP#	

MOTION was made by Mr. Viscomi to accept this article as read. Seconded by Mrs. Levy. Planning board recommends approval. Voice vote on the MOTION was taken. A 2/3 vote is needed. MOTION passed unanimously.

**ARTICLE 22.** To see if the Town will vote to amend the Zoning Bylaw for the Town of Boylston by inserting in Section 1.04, “Definitions”, after the definition of COMMUNICATION CENTER and before the definition of DWELLING, the following new definition:

DISTRIBUTION CENTER: A building and related facilities utilized for the receipt, storage, sorting, packaging, warehousing and/or distribution of goods, products or materials.

MOTION was made by Mr. Viscomi to accept this article as read. Seconded by Mr. Healy. Planning board recommends approval. Voice vote on the MOTION was taken. A 2/3 vote is needed. MOTION passed unanimously.

**ARTICLE 23.** To see if the Town will vote to amend the Zoning By-laws for the Town of Boylston by inserting in Section 9, “Dimensional Requirements”, Subsection 9.03, “Modification to Dimensional Requirements”, a new subparagraph 9.03.06, to read as follows:

#### SPECIAL PERMIT IN FBD ZONING DISTRICT

As part of an FBD Special Permit, the Planning Board may modify dimensional requirements for lots where it determines that such modifications will not negatively impact abutting properties.

MOTION was made by Mr. Viscomi to accept this article as read. Seconded by Mr. Butler. Planning board recommends approval. Mr. Viscomi explained the article. Vote was taken on the MOTION. A 2/3 vote is needed. MOTION passed.

**ARTICLE 24.** To see if the Town will vote to amend the Zoning By-Laws for the Town of Boylston by revising in Section 10, “Special Regulations”, Section 10.03.08, entitled “WAIVER”, to read as follows (new text underlined)::

#### **10.03.08 WAIVER**

The Board may, upon written request by an applicant, waive any technical requirements for a development plan. The Board may also waive any strict compliance with any of the requirements or guidelines set forth in Section 10.04 of the Zoning By-Laws where the Board finds that due to topography, location or other unusual conditions affecting the property, such requirements would adversely impact the development or use of the property or would be detrimental to the most appropriate design of a proposed development.

MOTION was made by Mr. Viscomi to accept this article as read. Seconded by Mr. Butler. Planning board recommends approval. Mr. Viscomi explained the article. Vote was taken on the MOTION. A 2/3 vote is needed. MOTION passed.

**ARTICLE 25.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$290,000 for completion of the Highway Garage project to include paving, salt shed construction, site work, and water service installation; or act in any other way thereon.

MOTION was made by Mr. Wood to accept this article as read, being a transfer from “free cash”. Seconded by Mr. Butler. Finance Committee recommends approval. Mr. Parker asked how big the salt shed would be. That had not been determined yet. Vote was taken on the MOTION. MOTION passed unanimously.

**ARTICLE 26.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$20,000 for the update of IT Systems at Town Offices; or act in any other way thereon.

MOTION was made by Mr. Underwood to accept this article as read, being a transfer from “free cash”. Seconded by Mr. Butler. Finance Committee recommends approval. Vote was taken on the MOTION. MOTION passed unanimously.

**ARTICLE 27.** To see if the Town will transfer from available funds in the Treasury and appropriate a sum not to exceed \$75,000 for renovations at the Boylston Town House; or act in any other way thereon.

MOTION was made by Mr. May to accept this article as read, being a transfer from “free cash”. Seconded by Mr. Butler. Finance Committee recommends approval. Mrs. Goodrich 2 Duffy Rd. asked if this money would be used to fix or replace the chair lift that is in need of replacement. Mr. Mero stated they are looking into that. Mrs. Symonds, School St. stated it needed to be ADA compliance. Vote was taken on the MOTION. MOTION passed unanimously.

