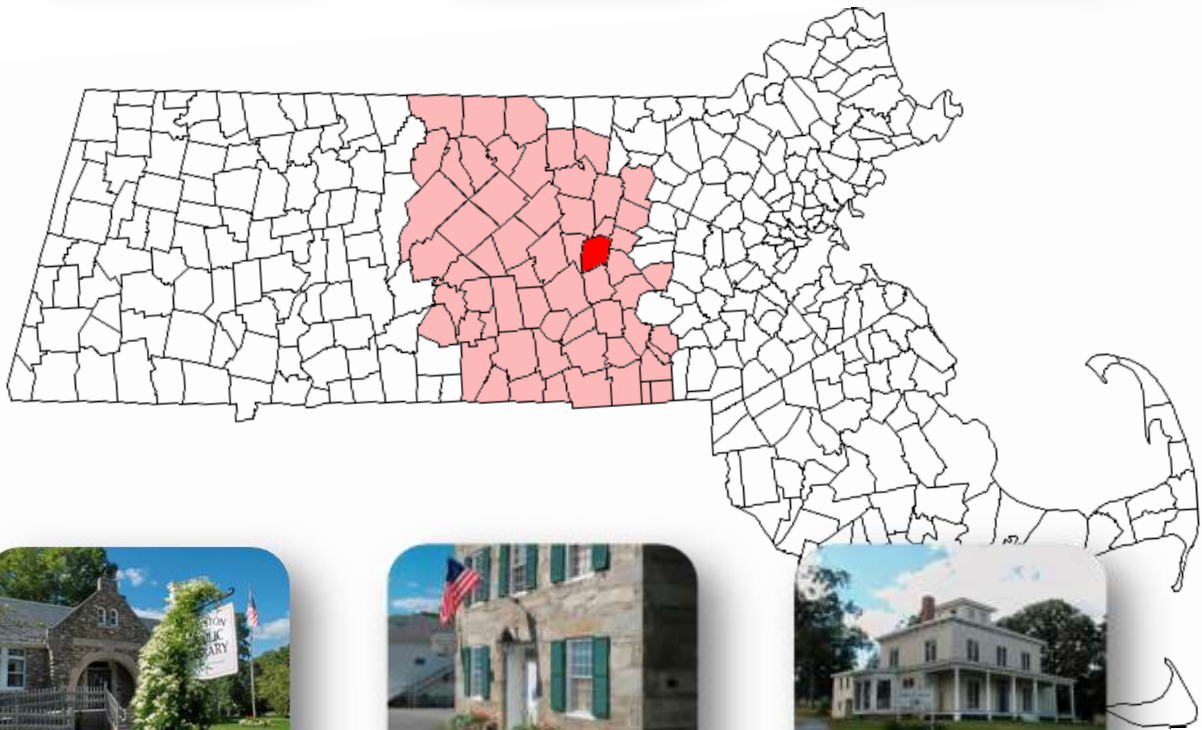


# TOWN OF BOYLSTON



## 2012 ANNUAL REPORT

CALENDAR YEAR JANUARY - DECEMBER

# *In Memorium 2012*

*Scott Bradford Bull \* January 8<sup>th</sup>*

*Jean Libby Haley \* January 10<sup>th</sup>*

*Eva E. Morgan \* January 10<sup>th</sup>*

*Robert McGovern \* January 13<sup>th</sup>*

*Gloria F. Trotter \* January 26<sup>th</sup>*

*Daniel Pendell \* January 28<sup>th</sup>*

*John Martin Roche \* March 27<sup>th</sup>*

*James Scott Ricciuti \* April 5<sup>th</sup>*

*John Joseph O'Connor \* April 18<sup>th</sup>*

*Stella C. LeDuc \* May 26<sup>th</sup>*

*Margaret M. Shaughnessy \* June 14<sup>th</sup>*

*Rose A. Ciannella \* June 24<sup>th</sup>*

*Paul Francis Aucoin \* June 26<sup>th</sup>*

*Clare A. Rivard \* July 27<sup>th</sup>*

*Sonja J. Collins \* August 11<sup>th</sup>*

*Donald F. Adams \* September 20<sup>th</sup>*

*Marion H. Rogers \* September 25<sup>th</sup>*

*Zigmont J. Knapik \* October 7<sup>th</sup>*

*Albert B. Peterson \* October 8<sup>th</sup>*

*John W. Warren \* October 13<sup>th</sup>*

*Cheryl Jaye Morrill \* October 25<sup>th</sup>*

*Mary J. Joyce \* October 29<sup>th</sup>*

*Herbert C. Johnson \* November 13<sup>th</sup>*

*Herbert Felton Clark \* December 18*

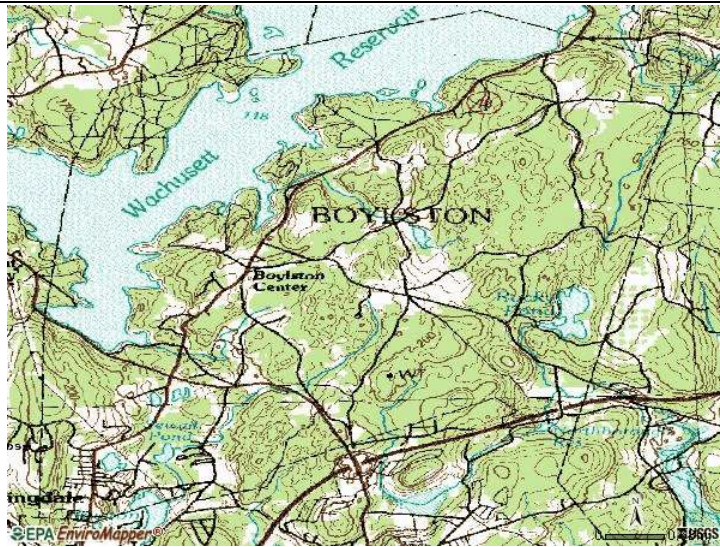
*Timothy Michael Anderson \* December 13<sup>th</sup>*

*Stanley Askalis \* December 24<sup>th</sup>*

The 2012 Annual Report is dedicated to the men and women serving in the Armed Forces.



We wish to honor all veterans who have served our country.



# TOWN OF BOYLSTON

Population: 4,300

Government:

*Open Town Meeting:* 3-Member Board of Selectmen

*Annual Town Meeting:* First Monday in May

*Annual Town Election:* Second Monday in May

Boylston was first settled in 1722, initially as part of Shrewsbury and Lancaster. It became the North Precinct of Shrewsbury in 1742 and was incorporated as the Town of Boylston on March 1, 1786.

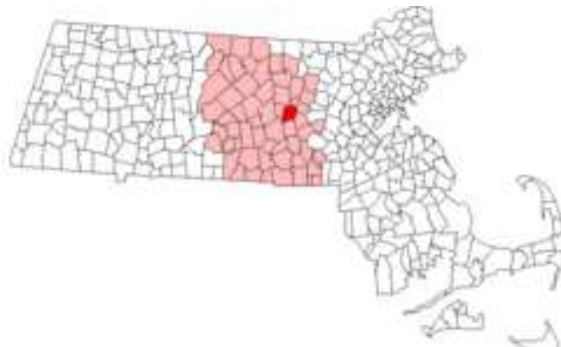
For the first 100 years, agriculture was the base of the economy. Mills were attracted to the area in the early 1800s as the Nashua River was a good source of water supply. With the arrival of the railroad in 1870, the village of Sawyer's Mills became a prosperous industrial community. Half of Boylston's tax base and population depended on it by 1895.

The construction of the Wachusett Reservoir brought a halt to the mills and the thriving industrial community. Many families left to find work and homes elsewhere. The Metropolitan District Commission currently owns over 4,000 acres of land, which comprises one third of Boylston's land area.

After World War II and the return of servicemen, building grew in the Morningdale area to meet the new housing demands. Completion of Routes I-290 and 495 again spurred a surge in building, allowing easy access from Boylston to all major cities.

Ward Nicholas Boylston of Princeton gave 40 pounds in 1799 and Thomas Boylston of London willed 1500 pounds in 1816 to be used to finance the building of a school. We are part of the Tahanto Regional School system that includes the Town of Berlin. Our kindergarten through grade six is housed in a non-regional building on Sewall Street. Grades seven through twelve are housed at Tahanto Regional School on Main Street in Boylston.

The Town Offices and Police Station are located at Hillside, 221 Main Street. The Fire and Highway Departments are located in the center of town next to the Town House at 599 Main Street. The Boylston Public Library is in the center of town. The Historical Society and Museum are located in the Old Town Hall, at the northeast end of the Common in the center of Town.



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# ***ELECTED TOWN OFFICIALS***

## ***2012***

(Terms expire in May of specified year.)

### **MODERATOR**

Dennis Pojani 2013

### **MUNICIPAL LIGHT BOARD**

John McQuade 2015  
Steve Mero 2014  
Eric Johnson 2013

### **BOARD OF SELECTMEN**

Matt Mecum 2015  
James Wood 2014  
Kenneth Sydow 2013

### **LIBRARY TRUSTEES**

Lyle Foley 2015  
Susan Therriault 2015  
David Bottom 2014  
Richard Reardon 2014  
Brad Barker 2013  
Kenneth Linnell 2013

### **TOWN CLERK**

Sandra Bourassa 2014

### **CEMETERY COMMISSIONERS**

Roger Wentzell 2015  
Kenneth Franz 2014  
Mary Jasper 2013

### **BOARD OF ASSESSORS**

Paul O'Connor 2015  
Michael Juliano 2014  
Carl Cravedi 2013

### **PARKS & RECREATION COMMISSION**

Brittany Blaney 2017  
Joseph DeCelie 2016  
Sue Tolles 2015  
Alan Cosimini 2014  
Lydia Long 2013

### **BOARD OF HEALTH**

John Wentzell 2014  
Sarah Scheinfein 2013

### **PLANNING BOARD**

Michael May 2017  
Ralph Viscomi 2016  
William Manter 2015  
Richard Baker 2014  
Kim Ames 2013

### **SCHOOL COMMITTEE**

Brad Wyatt 2015  
Lawrence Brenner 2014  
Rebecca Dono Healy 2013

# **APPOINTED TOWN OFFICIALS**

## **2012**

(Terms expire in June of specified year.)

### **LEGISLATIVE LIASON**

Martin McNamara 2013

### **CIVIL DEFENSE DIRECTOR**

### **TREE WARDEN**

### **GYPSY BROWN-TAIL MOTH INSPECTOR**

### **RIGHT-TO-KNOW COORDINATOR**

Joe Flanagan 2013

### **INDIGENT SERVICEMEN'S BURIAL**

### **AGENT and OVERSEER OF**

### **SERVICEMEN'S GRAVES**

Vincent Perrone 2013

### **PARKING CLERK**

Sandra Bourassa 2013

### **COUNCIL ON AGING COORDINATOR/**

### **OUTREACH WORKER**

Jane Meegan 2013

### **SOCIAL SERVICE REPRESENTATIVE**

### **NUTRITION SITE FOR ELDERLY**

### **MEALS-ON-WHEELS COORDINATOR**

Janice Ressiguie 2013

### **REGIONAL TRANSIT AUTHORITY**

Vacancy 2013

### **FENCE VIEWER and SURVEYOR OF**

### **HOOPS AND STAVES**

Vacancy 2013

### **CENTRAL MASS REGIONAL PLANNING**

### **COMMISSION and TRANSPORTATION**

### **IMPROVEMENT**

Richard Baker, Planning Bd. Rep. 2013

Howard Drobner, Selectmen Alternate 2013

### **TOWN ACCOUNTANT**

Nancy Nykiel 2013

### **TOWN COUNSEL**

Steven Madaus 2013

### **TREASURER/TAX COLLECTOR**

Jeffrey Ugalde 2013

### **ASSISTANT TREASURER/COLLECTOR**

Joseph Daigneault 2013

### **ADMINISTRATIVE ASSISTANT TO**

### **BOARD OF SELECTMAN and**

### **TOWN ADMINISTRATOR**

Lori Esposito 2013

### **HIGHWAY SUPERINTENDENT**

Donald Parker (through June) 2012

Steven Mero (effective November) 2013

### **BUILDING INSPECTOR**

Tony Zahariadis 2013

### **GAS/PLUMBING INSPECTOR**

Eric Johnson 2013

Richard Lapan, Assistant 2013

### **WIRING INSPECTOR**

Thomas O'Connor 2013

John McQuade, Assistant 2013

### **SANITATION AGENT**

Dennis Costello 2013

### **TAX TITLE CUSTODIAN**

Martin McNamara 2013

# **BOARDS AND COMMITTEES**

## **2012**

Terms expire in June of specified year

### **ADA COMMITTEE**

Jean Gates	2013
Jane Meegan	2013
Irene Symonds	2013
Joan Banks	2013
VACANCY	2013

### **AFFORDABLE HOUSING COMMITTEE**

3Michael Borsuk	2013
VACANCY, Appeals Board	2013
VACANCY, At Large	2013
VACANCY, At Large	2013
VACANCY, At Large	2013

### **APPEALS BOARD**

William Filsinger	2017
Robert Cotter	2013
Arlene Murphy	2014
Janet Lombardi	2015
Brad Wyatt	2016
VACANCY, Associate Member	2013

### **BOARD OF REGISTRARS**

Phyllis Gaucher	2015
Rose Bardsley	2013
Mary Morrill	2014

### **BUSINESS MARKETING COMMITTEE**

Herb Cronin	2013
Ronald Wagner	2013
VACANCY	2013
Town Administrator, <i>Ex Officio</i>	2013

### **CABLE ADVISORY COMMITTEE**

Michael Ridinger	2013
Thomas Martiska	2013
VACANCY	2013
VACANCY	2013

### **CAPITAL PLANNING COMMITTEE**

VACANCY, By Finance Comm.	2013
VACANCY, Planning Board	2013
VACANCY, Finance Committee	2013
VACANCY, BOS	2013
VACANCY, At Large	2013
Town Administrator, <i>Ex Officio</i>	2013

### **CONSERVATION COMMISSION**

Jeffrey Walsh	2013
VACANCY	2013
Mark Coakley	2014
Charlene Franz	2014
Joe McGrath	2014
Chip Burkhardt	2015
VACANCY	2015

### **COUNCIL ON AGING**

Eugene Dodd	2013
John Faucher	2013
Dennis Goguen	2013
Warren Leach	2013
Oswald Sauer	2013
Karen Tremblay	2013
David Wheeler	2013
Mary-Ann Whitney	2013
Jane Meegan	2013

### **CULTURAL COUNCIL**

Susan Boucher	2013
Carolyn Crane	2013
Sue Filsinger	2013
Patricia Morena	2013
VACANCY	2013

### **EARTH REMOVAL BOARD**

Arthur Gibree, Board of Selectmen	2013
Gerry Gleich, BOH	2013
Kim Ames, Planning Board	2013
Jeffrey Walsh, Cons. Commission	2013
Janet Lombardi, Appeals Board	2013

### **FINANCE COMMITTEE**

Herbert Cronin	2013
David Butler	2013
Karen McGahie	2014
Steven Dorval	2014
Eric Brose	2015
VACANCY	2015



## ***BOARDS AND COMMITTEES, CONTINUED***

### **HISTORIC DISTRICT COMMISSION**

Bruce Symonds	2013
Gerald Jones	2013
VACANCY	2014
VACANCY	2014
Catherine Richard	2015
VACANCY	2015

### **HISTORIC COMMISSION**

Bruce Symonds	2013
Paul Kalinowski	2013
David Bottom	2014
Judith Bottom	2014
Judith Haynes	2015
Ken Linell	2015

### **HOMELAND SECURITY**

Dennis Costello, BOH Agent	2013
Don Parker, DPW Superintendent	2013
Anthony Sahagian, Police Chief	2013
Joseph Flanagan, Fire Chief	2013
Mary Jasper, At Large	20123

### **INSURANCE ADVISORY COMMITTEE**

Lori Esposito (Town Hall)	2013
Joseph Flanagan (Fire Dept.)	2013
VACANCY (Library)	2013
Mike Lucia (Light Dept.)	2013
Steven Mero (Highway Dept.)	2013
Pamela Rudge (Dispatchers)	2013
Robert Thomas (Police Officers)	2013
VACANCY (Retirees)	2013
Jennifer Lamontagne (School Dept.)	2013
Susan Brenner (Non-Union School Empl.)	2013
Town Administrator, Ex-Officio	2013
Treasurer, Ex-Officio	2013

