

**BOARD OF SELECTMEN**

**221 MAIN STREET  
BOYLSTON, MA 01505**

**PAID**

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**THE COMMONWEALTH OF MASSACHUSETTS**

**Town of Boylston, Massachusetts**

**June 7, 2021 Annual Town Meeting Warrant**

**Note: The warrant is available in large print upon request at the Selectmen's Office**

**\*\*\*\* PLEASE BRING THIS WARRANT TO TOWN MEETING \*\*\*\***

**WARRANT FOR THE ANNUAL TOWN MEETING**  
**June 7, 2021**

THE COMMONWEALTH OF MASSACHUSETTS

**WORCESTER: SS**

**BOYLSTON**

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

**GREETING:**

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

**ANNUAL TOWN MEETING – June 7, 2021**

on the First (1<sup>st</sup>) Monday, of June AD, 2021 at seven o'clock (7:00) P.M., at the **Tahanto Regional High School Auditorium or another location on the grounds thereof, 1001 Main Street, Boylston MA**, to take any action relative to the business of the Town as set forth in Articles one (1) through forty-two (42) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

**\*ARTICLE 1.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**\*ARTICLE 2.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**\*ARTICLE 3.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**\*ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2021 and ending June 30, 2022, and to issue a note or notes therefor and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 5.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2021, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Library Trustees

**\*ARTICLE 6.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2021, including the appointment of a Cemetery Superintendent, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Board of Cemetery Commissioners

**\*ARTICLE 7.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2021, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Planning Board

**\*ARTICLE 8.** To see if the Town will vote to appropriate the money received from the Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

**Sponsor:** Library Trustees

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 9.** To see if the Town will vote the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Light Plant, the whole to be expensed by the Manager of the Municipal Light Plant, under the direction and control of the Municipal Light Board, for the expense of the Plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of

the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said Plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the year beginning July 1, 2021, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$1,000.00 and two (2) members - \$1,000.00 each, a total of \$3,000.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

**Sponsor:** Municipal Light Board

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 10.** To see if the Town will vote to accept any highway funds from State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with MassDOT – Highway Division, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during the fiscal year beginning July 1, 2021, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Section 6A of Chapter 44 of the General Laws, for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

**Sponsor:** Highway Superintendent

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 11.** To see if the Town will vote to amend Article I, Section 5, of the Town's General By-Laws, entitled "Departmental Revolving Funds", by deleting the revolving fund entitled "Building Inspection Fund" from all places listed therein, or act in any other way thereon.

**Sponsor:** Board of Selectmen

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 12.** To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards;

Selectmen, Chair	<b>\$1,679</b>	2 members each at \$ <b>1,398</b>
Town Clerk	<b>\$37,635</b>	plus fees
Town Moderator	\$20	
Assessors, Chair	<b>\$1,738</b>	2 members each at \$ <b>1,160</b>
Board of Health, Chair	<b>\$341</b>	2 members each at \$ <b>228</b>
Cemetery Commission, Chair	<b>\$261</b>	2 members each at \$ <b>198</b>
Planning Board, Chair	<b>\$431</b>	4 members each at \$ <b>69</b>
Planning Board, Vice-Chair	<b>\$68</b>	
Planning Board Clerk	<b>\$70</b>	

Or act in any way thereon.

**Sponsor:** Board of Selectmen

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 13.** To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following: or act in any other way thereon.: (proposed changes are in **bold**)

**Section 15:** Classification Schedule Amended May 2021 - Effective July 1, 2021

<u>Classification</u>	<u>Position Status</u>	<u>Grade</u>
Library Page	Hourly	<b>1</b>
Election Worker	Hourly	<b>1</b>
Town Meeting Checker	Hourly	<b>1</b>
Election Clerk	Hourly	<b>1</b>
Election Warden	Hourly	<b>1</b>
Clerical	Special Temp	<b>1</b>
Library Housekeeper	Special Part Time	1
Council on Aging Van Driver	Reg. Part Time	1
Council on Aging Van Scheduler	Reg. Part Time	2
Asst. Laborer	Special Hourly	2
Library Asst./Sr. Technician	Reg. Part Time	3
Laborer/Custodian	Reg. Full Time	3
On Call Emergency Medical Technician	Hourly	3
On Call Firefighter	Hourly	3
Deputy Chief	Hourly	3 + \$500
<b>Senior Library Assistant</b>	<b>Reg. Part Time</b>	<b>4</b>
Asst. Town Clerk	Special Part Time	5
Police Service Aide	Hourly	5
Asst. Inspector/Electrician	Hourly	5
Assessor's Clerk	Reg. Part Time	5
Children's Librarian	Reg. Part Time	5
P&R Program Coordinator	Reg. Full Time	5
Equipment Operator/Laborer I	Reg. Full Time	6
Assistant Treasurer/Collector	Reg. Part Time	6
Assistant Library Director	Reg. Part Time	7
Admin Asst. to Board of Assessors	Reg. Part Time	7
Admin Asst. to Highway Superintendent	Reg. Part Time	7
Admin Asst. to Chief of Police	Reg. Part Time	7
Admin Asst. to Planning Board	Reg. Part Time	7
Admin Asst. to Board of Selectmen	Reg. Part Time	7
Equipment Operator/Mechanic I	Reg. Full Time	7
Equipment Operator/Laborer II	Reg. Full Time	8
Working Foreman	Reg. Full Time	8
<b>COA Co-ord./Community Outreach</b>	<b>Reg. Part Time</b>	<b>8</b>
Full Time Firefighter/EMT	Reg. Full Time	8
Admin Asst. to Health & Conservation	Reg. Part Time	8
Human Resources Administrator	Reg. Part Time	8
Town Treasurer/Collector	Reg. Full Time	9
Foreman	Reg. Full Time	9
Building Inspector	Salaried	10
Library Director	Salaried	11
Fire Lieutenant	Reg. Full Time	11
Fire Captain	Reg. Full Time	12
Highway/Cemetery Superintendent	Salaried	12 + \$845
Facilities Technician	Reg. Full Time	13
Fire Chief	Salaried	Contract
Police Chief	Salaried	Contract
Town Administrator	Salaried	Contract