**ARTICLE 28.** To see if the Town will vote to transfer and appropriate a sum not to exceed \$70,000 from the Ambulance Receipts Reserved Account to the Fire Department budget to supplement that portion of the operating budget associated with ambulance operations; or act in any other way thereon.

MOTION was made by Mr. Ronn, Deputy Fire Chief to accept this article as read, seconded by Mr. Brose. Finance Committee recommends approval. Vote taken on MOTION. MOTION passes unanimously.

**ARTICLE 29.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$2,378; such funds to be used for the Town’s 5% matching portion of the FEMA Assistance to Firefighter Grant Program; or act in any other way thereon.

MOTION was made by Mr. Ronn, Deputy Fire Chief to accept this article as read, being a transfer from “free cash” seconded by Mrs. Levy. Finance Committee recommends approval. Vote taken on MOTION. MOTION passes unanimously.

**ARTICLE 30.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$20,000 for the purpose of purchasing ten sets of replacement structural firefighting turnout gear for the Fire Department; or act in any other way thereon.

MOTION was made by Mr. Ronn, Deputy Fire Chief to accept this article as read, being a transfer from “free cash” seconded by Mr. Brose. Finance Committee recommends approval. Vote taken on MOTION. MOTION passes unanimously.

**ARTICLE 31.** To see if the Town will vote to transfer and appropriate a sum not to exceed \$5,000 from the Ambulance Receipts Reserved Account; such funds to be used for the purchase of maintenance tools and equipment for the Fire Department; or act in any other way thereon.

MOTION was made by Mr. Ronn, Deputy Fire Chief to accept this article as read, being a transfer from “free cash” seconded by Mr. Brose. Finance Committee recommends approval. Vote taken on MOTION. MOTION passes unanimously.

**ARTICLE 32.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$75,000 for road maintenance and paving work; or act in any other way thereon.

MOTION was made by Mr. Mero to accept this article as read, being a transfer from “free cash”. Seconded by Mr. Butler. Mr. Mero explained how this was addition to the chapter 91 monies from the state. Vote was taken on the MOTION. MOTION passed unanimously.

**ARTICLE 33.** To see if the Town will authorize the Tax Title Custodian to transfer the parcels of Town-owned and/or tax title land listed in the following table from the care, custody and management of the Tax Title custodian, to the care, custody and management of the Boylston Conservation Commission for conservation and passive recreation purposes pursuant to G.L. c. 40 §8C and Article 97 to the Amendments of the Massachusetts Constitution and to authorize the Town Treasurer / Tax Title Custodian to execute and record deeds transferring said parcels to the Conservation Commission for conservation and passive recreation purposes, the usage of such land to be administered through the enactment of suitable regulations; or act in any other way thereon.

Assessors Map	Parcel	Book	Page	Acreage
56	6-1	2760	272	8.05
56	12	3035	198	10.00
56	14	2872	406	27.00
61	7	2759	462	9.00
61	8	3035	200	24.00
65	2	2827	180	8.00
68	8	18929	377	8.50

MOTION was made by Mr. McGarth, Conservation Commission chairman, seconded by Mr. Ridinger. Mr. McGrath showed a map of the parcels and explained the article and how this would not cost the Town any money. Mrs. Levy stated we needed to plan for the future. Vote was taken on the MOTION. MOTION passed unanimously.

**ARTICLE 34.** To see if the Town will vote to:

1. Transfer to the Board of Selectmen for purposes of disposing of by sale a portion of the property known as “Hillside,” located along the westerly side of Main Street and acquired by the Town by an Order of Taking dated April 14, 1997, recorded at the Worcester District Registry of Deeds in Book 18761, Page 25, as originally acquired for the purpose of public convenience and for public and municipal purposes, including the Town’s public safety and other municipal services and open space and recreational purposes, said portion of land to be transferred to the Board of Selectmen for disposal by sale is located along the westerly sideline of Elmwood Place, contains approximately 178,321 square feet of land and is shown on a sketch

plan entitled “Plan of Land for Sale, Elmwood Place, Boylston, MA” dated 3-7-2016, prepared by James P. Smith, and available for public inspection during regular business hours at the office of the Town Clerk, and provided that the portion of land shall be sold for no less than a minimum amount as determined by the Town Meeting; and