### **MEMORIAL DAY COMMITTEE**

Joseph Larkin	2013
Brittany Blaney-Anderson	2013
VACANCY	2013

### **OPEN SPACE AND RECREATION**

#### **COMMITTEE**

Vacancy, Parks and Recreation	Pending
Vacancy, Conservation Commission	Pending
Vacancy, At Large	Pending
Vacancy, At Large	Pending

### **PERSONNEL BOARD**

Richard Prince	2013
John Stowe	2013
Greg White	2013
VACANCY	2013
VACANCY	2013

### **SENIOR TAX REBATE COMMITTEE**

Jane Meegan	2013
Mary Jasper	2013
Dennis Goguen	2013
Town Administrator, Ex Officio	2013
Town Treasurer, Ex Officio	2013

### **STORM WATER COMMITTEE**

Don Parker, Highway Superintendent	2013
Chip Burkhart, Conservation Comm	2013
Gerry Gleich, Board of Health	2013
Joe McGrath, Advisory Capacity	2013

### **TOWN HOUSE COMMITTEE**

Donald Parker	2013
Janice Resseguie	2013

### **TOWN REPORT COMMITTEE**

Lori Esposito	2013
---------------	------

# ***FIRE DEPARTMENT 2012 STAFF***

## **FIRE CHIEF AND FOREST WARDEN:**

Joseph Flanagan

## **CAPTAIN:**

Donald MacKenzie

## **LIEUTENANTS:**

Jason Bradford

Mike Buddenhagen

Brian Gaucher

Scott McCubrey

Roger Young

## **DEPUTY FIRE CHIEF:**

Matthew Ronn

## **DEPUTY EMERGENCYMANAGEMENT DIRECTOR:**

Nick Baker - EMT

## **FIREFIGHTERS (FF)/EMERGENCY MEDICAL TECHNICIANS (EMT):**

Joel Bradford – FF/FR

Dan Buddenhagen – FF/EMT

Jarret Byrne – FF/EMT

Tim Ciampaglia – FF/FR

Ryan Colleton – FF/FR

Kevin Colomey – FF/EMT

Gino Consiglio – FF/EMT

Jeff Dempsey-Holmes – FF/FR

Brent Duca – FF/EMT

Patty Flanagan – EMT

Doug Gillum – FF/EMT

Lauren Hage – FF/EMT-I

John Healy - FF/FR

Sara Jordan – FF/Paramedic

Ben Lyons – FF/FR

Robb MacKenzie – FF/FR

Ben Matthew – FF/EMT

Jacob Matthew – FF/FR

Paul Osterberg – FF/EMT

Mike O’Sullivan – FF/EMT

Jeremy Peters – FF/Paramedic

Lisa Rudge – EMT

Ryan Schloerb – FF/EMT

Leigh Shircliff – EMT-I

Jeff Stanton – FF/EMT

Rob Starkey – FF/EMT

Andy Tataronis – FF/EMT

Shannon Wheeler – EMT-B

David Young – FF/EMT

## **PHOTOGRAPHER:**

William Richardson

## **CHAPLAIN:**

David Buchanan

**FF = Firefighter**

**EMT = Emergency Medical Tech**

**LOA = leave of absence**

**FR = First Responder**

# ***POLICE DEPARTMENT 2012 ROSTER***

## **Chief of Police**

Anthony G. Sahagian

## **Detective Sergeant**

Scott P. Szymkiewicz

## **Patrol Sergeant**

Michael J. Donahue

## **Patrol Officers**

Ronald R. Rajotte\*

Philip E. Bazydlo

Russell N. Parker

Robert C. Thomas

Robert M. Barbato

Mark L. Shepard

Jared B. Piche

## **Full-time Dispatchers**

Pamela D. Rudge\*\*

Lynn F. Purcell

Tara E. Gonelli

## **On-call Dispatchers**

Bonnie E. White

Daniel T. Martin

## **Administrative Assistant**

Christine Bissonnette

All Full-time Police Officers serve as Constables

\*D.A.R.E and School/Town Safety Officer/Detective Patrolman

\*\*Head Dispatcher

As of June 19, 2012

## ***BOARD OF SELECTMEN***

The Board of Selectmen is pleased to present to the residents of Boylston its Annual Report for the year 2012. The Board has issued all necessary permits and licenses as required by the Statutes. All state and federal certificates were filed as required and the necessary appointments were made. All business that came before the Board was handled in the best interest of the Town and its residents.

The composition of the Board changed in the year 2012. In May, Selectman Roger Deal did not run for a renewed term, and Matt Mecum won the seat. After the election, the board was reorganized. Mr. Sydow was nominated and voted unanimously to serve as Chair of the Board. Also voted unanimously by the Board was Mr. Wood to serve as Vice Chairman, and Mr. Mecum to serve as Clerk.

Throughout 2012, the Board of Selectmen continued to work towards balancing the needs of residents and services provided with a budget that has been continually challenged with a difficult economy, reduced state revenues and a declining rate of new growth within the Town.

The Board of Selectmen meets every other Monday at 6:30 PM, (unless otherwise specified), with the exception of holidays and the posted summer schedule. The Selectmen are here to serve your needs and welcome your attendance and inquiries and meetings.

If you have any concerns or questions, please feel free to contact Lori Esposito, Administrative Assistant in the Selectmen's office at 508-869-2093 or via email at [lesposito@boylston-ma.gov](mailto:lesposito@boylston-ma.gov).

The Board of Selectmen held thirty-one (31) regular meetings and fourteen (14) executive session meetings in the year 2012 and their attendance was recorded as follows:

Ken Sydow	31 of 31 regular meetings 14 of 14 executive sessions
James Wood:	31 of 31 regular meetings 14 of 14 executive sessions
Matt Mecum:	13 of 31 regular meetings 9 of 14 executive sessions
Roger Deal:	16 of 31 regular meetings 5 of 14 executive sessions

## ***TOWN ADMINISTRATOR***

It is a pleasure to provide my first Annual Report as Town Administrator for the Town of Boylston. Although it has only been eight months since I took on this role, much has been accomplished, and we have much to look forward to in the coming years.

As a result of hard work and dedication from the town's employees and volunteers, we once again can submit a balanced budget with the hope of not needing to raise taxes on residents.

Below are just some of the highlights of our year.

**Personnel Changes** - During 2012, the town saw some major changes in personnel. Not only did the previous Town Administrator depart early in the year, but Don Parker, the longtime Highway Dept. Superintendent retired at midyear. The town looked to Highway Equipment Operator/Laborer Steve Mero to fill the vacancy on an interim basis so a study could be done to determine the best method for filling the vacancy on a fulltime basis. After comparing Boylston with other towns, a comparison which included Job Descriptions, Salary Ranges, department size etc. it was determined that we needed to go no further than the ranks of our own department. In October, Steve Mero was appointed full time Highway Superintendent.

This appointment created a vacancy for an Equipment Operator/Laborer, a position filled by Chris Hoteling. Chris came to us with over 20 years of experience as a Heavy Equipment Operator. Then in late November, an Operator/Laborer transferred from the Highway Dept. to the School Dept. creating another opening at Highway. That position was filled by Ryan Schloerb. Ryan is another long time Heavy Equipment Operator with numerous years of experience.

As a result of a change in duties of clerical staffers we were able to keep the Building Dept. Office and the Planning Board Office open for 6 hours per day the same as other town hall offices.

**Projects** – The old metal culvert under School Street was removed and replaced with a concrete culvert which is expected to last many years. Two road repaving projects were completed on time and under budget, using Chapter 90 funds. School Street and a large portion of Green Street have been repaved. Additional road repaving is planned for 2013.

The Library Renovation Project is set to go to bid with completion expected in July 2013. The Town House Septic replacement should be completed in the summer of 2013.

Bids for the Town House septic System replacement came in higher than expected and all bids were rejected by the Board of Selectmen. We expect to rebid that project in the spring of 2013.

The upgrade and installation of a new server and new computers in the Assessor's Office was completed, as was the new server installation for Town Hall. Upgrades of computer systems is ongoing.

**Policies and Procedures** – A number of new Policies and Procedures have been written and adopted by the Board of Selectmen including Policies on; Sexual Harassment, Scrap and Salvageable Materials, Weather and Emergency, and Discrimination Prevention.

**Training** - Training sessions on various subjects including: Ethics, Open Meeting Laws, and Sexual harassment have been conducted for town employees. The Police Department, Fire Department and Highway Department have all taken advantage of free Training Courses sponsored by MIIA. The Highway Superintendent and the Administrative Assistant to the Board of Selectmen have attended Procurement Law Training through the Inspector General Office.

### **Items upcoming in 2013**

Completion of the Library Renovation Project.

Installation of Replacement Septic System at Town House.

Repainting of Municipal Office Building.

Installation of new window at Police Department.

Continuation of road repaving projects using Chapter 90 funds.  
Continued upgrade and repaving of Cemetery roads using funds left in trust.  
Formulation and adoption of additional Policies and Procedures.  
Development of web based town wide GIS system through the State GIS Office.  
Development and installation of E-Permitting System for all town licenses and permits using CIC grant funds.  
GASB 45 Analysis

In closing, I would like to thank the members of the Board of Selectmen for their support over the past 8 Months, I would also like to express my thanks to Lori Esposito, who's help during the year has been invaluable, along with Rose Beardsley, Ken Goodwin, all the Department Heads and employees for their dedication and hard work. Without them, nothing would get done.

Respectfully submitted,

Martin McNamara  
Town Administrator

## ***TOWN COUNSEL***

I am honored to serve the Town of Boylston as Town Counsel and I thank the Board of Selectmen for re-appointing me to this important position.

As Town Counsel I attend the Annual Town Meeting, Special Town Meetings, meetings of the Board of Selectmen and, upon request, meetings of other town boards or committees. This office provides advice and counsel to the Board of Selectmen, the Town Administrator, the Building Inspector, town departments, and board and committee members. I am also available to prepare and review documents and contracts and to review and respond, on behalf of the Town, to all legal matters and claims.

In 2012, this office was involved in the following general matters:

- Reviewed and revised warrant articles for the Annual Town Meeting and for the Special Town Meeting;
- Provided advice and counsel to the Board of Selectmen concerning the requirements of the Open Meeting Law;
- Provided advice and counsel to the Board of Selectmen and the Town Administrator Search Committee concerning the hiring of a new Town Administrator;
- Provided advice and counsel to the Town Administrator and the Board of Selectmen regarding analysis, negotiations and settlement of a dispute with a contractor relative to the required scope of work and the sum of any additional payment claimed/due;
- Advised various town officials with regard to Conflict of Interest Law issues, and provided training to town personnel on the requirements of the Conflict of Interest Law;
- Provided advice and counsel to the Board of Library Trustees concerning options for collecting outstanding materials;
- Provided advice and counsel to the Board of Selectmen and the Building Inspector concerning enforcement of the Town's sign bylaw;
- Reviewed documents concerning the renewal of the Town's cable television license agreement;
- Provided advice and counsel to the Building Inspector concerning the interpretation and application of various provisions of the Town's Zoning Bylaw;
- Prepared and/or reviewed documents for the leases of town-owned property, including leases for cellular towers;
- Prepared and/or reviewed various bid documents and/or contracts or contract amendments for the procurement of various goods, services, public works projects and building repair/renovation projects;
- Provided advice and counsel to the Planning Board concerning the requirements of the Massachusetts Subdivision Control Law, including drafting and reviewing subdivision performance agreements;
- Provided advice and counsel to the Planning Board concerning an application for a special permit for a cellular tower;
- Provided advice and counsel to the Board of Selectmen concerning alcoholic beverages licensing issues;
- Provided advice and counsel to the Historical Commission concerning the use of grant funds; and
- Drafted an employment contract for the Fire Chief.

In the coming year, I look forward to working with all Town departments, boards, commissions and employees and continuing to provide the Town of Boylston with effective and efficient legal services.

Respectfully submitted,

Stephen F. Madaus  
Town Counsel

## ***TOWN CLERK***

Intentions of Marriage Filed	17	Marriages Recorded	16
Births Recorded	25	Deaths Recorded	24
Certificates Recorded/Renewed	27	Dog Licenses Issued	595
Raffle permits	03		

### Number of Registered Voters

Democratic	0614	Libertarian	0006
Republican	0455	Inter. 3 <sup>rd</sup> Party	0001
Unenrolled	2079	Green Party, Rainbow	0002
		American Independent	0002
		Green Party U.S.A.	0001

Total Registered Voters as of December 31, 2012.....3,160

### OFFICE HOURS

Monday	8 a.m. – 2 p.m. and 6 p.m. – 8 p.m.
Tuesday	8 a.m. – 2 p.m.
Wednesday	8 a.m. – 2 p.m.
Thursday	8 a.m. – 2 p.m.

Sandra L. Bourassa Town Clerk



## ANNUAL TOWN ELECTION

May 14, 2012

WARDEN : Bill Richardson

CLERK: Sandra L. Bourassa

CHECKERS: Carol Anderson, Mary Seed, Betty Sydow, Pauline

Notice to the Town of Boylston Voters was given and Specimen Ballots were posted as required by law. The voting machine was tested at least three days prior to Election as required by law. Voters of the Town of Boylston met at the Hillside Town Hall for the Annual Town Election according to legal notice. The ballot box was examined by the Clerk. The polls were declared open by the Warden at 1200 hours and were closed at 2000 hours.

There are 3,014 registered voters in Boylston; 488 turned out to vote. The Counter on the ballot box, computer printout of results, and check-lists concurred that 488 ballots, including absentee ballots, were cast. The results were:

### **BOARD OF ASSESSORS**

THREE YEARS

PAUL O'CONNOR	369
BLANKS	49
WRITE-INS	18

### **LIBRARY TRUSTEE**

THREE YEARS

LYLE FOLEY	337
SUSAN THERRIAULT	328
BLANKS	307
WRITE-INS	02

### **BOARD OF HEALTH**

THREE YEARS

BLANKS	437
WRITE-INS	51

### **MUNICIPAL LIGHT BOARD**

THREE YEARS

GERALD J GROCCIA	103
JOHN T. MCQUADE	339
BLANKS	46
WRITE-INS	02

### **CEMETERY COMMISSION**

THREE YEARS

ROGER WENTZELL	414
BLANKS	72
WRITE-INS	3

### **SELECTMEN**

THREE YEARS

MATTHEW MECUM	421
BLANKS	49
WRITE-INS	18

### **PARKS & RECREATION COMMISSION**

FIVE YEARS

B. BLANEY-ANDERSON	270
QUENTIN LEWIS	147
BLANKS	071
WRITE-INS	0

### **PLANNING BOARD**

FIVE YEARS

LAURIE LEVY	187
MICHAEL MAY	286
BLANKS	15
WRITE-INS	0

### **PLANNING BOARD**

FOUR YEARS

RALPH VISCOMI	329
BLANKS	155
WRITE-INS	4

### **SCHOOL COMMITTEE**

THREE YEARS

BRADFORD WYATT	375
BLANKS	110
WRITE-INS	3

1. Shall the representatives of all Boylston districts be instructed to vote in favor of legislation that requires proof of US citizenship and legal residence in Massachusetts before a person is allowed to register to vote in all elections?

Yes – 376      NO – 84      BLANKS – 28

2. Shall the representatives of all Boylston districts be instructed to vote in favor of legislation that requires Massachusetts election officials to require a picture ID before a person is allowed to vote?

Yes – 333      NO – 124      BLANKS – 31

**Annual Town Meeting  
May 7, 2012  
Appropriations**

Article #	Total Appr.	From Levy	Source of fund	Amount
Article #16 Town Hall server	\$12,000		Assessor's overlay	\$12,000
Article #17 Library cesspool & door	\$53,000 \$26,000		Free cash Assessor's overlay	\$53,000 \$26,000
Article #18 Library ADA ramp	\$38,000		Free Cash	\$38,000
Article # 19 Town house septic	\$43,000 \$17,000		Free Cash Assessor's overlay	\$43,000 \$17,000
Article #20 Highway Dept. Door	\$1,000		Assessor's overlay	\$1,000
Article#21 Highway oil tanks	\$5,500		Assessor's overlay	\$5,500
Article #22 Fire Dept. budget	\$80,000		Ambulance Receipts	\$80,000
Article #27 Assessor's server	\$7,500		Assessor's overlay	\$7,500
Article #28 BES roof	\$70,000		Free Cash	\$70,000
Article #29 BES bathroom stalls	\$13,000		Free Cash	\$13,000
Article #30 Reduce Tax rate	\$30,000		Free Cash	\$30,000
Article #31 Stabilization	\$20,000		Free Cash	\$20,000
Fiscal Year 2012 Budget	\$12,519,639	\$12,519,639		

**Special Town Meeting  
May 7, 2012  
Appropriations**

<b>Article #</b>	<b>To</b>	<b>From Levy</b>	<b>Source of Fund</b>	<b>Amount</b>
Article #1				
Treasurer Assist Salary	\$2,400.00		Group Ins.	\$ 2,400.00
Election & Reg. Exp.	\$600.00		Group Ins.	\$ 600.00
Police Salary	\$29,750.00		Group Ins.	\$29,750.00
Police Exp.	\$19,400.00		Group Ins.	\$ 19,400.00
Dispatch Exp.	\$4,800.00		Group Ins.	\$ 4,800.00
Town House Exp.	\$775.00		Group Ins.	\$ 775.00
Town Garage	\$3,000.00		Group Ins.	\$ 3,000.00
Total	\$60,725.00		Total	\$60,725.00

## FINANCE COMMITTEE

The Town of Boylston maintains a prudent and consistent approach towards its finances. For this reason there have been no major budget crises as a result of the difficult economic times we have been going through over the past few years. As Boylston prepares for the FY2014 budget, despite budget challenges from expected lowered state funding, low expected new growth and level local receipts, Boylston is in the enviable position of being able to maintain its town services and will not be seeking an override from the town. Overall, this is an effect of a number of years of careful budgeting and cost containment.

