

BOARD OF SELECTMEN

**221 MAIN STREET
BOYLSTON, MA 01505**

PAID

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Boylston, MA**

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BOYLSTON, MA 01505**

THE COMMONWEALTH OF MASSACHUSETTS

Town of Boylston, Massachusetts

May 1, 2023 Annual Town Meeting Warrant

May 8, 2023 Annual Town Election

Note: The warrant is available in large print upon request at the Selectmen's Office

****** PLEASE BRING THIS WARRANT TO TOWN MEETING ******

WARRANT FOR THE ANNUAL TOWN MEETING
May 1, 2023
THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

1. ANNUAL TOWN MEETING – May 1, 2023

on the **First (1st) Monday, of May AD, 2023 at seven o'clock (7:00) P.M.**, at the **Tahanto Regional High School Auditorium or another location on the grounds thereof, 1001 Main Street, Boylston MA**, to take any action relative to the business of the Town as set forth in Articles one (1) through twenty-nine (29) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

2. ELECTION AND BALLOT – MAY 8, 2023

on **Monday, the ninth (9th) of May AD, 2023**, to vote by ballot at the Town's annual election, at the Boylston Town Hall, at the Hillside Municipal Complex located at 221 Main Street within the Town of Boylston, **with polls opening at twelve o'clock (12:00) noon and closing at eight o'clock (8:00) P.M.** on the following:

***ARTICLE 29.** To vote by official ballot for the necessary Town Officers, namely:

One Selectman for three (3) years; One Town Clerk for three (3) years; One Assessor for three (3) years; One Board of Health Member for (3) years; One Planning Board Member for five (5) years; One Municipal Light Board Member for three (3) years; Two Library Trustees for three (3) years; One Library Trustee to fill open seat for (2) year unexpired term; One Cemetery Commissioner for three (3) years; One Cemetery Commissioner to fill open seat for (1) year unexpired term; Two Parks and Recreation Commissioners for three (3) years.

***ARTICLE 1.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 2.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 3.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2023 and ending June 30, 2024, and to issue a note or notes therefor and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 5.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2023, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Library Trustees

***ARTICLE 6.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2023, including the appointment of a Cemetery Superintendent, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Board of Cemetery Commissioners

***ARTICLE 7.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2023, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Planning Board

***ARTICLE 8.** To see if the Town will vote to appropriate the money received from the Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

Sponsor: Library Trustees

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 9.** To see if the Town will vote the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Light Plant, the whole to be expensed by the Manager of the Municipal Light Plant, under the direction and control of the Municipal Light Board, for the expense of the Plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of

the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said Plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the year beginning July 1, 2023, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$1,000.00 and two (2) members - \$1,000.00 each, a total of \$3,000.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

Sponsor: Municipal Light Board

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 10.** To see if the Town will vote to accept any highway funds from State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with MassDOT – Highway Division, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during the fiscal year beginning July 1, 2023, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Section 6A of Chapter 44 of the General Laws, for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

Sponsor: Highway Superintendent

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 11. To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards;

Selectmen, Chair	\$1,781	2 members each at	\$1,483.14
Town Clerk	\$46,805		
Town Moderator	\$0		
Assessors, Chair	\$1,844	2 members each at	\$1,230.64
Board of Health, Chair	\$362	2 members each at	\$241.89
Cemetery Commission, Chair	\$277	2 members each at	\$210.06
Planning Board, Chair	\$457	4 members each at	\$73.20
Planning Board, Vice-Chair	\$72		
Planning Board Clerk	\$74		

Or act in any way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 12. To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following: or act in any other way thereon.: (proposed changes are in **bold**)

