

# TOWN OF BOYLSTON



## 2011 ANNUAL REPORT

# *In Memorium 2011*

<i>Albert G. Boothby</i>	<i>January 7<sup>th</sup></i>
<i>Anthony J. Coviello</i>	<i>January 22<sup>nd</sup></i>
<i>Edward F. Ayers</i>	<i>February 8<sup>th</sup></i>
<i>John Leo Gaudet</i>	<i>February 28<sup>th</sup></i>
<i>Marjorie M. Dupuis</i>	<i>March 8<sup>th</sup></i>
<i>Nancy H. Hamel</i>	<i>April 4<sup>th</sup></i>
<i>Odell W. Meeks</i>	<i>April 8<sup>th</sup></i>
<i>George Perkins, Jr.</i>	<i>April 19<sup>th</sup></i>
<i>Ruth B. Silk</i>	<i>June 8<sup>th</sup></i>
<i>Theresa D. DeDominici</i>	<i>June 13<sup>th</sup></i>
<i>John P. Villa</i>	<i>June 16<sup>th</sup></i>
<i>Sidney T. Smith</i>	<i>June 20<sup>th</sup></i>
<i>Robert Norman Doyle</i>	<i>July 26<sup>th</sup></i>
<i>Robert E. Colbert</i>	<i>August 1<sup>st</sup></i>
<i>Gordon E. Kemp</i>	<i>August 5<sup>th</sup></i>
<i>Kathleen R. Mitchell</i>	<i>August 9<sup>th</sup></i>
<i>Philomena Marie Thibeault</i>	<i>August 12<sup>th</sup></i>
<i>Everett William Harrington</i>	<i>August 27<sup>th</sup></i>
<i>Evelyn M. Scott</i>	<i>August 27<sup>th</sup></i>
<i>William B. Mann, Sr.</i>	<i>August 27<sup>th</sup></i>
<i>Jack R. Rivard</i>	<i>August 29<sup>th</sup></i>
<i>Patricia C. Still</i>	<i>September 15<sup>th</sup></i>
<i>Bruce D. Linnell</i>	<i>September 30<sup>th</sup></i>
<i>George Aris Panagiotidis</i>	<i>October 18<sup>th</sup></i>
<i>Fay L. Brigham</i>	<i>October 19<sup>th</sup></i>
<i>Rita Sarah Corneau</i>	<i>October 28<sup>th</sup></i>
<i>George A. Stowe</i>	<i>November 7<sup>th</sup></i>
<i>Gail Tainter-Popillo</i>	<i>November 7<sup>th</sup></i>
<i>Ruth Mildred Coyle</i>	<i>November 21<sup>st</sup></i>
<i>William R. Henderson</i>	<i>November 24<sup>th</sup></i>
<i>Emily M. Trexler</i>	<i>November 27<sup>th</sup></i>
<i>Mary E. Olson</i>	<i>December 6<sup>th</sup></i>
<i>Albert Carl Johnson</i>	<i>December 27<sup>th</sup></i>



# TOWN OF BOYLSTON

Population: 4,300

## Government:

*Open Town Meeting:* 3-Member Board of Selectmen

*Annual Town Meeting:* First Monday in May

*Annual Town Election:* Second Monday in May

Boylston was first settled in 1722, initially as part of Shrewsbury and Lancaster. It became the North Precinct of Shrewsbury in 1742 and was incorporated as the Town of Boylston on March 1, 1786.

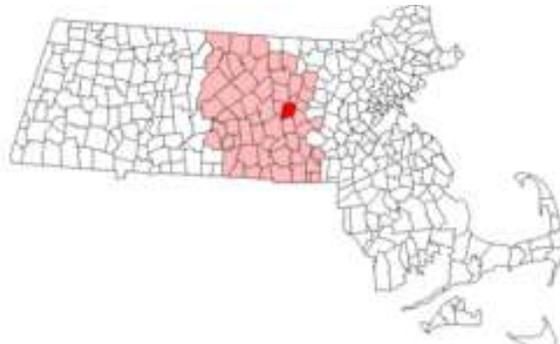
For the first 100 years, agriculture was the base of the economy. Mills were attracted to the area in the early 1800s as the Nashua River was a good source of water supply. With the arrival of the railroad in 1870, the village of Sawyer's Mills became a prosperous industrial community. Half of Boylston's tax base and population depended on it by 1895.

The construction of the Wachusett Reservoir brought a halt to the mills and the thriving industrial community. Many families left to find work and homes elsewhere. The Metropolitan District Commission currently owns over 4,000 acres of land, which comprises one third of Boylston's land area.

After World War II and the return of servicemen, building grew in the Morningdale area to meet the new housing demands. Completion of Routes I-290 and 495 again spurred a surge in building, allowing easy access from Boylston to all major cities.

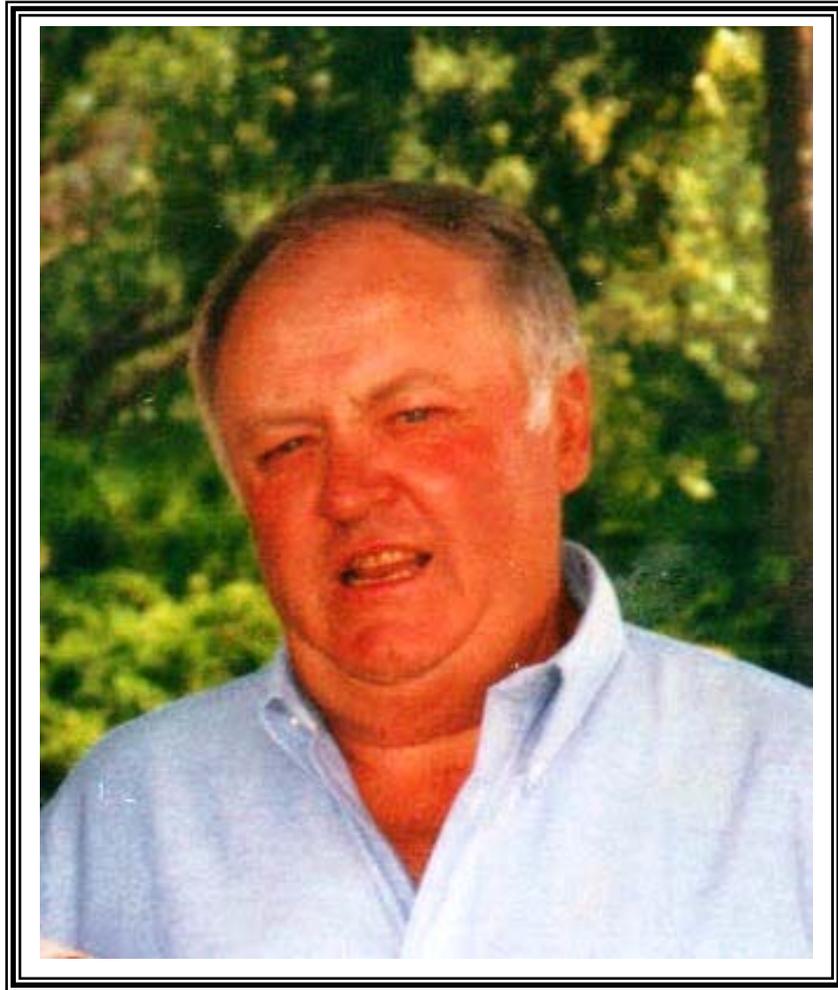
Ward Nicholas Boylston of Princeton gave 40 pounds in 1799 and Thomas Boylston of and London willed 1500 pounds in 1816 to be used to finance the building of a school. We are part of the Tahanto Regional School system that includes the Town of Berlin. Our kindergarten through grade six is housed in a non-regional building on Sewall Street. Grades seven through twelve are housed at Tahanto Regional School on Main Street in Boylston.

The Town Offices and Police Station are located at Hillside, 221 Main Street. The Fire and Highway Departments are located in the center of town next to the Town House at 599 Main Street. The Boylston Public Library is in the center of town. The Historical Society and Museum are located in the Old Town Hall, at the northeast end of the Common in the center of Town.



*Boylston's 2011 Annual Town Report  
is dedicated to*

*George Stowe  
1939 - 2011*



*George Stowe was a well respected family man who was always working and willing to help others. He served in various positions in Boylston including the Fire Department from 1957-2004, serving as Lieutenant for 7 years, and as an EMT for 18 years. Mr. Stowe was also a member of the Economic Development Commission from 1976-1981.*

# ***ELECTED TOWN OFFICIALS*** **2011**

(Terms expire in May of specified year.)

## **MODERATOR**

Dennis Pojani 2013

## **MUNICIPAL LIGHT BOARD**

Eric Johnson 2013  
John McQuade 2012  
Steve Mero 2014

## **BOARD OF SELECTMEN**

James Wood 2014  
Kenneth Sydow 2013  
Roger Deal 2012

## **LIBRARY TRUSTEES**

David Bottom 2014  
Richard Reardon 2014  
Brad Barker 2013  
Kenneth Linnell 2013  
Lyle Foley 2012  
Susan Therriault 2012

## **TOWN CLERK**

Sandra Bourassa 2014

## **CEMETERY COMMISSIONERS**

Kenneth Franz 2014  
Mary Jasper 2013  
Roger Wentzell 2012

## **BOARD OF ASSESSORS**

Michael Juliano 2014  
Carl Cravedi 2013  
Paul O'Connor 2012

## **PARKS & RECREATION COMMISSION**

Joseph DeCelie 2016  
Sue Tolles 2015  
Alan Cosimini 2014  
Lydia Long 2013  
Brittany Blaney 2012

## **BOARD OF HEALTH**

John Wentzell 2014  
Sarah Scheinfein 2013  
Gerald Gleich, Chair 2012

## **PLANNING BOARD**

William Manter 2015  
Richard Baker 2014  
Kim Ames 2013  
Laurie Levy 2012  
Ralph Viscomi 2012

## **SCHOOL COMMITTEE**

Lawrence Brenner 2014  
Rebecca Dono Healy 2013  
Brad Wyatt 2012

# **APPOINTED TOWN OFFICIALS 2011**

(Terms expire in June of specified year.)

## **LEGISLATIVE LIASON**

Nancy Colbert Puff 2012

## **CIVIL DEFENSE DIRECTOR**

### **TREE WARDEN**

### **GYPSY BROWN-TAIL MOTH INSPECTOR**

## **RIGHT-TO-KNOW COORDINATOR**

Joe Flanagan 2012

## **INDIGENT SERVICEMEN'S BURIAL**

### **AGENT and OVERSEER OF**

## **SERVICEMEN'S GRAVES**

Vincent Perrone 2012

## **PARKING CLERK**

Sandra Bourassa 2012

## **COUNCIL ON AGING COORDINATOR/**

## **OUTREACH WORKER**

Jane Meegan 2012

## **SOCIAL SERVICE REPRESENTATIVE**

### **NUTRITION SITE FOR ELDERLY**

## **MEALS-ON-WHEELS COORDINATOR**

Janice Ressiguie 2012

## **REGIONAL TRANSIT AUTHORITY**

Vacancy 2012

## **FENCE VIEWER and SURVEYOR OF**

## **HOOPS AND STAVES**

Vacancy 2012

## **CENTRAL MASS REGIONAL PLANNING**

### **COMMISSION and TRANSPORTATION**

## **IMPROVEMENT**

Richard Baker, Planning Bd. Rep. 2012

Howard Drobner, Selectmen Alternate 2012

## **TOWN ACCOUNTANT**

Nancy Nykiel 2012

## **TOWN COUNSEL**

Steven Madaus 2012

## **TREASURER/TAX COLLECTOR**

Paul Nowicki (July through October) 2012

Michael Conrad 2012

## **ASSISTANT TREASURER/COLLECTOR**

Joseph Daigneault 2012

## **ADMINISTRATIVE ASSISTANT TO**

### **BOARD OF SELECTMAN and**

## **TOWN ADMINISTRATOR**

Lori Esposito 2012

## **HIGHWAY SUPERINTENDENT**

Donald Parker 2012

## **BUILDING INSPECTOR**

Glenn Hand 2012

Tom Dillon – Alternate 2012

## **GAS/PLUMBING INSPECTOR**

Eric Johnson 2012

Richard Lapan, Assistant 2012

## **WIRING INSPECTOR**

James Morrill 2012

Thomas O'Connor, Assistant 2012

## **SANITATION AGENT**

Dennis Costello 2012

## **TAX TITLE CUSTODIAN**

Nancy Colbert Puff 2012

# **BOARDS AND COMMITTEES**

## **2011**

Terms expire in June of specified year

### **ADA COMMITTEE**

Jean Gates	2012
Jane Meegan	2012
Irene Symonds	2012
VACANCY	2012
VACANCY	2012

### **AFFORDABLE HOUSING COMMITTEE**

Michael Borsuk	2012
VACANCY, Appeals Board	2012
VACANCY, At Large	2012
VACANCY, At Large	2012
VACANCY, At Large	2012

### **APPEALS BOARD**

William Filsinger	2012
Robert Cotter	2013
Arlene Murphy	2014
Janet Lombardi	2015
Brad Wyatt	2016
VACANCY, Associate Member	2011

### **BOARD OF REGISTRARS**

Phyllis Gaucher	2012
Mary Jasper	2013
Mary Morrill	2014

### **BUSINESS MARKETING COMMITTEE**

Herb Cronin	2012
Ronald Wagner	2012
VACANCY	2012
Town Administrator, <i>Ex Officio</i>	2012

### **CABLE ADVISORY COMMITTEE**

Michael Ridinger	2012
Thomas Martiska	2012
Tom LaRoche	2012
VACANCY	2012

### **CAPITAL PLANNING COMMITTEE**

Herbert Cronin, By Finance Comm.	2012
VACANCY, Planning Board	2012
Steven Dorval, Finance Committee	2012
VACANCY, BOS	2012
VACANCY, At Large	2012
Town Administrator, <i>Ex Officio</i>	2012

### **CONSERVATION COMMISSION**

Chip Burkhardt	2012
VACANCY	2012
Jeffrey Walsh	2013
VACANCY	2013
Mark Coakley	2014
Charlene Franz	2014
Joe McGrath	2014

### **COUNCIL ON AGING**

Eugene Dodd	2012
John Faucher	2012
Jean Gates	2012
Dennis Goguen	2012
Oswald Sauer	2012
Mary Seed	2012
David Wheeler	2012
Jane Meegan	2012

### **CULTURAL COUNCIL**

Susan Boucher	2012
Carolyn Crane	2012
Sue Filsinger	2012
VACANCY	2012
VACANCY	2012

### **EARTH REMOVAL BOARD**

Arthur Gibree, Board of Selectmen	2012
Gerry Gleich, BOH	2012
Kim Ames, Planning Board	2012
Jeffrey Walsh, Cons. Commission	2012
Janet Lombardi, Appeals Board	2012

### **FINANCE COMMITTEE**

Eric Brose	2012
Herbert Cronin	2013
Tim Houlihan	2013
Karen McGahie	2014
Steven Dorval	2014
VACANCY	2012

## ***BOARDS AND COMMITTEES, CONTINUED***

### **HISTORIC DISTRICT COMMISSION**

Catherine Richard	2012
Bruce Symonds	2013
Gerald Jones	2013
VACANCY	2012
VACANCY	2014
VACANCY	2014

### **HISTORIC COMMISSION**

Judith Haynes	2012
Ken Linell	2012
Bruce Symonds	2013
Paul Kalinowski	2013
David Bottom	2014
Judith Bottom	2014

### **HOMELAND SECURITY**

Dennis Costello, BOH Agent	2012
Don Parker, DPW Superintendent	2012
Anthony Sahagian, Police Chief	2012
Joseph Flanagan, Fire Chief	2012
Mary Jasper, At Large	2012

### **INSURANCE ADVISORY COMMITTEE**

Lori Esposito (Town Hall)	2012
Joseph Flanagan (Fire Dept.)	2012
VACANCY (Library)	2012
Mike Lucia (Light Dept.)	2012
Steven Mero (Highway Dept.)	2012
Pamela Rudge (Dispatchers)	2012
Robert Thomas (Police Officers)	2012
Janet Wentzell (Retirees)	2012
Jennifer Lamontagne (School Dept.)	2012
Town Administrator, Ex-Officio	2012
Treasurer, Ex-Officio	2012

### **MEMORIAL DAY COMMITTEE**

Joseph Larkin	2012
VACANCY	2012
VACANCY	2012

### **OPEN SPACE AND RECREATION COMMITTEE**

Vacancy, Parks and Recreation	Pending
Vacancy, Conservation Commission	Pending
Vacancy, At Large	Pending
Vacancy, At Large	Pending

### **PERSONNEL BOARD**

Whitney Libby	2012
Richard Prince	2012
John Stowe	2012
Greg White	2012
VACANCY	2012

### **SENIOR TAX REBATE COMMITTEE**

Jane Meegan	2012
Sandra Bourassa	2012
Mary Jasper	2012
Town Administrator, Ex Officio	2012
Town Treasurer, Ex Officio	2012

### **STORM WATER COMMITTEE**

Don Parker, Highway Superintendent	2012
Chip Burkhart, Conservation Comm	2012
Gerry Gleich, Board of Health	2012
Joe McGrath, Advisory Capacity	2012

### **TOWN HOUSE COMMITTEE**

Donald Parker	2012
Janice Resseguie	2012

### **TOWN REPORT COMMITTEE**

Lori Esposito	2012
---------------	------

# **FIRE DEPARTMENT 2011 STAFF**

## **FIRE CHIEF AND FOREST WARDEN:**

Joseph Flanagan

## **CAPTAIN:**

Donald MacKenzie

## **LIEUTENANTS:**

Jason Bradford

Brian Gaucher

Scott McCubrey

Roger Young

## **DEPUTY FIRE CHIEF:**

Matthew Ronn

## **DEPUTY EMERGENCYMANAGEMENT DIRECTOR:**

Nick Baker - EMT

## **FIREFIGHTERS (FF)/EMERGENCY MEDICAL TECHNICIANS (EMT):**

Joel Bradford – EMT

Dan Buddenhagen – FF/EMT

Mike Buddenhagen – FF

Jarret Byrne – FF/EMT

Ryan Colleton – FF

Gino Consiglio – FF/EMT

Brent Duca – FF/EMT

Patty Flanagan – EMT

Steve Gebo – EMT

Doug Gillum – EMT in training

John Healy – FF

Luke Johnson – FF

Sara Jordan – FF/EMT

Seth Knipe – FF/Paramedic

Jay Krause – FF

Jim Lindsay – LOA

Robb MacKenzie – FF

Mike Maneggio – FF/EMT

Ben Matthew – EMT

Jacob Matthew – FF

Paul Osterberg – FF/EMT

Jeremy Peters – FF/Paramedic

Scott Rhatigan – EMT

Peter Rotando – FF/EMT

Lisa Rudge – EMT

Steve Savoie – FF/EMT

Ryan Schloerb – FF

Leigh Shircliff – EMT

Matt Shircliff – FF/EMT

Jeff Stanton – FF/EMT

Rob Starkey – FF/EMT

Andy Tataronis – FF/EMT

David Young – FF/EMT

## **PHOTOGRAPHER:**

William Richardson

## **CHAPLAIN:**

David Buchanan

**FF = Firefighter**

**EMT = Emergency Medical Tech**

**LOA = leave of absence**

# ***POLICE DEPARTMENT 2011 ROSTER***

## **Chief of Police**

Anthony G. Sahagian

## **Detective Sergeant**

Scott P. Szymkiewicz

## **Patrol Sergeant**

Michael J. Donahue

## **Patrol Officers**

Ronald R. Rajotte\*

Philip E. Bazydlo

Russell N. Parker

Robert C. Thomas

Robert M. Barbato

Mark L. Shepard

Jared B. Piche

## **Full-time Dispatchers**

Pamela D. Rudge\*\*

Lynn F. Purcell

Daniel T. Martin

## **On-call Dispatchers**

Bonnie E. White

Melissa S. Parker

## **Administrative Assistant**

Christine Bissonnette

All Full-time Police Officers serve as Constables

\*D.A.R.E and School/Town Safety Officer/Detective Patrolman

\*\*Head Dispatcher

As of July1, 2011

## ***BOARD OF SELECTMEN***

The Board of Selectmen is pleased to present to the residents of Boylston its Annual Report for the year 2011. The Board has issued all necessary permits and licenses as required by the Statutes. All state and federal certificates were filed as required and the necessary appointments were made. All business that came before the Board was handled in the best interest of the Town and its residents.

The composition of the Board changed in the year 2011. In May, Selectman Chair Jim Stanton ran seemingly unopposed for re-election. However, after write-in votes for Matthew Mecum resulted in a tie vote, a special election was scheduled and held in September. Jim Wood ran against Jim Wood and won the seat. After the September election, the board was reorganized. Mr. Sydow was nominated and voted unanimously to serve as Chair of the Board. Also voted unanimously by the Board was Mr. Deal to serve as Vice Chairman, and Mr. Wood to serve as Clerk.

Throughout 2011, the Board of Selectmen continued to work towards balancing the needs of residents and services provided with a budget that has been continually challenged with a difficult economy, reduced state revenues and a declining rate of new growth within the Town.

The Board of Selectmen meets every other Monday at 6:30 PM, (unless otherwise specified), with the exception of holidays and the posted summer schedule. The Selectmen are here to serve your needs and welcome your attendance and inquiries and meetings.

If you have any concerns or questions, please feel free to contact Lori Esposito, Administrative Assistant in the Selectmen's office at 508-869-2093 or via email at [lesposito@boylston-ma.gov](mailto:lesposito@boylston-ma.gov).

The Board of Selectmen held thirty-two (32) regular meetings and ten (10) executive session meetings in the year 2011 and their attendance was recorded as follows:

Ken Sydow	32 of 32 regular meetings 10 of 10 executive sessions
James Stanton:	22 of 32 regular meetings 10 of 10 executive sessions
Roger Deal:	31 of 32 regular meetings 9 of 10 executive sessions
James Wood:	9 of 32 regular meetings 0 of 10 executive sessions

## ***TOWN COUNSEL***

I am honored to serve the Town of Boylston as Town Counsel and I thank the Board of Selectmen for re-appointing me to this important position.

As Town Counsel I attend the Annual Town Meeting, Special Town Meetings, meetings of the Board of Selectmen and, upon request, meetings of other town boards or committees. This office provides advice and counsel to the Board of Selectmen, the Town Administrator, the Building Inspector, town departments, and board and committee members. I am also available to prepare and review documents and contracts and to review and respond, on behalf of the Town, to all legal matters and claims.

In 2011, this office was involved in the following general matters:

- Reviewed and revised warrant articles for the Annual Town Meeting and for the Special Town Meeting;
- Advised the Board of Selectmen concerning requirements of the Open Meeting Law;
- Advised Town officials with regard to the Conflict of Interest Law;
- Prepared and/or reviewed various bid documents and/or contracts or contract amendments for the procurement of various goods and services;
- Provided advice and counsel to the Planning Board and Building Inspector regarding requirements of Massachusetts Subdivision Control Law, including drafting and reviewing subdivision performance agreements;
- Provided advice and counsel to the Board of Selectmen and the Town Administrator regarding the Town's Right of First Refusal to purchase of land classified as recreational land, pursuant to the provisions of MGL c. 61B;
- Provided advice and counsel to the Town Clerk and the Board of Selectmen regarding the Annual Town Election and a tie result, the recount process and the scheduling of a Special Town Election;
- Provided advice and counsel to the Board of Selectmen regarding a proposed, inter-municipal/regional dispatch agreement;
- Prepared and/or reviewed documents for the leases of Town property, including leases for cellular towers; and
- Provided advice and counsel to the Board of Selectmen regarding the search for a new Town Administrator.

In the coming year, I look forward to working with all town departments, boards, commissions and employees and continuing to provide the Town of Boylston with effective and efficient legal services.

Respectfully submitted,

Stephen F. Madaus  
Town Counsel

## ***TOWN CLERK***

Intentions of Marriage Filed	13	Marriages Recorded	14
Births Recorded	19	Deaths Recorded	30
Certificates Recorded/Renewed	20	Dog Licenses Issued	595
Raffle permits	03		

### Number of Registered Voters

Democratic	0606	Libertarian	0011
Republican	0429	Inter. 3 <sup>rd</sup> Party	0001
Unenrolled	2029	Green Party, Rainbow	0002
		American Independent	0002
		Green Party U.S.A.	0001

Total Registered Voters as of December 31, 2011.....3,081

### OFFICE HOURS

Monday	8 a.m. – 2 p.m. and 6 p.m. – 8 p.m.
Tuesday	8 a.m. – 2 p.m.
Wednesday	8 a.m. – 2 p.m.
Thursday	8 a.m. – 2 p.m.

Sandra L. Bourassa Town Clerk

# ANNUAL TOWN ELECTION

May 11, 2011

WARDEN : Bill Richardson

CLERK: Sandra L. Bourassa

CHECKERS: Carol Anderson, Phyllis Gaucher Mary Seed, Betty Sydow

Notice to the Town of Boylston Voters was given and Specimen Ballots were posted as required by law. The voting machine was tested at least three days prior to Election as required by law. Voters of the Town of Boylston met at the Hillside Town Hall for the Annual Town Election according to legal notice. The ballot box was examined by the Clerk. The polls were declared open by the Warden at 1200 hours and were closed at 2000 hours.