The town closed out FY2012 with \$668,806 in free cash. This, combined with our stabilization account, provides the town with its necessary excess capital; the rule of thumb is that the town should maintain 10% of its annual revenues (of tax levy) in reserves (combination of free cash and stabilization) for fiscal balance. Currently the town sits at just above 10%.

This free cash figure is larger than the FY2011 free cash figure of \$500,401. The difference is due in large part to the fact that town (as in 2011) sold a number of town-owned properties and closed out some accounts of previously-approved expenditures in prior years that remain unexpended. Other monies that make up free cash are unexpected funds the state returned to the town, and the remainder comes from unspent previously approved budget line items; this is a relatively small figure because the town has reduced budgets to match actual spending figures for each town department. The only drawback to having a low free cash figure is that it leaves the town less money for capital projects – such as police cruisers, highway department trucks, road paving projects, town office building septic system replacement, town library building upkeep, etc.

The voter-approved Town budget for FY2013 shows a 2.5% overall increase from FY2012. The funding for FY2013 comes from local taxes (82%), Local Receipts (12%) and State Aid (6%). It may be important to recall that in FY2013 the town experienced the increase in taxes due to the debt exclusion for the new Tahanto high school building project. Again, we are projecting a small increase for FY2014 as the economy picks up.

The expense items that impact our FY2013 budget the most in percentage increases change significantly from FY2012. Group Health Insurance, General Insurance, Pension expense had seen significant increases in the recent years, and for FY2013 decreases in these line items. Increases were seen in various other line items, like reserves for Veterans benefits, and the inclusion of previously incurred costs into the Fire Department, Police and Highway Department budgets that had been delayed or removed in recent years. With funding of local receipts and state aid below those levels seen in 2007, the town is handling the budget pressures extremely well.

Continuing with what has become the “new normal” budget, and expectations of level funding for FY2014, departments were asked to come in to this year’s budgeting process with 2 budget requests: a level-funded budget and a budget showing a 2% decrease. Budget discussions lead us to believe that state funding will be at best flat. Although the economic recession may be behind us, the effects of the recession are not yet. However, even with the improvement in the economy, Boylston cannot expect its budget to increase significantly. Approximately 6% of the town’s budget comes from state funding, and with the 2.5% property tax increase cap the town has very little room for budget growth without overrides.

The fact that we don’t depend heavily on state funding is another reason we cannot use our free cash for operating budgets – because we have a very stable system of incomes and expenses and won’t be in a position to make up for high operating expenses incurred in a particular year. Coming out of the recession the greatest contributor to our increase in available funds will come from taxpayers. For this reason the finance committee strictly advises the Selectmen against using free cash and stabilization funds for operating expenses.

The selectmen have both lead the charge to manage the budget tightly with the Town Administrator and have prepared the town departments for the realities of the budget constraints. The town departments continue to do their best to manage within their financial constraints. The Selectmen are always open to new ways to work to save the taxpayers’ money and cut costs without sacrificing services, and will continue to do so. Please contact the chairman or other

members of the finance committee for in-depth questions about the town's budget; you can reach Eric Brose at [ericbrose@charter.net](mailto:ericbrose@charter.net).

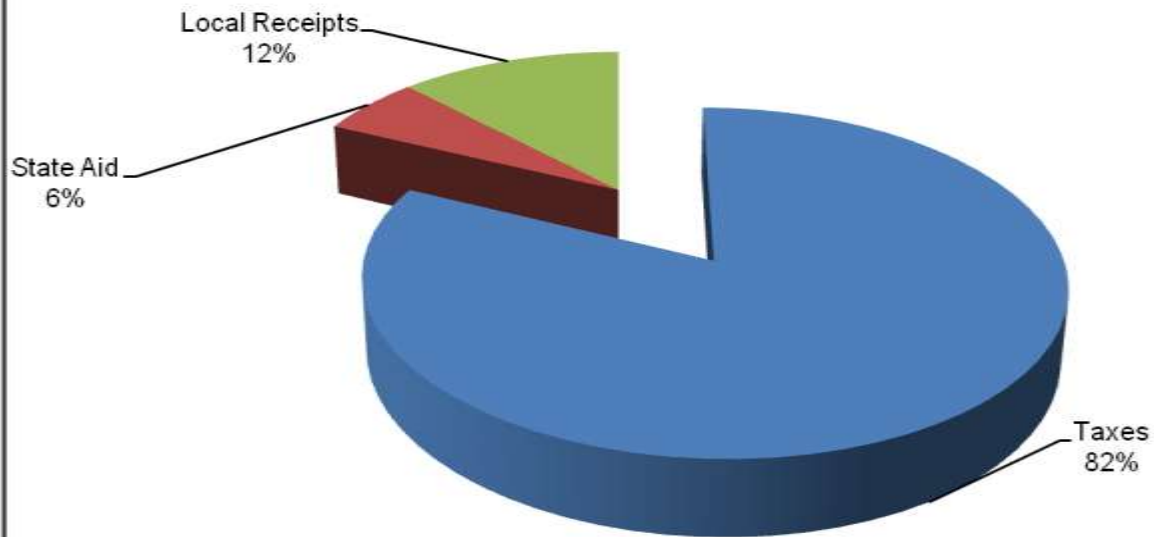
Eric Brose, Chairman – attended 6 of 6 meetings

Herb Cronin – attended 6 of 6 meetings

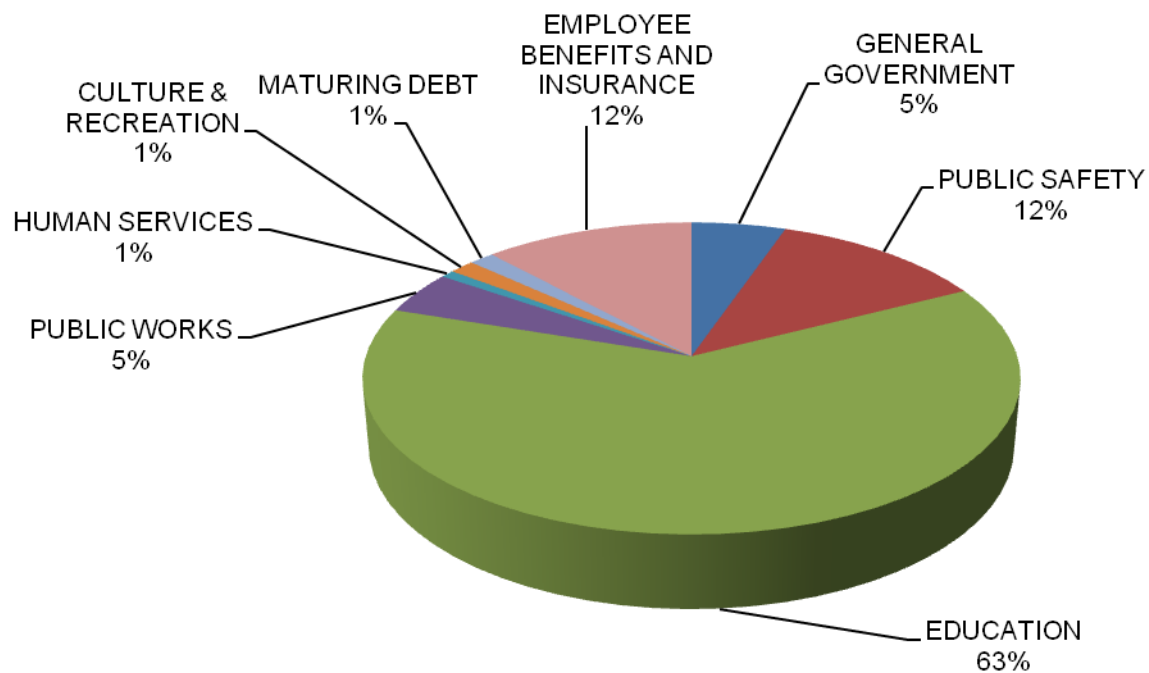
Steve Dorval – attended 6 of 6 meetings

Karen McGahie – attended 6 of 6 meetings

## 2013 Projected Receipts



## Boylston FY 2013 Budgeted Expenditures



## BOARD OF ASSESSORS

The total valuation for Fiscal Year 2012 was \$594,788,840, due to the declining housing market. Tax rate increase of \$17.02 was due to the new school going on line.

The Board of Assessors released \$69,000 from their overlay accounts. The money was used to replace a ten year old computer and server in our office and a server for the Town Hall. The remainder of the monies went to various departments which helped offset the budget.

Real Estate Abatements:	\$53,876
Personal Property Abatements:	\$ 727
Motor Vehicle Abatements	\$9,776

The Board meets the first Monday of each month. Attendees at meetings:

Carl Cravedi	7 Meetings
Paul O'Connor	8 Meetings
Michael Juliano	10 Meetings

The Board held six special meetings to review and evaluate abatements.

**THE COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF REVENUE  
TAX RATE RECAPITULATION**

FISCAL 2012

**OF  
BOYLSTON**  
City / Town / District

**I. TAX RATE SUMMARY**

Ia. Total amount to be raised (from IIe) \$ 13,025,699.57  
 Ib. Total estimated receipts and other revenue sources (from IIIe) 2,902,393.51  
 Ic. Tax levy (Ia minus Ib) \$ 10,123,306.06  
 Id. Distribution of Tax Rates and levies

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	89.7230%	9,082,933.90	533,662,138	17.02	9,082,929.59
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	5.3410%	540,685.78	31,767,702	17.02	540,686.29
Net of Exempt					0.00
Industrial	2.7541%	278,805.97	16,381,300	17.02	278,809.73
<b>SUBTOTAL</b>	97.8181%		581,811,140		9,902,425.61
Personal	2.1819%	220,880.41	12,977,700	17.02	220,880.45
<b>TOTAL</b>	100.0000%		594,788,840		10,123,306.06

Board of Assessors of

**BOYLSTON**

MUST EQUAL IC

City / Town / District

**NOTE : The information was Approved on 11/30/2011.**

Margo Richardson, Administrator, Boylston, 508-669-6543

11/21/2011 2:06 PM

Submit under the authorization of the Board of

Assessor

Date

(Comments)

**Do Not Write Below This Line --- For Department of Revenue Use Only**

Reviewed By

Andrew Nelson

Date :

30-NOV-11

Approved :

Dennis Mountain

Director of Accounts



(Gerard D. Perry)



**TOWN TREASURER  
ANNUAL REPORT  
JULY 1, 2011 – JUNE 30, 2012**

	General Fund	Special Revenue Funds	Trust Funds	Municipal Electric Funds	TOTAL
Balance 7/1/11	2,310,001	(10,211)	2,044,087	1,809,870	6,153,747
Receipts	15,942,265	95,677	55,104	3,905,441	19,998,487
Payroll					
Warrants	(7,125,965)				(7,125,965)
Warrants					
Payable	(8,486,798)	(189)	(16,145)	(3,386,095)	(11,889,227)
Balance 6/30/12	2,639,503	85,277	2,083,046	2,329,216	7,137,042
Interest Earned	7,180	99	17,336	11,867	36,482

*Respectfully Submitted,*

*Jeffrey P. Ugalde*

*Town Treasurer/Tax Collector*



# TAX COLLECTOR

JULY 1, 2011 - JUNE 30, 2012

**FY 2012 Motor Vehicle:**

Commitments	629,555
Collections	567,553
Abatements	9,775
Refunds	4,588
BALANCE 6/30/12	56,815

**FY 2011 Motor Vehicle:**

Balance 7/1/11	51,832
Commitments	59,325
Collections	102,364
Abatements	7,325
Refunds	6,702
BALANCE 6/30/12	8,170

**FY 2010 Motor Vehicle:**

Balance 7/1/11	10,255
Commitments	
Collections	6,023
Abatements	591
Refunds	393
BALANCE 6/30/12	4,034

**FY 2009 Motor Vehicle:**

Balance 7/1/11	5,036
Commitments	
Collections	644
Abatements	510
Refunds	510
BALANCE 6/30/12	4,392

**FY 2008 Motor Vehicle:**

Balance 7/1/11	3,719
Commitments	
Collections	1,213
Abatements	324
Refunds	
BALANCE 6/30/12	2,182

**FY 2007 Motor Vehicle:**

Balance 7/1/11	622
Commitments	
Collections	100
Abatements	
Refunds	
BALANCE 6/30/12	522

**RECAPITULATION OF TAX REVENUE**

Balance outstanding 7/1/11	200,455
Commitments	10,816,653
Collections	10,670,304
Abatements & Exemptions	83,454
Refunds	33,715
Tax Titles Remitted to Treasurer	14,179
BALANCE 6/30/12	282,886

*Respectfully Submitted,*

*Jeffrey P Ugalde  
Town Treasurer/Tax  
Collector*

## SALARIES OF TOWN EMPLOYEES – CALENDAR YEAR 2012

### Light Department:

Barakian	Mark	\$95,039.51
Harmon	Kevin	\$84,598.00
Mero	Steven	\$550.00
Johnson	Eric	\$550.00
Johnson	Shane	\$55,412.66
Lucia	Michael	\$89,067.25
McQuade	John T.	\$1,669.00
Miller	Sheila	\$43,480.06
Seed	Barbara	\$39,882.56
		<u><b>\$410,249.04</b></u>

### Highway Department:

Barber	Stuart	\$38,217.88
Boudreau	Nicholas	\$32,182.38
Fallon	Frances	\$2,082.40
Franz	Kenneth	\$360.00
Ginese	Mark	\$42,066.95
McCuberey	Kyle	\$1,495.00
Mero	Steven R	\$55,712.67
Noonan	Ruth	\$18,283.20
Osterberg	Steven	\$47,984.05
Parker	Donald	\$42,210.28
Tasker	Benjamin	\$1,940.00
		<u><b>\$282,534.81</b></u>

### Library

Buchalter	Brooke	\$684.56
Brigham	Ashley	
Carrico	Jennifer	\$42,621.60
Clermont	Lynn	\$29,582.97
Freibert	Judith	\$25,328.57
Gibeau	Christiann	\$3,544.62
Lupien	Michelle D	\$4,006.83
Sokolowski	Linda	\$1,781.31
Velleco	Nancy	\$1,883.01
		<u><b>\$109,433.47</b></u>

### Selectmen and General Administration:

Bardsley	Rose L	\$16,188.53
Puff	Nancy Colbert	\$15,315.06
Deal	Roger	\$568.00
Esposito	Lori	\$48,757.83
Goodwin	Kenneth W.	\$38,666.31
Mecum	Matthew	\$568.00
Sydow	Kenneth G	\$1,365.00
McNamara	Martin H	\$53,230.72
Wood	James	\$1,420.00
		<u><b>\$176,079.45</b></u>

### Assessors:

Cravedi	Carl	\$1,500.00
Juliano	Michael	\$1,000.00
Morrill	Mary	\$21,804.55
O'Connor	Paul A.	\$1,000.00
Richardson	Margo	\$27,664.39
		<u><b>\$52,968.94</b></u>

### Board of Health:

Bourassa	Sandra	\$200.00
Costello	Dennis	\$37,650.52
Gleich	Gerald	\$138.50
Golas	Steven	\$1,213.28
Rich	Melanie	\$16,940.59
		<u><b>\$56,142.89</b></u>