2. Further authorize the Board of Selectmen to file with the General Court a petition for Special Legislation as may be required by the provisions of Article 97 of the Massachusetts Constitution, to authorize the sale of a portion of the property known as “Hillside”, Main Street, acquired by the Town by an Order of Taking dated April 14, 1997, recorded at the Worcester District Registry of Deeds in Book 18761, Page 25, said portion of land to be sold being located along the westerly sideline of Elmwood Place, contains approximately 11,029,392 square feet of land and is shown on a sketch plan entitled “Boylston for Digital Equipment”, dated 10-17-79, prepared by Charles A. Perkins and available for public inspection during regular business hours at the office of the Town Clerk; or act in any other way thereon.

Mr. May stepped out of the hall before MOTION was made on this article, he reclused himself because he is the owner of the property to be voted on.

MOTION by Mr. Riccardi was made to accept this article as it was written in the warrant, seconded by Mr. Butler. Finance Committee recommends approval. Town Council explained the article as stated an amount was needed. Mr. McNamara stated that the Town had gotten the land appraised and it was worth \$31,000.00. MOTION was made to amend the article by adding the \$31,000.00, seconded by Mr. Butler. Mr. Ricker, lawyer for the citizen explained the article. Mr. Walsh questioned the 11,029,392 square feet of land in the second paragraph referred to. Mr. Riccardi made a MOTION to amend the article by replacing 11,029,392 square feet with 4.1 acres and deleting the rest of the paragraph. Seconded by Mr. Butler. Vote was taken MOTION TO amend the article. MOTION passes. Vote was taken on the MOTION for the article. A stand vote was taken and passed YES- 95, NO -16. 2/3 vote was needed.

**ARTICLE 35.** To see if the Town will vote to amend Article I, entitled “General Provisions”, Section 4, “Officers and Boards Authorized by Town Meeting Vote”, of the General By-laws by inserting therein a new subsection 4.07, to read as follows:

#### 4.07 AGRICULTURAL COMMISSION

There shall be an Agricultural Commission of the Town to represent the Boylston farming community. Said commission shall serve as facilitators for encouraging the pursuit of agriculture in the Town of Boylston and shall promote agricultural based economic opportunities in the Town. The commission shall be comprised of three members, serving staggered terms of 3 years each, appointed by the Board of Selectmen each fiscal year. Initial terms shall be as follows: One member for a term of one year, and three thereafter, one member for a term of two years, and three thereafter, and one member for a term of three years, and three thereafter. Up to 2 alternates may also be appointed by the Board of Selectmen, each for one year terms; or act in any other way thereon.  
; or act in any way thereon.

MOTION was made by Mr. Wood to accept this article as it was written in the warrant, seconded by Mr. Brose. Mrs. May explained this article. Vote was taken on the MOTION. MOTION passed unanimously.

**ARTICLE 36.** To see if the Town will vote to amend Article IV of the General By-laws, entitled “Protection of Persons and Property”, by inserting therein a new Section 23, entitled, “Right to Farm”, to read as follows:

#### SECTION 23: RIGHT TO FARM

##### 23.1: Legislative Purpose and Intent

The purpose and intent of this General By-Law is to state with emphasis the Right to Farm accorded to all citizens of the Commonwealth under Article 97, of the Constitution, and all state statutes and regulations thereunder including but not limited to Massachusetts General Laws Chapter 40A, Section 3, Paragraph 1: Chapter 90, Section 9, Chapter 111, Section 125A and Chapter 128 Section 1A. We the citizens of Boylston

restate and republish these rights pursuant to the Town's authority conferred by Article 89 of the Articles of Amendment of the Massachusetts Constitution ("Home Rule Amendment").