There are 3,019 registered voters in Boylston; 330 turned out to vote. The Counter on the ballot box, computer printout of results, and check-lists concurred that 330 ballots, including absentee ballots, were cast. The results were:

## **BOARD OF ASSESSORS**

THREE YEARS

MICHAEL J. JULIANO	248
BLANKS	80
WRITE-INS	02

## **LIBRARY TRUSTEE**

THREE YEARS

DAVID BOTTOM	256
RICHARD J. REARDON	246
BLANKS	158
WRITE-INS	0

## **BOARD OF HEALTH**

THREE YEARS

BLANKS	295
WRITE-INS	35

## **MUNICIPAL LIGHT BOARD**

THREE YEARS

STEVE MERO	250
BLANKS	79
WRITE-INS	01

## **CEMETERY COMMISSION**

THREE YEARS

KENNETH FRANZ	256
BLANKS	74
WRITE-INS	0

## **SELECTMEN**

THREE YEARS

JAMES STANTON	154
BLANKS	1
WRITE-INS	21
*MATTHEW MECUM	154

## **PARKS & RECREATION COMMISSION**

TWO YEARS

BLANKS	297
WRITE-INS	33

## **PARKS & RECREATION COMMISSION**

FIVE YEARS

BLANKS	287
WRITE-INS	43

## **TOWN CLERK**

THREE YEARS

SANDRA BOURASSA	290
BLANKS	39
WRITE-INS	01

## **PLANNING BOARD**

FIVE YEARS

BLANKS	310
WRITE-INS	20

## **SCHOOL COMMITTEE**

THREE YEARS

LAURENCE BRENNER	245
BLANKS	83
WRITE-INS	02

WRITE- IN VOTE RESULTS WERE AS FOLLOWS:

LYDIA LONG – 2 year – Parks & Recreation  
JOSEPH DICELIE – 5 year – Parks & Recreation  
JOHN WENTZELL – 3- year Board of Health

**SPECIAL TOWN ELECTION**  
**Sept. 12, 2011**

WARDEN : Bill Richardson

CLERK: Sandra L. Bourassa

CHECKERS: Carol Anderson, Phyllis Gaucher , Pauline Bedard, Mary Groleau

Notice to the Town of Boylston Voters was given and Specimen Ballots were posted as required by law. The voting machine was tested at least three days prior to Election as required by law. Voters of the Town of Boylston met at the Hillside Town Hall for the Special Town Election according to legal notice. The ballot box was examined by the Clerk. The polls were declared open by the Warden at 1200 hours and were closed at 2000 hours.

There are 3,054 registered voters in Boylston; 840 turned out to vote. The Counter on the ballot box, computer printout of results, and check-lists concurred that 840 ballots, including absentee ballots, were cast. The results were:

**Board of Selectmen: to fill vacancy until May 2014**

James Stanton – 317

James Wood - 523

Write-ins -0

**Special Town Meeting  
May 2, 2011  
Appropriations**

<u>Article #</u>	<u>To</u>	<u>From Levy</u>	<u>Source of Fund</u>	<u>Amount</u>
Article #1			Debt interest	\$2,886.50
Veteran's benefits	\$10,675.00		Bldg.. insp. Salary	\$20,000.00
Snow & ice	\$20,517.47		Town Counsel.	\$5,000.00
Bldg. Clerical	\$2,412.29		Hwy. Exp.	\$12,000.00
Unemployment	\$14,446.75		Sp .Town mtg. notice	\$1,750.00
Police cruiser	\$7,900.00		Tree Warden Exp.	\$3,915.01
			Selectmen's exp.	\$2,500.00
			Police Exp.	\$7,900.00
Total	\$55,951.51		Total	\$55,951.51
Article #2				
Boy. Elem. School Exp.	\$62,316.00		Voc. Ed. tuition	\$62,316.00
Article #3				
Police Cruiser	\$20,000.00		Free cash	\$20,000.00

**Annual Town Meeting  
May 2, 2011  
Appropriations**

<u>Article #</u>	<u>Total Appr.</u>	<u>From Levy</u>	<u>Source of fund</u>	<u>Amount</u>
Article #16 General fund Acct.# 193-5780	\$182,000.00		Hillside Receipts	\$182,000.00
Article #17 Fire Dept. General fund	\$74,000.00		Ambulance Receipts	\$74,000.00
Article #18 Fire Dept. Equipment	\$50,000.00		Free Cash	\$50,000.00
Article # 23 Hillside Parking lot	\$75,000.00		Free Cash	\$75,000.00
Article #24 Hillside Lawn tractor	\$15,000.00		Free Cash	\$15,000.00
Article #26 Highway Dept. Sweeper	\$15,000.00		Free Cash	\$15,000.00
Article#27 Hillside fire alarm	\$25,000.00		Free Cash	\$25,000.00
Article #29 Reduce tax rate	\$15,000.00		Free Cash	\$15,000.00
Article #30 FY12 Budget	\$12,277,403	\$12,277,403		

**Annual Town Meeting  
December 12, 2011  
Appropriations**

<u>Article #</u>	<u>Total Appr.</u>	<u>From Levy</u>	<u>Source of fund</u>	<u>Amount</u>
Article #1 Voc. Ed. 5320	\$48,234.00		Free Cash	\$48,234.00
Article #2 Voc. Ed 5380	\$32,531.00		Free Cash	\$32,531.00
Article #3 Dog Officer Exp.	\$75.00		Free Cash	\$75.00
Article # 4 Veteran's Exp.	\$20,000.00		Free Cash	\$20,000.00
Article #5 Police Cruiser Exp.	\$20,000.00		Free Cash	\$20,000.00
Article #6 Fire Dept. Exp.	\$30,000.00		Free Cash	\$30,000.00
Article#7 Hillside Playground Exp.	\$5,000.00		Free Cash	\$5,000.00
Article #8 Highway Dept. Exp.	\$40,000.00		Free Cash	\$40,000.00
<b>Total</b>	<b>\$195,840.00</b>			<b>\$195,840.00</b>

## FINANCE COMMITTEE

The Town of Boylston maintains a prudent and consistent approach towards its finances. For this reason there have been no major budget crises as a result of the difficult economic times we have been going through over the past few years. As Boylston prepares for the FY2013 budget, despite budget challenges from lowered state funding, low expected new growth and level local receipts, Boylston is in the enviable position of being able to maintain its town services and will not be seeking an override from the town. Overall, this is an effect of a number of years of careful budgeting and cost containment.

The town closed out FY2011 with \$500,401 in free cash. This, combined with our stabilization account, provides the town with its necessary excess capital; the rule of thumb is that the town should maintain 10% of its annual revenues (of tax levy) in reserves (combination of free cash and stabilization) for fiscal balance. Currently the town sits at just above 10%.

This free cash figure is larger than the FY2010 free cash figure of \$259,000. The difference is due in large part to the fact that town sold a number of town-owned properties. Other monies that make up free cash are unexpected funds the state returned to the town, and the remainder comes from unspent previously approved budget line items; this is a relatively small figure because the town has reduced budgets to match actual spending figures for each town department. The only drawback to having a low free cash figure is that it leaves the town less money for capital projects – such as police cruisers, highway department trucks, road paving projects, town office building septic system replacement, town library building upkeep, etc.

The voter-approved Town budget for FY2012 shows a 4% overall increase from FY2011; that increase is a little misleading, because overall we experienced a 3% decrease in the budget – the 7% change is a result of the Tahanto school debt payment. The funding for FY2012 comes from local taxes (82%), Local Receipts (12%) and State Aid (6%). Local taxes increased so significantly due to the addition of the debt exclusion for the regional school building project. This was a \$900,000 increase in the tax levy. At the same time, state funding fell by approximately \$30,000. We will not know local receipts until the end of the year, but we are projecting a small increase for FY2013 as the economy picks up. Despite the severity of the budget constraints, it was possible to extend a 2% pay increase to the town employees, while holding expenses significantly level.

The expense items that impact our FY 2012 budget the most in percentage increases continue to be Group Health Insurance, at an 18% increase (due in large part to an increase in enrollment – not a cost increase), General Insurance at 20%, Pension expense at 15%, unemployment compensation at 50%, Snow removal (11%) and the Finance Committee Reserve budget at 30%. These costs were offset by some budget reductions, but allowed for few other significant changes. Other than that, the budgets have allowed for a 2% increase in salaries. With funding of local receipts and state aid below those levels seen in 2007, the town is handling the budget pressures extremely well.

Continuing with what has become the “new normal” budget and expectations of level funding for FY2013, departments were asked to come in to this year’s budgeting process with 2 budget requests: a level-funded budget and a budget showing a 2% decrease. We are clear now about net state funding that will be lower than FY2012, and with that, austerity again is critical. As noted above, new growth and local receipts are projected at this point to be the same as projected for FY2012. Although the economic recession may be behind us, the effects of the recession are not – yet.

As mentioned above, although we expect a decrease in state aid for FY2013 (about \$50,000 net between Cherry sheet reductions and higher expenses) we expect an overall increase due to the payment by the DCR toward their “use” of town land. The increase in Payment in Lieu of Taxes (PILOT) by the DCR comes to about \$47,000 (state payments that show up in “local receipts” total approximately \$600,000) – which nets out to an overall increase in state funding by about \$27,000. This is not a huge increase either in dollars or percents, unfortunately, but as we’ve mentioned in

previous years, we don't depend heavily on State funding for our budgets. The total state funding figure is about \$726,000 for FY2012 and contributes only about 6% of our annual budget.

The fact that we don't depend heavily on state funding is another reason we cannot use our free cash for operating budgets – because we have a very stable system of incomes and expenses and won't be in a position to make up for high operating expenses incurred in a particular year. Coming out of the recession the greatest contributor to our increase in available funds will come from taxpayers. For this reason the finance committee strictly advises the Selectmen against using free cash and stabilization funds for operating expenses.

The selectmen have both lead the charge to manage the budget tightly with the Town Administrator and have prepared the town departments for the realities of the budget constraints. The town departments continue to do their best to manage within their financial constraints. The Selectmen are always open to new ways to work to save the taxpayers' money and cut costs without sacrificing services, and will continue to do so. Please contact the chairman or other members of the finance committee for in-depth questions about the town's budget; you can reach Eric Brose at [ericbrose@charter.net](mailto:ericbrose@charter.net).

The Finance Committee would like to take this opportunity to thank Nancy Colbert for her hard work, dedication and commitment to the Town of Boylston over the last couple of years. Thank you, Nancy.

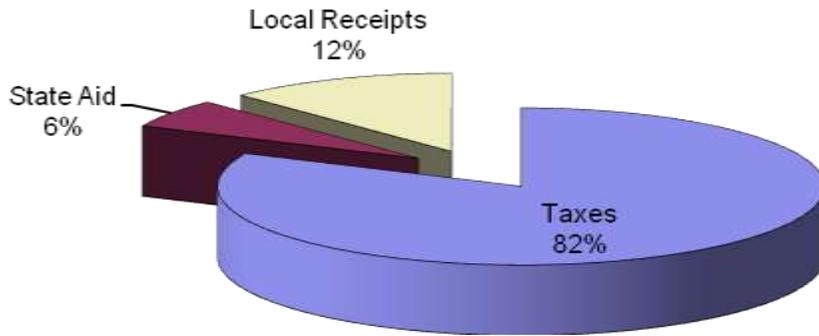
Eric Brose, Chairman – attended 6 of 6 meetings

Herb Cronin – attended 5 of 6 meetings

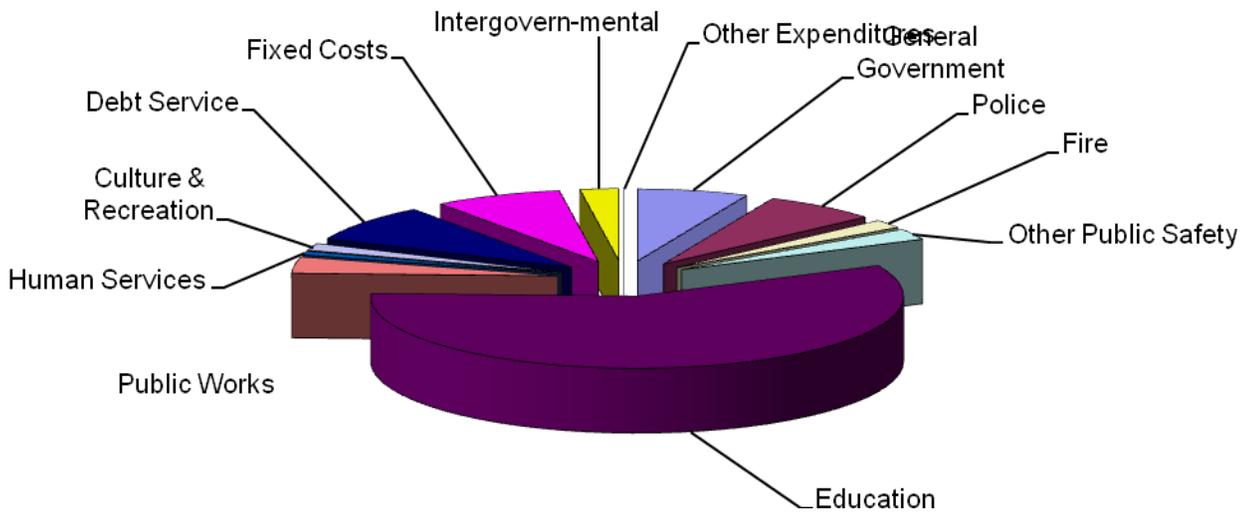
Steve Dorval – attended 6 of 6 meetings

Karen McGahie – attended 6 of 6 meetings

## FY2012 Revenue Sources



## FY 2012 Expenditures



## BOARD OF ASSESSORS

The total valuation for Fiscal Year 2011 was \$590,326,540, a decrease of eight percent (8%) in value due to the declining housing market, with a tax rate of \$15.66 per thousand.

The Board of Assessors welcomes Mike Juliano, who replaces James Holyoak. Mike is a real estate appraiser who brings a wealth of knowledge to the job.

Real Estate Abatements:	\$16,142.72
Personal Property	262.16
Exemptions	23,770.00
Title V	7,082.22
Motor Vehicle Abatements	15,032.95

The Board meets the first Monday of each month. Attendees at meetings:

Carl Cravedi	9 Meetings
Paul O'Connor	8 Meetings
Michael Juliano	6 Meetings

The Board held five special meetings to review and evaluate abatements.

**TOWN TREASURER  
ANNUAL REPORT  
JULY 1, 2010 – JUNE 30, 2011**

	General Fund	Special Revenue Funds	Trust Funds	Municipal Electric Funds	TOTAL
Balance 7/1/10	2,358,333	11,154	1,761,136	1,349,016	5,479,639
Receipts	18,918,792	93,746	64,187	4,260,965	23,337,690
Payroll Warrants	(7,276,178)				(7,276,178)
Transfers In	579,909	38,404	268,786	45,360	932,459
Transfers Out	(337,949)	(128,554)	(9,935)	(456,021)	(932,459)
Warrants Payable	(11,932,906)	(24,961)	(40,087)	(3,389,450)	(15,387,404)
Balance 6/30/11	2,310,001	(10,211)	2,044,087	1,809,870	6,153,747
Interest Earned	13,085	195	24,328	14,707	52,315

*Respectfully submitted:*

*Jeffrey P. Ugalde  
Town Treasurer / Tax Collector*



# TAX COLLECTOR

JULY 1, 2010 - JUNE 30, 2011

**FY 2011 Real Estate:**

Commitments	9,059,030
Collections	8,903,912
Abatements & Exempt	38,172
Refunds	758
Tax Titles Remitted to Treasurer	0
<b>BALANCE 6/30/11</b>	<b>117,704</b>

**FY 2010 Real Estate:**

Balance 7/1/10	114,954
Collections	113,324
Abatements	3,368
Refunds	19,184
Tax Titles Remitted to Treasurer	12,141
<b>BALANCE 6/30/11</b>	<b>5,305</b>

**FY 2009 Real Estate:**

Balance 7/1/10	9,308
Collections	2,627
Abatements	3,050
Refunds	3,050
<b>BALANCE 6/30/11</b>	<b>6,681</b>

**FY 2011 Personal Property:**

Commitments	192,910
Collections	193,347
Abatements	262
Refunds	0
<b>BALANCE 6/30/11</b>	<b>-699</b>

**FY 2010 Personal Property:**

Balance 7/1/10	-655
Collections	100
Abatements	590
Refunds	2,785
<b>BALANCE 6/30/11</b>	<b>1,440</b>

**FY 2011 Motor Vehicle:**

Commitments	610,220
Collections	553,253
Abatements	9,019
Refunds	3,884
<b>BALANCE 6/30/11</b>	<b>51,832</b>

**FY 2010 Motor Vehicle:**

Balance 7/1/10	28,760
Commitments	81,868
Collections	99,925
Abatements	7,241
Refunds	6,793
<b>BALANCE 6/30/11</b>	<b>10,255</b>

**FY 2009 Motor Vehicle:**

Balance 7/1/10	7,563
Commitments	964
Collections	4,238
Abatements	738
Refunds	1,485
<b>BALANCE 6/30/11</b>	<b>5,036</b>

**FY 2008 Motor Vehicle:**

Balance 7/1/10	4,270
Commitments	0
Collections	551
Abatements	0
Refunds	0
<b>BALANCE 6/30/11</b>	<b>3,719</b>

JULY 1, 2010 - JUNE 30, 2011  
 (continued)

**FY 2007 Motor Vehicle:**

Balance 7/1/10	725
Commitments	0
Collections	103
Abatements	0
Refunds	0
BALANCE 6/30/11	<u>622</u>

**FY 2006 Motor Vehicle:**

Balance 7/1/10	316
Commitments	0
Collections	0
Abatements	0
Refunds	0
BALANCE 6/30/11	<u>316</u>

**RECAPITULATION OF TAX REVENUE**

Balance outstanding 7/1/10	165,241
Commitments	9,944,992
Collections	9,871,380
Abatements & Exemptions	62,440
Refunds	37,939
Tax Titles Remitted to Treasurer	12,141
BALANCE 6/30/11	<u><u>202,211</u></u>

*Respectfully Submitted,*

*Jeffrey P Ugalde  
 Town Treasurer/Tax Collector*



## SALARIES OF TOWN EMPLOYEES – CALENDAR YEAR 2011

### Light Department:

Barakian	Mark	\$88,749.29
Harmon	Kevin	\$82,177.58
Harrington	John G.	\$14,946.64
Johnson	Shane	\$47,146.08
Kimball	Edward	\$100.00
Lucia	Michael	\$87,664.72
McQuade	John T.	\$300.00
Miller	Sheila	\$41,570.13
Seed	Barbara	\$38,410.17

**\$401,064.61**

### Highway Department:

Barber	Stuart	\$16,694.75
Boudreau	Nicholas	\$17,191.52
Fallon	Frances	\$2,034.40
Franz	Kenneth	\$2,445.00
Ginese	Mark	\$42,409.03
Mero	Steven R	\$47,359.68
Noonan	Ruth	\$17,722.24
Osterberg	Steven	\$40,860.30
Parker	Donald	\$74,728.14
Welus	Steven	\$2,410.00
White	Steven	\$21,591.72

**\$285,446.78**

### Library

Buchalter	Brooke	\$199.99
Brigham	Ashley	\$421.24
Carrico	Jennifer	\$18,595.50
Clermont	Lynn	\$28,948.44
Freibert	Judith	\$24,309.05
Gibeau	Christiann	\$1,193.92
Langhart	Nicholas	\$12,936.00
Lupien	Michelle D	\$2,557.29
Newcomb	Cheryl	\$2,393.58
O'Connor	Priscilla	\$1,213.32
Peterson	Paula	\$6,901.44
Sokolowski	Linda	\$1,713.47
Velleco	Nancy	\$2,050.16
Walsh	Julia	\$816.97

**\$104,250.37**

### Selectmen and General Administration:

Bardsley	Rose L	\$12,368.31
Puff	Nancy Colbert	\$95,215.64
Deal	Roger	\$1,136.00
Esposito	Lori	\$43,819.94
Goodwin	Kenneth W.	\$38,224.52
Stanton	James	\$1,023.75
Sydow	Kenneth G	\$1,193.25
Smith	Michelle	\$3,552.00

**\$196,533.41**

### Assessors:

Cravedi	Carl	\$1,500.00
Juliano	Michael	\$667.00
Morrill	Mary	\$21,395.22
O'Connor	Paul A.	\$1,000.00
Richardson	Margo	\$27,053.28

**\$51,615.50**

### Board of Health:

Costello	Dennis	\$37,097.70
Gleich	Gerald	\$277.00
Golas	Steven	\$1,281.06
Martiska	Lorie	\$92.75
Rich	Melanie	\$18,212.78

**\$56,961.29**

### Cemetery:

Franz	Kenneth R.	\$125.00
Jasper	Mary	\$100.00

**\$225.00**

<b><u>Elementary School :</u></b>		<b>(excluding teachers)</b>			
Altobelli	Laurie O	\$11,130.58			
Ament	Janet	\$11,844.78	MacQueen	Elleen M	\$23,720.18
Aspero	Jeanne M	\$4,362.50	Marien	Leean	\$2,157.50
Baldassarre	Joseph	\$28,346.98	Martinez	Mary-Louise	\$65.00
Ballard	Robin	\$14,278.43	Morin	Bonnie	\$15,049.98
Banks	Elizabeth	\$175.00	Moulton	Jennifer A	\$130.00
Banks	Joan A.	\$6,087.50	Murphy	Kathleen	\$20,540.57
Beaupre	Rebecca L.	\$10,997.65	Nelson	Cheryl	\$13,760.25
Belanger	Pamela	\$65.00	Norvold	Maureen C	\$47.50
Bjorn	Karen O	\$19,598.35	Pendergast	Sondra	\$75.00
Bokankowitz	Eric	\$13,200.00	Proulx	Peter	\$455.00
Bokankowitz	Sharon	\$24,411.10	Purcell	Irene H	\$10,478.96
Bredbenner	Cynthia G	\$937.50	Rollins	Sylvia	\$75.00
Brenner	Jennifer	\$23,258.92	Rossow	David	\$195.00
Brenner	Susan	\$22,084.48	Roy	John	\$15,206.34
Brenner	Laurence				
Brenner	D	\$50.00	Ruane	Eileen	\$312.50
Cabrera	Jessica	\$292.50	Scheinfein	Sarah E.	\$518.00
	Kathleen				
Canfield	M	\$950.00	Sharon	Cheryl A	\$10,066.50
Carter	Karen	\$1,927.50	Simmons	Traci	\$190.00
Chalifoux	Linette	\$12,697.00	Staras	Carol	\$19,960.87
Colleton	Ryan D	\$37,394.54	Sullivan	Keri	\$360.00
Copeland	James	\$375.00	Sullivan	Tara L	\$617.50
Daveau	Pamela	\$12,717.25	Sullivan	Rita	\$1,042.50
Dubrulle	Michael	\$15,649.98	Surette	Megam	\$725.00
Ellis	Debra	\$26,930.44	Taintor	Michelle P	\$15,087.65
Fuller	Michelle	\$1,567.50	Tolles	Susan K	\$7,937.12
Giguere	Robin	\$33,956.47	Wheeler	Lisa	\$47,479.65
Goodhind	Paul	\$98,000.00	Wheeler	Wendy J.	\$19,960.87
Gover	Allison	\$5,841.43	Wilson	Michael	\$33,511.32
Gross	Lynnette	\$2,725.00	Wyatt	Brad	\$100.00
Healy	Rebecca D.	\$50.00			
	Kimberly				
Hergert	C	\$10,121.16			
Jorge	Liliana	\$675.00			
Keegan	Cortney	\$10,475.70			
Kelly	Jennifer	\$20,540.57			
Kus	Katherine	\$3,937.81			
LaValle	Denise M	\$11,200.50			
Lupien	Bruce	\$392.64			
<b>Continued next column</b>					
					<b><u><u>\$759,072.52</u></u></b>

**Elementary School Teachers:**

Andrews	William	\$70,440.00
Belbin	Julie	\$62,038.93
Benson	Laurie	\$64,427.00
Buchanan	Maureen	\$63,377.00
Checola	Linda	\$97,414.06
Clarke	Debra	\$21,163.80
Cooper	Jessica	\$66,459.50
Daley	Peter	\$51,367.83
DeLuca	Kara	\$47,225.85
	J.	
DiFonso	BethAnne	\$74,206.46
DiFonso	Anthony	\$17,297.57
Fanfan	Katherine	\$17,889.57
Fiorillo	Paula	\$10,964.31
Fitzpatrick	Jannel	\$50,184.65
Fletcher	Beverly S	\$41,054.94
Giguere	Jean	\$57,620.36
Gostyla	Lynn	\$57,311.00
Hamel	Laura	\$33,791.43
Jenson-Fellows	Lisa	\$8,052.08
Johnston	Hilary F	\$32,834.63
Keane	Anne	\$72,389.00
Kelleher	Gail	\$71,889.00
Koziak	Tara	\$63,206.63
Kuppens	Lauren	\$45,329.98
LaMontagne	Jennifer	\$75,209.00
LaPierre	Nancy L	\$57,709.36
Lefebvre	Catherine	\$14,096.64
Lindquist	Sue Ann	\$51,302.00
Lubarsky	Terry	\$67,014.00
Mara	Paul	\$17,254.58
Marineau	Elizabeth	\$49,864.65
Martins	Alison	\$20,973.15
Mason	Carla	\$17,641.30
McDermott	Brian	\$16,360.36
Olszak	Carole	\$50,379.50
Pascoal	Briana	\$69,695.75
Petrell-Delude	Lisa	\$56,046.87
Pierce	Kimberly	\$77,301.00
Richards	Sarah	\$27,473.33
Sabourin	Ellen	\$63,877.00