**Schedule B: Salary Compensation Schedule**

<b>Grade</b>	<b>Min</b>	<b>Mid</b>	<b>Max</b>
1	\$13.50	\$14.81	\$17.00
2	\$13.70	\$16.21	\$18.68
3	\$14.85	\$17.52	\$20.17
4	\$15.98	\$18.85	\$21.70
5	\$17.29	\$20.34	\$23.38
6	\$18.69	\$21.99	\$25.29
7	\$20.22	\$23.75	\$27.28
8	\$21.79	\$25.64	\$29.47
9	\$23.58	\$27.69	\$31.78
10	\$25.46	\$29.91	\$34.39
11	\$27.54	\$32.33	\$37.12
12	\$29.67	\$34.86	\$40.06
13	\$32.04	\$37.66	\$43.27
14	\$34.57	\$40.65	\$46.71
15	\$37.39	\$43.92	\$50.44
16	\$40.36	\$47.42	\$54.47
17	\$43.58	\$51.23	\$58.87
18	\$46.98	\$55.27	\$63.54

**Schedule C: Salary Compensation Schedule-**

<b>Job Title</b>	<b>Annual Salary</b>
Chairman, Registrar of Voters	\$853
Director of Veteran's Services	\$247
Electrical Inspector	\$18,893
Assistant Electrical Inspector	\$1,300
Plumbing Inspector	\$13,930
Assistant Plumbing Inspector	\$1,157
Gas Inspector	\$6,878
Assistant Gas Inspector	\$589
Registrar of Voters	\$331
Health Agent	\$47,499
Dog Officer	\$2,672
Animal Inspector	\$1,704
Nurse	\$10,000
Vital Stat Clerk	\$200
Tree Warden	\$1,442

**Sponsor:** Board of Selectmen**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 14.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate the sum of \$9,053 for the purpose of funding the Town's 5% matching portion of the FEMA Assistance to Firefighters Grant for the purchase of new self-contained breathing apparatus for the Fire Department; or act in any other way thereon.

**Sponsor: Fire Department**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 15.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$25,000 to the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 16.** To see if the Town will vote to:

- (i) *rescind* the vote under Article 19 at the 2020 Annual Town Meeting to transfer \$75,000 from the Town's sale of real estate fund to appropriate to a Radio Communications Project for the Police Department, Fire Department, Highway Department, and the Light Department, due to a lack of funds in the account; and
- (ii) transfer from available funds in the Treasury and appropriate the sum of \$100,000 for the Radio Communications Project for the Police Department, Fire Department, Highway Department, and the Light Department; or act in any other way thereon.

**Sponsor: Police Department**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 17.** To see if the Town will vote to

- (i) *rescind* the vote under Article 24 at the 2020 Annual Town Meeting to transfer \$80,000 from the Town's sale of real estate fund to continued renovations to the Flagg Estate, due to a lack of funds in the account; and
- (ii) transfer from available funds in the Treasury and appropriate a sum not to exceed \$80,000.00 for the purpose of continuing renovations to the Flagg Estate; or act in any other way thereon

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 18.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$21,300 for the purpose of updating year two of the Town's Master Plan; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 19.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$50,000.00 for the purpose of procuring a Mack 6-wheeled dump truck with plow, sander, wing; or act in any other way thereon.

**Sponsor: Highway Department**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 20.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$17,000 for the purpose of procuring a commercial Zero Turn mower; or act in any other way thereon.

**Sponsor: Highway Department**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 21.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$25,000 for the purpose of formalizing a Records Management and Retention System and renovating the Record Retention Room for the Town of Boylston; or act in any other way thereon.

**Sponsor: Town Clerk**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 22.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$25,000 for the purpose of renovating the lower level of the Town Hall; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 23.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$8,835.81 for the purpose of paying the following prior fiscal year bills; or act in any other way thereon.

- Automated Business Solutions, Inv. INV476009 February 28, 2021, Boylston Public Library, \$239.66
- Ace Temperature Control, Inc., Inv. 11888-101 April 5, 2020, Town of Boylston, \$2,068.50
- Mirick O'Connell, Town of Boylston, Inv. 481342 June 12, 2020, \$6,273.00
- Thompson Reuters, Town of Boylston, Inv. 842010892 April 3, 2020, \$254.65

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 24.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$25,000 for the purpose of renovating the Historic Society Building; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 25.** To see if the Town will vote to transfer to the Board of Selectmen for the purpose of disposal by sale a parcel of Town-owned land located on Cross Street, containing approximately 1.7471 acres, shown on Assessors Map 9 Parcel 14, and Assessors Map 9 Parcel 19, and shown as Parcel 14 on a plan on file with the Worcester District Registry of Deeds in Plan Book 940, Plan 24, said parcel originally acquired for public roadway purposes and the Board of Selectmen, as Road Commissioners, having determined that the parcel is no longer needed for said purposes; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee Recommendation:** Finance Committee recommends approval.