This General By-Law encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and protects farmlands within the Town of Boylston by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. This General By-Law shall apply to all jurisdictional areas within the Town.

### **23.2: Definitions**

The word "farm" shall include any parcel or contiguous parcels of land, or water bodies used for the primary purpose of commercial agriculture, or accessory thereof.

The words "farming" or "agriculture" or their derivatives shall include, but not be limited to the following:

- farming in all its branches and the cultivation and tillage of the soil;
- dairying;
- production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticultural, or horticultural commodities;
- growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations;
- raising of livestock including horses;
- keeping of horses as a commercial enterprise; and keeping and raising of poultry, swine, cattle, ratites (such as emus, ostriches and rheas) and camelids (such as llamas and alpacas), and other domesticated animals for food and other agricultural purposes, including bees.
- "Farming" shall encompass activities including, but not limited to, the following:
- operation and transportation of slow-moving farm equipment over roads within the Town; control of pests, including, but not limited to, insects, weeds, predators and disease organisms of plants and animals;
- application of manure, fertilizers, and pesticides which are registered with the Department of Agricultural Resources.
- composting, which the resulting compost is to be used on site;
- conducting agriculture-related educational and farm based recreational activities, including agri-tourism, provided that the activities are related to marketing the agricultural output or services of the farm;
- processing and packaging of agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto;
- maintenance, repair, or storage of seasonal equipment, or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products; and
- on farm relocation of earth and the clearing of ground for farming operations.

### **23.3: Right to Farm Declaration**

The Right to Farm is hereby recognized to exist within the Town of Boylston. The above-described agricultural activities may occur on holidays, weekdays, and weekends by night or day and shall include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. It is recognized that agricultural practices may impact others; however, the benefits of farming to the neighboring community and society more than offsets such impact. The benefits and protections of this By-Law are intended to apply exclusively to those commercial agricultural and farming operations and activities conducted in accordance with generally accepted good agricultural practices. Moreover, nothing in this Right to Farm By-Law shall be deemed as acquiring any interest in land, or imposing any land use regulation, which is properly the subject of state statute, regulation, or local zoning law.

### **23.4: Disclosure Notification**

Not later than 21 days after the purchase and sale contract is entered into, or prior to the sale or exchange of real property if no purchase and sale agreement exists, for the purchase of real property, or prior to the acquisition of a leaseholder interest or other possessory interest in real property, located in the Town of Boylston, the landowner shall present the buyer or occupant with a disclosure notification which states the following:

“It is the policy of this community to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food, and other agricultural products, and also for its natural and ecological value. This disclosure notification is to inform buyers or occupants that the property they are about to acquire or occupy lies within a town where farming activities occur. Such farming activities may include, but are not limited to, activities that cause noise, dust and odors. Buyers or occupants are also informed that the buyers’ property within the Town may be impacted by commercial agricultural operations.”

A copy of the disclosure notification shall be given on a form prepared by the Town and shall be signed by the landowner prior to the sale, purchase, exchange or occupancy of such real property. A copy of the disclosure notification must be filed with the Board of Selectmen or its designee prior to the sale, purchase, exchange or occupancy of such real property.

### **23.5: Precedence**

In the event of conflict between this By-law and federal or state law, federal or state law shall take precedence respectively.

### **23.6: Resolution of Disputes**

Any person who seeks to complain about the operation of a farm may, notwithstanding pursuing any other available remedy, file a grievance with the Board of Selectmen, the Zoning Enforcement Officer, or Board of Health, depending upon the nature of the grievance. The filing of the grievance does not suspend the time within which to pursue any other available remedies that the aggrieved may have. The Zoning Enforcement Officer or Board of Selectmen may forward a copy of the grievance to the Agricultural Commission or its agent which shall review and facilitate the resolution of the grievance, and report its recommendations to the referring Town authority within an agreed upon time frame. The Board of Health, except in cases of imminent danger or public health risk, may forward a copy of the grievance to the Agricultural Commission or its agent, which shall review and facilitate the resolution of the grievance, and report its recommendation to the Board of Health within an agreed upon time frame.