Section 15: Classification Schedule Amended May 2023 - Effective July 1, 2023

<u>Classification</u>	<u>Position Status</u>	<u>Grade</u>
Library Page	Hourly	1
Election Worker	Hourly	1
Town Meeting Checker	Hourly	1
Election Clerk	Hourly	1
Election Warden	Hourly	1
Clerical	Special Temp	1
Library Housekeeper	Special Part Time	1
Council on Aging Van Driver	Reg. Part Time	1
Council on Aging Van Scheduler	Reg. Part Time	2
Asst. Laborer	Special Hourly	2
Library Asst./Sr. Technician	Reg. Part Time	3
Laborer/Custodian	Reg. Full Time	3
On Call Emergency Medical Technician	Hourly	3
On Call Firefighter	Hourly	3
Deputy Chief	Hourly	3 + \$500
Senior Library Assistant	Reg. Part Time	4
Asst. Town Clerk	Special Part Time	5
Police Service Aide	Hourly	5
Asst. Inspector/Electrician	Hourly	5
Assessor's Clerk	Reg. Part Time	5
Children's Librarian	Reg. Part Time	5
P&R Program Coordinator	Reg. Full Time	5
Equipment Operator/Laborer I	Reg. Full Time	6
Assistant Treasurer/Collector	Reg. Part Time	6
Assistant Library Director	Reg. Part Time	7
Admin Asst. to Board of Assessors	Reg. Part Time	7
Admin Asst. to Highway Superintendent	Reg. Part Time	7
Admin Asst. to Chief of Police	Reg. Part Time	7
Admin Asst. to Planning Board	Reg. Part Time	7
Admin Asst. to Board of Selectmen	Reg. Part Time	7
Equipment Operator/Mechanic I	Reg. Full Time	7
Equipment Operator/Laborer II	Reg. Full Time	8
Working Foreman	Reg. Full Time	8
COA Co-ord./Community Outreach	Reg. Part Time	8
Admin Asst. to Health & Conservation	Reg. Part Time	8
Human Resources Administrator	Reg. Part Time	8
Town Treasurer/Collector	Reg. Full Time	9
Foreman	Reg. Full Time	9
Building Inspector	Salaried	10
Library Director	Salaried	11
Highway/Cemetery Superintendent	Salaried	12 + \$845
Facilities Technician	Reg. Full Time	13
Town Planner	Reg. Part Time	14
Town Accountant	Reg. Part Time	14
Fire Chief	Salaried	Contract
Police Chief	Salaried	Contract
Town Administrator	Salaried	Contract

Schedule B: Salary Compensation Schedule

Grade	Min	Mid	Max
1	\$14.32	\$15.71	\$18.04
2	\$14.53	\$17.20	\$19.82
3	\$15.75	\$18.59	\$21.40
4	\$16.95	\$20.00	\$23.02
5	\$18.34	\$21.58	\$24.80
6	\$19.83	\$23.33	\$26.83
7	\$21.45	\$25.20	\$28.94
8	\$23.12	\$27.20	\$31.26
9	\$25.02	\$29.38	\$33.72
10	\$27.01	\$31.73	\$36.48
11	\$29.22	\$34.30	\$39.38
12	\$31.48	\$36.98	\$42.50
13	\$33.99	\$39.95	\$45.91
14	\$36.68	\$43.00	\$49.55
15	\$39.67	\$46.59	\$53.51
16	\$42.82	\$50.31	\$57.79
17	\$46.23	\$54.35	\$62.46
18	\$49.84	\$58.64	\$67.41

Schedule C: Salary Compensation Schedule-

Job Title	Annual Salary
Chairman, Registrar of Voters	\$904.95
Director of Veteran's Services	\$262.04
Electrical Inspector	\$20,043.58
Assistant Electrical Inspector	\$1,379.17
Plumbing Inspector	\$14,778.34
Assistant Plumbing Inspector	\$1,227.46
Gas Inspector	\$7,296.87
Assistant Gas Inspector	\$624.87
Registrar of Voters	\$351.16
Health Agent	\$50,391.69
Dog Officer	\$2,834.72
Animal Inspector	\$1,807.77
Nurse	\$16,480.00
Vital Stat Clerk	\$206.00
Tree Warden	\$1,529.82

Sponsor: Board of Selectmen**Finance Committee comments:** Finance Committee recommends approval.

ARTICLE 13. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$58,850 for the purpose of continued repairs at the Hillside Town Buildings; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 14. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$150,000 for the purpose of procuring a new pickup truck for the Highway Department; or act in any other way thereon.

Sponsor: Highway Department

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 15. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$36,025 for the purpose of completing Phase II of the PARC grant requirements for the Harrington Park project, so called; or act in any other way thereon.

Sponsor: Highway Department

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 16. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$65,000 for the purpose of procuring a new police cruiser for the Police Department; or act in any other way thereon.