**ARTICLE 26.** To see if the Town will vote to transfer to the Board of Selectmen for the purpose of disposal by sale a parcel of Town-owned land located on Cross Street, containing approximately 0.8973 acres, shown on Assessors Map 9 Parcel 14, and Assessors Map 9 Parcel 19, and shown as Parcel 13 on a plan on file with the Worcester District Registry of Deeds in Plan Book 940, Plan 24, said parcel originally acquired for public roadway purpose and the Board of Selectmen, as Road Commissioners, having determined that the parcel is no longer needed for said purposes; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee Recommendation:** Finance Committee recommends approval.

**ARTICLE 27.** To see if the Town will vote to appropriate, transfer from available funds in the Treasury, or borrow the sum of Nine Hundred Eighty Thousand Dollars (\$980,000.00) for the purchase of land generally known as 85 Sewall Street, Boylston, Massachusetts, containing approximately 30.4499 acres, more particularly shown as Lot B on the plan recorded with the Worcester South District Registry of Deeds in Plan Book 938, Plan 118 and described in a Deed recorded with the Worcester South District Registry of Deeds in Book 60034, Page 136; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Will make recommendation at Town Meeting

**ARTICLE 28.** To see if the Town will accept the provisions of the Acts of 1989, Chapter 653, Section 40, which amends the first paragraph of subsection (a) of section 2A of Chapter 59 of Massachusetts General Laws, as so appearing: “buildings and other things erected on or affixed to land during the period beginning on January second and ending on June thirtieth of the fiscal year preceding that to which the tax relates shall be deemed part of such real property as of January first.”; or act in any other way thereon.

**Sponsor: Board of Assessors**

**ARTICLE 29.** To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 17D, which section changes the asset qualifications for exemptions granted to senior citizens, surviving spouses, and surviving minors under Massachusetts General Laws Chapter 59, Section 5, Clause 17. The whole estate asset limit under Clause 17D is \$40,000, excluding the whole value of the subject property for which the exemption is to be applied. If the subject property is classified as an income-producing mixed-use class, the income-producing portion of the property is included in the whole estate assets. If the subject property is classified as containing more than three dwellings, the portion of the property that exceeds three dwellings is included in the whole estate assets; or act in any other way thereon.

**Sponsor: Board of Assessors**

**ARTICLE 30.** To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 17E, which section authorizes an annual increase in the whole estate asset limit for exemptions granted to senior citizens, surviving spouses, and surviving minors under Massachusetts General Laws Chapter 59, Section 5, Clause 17D, by the percentage increase in the U. S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year as determined by the Massachusetts Commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2021; or act in any other way thereon.

**Sponsor: Board of Assessors**

**ARTICLE 31.** To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 17F, which section authorizes an annual increase in the exemption amount granted to senior citizens, surviving spouses, and surviving minors under Massachusetts General Laws Chapter 59, Section 5, Clause 17D, by the percentage increase in the U. S. Department of Labor, Bureau of Labor Statistics, Consumer

Price Index for the previous year as determined by the Massachusetts Commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2021; or act in any other way thereon.

**Sponsor: Board of Assessors**

**ARTICLE 32.** To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 22G, which section states that real estate that is the domicile of a veteran or surviving spouse but is owned by a trustee, conservator, or other fiduciary for that person's benefit, would be eligible for exemption under Clauses 22, 22A, 22B, 22C, 22D, 22E, or 22F; or act in any other way thereon.

**Sponsor: Board of Assessors**

**ARTICLE 33.** To see if the Town will accept the provisions of the Acts of 1993, Chapter 110, Section 110 which section provides that the exemptions available under Massachusetts General Laws, Chapter 59, Section 5, Clauses 22, 22A, 22B, 22C, 22D, 22E, and 22F, may be granted to otherwise eligible veteran or surviving spouse who have resided in the Commonwealth for one year prior to the date of filing for exemptions pursuant to the applicable clause; or act in any other way thereon.

**Sponsor: Board of Assessors**

**ARTICLE 34.** To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 37A, which section authorizes an increase to exemptions granted to blind persons under Massachusetts General Laws, Chapter 59, Section 5, Clause 37 to an annual amount of \$500.00; or act in any other way thereon.

**Sponsor: Board of Assessors**

**ARTICLE 35.** To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 41C, which section provides an exemption for certain senior citizens with annual incomes up to \$13,000 if single and \$15,000 if married, and whole estate assets up to \$28,000 if single and \$30,000 if married, excluding the first two dwellings of multi-dwelling property domiciles.

AND to amend by local option the eligibility age from 70 years old to 65 years old for Clause 41C

AND to amend by local option the annual income limit to \$20,000 if single and \$30,000 if married

AND to amend by local option the whole estate asset limit to \$40,000 if single and \$55,000 if married

AND to amend by local option the exemption amount granted to \$750.00 from \$500.00; or act in any other way thereon.