Somes	Christine	\$64,777.00
Sparks	David	\$68,433.32
Sullivan	Fayne	\$68,865.78
Trudeau	Elizabeth	\$38,326.00
Vaillancourt	Judith	\$27,934.75
		<b>\$2,198,470.92</b>

**School Lunch:**

Fryburg	Mary Ellen	\$8,691.25
Hunt	Bonnie	\$21,403.43
Perro	Paula	\$16,993.87
Prunier	Teresa	\$10,284.27
Garramone	Joan	
Savoie	Nicole	\$3,235.10
Wilhelmy	Susan	<b>\$60,607.92</b>

**Fire/Ambulance**

Baker	Nikito	\$249.48
Bradford	Jason	\$51,014.24
Bradford	Joel	\$210.54
Buchanan	David	\$64.90
Buddenhagen	Daniel G	\$11,372.21
Buddenhagen	Michael W	\$912.34
Byrne	Jarrett	\$501.04
Colomey	Kevin M	\$2,931.68
Consiglio	Gino	\$1,700.08
Duca	Brent	\$443.92
Flanagan	Joseph	\$75,465.76
Gaucher	Brian	\$449.74
Healy	John S.	\$64.90
Johnson	Luke S.	\$111.92
Jordan	Sara	\$5,937.40
Gebo	Steven	\$1,319.04
Krause	Jay C.	\$645.92
Matthew	Benjamin	\$1,767.28
MacKenzie	Donald	\$56,623.76
MacKenzie	Robb	\$459.76
Matthew	Jacob	\$638.72
McCubrey	Scott	\$489.20
Osterberg	Paul	\$1,266.18
Peters	Jeremy	\$405.68

**Fire/Ambulance (cont.)**

Rhatigan	Scott	\$217.06
Richardson	William	\$361.02
Ronn	Matthew	\$3,266.48
Gillum	Douglas	\$1,157.62
Rudge	Lisa A	\$2,721.58
O'Sullivan	Michael	\$940.04
Schoerb	Ryan	\$2,587.30
Shircliff	Matthew w	\$207.68
Shircliff	Leigh	\$5,699.02
Stanton	Jeffrey	\$798.12
Starkey	Robert	\$168.74
Tataronis	Andrew	\$2,674.52
Young	David	\$967.90
Young	Roger Jr.	\$776.84
		<b>\$237,589.61</b>

**Dispatch:**

Martin	Daniel T.	\$45,252.22
Parker	Melissa S	\$4,065.62
Purcell	Lynn F	\$51,588.43
Rudge	Pamela	\$56,626.21
White	Bonnie	\$26,958.43
		<b>\$184,490.91</b>

**Police:**

Barbato	Robert	\$63,071.57
Bazydlo	Philip	\$70,611.24
Bissonnette	Christine	\$30,388.50
Donahue	Michael	\$87,773.75
Parker	Russell	\$84,774.38
Piche	Jared	\$65,838.75
Rajotte	Ronald	\$76,890.62
Sahagian	Anthony	\$103,487.08
Shepard	Mark	\$79,674.29
Szymkiewicz	Scott	\$88,448.56
Thomas	Robert	\$100,790.00
		<b>\$851,748.74</b>

**Dog Officer**

Golas	Steven	<b>\$2,277.43</b>
-------	--------	-------------------

**Police  
Revolving:**

Baird	Francis	\$1,680.00
Balvin	Thomas	\$462.00
Barry	Michael J	\$168.00
Bourget	Albert	\$735.00
Bourget	Jonathan	\$168.00
Couture	Jonathan	\$440.00
Dugan	James	\$220.00
Frick	Michael	\$336.00
Frisch	Jeffery	\$462.00
Gaughan	John	\$220.00
Germano	Michael J	\$168.00
Glynn	Francis	\$168.00
Gribbons	Anthony	\$693.00
Hisman	James	\$336.00
Martinez	George	\$336.00
Martinez	Miguel	\$220.00
McNally	John	\$168.00
Moran	John	\$504.00
Pond	Kevin	\$210.00
Regele	Timothy	\$168.00
Saunders	Matthew S	\$3,370.00
Walker	William	\$220.00
West	Kevin	\$388.00
Westman	David	\$777.00
		<b>Detail Total \$12,617.00</b>

**Tax Collector/ Treasurer:**

Conrad	Michael	\$48,675.00
Daigneault	Joseph P	\$30,795.87
		<u><u>\$79,470.87</u></u>

**Town Clerk:**

Bourassa	Sandra	\$29,556.10
Jasper	Mary	\$9,479.22
		<u><u>\$39,035.32</u></u>

**Parking Clerk**

Bourassa	Sandra	<u><u>\$460.00</u></u>
----------	--------	------------------------

**Voter Registrars:**

Anderson	Carol	\$199.42
Berard	Pauline	\$86.80
Bourassa	Sandra	\$872.30
Gaucher	Phyllis E	\$475.92
Groleau	Mary	\$86.80
Jasper	Mary	\$276.50
Seed	Mary T	\$74.10
Sydow	Betty	\$74.10
		<u><u>\$2,145.94</u></u>

**Accountant**

Nykiel	Nancy	<u><u>\$26,527.50</u></u>
--------	-------	---------------------------

**GRAND TOTAL**

**\$5,662,319.92**

**Planning Board:**

Baker	Richard	\$226.25
Hucknall	Julia	\$26.50
Rich	Melanie	\$6,760.00
		<u><u>\$7,012.75</u></u>

**Conservation:**

Rich	Melanie	<u><u>\$14,059.02</u></u>
------	---------	---------------------------

**Inspectors**

Gardner	Nina	\$5,590.26
Hand	Glenn	\$6,400.68
Johnson	Eric	\$12,249.26
LaPan	Richard	\$917.00
Morrill	James	\$1,960.50
O'Connor	Thomas	\$6,436.88
Renzoni	Ray	\$4,000.00
Zahariadis	Anastasios	\$17,920.80
		<u><u>\$55,475.38</u></u>

**Senior Lunch Coordinator:**

Ressiquie	Janice	\$998.52
-----------	--------	----------

**Council on Aging Coordinator:**

Meegan	Jane	\$16,856.44
--------	------	-------------

**COA Total**

\$17,854.96

**Parks & Recreation**

Barber	Karen	<u><u>\$14,121.65</u></u>
--------	-------	---------------------------

**Tree Warden:**

Parker	Donald	<u><u>\$2,186.00</u></u>
--------	--------	--------------------------

## MUNICIPAL LIGHT DEPARTMENT

This year, Edward Kimball, who for many years served as both Manager and also as a Light Commissioner retired. We would like to thank him for his dedication to the department and wish him well in retirement.

On May 5, 2011 Boylston Municipal Light, along with 13 other Municipal Light Plants, dedicated the Berkshire Wind Power Project. The wind farm located in Hancock, Ma. Is the largest wind farm in Massachusetts consisting of 10-1.5 megawatt turbines. This renewable energy project shows the commitment towards green energy for the BMLD and all of our customers.

In 2011 the BMLD sustained major damage to its system from the result of two storms. On August 28 Hurricane Irene toppled trees and knocked out power throughout the town. The BMLD's crew had power restored within hours of the storms impact. Also on October 29, 2011 an early snowstorm caused major damage to our system knocking out power town wide. The BMLD along with mutual aid crews from Paxton, Ashburnham, Holden and West Boylston had power restored within three days. The crews replaced 15 poles, 5 transformers, repaired miles of electric lines and several house services. Trees were removed and lines were repaired on all town roads. The BMLD would like to thank all of the town departments for their assistance, and all the Light Department customers for their patience during the restoration of our electrical system.

Respectfully submitted,

Mark A. Barakian  
General Manager

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Gross Revenue:	3,782,268.00	3,586,939.00	3,554,836.00
Operating Expense:	3,910,955.00	3,626,863.00	3,674,310.00
Misc. Sales:	51,890.00	49,550.00	48,050.00
Profit:	17,301.00	182,922.00	154,339.00
Physical Plant Cost:	3,036,402.00	3,173,509.00	3,367,415.00
KW of Demand:	7,177	6,421	7,096
KWH Bought:	33,415,230	32,263,940	33,067,400
KWH Sold:	30,532,462	29,171,257	30,089,422
Customers:	22520	2252	2249
Purchase Power Avg. Cost:	.113	.092	.085

Office Hours: Monday thru Friday, 8:00 A.M. to 4:00 P.M.

Light Commission Meetings 4<sup>th</sup> Monday of the month or as posted

24 Hr Emergency Service Phone Number: 508-869-6564

The Light Dept. offers Home Energy Audits call 508-869-2626

Energy star rebate forms are available at the Light Department for clothes washers, refrigerators, dishwashers and room air conditioners.

The Board met eleven (11) times during 2011 with the following attendance:

*Edward Kimball	4
John McQuade	10
Eric Johnson	10
*Steven Mero	7 (elected May 2011)

**Mission Statement:** The Boylston Light Department strives to provide excellent service and economical electric rates to its customers.

Respectfully submitted,

Mark Barakian

General Manager

**TOWN ACCOUNTANT**

**TOWN OF BOYLSTON, MASSACHUSETTS  
Annual Report  
For the Year Ended June 30, 2011**

**TABLE OF CONTENTS**

**Exhibit**

**ACCOUNTANT’S COMPILATION REPORT**.....A

**FINANCIAL STATEMENTS:**

Combined Balance Sheet – All Fund Types and Account Group..... B

Combined Statements of Revenues, Expenditures and Changes in  
Fund Balances – All Governmental and Expendable Trust Funds ..... C

**SUPPLEMENTAL SCHEDULES:**

Schedule of Local Receipts – General Fund..... D

Schedule of Appropriations and Expenditures – General Fund..... E

Schedule of Outstanding Debt ..... F

Schedule of Taxes Receivable – General Fund ..... G



**TOWN OF BOYLSTON**  
**COMBINED BALANCE SHEET**  
**ALL FUND TYPES AND ACCOUNT GROUP**  
**June 30, 2011**

Exhibit B-1

	<b>General Govt.</b>	<b>Special Revenue</b>	<b>Capital Project</b>	<b>Trust</b>	<b>Agency</b>	<b>General Long-Term Debt</b>	<b>ENTERPRISE</b>	<b>Total (Memorandum Only)</b>
<b>ASSETS</b>								
Pooled Cash and Equivalents	1,676,846.74	1,320,191.08	877.29	1,615,147.57	60,693.10		1,767,897.68	6,441,653.46
Receivables:								
Real Estate Taxes	137,816.45							137,816.45
Personal Property Taxes	5,073.20							5,073.20
Rollback Taxes	26,534.66							26,534.66
Less Allowance for Abatements and Exemptions	(170,953.88)							(170,953.88)
Motor Vehicle Excise Taxes	72,231.31							72,231.31
Tax Liens and Possessions	162,095.87							162,095.87
Septic Loans		60,146.45						60,146.45
Due From Other Governments	41,366.47	1,345.00						42,711.47
Amount to be Provided for Long-Term Obligations						918,235.00		918,235.00
<b>Total Assets</b>	<b>1,951,010.82</b>	<b>1,381,682.53</b>	<b>877.29</b>	<b>1,615,147.57</b>	<b>60,693.10</b>	<b>918,235.00</b>	<b>1,767,897.68</b>	<b>7,695,543.99</b>

**TOWN OF BOYLSTON**  
**COMBINED BALANCE SHEET**  
**ALL FUND TYPES AND ACCOUNT GROUP**  
**June 30, 2011**

Exhibit B-2

	General Govt.	Special Revenue	Capital Project	Trust	Agency	General Long-Term Debt	ENTERPRISE	Total (Memorandum Only)
<b>LIABILITIES</b>								
Warrants and Accounts Payable	243,903.32	22,959.98		0.00	8,489.03		12,554.08	287,906.41
Withholdings and Other Liabilities	74,901.34							74,901.34
Deposits Payable							(1,155.00)	(1,155.00)
Deferred Revenue:								0.00
Real Estate and Personal Property Taxes	(28,064.23)							(28,064.23)
Rollback Taxes	26,534.66							26,534.66
Motor Vehicle Excise Taxes	72,231.31							72,231.31
Tax Liens and Possessions	162,095.87							162,095.87
Collector Variances	1,451.83							1,451.83
Septic Loans		60,146.45						60,146.45
State Aid Highway								
Bonds and Notes Payable						918,235.00		918,235.00
<b>Total Liabilities</b>	<b>553,054.10</b>	<b>83,106.43</b>	<b>0.00</b>	<b>0.00</b>	<b>8,489.03</b>	<b>918,235.00</b>	<b>11,399.08</b>	<b>1,574,283.64</b>
<b>FUND BALANCES</b>								
Fund Balances:								
Reserved for Expenditures								0.00
Reserved for Encumbrances	370,705.25						41,366.47	412,071.72
Reserved for School Teachers Payroll	138,698.11							138,698.11
Reserved for Endowment				96,124.53				96,124.53
Designated for Subsequent Year's Expenditure	195,000.00							195,000.00
Undesignated Fund Balance	693,553.36	1,298,576.10	877.29	1,519,023.04	52,204.07		1,715,132.13	5,279,365.99
<b>Total Fund Balances</b>	<b>1,397,956.72</b>	<b>1,298,576.10</b>	<b>877.29</b>	<b>1,615,147.57</b>	<b>52,204.07</b>	<b>0.00</b>	<b>1,756,498.60</b>	<b>6,121,260.35</b>
<b>Total Liabilities and Fund Balances</b>	<b>1,951,010.82</b>	<b>1,381,682.53</b>	<b>877.29</b>	<b>1,615,147.57</b>	<b>60,693.10</b>	<b>918,235.00</b>	<b>1,767,897.68</b>	<b>7,695,543.99</b>

**TOWN OF BOYLSTON**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**ALL GOVERNMENTAL AND EXPENDABLE TRUST FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2011**  
**(See Accountant's Compilation Report)**

**EXHIBIT C-1**

	<b>Governmental Funds</b>			<b>Fiduciary Funds</b>	<b>Total (Memorandum Only)</b>
	<b>General</b>	<b>Special Revenue</b>	<b>Capital Projects</b>	<b>Trust Funds</b>	
<b>REVENUE:</b>					
Real Estate Taxes	8,982,693.04	0.00	0.00	0.00	8,982,693.04
Personal Property Taxes	189,761.82				189,761.82
Tax Liens Redeemed	105,671.81				105,671.81
Less: Abatements and Exemption:	(170,953.88)				(170,953.88)
	<b>9,278,126.67</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,107,172.79</b>
Federal Grants & Aid	2,333.00	204,027.00			206,360.00
State Aid, Reimbursements and Grants		126,648.00			126,648.00
Lottery Aid	289,720.00				289,720.00
Education	451,611.00				451,611.00
School Building Assistance	3,904,251.00				3,904,251.00
Highway					0.00
Other	23,148.09				23,148.09
Local Receipts:					
Motor Vehicle Excise Taxes	646,845.83				646,845.83
Licenses, Fines, Permits and Fees	204,568.31				204,568.31
Payments in Lieu of Taxes	541,958.11				541,958.11
Sale of Foreclosed Property	36,076.21				36,076.21
Interest and Penalties on Taxes	57,736.31				57,736.31
Interest on Investments	13,319.08	6,049.00	3.09	23,013.50	42,384.67
Charges for Services:					
Ambulance		103,435.00			103,435.00
School Lunch		109,490.00			109,490.00
Other	98,518.43	513,107.00	3,034.04	30.00	614,689.47
Auction Revenue	101,423.79				101,423.79
	<b>15,649,635.83</b>	<b>1,062,756.00</b>	<b>3,037.13</b>	<b>23,043.50</b>	<b>16,567,518.58</b>
<b>EXPENDITURES:</b>					
General Government	2,387,158.52				2,387,158.52
Public Safety	1,637,545.71				1,637,545.71
Public Works and Facilities	490,310.03				490,310.03
Education	7,045,406.59				7,045,406.59
Human Services	89,489.49				89,489.49
Culture and Recreation	175,472.75		1,206.94		176,679.69
Special Revenue		830,011.00			830,011.00
Debt Service:					0.00
Principal Retirement	3,825,000.00	8,780.00			3,833,780.00
Interest(Including Temporary Loans	166,796.25				166,796.25
	<b>15,817,179.34</b>	<b>838,791.00</b>	<b>1,206.94</b>	<b>0.00</b>	<b>16,657,177.28</b>
Excess of Revenues Over (Under) Expenditures	(167,543.51)	223,965.00	1,830.19	23,043.50	(89,658.70)
Town of Boylston			36		

TOWN OF BOYLSTON  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
 ALL GOVERNMENTAL AND EXPENDABLE TRUST FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2011  
 (See Accountant's Compilation Report)  
 (Continued)

EXHIBIT C-2

	Governmental Funds			Fiduciary Funds	Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Trust Funds	
<b>OTHER FINANCING SOURCES (USES)</b>					
Unrealized gain/(Loss)					0.00
Transfer from Special Revenue Fund	238,092.83				238,092.83
Transfer to General Fund		(238,092.83)			(238,092.83)
Transfer to Trust Funds	(250,000.00)				(250,000.00)
Transfer from General Fund				250,000.00	250,000.00
Total Other Financing Sources (Uses)	(11,907.17)	(238,092.83)	0.00	250,000.00	0.00
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(179,450.68)	(14,127.83)	1,830.19	273,043.50	(89,658.70)
Fund Balance, Beginning of Year	1,577,407.40	1,312,703.00	(952.90)	1,342,104.00	4,231,261.50
Fund Balance, End of Year	1,397,956.72	1,298,575.17	877.29	1,615,147.50	4,141,602.80

**TOWN OF BOYLSTON  
SCHEDULE OF LOCAL RECEIPTS-GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2011  
(See Accountant's Compilation Report)**

**EXHIBIT D**

<u>Description</u>	<u>Amount</u>
<b>Licenses, Fines, Permits and Fees</b>	
Fees-Board of Appeals	100.00
Fees-Assessors	790.00
Fees-Municipal Liens	6,600.00
Fees-Police	1,827.00
Fees-Fire	3,955.00
Fees-Town Clerk	6,476.20
Fees-Planning	694.51
Fees-Highway	250.00
Fees-Rentals	5,900.00
Selectboard Licenses	11,135.00
Board of Health Permits & Fees	21,850.00
Building Permits	109,143.60
Police Gun Permits	1,050.00
Plumbing Permits	9,635.00
Electrical Permits	6,500.00
Gas Permits	330.00
Earth Removal Permits	300.00
Library Fines	575.00
Court Fines	17,457.00
	<hr/>
Total Licenses, Fines, Permits and Fees	204,568.31
	<hr/>
<b>Interest and Penalties on Taxes</b>	
Penalties and Interest-Property Taxes	22,530.12
Penalties and Interest-Tax Liens	24,964.65
Penalties and Interest-Excise Taxes	10,241.54
	<hr/>
Total Interest on Penalties and Taxes	57,736.31
	<hr/>
<b>Other</b>	
Municipal Light Reimbursements	92,664.80
Interest on Investments	13,319.08
Off-Duty Surcharge	2,673.40
Miscellaneous Revenue	3,180.23
	<hr/>
Total Other	111,837.51
	<hr/>

**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2011**  
(See Accountant's Compilation Report)

EXHIBIT E-1

Account	2011 Appropriations	Reserve Fund and Other Transfers	2011 Carryover Appropriations	2011 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Fund</b>						
<b>General Government</b>						
Town Meeting Error	2.00			2.00		2.00
Special Town Meeting Notices	2,225.00	(1,750.00)		475.00	320.64	154.36
Town Moderator Salary	15.00			15.00	0.00	15.00
Selectboard Salaries	3,637.00			3,637.00	3,637.00	0.00
Selectboard Clerical Wages	12,602.00			12,602.00	12,597.26	4.74
Town Administrator Salary	93,829.00	482.40		94,311.40	94,311.40	0.00
Selectboard Assistant Town Administrator	43,693.00			43,693.00	42,798.41	894.59
Town Audit	15,000.00			15,000.00	14,568.75	431.25
Selectboard Expenses	15,690.00	(2,982.40)		12,707.60	11,101.22	1,606.38
Selectmen Prior Year Expenses			5,000.00	5,000.00	5,000.00	0.00
Selectboard Art#27 5/7/07 Grant Writing			4,008.75	4,008.75	1,812.00	2,196.75
Selectboard Art#28 5/7/07 Traffic Study			2,500.00	2,500.00	2,500.00	0.00
Selectboard Art #29 5/03/10 Bus Development	20,000.00			20,000.00	1,581.49	18,418.51
Selectboard Art #30 GIS Mapping	20,000.00			20,000.00	9,504.25	10,495.75
Finance Committee Expense	400.00			400.00	152.00	248.00
Reserve Fund	40,000.00	(9,374.00)		30,626.00	0.00	30,626.00
Town Accountant Services	26,265.00			26,265.00	26,265.00	0.00
Town Accountant Expenses	4,000.00			4,000.00	3600.45	399.55
Assessors Stipends	3,500.00	(828.33)		2,671.67	2,667.00	4.67
Assessors Clerical Wages	20,205.00	828.33		21,033.33	21,033.33	0.00
Assessors Clerk Wages	25,417.00	1,428.00		26,845.00	26,845.00	0.00
Assessors Special Appraisal Expenses	7,500.00	(1,428.00)		6,072.00	5,394.00	678.00
Assessors Revaluation	18,400.00			18,400.00	18,400.00	0.00
Assessors Property Revaluation	25,000.00			25,000.00	25,000.00	0.00
Assessors Expenses	19,825.00			19,825.00	18,787.84	1,037.16
Assessors Prior Year Expense			304.00	304.00	304.00	0.00
Town Treasurer Salary	25,570.00			25,570.00	24,107.85	1,462.15
Town Treasurer Clerical Wages	12,004.00	4,687.00		16,691.00	15,114.74	1,576.26
Town Treasurer Expense	10,585.00			10,585.00	9,904.50	680.50
Treasurer Prior Year			33.00	33.00	0.00	33.00
Town Collector Salary	25,570.00			25,570.00	24,107.81	1,462.19
Town Collector Clerical Wages	12,004.00	4,687.00		16,691.00	15,114.75	1,576.25
Town Collector Expenses	22,737.00			22,737.00	21,137.73	1,599.27
Legal Expense	70,000.00	(5,000.00)		65,000.00	52,165.66	12,834.34
Tax Title Expenses	1,175.00	10,000.00	12,559.16	23,734.16	15,957.82	7,776.34
Town Clerk Salary	29,107.00			29,107.00	29,107.00	0.00
Town Clerk Clerical Wages	12,980.00			12,980.00	12,020.90	959.10
Town Clerk Expense	2,480.00			2,480.00	2,190.60	289.40
Elections/Registrars Wages	4,250.00			4,250.00	4,152.17	97.83
Elections/Registrars Expenses	6,985.00			6,985.00	5,543.37	1,441.63
Conservation Commission Clerk	14,829.00	502.14		15,331.14	15,331.14	0.00
Conservation Expenses	1,000.00	(502.14)		497.86	351.02	146.84
Storm Water Management Expenses	10,000.00		6,000.00	16,000.00	7,200.00	8,800.00