Sponsor: Police Department

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 17. To see if the Town will transfer the balance of the amount initially borrowed to pay costs of the new Highway Department building project, which amount is no longer needed to complete that project, to pay additional costs of the Town Library project, so-called; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 18. To see if the Town will vote to transfer from Ambulance Receipts Reserved and appropriate a sum not to exceed \$9,575 for the purpose of funding the Town's 5% matching portion of the FEMA Assistance to Firefighters Grant for the purchase of new self-contained breathing apparatus for the Fire Department; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 19. To see if the Town will vote to transfer from Ambulance Receipts Reserved and appropriate a sum not to exceed \$9,000 for the purpose of purchasing a replacement pulse oximeter, stretcher batteries, and to fund preventative maintenance on the stretchers in both ambulances.; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 20. To see if the Town will vote to:

- (1) Transfer from available funds in the Treasury a sum not to exceed \$300,000 for the purpose of paying the down payment for a new fire engine for the Fire Department; and
- (2) Authorize, under General Laws Chapter 44, Section 21C and, upon the recommendation of the Board of Selectmen, a lease purchase financing agreement for the acquisition of a new fire engine, which qualifies as equipment that may be acquired through the issuance of debt under G.L. c. 44, the term of such agreement not to exceed 10 years, the useful life of the fire engine as determined by the Board of Selectmen, and the Board of Selectmen shall be authorized to enter into such agreement on behalf of the Town, subject to approval of an appropriation for the first year payment as set for the in the Town Budget, as shown in the Fiscal Year 2024 Report of the Finance Committee; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Finance Committee recommends approval.

2/3rds vote required

ARTICLE 21. To see if the Town will vote to accept the following streets as public ways as laid out heretofore by the Board of Selectmen and according to the boundaries and measurements shown on plans on file at the office of the Town Clerk, and to authorize the Board of Selectmen to acquire on behalf of the Town by purchase, gift, or taking by eminent domain an easement for public street purposes in said ways and to acquire any other necessary easements, including drainage easements as shown on the plans, sufficient to use said ways for all purposes for which public ways are used in the Town of Boylston; or act in any other way thereon.

- Longley Hill Road, plans entitled “Street Acceptance Plan Longley Hill Road Boylston, MA”, dated April 12, 2023, prepared by HST Group
- Pine Street, plans entitled “Street Acceptance Plan Boylston Massachusetts, Prepared for Pine Street Boylston Realty LLC 603 Cross Street Boylston, MA 01505”, prepared by Tauper Land Survey Inc.
- Compass Pointe Circle, plans entitled “Steet Layout Plan Compass Circle and Cheryl’s Way Boylston, Massachusetts Sheet 1 and 2” prepared by New England Engineering
- Cheryl’s Way, plans entitled “Steet Layout Plan Compass Circle and Cheryl’s Way Boylston, Massachusetts Sheet 1 and 2” prepared by New England Engineering

Sponsor: Board of Selectmen

Planning Board Recommendation: To be made at Town Meeting

ARTICLE 22. To see if the Town will vote, pursuant to the provisions of G.L. c.40, §5B, to create a new special purpose stabilization fund, to be known as the Opioid Settlement Stabilization Fund, which may be expended for all of the purposes allowed by law, including those outlined in applicable opioid-litigation settlement documents, a document prepared by the Substance Abuse Bureau of the Commonwealth’s Office of Health and Human Services Department, found at <https://www.mass.gov/doc/massachusetts-abatement-terms/> download entitled “Abatement Strategies”, and consistent with any state guidelines or regulations further clarifying allowable uses of opioid litigation settlement funds; and further, to adopt the last paragraph of said §5B and dedicate to such fund, without further appropriation, 100% of the opioid litigation settlement funds received by the Town; and further, to transfer from available funds a sum of money equal to that received or to be received by the Town from opioid litigation settlements resulting from the Town’s participation in the national Opioid Multi-District Litigation into said Opioid Settlement Stabilization Fund; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

ARTICLE 23. To see if the Town will vote to approve the Town Clerk's proposed schedule of fees for the licensing of dogs and kennels in accordance with the provisions of G.L. Chapter 140, Section 139, accept the provision in paragraph c therein, which reads "No fee shall be charged for a license for a dog owned by a person aged 70 years or over in a city or town that accepts this provision," and amend Section 11, sub-section 11.8 of the General Bylaws in accordance therewith; or act in any other way thereon.

Sponsor: Town Clerk's Office

ARTICLE 24. To see if the Town will vote to make the office of the Town Clerk an appointed position, to be appointed by the Board of Selectmen, and to revise Article II, "Legal Affairs", Section 2, "Appointments" of the General Bylaws by inserting a new sub-section 2.4, after sub-section 2.3 therein, to read:

2.4 The Board of Selectmen shall appoint a qualified person to serve as Town Clerk for a term not to exceed three (3) years. The Board Selectmen shall appoint a successor upon a vacancy in the office of the Town Clerk.