**Sponsor: Board of Assessors**

**ARTICLE 36.** To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 41D, which authorizes an annual increase in the annual income limit and whole estate asset limits for exemptions granted to senior citizens under Massachusetts General Laws Chapter 59, Section 5, Clause 41C, by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year as determined by the Commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2021; or act in any other way thereon.

**Sponsor: Board of Assessors**

**ARTICLE 37** To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 54, which shall establish a minimum value of \$5,000 for personal property accounts to be subject to taxation; or act in any other way thereon.

**Sponsor: Board of Assessors**

**ARTICLE 38.** To see if the Town will vote to amend Section 16 of the Zoning By-laws, entitled Inclusionary Zoning, by making revisions to Section 16 as shown on a document entitled “Revisions to Section 16 of the Zoning By-laws”, on file and available for public inspection in the office of the Town Clerk, or act in any other way thereon.

**Sponsor: Planning Board**

**ARTICLE 39.** To see if the Town will vote to amend the Zoning By-laws by revising the Schedule of Use Regulations to allow for Outdoor Dining in certain Commercial Districts, as listed in Section 4.02.03, or act in any other way thereon.

RR	R	GR	VB	HB	NB	RB	C	H	IP	FBD	MUI	Notes
			SP#	SP#	SPR	SPR	SP#			SPR		Subject to Board of Health requirements.

**Sponsor: Planning Board**

**ARTICLE 40.** To see if the Town will vote to amend the Zoning By-laws by (i) inserting in Section 1.04 a new term and definition, to read “Common Driveway – A driveway serving more than two lots or properties in separate ownership” and (ii) inserting a new Section 17, to read as follows:

#### SECTION 17 – COMMON DRIVEWAYS

17.01 No person shall develop or construct a driveway serving two or more lots or properties unless without first obtaining a special permit from the Planning Board in accordance with this Section 17.

The Planning Board may issue a special permit to allow a common driveway upon a finding that the common driveway will promote efficient traffic flow, reduce traffic hazards from numerous individual driveways, consolidate access to lots across wetland resources, and otherwise where, in the Planning Board’s judgement, such an arrangement will be more advantageous to the neighborhood than separate driveways.

The design of common driveways shall assure adequate safety for emergency vehicles, water service, if available, including hydrants, and adequate drainage of surface waters and provision for turnaround for use in all seasons by emergency vehicles.

17.02 Common driveways shall meet the following standards:

##### 17.02.1 Dimensional Standards in **Residential Districts**:

- Minimum pavement width 18 feet.
- Minimum easement width 24.
- Maximum grade 8%.
- Curb Cut No closer than 100 feet from the centerline intersections right-of-way.
- Maximum number of lots serviced by one common driveway: 3.
- Maximum length of common driveway: 300 feet.

#### 17.02.2 Dimensional Standards in **Commercial/Business/Industrial Districts:**

- Minimum pavement width 22 feet.
- Minimum easement width 40 feet.
- Maximum grade 10%.
- Curb Cut No closer than 100 feet from the centerline intersections right-of-way.
- Maximum number of lots serviced by one common driveway: 5.
- Maximum length of common driveway: 1,500 feet.

The Planning Board shall have the discretion to require curbing or gravel shoulders where appropriate.

17.03 For commercial, business and industrial developments (i) turnarounds shall be located along the driveway, subject to Planning Board approval; and (ii) adequate lighting shall be provided along the common driveway subject to Planning Board approval.

17.04 A declaration of covenants, easements and restrictions for the use and maintenance of said common driveway may be required by the Planning Board and shall include arrangements satisfactory to the Board concerning: roadway maintenance, snowplowing, rubbish collection, utilities and potential future use as a public way.

17.05 Addresses of all buildings accessed off the common driveway shall be posted on a sign at the entrance of the driveway that is visible for residents, employees, visitors and public safety officials.

17.06 No occupancy permit for a building to be served by a common driveway shall be issued until the Planning Board certifies in writing that the common driveway has been completed in accordance with the standards of this section.

*Or act in any other way thereon.*

**Sponsor: Planning Board**

**ARTICLE 41.** To see if the Town will vote to amend Section 8 of the General By-Laws by revising subparts 8.1 and 8.11 as follows:

#### Section 8 Streets and Sidewalks

8.1 No person shall place, or cause to be placed in any public way, or in any other place in Town any obstruction,ashes, tin can, garbage, filth, offal, carrion, snow, grass, leaves, or any other kind of rubbish, or any junk machinery or vehicles, or any other equipment deemed by Selectmen to be unsightly or unhealthy.

8.11 Per diem non-criminal penalty for violation of Streets and Sidewalks By-Law \$100.00 ~~\$50.00~~; or act in any other way thereon.

**Sponsor: Highway Department**

**ARTICLE 42.** To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, or otherwise provide the sum of \$18,203,089 (Eighteen Million Two Hundred Three Thousand Eighty-nine Dollars and zero cents), or any other amount, as set forth in the budget for the purpose of operating and maintaining the various departments of the Town, and to meet such appropriation:

1. The sum of \$ 85,000 be transferred from the Ambulance Receipts Reserved and appropriated to the Fire Department budget;

2. The sum of \$ 131,872.32 or any other amount, be transferred from the Overlay Reserve Account;
3. The sum of \$ 250,000 be transferred from available Free Cash; and

such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year beginning on July 1, 2021, and to fix the compensation and salaries of all Town Officers, as may be shown in whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2022 Report of the Finance Committee; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

To transact any other business that may legally come before this meeting; or act in any other way thereon

To transact any other business that may legally come before this meeting; or act in any other way thereon

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Municipal Office Building (Town Hall), one at the Boylston Post Office, one at the Public Library and one at the Boylston Light Department over seven (7) days and two (2) Sabbath days at least before the time of holding said meeting.