### **23.7: Severability Clause**

If any part of this By-Law is for any reason held to be unconstitutional or invalid, such decision shall not affect the remainder of this By-Law. The Town of Boylston hereby declares the provisions of this By-Law to be severable.

MOTION was made by Mr. Wood to accept this article as written in the warrant, seconded by Mr. Brose. Mrs. May explained the article. Mrs. Haddon, Cross St. made a MOTION to amend 23.1 by deleting pursuit of agriculture and 23.3 deleting. The above-described agricultural activities may occur..... accepted agriculture practices. Seconded by Mr. Butler. Vote was taken on MOTION to amend this article. MOTION was defeated. MOTION was taken on article. MOTION was passed.

**ARTICLE 37.** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to adopt a special act, as set forth below, to allow Anthony Sahagian to continue to serve in the position of Police Chief until June 30, 2020, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the General Court, which amendments shall be within the public purposes of said petition:

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

Section 1. Notwithstanding any general or special law to the contrary, Anthony Sahagian, chief of police of the town of Boylston, may continue to serve in the position until June 30, 2020, until the date of his retirement, or until the date he is relieved of his duties by the board of selectmen of the town of Boylston, whichever occurs first; provided, however, that he is mentally and physically capable of performing the duties of his office. The board of selectmen may, at its own expense, require that Anthony Sahagian be examined by an impartial physician designated by them to determine such capability. No further deductions shall be made from the regular compensation of Anthony Sahagian under chapter 32 of the General Laws for any service subsequent to November 1, 2018, and upon retirement, he shall receive a superannuation retirement allowance equal to that which he would have been entitled had he retired on that date.

Section 2. This act shall take effect upon its passage.

MOTION was made by Mr. Underwood to accept this article as written in the warrant, seconded by Mr. Brose. Finance Committee recommends approval. Mr. McNamara explained the article. Vote was taken on the MOTION. MOTION was passed.

**ARTICLE 38.** To see if the Town will vote to increase the hourly wage for workers in the Senior Tax Rebate Program to the State Minimum Wage, and increase the maximum amount seniors may earn annually to a sum of \$1000.00; or act in any way thereon.

MOTION was made by Mr. O'Connor to accept this article was read, seconded by Mr. Brose. Finance Committee recommends approval. Vote was taken on the MOTION. MOTION passes.

**ARTICLE 39.** To see if the Town will vote to transfer from available funds in the Treasury a sum not to exceed \$31,500 to complete Phase Two, so called, of the security system improvements at Boylston Elementary School; or act in any other way thereon.

MOTION was made by Mr. Lozoraitis, School Committee to accept this article as read, being a transfer from “free cash”, seconded by Mr. Broze. Finance Committee recommends approval. Vote was taken on the MOTION. MOTION passes.

**ARTICLE 40.** To see if the Town will vote to transfer from available funds in the Treasury a sum not to exceed \$40,990 to replace sound board panels in the gymnasium at Boylston Elementary School; or act in any other way thereon.

MOTION was made by Mr. Lozoraitis, School Committee to accept this article as read, being a transfer from “free cash”, seconded by Mr. Broze. Finance Committee recommends approval. Vote was taken on the MOTION. MOTION passes.

**ARTICLE 41.** To see if the Town will vote to transfer from available funds in the Treasury a sum not to exceed \$15,000 to replace/repair door mechanisms at Boylston Elementary School; or act in any other way thereon.

MOTION was made by Mr. Lozoraitis, School Committee to accept this article as read, being a transfer from “free cash”, seconded by Mr. Broze. Finance Committee recommends approval. Vote was taken on the MOTION. MOTION passes.