Provided, however, that approval of the change of the office of the Town Clerk to an appointed position shall be subject to that acceptance by the voters of the Town at an Annual Town Election, in accordance with G.L. Chapter 41, Section 1B; or act in any other way thereon.

Sponsor: Board of Registrars

ARTICLE 25. To see what sum of money the Town will vote to appropriate, transfer from available funds in the Treasury, or borrow for the purchase of a parcel of land containing approximately 30.08 acres, more particularly shown on Assessors Map 23 as Parcel 25, containing 30.08 acres +/-, located on the west side of School Street and further described in a deed recorded in the Worcester Registry of Deeds in Book 60034, Page 136; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will make recommendation at Town Meeting

ARTICLE 26. To see if the Town will vote to amend the Zoning Map, established by Section 3.01, paragraph 18 of the Zoning Bylaws, so as to place the entirety of the parcel shown on Assessors Map 23 as Parcel 25, containing 30.08 acres +/-, located on the west side of School Street and further described in a deed recorded in the Worcester Registry of Deeds in Book 60034, Page 136, which is currently located in the Rural Residential (RR) Zoning District, into the Residential (R) Zoning District. Said Parcel is shown as Lot C on a plan on file and available for public inspection at the office of the Town Clerk.

Sponsor: Property Owner's Petition

Planning Board Recommendation: To be made at Town Meeting

2/3rds vote required

ARTICLE 27. To see if the Town will vote to amend the vote unanimously adopted under Article 28 at the 2022 Annual Town Meeting, which read:

To transfer the care, custody and control of a parcel of land located southeasterly of Main Street, adjacent to land of Worcester County Horticultural Society and shown as Parcel 3 on Assessors Plan 48, and as further described in the printed Warrant, from the Tax Title Custodian to the Board of Selectmen for purposes of disposal by sale, for no less than a minimum sales price of \$10,000 and provided that said property shall be subject to a conservation restriction, such that it shall not be built upon.

By inserting the following text at the end thereof:

“, provided, however, the construction of not more than two temporary shelters for hikers, each having a footprint no greater than 10 feet x 10 feet and a height no greater than 15 feet, without utilities and not for permanent occupancy, shall be permitted.”

Or act in any other way thereon.

Sponsor: Citizen's Petition

ARTICLE 28. To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, or otherwise provide the sum of \$21,685,033 (Twenty-One Million, Six Hundred Eighty-Five Thousand, Thirty-Three Dollars and zero cents), or any other amount as may be necessary, to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year beginning on July 1, 2023, and to fix the compensation and salaries of all Town Officers, as shown in whole or in part by the Town Budget, so-called, shown in the Fiscal Year 2024 Report of the Finance Committee, for the purpose of operating and maintaining the various departments of the Town; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will make recommendation at Town Meeting.

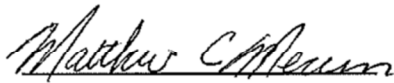
To transact any other business that may legally come before this meeting; or act in any other way thereon

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Municipal Office Building (Town Hall), one at the Boylston Post Office, one at the Public Library and one at the Boylston Light Department over seven (7) days and two (2) Sabbath days at least before the time of holding said meeting.

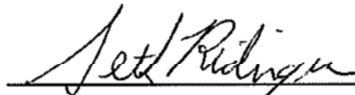
Hereof, fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of the meeting aforesaid.

Given our hands this Tenth (10th) day of April, 2023 AD.
Board of Selectmen for the Town of Boylston

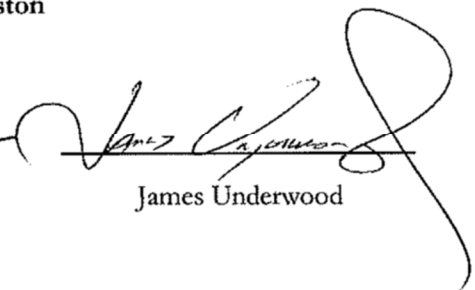
Board of Selectmen for the Town of Boylston