**TOWN OF BOYLSTON  
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2011  
(See Accountant's Compilation Report)**

**EXHIBIT E-2**

<b>Account</b>	<b>2011 Appropriations</b>	<b>Reserve Fund and Other Transfers</b>	<b>2011 Carryover Appropriations</b>	<b>2011 Adjusted Budget</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>
<b>General Fund</b>						
<b>General Government</b>						
Earth Removal Expense	100.00			100.00	0.00	100.00
Planning Board Stipends	582.00			582.00	423.00	159.00
Planning Board Clerk	53.00			53.00	0.00	53.00
Planning Board Administrative Assistant	8,126.00	(200.60)		7,925.40	5,793.76	2,131.64
Planning Board Expenses	2,200.00	200.60		2,400.60	2,400.60	0.00
Appeals Board Expense	250.00			250.00	61.35	188.65
Municipal Office Expenses	29,900.00			29,900.00	29,534.16	365.84
Municipal Office Prior Year Expense			300.00	300.00	300.00	0.00
Town Buildings Hillside	195,000.00			195,000.00	164,092.83	30,907.17
Town Buildings Hillside Art#41 5/1/06 Asbestos/Mold			28,204.00	28,204.00	903.34	27,300.66
Town Buildings Hillside Art#25 5/7/07 HVAC Second Floor			18,274.85	18,274.85	18,274.85	0.00
Town Buildings Hillside Art#19 5/5/08 HVAC First Floor			27,033.63	27,033.63	7,807.58	19,226.05
Town Buildings Hillside Art#20 5/5/08 MOB Basement			40,000.00	40,000.00	0.00	40,000.00
Town Buildigns Hillside Art #31 05/03/10 HVAC	120,000.00			120,000.00	119,900.00	100.00
Town Report	2,000.00			2,000.00	608.75	1,391.25
Town House Expense	9,500.00	687.93		10,187.93	10,187.93	0.00
Town Garage Expense	10,000.00	6,506.91		16,506.91	16,506.91	0.00
Repairs to Town Buildings	3,150.00			3,150.00	1,736.28	1,413.72
County Retirement	336,102.00			336,102.00	336,102.00	0.00
Unemployment Compensation	5,000.00	14,446.75	2,998.22	22,444.97	21,155.26	1,289.71
Employee Benefits	879,893.00	(7,160.58)	780.64	873,513.06	873,513.06	0.00
Employee Physical Exams	500.00			500.00	172.00	328.00
General Insurance	98,731.00	(3,738.85)		94,992.15	94,992.15	0.00
Regional Planning Commission		965.61		965.61	965.61	0.00
School Choice Assessment		23,387.00		23,387.00	40,054.00	(16,667.00)
Charter School Assessment		11,923.00		11,923.00	33,089.00	(21,166.00)
Air Pollution Districts		1,312.00		1,312.00	1,312.00	0.00
RMV Non-Renewal Charges		2,520.00		2,520.00	2,320.00	200.00
Regional Transit		3,264.00		3,264.00	3,264.00	0.00
				0.00		
<b>Total General Government</b>	<b>2,379,568.00</b>	<b>54,863.77</b>	<b>147,996.25</b>	<b>2,582,428.02</b>	<b>2,387,158.52</b>	<b>195,269.50</b>

TOWN OF BOYLSTON  
 SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2011  
 (See Accountant's Compilation Report)

EXHIBIT E-3

Account	2011 Appropriations	Reserve Fund and Other Transfers	2011 Carryover Appropriations	2011 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Fund</b>						
<b>Public Safety</b>						
Police Department Salaries	803,827.00	10,178.56		814,005.56	814,005.56	0.00
Police Expenses	77,500.00	(7,900.00)		69,600.00	69,598.24	1.76
Police Prior Year			94.79	94.79	94.79	0.00
Police Cruiser		27,900.00		27,900.00	27,900.00	0.00
Fire/Ambulance Salaries & Wages	226,491.00	3,369.80		229,860.80	229,860.80	0.00
Fire/Ambulance Expenses	48,740.00			48,740.00	48,599.88	140.12
Fire Prior Year Expense			2,071.03	2,071.03	2,071.03	0.00
Fire/Ambulance Art#24 5/7/07 Diesel Exhaust Filter			4,332.21	4,332.21	4,114.31	217.90
Fire/Ambulance Art#9 3/3/08 Used Aerial Ladder Truck			4,281.66	4,281.66	4,262.96	18.70
Fire/Ambulance Art#24 5/5/08 Ambulance Equipment			3,039.42	3,039.42	666.21	2,373.21
Fire/Ambulance Art#25 5/5/08 Ambulance Radios			1,930.75	1,930.75	1,822.70	108.05
Fire/Ambulance Art#24 5/4/09 New Ambulance			139,567.00	139,567.00	139,552.00	15.00
Fire/Ambulance Art#25 05/04/09 Used Vehicle			1,903.01	1,903.01	1,036.89	866.12
Fire/Ambulance Art#26 05/04/09 Equip Gt Match			35,000.00	35,000.00	2,352.14	32,647.86
Fire/Ambulance Art#27 05/03/10 Fire Hose	25,000.00			25,000.00	24,415.04	584.96
Fire/Ambulance Art#22 05/03/10 Ambulance Equipment		6,000.00		6,000.00	5,988.90	11.10
Dispatch Salaries & Wages	201,076.00	(10,177.64)		190,898.36	182,586.47	8,311.89
Dispatch Expenses	15,215.00	(0.92)		15,214.08	15,214.08	0.00
Building Inspector Services	53,500.00	(20,000.00)		33,500.00	28,108.96	5,391.04
Building Inspector Clerical	3,500.00	2,412.29		5,912.29	5,303.46	608.83
Building Inspector Expenses	5,880.00			5,880.00	3,518.05	2,361.95
Gas Inspector Salary	2,747.00			2,747.00	421.82	2,325.18
Gas Inspector Expenses	700.00			700.00	75.00	625.00
Plumbing Inspector Salary	9,116.00			9,116.00	8,699.78	416.22
Electrical Inspector Salary	8,382.00			8,382.00	8,219.63	162.37
Electrical Inspector Expenses	660.00			660.00	527.50	132.50
Dog Officer Wages	2,067.00			2,067.00	2,066.52	0.48
Dog Officer Expenses	1,200.00			1,200.00	490.00	710.00
Dog Officer Prior Year Expense			185.00	185.00	185.00	0.00
Parking Clerk Salary	260.00			260.00	260.00	0.00
Tree Warden Salary	1,115.00			1,115.00	1,093.00	22.00
Tree Warden Expenses	8,350.00	(3,915.01)		4,434.99	4,434.99	0.00
<b>Total Public Safety</b>	<b>1,495,326.00</b>	<b>7,867.08</b>	<b>192,404.87</b>	<b>1,695,597.95</b>	<b>1,637,545.71</b>	<b>58,052.24</b>

TOWN OF BOYLSTON  
 SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2011  
 (See Accountant's Compilation Report)

EXHIBIT E-4

Account	2011 Appropriations	Reserve Fund and Other Transfers	2011 Carryover Appropriations	2011 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Fund</b>						
<b>Public Works and Facilities</b>						
Highway Department Salaries & Wages	284,977.00			284,977.00	257,012.50	27,964.50
Highway Department Expenses	92,425.00	(12,682.82)		79,742.18	77,309.12	2,433.06
Highway Department Art#38 5/2/05 Highway Repairs			9,667.91	9,667.91	9,667.91	0.00
Highway Department Art#28 5/5/08 Above Ground Fuel tank			26,597.08	26,597.08	12,330.00	14,267.08
Highway Department Art#27 05/04/09 Loader			839.00	839.00	0.00	839.00
Highway Department Snow & Ice Removal Expenses	95,000.00	21,535.08		116,535.08	116,535.08	0.00
Street Lighting	15,000.00			15,000.00	14,607.48	392.52
Cemetery Salaries	533.00	(147.94)		385.06	0.00	385.06
Cemetery Expenses	2,700.00	147.94		2,847.94	2,847.94	0.00
Cemetery FY'99 Road Repai			24,141.31	24,141.31	0.00	24,141.31
			<u>24,141.31</u>	<u>24,141.31</u>	<u>0.00</u>	<u>24,141.31</u>
 Total Public Works & Facilities	 490,635.00	 8,852.26	 61,245.30	 560,732.56	 490,310.03	 70,422.53

TOWN OF BOYLSTON  
 SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2011  
 (See Accountant's Compilation Report)

EXHIBIT E-5

Account	2011 Appropriations	Reserve Fund and Other Transfers	2011 Carryover Appropriations	2011 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Fund</b>						
<b>Education</b>						
School Committee Salary	200.00			200.00	200.00	0.00
Elementary Education	3,057,181.00	62,316.00		3,119,497.00	2,935,556.96	183,940.04
School Encumbrances			162,330.15	162,330.15	158,852.31	3,477.84
Vocational Tuition	373,896.00	(62,316.00)		311,580.00	311,580.00	0.00
Vocational Transportation	14,000.00			14,000.00	11,719.73	2,280.27
Tahanto Assessment	3,276,023.00			3,276,023.00	3,275,280.00	743.00
School Capital Assessment		351,351.58		351,351.58	351,351.58	0.00
Education Art#21 5/2/05 Ad Hoc Regional Study			10,000.00	10,000.00	0.00	10,000.00
Education Art#29 5/7/07 Regional School District Review			15,000.00	15,000.00	0.00	15,000.00
Education Art#30 5/7/07 HVAC Elementary School			25,000.00	25,000.00	0.00	25,000.00
Education Art#44 5/5/08 Computers			886.01	886.01	866.01	20.00
<b>Total Education</b>	<b>6,721,300.00</b>	<b>351,351.58</b>	<b>213,216.16</b>	<b>7,285,867.74</b>	<b>7,045,406.59</b>	<b>240,461.15</b>

TOWN OF BOYLSTON  
 SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2011  
 (See Accountant's Compilation Report)

EXHIBIT E-6

Account	2011 Appropriations	Reserve Fund and Other Transfers	2011 Carryover Appropriations	2011 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Fund</b>						
<b>Human Services</b>						
Board of Health Stipends	648.00			648.00	648.00	0.00
Board of Health Clerical Wages	17,733.00			17,733.00	17,377.25	355.75
Vital Statistics Wages	200.00			200.00	200.00	0.00
Animal Inspector Wages	1,188.00			1,188.00	1,089.00	99.00
Sanitation Inspector Wages	36,736.00			36,736.00	36,735.92	0.08
Board of Health Expenses	2,600.00			2,600.00	1,594.18	1,005.82
Board of Health Special Projects	2,200.00			2,200.00	132.00	2,068.00
Tri-Town Hazardous Waste	1,320.00			1,320.00	1,320.00	0.00
Nurse Salary	1,500.00			1,500.00	1,380.00	120.00
Landfill Art#21 5/5/08 Monitoring			50,000.00	50,000.00	0.00	50,000.00
Council on Aging Coordinator Salary	14,919.00	71.56		14,990.56	14,990.56	0.00
Council on Aging Coordinator Salary-Meals	989.00	0.04		989.04	989.04	0.00
Council on Aging Expenses	4,525.00	(71.60)		4,453.40	2,217.74	2,235.66
Council on Aging Prior Year Expense			60.00	60.00	24.75	35.25
Veterans Agent Salary	200.00			200.00	0.00	200.00
Veterans Services Benefits	500.00	10,608.95		11,108.95	10,550.00	558.95
Veterans Service Expenses	175.00	66.05		241.05	241.05	0.00
<b>Total Human Services</b>	<b>85,433.00</b>	<b>10,675.00</b>	<b>50,060.00</b>	<b>146,168.00</b>	<b>89,489.49</b>	<b>56,678.51</b>

TOWN OF BOYLSTON  
 SCHEDULE OF APPROPRIATIONS AND EXPENDITURES  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2011  
 (See Accountant's Compilation Report)

EXHIBIT E-7

Account	2011 Appropriations	Reserve Fund and Other Transfers	2011 Carryover Appropriations	2011 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Fund</b>						
<b>Culture and Recreation</b>						
Library Salaries & Wages	105,470.00			105,470.00	105,470.00	0.00
Library Expenses	47,470.00			47,470.00	47,469.80	0.20
Library Art#33 5/7/07 Repairs			17,093.64	17,093.64	4,948.39	12,145.25
Memorial Day	3,000.00			3,000.00	3,000.00	0.00
Recreation	5,000.00			5,000.00	5,000.00	0.00
Historical Building Maintenance	3,500.00			3,500.00	3,500.00	0.00
Historical Commission Expenses	5,000.00			5,000.00	4,884.56	115.44
Historical Commission Project Expenses	1,200.00			1,200.00	1,200.00	0.00
<b>Total Culture and Recreation</b>	<b>170,640.00</b>	<b>0.00</b>	<b>17,093.64</b>	<b>187,733.64</b>	<b>175,472.75</b>	<b>12,260.89</b>
<b>Debt Service</b>						
Debt Service Principal	565,000.00	3,260,000.00	0.00	3,825,000.00	3,825,000.00	0.00
Debt Service Interest	239,874.00	(73,077.75)		166,796.25	166,796.25	0.00
Debt Service Temporary Interest				0.00	0.00	0.00
<b>Total Debt Service</b>	<b>804,874.00</b>	<b>3,186,922.25</b>	<b>0.00</b>	<b>3,991,796.25</b>	<b>3,991,796.25</b>	<b>0.00</b>
<b>Total General Fund</b>	<b>12,147,776.00</b>	<b>3,620,531.94</b>	<b>682,016.22</b>	<b>16,450,324.16</b>	<b>15,817,179.34</b>	<b>633,144.82</b>
	(12,397,776)	(4,302,548.16)	(682,016.22)	(16,700,324.16)	(16,067,179.34)	

TOWN OF BOYLSTON  
 SCHEDULE OF OUTSTANDING DEBT  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2011  
 (See Accountant's Compilation Report)

EXHIBIT F

Description	Interest Rate	Original Loan Date	Final Due Date	Principal			Interest Paid	Maturities							
				Balance July 1, 2010	Funds Borrowed	Principal Payments		Balance June 30, 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Later Years	
<b>Account Group-General Long Term Debt</b>															
School Construction	4.97%	06/15/99	06/15/19	3,685,000.00		(3,685,000.00)	0.00	114,541.25	P	0.00	0.00	0.00	0.00	0.00	0.00
									I	0.00	0.00	0.00	0.00	0.00	435,695.00
Digital Property	5.32%	06/01/97	04/01/17	980,000.00		(140,000.00)	840,000.00	52,255.00	P	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00
									I	44,835.00	37,415.00	29,995.00	22,575.00	15,050.00	7,525.00
Title V		08/01/01	08/01/19	87,015.00		(8,780.00)	78,235.00	4,554.46	P	8,780.00	8,780.00	8,780.00	8,780.00	8,623.00	34,492.00
									I	4,099.01	3,621.62	3,138.74	2,655.86	4,843.94	3,891.11
Total General Long-Term Debt				1,067,015.00	0.00	(148,780.00)	918,235.00	56,809.46	P	148,780.00	148,780.00	148,780.00	148,780.00	148,623.00	174,492.00
									I	48,934.01	41,036.62	33,133.74	25,230.86	19,893.94	11,416.11

NOTE: Massachusetts School Building Authority paid out the balance of the School Debt and the bank was paid off the School Debt.

MWPAT Subsidy (4,099.01) (3,621.62) (3,138.74) (2,655.86) 4,843.94 (3,891.11)

**TOWN OF BOYLSTON  
SCHEDULE OF TAXES RECEIVABLE-GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2011  
(See Accountant's Compilation Report)**

**EXHIBIT G**

Description	Uncollected July 1, 2010	Commitments	Refunds	Add/(Deduct)			Uncollected June 30, 2011	
				Adjustments	Abatements	Transfers to Tax Title Collections		
<b>Real Estate</b>								
2011		9,042,846.02	13332.54	1118.2	-38171.63	(8,904,495.07)	114,630.06	
2010	123556.21		19183.62		-5966.44	(112,313.86)	11,308.77	
2009	12,764.92		4,941.50		(3,201.68)	(2,626.89)	11,877.85	
2008	(0.03)						(0.03)	
	<u>136,321.10</u>	<u>9,042,846.02</u>	<u>37,457.66</u>	<u>1,118.20</u>	<u>(47,339.75)</u>	<u>(13,150.76)</u>	<u>(9,019,435.82)</u>	<u>137,816.65</u>
<b>Personal Property</b>								
2011		192,909.86			(262.15)	(193,346.60)	(698.89)	
2010	537.74		2,784.67		(1,782.18)	(99.89)	1,440.34	
2009	1,092.42		900.00				1,992.42	
2008	2,339.33						2,339.33	
	<u>3,969.49</u>	<u>192,909.86</u>	<u>3,684.67</u>	<u>0.00</u>	<u>(2,044.33)</u>	<u>0.00</u>	<u>(193,446.49)</u>	<u>5,073.20</u>
<b>Rollback Tax Receivable</b>								
2011		26,977.00	0.00	0.00	0.00	0.00	(442.34)	26,534.66
	<u>0.00</u>	<u>26,977.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(442.34)</u>	<u>26,534.66</u>
<b>Motor Vehicle Excise</b>								
2011		608,709.78	3,884.31		(7,508.60)	(553,253.40)	51,832.09	
2010	28,681.73	81,765.60	6,792.70		(7,138.62)	(99,925.04)	10,176.37	
2009	7,244.12	963.76	892.73		(738.21)	(4,346.38)	4,016.02	
2008	4,636.67					(551.17)	4,085.50	
2007	1,224.05				(918.13)	(102.40)	203.52	
2006	1,002.75	42.50				(42.50)	1,002.75	
2005	34.17					(166.25)	(132.08)	
2004	35.00						35.00	
2003	124.06						124.06	
2002 and prior	888.38	1,959.69				(1,959.69)	888.38	
	<u>43,870.93</u>	<u>693,441.33</u>	<u>11,569.74</u>	<u>0.00</u>	<u>(16,303.56)</u>	<u>0.00</u>	<u>(660,346.83)</u>	<u>72,231.61</u>
<b>Tax Liens</b>	<u>231,782.33</u>					<u>15,503.95</u>	<u>(105,245.10)</u>	<u>142,041.18</u>
<b>Tax Possessions</b>	<u>48,563.13</u>						<u>(34,927.71)</u>	<u>13,635.42</u>

## POLICE DEPARTMENT

This September, BPD experienced the departure of one staff member as Part-time Dispatcher Melissa Parker submitted her resignation in an effort to dedicate additional time to her chosen profession of Dental Assisting. With us since March 2009, our thanks and best wishes go out to Melissa for a job well done.

2011 saw the Dispatcher Collective Bargaining Agreement successfully negotiated well in advance of the July 1<sup>st</sup> implementation date. With all parties fully appreciative of the current and near-future financial posture of both the Town and the Commonwealth, a one-year Agreement for the Dispatchers was crafted in a thoroughly professional, civil, and respectful manner.

The D.A.R.E. Program was supported again this year through private donations and creative scheduling (classes scheduled to coincide with the D.A.R.E. Officer's normal duty schedule). Other efforts undertaken this year included the submission and award of a \$14,411 E-911 Equipment Grant, conduct of the annual D.A.R.E. Halloween Party, conduct of the annual D.A.R.E. Graduation, the issuance of Halloween, "glow necklaces," for Boylston Elementary School students, and the conduct of numerous station tours and speaking engagements.

Despite a rise in select criminal statistics and decreases in proactive police measures in an effort to address and combat those increases, our overall criminal statistics for 2011, when compared against communities of similar size and demographics, continue to reflect that Boylston is a very safe community in which to call home.

Crimes and incidents not routinely encountered by BPD but that were presented and investigated by Boylston Detectives and officers this year include cyber-bullying, sexting, unauthorized use of prescription drugs to include the drugs Opana and Vicodin, custodial kidnappings, ever-evolving versions of "Nigerian" scams, lottery/grandparent scams, thefts within the family unit, a drug overdose and subsequent death involving a non-narcotic matter, investigation of a fire of undetermined origin, and two motor vehicle fatalities resulting in the levying of Motor Vehicle Homicide charges.

As was the case with many central Massachusetts communities, Boylston saw an increase in daytime and nighttime Housebreaks. While the violation of one's abode truly disturbs me, I am happy to report that our crime scene processing coupled with information provided by the Victims, on-line/old fashioned investigative efforts by our Detectives and Patrol Officers, and our inter-agency cooperative efforts resulted in the recovery of stolen property and the identification of Subjects who were committing these same crimes in other jurisdictions.

Lastly, as Detectives continue to spend long hours in the investigation of Identity Theft and Money Scam cases, if something seems too good to be true, remember, it probably is, too good to be true!

As always, in the event you observe anything suspicious, please contact the Police Department immediately, day or night, at (508) 869-2113, or, in the event of an emergency, dial 911. If on-line, please visit [www.boylston-ma.gov](http://www.boylston-ma.gov) and locate us under Town Departments. On behalf of the entire Boylston Police Department, I wish you a very happy, safe, and prosperous 2012.

Tony Sahagian

Chief of Police

**SYNOPSIS OF SELECTED  
ACTIVITY**

<u>ACTIVITY</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
911 Emergency Check Calls	68	63	65	79	73	52	64	46	40	38	38	20
Assault and Battery	2	3	2	2	3	2	10	6	2	1	1	2
Alarm Response (Home/Business)	294	241	216	234	242	237	236	204	259	192	204	241
Ambulance Response/Support	139	177	190	161	186	184	197	180	200	209	222	217
Animal	52	75	42	33	33	27	36	20	53	31	37	36
Assault	1	1	4	3	1	1	1	2	3	2	1	1
B&E, Building	1	1	4	6	6	2	4	1	6	6	2	2
B&E, Dwelling	5	2	7	8	3	6	7	6	7	5	8	17
Check Well-being	41	49	49	40	31	40	38	51	35	50	47	60
Civil Dispute	29	10	23	33	18	10	8	8	20	18	23	13
Destruction of Property	27	25	28	41	32	39	38	26	13	18	22	15
Disturbance	55	45	30	31	31	26	22	42	27	41	41	35
Disabled Motor Vehicle	110	145	135	104	120	160	107	113	129	92	79	107
Dog Complaint	34	13	19	19	22	7	13	7	14	14	6	22
Domestic Disturbance	17	23	17	24	16	26	23	23	14	19	16	23
Drug Offense	9	10	9	9	9	18	8	7	13	5	6	5
Erratic Operator	38	37	45	32	51	33	55	61	13	48	48	52
Fire Response/Support	43	36	48	28	32	30	45	34	17	23	17	18
Harassing Phone Call	15	16	15	14	13	8	8	10	8	12	16	9
Larceny Over \$250	13	8	11	24	24	15	27	9	19	15	18	21
Larceny Under \$250	18	16	17	22	25	28	16	16	13	11	14	12
Miscellaneous Calls	377	634	1269	1861	1448	1307	800	256	384	431	513	368
Motor Vehicle Lock-out	15	14	21	21	10	22	16	10	11	17	14	8
Mutual Aid Call	87	73	96	73	74	83	71	66	89	67	70	61
Motor Vehicle Accident (Personal Injury)	24	22	18	14	12	20	28	32	21	22	13	14
Motor Vehicle Accident (Property Damage)	133	83	128	89	90	102	53	67	72	58	68	66
Motor Vehicle, Recovered	3	3	4	4	3	2	1	1	2	2	6	1
Motor Vehicle, Traffic Stop	1918	1953	2419	1947	1732	1910	1663	1210	1284	1059	1222	839
Operating Under the Influence of Alcohol	6	2	6	4	6	8	7	5	2	1	1	1
Parking Violation	14	19	18	28	9	20	9	16	9	7	8	11
Safety Hazard	51	82	80	50	54	68	55	43	69	44	67	87
Serve Summons	69	67	50	46	77	61	41	43	38	51	34	37
Suspicious Person, Investigate	42	65	49	55	53	58	59	81	65	50	87	74
Suspicious Vehicle, Investigate	80	85	109	83	111	92	93	107	125	99	158	98
Traffic Study/Watch	34	57	190	124	61	29	35	87	60	149	394	222
Trespassing	4	2	13	10	8	7	9	3	2	1	1	6
Unsecured Building	13	16	23	32	32	22	23	10	18	34	13	14
Warrant Arrest	22	22	16	18	16	16	12	9	10	11	11	10
<b>TOTAL CALLS INCLUDES ABOVE "SELECTED" CALLS</b>	<b>4682</b>	<b>5079</b>	<b>6507</b>	<b>6452</b>	<b>5802</b>	<b>5957</b>	<b>6802</b>	<b>6309</b>	<b>7742</b>	<b>9296</b>	<b>9790</b>	<b>8563</b>

## **SAFETY OFFICER REPORT**

This year the Boylston Police Department had three requests for safety related issues. The first matter involved a blind driveway located on Cross Street; the matter was resolved by trimming back vegetation, and placement of additional advisory signage and a safety mirror. The second matter evolved as a result of a past motor vehicle accident that involved a car almost hitting a Main Street residence; this matter was resolved by putting an additional concrete post near that location. The third request involved the replacement of missing speed limit signs on Main Street (Route 70). The Massachusetts DOT was notified and all missing signage was replaced.

The Police Department also received complaints of construction vehicles speeding on Melrose Street; this matter was resolved by speaking to the parties involved. We also received a complaint of trucks turning onto School Street from Route 140, observing the 2 ½ ton limit sign, and then backing out into Route 140. This request was forwarded to the Boylston DPW for new advisory signage on Route 140. We additionally received complaints of speeding on Edgebrook Drive and South Sewall Street. The Boylston Police Department continues to conduct speed enforcement compliance throughout the community.

This year, we also received a commendation from the Southern New England American Automobile Association for 12 years without a pedestrian fatality.

Please feel free to contact me regarding any roadway safety concerns.

## **D.A.R.E. / SCHOOL RESOURCE OFFICER REPORT**

This year was the 20<sup>th</sup> year 5<sup>th</sup> grade D.A.R.E (Drug Abuse Resistance Education) was taught. The program is taught on Friday's for 17 weeks for 45 minutes per lesson. Topics include: Introducing DARE, Understanding Mind Altering Drugs, Changing Beliefs about Drugs, Consequences, Resistance Techniques, Assertiveness, Stress, Gangs, Reducing Violence, and Making Decisions about Risky Behavior, Combating the Media Influences, Having Positive Role Models, and Taking a Stand.