### Cemetery:

Franz	Kenneth R.	\$125.00
Wentzell	Roger	\$100.00
		<u><b>\$225.00</b></u>

**Elementary School :****(excluding teachers)**

Altobelli	Laurie	\$6,372.50	Kus	Katherine	\$6,925.36
Ament	Janet	\$12,174.80	Lamica	Catherine	\$6,406.44
Aspero	Jeanne M	\$4,947.50	LaValle	Denise M	\$6,565.97
Baldassarre	Joseph	\$27,978.43	Leblanc	Angela	\$130.00
Banks	Joan A.	\$8,787.50	Leighton	Lisa	\$61.00
Beaudreau	Kyle P	\$4,619.02	Lupien	Bruce	\$147.24
Beaupre	Rebecca L.	\$7,864.20	MacLeod	Heather	\$150.00
Bjorn	Karen O	\$20,349.90	Marien	Leean	\$937.50
Bokankowitz	Eric	\$3,338.24	Marshall	Christine	\$76.50
Bokankowitz	Sharon	\$8,766.74	Morin	Bonnie	\$15,392.14
Bredbenner	Cynthia G	\$225.00	Moulton	Jennifer A	\$130.00
Brenner	Jennifer	\$24,155.14	Murphy	Kathleen	\$22,754.88
Brenner	Susan	\$23,419.87	Nelson	Cheryl	\$14,021.03
Brenner	Laurence D	\$50.00	Norvold	Maureen C	\$95.00
Calcano	Liz	\$412.50	O'Connor	Nancy	\$32.50
Chalifoux	linette	\$9,029.18	Olson	Nancy	\$7,003.17
Ciesluk	Brittney	\$7,986.42	Pendergast	Sondra	\$75.00
Colleton	Ryan D	\$37,708.38	Proulx	Peter	\$162.50
Diggins	Leslie B	\$65.00	Purcell	Irene H	\$13,923.19
Dubrulle	Michael	\$17,875.16	Rollins	Sylvia	\$200.00
Edwards	Megan	\$262.50	Rossow	David	\$695.00
Ekstrom	Nadine	\$17,325.04	Ruane	Eileen	\$585.00
Ellis	Debra	\$27,229.59	Savoie	Jennifer M	\$422.50
Fuller	Michelle	\$401.96	Scheinefein	Sarah E.	\$92.75
Giguere	Robin	\$30,658.52	Sharon	Cheryl A	\$10,745.75
Goodhind	Paul	\$99,509.93	Shaw	Caitlin	\$4,534.20
Gover	Allison	\$19,015.39	Staras	Carol	\$20,645.10
Gross	Lynnette	\$2,980.00	Stille	Christina	\$475.00
Hays	Christy	\$162.50	Sullivan	Lorraine	\$617.50
Healy	Rebecca D.	\$100.00	Sullivan	Tara L	\$552.50
Hebert	Wendy	\$4,800.00	Sullivan	Rita	\$6,899.05
Hentea	Irina	\$1,027.50	Sullivan	Neil J	\$520.00
Hergert	Kimberly C	\$2,947.50	Surette	Megam	\$1,050.00
Higgins	Mathew	\$422.50	Taintor	Michelle P	\$15,500.64
Jones	Henery	\$9,350.45	Teasdale	Annalisa	\$2,592.84
Jorge	Liliana	\$650.00	Wheeler	Lisa	\$45,434.21
Keegan	Cortney	\$15,972.30	Wheeler	Wendy J.	\$20,645.10
Kelly	Jennifer	\$21,377.64	Wilson	Michael	\$33,138.71
			Wyatt	Brad	\$50.00

**Continued next column****\$740,704.07**

**Elementary School Teachers:**

Andrews	William	\$70,613.07
Belbin	Julie	\$63,169.43
Benson	Laurie	\$63,627.00
Buchanan	Maureen	\$41,438.78
Checola	Linda	\$92,776.00
Molnar	Karen	\$10,970.41
Cooper	Jessica	\$70,127.00
Daley	Peter	\$51,488.97
DeLuca	Kara	\$51,449.05
DiFonso	J. BethAnne	\$75,638.00
DiFonso	Anthony	\$53,739.47
Fanfan	Katherine	\$52,615.86
Fitzpatrick	Jannel	\$52,423.86
Fletcher	Beverly S	\$44,463.23
Giguere	Jean	\$60,587.58
Gostyla	Lynn	\$57,449.42
Johnston	Hilary F	\$43,569.08
Keane	Anne	\$72,389.00
Kelleher	Gail	\$72,389.00
Koziak	Tara	\$63,991.40
Kuppens	Lauren	\$46,159.00
LaMontagne	Jennifer	\$73,561.00
LaPierre	Nancy L	\$62,684.68
Lindquist	Sue Ann	\$49,443.79
Lubarsky	Terry	\$64,377.00
Mara	Paul	\$17,412.57
Marineau	Elizabeth	\$52,423.86
Martins	Alison	\$62,650.82
Mason	Carla	\$43,508.69
MacQueen	Elleen M	\$34,875.24
Pascoal	Briana	\$74,377.18
Petrell-Delude	Lisa	\$58,556.61
Keirstead	Kimberly	\$76,301.00
Richards	Sarah	\$28,905.85
Sabourin	Ellen	\$63,877.00
Somes	Christine	\$46,169.99
Sparks	David	\$71,287.40
Sullivan	Fayne	\$72,430.58
Trudeau	Elizabeth	\$38,763.20
Vaillancourt	Judith	\$17,723.20

**\$2,220,404.27****School Lunch:**

Fryburg	Mary Ellen	\$8,662.16
Hunt	Bonnie	\$18,346.47
Perro	Paula	\$17,711.67
Prunier	Teresa	\$10,289.22
Savoie	Nicole	\$6,653.04
Towle	Leonora	\$928.00
		<b>\$62,590.56</b>

**Fire/Ambulance**

Bradford	Jason	\$53,201.95
Buddenhagen	Daniel G	\$5,344.70
Buddenhagen	Michael W	\$769.54
Ciampaglia	Timothy	\$934.78
Colomey	Kevin M	\$1,822.28
Consiglio	Gino	\$294.08
Duca	Brent	\$145.64
Flanagan	Joseph	\$77,132.80
Gaucher	Brian	\$357.52
Gebo	Steven	\$1,743.54
Gillum	Douglas	\$614.22
Haage	Lauren	\$2,294.80
Jordan	Sara	\$11,482.88
Lyons	Benjamin	\$450.12
MacKenzie	Donald	\$62,528.89
MacKenzie	Robb	\$251.14
Matthew	Benjamin	\$2,592.70
Matthew	Jacob	\$327.38
McCubrey	Scott	\$966.14
Osterberg	Paul	\$1,173.90
O'Sullivan	Michael	\$3,428.44
Ronn	Matthew	\$2,367.54
Rudge	Lisa A	\$4,963.16
Schoerb	Ryan	\$3,465.06
Shircliff	Leigh	\$3,171.48
Stanton	Jeffrey	\$66.60
Tataronis	Andrew	\$218.24
Young	David	\$671.20
Young	Roger Jr.	\$558.52

**\$243,339.24**

**Dispatch:**

Martin	Daniel T.	\$14,801.44
Purcell	Lynn F	\$52,309.22
Rudge	Pamela	\$57,916.19
White	Bonnie	\$36,234.31
Gonelli	Tara	\$33,270.25
		<b><u>\$194,531.41</u></b>

**Police:**

Barbato	Robert	\$66,689.50
Bazydlo	Philip	\$69,173.86
Bissonnette	Christine	\$31,135.70
Donahue	Michael	\$92,965.61
Parker	Russell	\$89,740.57
Piche	Jared	\$80,656.37
Rajotte	Ronald	\$79,136.40
Sahagian	Anthony	\$103,110.84
Shepard	Mark	\$78,575.75
Szymkiewicz	Scott	\$96,115.46
Thomas	Robert	\$102,583.29
		<b><u>\$889,883.35</u></b>

**Dog Officer**

Golas	Steven	<b><u>\$2,156.92</u></b>
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**Police Revolving:**

Bergeron	Christopher	\$567.00
Bibeau	Guy	\$420.00
Bourget	Albert	\$336.00
Centeno	David	\$1,533.00
Coggans	Joseph	\$4,641.00
Fairbanks	Richard H	\$336.00
Fazio	Michael	\$798.00
Frock	Michael C	\$168.00
Giglio	Chris	\$210.00
Hisman	James	\$1,218.00
Johnson	Kenneth D	\$1,047.00
Kinnas	Peter, jr.	\$2,352.00
Martinez	George	\$462.00
McNamara	James A	\$924.00
McNamara	James M	\$1,134.00
Moran	Matthew	\$672.00
Moran	John	\$336.00
Morrissey	Mark	\$2,100.00
Murphy	Michael F	\$735.00

Perry	Nelson	\$336.00
Pond	Kevin	\$168.00
Punecki	David	\$798.00
Saunders	Matthew S	\$4,809.00
Silvestri	Jason	\$777.00
Spaulding	Howard	\$2,268.00
West	Kevin	\$168.00

<b>Detail Total</b>		<b><u>\$29,313.00</u></b>
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**Tax Collector/ Treasurer:**

Conrad	Michael	\$3,525.00
Daigneault	Joseph P	\$27,819.48
Ugalde	Jeffrey	\$48,769.28
		<b><u>\$80,113.76</u></b>

**Town Clerk:**

Bourassa	Sandra	\$29,556.10
		<b><u>\$29,556.10</u></b>

**Parking Clerk**

Bourassa	Sandra	<b><u>\$460.00</u></b>
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**Voter Registrars:**

Anderson	Carol	\$494.60
Berard	Pauline	\$448.56
Bourassa	Sandra	\$833.00
Gaucher	Phyllis E	\$497.54
Groleau	Mary	\$245.00
Jasper	Mary	\$379.00
Seed	Mary T	\$122.92
Walsh	Jaquelyne	\$510.41
Richardson	William	\$370.41
Sydow	Betty	\$389.06
		<b><u>\$4,290.50</u></b>

**Accountant**

Nykiel	Nancy	<b><u>\$27,192.00</u></b>
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**Planning Board:**

Baker	Richard	\$68.75
Manter	William	\$350.00
		<hr/>
		<b>\$418.75</b>
		<hr/>

**Conservation:**

Rich	Melanie	<hr/>
		<b>\$16,940.59</b>
		<hr/>

**Inspectors**

Gardner	Nina	\$12,606.41
Johnson	Eric	\$13,457.32
LaPan	Richard	\$963.00
O'Connor	Thomas	\$8,118.84
Renzoni	Ray	\$9,500.00
Zahariadis	Anastasios	\$24,204.00
		<hr/>
		<b>\$68,849.57</b>
		<hr/>

**Senior Lunch Coordinator:**

Ressiquie	Janice	\$1,023.12
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**Council on Aging Coordinator:**

Meegan	Jane	\$17,490.60
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<b>COA Total</b>	<hr/>
	<b>\$18,513.72</b>
	<hr/>

**Parks & Recreation**

Barber	Karen	<hr/>
		<b>\$15,868.87</b>
		<hr/>

**Tree Warden:**

Parker	Donald	<hr/>
		<b>\$2,186.00</b>
		<hr/>

**GRAND TOTAL**

<b>\$5,734,946.28</b>
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# TOWN ACCOUNTANT

## TOWN OF BOYLSTON, MASSACHUSETTS

### Annual Report

For the Year Ended June 30, 2012

#### TABLE OF CONTENTS

#### Exhibit

ACCOUNTANT'S COMPILATION REPORT..... A

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**TOWN OF BOYLSTON**  
**COMBINED BALANCE SHEET**  
**ALL FUND TYPES AND ACCOUNT GROUP**  
**June 30, 2011**

**Exhibit B-1**

	General Govt.	Special Revenue	Capital Project	Trust	Agency	General Long-Term Debt	ENTERPRISE	Total (Memorandum Only)
<b>LIABILITIES</b>								
Warrants and Accounts Payable	243,903.32	22,959.98		0.00	8,489.03		12,554.08	287,906.41
Withholdings and Other Liabilities	74,901.34							74,901.34
Deposits Payable							(1,155.00)	(1,155.00)
Deferred Revenue:								0.00
Real Estate and Personal Property Taxes	(28,064.23)							(28,064.23)
Rollback Taxes	26,534.66							26,534.66
Motor Vehicle Excise Taxes	72,231.31							72,231.31
Tax Liens and Possessions	162,095.87							162,095.87
Collector Variances	1,451.83							1,451.83
Septic Loans		60,146.45						60,146.45
State Aid Highway								
Bonds and Notes Payable						918,235.00		918,235.00
Total Liabilities	553,054.10	83,106.43	0.00	0.00	8,489.03	918,235.00	11,399.08	1,574,283.64
<b>FUND BALANCES</b>								
Fund Balances:								
Reserved for Expenditures								0.00
Reserved for Encumbrances	370,705.25						41,366.47	412,071.72
Reserved for School Teachers Payroll	138,698.11							138,698.11
Reserved for Endowment				96,124.53				96,124.53
Designated for Subsequent Year's Expenditure	195,000.00							195,000.00
Undesignated Fund Balance	693,553.36	1,298,576.10	877.29	1,519,023.04	52,204.07		1,715,132.13	5,279,365.99
Total Fund Balances	1,397,956.72	1,298,576.10	877.29	1,615,147.57	52,204.07	0.00	1,756,498.60	6,121,260.35
Total Liabilities and Fund Balances	1,951,010.82	1,381,682.53	877.29	1,615,147.57	60,693.10	918,235.00	1,767,897.68	7,695,543.99
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**TOWN OF BOYLSTON**  
**COMBINED BALANCE SHEET**  
**ALL FUND TYPES AND ACCOUNT GROUP**  
**June 30, 2011**

**Exhibit B-1**

	General Govt.	Special Revenue	Capital Project	Trust	Agency	General Long-Term Debt	ENTERPRISE	Total (Memorandum Only)
<b>ASSETS</b>								
Pooled Cash and Equivalents	1,676,846.74	1,320,191.08	877.29	1,615,147.57	60,693.10		1,767,897.68	6,441,653.46
Receivables:								
Real Estate Taxes	137,816.45							137,816.45
Personal Property Taxes	5,073.20							5,073.20
Rollback Taxes	26,534.66							26,534.66
Less Allowance for Abatements and Exemptions	(170,953.88)							(170,953.88)
Motor Vehicle Excise Taxes	72,231.31							72,231.31
Tax Liens and Possessions	162,095.87							162,095.87
Septic Loans		60,146.45						60,146.45
Due From Other Governments	41,366.47	1,345.00						42,711.47
Amount to be Provided for Long-Term Obligations						918,235.00		918,235.00
Total Assets	1,951,010.82	1,381,682.53	877.29	1,615,147.57	60,693.10	918,235.00	1,767,897.68	7,695,543.99

**TOWN OF BOYLSTON**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**ALL GOVERNMENTAL AND EXPENDABLE TRUST FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

**EXHIBIT C-1**

	<b>Governmental Funds</b>			<b>Fiduciary Funds</b>	<b>Total (Memorandum Only)</b>
	<b>General</b>	<b>Special Revenue</b>	<b>Capital Projects</b>	<b>Trust Funds</b>	
<b>REVENUE:</b>					
Real Estate Taxes	9,790,963.77	0.00	0.00	0.00	9,790,963.77
Personal Property Taxes	221,534.18				221,534.18
Tax Liens Redeemed	17,949.79				17,949.79
Less: Abatements and Exemptions	(137,261.60)				(137,261.60)
	9,893,186.14	0.00	0.00	0.00	9,893,186.14
Federal Grants & Aid	119,166.78				119,166.78
State Aid, Reimbursements and Grants					0.00
Lottery Aid	268,772.00				268,772.00
Education	444,826.00				444,826.00
Highway					0.00
Other	55,940.71				55,940.71
Local Receipts:					
Motor Vehicle Excise Taxes	663,981.66				663,981.66
Licenses, Fines, Permits and Fees	500,190.77				500,190.77
Payments in Lieu of Taxes	601,661.66				601,661.66
Other Miscellaneous	94,380.19				94,380.19
Interest and Penalties on Taxes	39,037.75				39,037.75
<b>Total Revenue</b>	<b>12,681,143.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,681,143.66</b>
<b>EXPENDITURES:</b>					
General Government	2,357,887.96				2,357,887.96
Public Safety	1,619,044.18				1,619,044.18
Public Works and Facilities	529,026.46				529,026.46
Education	7,818,757.12				7,818,757.12
Human Services	95,191.85				95,191.85
Culture and Recreation	180,326.52				180,326.52
Special Revenue					0.00
Debt Service:					0.00
Principal Retirement	140,000.00				140,000.00
Interest(Including Temporary Loans)	44,835.00				44,835.00
Total Expenditures	12,785,069.09	0.00	0.00	0.00	12,785,069.09
Excess of Revenues Over (Under) Expenditures	(103,925.43)	0.00	0.00	0.00	(103,925.43)