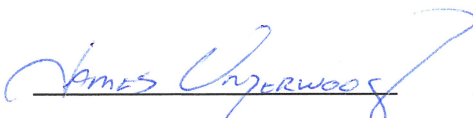
Hereof, fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of the meeting aforesaid.

Given our hands this Third (3<sup>rd</sup>) day of May, 2021 AD.  
Board of Selectmen for the Town of Boylston

**Board of Selectmen for the Town of Boylston**



Matthew Mecum



James Underwood, Chairman



Seth Ridinger

<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2021 Budget</u>	<u>Proposed FY 2022 Budget</u>	<u>% Difference from FY21</u>
<b><u>GENERAL GOVERNMENT</u></b>				
<b>SPECIAL TOWN MEETINGS (113):</b>				
5780	Special Town Meeting Notices	1,900	1,900	0.0%
	<b>Total Special Town Meetings</b>	<b>\$1,900</b>	<b>\$1,900</b>	<b>0.0%</b>
<b>MODERATOR (114):</b>				
5110	Moderator Salary	0	0	#DIV/0!
	<b>Total Moderator</b>	<b>\$0</b>	<b>\$0</b>	<b>#DIV/0!</b>
<b>BOARD OF SELECTMEN (122):</b>				
5110	Selectmen Salary	4,367	4,476	2.5%
5111	Administrative Assistant	56,769	46,845	-17.5%
5112	Town Administrator Salary	95,325	97,709	2.5%
5113	Human Resources Administrator	17,311	17,744	2.5%
5114	Town Planner	30,000	40,930	36.4%
5780	Selectmen General Expenses	20,865	21,065	1.0%
5385	Town Audit	22,245	19,000	-14.6%
	<b>Total Board of Selectmen</b>	<b>\$246,882</b>	<b>\$247,769</b>	<b>0.4%</b>
<b>FINANCE COMMITTEE (131):</b>				
5780	Finance Committee Expenses	400	400	0.0%
	<b>Total Finance Committee</b>	<b>\$400</b>	<b>\$400</b>	<b>0.0%</b>
<b>RESERVE FUND (132):</b>				
5785	Reserve Fund	100,000	100,000	0.0%
	<b>Total Reserve Fund</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>0.0%</b>
<b>TOWN ACCOUNTANT (135):</b>				
5300	Accountant Salary	40,268	38,768	-3.7%
5780	Accountant Expenses	10,223	12,713	24.4%
	<b>Total Town Accountant</b>	<b>\$50,491</b>	<b>\$51,481</b>	<b>2.0%</b>
<b>BOARD OF ASSESSORS (141):</b>				
5110	Members Salaries	3,960	4,059	2.5%
5111	Clerk Salary	34,414	28,304	-17.8%
5112	Clerical Wages or Services	26,356	27,015	2.5%
5112	Principle Appraiser Salary	35,000	47,204	34.9%
5780	Expenses	39,280	46,638	18.7%
5201	Appraisal Expense	14,000	4,500	-67.9%
5202	Dicentennial Appraisal	30,000	0	0.0%
5801	Triennial Property Revaluation	0	29,500	0.0%
	<b>Total Board of Assessors</b>	<b>\$183,010</b>	<b>\$187,220</b>	<b>2.3%</b>
<b>TREASURER/COLLECTOR (145,146):</b>				
5110	Treasurer Salary	78,278	80,235	2.5%
5110	Treasurer/Collector Stipend	1,000	1,000	0.0%
5111	Clerical Wages	34,444	35,305	2.5%
5780	Expenses	41,361	43,581	5.4%
	<b>Total Treasurer</b>	<b>\$155,083</b>	<b>\$160,121</b>	<b>3.2%</b>