The Eighth grade program is taught for approximately ten weeks. Topics include: Reconnecting With DARE, Beliefs About Drugs, Drugs, Violence and Victims, Resisting Influences, Forming Friendships, Resolving Conflicts, Avoiding Violence and Gangs, Safe and Drug-Free Environment, and DARE Review.

The D.A.R.E. Halloween party was once again a huge success, with all monies donated dedicated to the purchase of D.A.R.E. T-shirts, certificates and miscellaneous educational supplies. Once again, I would like to thank all the volunteers, businesses, association donors, and town officials for their continuous support of the Boylston D.A.R.E. program.

Det./Ptlm. Ron Rajotte, Badge #5

Safety/D.A.R.E. Officer

# HIGHWAY DEPARTMENT

## GENERAL HIGHWAY

## MONIES SPENT

Maintenance & Repair of Buildings

**LABOR: \$254,392.56**

Ledge Removal

**EXPENSE: \$118,732.52**

Catch Basin Cleaning & Repair

Managing Beetle Zone

Chip Brush

**39 days-36 of days from October storm**

Clean Waterways

Custodial Services:

Continuation of Maintenance

Town House

Cemetery Maintenance & Internments

**31 Burials**

Maintenance of Equipment

Fall & Spring Leaf Clean-up

Install Drainage

Maintenance of Playground

Maintenance of Town Fields for youth sports

Plow Snow-Sand & Salt Roads

**25 days**

Roadside Mowing & Brush Cutting

Maintenance of Road Shoulder

Patched & Repaired Roads

Resurfacing of Town roads

Setting up for Senior Activities/Town House

Street Sweeping

Repair & Replacement Street Signs

Tree Cutting & Pruning

Attended Classes for "Beetle" Certification

## SANDING & PLOWING:

**EXPENSES: \$ 107,308.22**

Sand Used

**1,224 CY**

Salt Used

**687 Tons**

Plowing Days

**22**

Sanding Days

**29**

Guard Rail Markings

Snow Stakes Installed

Waterway Marking & Maintenance

Days Sanded-Tahanto

**2 times**

Days Sanded-BES

**2 times**

*Donald C. Parker*

Highway Superintendent



## TREE WARDEN REPORT

With the start of 2011, the Beetle Eradication continued. Mayer Company came back at the end of February to continue with the cutting of the trees along Route 140. More training for the Asian Long-Horned Beetles was given in February 2011.



Tall crane used to cut trees on Route 140

It was a long winter with many large snow storms. The Highway Department's Manpower was shorthanded during most of the winter. The month of October then brought another snow storm which caused severe tree damage throughout the town. Power was out for days and the damage to the trees was equivalent if not worse than the ice storm that we endured. We chipped brush for 36 days starting November 1, 2011.

Respectfully Submitted,

*Donald C. Parker*

## PLANNING BOARD

Regular meetings of the Planning Board are held the first Monday of each month. Public hearings on subdivision procedures or special permit applications are scheduled on regular meeting nights whenever possible. The Board encourages informational meetings with individuals and builders to discuss matters of concern or interest.

At January 1, 2011 the Board consisted of: Richard Baker (Chairman), William Manter (Vice Chairman), Laurie Levy (Clerk), Julia Hucknall, and Kim Ames. Ms. Hucknall's term expired in May, and Ralph Viscomi was appointed by the Selectmen in May to fill the vacant seat. At the June meeting, the Board elected Mr. Manter Chairman, Mr. Baker Vice Chairman, and Ms. Levy Clerk. The Board held 12 regular meetings and three special meetings in 2011. Six public hearings were held, one of them continued over two sessions. Members' attendance was:

Member	Meetings (14)	Public Hearings (6)
Baker	15	7
Manter	15	7
Levy	14	7
Ames	9	3
Hucknall	6	2
Viscomi	7	5

No new subdivision applications were received in 2011, but 3 new building lots were created by ANR (the process for subdividing parcels with the required frontage on existing public ways), one of them within the previously approved Compass Pointe Subdivision.

The streets of the Stiles Crossing subdivision were accepted as public ways at the May Town Meeting, bringing to conclusion a difficult process begun over a year earlier when the Board took action against the developer to claim the performance bond. The Board thanks all who contributed to this effort, especially the homeowners, who mobilized to establish a Homeowners Association to maintain the stormwater detention facilities and vigilantly monitored the entire process.

Also at the May Town Meeting, the Zoning Bylaw was amended to allow detached accessory apartments. The article was brought forward by the Planning Board as a result of the Town's participation, along with the Towns of West Boylston and Sterling, in a housing needs assessment spearheaded by the Central Massachusetts Regional Planning Commission. While it is not anticipated that a significant number of such dwellings will be built (since attached accessory dwellings are already allowed by right in all residential zones), it is felt that the added flexibility might especially benefit seniors who might be accommodated in their present homes.

Besides Compass Pointe, two other subdivisions are presently under construction. Redwood Circle (off Central Street) is nearly complete, and the developer will be seeking acceptance of the subdivision streets at the May, 2012 Town Meeting. This subdivision is notable, as it is the first in town to utilize low impact development design. Construction of the Longley Hill Subdivision (off Central Street) has resumed under a new developer. The Board is optimistic that the project will come to satisfactory completion, despite the difficult economic conditions.

## FIRE CHIEF AND FOREST WARDEN

It is the mission of the Boylston Fire Department to protect the lives and property of the people in the community from fire, natural disasters, hazardous material incidents and other emergencies by providing prompt, professional service.

The Boylston Fire Department is a combination career/paid on-call department consisting of a full time fire chief and two full time fire officers who are on duty from 7:00 a.m. until 6:00 p.m. along with 25 on-call firefighters, many who are also emergency medical technicians. The fire department operates out of a single station located at 599 Main Street. The fire department responds to several hundred calls for emergency service every year ranging from medical emergencies, motor vehicle accidents, structure fires, vehicle fires, brush fires and other alarms.

The fire department also provides inspection services, fire prevention and education programs along with community CPR and First Aid classes. Fire department personnel participate in regular training activities to keep their skills current so that they may provide the highest level of service to the community. In 2011 the fire department began a regional training initiative and merged monthly training with the West Boylston fire department. This cooperative effort has been very successful.

The fire department staff is available to assist residents with proper placement of carbon monoxide detectors and/or smoke detectors and reminds all residents to change detector batteries at least twice a year. The fire department also recommends testing these detectors on a regular basis as part of a comprehensive in home fire prevention program.

The fire department was a recipient of three grants in 2011. The fire department received a grant from the Department of Conservation and Recreation's Volunteer Fire Assistance Grant program for the purchase of portable radios to be used by firefighters in response to brush fires and other emergencies along the DCR property and other areas in the community. The fire department also received a grant from the MA Executive Office of Public Safety to support the SAFE fire education program along with a grant from the Massachusetts Emergency Management Agency for the purchase of equipment to support emergency scene operations.

During 2011, the Fire Department responded to the following calls:

Motor vehicle accidents	25
Carbon monoxide alarms:	15
Chimney fires	4
Fire alarms	38
Brush fires	2
Fires in a structure	6
Vehicle fires	4
Hazardous response	20
Flooded basements	32
Mutual aid	24

During 2011, the following permits were issued:

Above ground storage (LPG)	18
Certificate of compliance	73
Oil burner inspections	14
Oil tank inspection	10
Tank truck inspections	5
Underground storage	4
Oil line compliance	28
Tank Removal	6
Woodstove/pellet stove	14

(Permits issued, cont.)	
Sprinkler Systems	2
Fire alarm/suppression	6
Liquor License	5
Seasonal burning permits	316
Total permit fires	794

The Fire Department continued to operate its Emergency Medical Services division in 2011. EMS continuing education was conducted on a regular basis so that all Fire Department EMTs maintained current certifications as required by the Commonwealth of Massachusetts Department of Emergency Medical Services. The Fire Department worked in conjunction with paramedic services from West Boylston, Northborough and the University of Massachusetts to provide the town with the highest level of emergency care in the field.

During 2011, the Fire Department EMS responded to the following calls:

Total EMS calls	387
○ Basic life support	269
○ Advanced life support	68
○ Motor vehicle accidents	25
○ Carbon monoxide alarms	15
○ Mutual aid	10

Total Calls for Emergency Service (Fire and EMS) in 2011	507
--	-----

The Town of Boylston and the Boylston Fire Department mourned the loss of one of its most well-known citizens in 2011 with the passing of retired Fire Lieutenant George Stowe. Lt. Stowe served the fire department for over forty years and touched the lives of many of the current members; he will be truly missed.

Joseph P. Flanagan, Fire Chief



## SUPERINTENDENT OF SCHOOLS

I am pleased to submit the 2011 annual Superintendent's report to the citizens of Berlin and Boylston as your Superintendent of Schools for the 2011-12 school year. I have had the opportunity to work closely with the staff from each school, Town officials, and many citizens and parent volunteers. The time and effort by all members of the school committees from the towns of Berlin and Boylston to serve the children of these communities has been outstanding.

There can be no question that our central focus this year has been the beginning of construction for the new Tahanto Regional Middle-High School. As of this date, the project is expected to be completed in November of 2012 with a projected transition date of January 2013 for grades 7-12. The sixth grades will move into the new school for the beginning of the 2013-14 school year, and we are in the process of designing a new curriculum and operational model for educating this student population. Demolition of the existing facility will begin as soon as possible after the building is vacated. We are especially grateful to both towns for allowing access and use of their athletic fields and buildings during this transition period. I want to especially thank the School Building Committee and its Chairman, Dean Polnerow, for all their hard work and extraordinary time commitment to completing this project. Open houses for the public to visit the new school will be announced as we near completion of the project.

Last year the Berlin Memorial School FY12 budget was level funded at the FY11 level. In addition, Berlin Memorial School eliminated three, 3.0 FTE, special education Paraprofessionals. The Boylston Elementary School FY12 budget was also level funded at the FY11 level. Boylston Elementary School eliminated a .5 FTE Wilson Reading Teacher, 2.0 FTE SPED Paraprofessionals and 1.0 FTE Para Technology Integration Specialist. Last year the Tahanto Regional Middle-High School FY12 budget was also level funded at FY11 levels. In addition, Tahanto eliminated a 1.0 FTE Technology Teacher/VHS Coordinator (grades 7-12), a .5 FTE Guidance Secretary, a 1.0 FTE Family & Consumer Science Teacher (grades 7-12), a .5 FTE Library Aide, and a reduction of seven (7) hours a week of a Cafeteria position. Also reduced from Central Office staff was a 1.0 FTE Curriculum Coordinator and a .75 FTE Technology Coordinator. We realize that these are very difficult fiscal times, and we are committed to creating budgets that will address student needs while remaining cost conscious, however, successive years of zero or minimal increases in budgets can only result in further personnel and program reductions.

School Choice funds from all three schools have been used very judiciously to support, and in some cases augment, current school programming and personnel, which are what the funds are intended to accomplish. The composition of the student body at all three schools are residents of the towns of Berlin and Boylston and student slots under school choice, which are utilized only when students ratios in the classrooms are low and can accommodate students without additional staff and services. School Choice remains a viable option and program for the Berlin-Boylston Public Schools.

The 2011-12 school year can also be described as a year of transition for many key administrative positions within the school department. In June 2011 Brian McDermott resigned from his position as Superintendent of the Berlin-Boylston Public Schools, a position he had held since July of 2008. Following a public interview of six superintendent candidates, the Regional School Committee unanimously elected Dr. Michael N. Dubrule to serve as the Acting Superintendent of Schools through June 2012.

Dr. Dubrule retired in June 2008 as Superintendent of Schools for the Town of Leicester. He comes to Berlin and Boylston with over 34 years of successful experience as a public school administrator in Massachusetts. Dr. Dubrule was familiar with all the school districts since he served for 10 years as the Director of Pupil Services in the Berlin-Boylston Public Schools. He has been a long time resident of Boylston and now has a granddaughter and cousins enrolled in the school system and many long standing relationships with former colleagues and friends in Berlin and Boylston.

Mr. John Roy resigned from his position as Director of Financial Services after nine years, a position he held since September of 2002, to take a similar position in another school system. We are fortunate to have retained the services of Ms. Cortney Keegan to fill this position. Ms. Keegan comes to us with extensive experience in both municipal government and school financial services. She is certified as a town treasurer / collector and has experience in a number of significant and large school building projects.

In June 2011 Mr. Michael Barth resigned from his position as Principal of Tahanto Regional Middle-High School. Mr. Barth had been Principal since August of 2009. Ms. Diane Tucceri, Dean of Students, was appointed to be Interim Principal for the 2011-12 school year. Ms. Tucceri began her career at Tahanto in 1989 as a Physical Education Teacher and also coached Field Hockey and Basketball. She acted as the District Mentor Coordinator for all three school districts and in July of 2004 was appointed as Dean of Students at Tahanto. She obviously has firsthand extensive knowledge of the programs, personnel and students at the school.

The citizens of Berlin and Boylston and community service organizations continued their generous support for our schools. There continues to be high levels of volunteerism, fundraising efforts, advocacy, committee involvement and budget support as evidence of community commitment. The students in our schools continue to demonstrate high levels of learning as demonstrated on many measures of academic achievement. Students often comment that they feel closeness with faculty and a genuine sense of caring one finds in the culture we create in our towns and schools.

In closing, it has been a pleasure and honor to be a part of the Berlin-Boylston school community. On behalf of our students and staff, I thank the citizens of Berlin and Boylston for their continued support of equality education and for the opportunity to serve you this year.

Respectfully submitted,

Dr. Michael N. Dubrule  
Superintendent of Schools

## OFFICE OF PUPIL PERSONNEL SERVICES

The Pupil Personnel Services (PPS) Office oversees student support services in the areas of special education, English as a Second Language, School Health, Guidance and School Psychologist Services. The PPS department has continued to be very busy in 2011 in a variety of activities designed to benefit the students of the three districts.

Beginning in 2010 and continuing through 2011, the Department of Pupil Personnel Services coordinated the efforts of the three districts in preparation for their participation in a Department of Elementary and Secondary Education (DESE) Coordinated Program Review (CPR). The CPR process is designed to measure school districts' compliance with state and federal education regulations in the areas of Special Education, Civil Rights, and the education of English Language Learners (ELL). These program reviews are scheduled in six-year cycles, with mid-cycle reviews held every three years. The recent evaluation of Berlin-Boylston was a six-year review and, as such, resulted in a very thorough examination of our schools' policies, procedures and follow-through in all the areas identified above. The CPR process required each district to complete self assessments in the areas of Special Education, education of English Language Learners and Civil Rights. This documentation was submitted to DESE and then a four person visiting team conducted site visits, interviews and record reviews over four days in February and March of 2011.

The results of our Special Education and Civil Rights reviews were published in the fall of 2011. (<http://www.doe.mass.edu/pqa/review/cpr/reports/#B>) The districts are awaiting the results of the reviews of ELL services, although a preliminary report has been issued for our districts' review. I am pleased to report that the results of our CPR for 2011 demonstrate the very significant strides made in each district since the last CPR. The positive results we achieved in each area evaluated are directly attributable to the highly professional efforts and attention of our faculty in all three schools. Further, the school committee and administrative support of staffing and professional development required to insure compliance cannot be understated. The collaboration between departments, the professional development in which our staff participated and the respect for diversity that exists in our schools all contributed to the very positive progress made.

Our district wide Wellness Committee worked diligently over the course of 2011 to fulfill its primary charter: that of creating a state mandated district wide Bullying policy. This committee consisted of nineteen members from our three schools and our two communities and included representatives from our local police departments, building and district wide administration, teachers, parents from each community, a school committee member and school health and school psychologist representation from this department. A major component of the work completed included the creation of a Bullying Intervention and Prevention plan. A plan was approved by the three school committees and then submitted and accepted by DESE on its first submission. During 2011, the practical application of the plan and the social curriculum that it references has resulted in on-going professional development in our schools in Positive Behavioral Intervention and Supports (PBIS) ([www.pbis.org](http://www.pbis.org)) and Rachel's Challenge ([www.rachelschallenge.org](http://www.rachelschallenge.org)). Both programs are designed to promote a school wide positive culture in which bullying cannot exist.

Our school nurses continue to be represented by our School Nurse leader, Janet Sequeira (Tahanto School Nurse) in a state initiative sponsored by the MA Department of Public Health (DPH), the Essential School Health grant. This initiative keeps our very busy nurses up to date on current best practices in school health. Funds provided through the grant allowed for the purchase of an Automated External Defibrillator (AED) for Tahanto Regional Middle/High School and updated equipment for the two elementary school health offices. Each year in June, school nurses across the commonwealth submit statistics to DPH that highlight the demands on and critical need for school nurses in our schools. Our districts' three school nurses managed a total of 933 office visits for the 2010-2011 school year. State mandates require that school nurses perform screenings of students in vision, hearing, posture (for scoliosis) and body mass index (BMI). Our nurses provided 1, 834 screenings during the same school year.

During the fall of 2011, our school psychologists in Boylston and Tahanto had the pleasure of meeting with a representative from Worcester State University to explore a collaboration to support interns and practicum students who are pursuing post graduate degrees in School Psychology. The very high quality design of the Worcester State program, combined with the expertise of our school psychologists makes this a win-win for the students in our districts.

Respectively submitted,

Judith Vaillancourt  
Director of Pupil Personnel Services

## BOYLSTON ELEMENTARY SCHOOL

Boylston Elementary School began the 2011-2012 school year with a reduction in force (RIF) in the areas of special education, remedial reading instruction, and technology integration. The loss of 3.5 full time paraprofessional positions has had a noticeable impact on the educational programs at BES. Of particular note was the loss of our paratechnology integration specialist. This full-time paraprofessional provided much needed support for our teachers and students in developing technology skills for 21<sup>st</sup> century teaching and learning. However, despite these programmatic setbacks, our professional staff continues to provide a high level of instruction for our children regardless of the budgetary constraints. In fact, a number of our teachers piloted a very promising research-based developmental word study program in 2010-2011 entitled *Words Their Way*.

*Words Their Way* is an integrated approach to word study in which students focus their attention on the critical features of words: sound, pattern, and meaning. Using this innovative program, teachers are able to assess spelling progress based on the child's ability to apply spelling features, which are introduced in the weekly lessons. It goes far beyond the basic skill of correctly spelling a list of vocabulary words. Although the resources required for full implementation this year did not survive the FY12 budgetary process, the program has been grant funded for FY12.

The school is also in the first year of implementation of an unfunded state mandated social curriculum. Under the February 2010 anti-bullying legislation, all schools in the Commonwealth were required to choose and implement a school-wide social curriculum. The resources for this unfunded state mandate have come from our teacher quality federal grant program.

In terms of grant programs directly impacting student learning, the BEF (Boylston Education Foundation) has continued to provide financial support to our school in the form of grant-funded innovative teacher initiated proposals. Our PTO has been very generous with classroom teacher grants as well.

Our self-sustained and parent-funded after school programs continued to expand with offerings in Spanish and French. Also in its second year, the chess club now has two separate sessions, and our mini-course offerings continued to sustain enthusiastic support.

Despite dwindling revenues, the dedicated staff of the Boylston Elementary School is committed to providing all that we can for our children, as we nurture their curiosity for learning and their thirst for innovative educational opportunities.

Respectfully submitted,

Paul Goodhind  
Principal

# BOYLSTON SCHOOL COMMITTEE

## **Mission Statement: Boylston Elementary School**

*“Boylston Elementary School, in partnership with the entire Boylston Community, will empower every student to become a life-long learner who is a responsible, productive, and engaged citizen within the local, national, and global communities.”*

It is my privilege to present the 2011 Boylston School Committee annual report.

## Organization

By School Committee policy, the School Committee’s reorganization meeting takes place at the first meeting following the May Town election. In May 2011, Rebecca Dono Healy was elected to serve as Chairman of the Boylston School Committee, Larry Brenner as Vice-Chair and Bradford Wyatt as Secretary.

In 2011, the Boylston School Committee held 12 meetings at which all three members were present.

## Community Support

The Boylston School Committee would like to thank the voters of Boylston for their commitment to public education, and their support for the school system in general. The School Committee sincerely appreciates the participation and funding of the taxpayers to deliver public education to Boylston students.

The Boylston Education Foundation awarded \$11,277.82 in 12 grants for a total during the 2010-11 school year. As always, we want to thank BEF for their on-going dedication and generosity to Boylston Elementary School, its staff, and students. Boylston Education Foundation is an independent, non-profit organization; contributions made to BEF support projects initiated by the teachers and students of BES.

The Boylston Elementary School also benefits from the tireless efforts of the Boylston Special Education Parent Advisory Committee (SEPAC). The organization brings speakers and events to the district each school year for the benefit of all students.

The BES Parent Teacher Organization. Thanks to the parents that have volunteered, the PTO should be a major connection between Boylston Elementary School and the local community. In 2011, the PTO sponsored the first annual BES Talent Show that was extremely successful with students and parents.

The Boylston School Council is a school building-based committee composed of the principal, parents, teachers, and community members. Each year it does a tremendous amount of work reviewing school policies and recommends a School Improvement Plan.

On behalf of the Boylston Elementary School Committee, I extend my appreciation to all the parents, volunteers, staff and community members for their continued generosity and support of our school. Their dedication truly represents the heart of the school and the community.

## Academics

Boylston students continue to perform at a high level on the MCAS state assessment in all subject areas. Our students were once again ranked in the top 30% of overall performance as compared to other elementary schools in the Commonwealth.

## Administration

In 2011, Mr. Paul Goodhind entered his second year as Principal and has proved to be a stabilizing force for the school.

The Union #60 School Committee together with the Tahanto Regional School Committee failed in its efforts to negotiate an extension to the contract of Superintendent Dr. Brian McDermott in early 2011. As a result, Union #60 and Tahanto Regional School Committees hired an interim Superintendent for 2011-12 school year. Dr. Michael N. Dubrule, retired Superintendent of the Leicester Public Schools, was selected from six candidates. The hiring process for a permanent Superintendent has commenced since the state is unlikely to approve a continuation of the waiver needed for an interim position.

It should be noted that the Union #60-Tahanto Regional School Districts Superintendency has grown in complexity since the positions were created back in 1961. The advent of Massachusetts Education Reform in 1993, No Child Left Behind in 2001 and more recently Race To the Top, have added immense levels of oversight, reporting and accountability which must be done in triplicate due to the structure of our districts. The position manages three schools, negotiates and administers three union contracts, in addition to its core function of educating children.

### Budget

The FY12 budget covering the 2011-12 school year, totaling \$3,047,119 is \$38,376 less than the actual FY11 budget.

In order to run the schools with a .03% variance in spending, the district cut 2.5 positions at Boylston Elementary School, froze non-discretionary spending, froze non-union pay and reached an agreement for a 1 year contract with the Boylston Teachers Association with zero COLA. However, costs for state and federal mandates, previously agreed upon contractual obligations, health insurance costs, and fees for educational services provided out of district, continue to rise.

The Boylston School Committee has an obligation to provide a high quality education for the children of Boylston and still recognizes the need to manage the taxpayers' money wisely.

The Committee must once again note that the Commonwealth does not meet its own minimum requirements in the amount Chapter 70 state aid it sends to fund the Boylston schools. This is a revenue loss to the Town each year and is a detriment to our students. The Commonwealth's failure to meet even its minimum obligations leaves the Town even more dependent upon its residential taxpayers and its limited commercial base.

In closing, on behalf of the Boylston Elementary School Committee, I convey my deep appreciation to all the residents of Boylston for their support of our efforts to provide the children of Boylston with the quality educational program they deserve and I commend the school department's personnel and administrative staff for a job well done.

Respectfully submitted,

Rebecca Dono Healy  
Chairman, Boylston School Committee

## TAHANTO REGIONAL MIDDLE/HIGH SCHOOL

In May 2011, school administration, faculty, staff and members of the Tahanto Building Committee were joined by dignitaries from the communities of Berlin and Boylston, the Massachusetts School Building Authority (MSBA) and state officials in a ground breaking ceremony for the new building project. In September 2011 the celebratory ceremonies continued with a “topping off” ceremony honoring the successful completion of the steel work on the new building project.

Diane Tucceri replaced Michael Barth as Interim Principal. Paul Mara joined the Tahanto administration as a part-time Dean of Students as part of the administrative restructuring. Two new full-time faculty members were hired. Carol Mack was hired to replace retiree Lindsay Blackler in the Art Department and Lauren Russell was hired to replace Steve Kwederis in the School Counseling Department due to an administrative restructuring.

NEASC voted to unanimously remove the school from warning status for the Standard for Accreditation on Curriculum.

Tahanto Regional Middle/High School was named to Newsweeks *America's Best High Schools* in 2011. Tahanto was one of eleven Massachusetts schools making the list.