Matthew Mecum



Seth Ridinger, Chairman



James Underwood

Acct. #	Department	Approved	Finance	%	School Committee	%
		FY 2023 Budget	recommended FY 2024 Budget	Change from FY23	recommended FY 2024 Budget	Change from FY23
GENERAL GOVERNMENT						
SPECIAL TOWN MEETINGS (113):						
5780	Special Town Meeting Notices	1,900	2,150	13.2%		
	Total Special Town Meetings	\$1,900	\$2,150	13.2%		
MODERATOR (114):						
5110	Moderator Salary	0	0	#DIV/0!		
	Total Moderator	\$0	\$0	#DIV/0!		
BOARD OF SELECTMEN (122):						
5110	Selectmen Salary	4,611	4,749	3.0%		
5111	Administrative Assistant	49,216	51,706	5.1%		
5112	Town Administrator Salary	100,151	103,156	3.0%		
5113	Human Resources Administrator	18,642	19,585	5.1%		
5114	Town Planner	41,782	92,000	120.2%		
5780	Selectmen General Expenses	27,865	20,815	-25.3%		
5385	Town Audit	19,500	19,500	0.0%		
	Total Board of Selectmen	\$261,767	\$311,511	19.0%		
FINANCE COMMITTEE (131):						
5780	Finance Committee Expenses	400	400	0.0%		
	Total Finance Committee	\$400	\$400	0.0%		
RESERVE FUND (132):						
5785	Reserve Fund	100,000	100,000	0.0%		
	Total Reserve Fund	\$100,000	\$100,000	0.0%		
TOWN ACCOUNTANT (135):						
5300	Accountant Salary	39,931	41,129	3.0%		
5780	Accountant Expenses	12,723	12,723	0.0%		
	Total Town Accountant	\$52,654	\$53,852	2.3%		
BOARD OF ASSESSORS (141):						
5110	Members Salaries	4,181	4,307	3.0%		
5111	Clerk Salary	29,737	31,241	5.1%		
5112	Clerical Wages or Services	0	0	#DIV/0!		
5112	Principle Appraisor Salary	0	0	#DIV/0!		
5780	Expenses	103,421	102,907	-0.5%		
5201	Appraisal Expense	8,500	8,500	0.0%		
5202	Dicentennial Appraisal	0	0	0.0%		
5801	Triennial Property Revaluation	0	0	0.0%		
	Total Board of Assessors	\$145,839	\$146,955	0.8%		
TREASURER/COLLECTOR (145,146):						
5110	Treasurer Salary	82,642	85,122	3.0%		
5110	Treasurer/Collector Stipend	1,000	1,000	0.0%		
5111	Clerical Wages	37,092	44,500	20.0%		
5780	Expenses	49,016	49,679	1.4%		
	Total Treasurer	\$169,750	\$180,301	6.2%		

Acct. #	Department	Finance Committee			School Committee	% Change from FY23
		Approved	recommended	%		
		FY 2023 Budget	FY 2024 Budget	Change from FY23		
TOWN COUNSEL (151):						
5110	Town Counsel Retainer					
5780	Town Counsel Expense	130,000	130,000	0.0%		
Total Town Counsel		\$130,000	\$130,000	0.0%		
TAX TITLE CUSTODIAN (158):						
5780	Tax Title Custodian Expense	10,050	10,050	0.0%		
Total Tax Title Custodian		\$10,050	\$10,050	0.0%		
TOWN CLERK (161):						
5110	Town Clerk Salary	44,551	46,805	5.1%		
5111	Clerical Wages	15,177	17,149	13.0%		
293-5110	Parking Clerk	260	260	0.0%		
5780	Expenses	6,720	4,360	-35.1%		
Total Town Clerk		\$66,708	\$68,574	2.8%		
ELECTIONS/REGISTRATIONS (162):						
5110	Salaries	8,022	7,825	-2.5%		
5780	Expenses	8,089	7,000	-13.5%		
Total Elections/Registrations		\$16,111	\$14,825	-8.0%		
CONSERVATION COMMISSION (171):						
5111	Salary	25,678	26,977	5.1%		
5780	Expenses	750	1,000	33.3%		
5781	Stormwater Management	25,000	25,000	0.0%		
5300	Engineering Fees					
Total Conservation Commission		\$51,428	\$52,977	3.0%		
PLANNING BOARD (175):						
5110	Members Salaries	652	672	3.0%		
5111	Official Clerk Salary	70	73	3.0%		
5112	Administrative Assistant Wages	10,137	10,650	5.1%		
5350	Consulting Services					
5780	Expenses	2,050	2,050	0.0%		
Total Planning Board		\$12,910	\$13,445	4.1%		
OTHER GENERAL GOVERNMENT:						
5780	Earth Removal Board Expense (173)	500	500	0.0%		
5780	Tri Town Hazardous Waste Project	3,060	3,137	2.5%		
5770	Municipal Office Expenses (192)	48,540	52,676	8.5%		
5380	Town Reports (195)	2,400	2,400	0.0%		
5780	Employee Physical Examinations (919)	500	500	0.0%		
5780	Town House Expense (196)	14,650	16,550	13.0%		
5780	Town Garage Expense (197)	25,595	27,799	8.6%		
5699	CMRPC Assessment (000)	1,459	1,495	2.5%		
5240	Repairs to Town Buildings (198)	0	0	#DIV/0!		
Total Other General Government		\$96,704	\$105,057	8.6%		
TOTAL GENERAL GOVERNMENT		\$1,116,221	\$1,190,096	6.6%		