**ARTICLE 42.** To see if the Town will vote to:

Amend Section 4, entitled “Officers and Boards Authorized by Town Meeting Vote” of Article I of the Town’s General By-Laws by revising sub-section 4.03, entitled “Parks and Recreation Commission” which currently reads:

*4.03 Parks and Recreation Commission*

*At a Special Town Meeting on December 16, 1976, it was voted by unanimous vote to elect a Board of Parks and Recreation Commissioners consisting of five (5) members, said Board to have the powers and duties described in Chapter 45 of the General Laws including the power to acquire land for park and recreation purposes, conduct and promote recreation, physical education and similar activities.*

to read as follows:

#### *4.03 Board of Parks and Recreation Commissioners*

*There shall be a Board of Parks and Recreation Commissioners consisting of five (5) members, each to serve a term of three years; said Board shall have the powers and duties described in Chapter 45 of the General Laws, including the power to acquire land for park and recreation purposes, conduct and promote recreation, physical education and similar activities.*

Provided, however, that on the date this revision to the General By-laws becomes effective, any incumbents serving on the Board of Parks and Recreation Commissioners shall be entitled to continue to serve and perform the duties thereof until the expiration of their elected, five-year term or until the incumbent vacates the office; or act in any other way thereon.

MOTION was made by Mrs. Blaney- Anderson to accept this article as read, seconded by Mr. Brose. Mrs. Blaney-Anderson explained the article. Vote was taken on the MOTION. MOTION passes.

**ARTICLE 43.** To see if the Town will vote to appropriate the premium paid to the Town upon the sale of bonds or notes issued for the DPW Garage and Library projects, which are the subject of Proposition 2½ debt exclusion, to pay costs of the projects being financed by such bonds or notes and to reduce the amount authorized to be borrowed for such project, but not yet issued by the Town, by the same amount; or act in any other way thereon.

MOTION was made by Mr. May to accept this article as read, with the amounts of the bonds being: \$97,817.64 for the highway project and \$70,000.00 for the library project, totaling \$167,817.64. Seconded by Mr. Brose. Finance Committee recommends approval. Vote taken on MOTION. MOTION passes

**ARTICLE 44.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$ 200,000 and direct the Board of Assessors to utilize the same to reduce the tax rate for the fiscal year beginning on July 1, 2016; or act in any way thereon.

MOTION was made by Mr. Wood to accept this article as read. Seconded by Mr. Brose. Vote was taken on MOTION. MOTION passes.

**ARTICLE 45.** To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year beginning on July 1, 2016, and to fix the compensation and salaries of all Town Officers, as may be shown in whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2017 Report of the Finance Committee; or act in any other way thereon.

MOTION made by Mr. Butler to accept this article as written with the amendment on Assessors line 5801-Triennial Property Revaluation to be \$43,500 transfer out of the overly account. For a total budget of \$14,054,303. Seconded by Mr. Brose. Vote taken on MOTION. MOTION passes.

With all business completed a MOTION was made to adjourn the meeting and continue to the election on May 9, 2016, seconded. MOTION passed to adjourn.

Meeting adjourned at 10:12 PM

Respectfully Submitted,  
Sandra L. Bourassa, Town Clerk

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# BOYLSTON TOWN OFFICES

**For Emergencies - Police, Fire, Ambulance: CALL 911**

## Boylston Town Hall

**Municipal Offices      221 Main Street      01505**

Fax: 508-869-6210

### OFFICE HOURS:

Monday - Thursday: 8:00am-2:00pm

Monday evening: 6:00pm - 8:00pm

Main phone #

**508-869-0143**

Assessors' Admin Assist	Margo Richardson	Ext. 234
Assessors' Clerk	Paul O'Connor	Ext. 233
Board of Health Admin Asst	Melanie Rich	Ext. 223
Board of Health Inspector	Dennis Costello	508-932-0226
Building Department	Nina Gardner	Ext. 226
Conservation Commission	Melanie Rich	Ext. 223
Council on Aging		Ext. 229