**TOWN OF BOYLSTON**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**ALL GOVERNMENTAL AND EXPENDABLE TRUST FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2011**  
**(See Accountant's Compilation Report)**  
**(Continued)**

**EXHIBIT C-2**

	<b>Governmental Funds</b>			<b>Fiduciary Funds</b>	<b>Total (Memorandum Only)</b>
	<b>General</b>	<b>Special Revenue</b>	<b>Capital Projects</b>	<b>Trust Funds</b>	
<b>OTHER FINANCING SOURCES (USES)</b>					
Unrealized gain/(Loss)					0.00
Transfer from Special Revenue Fund	235,392.10				235,392.10
Transfer to General Fund					0.00
Transfer to Trust Funds					0.00
FY 11 Audit Adjustments	(2,630.22)				
Transfer from General Fund	(1,900.00)				(1,900.00)
Total Other Financing Sources (Uses)	230,861.88	0.00	0.00	0.00	233,492.10
Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	126,936.45	0.00	0.00	0.00	129,566.67
Fund Balance, Beginning of Year	1,397,956.72	1,298,575.17	877.29	1,615,147.50	4,312,556.68
Fund Balance, End of Year	1,662,154.77	1,298,575.17	877.29	1,615,147.50	4,442,123.35

**TOWN OF BOYLSTON  
SCHEDULE OF LOCAL RECEIPTS-GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2012**

**EXHIBIT D**

<b>Description</b>	<b>Amount</b>
<b>Licenses, Fines, Permits and Fees</b>	
Fees-Miscellaneous	1,184.08
Fees-Town Clerk	5,513.50
Fees-Municipal Liens	5,975.00
Fees-Rental	6,050.00
Fees-Police Reports	1,070.50
Fees-Fire	17,005.41
Fees-Highway	300.00
Fees-Planning	3,744.68
Fees-Assessors	976.50
Fees-Board of Appeals	235.00
Fees-Police Alarms	1,470.00
Selectboard Alcohol Licenses	10,380.00
Selectboard Licenses	855.00
Board of Health Permits & Fees	29,370.00
Building Permits	345,075.00
Police Gun Permits	1,721.10
Plumbing Permits	15,790.00
Electrical Permits	34,659.00
Gas Permits	1,935.00
Court Fines	5,055.00
Court Fines-State	11,647.50
Library Fines	178.50
Total Licenses, Fines, Permits and Fees	<u>500,190.77</u>
<b>Interest and Penalties on Taxes</b>	
Penalties and Interest-Property Taxes	18,119.62
Penalties and Interest-Excise Taxes	16,021.62
Penalties and Interest-Tax Liens	<u>4,896.51</u>
Total Interest on Penalties and Taxes	<u>39,037.75</u>
<b>Other</b>	
Interest on Investments	7,098.31
Miscellaneous Revenue	23,686.14
Municipal Light Reimbursements	55,385.87
Bus Service Reimbursement	3,426.08
Off-Duty Surcharge	3,306.60
Berlin-Boylston School Reimb	<u>1,477.19</u>
Total Other	<u>94,380.19</u>

**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

Account	2012 Appropriations	Reserve Fund and Other Transfers	2012 Carryover Appropriations	2012 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Fund</b>						
<b>General Government</b>						
Town Meeting Error	(2.00)			(2.00)	0	(2.00)
Special Town Meeting Notices	2,225.00			2,225.00	514.38	1,710.62
Town Moderator Salary	15.00			15.00	0.00	15.00
Selectboard Salaries	3,637.00			3,637.00	3,637.00	0.00
Selectboard Clerical Wages	12,854.00	610.71		13,464.71	13,464.71	0.00
Town Administrator Salary	96,168.00			96,168.00	75,934.63	20,233.37
Selectboard Assistant Town Administrator	44,567.00			44,567.00	44,311.40	255.60
Town Audit	15,000.00			15,000.00	0.00	15,000.00
Selectmen Town Administrator Mileage Stipend	4,200.00			4,200.00	2,525.00	1,675.00
Selectboard Expenses	11,490.00			11,490.00	8,751.82	2,738.18
Selectmen Prior Year Expenses			203.56	203.56	203.56	0.00
Selectboard Art#27 5/7/07 Grant Writing			2,196.75	2,196.75	1,740.00	456.75
Selectboard Art #29 5/03/10 Bus Development			18,418.51	18,418.51	0.00	18,418.51
Selectboard Art #30 GIS Mapping			10,495.75	10,495.75	7,887.25	2,608.50
Finance Committee Expense	400.00			400.00	0.00	400.00
Reserve Fund	60,000.00	(6,025.00)		53,975.00	0.00	53,975.00
Town Accountant Services	26,790.00			26,790.00	26,790.00	0.00
Town Accountant Expenses	4,000.00			4,000.00	1,518.05	2,481.95
Assessors Stipends	3,500.00			3,500.00	3,500.00	0.00
Assessors Clerical Wages	20,609.00	932.79		21,541.79	21,541.79	0.00
Assessors Clerk Wages	25,926.00	1,125.42		27,051.42	27,051.42	0.00
Assessors Special Appraisal Expenses	7,500.00			7,500.00	7,500.00	0.00
Assessors Expenses	19,825.00	3,000.00		22,825.00	17,223.53	5,601.47
Assessors Prior Year Expense			682.17	682.17	682.17	0.00
Assessors Art #27 5/7/12 Computers & Server		7,500.00		7,500.00	0.00	7,500.00
Town Treasurer Salary	52,164.00			52,164.00	47,331.29	4,832.71
Town Treasurer Clerical Wages	26,933.00	2,400.00		29,333.00	29,068.26	264.74
Town Treasurer Expense	30,927.00	351.70		31,278.70	31,278.70	0.00
Legal Expense	70,000.00			70,000.00	59,202.02	10,797.98
Tax Title Expenses	1,175.00		17,776.34	18,951.34	4,380.86	14,570.48
Town Clerk Salary	29,689.00			29,689.00	28,545.00	1,144.00
Town Clerk Clerical Wages	13,239.00			13,239.00	3,048.31	10,190.69
Town Clerk Expense	2,480.00			2,480.00	2,083.16	396.84
Elections/Registrars Wages	2,950.00			2,950.00	2,950.00	0.00
Elections/Registrars Expenses	4,435.00	624.42		5,059.42	5,059.42	0.00
Conservation Commission Clerk	15,126.00	450.60		15,576.60	15,576.60	0.00
Conservation Expenses	1,000.00			1,000.00	930.67	69.33

Storm Water Management Expenses	10,000.00		8,800.00	18,800.00	6,000.00	12,800.00
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**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2012**  
(See Accountant's Compilation Report)

**EXHIBIT E-2**

Account	2012 Appropriations	Reserve Fund and Other Transfers	2012 Carryover Appropriations	2012 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Fund</b>						
<b>General Government</b>						
Earth Removal Expense	100.00			100.00	0.00	100.00
Planning Board Stipends	515.00	2.11		517.11	517.11	0.00
Planning Board Clerk	55.00			55.00	0.00	55.00
Planning Board Administrative Assistant	8,289.00			8,289.00	6,385.44	1,903.56
Planning Board Expenses	2,200.00			2,200.00	2,152.48	47.52
Appeals Board Expense	250.00			250.00	0.00	250.00
Municipal Office Expenses	26,525.00		1,326.13	27,851.13	27,851.13	0.00
Municipal Office Art #16 5/7/12 Town Hall Server		12,000.00		12,000.00	0.00	12,000.00
Town Buildings Hillside	182,000.00			182,000.00	161,392.10	20,607.90
Town Buildings Hillside Art#41 5/1/06 Asbestos/Mold			27,300.66	27,300.66	0.00	27,300.66
Town Buildings Hillside Art#19 5/5/08 HVAC First Floor			19,226.05	19,226.05	0.00	19,226.05
Town Buildings Hillside Art#20 5/5/08 MOB Basement			40,000.00	40,000.00	1,451.72	38,548.28
Town Buildings Hillside Art#23 5/6/11 Parking Lot	75,000.00			75,000.00	75,000.00	0.00
Town Buildings Hillside Art #XX 05/03/11 Lawn Tractc	15,000.00			15,000.00	15,000.00	0.00
Town Buildings Hillside Art #XX 05/03/11 Fire Alarm	25,000.00			25,000.00	0.00	25,000.00
Town Buildings Art. #19 05/07/12 Septic 599 Main St.		60,000.00		60,000.00	2,057.50	57,942.50
Town Report	2,000.00		800.00	2,800.00	1,600.00	1,200.00
Town House Expense	9,500.00		775.00	10,275.00	9,759.42	515.58
Town Garage Expense	10,000.00		3,000.00	13,000.00	11,892.52	1,107.48
Repairs to Town Buildings	3,150.00			3,150.00	2,432.15	717.85
Unpaid Bills		75.00		75.00	75.00	0.00
County Retirement	384,967.00			384,967.00	384,967.00	0.00
Unemployment Compensation	7,500.00	4,527.67		12,027.67	6,485.70	5,541.97
Employee Benefits	1,036,286.00	(75,892.66)		960,393.34	949,184.78	11,208.56
Employee Physical Exams	500.00			500.00	187.00	313.00
General Insurance	118,497.00			118,497.00	98,497.30	19,999.70
Regional Planning Commission	966.00			966.00	965.61	0.39
School Choice Assessment		40,054.00		40,054.00	56,232.00	(16,178.00)
Charter School Assessment		11,408.00		11,408.00	37,807.00	(26,399.00)
Air Pollution Districts		1,355.00		1,355.00	1,355.00	0.00
RMV Non-Renewal Charges		2,320.00		2,320.00	2,200.00	120.00
Regional Transit		2,209.00		2,209.00	2,209.00	0.00
Total General Government	2,527,122.00	69,028.76	151,000.92	2,747,151.68	2,357,887.96	389,263.72

**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2012**  
(See Accountant's Compilation Report)

**EXHIBIT E-3**

Account	2012 Appropriations	Reserve Fund and Other Transfers	2012 Carryover Appropriations	2012 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Fund</b>						
<b>Public Safety</b>						
Police Department Salaries	822,580.00	24,817.61		847,397.61	838,270.29	9,127.32
Police Expenses	64,566.00	24,332.39		88,898.39	87,081.81	1,816.58
Police Prior Year				0.00		0.00
Police Cruiser	7,385.00	20,000.00		27,385.00	27,384.16	0.84
Fire/Ambulance Salaries & Wages	233,808.00	1,003.56		234,811.56	234,811.56	0.00
Fire/Ambulance Expenses	44,740.00	2,391.31		47,131.31	47,131.31	0.00
Fire Prior Year Expense			89.00	89.00	89.00	0.00
Fire/Ambulance Art#24 5/7/07 Diesel Exhaust Filter			217.90	217.90	0.00	217.90
Fire/Ambulance Art#24 5/5/08 Ambulance Equipment			108.05	108.05	0.00	108.05
Fire/Ambulance Art#25 5/5/08 Ambulance Radios				0.00	0.00	0.00
Fire/Ambulance Art#24 5/4/09 New Ambulance				0.00	0.00	0.00
Fire/Ambulance Art#25 05/04/09 Used Vehicle			866.12	866.12	0.00	866.12
Fire/Ambulance Art#26 05/04/09 Equip Gt Match			32,647.86	32,647.86	24,881.33	7,766.53
Fire/Ambulance Art#27 05/03/10 Fire Hose			491.00	491.00	491.00	0.00
Fire/Ambulance Art#22 05/06/11 Fire Equipment	50,000.00			50,000.00	49,987.47	12.53
Fire/Ambulance Art#7 12/12/11 Fire Turnout Gear		30,000.00		30,000.00	17,322.43	12,677.57
Dispatch Salaries & Wages	206,001.00	4,800.00		210,801.00	191,341.78	19,459.22
Dispatch Expenses	15,215.00			15,215.00	18,934.73	(3,719.73)
Building Inspector Services	34,020.00			34,020.00	33,959.80	60.20
Building Inspector Clerical	7,243.00			7,243.00	6,635.13	607.87
Building Inspector Expenses	4,160.00	175.19		4,335.19	4,067.73	267.46
Gas Inspector Salary	2,802.00	2,325.18		5,127.18	4,902.19	224.99
Gas Inspector Expenses	700.00			700.00	200.00	500.00
Plumbing Inspector Salary	9,298.00	3,091.22		12,389.22	10,560.55	1,828.67
Electrical Inspector Salary	8,550.00			8,550.00	8,536.55	13.45
Electrical Inspector Expenses	450.00	350.00		800.00	724.00	76.00
Dog Officer Wages	2,108.00	0.04		2,108.04	2,108.04	0.00
Dog Officer Expenses	1,100.00			1,100.00	290.00	810.00
Dog Officer Prior Year Expense				0.00		0.00
Parking Clerk Salary	260.00			260.00	260.00	0.00
Tree Warden Salary	1,137.00			1,137.00	1,093.00	44.00
Tree Warden Expenses	8,350.00			8,350.00	7,980.32	369.68
Total Public Safety	1,524,473.00	113,286.50	34,419.93	1,672,179.43	1,619,044.18	53,135.25



**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2012**  
(See Accountant's Compilation Report)

**EXHIBIT E-4**

<b>Account</b>	<b>2012 Appropriations</b>	<b>Reserve Fund and Other Transfers</b>	<b>2012 Carryover Appropriations</b>	<b>2012 Adjusted Budget</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>
<b>General Fund</b>						
<b>Public Works and Facilities</b>						
Highway Department Salaries & Wages	289,751.00			289,751.00	277,582.00	12,169.00
Highway Department Expenses	92,425.00	40,000.00		132,425.00	125,833.99	6,591.01
Highway Department Art#23 05/06/11 Sweeper Repai	15,000.00		128.24	15,128.24	128.24	15,000.00
Highway Department Art#20 05/07/12 Garage Door		1,000.00		1,000.00	13,153.83	(12,153.83)
Highway Department Art#21 05/07/1 Replace Oil Tank		5,500.00		5,500.00		5,500.00
Highway Department Art#28 5/5/08 Above Ground Fuel Tank			14,267.08	14,267.08	3,450.00	10,817.08
Highway Department Art#27 05/04/09 Loader			839.00	839.00	638.22	200.78
Highway Department Snow & Ice Removal Expenses	105,000.00			105,000.00	92,340.45	12,659.55
Street Lighting	15,000.00			15,000.00	14,607.48	392.52
Cemetery Salaries	533.00			533.00	225.00	308.00
Cemetery Expenses	2,701.00			2,701.00	1,067.25	1,633.75
Cemetery Art#25 FY'97 Cemetery Road Repair			24,141.31	24,141.31	0.00	24,141.31
<hr/>						
Total Public Works & Facilities	520,410.00	46,500.00	39,375.63	606,285.63	529,026.46	77,259.17

**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2012**  
(See Accountant's Compilation Report)

**EXHIBIT E-5**

<b>Account</b>	<b>2012 Appropriations</b>	<b>Reserve Fund and Other Transfers</b>	<b>2012 Carryover Appropriations</b>	<b>2012 Adjusted Budget</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>
<b>General Fund</b>						
<b>Education</b>						
School Committee Salary	200.00			200.00	200.00	0.00
Elementary Education	3,047,119.00			3,047,119.00	2,991,626.27	55,492.73
School Encumbrances			183,932.65	183,932.65	181,186.85	2,745.80
Vocational Tuition	353,716.00	48,234.00		401,950.00	393,911.00	8,039.00
Vocational Transportation	13,942.00	32,531.00		46,473.00	43,737.00	2,736.00
Tahanto Assessment	3,306,323.00			3,306,323.00	3,306,323.00	0.00
School Capital Assessment	901,773.00			901,773.00	901,773.00	0.00
Education Art#21 5/2/05 Ad Hoc Regional Study			10,000.00	10,000.00	0.00	10,000.00
Education Art#29 5/7/07 Regional School District Review			15,000.00	15,000.00	0.00	15,000.00
Education Art#30 5/7/07 HVAC Elementary School			25,000.00	25,000.00	0.00	25,000.00
Education Art#28 5/7/12 School Roof Repairs		70,000.00		70,000.00	0.00	70,000.00
Education Art#29 5/7/12 School Bathroom Repairs		13,000.00		13,000.00	0.00	13,000.00
Education Art#44 5/5/08 Computers				0.00	0.00	0.00
Total Education	7,623,073.00	163,765.00	233,932.65	8,020,770.65	7,818,757.12	202,013.53