Acct. #	Department	Finance Committee			School Committee	
		Approved	recommended	%	recommended	%
		FY 2023	FY 2024	Change	FY	Change
		Budget	Budget	from	2024 Budget	from
				FY23		FY23
<u>PUBLIC SAFETY</u>						
POLICE (210):						
5110	Salaries and Wages	1,306,055	1,346,863	3.1%		
5140	Overtime Salaries and Wages	60,000	60,000	0.0%		
5780	Expenses	215,407	286,767	33.1%		
	Total Police	\$1,581,462	\$1,693,630	7.1%		
FIRE (220):						
5110	Salaries and Wages	516,446	538,771	4.3%		
5140	Overtime Salaries and Wages	14,200	30,000	111.3%		
5780	Expenses	78,380	185,180	136.3%		
	Total Fire	\$609,026	\$753,951	23.8%		
FIRE/POLICE/AMB. DISPATCH (230):						
5110	Salaries and Wages	269,236	277,940	3.2%		
5140	Overtime Salaries and Wages	12,859	13,283	3.3%		
5780	Expenses	17,974	21,075	17.3%		
	Total Dispatch	\$300,069	\$312,298	4.1%		
BUILDING INSPECTOR (241):						
5110	Building Inspector Services	61,682	63,533	3.0%		
5111	Clerical Wages	28,335	29,617	4.5%		
5780	Expenses	10,250	10,850	5.9%		
	Total Building Inspector	\$100,268	\$104,000	3.7%		
GAS INSPECTOR (242):						
5110	Gas Inspector Salary	7,691	8,422	9.5%		
5780	Gas Inspector Expenses	1,100	1,500	36.4%		
	Total Gas Inspector	\$8,791	\$9,922	12.9%		
PLUMBING INSPECTOR (243):						
5110	Plumbing Inspector Salary	15,540	16,006	3.0%		
5780	Plumbing Inspector Expenses	0	0	#DIV/0!		
	Total Plumbing Inspector	\$15,540	\$16,006	3.0%		
WIRING INSPECTOR (245):						
5110	Wiring Inspector Salary	20,799	21,923	5.4%		
5780	Expenses	1,250	3,486	178.9%		
	Total Wiring Inspector	\$22,049	\$25,409	15.2%		
	Total Building Department	\$146,647	\$155,336	5.9%		
DOG OFFICER (292):						
5110	Dog Officer Wages	2,752	2,835	3.0%		
5780	Expenses	1,100	1,100	0.0%		
	Total Dog Officer	\$3,852	\$3,935	2.1%		
OTHER PUBLIC SAFETY:						
5110	Tree Warden Salary (294)	1,485	1,530	3.0%		
5780	Tree Warden Expense (294)	37,500	42,500	13.3%		
	Total Other Public Safety	\$38,985	\$44,030	12.9%		
	TOTAL PUBLIC SAFETY	\$2,680,041	\$2,963,179	10.6%		