*(Hours Mon & Wed 9-2, Tues & Thur 9am -1pm)*

Facilities Tech.	Bob Bourassa	Ext. 237
Parks & Recreation	Karen Barber	774-317-9254
Planning Board	Nina Gardner	Ext. 227
Selectmen's Admin Assist.	April C. Steward	Ext. 228
Human Resources	Lindsay Katz	Ext. 238
Town Accountant	Jason Little	508-869-6041
Town Administrator	Martin McNamara	Ext. 221
Town Clerk	Sandra Bourassa	Ext. 231
Treasurer/Tax Collector	Cheri Cox	Ext. 225
Asst.Treasurer/Collector	Rosemary Buckley	Ext. 224
Veteran's Agent	Vincent Perrone	(508) 791-0956 x.127

**Town Counsel:**      Stephen Madaus

Mirick O'Connell

100 Front St Worcester, MA 01608-1477

## Public Library:      695 Main St.

Director	Jennifer Bruneau	508-869-2371
		fax    508-869-6195

## Water District:      74 Main St.

Superintendent	Scott McCubrey	508-869-2212
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## Police Dept.      215 Main St.      508-869-2113

		fax    508-869-2360
Chief	Tony Sahagian	
Admin. Assistant	Chris Bissonnette	508-869-2453

## Historical Society      PO Box 459

508-869-2720

## Municipal Light Department      Paul X. Tivnan Dr.

Manager	Mark Barakian	508-869-2626
		fax    508-869-6130

**Light Dept. Emergencies: 508-869-6564**

## Dog Officer

Steve Golas	508-869-2904
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## Berlin-Boylston Regional

**School District      215 Main St, 2nd Floor**

		main    508-869-2837
		fax    508-869-0023
Superintendent	Nadine Ekstrom	x.1108
Executive Assistant	Cheryl Nelson	x.1107
Pupil Personnel Services	Karen Molnar	x.1106
Director of Financial Svcs.	Julie Suprenant	x.1103

## Tahanto Regional Middle/High School      1001 Main St.

		fax    508-869-0175
Principal	Diane Tucceri	508-869-2333
Nurse	Janet Ramstrom	508-869-9945
Maintenance	Rick Noel	508-869-2333

## Boylston Elementary School      200 Sewall St.

		main    508-869-2200
		fax    508-869-6914
Principal	Albert Thompson	x.1
Nurse	Fayne Sullivan	508-869-2200

## Elected & Appointed Board Chairmen

<b>Affordable Housing</b>		
Board of Health	Doug Kimmer	508-612-4943
Board of Selectmen	James Wood	508-869-6834
Board of Assessors	Tom Martiska	508-869-6214
Board of Appeals	Bill Filsinger	508-869-6950
Business Marketing Comm.	David Frem	508-869-2737
Conservation Commission	Jeff Walsh	508-450-8362
Council on Aging	Dennis Goguen	508-869-6022
Earth Removal Board	Arthur Gibree	508-869-6291
Finance Committee	David Butler	508-869-2369
Hillside Restoration Comm.	Patrick Healy	508-869-3477
Parks & Recreation	Office	774-317-9254
Planning Board	Richard Baker	
School Comm. (Elementary)	Larry Brenner lbrenner@bbrsd.org	
School Comm. (Regional)	Bradford Wyatt bwyatt@bbrsd.org	

## Highway / Cemetery      385 Main St.

Highway/Cemetery Supt.	Steve Mero	508-869-2261
		fax:    508-869-6101
Admin. Assistant	Ruth Noonan	508-869-2261

## Fire / Ambulance      599 Main St.      508-869-2342

Fire Chief	Joe Flanagan
Captain	Don MacKenzie
Lieutenant	Jason Bradford

## Inspectors      221 Main St.

Building	Tony Zahariadis	508-869-6064
		fax    508-869-6210
Plumbing/Gas	Eric Johnson	508-688-0613
Electric	Tom O'Connor	508-842-1380

Sanitation/Health Agent	Dennis Costello	508-869-6828
	Evenings 7-9pm	508-869-6459