**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2012**  
(See Accountant's Compilation Report)

**EXHIBIT E-6**

Account	2012 Appropriations	Reserve Fund and Other Transfers	2012 Carryover Appropriations	2012 Adjusted Budget	Expenditures	Unexpended Balance
<b>General Fund</b>						
<b>Human Services</b>						
Board of Health Stipends	648.00			648.00	462.50	185.50
Board of Health Clerical Wages	18,087.00			18,087.00	17,693.42	393.58
Vital Statistics Wages	200.00	200.00		400.00	400.00	0.00
Animal Inspector Wages	1,212.00	99.00		1,311.00	1,311.00	0.00
Sanitation Inspector Wages	37,471.00			37,471.00	37,471.00	0.00
Board of Health Expenses	2,600.00	132.05		2,732.05	2,732.05	0.00
Board of Health Special Projects	2,200.00			2,200.00	914.46	1,285.54
Tri-Town Hazardous Waste	1,197.00			1,197.00	1,197.00	0.00
Nurse Salary	1,500.00			1,500.00	1,224.00	276.00
Landfill Art#21 5/5/08 Monitoring			50,000.00	50,000.00	0.00	50,000.00
Council on Aging Coordinator Salary	15,217.00	84.02		15,301.02	15,301.02	0.00
Council on Aging Coordinator Salary-Meals	1,008.00			1,008.00	924.00	84.00
Council on Aging Expenses	4,525.00			4,525.00	2,259.92	2,265.08
Council on Aging Prior Year Expense			90.00	90.00	53.75	36.25
Veterans Agent Salary	200.00			200.00	0.00	200.00
Veterans Services Benefits	500.00	20,000.00		20,500.00	13,247.73	7,252.27
Veterans Service Expenses	175.00			175.00	0.00	175.00
Total Human Services	86,740.00	20,515.07	50,090.00	157,345.07	95,191.85	62,153.22

**TOWN OF BOYLSTON**  
**SCHEDULE OF APPROPRIATIONS AND EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2012**  
(See Accountant's Compilation Report)

**EXHIBIT E-7**

<b>Account</b>	<b>2012 Appropriations</b>	<b>Reserve Fund and Other Transfers</b>	<b>2012 Carryover Appropriations</b>	<b>2012 Adjusted Budget</b>	<b>Expenditures</b>	<b>Unexpended Balance</b>
<b>General Fund</b>						
<b>Culture and Recreation</b>						
Library Salaries & Wages	107,580.00	629.65		108,209.65	108,209.65	0.00
Library Expenses	47,470.00			47,470.00	47,467.82	2.18
Library Art#33 5/7/07 Repairs			12,145.25	12,145.25	2,913.35	9,231.90
Library Art#17 05/07/12 Septic & ADA Entrance		79,000.00		79,000.00	0.00	79,000.00
Library Art#318 05/07/12 ADA Ramp & Landing		38,000.00		38,000.00	0.00	38,000.00
Memorial Day	3,000.00			3,000.00	3,000.00	0.00
Recreation	5,000.00			5,000.00	4,931.05	68.95
Recreation Art#8 12/12/11 Hillside Playgroung		5,000.00		5,000.00	4,447.36	552.64
Historical Building Maintenance	3,500.00			3,500.00	3,341.11	158.89
Historical Commission Expenses	5,000.00			5,000.00	4,816.18	183.82
Historical Commission Project Expenses	1,200.00			1,200.00	1,200.00	0.00
Total Culture and Recreation	172,750.00	122,629.65	12,145.25	307,524.90	180,326.52	127,198.38
<b>Debt Service</b>						
Debt Service Principal	140,000.00		0.00	140,000.00	140,000.00	0.00
Debt Service Interest	44,835.00			44,835.00	44,835.00	0.00
Debt Service Temporary Interes				0.00		0.00
Total Debt Service	184,835.00	0.00	0.00	184,835.00	184,835.00	0.00
<b>Transfer to Other Funds</b>						
Transfer to Memorial Gift Func		1,900.00	0.00	1,900.00	1,900.00	0.00
Total Transfers	0.00	1,900.00	0.00	1,900.00	1,900.00	0.00
		0.00	0.00	0.00	0.00	0.00
Total General Fund	12,639,403.00	537,624.98	520,964.38	13,697,992.36	12,786,969.09	911,023.27

TOWN OF BOYLSTON  
SCHEDULE OF OUTSTANDING DEBT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

EXHIBIT F

Description	Interest Rate	Original Loan Date	Final Due Date	Principal				Interest Paid	Maturities						
				Balance July 1, 2011	Funds Borrowed	Principal Payments	Balance June 30, 2012		FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	Later Years	
Account Group- General Long Term Debt															
Digital Property	5.32%	06/01/97	04/01/17	840,000.00		(140,000.00)	700,000.00	44,835.00	P	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	0.00
									I	37,415.00	29,995.00	22,575.00	15,050.00	7,525.00	0.00
Title V		08/01/01	08/01/19	78,235.00		(8,780.00)	69,455.00	4,099.01	P	8,780.00	8,780.00	8,780.00	8,623.00	8,623.00	17,403.00
									I	3,621.62	3,138.74	2,655.86	2,118.06	1,713.80	2,177.29
Total General Long-Term Deb				918,235.00	0.00	(148,780.00)	769,455.00	48,934.01	P	148,780.00	148,780.00	148,780.00	148,623.00	148,623.00	17,403.00
									I	41,036.62	33,133.74	25,230.86	17,168.06	9,238.80	2,177.29
MWPAT Subsidy										(3,621.62)	(3,138.74)	(2,655.86)	(2,118.06)	(1,713.00)	(2,177.29)

TOWN OF BOYLSTON  
SCHEDULE OF TAXES RECEIVABLE-GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2011  
(See Accountant's Compilation Report)

EXHIBIT G

Description	Uncollected July 1, 2010	Commitments	Refunds	Add/(Deduct)				Uncollected June 30, 2011
				Adjustments	Abatements	Transfers to Tax Title	Collections	
<b>Real Estate</b>								
2011		9,042,846.02	13332.54	1118.2	-38171.63		(8,904,495.07)	114,630.06
2010	123556.21		19183.62		-5966.44	-13150.76	(112,313.86)	11,308.77
2009	12,764.92		4,941.50		(3,201.68)		(2,626.89)	11,877.85
2008	(0.03)							(0.03)
	136,321.10	9,042,846.02	37,457.66	1,118.20	(47,339.75)	(13,150.76)	(9,019,435.82)	137,816.65
<b>Personal Property</b>								
2011		192,909.86			(262.15)		(193,346.60)	(698.89)
2010	537.74		2,784.67		(1,782.18)		(99.89)	1,440.34
2009	1,092.42		900.00					1,992.42
2008	2,339.33							2,339.33
	3,969.49	192,909.86	3,684.67	0.00	(2,044.33)	0.00	(193,446.49)	5,073.20
<b>Rollback Tax Receivable</b>								
2011		26,977.00	0.00	0.00	0.00	0.00	(442.34)	26,534.66
	0.00	26,977.00	0.00	0.00	0.00	0.00	(442.34)	26,534.66
<b>Motor Vehicle Excise</b>								
2011		608,709.78	3,884.31		(7,508.60)		(553,253.40)	51,832.09
2010	28,681.73	81,765.60	6,792.70		(7,138.62)		(99,925.04)	10,176.37
2009	7,244.12	963.76	892.73		(738.21)		(4,346.38)	4,016.02
2008	4,636.67						(551.17)	4,085.50
2007	1,224.05				(918.13)		(102.40)	203.52
2006	1,002.75	42.50					(42.50)	1,002.75
2005	34.17						(166.25)	(132.08)
2004	35.00							35.00
2003	124.06							124.06
2002 and prior	888.38	1,959.69					(1,959.69)	888.38
	43,870.93	693,441.33	11,569.74	0.00	(16,303.56)	0.00	(660,346.83)	72,231.61
<b>Tax Liens</b>	231,782.33					15,503.95	(105,245.10)	142,041.18
<b>Tax Possessions</b>	48,563.13						(34,927.71)	13,635.42

**TOWN OF BOYLSTON  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2012**

	<b>General</b>
<b>REVENUES:</b>	
Property Taxes, net	10,030,447.74
Motor Vehicle Excise Taxes	663,981.66
Penalties and interest on taxes	39,037.75
Intergovernmental aid	769,538.71
Intergovernmental on-behalf payments	119,166.78
Penalties in Lieu of taxes	601,661.66
Investment Income	7,098.31
Licenses, permits and fees	483,309.77
Other Revenues	104,162.88
	<hr/>
Total Revenue	12,818,405.26
	<hr/>
<b>EXPENDITURES:</b>	
General Government	2,357,887.96
Public Safety	1,619,044.18
Public Works and Facilities	529,026.46
Education	7,818,757.12
Human Services	95,191.85
Culture and Recreation	180,326.52
Debt Service:	
Principal Retirement	140,000.00
Interest	44,835.00
	<hr/>
Total Expenditures	12,785,069.09
	<hr/>
Excess of Revenues Over (Under) Expenditures	33,336.17
<b>OTHER FINANCING SOURCES (USES)</b>	
Unrealized gain/(Loss)	
Transfer from Special Revenue Fund	235,392.10
Transfer to General Fund	
Transfer to Trust Funds	
Transfer from General Fund	1,900.00
	<hr/>
Total Other Financing Sources (Uses)	237,292.10
	<hr/>
Net Change in Fund Balances	137,261.60
Fund Balance, Beginning of Year	2,827,735.00
	<hr/>
Fund Balance, End of Year	1,662,154.77
	<hr/>

## MUNICIPAL LIGHT DEPARTMENT

This year the Boylston Municipal Light Department began the process of upgrading its joint owned 115 KV substation with the West Boylston Municipal Lighting Plant. At the annual town meeting, the voters approved the borrowing of 1.8 million dollars for the Light Departments substation project. The substation, originally built in 1974, has provided reliable power to our town customers for 38 years. The joint owned substation when completed, will continue to provide 100 % redundancy for both towns at a cost savings of around 2 million dollars for each department. Completion of the project will be in the summer of 2013.

On October 29<sup>th</sup> of this year the east coast was hit by Tropical Storm Sandy. The Boylston Light Department received several calls for limbs and trees on the power lines. Crews handled all reports quickly and had minimal outages town wide. The Light Department had service restored and the power lines repaired by 9:30 that evening. The following day the Boylston Light Department sent mutual aid to the Town of Hudson to assist Hudson Municipal Light Department in restoring power to its customers.

The Boylston Light Department would like to thank all of the town departments for their cooperation during the past year assisting us to provide the most cost effective and reliable power for the Town.

Respectfully submitted,

Mark A. Barakian

	2009	2010	2011
Gross Revenue:	3,586,939.00	3,554,836.00	3,807,998.00
Operating Expense:	3,626,863.00	3,674,310.00	4,005,364.00
Misc. Sales:	49,550.00	48,050.00	52,450.00
Profit:	182,922.00	154,339.00	55,871.00
Physical Plant Cost:	3,173,509.00	3,367,415.00	3,491,395.00
KW of Demand:	6,421	7,096	7,338
KWH Bought:	32,263,940	33,067,400	32,761,750
KWH Sold:	29,171,257	30,089,422	29,757,411
Customers:	2252	2249	2125
Purchase Power Avg. Cost:	.092	.085	.099

Office Hours: Monday thru Friday, 8:00 A.M. to 4:00 P.M.  
 Light Commission Meetings 4<sup>th</sup> Monday of the month or as posted  
 24 Hr Emergency Service Phone Number: 508-869-6564  
 The Light Dept. offers Home Energy Audits call 508-869-2626

Energy star rebate forms are available at the Light Department for clothes washers, refrigerators, dishwashers and room air conditioners and heat pump water heaters.

The Board met eleven (11) times during 2012 with the following attendance:

Eric Johnson	10
John McQuade	10
Steven Mero	10

(No meeting was held the month of December 2012)

### Mission Statement:

The Boylston Light Department strives to provide excellent service and economical electric rates to its customers.



## POLICE DEPARTMENT

On December 31st, BPD experienced the departure of Patrol Sergeant Mike Donahue. A Full-time officer since February 1, 1988, SGT Donahue worked as a Patrolman, Patrol Sergeant, and he handled Firearms Licensing, Sex Offender Registration, Duty Schedules, alarm monitoring and billing, he reported incident data as required, he monitored home and business alarm responses, and he reviewed all incidents for completeness and correctness. An individual who wanted no fanfare or recognition upon departure, our thanks and best wishes go out to Sergeant Donahue for his many efforts.

Full-time Dispatcher and Boylston resident Dan Martin departed our ranks on 30 March to assume a full-time Dispatch position in Easthampton; however, he is not truly departed, as Dan will remain with the Department in the capacity as an On-call Dispatcher. Dan, thanks for your hard work and best of luck out west. Dan was replaced on 23 April by former Boylston On-call Dispatcher Tara Gonelli. Tara brings many years of Full-time Dispatch experience with her; welcome home!

2012 saw the Dispatcher Collective Bargaining Agreement successfully negotiated well in advance of the July 1<sup>st</sup> implementation date. With all parties fully appreciative of the current and near-future financial posture of both the Town and the Commonwealth, a very reasonable three-year Agreement for the Dispatchers was crafted in a thoroughly professional, civil, and respectful manner.

The D.A.R.E. Program was supported again this year; however, it went into a hiatus status on October 31<sup>st</sup> due to the unexpected six month absence of the program's longtime instructor; D.A.R.E. instruction is expected to resume on or about the 1<sup>st</sup> of May. Other efforts undertaken this year included the submission and award of a \$15,000 E-911 Equipment Grant, conduct of the annual D.A.R.E. Halloween Party, conduct of the annual D.A.R.E. Graduation, the issuance of Halloween, "glow necklaces," for Boylston Elementary School students, and the conduct of numerous station tours and speaking engagements.

Despite a rise in select criminal statistics and decreases in proactive police measures in an effort to address and combat those increases, our overall criminal statistics for 2012, when compared against communities of similar size and demographics, continue to reflect that Boylston is a very safe community in which to call home. Crimes and incidents investigated by BPD Detectives and Officers included embezzlement from a business, arson, cyber-bullying, sexting, ever-evolving versions of "Nigerian" scams, thefts within the family unit, house and motor vehicle breaks, tagging, damage to private property, credit card and identity fraud, domestics, suicides, vehicle accidents, and cases involving juveniles.

As was the case with many central Massachusetts communities, Boylston continued to experience daytime breaks into homes and motor vehicles. While the violation of one's property truly disturbs me, I am happy to report that our crime scene processing coupled with information provided by the Victims and our inter-agency cooperative efforts resulted in the recovery of stolen property and the identification of Subjects who were committing many of these same crimes in other jurisdictions.

Lastly, as Detectives continue to spend long hours in the investigation of Identity Theft and Scam cases, if something seems too good to be true, remember, it probably is just that, too good to be true!

As always, in the event you observe anything suspicious, please contact the Police Department immediately, day or night, at (508) 869-2113, or, in the event of an emergency, dial 911. If on-line, please visit [www.boylston-ma.gov](http://www.boylston-ma.gov) and locate us under Town Departments. On behalf of the entire Boylston Police Department, I wish you a very happy, safe, and prosperous 2013.