In the 10<sup>th</sup> grade MCAS, Tahanto students performed well. In English Language Arts 93% of achieved Advanced or Proficient status. In mathematics 85% achieved Advanced or Proficient scores. In Science and Technology/Engineering 93% scored in Advanced or Proficient. Of the graduating class of 2011, 97% chose to go on to college; two students went into the work force. The mean SAT scores for the class of 2011 were 558 critical reading, 543 mathematics and 553 in the writing portion. All of these scores were an increase from the previous two years. Abigail Adams Scholarship winners in 2011 totaled 37% of the senior class and these students are entitled to receive free tuition at Massachusetts State Colleges and Universities. Five students at Tahanto earned the designation of AP Scholar by the College Board in recognition of their exceptional achievement on Advanced Placement Program (AP) Exams in May 2011. Two students qualified for the AP Scholar with Honor Award by earning an average grade of at least 3.25 on all AP Exams taken. Three students qualified for the AP Scholar with Distinction.

For the class of 2011, the Superintendent's Award went to Brian McGahie of Boylston and the Principal's Award for outstanding leadership went to Christina Barry of Leominster.

The world language department travelled to Spain and France this year combining the study of language with an extensive travel experience.

The 2011 Lion's Club Speech Contest winner was Ian O'Connor for Berlin and Helena Kiritsy for Boylston. The Lion's Club also supported sponsorship of Tahanto students for Boy's and Girl's State. Representatives were: Helena Kiritsy, Chris Zammitti and Bobby DiGioia.

The music and choral department continued to have many recognitions and performances. Five high school students and two middle school students were selected as district band performers and one high school and seven middle school students were selected as district choral performers. In May, BBRAVO performed GREASE the musical.

Tahanto once again saw five varsity athletic teams qualify for district competition in 2011. Those teams were girls varsity soccer, cross country, boys basketball, baseball and track.

Respectfully submitted,

Diane Tucceri  
Principal

## BERLIN BOYLSTON REGIONAL SCHOOL COMMITTEE

The year 2011 brought many changes to Tahanto Regional Middle-High School. The building and grounds are in the process of a long awaited transformation. There also have been several changes in personnel and our communities are becoming more aware of the inner workings of our school system.

We experienced tangible events in the realization of a much anticipated new building for our sixth through twelfth grade students. On May 17, 2011, we held our groundbreaking ceremony. The celebration included two preschoolers who will be part of the classes of 2024 and 2025, a musical performance from the band, an a cappella number from the choir and the song “I Feel Good” was performed by a combination of students, staff and administration. It “felt really good” to accept a check for \$21 million from the Massachusetts School Building Authority representing their reimbursement percentage for our new school. On October 26<sup>th</sup> the Topping off Ceremony was held where everyone was invited to come and sign the final steel beam. The student body, teachers, administration, town officials and community members walked alongside the white autographed beam taking it from the old building to the new building site. It was lifted high above the crowd and welded into place. Currently, the plan is to transition into the new building during the December 2012 Winter Break. The sixth grade will be included in the middle school in 2013 – 2014 school year. The school committee is committed to making sure a middle school program is created and implemented. Once again, we would like to express our sincere gratitude to the residents of Berlin and Boylston for their support in the approval of the Tahanto Building Project. We would also like to thank the members of the Tahanto Building Committee for the countless hours they have dedicated to make this project a success and particularly Chairman Dean Polnerow.

In January of 2011, Dr. Brian McDermott informed the committee that he would not be asking for a subsequent contract as Superintendent of Schools. Resignations were received from Michael Barth, principal at Tahanto, and John Roy, Director of Financial Services. We appreciate their dedication and all of their efforts made for our school districts. We wish them all the best in their future endeavors.

We welcomed Dr. Michael Dubrule as our Interim Superintendent in July. He is a resident of Boylston and was previously employed by the district from 1975 – 1985 as Director of Pupil Personnel Services. His diligent work ethic and experience has been beneficial to our school system. We started the search process for the position of Superintendent of Schools. Diane Tucceri accepted the position of Interim Principal of Tahanto Regional Middle-High School. Given her past experience as Dean of Students, she has made the transition appear to be seamless. Cortney Keegan, Director of Financial Services, joined the administrative staff at the central office. She brings the required financial expertise needed to run our three school districts, along with experience with school building reimbursements. The regional school committee welcomed the Berlin Memorial School Committee appointment of Lynn Ryan. She replaced Nicole McKoon. She brings many years of experience from serving on the Assabet Regional School Committee.

On January 25<sup>th</sup>, we held the first of two public forums. The topic was the structure of the Berlin-Boylston School system. The second forum was held on March 1<sup>st</sup> and focused on finances, student enrollment and student achievement. Both events were well attended and provided the opportunity for community members, staff and administration to discuss the topics at hand.

The school committee has held several working sessions over the past two years during which we completed a self-evaluation in an effort to improve our effectiveness as a school committee. The four key roles that the National School Board Association outlines for us to ensure both excellence and equity in our school are:

- Vision – setting the vision for education in the local community.
- Structure – establishing structure and environment to implement the vision.
- Accountability – establish academic standards to achieve the vision, assessing performance progress toward achieving the vision and formulating strategies to help students.
- Advocacy – being the preeminent advocate for the public schools and their students.

In May of 2011, Mr. Larry Brenner and I were re-elected. There were 16 Regional/Union #60 School Committee meetings during the calendar year 2011, with member attendance as follows:

Ruth Blandin – 16 meetings  
Larry Brenner – 15 meetings  
Rebecca Dono Healy – 16 meetings  
Christine Keefe – 15 meetings  
Lynn Ryan – 15 meetings  
Brad Wyatt – 16 meetings

The school committee's responsibility is to advocate for the students it represents and to respond to the wishes of their constituents. We encourage the communities of Berlin and Boylston to continue to be involved in our school district. Please visit our website at [www.bbrsd.org](http://www.bbrsd.org). The services provided by SEPAC, Tahanto PTO, TEMPO, and BRAVO enhance the educational experience for our students, staff and communities. Please continue to support their efforts.

On behalf of the Berlin-Boylston Regional and Union #60 School Committees, it is a privilege to serve the students and communities of Berlin and Boylston.

Respectively submitted,

Ruth A. Blandin  
Chairman, Berlin-Boylston Regional and Union #60 School Committees

# BERLIN-BOYLSTON REGIONAL SCHOOL SALARIES / JAN-DEC 2011

**Teachers:**

Adams	Natalie	\$	72,481.00
Anderson	Abigail	\$	65,866.00
Baer	Mary	\$	63,041.00
Ball	Barbara	\$	78,935.00
Barry	Irene	\$	79,108.00
Blackler	Lindsay	\$	42,260.00
Cain	Richard	\$	79,611.00
Comesana	Marijah	\$	66,302.00
Covino	Christopher	\$	65,115.00
Derderian	Kathy	\$	57,152.00
Doherty	Peter	\$	80,148.00
Eiermann	Richard	\$	58,816.00
Eliadi	Alexis	\$	60,759.00
Garbin	Marylynn	\$	76,308.00
Gleason	Francene	\$	74,763.00
Greenwald	Neil	\$	73,805.00
Gustavson	Lizabeth	\$	56,857.00
Hoffses	Brian	\$	61,439.00
Hovey	Laura	\$	49,485.00
Karpicus	Thomas	\$	69,180.00
Klein-Mack	Carol	\$	29,375.00
Kwederis	Steven	\$	83,103.00
Maki	Peter	\$	90,785.00
Maresca	Linda	\$	72,002.00
Milano	John	\$	74,360.00
Minihan	Patrick	\$	86,537.00
Mutti	Jane	\$	62,241.00
Neusch	John	\$	62,241.00
Pacheco	Steven	\$	87,401.00
Phillips	Pryia	\$	58,780.00
Pinto	Jennifer	\$	63,219.00
Polewarczyk	Danielle	\$	52,338.00
Porcaro	Matthew	\$	64,684.00
Russell	Lauren	\$	16,896.00
Sequeira	Lisa	\$	54,398.00
Starsiak	Richard	\$	54,398.00
Svenning	Ellen	\$	80,021.00
Thurston	Myrtle	\$	29,985.00
Velazquez	Madeline	\$	44,975.00
Wells-Dufresne	Kimberly	\$	79,690.00
Whitehead	William	\$	53,372.00
Wolf	Avi	\$	52,249.00
Zaleski	Barbara	\$	78,821.00
Zywien-Follett	Katherine	\$	73,022.00

**School:**

Ahlstrand	Megan	\$	1,560.00
Alwis	Jane	\$	14,149.00
Ament	Janet	\$	23,689.00
Anderson	Patricia	\$	686.00
Angiulo	Kathleen	\$	23,889.00
Anttila	Delia	\$	23,610.00
Apostolou	Alice	\$	1,410.00
Atkinson	Kim	\$	2,400.00
Augustine	Rony	\$	42,488.00
Baird	Michelle	\$	315.00
Barber	Karen	\$	779.00
Barth	Michael	\$	52,000.00
Belanger	Pamela	\$	65.00
Blais	Debra	\$	19,199.00
Bokankowitz	Eric	\$	33,000.00
Boudreau	Nick	\$	20,058.00
Boudreau	Susan	\$	31,707.00
Brenner	Jennifer	\$	668.00
Brenner	Susan	\$	628.00
Bryan	Marianne	\$	3,696.00
Burroughs	Lora	\$	65.00
Campo	Sandra	\$	12,567.00
Chalifoux	Linette	\$	150.00
Chyoghly	Karen	\$	18,550.00
Connor	Lisa	\$	22,016.00
Costello	Erica	\$	65.00
Cote	Colleen	\$	1,260.00
DeCastro	Eileen	\$	455.00
Derderian	Leah	\$	1,015.00
Desroches	Holly	\$	940.00
Draper	Debra	\$	1,843.00
Ducat, Jr.	John	\$	4,069.00
Dubrulle	Michael	\$	31,300.00
Ellis	Debra	\$	1,401.00
Emino	Lisa	\$	130.00
Farinelli	Christianna	\$	1,510.00
Fiorillo	Paula	\$	19,671.00
Fitzpatrick	Jannel	\$	3,667.00
Flanagan	Diane	\$	11,547.00
Flanagan	Maura	\$	638.00
Frybug	Maryellen	\$	17,383.00
Gamble	Tasha	\$	6,806.00
Hergert	Kimberly	\$	1,365.00
Howard	Paul	\$	4,645.00
Hughson	Denise	\$	11,848.00

**School (continued)**

Hurly	MaryEllen	\$	65.00
Keegan	Cortney	\$	20,951.00
King	Gail	\$	4,488.00
Kilcoyne	Sean	\$	42,101.00
LaValle	Denise	\$	22,401.00
Lavelle	Jane	\$	40,871.00
Legere	Peter	\$	65.00
MacConnell	Linda	\$	33.00
MacKinnon	Charles	\$	6,598.00
MacQueen	Eileen	\$	2,029.00
Malo	Debra	\$	817.00
Mara	Paul	\$	58,432.00
Martinez	Mary-Louise	\$	650.00
McClellan	Andrea	\$	2,424.00
McClure	Briana	\$	516.00
McDermott	Brian	\$	32,210.00
McEvelly	Jacqueline	\$	6,945.00
Meichelbeck	Joseph	\$	10,397.00
Munyon	Jennifer	\$	15,649.00
Nelson	Cheryl	\$	27,521.00
Noel	Richard	\$	53,920.00
Norvold	Maureen	\$	1,900.00
Nosek	Mollee	\$	752.00
Pendergast	Sondra	\$	1,860.00
Pini	Rachel	\$	1,440.00
Powers	Jill	\$	5,495.00
Purcell	Irene	\$	10,426.00
Ricci	Dara	\$	6,515.00
Rolfe	Debra	\$	3,741.00
Rossow	David	\$	390.00
Roy	John	\$	31,454.00
Sequeira	Janet	\$	61,521.00
Sharon	Cheryl	\$	20,133.00
Sokolowski	Linda	\$	15,747.00
Spencer	Margaret	\$	65.00
Steward	April	\$	5,297.00
Tremblay	Jesse	\$	4,069.00
Tremblay	Marsha	\$	37,781.00
Trudeau	Elizabeth	\$	512.00
Tsombakos	John	\$	5,675.00
Tucceri	Diane	\$	97,189.00
Tucci	Anthony	\$	1,872.00
Vallaincourt	Judith	\$	55,870.00
Whitehead	Diana	\$	22,316.00
Woods	Wendy	\$	6,945.00

## PARKS & RECREATION COMMITTEE

The Mission of the Boylston Parks and Recreation Department is to offer the residents of our community Programs, Services and facilities that will enrich their lives.

We are a 5 member all volunteer board with staggering 5 year terms. We have 1 part time Program Coordinator and new in 2011 , 2 part time recreational staff members. The Board meets on the First Thursday of each month all year in the Municipal Office Building. In 2011, we held 12 regular meetings with attendance as follows:

Chairman Alan Cosimini attended all but 1 meeting. Member Joe Dicelie attended all but 1 meeting. Member Sue Tolles attended all 12 meetings. Member Penny Rickel who resigned from the board in June, attended all but 7 meetings. Member Lydia Vasquez Long, who joined the board in May, attended all but 6 meetings. Member Brittany Blaney Anderson, who joined the board in July attended all but 6 meetings. Program Coordinator Karen Barber attended all 12 meetings.

We would like to take this opportunity to Thank Penny Rickel for her many years served on the Parks & Rec. board.

We would like to acknowledge the support of our Town Administrator Nancy Colbert Puff, along with the Boylston Fire Department, Police Department and the Highway Department.

The success of our department depends on the many volunteers who dedicate their time to our community. From coaching, to park clean up, Memorial Day on the common, and so much more! To All the volunteers, We Thank You!

New in 2011, we published an 18 page Program Brochure filled with classes, programs, events and more for all ages. This brochure was distributed through the Elementary School, with copies online, at the Public Library, the Municipal Office Building, and at Tahanto Regional H.S.

A Program Brochure will be published twice a year with more new programming, Helpful resources, and more. Watch for this guide to come out each spring and fall!

New advertising opportunities are available for our upcoming brochure in 2012! Contact us for additional information.

*In 2011 we continued to offer the following programs and activities to our residents:*

- Boylston Fun Club which is for children in Kindergarten through Grade 6. Offered through Camp Harrington, children enjoy activities including crafts, sports, swimming and more.
- Winter youth basketball continues to be a great success. Run in conjunction with West Boylston, Children in Grades 1-3 play for 1 hour on Saturday afternoons January through February where they run drills, work on skill development and play scrimmages. Children in Grades 4-6 practice 1 night a week with Girls playing on Saturdays and Boys on Friday nights. This program runs from Late November through February.
- Open to Children ages 4 & up, The learn to ski program through Ski Ward in Shrewsbury starts the First Saturday in January and runs for 5 weeks. Ski and Snowboard lessons are available.
- Ice skating on the Town Ice Rink is free and open to all residents. The rink is located on the Center Tennis Courts. The Rink opens as soon as Mother Nature allows. Generally the first of the year until 8pm each night.
- From September through April we have the Men's over 35 pick-up basketball program. Play is Monday evenings from 7pm-9pm
- Memorial Day on the Common brings Inflatable Amusements, slush drinks, cotton candy, popcorn, and new in 2011, we offered Fresh Soft Hot Pretzels.
- Basketball Buddies, a Unified Recreational program pairing Special Needs Athletes with Typical Partners in a structured, yet not competitive atmosphere. This program runs at Hillside gym Mid September through Mid December.

*New in 2011, We offered the following programs and activities to our residents:*

- Kids Night out, where kids in Grades K-5 have an opportunity to go out for the night. Play sports games, make arts and crafts, Movies and more! Enjoy a Pizza dinner too!
- Zumbatomic, a fitness program where classes are Rockin', high-energy fitness parties. Open to children ages 6-13.
- We offered Basic Aid Training, & Pet First, and Babysitting Training all taught by the American Red Cross.
- The Holiday Gingerbread House event was a great success! Participants built & decorated their own gingerbread house with icing and candy.
- Yoga for all ages and abilities was held in the fall on Tuesday evenings.
- Teddy Bear Sleep-over was great fun! Children ages 3-6 brought in their Teddy Bears, to make a craft, play games and read stories. When they arrived the next morning, their Teddy Bears were waiting with a little surprise.
- Boylston Knit Club met on the second Friday of each month at the Town House from 7p-9p to work on knitting and crocheting projects.
- Drawing for everyone was offered to those ages 18 & up to work on the basics & to build/revisit techniques.
- A coupon class was offered to help those interested in learning how to save each month.

Also New in 2011 Parks & Rec now offers Birthday Parties at our Gym!  
Pre-School, Youth, Pre-Teen / Teen

Have our staff run your little ones party! They will play sports games, gym games, whatever you like! We will design the party to fit your needs!

For Pre-Teen/Teen Parties the party is on your own (With parental supervision)  
Contact us for additional information or to book your party!

We are Happy to support Boylston Youth Sports Associations. For additional information on registration and more, Visit their websites:

- Boylston Youth Soccer: [Boylstonyouthsoccer.org](http://Boylstonyouthsoccer.org) - [Boylstonyouthsoccer@charter.net](mailto:Boylstonyouthsoccer@charter.net)
- Boylston Youth Baseball/Softball: [eteamz.com/bybsb](http://eteamz.com/bybsb) - [boylstonbaseball@gmail.com](mailto:boylstonbaseball@gmail.com)
- Boylston-West Boylston-Berlin Youth Football/Cheerleading: [Lionsyouthfootball.com](http://Lionsyouthfootball.com) - [info@lionsyouthfootball.com](mailto:info@lionsyouthfootball.com)

We welcome all ideas on how to further our commitment to support sports and activities. Do you have a special talent or hobby that you can share? Would you like to learn more about who we are and what we do? Contact us! Come to a meeting. Interested in becoming an associate member? Interested in joining our board? Give us a call!

We'd Love to hear from you!

Municipal Office Hours are Mon 8am-2pm and 6pm-8pm Tue-Thurs 8am-2pm. The Parks & Rec office is open Monday-Wednesday 9am – 2pm Thursday 9am-12pm. Or by appointment. We can be reached by calling 508-869-6009. Email to: [KBarber@Boylston-ma.gov](mailto:KBarber@Boylston-ma.gov). On the web at: [Boylston-ma.gov/parks](http://Boylston-ma.gov/parks) Or “Like” us on Facebook for updates, pictures and more!

Respectfully submitted by your Parks & Recreation Board.

## BOYLSTON CULTURAL COUNCIL

**Membership:** Susan Boucher, Cheryl Clinton, Carrie Crane, Sue Filsinger, Nicole Savoie.

**Meetings:** The Council held its public voting meeting on Nov. 7, 2011. All members attended (one by phone).

**Publicity & Promotions:** A press release was issued on Sept. 22, 2011, announcing the applications process and deadline.

**Funding:** As always, the Boylston Cultural Council was funded by the Massachusetts Cultural Council, a state agency.

**2011 Grants:** For this grant cycle, we received 20 applications and awarded the following 10 grants (in early 2012):

Boylston Fall Harvest Festival	\$600
Boylston Historical Society – Lillie Ladies String Ensemble	250
Boylston Memorial Day Committee - Band	700
Boylston Public Library – Music ‘n Motion	400
Boylston Public Library - Reptiles Rock	375
Boylston Senior Citizens Society – The Older I Get	150
Calliope Productions Performance Season	500
Hillside Restoration Project - Hillside Farmers Market	625
Straw Hollow Engine Works – Country/Bluegrass Band	500
Tower Hill - Boylston Day Concert	400
	-----
	\$4,500

Respectfully submitted,



Susan Boucher, Chair

## BOARD OF HEALTH

The Board reviewed the regionalization agreement documents. There are pros and cons to this plan. Under the proposed plan, Boylston would potentially gain more public health services, but the tradeoff would be loss of local control. The City of Worcester would appoint the Public Health Director for Boylston and public health policy would run through the Worcester office. Regional prioritization could possibly concentrate services in Worcester and pay less attention to Boylston's issues and funding from year to year would be uncertain.

If unsatisfied with the arrangement Boylston would be able to opt out of the agreement with a 30 day notice, and Worcester could exercise the same option, but this would be a little more difficult to accomplish if wholesale changes are made to annual health department budgets and staffing levels. The original grant was intended for five years, but it has been cut back to four with uncertainty of what will happen after the fourth year.

The board was unanimous in deciding to not enter into the regionalization agreement at this time. The board is open to continued talks, but our board felt the current agreement is not acceptable to meet the public health needs of the Town of Boylston.

This year the demand for flu vaccine was lower than in years past. The state supplied vaccine was also low this year. The Board of Health administered 137 vaccinations at two town flu clinics that were open to all residents and our schools and employees.

With the remaining resources, the Board continued to work with food protection, communicable diseases, west Nile virus and mosquito born illness, rabies, bathing beaches/pools, camps, well water, nuisance complaints, tobacco education, and other health related matters before the board. The Board continued its relationship with the Worcester Regional Tobacco Control Collaborative and the ongoing compliance checks with varying results.

Fees collected during 2011 amounted to \$26,570.00. Fees were derived from the following number of activities:

BEACH PERMITS - 1  
*CERTIFICATES OF COMPLIANCE* - 28  
COMPONENT REPAIR PERMITS - 8  
CONSTRUCTION PERMITS - 27  
FOOD ESTABLISHMENT PERMITS - 23  
PIG/SWINE PERMITS - 1  
PLANS REVIEWED - 22  
RECREATIONAL CAMP PERMITS - 2  
*SEPTAGE HAULER PERMITS* - 8  
*SEPTIC INSTALLER'S PERMITS* - 25  
SOIL TESTING - 25  
SWIMMING/WADING POOL PERMITS - 2  
TEMPORARY FOOD PERMITS - 2  
TOBACCO SALES PERMITS - 5  
TRASH HAULER PERMITS - 3  
WELL PERMITS - 4

During the year, the Board held eleven (11) Regular Meetings with the meeting attendance as follows:

**Sarah Scheinfein (11); Gerry Gleich (9); John Wentzell (4); Lorie Martiska (2); Dennis Costello (11)**

Respectfully submitted by the Board of Health

## COUNCIL ON AGING

The Council on Aging continues to meet on the first Wednesday of every month usually at 7:00PM at the Town Office Building. We opted to meet at 5:00 PM during winter months this year. It meets 10 months during the year and is composed of 9 volunteer members. Its membership has remained stable over the past year, a symbol of their commitment to the older adults in our community. We continue to employ an Outreach Coordinator and Meal Site Coordinator. Both have served our community tirelessly and exceptionally and their importance to the well being of our seniors cannot be overstated. In addition to this core group numerous volunteers help with the delivery of services to our seniors. Our resources are limited so without the support of all these people there would not be much available to assist this potentially at risk group.

Our budget focuses on meals, transportation, our 2 budgeted positions and the quarterly newsletter. The town budget is augmented by a formula grant given to us by the Executive Office of Elder Affairs for direct service to seniors. The newsletter helps to inform seniors about informational events, clinics, services and other town departments add info. Transportation is provided for appointments, shopping etc. with the assistance of the WRTA. This year a WRTA driver was recognized for his response to one of our town's seniors who had fallen. His quick action prevented a potentially grave situation from occurring. Money is also budgeted to assist the cost of transportation for trips coordinated by the Senior Citizens Society. A meal site and home delivered meals are also available and provided in coordination with Elder Services of Worcester. The bulk of budget pays for salaried positions, which are both part time. Formula grant also helps with this.

The outreach coordinator and meal site coordinator also provided direct services and activities for the seniors in town. Home visits, care plan coordination, family contacts, coordination of flu clinic, volunteer recognition, coordination of services and information with the Senior Citizen Society are a few examples of direct care. The council was also involved with starting to compile emergency contact numbers for seniors in case of an emergency and a special effort is being made to assure an emergency plan for homebound elders. Planning for a 6 week Falls Prevention Program in the Spring of 2012 has begun with the VNA and the council is working on a federal initiative with the fire department on fire safety in our seniors homes.

The council maintains office hours within the Town Offices during usual hours of business. There is an answering machine on 24 hours a day and calls usually returned on next business day. Website is accessible @[www.boylston-ma.gov/coa](http://www.boylston-ma.gov/coa). Our mission remains to assist all seniors in town with sustaining independence and being safe and informed. We recognize the limitations of this municipality's ability to expand our budget during very lean fiscal times but this does not deter our commitment to the seniors of Boylston. We encourage new seniors to be involved, join the Senior Citizen Society, be counted. We continue to work towards and hope that we can have our own place someday.

### ATTENDANCE AT COUNCIL ON AGING MEETINGS – 2011

#### **7 MEETINGS WERE HELD**

##### **Board Members**

**Dennis Goguen : Attended: 5 out of 7**

**Eugene Dodd: Attended: 5 out of 7**

**John Faucher: Attended: 7 out of 7**

**Jean Gates: Attended: 6 out of 7**

**Oswald Sauer: Attended: 6 out of 7**

**Mary Seed: Attended: 6 out of 7**

**Karen Tremblay: Attended: 4 out of 7**

**David Wheeler: Attended: 4 out of 7**

**Mary Ann Whitney: Attended: 6 out of 7**

##### **Coordinator/Outreach Worker**

**Jane Meegan: Attended: 7 out of 7**

## **FOOD PANTRY**

The Boylston Food Pantry is run by the Outreach Board of the First Congregational Church along with a sub committee made up of town residents. The pantry is located on the lower level of the Town Hall Building. The pantry is opened on Mondays from 10:00 am until 12:00 noon, excepting holidays and bad weather, for residents of Boylston. We are fortunate to have organizations in town donate food and money, including both churches (St. Mary of the Hills Catholic Church and the First Congregational Church). Donations of food may be left at the entrance of the town hall. We carry canned, packaged food, and limited dry goods. We also have a refrigerator/freezer for frozen food and fresh vegetables in the growing season. We wish to thank everyone involved for their time and donations.