<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2021 Budget</u>	<u>Proposed FY 2022 Budget</u>	<u>% Difference from FY21</u>
<b>TOWN COUNSEL (151):</b>				
5110	Town Counsel Retainer			
5780	Town Counsel Expense	80,000	90,000	12.5%
	<b>Total Town Counsel</b>	<b>\$80,000</b>	<b>\$90,000</b>	<b>12.5%</b>
<b>TAX TITLE CUSTODIAN (158):</b>				
5780	Tax Title Custodian Expense	1,050	10,050	857.1%
	<b>Total Tax Title Custodian</b>	<b>\$1,050</b>	<b>\$10,050</b>	<b>857.1%</b>
<b>TOWN CLERK (161):</b>				
5110	Town Clerk Salary	36,716	37,634	2.5%
5111	Clerical Wages	12,600	14,446	14.7%
293-5110	Parking Clerk	260	260	0.0%
5780	Expenses	1,985	4,660	134.8%
	<b>Total Town Clerk</b>	<b>\$51,561</b>	<b>\$57,000</b>	<b>10.5%</b>
<b>ELECTIONS/REGISTRATIONS (162):</b>				
5110	Salaries	6,951	3,281	-52.8%
5780	Expenses	8,060	9,450	17.2%
	<b>Total Elections/Registrations</b>	<b>\$15,011</b>	<b>\$12,731</b>	<b>-15.2%</b>
<b>CONSERVATION COMMISSION (171):</b>				
5111	Salary	23,845	24,441	2.5%
5780	Expenses	950	750	-21.1%
5781	Stormwater Management	20,000	25,000	25.0%
5300	Engineering Fees			
	<b>Total Conservation Commission</b>	<b>\$44,795</b>	<b>\$50,191</b>	<b>12.0%</b>
<b>PLANNING BOARD (175):</b>				
5110	Members Salaries	618	633	2.5%
5111	Official Clerk Salary	67	68	2.5%
5112	Administrative Assistant Wages	11,767	9,649	-18.0%
5350	Consulting Services			
5780	Expenses	2,550	2,050	-19.6%
	<b>Total Planning Board</b>	<b>\$15,002</b>	<b>\$12,401</b>	<b>-17.3%</b>
<b>OTHER GENERAL GOVERNMENT:</b>				
5780	Earth Removal Board Expense (173)	100	500	400.0%
5780	Tri Town Hazardous Waste Project	2,800	2,800	0.0%
5780	Municipal Office Expenses (192)	43,070	43,910	2.0%
5380	Town Reports (195)	2,400	2,400	0.0%
5780	Employee Physical Examinations (919)	500	500	0.0%
5780	Town House Expense (196)	14,950	14,550	-2.7%
5780	Town Garage Expense (197)	23,220	23,220	0.0%
5699	CMRPC Assessment (000)	1,300	1,310	0.8%
5240	Repairs to Town Buildings (198)	0	0	#DIV/0!
	<b>Total Other General Government</b>	<b>\$88,340</b>	<b>\$89,190</b>	<b>1.0%</b>
<b>TOTAL GENERAL GOVERNMENT</b>		<b>\$1,033,525</b>	<b>\$1,070,455</b>	<b>3.6%</b>



<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2021</u> <u>Budget</u>	<u>Proposed FY 2022</u> <u>Budget</u>	<u>%</u> <u>Difference</u> <u>from FY21</u>
<b><u>PUBLIC SAFETY</u></b>				
<b>POLICE (210):</b>				
5110	Salaries and Wages	958,983	1,155,723	20.5%
5140	Overtime Salaries and Wages	159,962	60,000	-62.5%
5780	Expenses	163,703	178,453	9.0%
<b>Total Police</b>		<b>\$1,282,648</b>	<b>\$1,394,176</b>	<b>8.7%</b>
<b>FIRE (220):</b>				
5110	Salaries and Wages	418,812	446,961	6.7%
5140	Overtime Salaries and Wages	2,588	5,000	93.2%
5780	Expenses	72,429	74,580	3.0%
<b>Total Fire</b>		<b>\$493,829</b>	<b>\$526,541</b>	<b>6.6%</b>
<b>FIRE/POLICE/AMB. DISPATCH (230):</b>				
5110	Salaries and Wages	249,215	259,561	4.2%
5140	Overtime Salaries and Wages	12,050	12,448	3.3%
5780	Expenses	14,974	14,974	0.0%
<b>Total Dispatch</b>		<b>\$276,239</b>	<b>\$286,983</b>	<b>3.9%</b>
<b>BUILDING INSPECTOR (241):</b>				
5110	Building Inspector Services	58,425	59,886	2.5%
5111	Clerical Wages	26,527	27,115	2.2%
5780	Expenses	5,500	9,250	68.2%
<b>Total Building Inspector</b>		<b>\$90,452</b>	<b>\$96,251</b>	<b>6.4%</b>
<b>GAS INSPECTOR (242):</b>				
5110	Gas Inspector Salary	3,467	7,467	115.4%
5780	Gas Inspector Expenses	850	850	0.0%
<b>Total Gas Inspector</b>		<b>\$4,317</b>	<b>\$8,317</b>	<b>92.7%</b>
<b>PLUMBING INSPECTOR (243):</b>				
5110	Plumbing Inspector Salary	11,498	15,087	31.2%
5780	Plumbing Inspector Expenses	0	0	#DIV/0!
<b>Total Plumbing Inspector</b>		<b>\$11,498</b>	<b>\$15,087</b>	<b>31.2%</b>
<b>WIRING INSPECTOR (245):</b>				
5110	Wiring Inspector Salary	10,574	20,193	91.0%
5780	Expenses	1,000	1,000	0.0%
<b>Total Wiring Inspector</b>		<b>\$11,574</b>	<b>\$21,193</b>	<b>83.1%</b>
<b>Total Building Department</b>		<b>\$117,841</b>	<b>\$140,848</b>	<b>19.5%</b>
<b>DOG OFFICER (292):</b>				
5110	Dog Officer Wages	2,607	2,672	2.5%
5780	Expenses	1,100	1,100	0.0%
<b>Total Dog Officer</b>		<b>\$3,707</b>	<b>\$3,772</b>	<b>1.8%</b>
<b>OTHER PUBLIC SAFETY:</b>				
5110	Tree Warden Salary (294)	1,407	1,442	2.5%
5780	Tree Warden Expense (294)	17,500	32,500	85.7%
<b>Total Other Public Safety</b>		<b>\$18,907</b>	<b>\$33,942</b>	<b>79.5%</b>