<u>Acct. #</u>	<u>Department</u>	<u>Approved</u>	<u>Finance</u>	<u>%</u>	<u>School Committee</u>	<u>%</u>
		<u>FY 2023</u>	<u>recommended</u>	<u>Change</u>	<u>recommended</u>	<u>Change</u>
		<u>Budget</u>	<u>FY 2024</u>	<u>from</u>	<u>2024 Budget</u>	<u>from</u>
			<u>Budget</u>	<u>FY23</u>		<u>FY23</u>
<u>EDUCATION</u>						
ELEMENTARY SCHOOL (320):						
5510	Elementary Education	3,988,618	4,614,808	15.7%	4,871,688	22.1%
	Capital Assessment	45,000	623,172	1284.8%	623,172	1284.8%
	Total Elementary School	4,033,618	5,237,980	29.9%	5,494,860	36.2%
REGIONAL DISTRICT (340):						
5651	Regular Assessment	5,688,824	6,315,833	11.0%	6,329,720	11.3%
	Capital Assessment	1,055,559	1,253,936	18.8%	1,253,936	18.8%
	Total Regional District	\$6,744,383	\$7,569,769	12.2%	\$7,583,656	12.4%
VOCATIONAL EDUCATION (345):						
5320	Tuition	440,977	363,222	-17.6%	363,222	-17.6%
5380	Transportation	126,048	129,159	2.5%	129,159	2.5%
	Total Vocational Education	\$567,025	\$492,381	-13.2%	\$492,381	-13.2%
TOTAL EDUCATION		\$11,345,026	\$13,300,130	17.2%	\$13,570,897	19.6%
<u>PUBLIC WORKS</u>						
HIGHWAY DEPARTMENT (420):						
5110	Salaries and Wages	447,968	472,907	5.6%		
5780	Expenses	380,850	434,450	14.1%		
5781	Highway Building expenses	30,000	32,500	8.3%		
	Total Highway Department	\$858,818	\$939,857	9.4%		
SNOW AND ICE REMOVAL (423):						
5140	Snow and Ice Removal Overtime	30,000	30,000	0.0%		
5780	Snow and Ice Removal Expenses	202,000	202,000	0.0%		
	Total Snow and Ice Removal	\$232,000	\$232,000	0.0%		
STREET LIGHTING (424):						
5210	Street Lighting Expense	8,600	8,800	2.3%		
	Total Street Lighting Expense	\$8,600	\$8,800	2.3%		
CEMETERY (491):						
5110	Salaries and Wages	676	696	3.0%		
5780	Materials and Expenses	4,200	4,200	0.0%		
	Total Cemetery	\$4,876	\$4,896	0.4%		
TOTAL PUBLIC WORKS		\$1,104,293	\$1,185,553	7.4%		

Acct. #	Department	Finance Committee			School Committee	% Change
		Approved	recommended	%		
		FY 2023 Budget	FY 2024 Budget	Change from FY23		
<u>HUMAN SERVICES</u>						
BOARD OF HEALTH (510):						
5110	Salaries and Wages	821	846	3.0%		
5111	Clerical Wages	23,513	24,703	5.1%		
5112	Vital Statistic Wages	200	200	0.0%		
5113	Animal Inspector Wages	1,854	1,910	3.0%		
5114	Sanitation Inspector Salary	50,964	52,463	2.9%		
5780	Expenses	5,000	5,000	0.0%		
5786	Special Projects	3,500	3,500	0.0%		
Total Board of Health		\$85,853	\$88,622	3.2%		
NURSING (522):						
5110	Nurse's Salary	15,000	10,000	-33.3%		
Total Nursing		\$15,000	\$10,000	-33.3%		
COUNCIL ON AGING (541):						
5110	Salaries and Wages	70,010	76,230	8.9%		
5780	Expenses	6,135	7,635	24.4%		
5781	Van Expenses	7,000	10,000	42.9%		
Total Council on Aging		\$83,145	\$93,865	12.9%		
VETERANS SERVICES (543):						
5110	Veterans Agent Salary	254	261	3.0%		
5300	Veterans Benefits	20,000	15,000	-25.0%		
5780	Veterans Services Expenses	315	315	0.0%		
Total Veterans Services		\$20,569	\$15,576	-24.3%		
TOTAL HUMAN SERVICES		\$204,566	\$208,063	1.7%		
<u>CULTURE & RECREATION</u>						
LIBRARY (610):						
5110	Salaries and Wages	204,785	226,537	10.6%		
5780	Expenses	81,595	88,795	8.8%		
Total Library		\$286,380	\$315,332	10.1%		
PARKS AND RECREATION (650):						
5110	Salary	27,040	28,408	5.1%		
5780	Equipment and No Fee Programs Expense	8,509	11,935	40.3%		
Total Parks and Recreation		\$35,549	\$40,343	13.5%		
HISTORICAL COMMISSION (670):						
5780	Expenses	5,000	5,000	0.0%		
5785	Project Expenses	1,200	1,200	0.0%		
5780	Building Maintenance	7,000	7,000	0.0%		
Total Historical Commission		\$13,200	\$13,200	0.0%		
CELEBRATIONS (640):						
5780	Memorial Day	4,000	4,000	0.0%		
Total Memorial Day		\$4,000	\$4,000	0.0%		
TOTAL CULTURE AND RECREATION		\$339,129	\$372,875	10.0%		