We had a fund raiser last Memorial Day. With the money received, we buy food as needed along with food cards usable at Hannafords on a monthly basis for purchase goods.

For further information regarding the pantry, the contact number is (508)869-2826.

Respectfully submitted,

Irene Symonds

## CEMETERY COMMISSION

In the year 2011, there were a total of thirty-one (31) burials, which included twenty-one (21) full burials and ten (10) cremations.

Total cost of burials amounted to \$13,980.00.

In addition to the burials, six (6) lots containing twenty –three (23) grave sites were sold. Total cost of the lots was \$9,200.00.

One of the burials was a current member of the Cemetery Commission, Robert Doyle, who passed away in July 26, 2011 at age 86. Robert served as a Commissioner for many years. He was an Army veteran of World War II and a recipient of a Purple Heart. Many Boylston residents would remember Robert Doyle as a letter carrier, serving Boylston for twenty seven (27) years.

Routine maintenance and upkeep was performed at Pine Grove Cemetery, including plowing, placing snow stakes, grass mowing and the removal of overgrown shrubs and damaged bushes. All monuments require foundations, which are poured by the Highway Department.

The Cemetery Commission met regularly on the 4<sup>th</sup> Monday of each month with Mary Jasper, Kenneth Franz and Donald Parker in attendance. Roger Wentzell has been appointed by the selectmen to complete the term of Robert Doyle.

Respectively submitted,

*Donald C. Parker*

Cemetery Superintendent

## ADA COMMITTEE

The purpose of the ADA Committee is to assured compliance with the American Disabilities Act.

The committee has been meeting monthly to discuss the problems in town concerning the needs of the residents with disabilities. The major problem is transportation to meetings, social affairs, shopping, and medical appointments for individuals who cannot drive. Public transportation is nonexistent in Boylston. We are looking into possibilities.

The upstairs of the Town House, where a lot of meetings are held, is not wheelchair accessible. This is a problem to be addressed in the future. We will be visiting businesses in town for accessibility. The ADA Committee should be notified of any buildings to be updated, including town owned buildings.

The Mass Dept. of Conservation and Recreation promotes a Universal Access Program. This program is dedicated to providing outdoor recreation opportunities in Massachusetts State Parks for visitors of all abilities. This is achieved through site improvements, specialized adaptive recreation equipment and accessible recreation programs. The Access News comes out twice a year and may be obtained from Universal Access Program, P.O. Box 484, Amherst MA 01004 (413)545-5353.

Handicapped parking spaces should only be used by individuals with a proper handicapped card of a handicapped license plate. Any other vehicles in these spots such as churches, businesses, clubs, etc., may be ticketed by the police.

Respectfully submitted,  
Irene Symonds

### ATTENDANCE AT ADA COMMITTEE MEETINGS – 2011

#### **7 MEETINGS WERE HELD**

#### **Committee Members:**

**Joan Banks: Attended 1 out of 7 (Joined in November 2011)**

**Denise Burroughs: Attended 3 out of 7**

**Irene Symonds: Attended 6 out of 7**

**Jane Meegan : Attended 7 out of 7**

# WACHUSETT EARTH DAY REPORT

## *Wachusett Watershed Regional Recycling Center*

Wachusett Earthday conducted weekly recycling collections during 2011 at the Wachusett Watershed Regional Recycling Center at 131 Raymond Huntington Highway in West Boylston. The Center is a partnership of seven Wachusett Towns, the MA Department of Conservation and Recreation (DCR), and the volunteer non-profit Wachusett Earthday, Incorporated. The Center provides year-round collections of bulk, recyclable and re-useable items and four collections of household hazardous products. The participating Watershed Towns are Boylston, Holden, Paxton, Princeton, Rutland, Sterling and West Boylston.

Sixty-one collections were held in calendar 2011 with four of those including Household Hazardous Products disposal. The total number of collections in 2011 was more than double the number in 2010. 4,372 car trips were made to the center by residents from across the seven town region. Over 5,000 gallons of household hazardous products have been safely removed from the watershed along with 1,483 computer monitors and TVs, 1,886 appliances and refrigerators, 614 tires and 283 propane cylinders. Additional recycling includes: 46 tons of metals, 45 tons of cardboard, plastic and styrofoam, 184 tons of project debris and furniture, and two tons of alkaline batteries.

The Wachusett Watershed Regional Recycling Center is open every Wednesday from 2:30 to 4:30 p.m. and the third Saturday of each month from 8 a.m. to 11 a.m. when bulk, recycling and reuse items are collected. Four Household Hazardous Products collections are set for 2012 on May 19, June 16, September 15 and November 17. Free shredding began in 2011 and will be held again on May 19, 2012. The MA Department of Environmental Protection provided a new container for bulky rigid plastic recycling.

The DCR provided a temporary trailer for office and recycling use. The septic, well and electric services on the site all became operational. Planning for the permanent building is on-going and construction is anticipated during 2012.

The Wachusett Recycled Resource Center, operated by Wachusett Earthday, offered free recycled materials at 52 Boyden Road in Holden. The Center was hosted by Oriol Health Care, with utilities funded by the Wachusett Towns, until it closed July 2011 for expansion by Oriol Health Care. During the six months of 2011, 5,000 visitors received free items for use in classrooms, theater programs, community programs and homes.

The Wachusett Regional Recycle Site Team includes designated representatives of the seven Wachusett Towns, the MA Department of Conservation and Recreation and Wachusett Earthday, Incorporated. The Site Team meets periodically to review operations and to help plan the completion of the site development. The volunteer board of Wachusett Earthday, Incorporated meets monthly to manage on-going operations and to prepare for the next phase of site development.

### 2011 Members of the Wachusett Regional Recycle Center Site Team:

Boylston—Nancy Colbert	Rutland—appointed 12/2011 Sheila Dibb
Holden—Dennis Lipka	Sterling—William Tuttle
Paxton—Carol Riches, Diane Dillman	West Boylston—Leon Gaumond, Christopher Rucho
Princeton—Arthur Allen	Wachusett Earthday—Colleen Abrams
MA Department of Conservation and Recreation—John Scannell	

### 2011 Directors of Wachusett Earthday:

Colleen Abrams, Susan Abramson, Arthur Allen, Karl Barry, Diane Dillman, Andre Gaudet  
Eric Johansen, Michael Kacprzicki, Douglas Kimball, C. Mary McLoughlin, Stanley Miller, Kerry Raber, William Rand, Diane Spindler, Helen Townsend, Robert Troy.

*Robert Spindler, of Rutland, a dedicated volunteer for more than 15 years died on April 17, 2011.*

## CONSERVATION COMMISSION

In 2011 the Conservation Commission held eleven (11) Regular Meetings. In addition, Members conducted numerous informal site visits as follow-up to ongoing projects and at the request of other town boards and residents.

Eighteen (18) legal documents were issued in conjunction with the Commission's responsibility to administer the Massachusetts Wetlands Protection Act and Massachusetts Rivers Protection Act. They consisted of:

Determinations of Applicability – 8  
Orders of Conditions – 3  
Enforcement Orders – 1  
Certificates of Compliance – 4  
Partial Certificates of Compliance – 1  
Stormwater Control Permits – 1

The attendance for the eleven Regular Commission Meetings held was as follows:

Jeffrey Walsh	10
Chip Burkhardt	9
Mark Coakley	9
Charlene Franz	8
Joe McGrath	8

Chip Burkhardt was voted Chairman for Fiscal Year 2012, with Mark Coakley being voted Vice Chairman.

We would like to thank the residents of Boylston, the Selectmen and the Town Boards for the continued support and cooperation.

There are currently two vacancies. We urge interested parties to step forward to fill these vacancies on the Commission.

Respectfully submitted by the Conservation Commission

## ZONING BOARD OF APPEALS

In 2011, the Board of Appeals held 4 hearings on requests for Variances. The details are as follows:

03/28/11	Michael J. Holyoak	Variance	Withdrawn
04/25/11	Michael J. Holyoak	Variance	Continued
04/25/11	Eric Johnson	Variance	Approved
05/03/11	Michael J. Holyoak	Variance	Approved

Mr. Filsinger was voted by the Board to serve as Chairman and Ms. Lombardi was voted by the Board to serve as the ZBA representative to the Earth Removal Board.

Attendance at ZBA hearings in 2010 was as follows:

	Date	Filsinger		Murphy		Cotter		Campo		Lombardi		Wyatt		Longton	
		Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent
	3/28/2011	1		1		1			1		1	1		1	
	4/25/2011	1		1		1			1		1	1		1	
	5/3/2011	1		1		1			1		1	1		1	
TOTALS		3	0	3	0	3	0	0	3	0	3	3	0	3	
NOTES	Larry Campo is an associate member - attendance at the call of the chairman														
	Stephen Longton is an associate member - attendance at the call of the chairman														

The Zoning Board of Appeals can be contacted by calling Bill Filsinger at 508-869-6950 or via e-mail at [wfilsinger372@verizon.net](mailto:wfilsinger372@verizon.net). Any written requests may be addressed to the ZBA Chairman at 221 Main Street, Boylston, MA 01505.

William Filsinger

Chairman

## **GAS AND PLUMBING INSPECTOR**

The total number of Gas and Plumbing permits issued was 109. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$23,790.00 were collected and turned over to the Town Treasurer.

The Assistant Inspector, Richard LaPan and myself have completed all necessary continuing education courses and have taken the required OSHA courses.

My hours are as needed, preferably Monday through Friday from 12 – 4. Please leave a message to schedule an inspection at 508-859-2704.

Permit applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

Eric Johnson  
Plumbing and Gas Inspector

## **WIRING INSPECTOR**

The total number of Electrical permits issued was 114. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$23,289.00 were collected and turned over to the Town Treasurer.

Permit applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

To schedule an inspection, please call the Wiring Inspector at 508-842-1380.

Tom O'Connor  
Wiring Inspector

## BUILDING INSPECTOR

The total number of Building Permits issued was 203. The total value of the permits was \$5,155,236.02 and the total permit fees collected were \$410,319.00. This is a 672% increase from 2010.

The Breakdown is as follows:

### **Residential**

Additions/Renovations	27
Roof/Siding/Windows/Insulation/Balconies	114
New Single Family Homes	11
Two-Family Homes	0
Demo Building	2
Miscellaneous	31

### **Commercial**

New Buildings	3
Renovations/Miscellaneous	1
Demo	3

Trench Permits	8
Mechanical/HVAC	3

The Building Inspector is available on Monday evening from 6 – 8 p.m. The Building Department phone number is 508-869-6064. Office hours are Monday – Thursday from 9-12.

Tony Zahariadis  
**Building Inspector**

## HISTORIC DISTRICT COMMISSION

The District Commission held no meetings during 2011.

Commission members are Gerald Jones, Karen Perry, Cathy Richard, Marjorie O'Connell, and Bruce Symonds.

Respectfully submitted,

Bruce Symonds

## HISTORIC COMMISSION

The Boylston Historical Commission met five times between January, 2011 and December, 2011. Parentheses indicate the number of meetings each attended. The commission is composed of the following: Bruce Symonds, Chairman (5); Judith Bottom (5), David Bottom (4), Judith Haynes (5), Paul Kalinowski (5), and Kenneth Linell (5).

In accordance with the duties of a local historical commission, the group coordinated and supported activities with the Boylston Historical Society and the Hillside Restoration Project. The commission continued to oversee the care of the Old Town Hall at 7 Central Street providing heat, electricity, and general maintenance. A new tile floor was laid in the Old Town Hall. The commission investigated a possible "delay demolition" law on properties of historical value, but there was no change made to Boylston's bylaws.

Chairman Symonds attended the Gough House Reuse Committee meetings. The commission received notice that the Gough Horse Barn is now part of the Gough Estate's National Historic Landmark designation. The commission supported the restoration of the barn, and it now has a newly painted facelift.

Respectfully submitted,  
Judith A. Haynes  
Secretary

# ANNUAL TOWN MEETING WARRANT – MAY 2, 2011

## WARRANT FOR A SPECIAL TOWN MEETING

Monday, May 2<sup>nd</sup>, 2011,

The first Monday of May, at seven o'clock (7:00) P.M. at the

Tahanto Regional High School Auditorium.

Immediately preceding the Annual Town Meeting to transact fiscal year end 2011 town business.

.....

**MAY 2, 2011**

THE COMMONWEALTH OF MASSACHUSETTS

**WORCESTER: SS**

**BOYLSTON**

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

### **GREETING:**

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

**SPECIAL TOWN MEETING** In accordance with the above notice and Article III, Section 1 of the Town of Boylston By-Laws, the following articles will be considered on **Monday, May 2<sup>nd</sup>, 2011, the first Monday of May, at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA.**

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on May 2, 2011. With 88 registered voters. Selectmen, Roger Deal, James Stanton were present. Also, present were Town Administrator, Nancy Colbert Puff, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:10 P.M. Mr.Pojani stated we had the required quorum present, Calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall and introduced the Town officials. The Pledge of Allegiance was said. A MOTION by Mr. Stanton was made to waive the reading of the warrant. Seconded by Mr. Sydow. Vote on the MOTION passed.

**ARTICLE 1.** To see if the Town will vote to transfer any unexpended balances of Fiscal Year 2011 appropriations, hitherto made to other accounts, or take any action relative thereto.

MOTION was made by Mr. Stanton to accept the following transfers that will be read by Mrs. Nykiel, Town Accountant, from acct.# 0001.750.5915.000-Debt Interest - \$2,886.50, 001.241.5110.000-Bldg. Insp. Salary-\$20,000.00,#001.158.5780.000-Town Counsel-\$5,000.00,#001.420.5780.000-Hwy.Expenses-\$12,000.00, #001.113.5780.000-Sp. Town Meeting Notices- \$1,750.00,#001-294-5780-000- Tree Warden Expenses-\$3,915.01, #001.122.5780.001-Selectmen's Expenses-\$2,500.00 –#001.210.5780.000 Police Expenses- \$7,900.00 Total -\$55,951.51 to Act# 001.543.5300.000- Veteran's Benefits-\$10,675.00, #001.423.5780.000-Snow and Ice-\$20,517.47, #001.241.5111.000-Bldg. Clerical-\$2,412.29,#001.913.5171.000-Unemploment-\$14,446.75, #001.210.5850.000-Police Cruiser-\$7,900.00 Total - \$55,951.51. Seconded by Mr. Brose, Finance Committee recommends approval. Vote on the MOTION passes unanimously.

**ARTICLE 2.** To see if the Town will vote to transfer \$62,316 from the FY 2011 Vocational Education Tuition, line item 5320 in the Town Budget, to line item 5510 for funding FY 2011 expenses of the Boylston Elementary School, or take any action relative thereto.

MOTION made by Mr. Stanton to accept this article as read. Seconded by Mr. Brose. Finance committee recommends approval. Mr. Filgate had a question on the article, Mr. Wyatt, School committee member answered.

Vote on the MOTION passed unanimously.

**ARTICLE 3.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate an amount not to exceed \$20,000 for the purpose of purchasing a replacement cruiser for the Police Department, or take any action relative thereto.

MOTION was made by Mr. Stanton to accept this article as read as a transfer. Seconded by Mr. Sydow. Finance Committee recommends approval. Vote on the MOTION passes.

MOTION made by Mr. Stanton to adjourn the Special Town Meeting. Seconded by Mr. Sydow. Vote on the MOTION passes.

Meeting adjourned at 7:25 PM

Respectfully Submitted,

Sandra L. Bourassa, Town Clerk

**WARRANT FOR THE ANNUAL TOWN MEETING**

**MAY 2, 2011**

THE COMMONWEALTH OF MASSACHUSETTS

**WORCESTER: SS**

**BOYLSTON**

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

**GREETING:**

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

**1. ANNUAL TOWN MEETING – MAY 2, 2011**

on **Monday, the second (2<sup>nd</sup>) of May AD, 2011 at seven-fifteen (7:15) P.M., at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA**, to take any action relative to the business of the Town as set forth in Articles one (1) through thirty (30) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

**2. ELECTION AND BALLOT – MAY 9, 2011**

on **Monday, the ninth (9<sup>th</sup>) of May AD, 2011**, to vote by ballot at the Town's annual election, at the Boylston Town Hall, at the Hillside Municipal Complex located at 221 Main Street within the Town of Boylston, **with polls opening at twelve o'clock (12:00) noon and closing at eight o'clock (8:00) P.M.** on the following:

**ARTICLE 31.** To vote by official ballot for the necessary Town Officers, namely:

One Selectman for three (3) years; One Town Clerk for three (3) years; One Assessor for three (3) years; One Board of Health member for three (3) years; One Planning Board member for five (5) years; One Municipal Light Board member for three (3) years; Two Library Trustees for three (3) years each; One Library Trustee for two (2) years; One Cemetery Commissioner for three (3) years; One Parks & Recreation member for five (5) years; One Parks & Recreation member for three (3) years; One Parks & Recreation member for two (2) years; One School committee member for three (3) years.

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on May 3, 2010. With only 88 registered voters we waited for the required quorum. Selectmen, Roger Deal, Ken Sydow, James Stanton were present. Also, present were Town Administrator, Nancy Colbert Puff, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:50 P.M.. Mr.Pojani stated we had the required quorum present, Calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall. A MOTION by Mr. Stanton was made to waive the reading of the warrant. Seconded by Mr. Sydow. Vote on the MOTION passed.

Motion was made by Mr. Stanton to group articles 1-13 together, they are articles we approve every year. Seconded by Mr. Brose. Vote on MOTION was taken and passed.

Motion made by Mr. Stanton to accept articles 1-13 as written in the warrant. Seconded by Mr. Sydow, Finance committee recommends approval, Mr. McQuade, Light Dept. recommends approval on article#9. Selectmen recommends approval on article #2. Finance Committee recommends approval. Vote taken on MOTION and MOTION passed unanimously.

**\*ARTICLE 1.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers, or take any action relative thereto.

**Sponsor:** Board of Selectmen

**\*ARTICLE 2.** To hear and act upon the reports of Town officials and committees, or take any action relative thereto.

**Sponsor:** Board of Selectmen

**\*ARTICLE 3.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary under the provisions of Chapter 40 of the General Laws of the Commonwealth, or take any action relative thereto.

**Sponsor:** Board of Selectmen

**\*ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2011 and ending June 30, 2012, and to issue a note or notes therefore and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws of the Commonwealth, as amended, or take any action relative thereto.

**Sponsor:** Board of Selectmen

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 5.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2011, and to fix the compensation therefore, consistent with the Personnel Plan, or take any action relative thereto.

**Sponsor:** Library Trustees

**\*ARTICLE 6.** To see if the Town will vote to authorize the Commissioners of the Cemetery to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2011, including the appointment of a Cemetery Superintendent, and to fix the compensation therefore, consistent with the Personnel Plan, or take any action relative thereto.

**Sponsor:** Cemetery Commission

**\*ARTICLE 7.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2011, and to fix the compensation therefore, consistent with the Personnel Plan, or take any action relative thereto.

**Sponsor:** Planning Board

**\*ARTICLE 8.** To see if the Town will vote to appropriate the money received from The Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees, or take any action relative thereto.

**Sponsor:** Library Trustees

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 9.** To see if the Town will vote that the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Lighting Plant, the whole to be expensed by the manager of the Municipal Lighting Plant, under the direction and control of the Municipal Light Board, for the expense of the plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the fiscal year beginning July 1, 2011, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$300.00 and two (2) members - \$300.00 each, a total of \$900.00, and such compensation to be paid from the operating account of the Municipal Light Plant, or take any action relative thereto.

**Sponsor:** Municipal Light Board

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 10.** To see if the Town will vote to accept any highway funds from County, State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with Mass Highway, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during Fiscal Year 2012, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Massachusetts General Laws Chapter 44

Section 6A for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department, or take any action relative thereto.

**Sponsor:** Highway Superintendent

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 11.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to continue its use of the revolving fund, established at the May 1995 Annual Town Meeting, under and subject to the provisions of Chapter 44 Section 53E ½ of the Massachusetts General Laws, for the following purposes:

1. To be the depository for all departmental receipts of the Cemetery Commission and from those funds to make expenditures in accordance with Massachusetts General Laws Chapter 41 Sections 41, 42, 52 and 56 for the following:

- a. For operational purposes other than regular wages and including the cost of grave openings and related expense,
- b. For payment of maintenance expenses including supplies and materials and part-time labor
- c. For payment of expenses related to the expansion of the cemetery
- d. For compensation for part time commissioners and clerk;
- e. To set the expenditure limit as not to exceed \$15,000;  
or take any action relative thereto.

**Sponsor:** Cemetery Superintendent

**Finance Committee comments:** Finance Committee recommends approval.

**Board of Selectmen recommendation:** Recommends approval.

**\*ARTICLE 12.** To see if the Town will vote to authorize the Planning Board to continue its use of the revolving fund established at the May 8, 2000 Annual Town Meeting, established in accordance with Chapter 44 Section 53E ½ of the Massachusetts General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Planning Board to various developers for the plan review process.
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process.
3. To set the annual expenditure limit at \$20,000.
4. To have the Planning Board be the only board authorized to expend funds from said account, or take any action relative thereto.

**Sponsor:** Planning Board

**Finance Committee comments:** Finance Committee recommends approval.

**Board of Selectmen recommendation:** Recommends approval.

**\*ARTICLE 13.** To see if the Town will vote to authorize the Conservation Commission to continue its use of the revolving fund established at the May 14, 2002 Annual Meeting, established in accordance with Chapter 44 Section 53E½ of the Massachusetts General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Conservation Commission to various developers for the plan review process.
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process.
3. To set the annual expenditure limit at \$10,000.
4. To have the Conservation Commission be the only board authorized to expend funds from said account; or take any action relative thereto.

**Sponsor:** Conservation Commission

**Finance Committee comments:** Finance Committee recommends approval.

**Board of Selectmen recommendation:** Recommends approval.

**ARTICLE 14.** To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards, or take any action relative thereto.

Selectmen, Chair	\$ 1,354	2 members each at \$ 1,137
Town Clerk	\$ 29,689 plus fees	
Town Moderator	\$ 15	
Assessors, Chair	\$ 1,500	2 members each at \$ 1,000
School Committee, Chair	\$ 100	2 members each at \$ 50
Board of Health, Chair	\$ 277	2 members each at \$ 185.50
Cemetery Commission, Chair	\$ 213	2 members each at \$ 160
Planning Board, Chair	\$ 370	4 members each at \$ 53
Planning Board, Vice-Chair	\$ 53	
Planning Board Clerk	\$ 53	

MOTION was made by Mr. Stanton to accept this article as written in the warrant. Seconded by Mr. Sydow. Personnel Board recommends approval. Finance Committee recommends approval. Vote taken on the MOTION unanimously passes.