<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2021 Budget</u>	<u>Proposed FY 2022 Budget</u>	<u>% Difference from FY21</u>
<b>TOTAL PUBLIC SAFETY</b>		\$2,193,170	\$2,386,261	8.8%
<b><u>EDUCATION</u></b>				
<b>ELEMENTARY SCHOOL (320):</b>				
5110	School Committee Salary	0	0	#DIV/0!
5510	Elementary Education	3,439,710	3,618,603	5.2%
	Capital Assessment	72,000	65,000	-9.7%
<b>Total Elementary School</b>		<b>3,511,710</b>	<b>3,683,603</b>	<b>4.9%</b>
<b>REGIONAL DISTRICT (340):</b>				
5651	Regular Assessment	5,281,071	5,555,367	5.2%
	Capital Assessment	1,146,328	1,040,371	-9.2%
<b>Total Regional District</b>		<b>\$6,427,399</b>	<b>\$6,595,738</b>	<b>2.6%</b>
<b>VOCATIONAL EDUCATION (345):</b>				
5320	Tuition	580,109	598,708	3.2%
5380	Transportation	105,702	105,218	-0.5%
<b>Total Vocational Education</b>		<b>\$685,811</b>	<b>\$703,926</b>	<b>2.6%</b>
<b>TOTAL EDUCATION</b>		<b>\$10,624,920</b>	<b>\$10,983,267</b>	<b>3.4%</b>

<b><u>PUBLIC WORKS</u></b>				
<b>HIGHWAY DEPARTMENT (420):</b>				
5110	Salaries and Wages	398,716	429,894	7.8%
5780	Expenses	345,850	345,850	0.0%
5781	Highway Building expenses	24,950	25,250	1.2%
<b>Total Highway Department</b>		<b>\$769,516</b>	<b>\$800,994</b>	<b>4.1%</b>
<b>SNOW AND ICE REMOVAL (423):</b>				
5140	Snow and Ice Removal Overtime	30,000	30,000	0.0%
5780	Snow and Ice Removal Expenses	180,000	185,000	2.8%
<b>Total Snow and Ice Removal</b>		<b>\$210,000</b>	<b>\$215,000</b>	<b>2.4%</b>
<b>STREET LIGHTING (424):</b>				
5210	Street Lighting Expense	9,000	8,500	-5.6%
<b>Total Street Lighting Expense</b>		<b>\$9,000</b>	<b>\$8,500</b>	<b>-5.6%</b>
<b>CEMETERY (491):</b>				
5110	Salaries and Wages	640	656	2.5%
5780	Materials and Expenses	4,200	4,200	0.0%
<b>Total Cemetery</b>		<b>\$4,840</b>	<b>\$4,856</b>	<b>0.3%</b>
<b>TOTAL PUBLIC WORKS</b>		<b>\$993,356</b>	<b>\$1,029,350</b>	<b>3.6%</b>

#### **HUMAN SERVICES**

<b>BOARD OF HEALTH (510):</b>				
5110	Salaries and Wages	778	797	2.5%
5111	Clerical Wages	21,835	22,381	2.5%

<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2021</u> <u>Budget</u>	<u>Proposed FY 2022</u> <u>Budget</u>	<u>%</u> <u>Difference</u> <u>from FY21</u>
5112	Vital Statistic Wages	200	200	0.0%
5113	Animal Inspector Wages	1,622	1,800	11.0%
5114	Sanitation Inspector Salary	46,340	48,509	4.7%
5780	Expenses	5,000	5,000	0.0%
5786	Special Projects	2,500	3,500	40.0%
<b>Total Board of Health</b>		<b>\$78,275</b>	<b>\$82,187</b>	<b>5.0%</b>
<b>NURSING (522):</b>				
5110	Nurse's Salary	3,000	10,000	233.3%
<b>Total Nursing</b>		<b>\$3,000</b>	<b>\$10,000</b>	<b>233.3%</b>
<b>COUNCIL ON AGING (541):</b>				
5110	Coordinator Salary-Meals	0	0	#DIV/0!
5780	Expenses	5,635	5,635	0.0%
5781	Van Expenses	7,000	7,000	0.0%
5110	Salaries and Wages	60,090	64,410	7.2%
<b>Total Council on Aging</b>		<b>\$72,725</b>	<b>\$77,045</b>	<b>5.9%</b>
<b>VETERANS SERVICES (543):</b>				
5110	Veterans Agent Salary	240	246	2.5%
5300	Veterans Benefits	20,000	5,000	-75.0%
5780	Veterans Services Expenses	315	315	0.0%
<b>Total Veterans Services</b>		<b>\$20,555</b>	<b>\$5,561</b>	<b>-72.9%</b>
<b>TOTAL HUMAN SERVICES</b>		<b>\$174,555</b>	<b>\$174,793</b>	<b>0.1%</b>
<b><u>CULTURE &amp; RECREATION</u></b>				
<b>LIBRARY (610):</b>				
5110	Salaries and Wages	184,652	184,824	0.1%
5780	Expenses	74,040	74,040	0.0%
<b>Total Library</b>		<b>\$258,692</b>	<b>\$258,864</b>	<b>0.1%</b>
<b>PARKS AND RECREATION (650):</b>				
5110	Salary	25,477	26,114	2.5%
5780	Equipment and No Fee Programs Expense	6,115	8,104	32.5%
<b>Total Parks and Recreation</b>		<b>\$31,592</b>	<b>\$34,218</b>	<b>8.3%</b>
<b>HISTORICAL COMMISSION (670):</b>				
5780	Expenses	5,000	5,000	0.0%
5785	Project Expenses	1,200	1,200	0.0%
5780	Building Maintenance	7,000	7,000	0.0%
<b>Total Historical Commission</b>		<b>\$13,200</b>	<b>\$13,200</b>	<b>0.0%</b>
<b>CELEBRATIONS (640):</b>				
5780	Memorial Day	4,000	4,000	0.0%
<b>Total Memorial Day</b>		<b>\$4,000</b>	<b>\$4,000</b>	<b>0.0%</b>
<b>TOTAL CULTURE AND RECREATION</b>		<b>\$307,484</b>	<b>\$310,281</b>	<b>0.9%</b>