Acct. #	Department	Finance Committee				
		Approved	recommended	%	School Committee	%
		FY 2023	FY 2024	Change	recommended FY	Change
		Budget	Budget	from	2024 Budget	from
				FY23		FY23
<u>MATURING DEBT</u>						
5910	Maturing Debt-Principal (710)	260,000	260,000	0.0%		
5915	Maturing Debt-Interest (750)	116,525	106,125	-8.9%		
TOTAL MATURING DEBT		\$376,525	\$366,125	-2.8%		
<u>EMPLOYEE BENEFITS AND INSURANCE</u>						
EMPLOYEE BENEFITS:						
5171	Pension Expense (911)	770,858	885,206	14.8%		
	OPEB	25,000	25,000	0.0%		
	Longevity Bonus	6,800	6,750	-0.7%		
5171	Unemployment Compensation (913)	12,500	12,500	0.0%		
5171	Group Dental	39,996	41,996	5.0%		
5171	Group Health	825,000	866,250	5.0%		
5171	Group Life	3,719	4,091	10.0%		
5171	Medicare	63,741	72,219	13.3%		
Total Employee Benefits		\$1,747,614	\$1,914,011	9.5%		
WORKERS COMP/GENERAL INSURANCE (942)						
5740	Workers Comp & General Insurance	180,000	185,000	2.8%		
Total Workers Comp & General Insurance		\$180,000	\$185,000	2.8%		
TOTAL EMPLOYEE BENEFITS/INSURANCE		\$1,927,614	\$2,099,011	8.9%		
GRAND TOTAL ALL BUDGETS		\$19,093,416	\$21,685,033	13.6%	\$21,955,800	15.0%

TOWN MEETING GLOSSARY

For your information, courtesy of the Boylston Board of Assessors

APPROPRIATION - Funds set aside by Town Meeting for a specific purpose, e.g. dump truck, or for a department, e.g. the Police Department

CHERRY SHEET - Named for the original color of the paper on which the state Department of Revenue printed its estimate of aid, as well as the amount of state and county assessments. Assessors must use cherry sheet estimates in developing the tax rate.

FISCAL YEAR - Massachusetts's cities and towns are required to operate on a fiscal- rather than calendar year basis. The state government's year runs from July 1 to June 30, and is referred to by the year in which June 30 falls; for example, fiscal year 1999 runs from July 1, 1998, through June 30, 1999.

FREE CASH - Funds available from the operations of the previous year including unspent appropriations unspent budget line items plus or minus the change in unpaid property taxes at year-end.

LOCAL RECEIPTS - Locally generated revenues, other than real and personal property taxes, including motor vehicle excise, investment income, fees, and charges.

LOCAL AID - Revenue allocated by the state to cities and towns, and school districts. Most aid is not restricted in purpose. Estimated aid is sent to cities and towns annually on the cherry sheets.

LEVY LIMIT - Under Proposition 2-1/2, the maximum amount a town can levy as taxes in a given year. A town may only increase its levy limit by 2-1/2 percent annually, plus new growth and any overrides.

NEW GROWTH - The taxing capacity added by new construction and other increases in the property tax base.

OVERLAY - The amount raised by the assessors, independent of Town Meeting, for a fund to cover property tax abatements that they granted during the fiscal year.

OVERRIDE - A referendum procedure by which a community, by popular vote, can either permanently increase its levy limit ("general override") or raise its levy limit to finance specific projects ("debt exclusion" or "capital outlay exclusion").

RESERVE FUND - Fund established at annual Town Meeting to cover extraordinary or unforeseen expenses during the fiscal year. Transfers require the approval of the Finance Committee.

STABILIZATION FUND - A town's savings account for "rainy days." Funds may be transferred for any legal purpose, but only by a two-thirds vote of those present at a town meeting.

TRUST FUNDS - Money given to the town, usually for specific purposes. The donor may specify if the original gift (the principal) or income derived from investing the principal may be used. For gifts where use is restricted, no Town Meeting approval is required, since the donor's wishes may not be overridden. Spending restricted funds for the designated purpose requires only the approval of the applicable governing body, e.g., the selectmen, school committee, or library trustees. The expenditure of unrestricted gifts or income thereof requires the approval of Town Meeting.

WARRANT - A document that sets forth the matters to be put in front of a Town Meeting for voters' consideration.

NOTES