**ARTICLE 15.** To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following; or take any action relative thereto: (proposed changes are in **bold**)

**Section 15:** Classification Schedule Amended May 2011 - Effective July 1, 2011

Classification	Position Status	Grade	Hourly Rates	
			Min	Max
Library Page	Hourly		<b>8.68</b>	<b>8.96</b>
Election Worker	Hourly		<b>8.68</b>	<b>8.96</b>
Town Meeting Checker	Hourly		<b>8.68</b>	<b>8.96</b>
Election Clerk	Hourly		<b>9.67</b>	<b>9.67</b>
Election Warden	Hourly		<b>9.67</b>	<b>9.67</b>
Clerical	Special Temp		<b>8.68</b>	<b>11.63</b>
Library Housekeeper	Special Part Time		<b>9.84</b>	<b>10.52</b>
Asst Laborer	Special Hourly	2		
Library Assistant/Sr. Technician	Reg. Part Time	3		
Laborer/Custodian	Reg. Full Time	3		
Emergency Medical Technician	Hourly	3		
Firefighter	Hourly	3		
Deputy Chief	Hourly	3+\$500		
Fire Captain	Hourly	3+\$300		
Fire Lieutenant	Hourly	3+\$200		
Asst Town Clerk	Special Part Time	5		
Police Service Aide	Hourly	5		
Asst. Inspector/Electrician	Hourly	5		
Assessors' Clerk	Reg. Part Time	5		
Children's Librarian	Reg. Part Time	5		
COA Coord/Community Outreach	Reg. Part Time	5		
P&R Program Coordinator	Reg. Part Time	5		
Equipment Operator/Laborer	Reg. Full Time	6		
Facilities Technician	Reg. Full Time	6		
Assistant Treasurer/Collector	Reg. Part Time	6		
Asst Library Director	Reg. Part Time	7		
Admin Asst. Board of Assessors	Reg. Part Time	7		
Admin Asst to Hwy Supt.	Reg. Part Time	7		
Admin Asst to Chief of Police	Reg. Part Time	7		
Admin Asst to Planning Board	Reg. Part Time	7		
Admin Asst to Board of Selectmen	Reg. Full Time	7		
Equipment Operator/Mechanic	Reg. Full Time	7		
Working Foreman	Reg. Full Time	8		
Admin Asst to Health & Conservation	Reg. Part Time	8		
Town Treasurer/Collector	Reg. Full Time	9		
Foreman	Reg. Full Time	9		

Building Inspector	Salaried	10
Library Director	Salaried	11
Fire Chief/Forest Warden	Salaried	12
Hwy/Cemetery Superintendent	Salaried	12+\$845
Police Chief	Salaried	14
Town Administrator	Salaried	14

**Schedule B: Salary Compensation Schedule**

<b>Grade</b>	<b>Min</b>	<b>Mid</b>	<b>Max</b>
1	10.01	11.78	13.57
2	10.80	12.77	14.66
3	11.71	13.81	15.91
4	12.61	14.86	17.07
5	13.65	16.05	18.44
6	14.76	17.35	19.94
7	15.94	18.65	21.52
8	17.20	20.23	23.25
9	18.60	21.83	25.07
10	20.08	23.58	27.12
11	21.72	25.46	29.28
12	23.41	27.50	31.60
13	25.29	29.69	34.14
14	27.30	32.07	36.85
15	29.50	34.65	39.80
16	31.84	37.42	42.98
17	34.37	40.42	46.43
18	37.11	42.52	50.13

**Schedule C: Salary Compensation Schedule-**

<b>Job Title</b>	<b>Annual Salary</b>
Chairman, Registrar of Voters	\$ 693
Council on Aging, Meal Coordinator	\$ 1008
Director of Veteran's Services	\$ 208
Electrical Inspector	\$ 7,999
Assistant Electrical Inspector	\$ 552
Plumbing Inspector	\$ 8,583
Assistant Plumbing Inspector	\$ 715
Gas Inspector	\$ 2,582
Assistant Gas Inspector	\$ 220
Registrar of Voters	\$ 279
Health Agent	\$ 37,471
Dog Officer	\$ 2,108
Animal Inspector	\$ 1,212
Nurse	\$ 1,500
Vital Stat Clerk	\$ 200
Tree Warden	\$ 1,137

MOTION was made by Mr. Stanton to accept this article as written in the warrant. Seconded by Mr. Sydow. Personnel Board recommends approval. Finance Committee recommends approval. Vote on the MOTION taken passes unanimously.

**ARTICLE 16.** To see if the Town will vote to transfer and appropriate a sum of money not to exceed \$ 182,000 from the Hillside Receipts Reserved Account to the Appropriation Account (Account # 193-5780), for the maintenance, upkeep, repair, operations and improvements of town-owned buildings, property and land, to be expended by the Board of Selectmen; or take any action relative thereto.

MOTION made by Mr. Sydow to accept this article as read. Seconded by Mr. Stanton. Vote on the MOTION taken passes unanimously.

**ARTICLE 17.** To see if the town will vote to transfer and appropriate a sum of \$74,000 from the Ambulance Receipts Reserved Account to the Fire Department budget to supplement that portion of the operating budget associated with ambulance operations; or take any action relative thereto.

MOTION was made by Chief Flanagan to accept this article as a transfer as read. Seconded by Mr. Stanton. Finance Committee recommends approval. Vote on the MOTION taken and unanimously passes.

**ARTICLE 18.** To see if the town will vote to transfer and appropriate from available funds in the treasury, a sum of \$50,000 for the purpose of purchasing new structural turnout gear for firefighters; or take any action relative thereto

MOTION was made by Chief Flanagan to accept this article as a transfer as read. Seconded by Mr. Stanton. Finance Committee recommends approval. Vote on the MOTION taken and unanimously passes.

**ARTICLE 19.** To see if the Town will vote to authorize the Board of Selectmen to make available for lease portions of Town-owned parcels of land, known as and identified on the Assessors Map as Parcel 56-9 (located off of Mile Hill Road), for the purpose of locating wireless communications facilities, for lease terms of up to twenty years each and subject to any additional terms and conditions that the Board of Selectmen deem to be in the best interest of the Town; or take any action relative thereto.

MOTION was made by Mr. Stanton to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Vote on MOTION taken and unanimously passes.

**ARTICLE 20.** To see if the Town will vote to accept the provisions of M.G.L. c. 32B, § 20 that allows the Town to establish an Other Post Employment Benefits Liability Trust Fund and a funding schedule for the fund; or take any action relative thereto.

MOTION was made by Mr. Sydow to accept this article as read. Seconded by Mr. Stanton. Mr. Sydow explained the purpose of this article Vote on the MOTION taken and unanimously passes.

**ARTICLE 21. Accessory Dwelling Bylaw.** To see if the Town will vote to make the following change to Section 10 of the Zoning Bylaw by adding the following new Section 10.05, and make the following change to Section 4.02.02 of the Uses of the Zoning bylaw; or take any action relative thereto:

MOTION was made by Mr. Baker, Chairman Planning Board to accept this article as written in the warrant. Seconded by Mr. Stanton. Mr. Baker explained the article and the Planning Board had held a Public Hearing and the Planning Board recommends approval. Vote was taken on the MOTION, it was not unanimously. A stand vote was taken with 88- YES and 9- NO. A 2/3 vote is needed, MOTION passes.

#### **Section 10.05 Accessory Apartment**

##### **10.05.01 Purposes**

The purposes of the Accessory Apartment bylaw are to:

1. Provide older homeowners with a means of obtaining rental income, companionship, security, and services, thereby enabling them to stay more comfortably in homes and neighborhoods they might otherwise be forced to leave;
2. Add moderately priced rental units to the housing stock to meet the needs of smaller households;
3. Develop housing units in single-family neighborhoods that are appropriate for households at a variety of stages in their life cycle; and
4. Protect stability, property values, and the residential character of a neighborhood.

##### **10.05.02 Definition**

Accessory Apartment - An Accessory Apartment is a self-contained housing unit incorporated within a detached, accessory structure to a single-family dwelling that is clearly subordinate to the single-family dwelling and has received a special permit pursuant to the criteria below.

### **10.05.03 Procedures**

Application for a Special Permit may be made in accordance with Section 11.04.06 of this Bylaw and M.G.L. c.40A, Section 9. In any district in which an accessory apartment is allowed by Special Permit, the Planning Board, serving as the Special Permit Granting Authority as set forth in the regulations of the applicable zoning district, may grant a Special Permit for an accessory apartment provided that all of the following conditions are met.

At its discretion, the Planning Board may waive or modify any of the following upon petition of the applicant and upon finding such a waiver or modification is no more detrimental to the neighborhood than the existing requirement and is in the best interest of the Town.

1. A plot plan and scaled architectural drawings of the existing dwelling unit and proposed addition (if any) shall be submitted, showing location of the building on the lot, location of septic system, and parking.
2. The accessory apartment shall be located in an accessory structure on the same lot, such as a detached garage or barn, not further than 75' from the principal structure, and shall clearly be subordinate to the principal building.
3. The lot shall conform to the area and yard requirements in Section 9.
4. The accessory apartment shall not exceed 1,000 square feet, nor shall it contain more than two bedrooms.
5. The applicant shall be an owner occupant of the premises. As part of the special permit application, the owner shall certify in writing that he or she is, and shall remain, an occupant of either the principal single-family dwelling or the accessory apartment.
6. Not more than one accessory apartment shall be permitted on a lot.
7. The exterior appearance of the buildings shall remain, to the extent practicable, that of a single-family dwelling.
8. There shall be at least one off street parking space to serve the accessory apartment, with access to the driveway serving the single-family dwelling.
9. The septic system serving the accessory dwelling shall meet current Title V regulations and the regulations of the Boylston Board of Health.
10. For properties located within the Boylston Historic District: Upon filing the application for a special permit for an accessory apartment, the Applicant shall forward a copy of the application to the Boylston Historical Commission.
11. The Special Permit shall provide that in the event that the title to the lot is transferred to a new owner, or the owner-occupant ceases to reside on the premises, the Special Permit expires automatically and the new owner(s), if they desire to rent an accessory apartment on the premises, shall be required to file a new application for a Special Permit in accordance with this bylaw.
12. No construction shall commence without issuance of a building permit by the Building Inspector, and there shall be no use or occupancy of the accessory apartment until the Building Inspector has issued a certificate of occupancy.

Following the third item in the table of section 4.02.02, add a new use:

Use	RR	R	GR	VB	HB	NB	RB	C	H	IP	FBD	MUI	NOTES
Accessory Apartment	SP#	SP#	SP#	SP#		SP#		SP#	SP#			SP#	See Section 10.05 for SP requirements.

**ARTICLE 22.** To see if the Town will vote to amend the Zoning Bylaw by making the following changes to correct errors and omissions:

MOTION was made by Mr. Baker to accept this article as written in the warrant. Seconded by Mr. Stanton. Mr. Baker explained the article and the Planning Board had held a Public Hearing .The Planning Board recommends approval. Vote on MOTION was taken and unanimously passes.

- Item 1.** In Section 10.01.02, first sentence, after Commercial insert “, Neighborhood Business,” “Route 140 Business” .
- Item 2.** In Section 10.01.03, first sentence, delete the references to “Limited Industrial” and substitute “Mixed Use Industrial” therefore.
- Item 3.** In Section 10.02.01.1.c, delete “Board of Appeals” and substitute “Planning Board” therefore.
- Item 4.** In Section 10.02.01.1.f, delete “Board of Appeals” and substitute “Planning Board” therefore.
- Item 5.** In Section 10.02.01.2.b, delete the words “Industrial Districts” and substitute “Mixed Use Industrial Districts and Industrial Uses as set forth in Section 4.02.04 of the Schedule of Use Regulations...”.
- Item 6.** Delete existing Section 10.03.01, regarding site plan review, and substitute the following therefore:

**10.03.01 APPLICABILITY**

With the exception of a single and two family dwelling, any use in any district designated as “Y” as set forth in the Table of Uses Regulations, Subsections 4.02.02 to 4.02.07, inclusive, or designated by special permit shall require site plan approval by the Planning Board as set forth herein.

- Item 7.** In Section 9.02, delete all references in the Notes column to Section 9.03.05.
- Item 8.** In Section 9.02., FBD Dimensional Table, NB Dimensional Table, RB Dimensional Table, and MUI Dimensional Table add the following in each respective Notes column for maximum building height:
  - ... provided that mechanical facilities, elevator shafts, antennae, electronic transmission devices or other appurtenances customarily carried above roofs and buildings nor designed for human occupancy may be erected to a height of sixty (60) feet.
- Item 9.** Delete Section 9.03.05, and substitute the following therefore:
  - In any district, except for Industrial Park, Flexible Business Development, Mixed Use Industrial, Neighborhood Business, and Route 140 Business, no building or structure shall be erected or altered to a height more than thirty-five (35) feet. Within an Industrial Park district, no building or structure shall be erected to a height of more than forty-five (45) feet.

In any district, a private or public utility structure may be erected to a height of sixty (60) feet provided said structure is not designed for human occupancy. In any district, a church or other place of worship may have a roof of not more than forty-five (45) feet and a steeple of not more than eighty-five (85) feet, providing that no portion of such structures above thirty-five (35) feet shall be occupied.

**ARTICLE 23.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate an amount not to exceed \$ 75,000 for the purpose of reclaiming and paving the Municipal Office Buildings parking areas and driveways; or take any action relative thereto.

MOTION made by Mr. Stanton to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Vote on the MOTION was taken and unanimously passes.

**ARTICLE 24.** To see if the Town will vote transfer from available funds in the Treasury and appropriate an amount not to exceed \$ 15,000 for the purpose of purchasing a lawn tractor for the Municipal Office Building; or take any action relative thereto.

MOTION was made by Mr. Sydow to accept this article as read. Seconded by Mr. Stanton Finance Committee recommends approval. Vote on MOTION was taken and unanimously passes.

**ARTICLE 25.** To see if the Town will vote to authorize the Board of Selectmen to enter a lease/purchase agreement, so called, with an option to purchase and for a term of up to four (4) years, subject to annual appropriation, for the lease/purchase of a replacement cruiser for the Police Department and for said purpose, to raise and appropriate or transfer from available funds in the Treasury an amount not to exceed \$ 7,385.00, or take any action relative thereto.

MOTION was made by Mr. Deal to accept this article as read. Seconded by Mr. Stanton. Finance Committee recommends approval. Vote on MOTION was taken and unanimously passes.

**ARTICLE 26.** To see if the Town will vote transfer from available funds in the Treasury and appropriate an amount not to exceed \$ 15,000 for the purpose of repairing the Highway Department sweeper; or take any action relative thereto.

MOTION was made by Mr. Stanton to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Vote on MOTION was taken and unanimously passes.

**ARTICLE 27.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate an amount not to exceed \$ 25,000 for the replacement of the fire alarm panel in the Town Hall; or take any action relative thereto.

MOTION was made by Mr. Stanton to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Vote on MOTION was taken and unanimously passes.

**ARTICLE 28:** To see if the Town will vote to accept as public ways Ridgefield Circle and Juniper Hill Drive, both as laid out heretofore by the Board of Selectmen and according to the boundaries and measurements shown on a plan on file at the office of the Town Clerk, entitled "Street Acceptance Plan, Ridgefield Circle and Juniper Hill drive" dated November 12, 2010, revised March 14, 2011, prepared by Cabco Consult, and to authorize the Board of Selectmen to accept on behalf of the Town a deed of easement(s) for public street purposes in said ways, which shall be known as "Ridgefield Circle" and "Juniper Hill Drive" as shown on said plan, or take any action relative thereto.

MOTION was made by Mr. Stanton to accept this article as read in the warrant the following added conditions:

All being subject to approval of the Planning Board, in consultation with the highway superintendent and Town Counsel and upon such terms, conditions and approvals the planning Board deems appropriate; compliance with this requirement to be deemed satisfied only by a document to that effect issued by the Planning Board and recorded at the registry of deeds within 120 days from the date of termination of this Town Meeting and furthermore, prior to recording of the certificate issued by the Planning Board at the registry of deeds the project must obtain a Certificate of Compliance issued by the Town's Conservation Commission in accordance with the provisions of the W.P.A. and Town bylaws. Seconded by Mr. Sydow. Mr. McGrath, Conservation Commission made an amend to the MOTION to add furthermore, prior to recording.... MOTION seconded by Mr. Brose. Vote on the amended MOTION taken and passes. Vote on the MOTION was taken and passes.

**ARTICLE 29.** To see if the Town will vote to transfer from available funds in the Treasury the sum of \$15,000 to reduce the tax rate, or take any action relative thereto.

MOTION was made by Mr. Sydow to accept this article as read. Seconded by Mr. Stanton. Finance Committee recommends approval. Vote on MOTION was taken and unanimously passes.

**ARTICLE 30.** To see if the Town will vote to raise by taxation and appropriate or transfer from available funds in the Treasury, such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year 2012, and to fix the compensation and salaries of all Town Officers, as may be shown in whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2012 Report of the Finance Committee, or take any action relative thereto.

MOTION made by Mr. Stanton to accept this article as written in the warrant. With the amendment in the school budget as follows: Elementary School 5510 – Elementary Education -\$3,047,119- Regional District- 5651- 3,306,323 –Vocational Education 5320- Tuition-353,716 – Transportation- 5380- 13,942 Seconded by Mr. Brose. Finance Committee recommends approval. Vote on MOTION was taken and unanimously passes.

MOTION made by Mr. Stanton to adjourn the meeting until the election on May 9, 2011, Seconded, Vote on MOTION taken and passed unanimously.

Meeting Adjourned at 8:40 P.M.

Respectfully Submitted,

Sandra L. Bourassa, Town Clerk

# SPECIAL TOWN MEETING WARRANT

**WARRANT FOR THE SPECIAL TOWN MEETING  
DECEMBER 12, 2011  
COMMONWEALTH OF MASSACHUSETTS**

**WORCESTER: SS**

**BOYLSTON**

To either of the Constables of the Town of Boylston in the County of Worcester within the Commonwealth aforesaid:

**GREETING:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the **SPECIAL TOWN MEETING – Monday the twelfth (12th) day of December 2011 AD, at seven o'clock (7:00) P.M., at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston, MA**, to take any action relative to the business of the Town as set forth in Articles one (1) through eight (8) of this warrant; and if necessary, at its adjournment which shall be Tuesday, the thirteenth (13th) day of December 2011 AD at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium;

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on December 12, 2011. With 74 registered voters. Selectmen, Roger Deal, James Wood, Ken Sydow were present. Also, present were Town Administrator, Nancy Colbert Puff, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:05 P.M. Mr.Pojani stated we had the required quorum present, Calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall and introduced the Town officials. The Pledge of Allegiance was said.

**ARTICLE 1.** To see if the Town will vote to transfer from available funds in the Treasury the sum of \$48,234 to increase the 'Vocational Education 5320' tuition account from \$353,716 to \$401,950; or take any action relative thereto.

MOTION was made by Dr. Dubrule, Superintendent of Schools was read as in the warrant. Seconded by Mr. Sydow. Finance Committee recommends approval. Dr. Dubrule explained the article. Vote was taken on the MOTION. MOTION passes.

**ARTICLE 2.** To see if the Town will vote to transfer from available funds in the Treasury the sum of \$32,531 to increase the 'Vocational Education 5380' transportation account from \$13,942 to \$46,473; or take any action relative thereto.

MOTION was made by Dr. Dubrule, Superintendent of Schools was read as in the warrant. Seconded by Mr. Sydow. Finance Committee recommends approval. Dr. Dubrule explained the article. Vote was taken on the MOTION. MOTION passes.

**ARTICLE 3.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate \$75.00 for the purpose of paying a fiscal year 2011 invoice incurred by the Dog Officer; or take any action relative thereto.

MOTION was made by Mr. Wood as read in the warrant. Seconded by Mr. Sydow.. Finance Committee recommends approval. Mr. Wood explained the article. Vote was taken on the MOTION. MOTION passes unanimously. Motion needed 9/10<sup>th</sup> vote.

**ARTICLE 4.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate \$20,000.00 for the purpose of funding Veteran's expenses; or take any action relative thereto.

MOTION was made by Mr. Wood as read in the warrant. Seconded by Mr. Sydow. Finance Committee recommends approval. Mr. Wood explained the article. Vote was taken on the MOTION. MOTION passes.

**ARTICLE 5.** To see if the Town will vote to transfer from available funds in the treasury and appropriate \$20,000.00 to pay off the remaining years of a lease on Police Department cruiser; or take any action relative thereto.

MOTION was made by Mr. Sydow as read in the warrant. Seconded by Mr. Deal. Finance Committee recommends approval. Mr. Sydow explained the article. Vote was taken on the MOTION. MOTION passes.

**ARTICLE 6.** To see if the town will vote to transfer from available funds in the treasury and appropriate the sum of \$30,000 for the purpose of purchasing new structural turnout gear for the Fire Department; or take any action relative thereto.

MOTION was made by Mr. Sydow as read in the warrant. Seconded by Mr. Deal. Mr. Sydow explained the article. Finance Committee recommends approval. Vote was taken on the MOTION. MOTION passes.

**ARTICLE 7.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate the sum of \$20,000.00 to repair and complete improvements to the Hillside Playground; or take any action relative thereto.

MOTION was made by Mr. Cosimini, Parks & Rec. Chairman as read in the warrant with the change of \$5,000.00 instead of \$20,000.00. Seconded by Mr. Sydow.. Finance Committee recommends approval. Mr. Cosimini explained the article Ms. Joyal, 442 Main St. asked about using the bark mulch from the storm trees. Mr. Cosimini explained it was to rough of chip for the playground. Vote was taken on the MOTION . MOTION passes.

**ARTICLE 8.** To see if the Town will vote transfer from available funds in the Treasury and appropriate the sum of \$40,000.00 to the Highway Department expense account; or take an action relative thereto.

MOTION was made by Mr. Deal as read in the warrant. Seconded by Mr. Sydow. Finance Committee recommends approval Mr. Parker, Highway Superintendent explained the article.. Vote was taken on the MOTION . MOTION passes.

MOTION was made to adjourned meeting, MOTION was seconded. MOTION passed to adjourn at 7:20 PM.

Respectfully Submitted,

Sandra L. Bourassa, Town Clerk

# BOYLSTON TOWN OFFICES

**For Emergencies - Police, Fire, Ambulance: CALL 911**

<b>Boylston Town Hall</b>		<b>Main phone #</b>
<b>Municipal Offices</b>	<b>221 Main Street</b>	<b>508-869-0143</b>
Fax: 508-869-6210		
<b>OFFICE HOURS:</b>		
Monday - Thursday: 8:00am-2:00pm		
Monday evening: 6:00pm - 8:00pm		
Town Administrator:	Martin McNamara	Ext. 221
Selectmen's Admin Assist:	Lori Esposito	Ext. 228
Admin. Clerk	Rose Bardsley	Ext. 238
Town Clerk:	Sandra Bourassa	Ext. 231
		Ext. 232
Treasurer/Tax Collector:	Jeffrey Ugalde	Ext. 225
Asst. Treasurer/Collector:	Joe Daigneault	Ext. 224
Bd of Assessors Admin Asst.	Margo Richardson	Ext. 234
	Mary Morrill	Ext. 233
Town Accountant:	Nancy Nykiel	508-869-6041
Board of Health:	Dennis Costello	508-932-0226
	Melanie Rich	Ext. 222
Conservation Comm:	Melanie Rich	Ext. 223
Planning Board:	Melanie Rich	Ext. 227
Parks & Recreation:	Karen Barber	Ext. 230
Council on Aging:	Jane Meegan	Ext. 229
(Hours Mon & Wed 9-2, Tues & Thur 9am -1pm)		
Custodian:	Ken Goodwin	Ext. 237

<b>Town Counsel:</b>	<b>Stephen Madaus</b>
----------------------	-----------------------

Mirick O'Connell  
100 Front St Worcester, MA 01608-1477

<b>Public Library:</b>		<b>695 Main St.</b>
Director:	Jennifer Carrico	508-869-2371
		fax 508-869-6195

<b>Water District:</b>		<b>74 Main St.</b>
Superintendent:	Scott McCubrey	508-869-2212

<b>Police Dept.</b>		<b>215 Main St.</b>	<b>508-869-2113</b>
		fax	508-869-2360
Chief:	Tony Sahagian		
Admin. Asst:	Chris Bissonnette		508-869-2453

<b>Historical Society</b>		<b>PO Box 459</b>
		508-869-2720

<b>Municipal Light Department</b>		<b>Paul X. Tivnan Dr.</b>
Manager:	Mark Barakian	508-869-2626
		fax 508-869-6130
	<b>Emergencies:</b>	<b>508-869-6564</b>

<b>Dog Officer</b>		
	Steve Golas	508-869-2904

<b>Berlin-Boylston Regional</b>		
<b>School District</b>	<b>215 Main St, 2nd Floor</b>	
	main	508-869-2837
	fax	508-869-0023
Superintendent	Brian G. McDermott	x.108
Admin. Assist:	Cheryl Nelson	x.107
Pupil Personnel Services:	Judith Vaillancourt	x.100

<b>Tahanto Regional Middle/High School</b>		<b>1001 Main St.</b>
	main	508-869-2333
	fax	508-869-0175
Principal:	Diane Tucceri	x.3017
Nurse:	Janet Ramstrom	508-869-9945
Custodian:	Rick Noel	508-869-2333

<b>Boylston Elementary School</b>		<b>200 Sewall St.</b>
	main	508-869-2200
	fax	508-869-6914
Principal :		x.1
Custodian:		508-869-2200

<b>Elected &amp; Appointed Board Chairmen</b>		
Affordable Housing	Mike Borsuk	508-869-2884
Board of Health	Gerry Gleich	508-869-6822
Board of Selectmen:	Ken Sydow	508-869-2447
Board of Assessors:	Carl Cravedi	508-869-2408
Board of Appeals:	Bill Filsinger	508-869-6950
Business Marketing Comm:	Herb Cronin	
Conservation Comm:	Chip Burkhart	
Council on Aging:	Dennis Goguen	508-869-6022
Earth Removal Board:	Dennis Costello	508-932-0226
Finance Committee:	Eric Brose	508-869-2853
Hillside Restoration:	Nel Lazour	508-869-0338
Parks & Recreation:	Allan Cosimini	
Personnel Board:	Richard Prince	
Planning Board:	Dr. Richard Baker	
School Comm. (Elementary):	Rebecca Dono Healy	
School Comm. (Regional):	Chris Keefe	

<b>Highway / Fire / Ambulance / Cemetery 599 Main</b>		
Highway/Cemetery Supt:	Don Parker	508-869-2261
		fax: 508-869-6101
Admin. Asst:	Ruth Noonan	508-869-2261

<b>Fire Dept. 508-869-2342</b>		
	Chief Joe Flanagan	
	Capt. Don MacKenzie	
	Lt. Jason Bradford	

<b>Inspectors</b>		<b>221 Main St.</b>
Building:	Tony Zahariadis	508-869-6064
		fax 508-869-6210
Plumbing/Gas:	Eric Johnson	508-335-4708
Electrical:	Tom O'Connor	508-842-1380

Sanitation Agent:	Dennis Costello	508-869-6828
	Evenings 7-9pm	508-869-6459