<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2021 Budget</u>	<u>Proposed FY 2022 Budget</u>	<u>% Difference from FY21</u>
<b><u>MATURING DEBT</u></b>				
5910	Maturing Debt-Principal (710)	260,000	260,000	0.0%
5915	Maturing Debt-Interest (750)	133,425	125,625	-5.8%
5915	Sewall St property (year 1 of 10)	0	115,625	#DIV/0!
<b>TOTAL MATURING DEBT</b>		<b>\$393,425</b>	<b>\$501,250</b>	<b>27.4%</b>
<b><u>EMPLOYEE BENEFITS AND INSURANCE</u></b>				
<b>EMPLOYEE BENEFITS:</b>				
5171	Pension Expense (911)	726,665	705,353	-2.9%
	Longevity Bonus	6,250	6,750	8.0%
5171	Unemployment Compensation (913)	12,500	12,500	0.0%
5171	Group Dental	0	38,094	#DIV/0!
5171	Group Health	813,120	750,479	-7.7%
5171	Group Life	0	3,542	#DIV/0!
5171	Medicare	0	61,885	#DIV/0!
<b>Total Employee Benefits</b>		<b>\$1,558,535</b>	<b>\$1,578,603</b>	<b>1.3%</b>
<b>WORKERS COMP/GENERAL INSURANCE (942)</b>				
5740	Workers Comp & General Insurance	156,322	168,828	8.0%
<b>Total Workers Comp &amp; General Insurance</b>		<b>\$156,322</b>	<b>\$168,828</b>	<b>8.0%</b>
<b>TOTAL EMPLOYEE BENEFITS/INSURANCE</b>		<b>\$1,714,857</b>	<b>\$1,747,431</b>	<b>1.9%</b>
<b>GRAND TOTAL ALL BUDGETS</b>		<b>\$17,435,294</b>	<b>\$18,203,089</b>	<b>4.4%</b>

## **TOWN MEETING GLOSSARY**

For your information, courtesy of the Boylston Board of Assessors

**APPROPRIATION** - Funds set aside by Town Meeting for a specific purpose, e.g. dump truck, or for a department, e.g. the Police Department

**CHERRY SHEET** - Named for the original color of the paper on which the state Department of Revenue printed its estimate of aid, as well as the amount of state and county assessments. Assessors must use cherry sheet estimates in developing the tax rate.

**FISCAL YEAR** - Massachusetts's cities and towns are required to operate on a fiscal- rather than calendar year basis. The state government's year runs from July 1 to June 30, and is referred to by the year in which June 30 falls; for example, fiscal year 1999 runs from July 1, 1998, through June 30, 1999.

**FREE CASH** - Funds available from the operations of the previous year including unspent appropriations unspent budget line items plus or minus the change in unpaid property taxes at year-end.

**LOCAL RECEIPTS** - Locally generated revenues, other than real and personal property taxes, including motor vehicle excise, investment income, fees, and charges.

**LOCAL AID** - Revenue allocated by the state to cities and towns, and school districts. Most aid is not restricted in purpose. Estimated aid is sent to cities and towns annually on the cherry sheets.

**LEVY LIMIT** - Under Proposition 2-1/2, the maximum amount a town can levy as taxes in a given year. A town may only increase its levy limit by 2-1/2 percent annually, plus new growth and any overrides.

**NEW GROWTH** - The taxing capacity added by new construction and other increases in the property tax base.

**OVERLAY** - The amount raised by the assessors, independent of Town Meeting, for a fund to cover property tax abatements that they granted during the fiscal year.

**OVERRIDE** - A referendum procedure by which a community, by popular vote, can either permanently increase its levy limit ("general override") or raise its levy limit to finance specific projects ("debt exclusion" or "capital outlay exclusion").

**RESERVE FUND** - Fund established at annual Town Meeting to cover extraordinary or unforeseen expenses during the fiscal year. Transfers require the approval of the Finance Committee.

**STABILIZATION FUND** - A town's savings account for "rainy days." Funds may be transferred for any legal purpose, but only by a two-thirds vote of those present at a town meeting.

**TRUST FUNDS** - Money given to the town, usually for specific purposes. The donor may specify if the original gift (the principal) or income derived from investing the principal may be used. For gifts where use is restricted, no Town Meeting approval is required, since the donor's wishes may not be overridden. Spending restricted funds for the designated purpose requires only the approval of the applicable governing body, e.g., the selectmen, school committee, or library trustees. The expenditure of unrestricted gifts or income thereof requires the approval of Town Meeting.

**WARRANT** - A document that sets forth the matters to be put in front of a Town Meeting for voters' consideration.

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# *NOTES*

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