Tony Sahagian  
Chief of Police

**SYNOPSIS OF SELECTED**

<b><u>ACTIVITY</u></b>	<b><u>2001</u></b>	<b><u>2002</u></b>	<b><u>2003</u></b>	<b><u>2004</u></b>	<b><u>2005</u></b>	<b><u>2006</u></b>	<b><u>2007</u></b>	<b><u>2008</u></b>	<b><u>2009</u></b>	<b><u>2010</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>
911 Emergency Check												
Calls	63	65	79	73	52	64	46	40	38	38	20	22
Assault and Battery	3	2	2	3	2	10	6	2	1	1	2	7
Alarm Response (Home/Business)	241	216	234	242	237	236	204	259	192	204	241	175
Ambulance Response/Support	177	190	161	186	184	197	180	200	209	222	217	286
Animal	75	42	33	33	27	36	20	53	31	37	36	46
Assault	1	4	3	1	1	1	2	3	2	1	1	2
B&E, Building	1	4	6	6	2	4	1	6	6	2	2	4
B&E, Dwelling	2	7	8	3	6	7	6	7	5	8	17	14
Check Well-being	49	49	40	31	40	38	51	35	50	47	60	42
Civil Dispute	10	23	33	18	10	8	8	20	18	23	13	22
Destruction of Property	25	28	41	32	39	38	26	13	18	22	15	18
Disturbance	45	30	31	31	26	22	42	27	41	41	35	57
Disabled Motor Vehicle	145	135	104	120	160	107	113	129	92	79	107	81
Dog Complaint	13	19	19	22	7	13	7	14	14	6	22	11
Domestic Disturbance	23	17	24	16	26	23	23	14	19	16	23	19
Drug Offense	10	9	9	9	18	8	7	13	5	6	5	6
Erratic Operator	37	45	32	51	33	55	61	13	48	48	52	49
Fire Response/Support	36	48	28	32	30	45	34	17	23	17	18	26
Harassing Phone Call	16	15	14	13	8	8	10	8	12	16	9	13
Larceny Over \$250	8	11	24	24	15	27	9	19	15	18	21	11
Larceny Under \$250	16	17	22	25	28	16	16	13	11	14	12	9
Miscellaneous Calls	634	1269	1861	1448	1307	800	256	384	431	513	368	404
Motor Vehicle Lock-out	14	21	21	10	22	16	10	11	17	14	8	15
Mutual Aid Call	73	96	73	74	83	71	66	89	67	70	61	50
Motor Vehicle Accident (Personal Injury)	22	18	14	12	20	28	32	21	22	13	14	21
Motor Vehicle Accident (Property Damage)	83	128	89	90	102	53	67	72	58	68	66	89
Motor Vehicle, Recovered	3	4	4	3	2	1	1	2	2	6	1	0
Motor Vehicle, Traffic Stop	1953	2419	1947	1732	1910	1663	1210	1284	1059	1222	839	801
Operating Under the Influence of Alcohol	2	6	4	6	8	7	5	2	1	1	1	1
Parking Violation	19	18	28	9	20	9	16	9	7	8	11	2
Safety Hazard	82	80	50	54	68	55	43	69	44	67	87	57
Serve Summons	67	50	46	77	61	41	43	38	51	34	37	20
Suspicious Person, Investigate	65	49	55	53	58	59	81	65	50	87	74	63
Suspicious Vehicle, Investigate	85	109	83	111	92	93	107	125	99	158	98	154
Traffic Study/Watch	57	190	124	61	29	35	87	60	149	394	222	154
Trespassing	2	13	10	8	7	9	3	2	1	1	6	7
Unsecured Building	16	23	32	32	22	23	10	18	34	13	14	10
Warrant Arrest	22	16	18	16	16	12	9	10	11	11	10	7
<b>TOTAL CALLS INCLUDES ABOVE "SELECTED" CALLS</b>	<b>5079</b>	<b>6507</b>	<b>6452</b>	<b>5802</b>	<b>5957</b>	<b>6802</b>	<b>6309</b>	<b>7742</b>	<b>9296</b>	<b>9790</b>	<b>8563</b>	<b>7886</b>

## HIGHWAY DEPARTMENT

After 30+ years of service to the town in many positions, Don Parker retired from the Superintendent position at the Highway Department on June 1, 2012. Steven Mero, who has worked alongside Don as an employee of the Highway Department for the last six (6) years, stepped into the interim position until the Board of Selectmen appointed him permanently to the position on October 30, 2012. Thank you Don for all your years of service and support to the town and the department.

The Highway Department consists of a Working Superintendent, five full time Equipment Operators and one part time clerk. Responsibilities of the department include:

- Maintenance & Repair of Buildings and Equipment
- Catch Basin Cleaning & Repair
- Roadside Mowing & Brush Cutting
- Brush Chipping, Fall & Spring Leaf Clean Up
- Cleaning Waterways, Installing Drainage
- Town House Maintenance, Repairs, Event Set Up and Scheduling
- Cemetery Maintenance & Internments
- Maintenance of Playground & Town Fields for Youth Sports
- Sand/Salt and Plowing of Public Roads, Town Properties and Elementary School
- Sweeping of Roads
- Maintenance of Road Shoulders
- Patching & Repairing Roads
- Repair & Replacement of Street Signs
- Tree Cutting & Pruning

### **Sand & Snow**

The Highway Department sanded 31 days and plowed 15 days in 2012. A total of 1,277 tons of salt and 260 cubic yards of sand were used to treat and maintain safe road conditions to the 55 miles of roads in the town. Snow and ice control was maintained by seven (7) pieces of department heavy equipment, three (3) pieces of department light equipment and one (1) sidewalk plow. Highway personnel as well as two (2) additional town employees were utilized during snowstorms. The town also secured two (2) private contractors to maintain some of the secondary roads in town.

If a storm is anticipated, vehicles should be removed from the roadside. It shall be unlawful for the driver of any vehicle, other than one acting in an emergency, to park said vehicle on any street for a period of time, longer than one hour between the hours of 1AM and 6AM of any day between December 1 of one year and March 31 of the succeeding year. This allows plows to clear the area the first time through, making return trips unnecessary. Vehicles that interfere with the removal of ice and snow are subject to a fine and the vehicle could be towed at the owner's expense.

Please do not shovel or plow snow into or across roadways. Doing so can cause traffic hazards and damage to town equipment.

An area of concern is mailboxes. Plow operators are directed to avoid mailboxes. However, a combination of heavy wet snow, high snow banks, and poor visibility may cause unavoidable damage. Remember any installation within the Towns Right of Way (including mailboxes) is placed there at owner's risk. Property owners are encouraged to place mailboxes at the maximum allowable distance from the roadway/pavement in an effort to avoid potential damage.

Every effort is made by the department to maintain a safe driving environment. Please have patience, snow plowing is

a time consuming and laborious job. Some residents will have their road plowed first and some will be last, but all town roads will be cleared. The Highway Department is devoted to providing the residents with dependable snow removal in the shortest time possible.

### **Driveway Permits**

All driveways constructed or altered in the Town of Boylston must meet requirements, be viewed and approved by the Highway Superintendent. Residents are required to apply at the Highway Department for a permit. These permits allow the department a method of controlling how the work is done. The office can be contacted for more information on the driveway permit process. A total of three (3) permits were issued in 2012.

### **Completed Projects**

In July a culvert on School St was replaced. This pipe dated back to the 1930's and only a few feet of the forty (40) feet of original pipe were remaining resulting in poor flow and flooding of an abutting property. A new guardrail and poles were installed in the area where the work was completed. Completion of this project has rectified the flooding issues in the area.

State Chapter 90 funds were used in the fall to reclaim and resurface two (2) miles of School Street and one(1) mile of Green St. This project was finished on time in despite of an early season snow storm and approximately \$40k under budget.

The Board of Selectmen approved the restoration of the 1990 Mack Truck with wing plow. The cost to replace this vehicle would have been approximately \$200,000.00. With the generous help of town resident Steven Welus and the highway employees this truck was completed and put back into service in December 2012.

Respectfully Submitted,

Steven R Mero

Steven R Mero, Highway Superintendent

## TREE WARDEN REPORT

This year our Tree Warden, Donald Parker, retired June 1, 2012 after many years of service to the town. Steven Mero was appointed as the new Tree Warden. Steven has been an employee and has worked alongside Don for the last six (6) years.

Trimming and removal of roadside trees were completed throughout the year. Branches weakened by storms for the past couple years have been removed. By doing this the potential for loss of power service during inclement weather is less. In addition, opening the canopy of the roads allows the sun to dry roads during the day therefore avoiding icy road conditions at night when temperatures drop. This work is being completed by employees of the Highway Department.

### **Asian Long-Horned Beetles**

The entire town of Boylston is still in the quarantine area. The start of 2012 continued with the eradication of the Asian Long-Horned Beetles. Many trees were removed from the Route 140 area. Beetle traps were hung throughout the town to trap and monitor beetle activity. All employees attended trainings and refresher classes for beetle certification.

Respectfully Submitted,

Steven R Mero, Tree Warden

# FIRE CHIEF AND FOREST WARDEN

It is the mission of the Boylston Fire Department to protect the lives and property of the people in the community from fire, natural disasters, hazardous material incidents and other emergencies by providing prompt, professional service.

The Boylston Fire Department is a combination career/paid on-call department consisting of a full time fire chief and two full time fire officers who are on duty from 7:00 a.m. until 6:00 p.m. along with 25 on-call firefighters, many who are also emergency medical technicians. This staff covers per diem shifts from 6:00 p.m. to 10:00 p.m. weeknights and 8:00 a.m. to 5:00 p.m. on weekends. The fire department operates out of a single station located at 599 Main Street. The fire department responds to several hundred calls for emergency service every year ranging from medical emergencies, motor vehicle accidents, structure fires, vehicle fires, brush fires and other alarms.

The fire department also provides inspection services, fire prevention and education programs along with community CPR and First Aid classes. Fire department personnel participate in regular training activities to keep their skills current so that they may provide the highest level of service to the community.

In 2012, the fire department participated in a grant program in cooperation with the Council on Aging and the Department of Public Health to supply no cost, maintenance-free smoke detectors to elderly residents in our community. These smoke detectors have a ten year battery that never needs replacing; smoke detectors are installed free of charge by members of the fire department.

The fire department staff is available to assist residents with proper placement of carbon monoxide detectors and/or smoke detectors and reminds all residents to change detector batteries at least twice a year. The fire department also recommends testing these detectors on a regular basis as part of a comprehensive in home fire prevention program.

During 2012, the Fire Department responded to the following calls:

Motor vehicle accidents	38
Carbon monoxide alarms:	8
Chimney fires	2
Fire alarms	33
Brush fires	13
Fires in a structure	11
Vehicle fires	4
Hazardous response	16
Flooded basements	8
Mutual aid	28

**Total Fire Calls** **148**

During 2012, the following permits were issued:

Above ground storage (LPG)		30
Certificate of compliance		80
Oil burner inspections		10
Oil tank inspection		11
Tank truck inspections	7	
Underground storage		4
Oil line compliance		10
Tank Removal		4
Woodstove/pellet stove	14	
Sprinkler Systems		2
Fire alarm/suppression	4	
Liquor License	5	

<b>Total Inspections</b>	<b>181</b>
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Seasonal burning permits	353
Total permit fires	765

The Boylston Fire Department staffs two basic life support ambulances to supply emergency medical services to the community. Continuing education is provided on a regular basis so emergency medical technicians maintain their certifications through the Office of Emergency Medical Services. The Fire Department worked in conjunction with paramedic services from the West Boylston Fire Department, UMass EMS and Vital EMS to provide the town with the highest level of emergency care in the field.

During 2012, the Fire Department EMS responded to the following calls:

Basic life support	281
Advanced life support	78
Motor vehicle accidents	38
Carbon monoxide alarms	8
Fire scene standby	25
Mutual aid	10

<b>Total EMS calls</b>	<b>440</b>
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Joseph P. Flanagan, Fire Chief



## SUPERINTENDENT OF SCHOOLS

I am pleased to submit the 2012 annual Superintendent's report to the citizens of Berlin and Boylston as your Superintendent of Schools for the 2012-13 school year. Since July of 2012, I have had the opportunity to work with the staff from each school, Town officials, and many citizens and parent volunteers. Since the beginning of the school year, I have enjoyed the opportunity of walking through each classroom and listening to what the students are learning. The time and effort given to the schools on behalf of the School Committees from Berlin and Boylston is commendable. The School Committee has demonstrated their commitment to high quality education through their continuous supports for the school system.

The Tahanto Regional Middle/High School has continued to be a major focus as the construction phases will be coming to an end by August of 2013. As of January 2, 2013, the staff at the secondary level began their instruction in the newly constructed building. Grades seven through twelve had a smooth transition into the new Tahanto Regional Middle/High School. Sixth grade students will attend the regional school in the Fall of 2013, as part of the revised regional school agreement. The middle school model has been designed with an innovative curriculum in mind to educate the student population. In the middle of January of 2013, the demolition project of the old Tahanto Regional Middle/High School will begin and should be completed by the end of April of 2013. Throughout this transitional period, both towns have provided the school with an opportunity of utilizing their athletic fields. We would like to thank Berlin and Boylston for their continuous support throughout this project. We would like to especially thank Dean Polnerow, Chairman of the Building Committee, for his continuous dedication in seeing that this project is successful. Mr. Polnerow has attended all of the weekly project meetings with the construction companies, architects, and school administration to ensure the progress is attained to the satisfaction of the Building Committee's expectations.

The Berlin-Boylston Public Schools consists of three separate budgets. The elementary schools received an incremental increase from the previous year. For example, the Berlin Memorial School FY13 budget increased less than one percent. There was a reduction of one sixth grade teacher for the FY13 budget. In Boylston Elementary School, the FY13 budget increased slightly over two percent. The staffing experienced a reduction in .5 FTE kindergarten aide position, reduction of the library paraprofessional position from 1.0 FTE to .5 FTE, physical education was reduced from .8 FTE to .7 FTE and the reading specialist position was restructured to a reading tutor position. The Tahanto Regional Middle/High School FY13 budget was reduced by less than one percent. The staffing remained the same from FY12 to FY13.

School Choice funds from all three schools have been used very judiciously to support, and in some cases augment, current school programming and personnel, which are what the funds are intended to accomplish. The composition of the student body at all three schools are residents of the towns of Berlin and Boylston and student slots under school choice, which are utilized only when students ratios in the classrooms are low and can accommodate students without additional staff and services. School Choice remains a viable option and program for the Berlin-Boylston Public Schools.

The 2012-13 school year can also be described as another year of transition for many key administrative positions within the school department. In June 2012 Dr. Michael N. Dubrule handed over his position as Interim Superintendent of the Berlin-Boylston Public Schools, a position he had held since June 2011. Following a public interview of four superintendent candidates, the Regional School Committee unanimously elected Ms. Nadine G. Ekstrom to serve as the Superintendent of Schools through June 2015.

Ms. Ekstrom was formerly the Interim Superintendent of Schools for the Gill-Montague Regional School District. She comes to Berlin and Boylston as a successful public school administrator in Massachusetts. Prior to her experience as a Superintendent, she also served as the Director of Pupil Services in the Quabbin Regional School District and Gill-Montague Regional School District. Ms. Ekstrom is currently a resident of Rutland, Massachusetts. She grew up in Spencer, Massachusetts and is very familiar with the local communities.

Ms. Cortney Keegan resigned from her position as Director of Financial Services after completing one year, a position she held since August of 2011, to take a similar position in another school system. We were fortunate to have retained the services of Ms. Catherine Lamica to fill this position. However, as of February 8, 2013, Ms. Lamica will take on a



similar position in another school system. The School Committee has agreed to contract this position to a consultant, effective February 1, 2013 to June 30, 2013. At which time, there will be another search for a permanent individual to fill this position.

In July 2012 Ms. Tucceri accepted the position as Principal of Tahanto Regional Middle-High School. Ms. Tucceri had been the Interim Principal since June 2011. Ms. Tucceri began her career at Tahanto in 1989 as a Physical Education Teacher and also coached Field Hockey and Basketball. She acted as the District Mentor Coordinator for all three school districts and in July of 2004 was appointed as Dean of Students at Tahanto. She obviously has firsthand extensive knowledge of the programs, personnel and students at the school.

Ms. Judith Vaillancourt resigned from her position as Director of Pupil Personnel Services after servicing the Berlin-Boylston Public Schools for six years, to take a similar position in another collaborative school system. In August 2012, we were privileged to hire Karen Molnar to fill this position. She comes to Berlin and Boylston with five years of experience as the Director of Pupil Personnel Services from Millbury Public Schools. Ms. Molnar has completed the Leadership Academy program from DESE and is on the Board of Directors for the Assabet Valley Collaborative Finance Committee.

The citizens of Berlin and Boylston and community service organizations continued their generous support for our schools. There continues to be high levels of volunteerism, fundraising efforts, advocacy, committee involvement and budget support as evidence of community commitment. The students in our schools continue to demonstrate high levels of learning as demonstrated on many measures of academic achievement. Students often comment that they feel a closeness with faculty and a genuine sense of caring in the culture we create in our towns and schools.

In closing, it has been a pleasure and honor to be a part of the Berlin-Boylston school community. On behalf of our students and staff, I thank the citizens of Berlin and Boylston for their continued support of quality education and for the opportunity to serve you this year.

Respectfully Submitted,  
Nadine G. Ekstrom  
Superintendent of Schools

## OFFICE OF PUPIL PERSONNEL SERVICES

The Pupil Personnel Services (PPS) Office of the Berlin-Boylston Public Schools oversees student support services in the areas of special education, English as a second language, school health, guidance and counseling services. The Department has seen some internal changes during 2012, with the leaving of Judith Vaillancourt after 9 years in the district and the appointment of a new Director, Karen Molnar, in July 2012.

During 2012 the Department of Pupil Personnel Services has been very busy planning for the move to the new Tahanto building in January 2013, and the subsequent move by the sixth grade in the fall of 2013. Committees, including representatives from the Pupil Personnel Services Department, researched space and equipment needs, curriculum needs, and staffing patterns. The hard work and attention to detail of each of these committees ensured a smooth and timely transition to the new Tahanto building. The new building will allow the Districts to continue to develop current programs to effectively meet the varied needs of students in grades 6-12. The new building includes a Life Skills classroom with sufficient equipment and technology to meet the academic and independent living needs of students, including a café where they will learn job skills in a real-life work environment. Additional shared space is designated for occupational and physical therapists to provide private therapy services, in order to address previous state compliance issues. There will also be a larger space for the school psychologist to provide confidential counseling services.

The Department of Pupil Personnel Services underwent a Coordinated Program Review (CPR) in 2011, and received the results for our English Language Learners (ELL) programs during the 2011/2012 school year. The CPR process is designed to measure school districts' compliance with state and federal education regulations and is a very thorough examination of our schools' policies, procedures and follow-through in all the areas of special education, civil rights and English language learners. The results were positive; however, with recent state level changes in the ELE regulations, some areas could not be evaluated at this time. The Department of Pupil Personnel Services is currently working on aligning our curriculum and procedures to reflect these new regulations.

In response to Senate bill 2132, "An Act Relative to Emergency Response Plans for Schools," (also known as "Michael's Law") each school nurse spent time over the summer working with committees to develop a School Emergency Response Plan for their building. The committees included staff and administration, nurses, community members and emergency personnel. Emergency plans are required in order to do our best to reduce the incidence of life-threatening emergencies, and to promote efficient responses to such emergencies, as well as coordination between the school and community. All three buildings had their plans completed and submitted to the state by the September 1, 2012 deadline.

The School Psychologist in Boylston has been able to collaborate with Worcester State College Psychology Department to support interns who are pursuing post graduate degrees in School Psychology. There is currently one intern working in the district during the fall semester, and we hope to have other graduate students in the future. The School Psychologist is able to share her expertise, and the district benefits from additional counseling supports.

Respectfully submitted,

Karen S. Molnar  
Director of Pupil Personnel Services

## BOYLSTON ELEMENTARY SCHOOL

Veteran 6th grade teacher Chris Somes has moved on to teach in the Ware Public Schools, and we are very fortunate to have experienced para-professional, Eileen MacQueen take over the teaching duties for Chris. Eileen recently completed her practicum last year here at BES and she is currently pursuing her master's degree as well. We also welcome Kathy Murphy to her new position as our reading tutor.

Our school has been involved with four major initiatives this year:

1. *The Massachusetts Educator Evaluation System.* Our teachers have been involved in the training of this new system for evaluating educator performance. Most recently, we began the work of identifying our priority elements of the teacher rubric. If you would like to learn more about this new system of evaluating and improving the performance of educators, you can go to the DESE website at [www.doe.mass.edu](http://www.doe.mass.edu). You can click on the link to the left entitled "Educator Evaluation" for more information.

2. *The Common Core Standards.* Teachers are doing a great job of submitting weekly standards-based lesson plans and posting mastery lesson objectives in the classroom which are written in kid-friendly language. The expectation is that our children will not what they are expected to know and be able to do each lesson every day.

3. *Alignment of our curriculum with Berlin Memorial School.* We have been working as a staff this year to bring together what we teach and how we teach in alignment with our sister school, Berlin memorial.

4. *Our new social curriculum entitled Positive Behavioral Interventions and Supports, (PBIS).* Our three school-wide expectations are to be Safe, Respectful, and Responsible. We teach these expectations directly and explicitly throughout the year and throughout the school. Students are then reinforced for demonstrating the expectations and can earn "Bobcat tokens". The Bobcat tokens can be cashed in for prizes at the Bobcat store in the cafeteria each week.

Respectfully submitted,

Paul Goodhind  
Principal

## BOYLSTON SCHOOL COMMITTEE

### **Mission Statement: Boylston Elementary School**

*“Boylston Elementary School, in partnership with the entire Boylston Community, will empower every student to become a life-long learner who is a responsible, productive, and engaged citizen within the local, national, and global communities.”*

It is my privilege to present the 2012 Boylston School Committee annual report.

### **Organization**

By School Committee policy, the School Committee's reorganization meeting takes place at the first meeting following the May Town election. In May 2012, Bradford Wyatt was elected to serve as Chairman of the Boylston School Committee, Rebecca Dono Healy as Vice-Chair and Larry Brenner as Secretary.

In 2012, the Boylston School Committee held 15 meetings. Larry Brenner was present for 14, Rebecca Dono Healy was present for 15, and Bradford Wyatt was present for 13.

### **Community Support**

The Boylston School Committee would like to thank the voters of Boylston for their commitment to public education, and their support for the school system in general. The School Committee sincerely appreciates the participation and funding of the taxpayers to deliver public education to Boylston students. In particular, thanks to the residents for approving capital requests to repair the roof and upgrade the broken bathroom partitions.

In the 2011-2012 school year, the Boylston Education Foundation awarded \$11,277.82. As always, we want to thank BEF for their on-going dedication and generosity to Boylston Elementary School, its staff, and students. Boylston Education Foundation is an independent, non-profit organization; contributions made to BEF support projects initiated by the teachers and students of BES.

The Boylston Elementary School also benefits from the tireless efforts of the Boylston Special Education Parent Advisory Committee (SEPAC). The organization brings speakers and events to the district each school year for the benefit of all students.

Thanks to the parents and teachers that have volunteered, the BES Parent Teacher Organization is a major connection between Boylston Elementary School and the local community. In 2012, the PTO sponsored the second annual BES Talent Show that was extremely successful with students and parents.

The Boylston School Council is a school building-based committee composed of the principal, parents, teachers, and community members. Each year it does a tremendous amount of work reviewing school policies and recommends a School Improvement Plan. On behalf of the Boylston Elementary School Committee, I extend my appreciation to all the parents, volunteers, staff and community members for their continued generosity and support of our school. Their dedication truly represents the heart of the school and the community.

### **Academics**

Boylston students continue to perform at a high level on the MCAS state assessment in all subject areas. Our students were once again ranked in the top 30% of overall performance as compared to other elementary schools in the Commonwealth. Historically, Boylston Elementary School has been able to maintain relatively small class sizes in the essential early learning years of K-3. Unfortunately, decreasing birth rates, limited budgets and increasing operating expenses, have contributed to significant class size increases.

### **Administration**

In 2012, Mr. Paul Goodhind entered his third year as Principal and has done an excellent job. The BES school website is now very functional, the Bobcat school spirit can be seen all over BES by the smiles on the students and parents faces.

The Berlin Boylston Union #60 School publically thanks Interim Superintendent, Dr. Michael Dubrule, for stepping in to lead the district and manage the school district during the search for a long term leadership in the district. After an extensive search, Ms. Nadine Ekstrom was hired to lead the schools. Ms. Ekstrom has been instrumental in engaging both the teachers and school committee to work together on new initiatives like the District Capacity Project, which seeks to improve professional development and provide the best educational environment for our students. She is also engaged in negotiations on behalf of the School Committee on the new Educator Evaluation.

### **Budget**

The FY13 budget, which covers the 2012-13 school year, is \$3,110,452. This represents a \$63,333 (2%) increase over the FY12 budget.

Increasing costs for unfunded State and Federal mandates, such as administering the Commonwealth's new core curriculum and training for the new educator evaluation system, continue to inflate the BES budget. To help mitigate the impact of recent healthcare cost increases to the town, the Boylston Teachers Association joined with other town unions to accept an increased 37% health insurance contribution to maintain their existing healthcare plan.

Rather than just simply note again that the Commonwealth of Massachusetts is derelict in its duty to properly fund education in Boylston via Chapter 70 local aid, this year, I'd like to provide some comparisons between Boylston and neighboring municipalities. These numbers represent the amount of local aid these towns receive for each resident student, and are available on the state's website ([http://finance1.doe.mass.edu/chapter70/chapter\\_13p.html](http://finance1.doe.mass.edu/chapter70/chapter_13p.html)):

Town	Chapter 70 Education State Aid (per resident student)
Boylston	\$1170
Berlin	\$2632
West Boylston	\$3035
Shrewsbury	\$3126
Worcester	\$8046

What this chart really shows is that the state provides an extra \$1500 per student in Berlin, and additional \$2000 per student in West Boylston and Shrewsbury, and a whopping \$7000 per student in Worcester! The result for Boylston residents is less money invested in education and higher property taxes. The school committee, teachers and students, appreciate that Boylston residents have consistently supported education, but Boylston should be receiving a much larger contribution from the state for educational assistance.

The Boylston School Committee strongly urges every Boylston resident to contact State Senator Harriet Chandler and State Representative Harold Naughton to demand that the General Court of Massachusetts address serious education reform to more equitably fund education throughout the Commonwealth. Clearly, the educational reform act of 1993 needs revamped to account for changing demographics.

On behalf of the Boylston School Committee, I want to thank the residents for supporting their local public schools, not just with their property taxes but also with their children. BES is a wonderful community to live in because of the great parents, students, and teachers.

Respectfully submitted,

Bradford Wyatt  
Chairman, Boylston School Committee

## TAHANTO REGIONAL MIDDLE/HIGH SCHOOL

The dream of a new Tahanto became a reality. On Friday, 12/21/12, at 2:30 PM the movers arrived and successfully moved the “old” Tahanto into the “new” Tahanto. The move went so smoothly that it was completed by mid-day on Saturday, 12/22/12. Students arrived back from break on 1/3/13 to enter the new school. The new Tahanto is complete with state-of-the-art technology and open spaces and features brightly colored tiles and dramatic woodwork. Diane Tucceri became Principal after one-year as the Interim Principal. Two new full-time faculty members were hired. Liz Murdoch was hired as a Math Teacher and Robert Hammerton as a Choral Teacher.

The National Merit Scholarship Program announced that Sean McGrath, a 2012 graduate, advanced to the Finalist standing. Students continue to perform well in MCAS and Tahanto is a level one school; the highest. Instead of AYP (adequate yearly progress) reports, schools will report on narrowing proficiency gaps using a 100 point Progress and Performance index (PPI). Tahanto’s PPI numbers ranged from 79.7 all the way up to a perfect 100 meaning all target points have been met.

Of the graduating class of 2012, 95% chose to go on to college; 3 students went into the work force and 2 students entered the armed forces. The mean SAT scores for the Class of 2012 were 542 critical reading, 556 in mathematics and 546 in the writing portion.

Abigail Adams Scholarship winners for Class of 2013 totaled 21. These students are entitled to receive free tuition at Massachusetts State Colleges and Universities.

Four students at Tahanto earned the designation of AP Scholar by the College Board in recognition of the exceptional achievement on Advanced Placement Program (AP) Exams in May 2012. One student qualified for the AP Scholar with Honor Award by earning an average grade of at least 3.25 on all AP Exams taken. Five students qualified for the AP Scholars with Distinction.

For the Class of 2012, the Superintendent’s Award went to Sonia Lee of Boylston and the Principal’s Award for outstanding leadership went to Lucy Pendergast of Berlin.

Senior Kristen Sauer received the Presidents’ Volunteer Service Award after volunteering more than 235 hours in one year. Kristen received a signed letter from President Barak Obama. The National Honor Society hosted a blood drive and collected 51 pints of blood. Middle School Student Council collected money and canned goods for the Hurricane Sandy Relief Fund. The High School Student Council gave gift baskets to needy Tahanto families for Thanksgiving. A total of 11 students were accepted for the Junior Central District Music Festival: five choral students, 3 band students, 1 orchestra student and 1 jazz ensemble student. In May, BBRAVO performed the musical Fiddler on the Roof.

Tahanto once again was placed on the 2012 MIAA Sportsmanship Honor Roll. The Boys’ Cross Country Team won the league title - - the first in school history. The West Boylston/Tahanto Football team won the Division 5 Super Bowl. Many varsity athletic teams continue to qualify for district competition in 2012 and many athletes continue to be named all-stars.

Respectfully submitted,  
Diane Tucceri  
Principal

## BERLIN-BOYLSTON REGIONAL SCHOOL COMMITTEE

### Superintendency Union #60

Fifty years after Tahanto Regional Middle/High School opened its doors to students in the fall of 1962, students attended their final classes in the original building in December 2012. The past half-century at Tahanto represents a tremendous amount of dedication over the years from the citizens of the towns of Berlin and Boylston who joined together to form the Tahanto Regional School District. The Region provides for the education of students in grades 7-12 while the elementary education remains in the jurisdiction of the two separate School Committees for each town. Some people still tend to think of the Tahanto Region as a ‘new’ thing when judged against the age of the elementary schools, but after fifty years, third generation students are starting to attend Tahanto Middle/High School. The overwhelming vote in support of the replacement of the building and the expansion of the Region to encompass grades 6-12, in essence, is a renewal of the commitment to the region for the next fifty years and beyond.

People tend to think of schools as bricks and mortar – and we have a beautiful new building that opened in January 2013 – but education is a human enterprise. The end product is responsible, thinking and productive young adults. They are shaped by a team of committed people working in the school who teach and guide our students, backed by the hard work of parents and community members, and the continued financial support of the taxpayers in our towns.

Tahanto Regional Middle/High School has demonstrated considerable success in 2012. It is classified by the Department of Elementary and Secondary Education as a Level 1 school – its top category. Tahanto students’ 10<sup>th</sup> grade scores for the combined Advanced and Proficient range of MCAS were: Math 94%; English Language Arts 97%; and Science 93%. Tahanto has been awarded the designation of Advanced Placement School of Distinction for 2012 based on our student’s results on AP exams. In 2012, U.S. News and World Report “Best High Schools” ranking classified Tahanto #45 out of 351 in Massachusetts and #1,097 out of 21,776 nationwide. Newsweek ranked Tahanto #443 in its list of 1,000 “America’s Best High Schools.” The achievement of our students is also reflected in the stellar list of college acceptances they receive and the consistently high percentage of students who go on to attend college. The Athletic Program also boasts a successful year with a league championship for the Stag’s Cross Country team and the joint West Boylston/Tahanto football program was crowned the Division 5 Superbowl Champions. Once again, Tahanto received the 2012 Sportsmanship Award from the Massachusetts Interscholastic Athletic Association.

The success of Tahanto is also a result of the outstanding community support provided by the parent organizations that support the school. So many functions would not be possible without the contributions of these groups – especially since already Tahanto has some of the highest student participation fees in the area in order to operate due to operating budget constraints. For example, the Tahanto Parent Teacher Organization runs a hugely successful Teacher Wish-List program. Tahanto Music Parent Organization, through its fundraising efforts, provides instruments to the music program and supplemental financial support. The Tahanto Booster Club provides a tremendous amount of assistance to the Athletic Director, Mr. Peter Maki, by providing supplemental funding and volunteer staffing. Tahanto would not be able to produce fantastic student productions like the 2012’s performance of *Fiddler on the Roof* without financial support and team work from volunteers of Berlin-Boylston Regional Acting and Voice Organization (BBRAVO) and Tahanto staff. The Special Education Parent Advisory Committee runs educational programs, provides advocacy and scholarships. The residents of Berlin and Boylston are encouraged to attend concerts, plays, and athletic events at Tahanto. Dates and times can be found on our website [bbrsd.org/Tahanto](http://bbrsd.org/Tahanto). The Regional School Committee thanks everyone involved for their contributions.

The Regional School Committee is composed of six members, three from each town, who are appointed by the School Committees of the Berlin School District and the Boylston School District. Union #60 is a Superintendency Union, composed of the members of the two elementary School Committees, which exist for the purpose of hiring a joint superintendent for the two elementary school districts. Ms. Ruth Blandin served as Chair of the Region and the Union through April 2012 and deserves recognition for her hard work and dedication. At the start of 2012 Tahanto Regional School Committee was composed as follows: Ms. Blandin of Berlin, Mr. Larry Brenner of Boylston, Ms. Rebecca Dono Healy of Boylston, Ms. Christine Keefe of Berlin, Ms. Lynn Ryan of Berlin and Mr. Bradford Wyatt of Boylston. The composition of Union #60 was the same with the substitution of Ms. Nicole McKoon for Ms. Ryan.

The elections in May brought a new member from Berlin Ms. Angela Yildiz to serve on both the Region and Union #60 in place of Ms. McKoon and Ms. Ryan. Mr. Wyatt of Boylston was reelected to a second term. In May, elections for officers were held and Ms. Dono Healy of Boylston was elected Chair, Ms. Blandin elected Vice-Chair and Mr. Brenner Secretary of both the Region and Union #60. Region meeting attendance is as follows: R. Blandin (16), L. Brenner (17), R. Dono Healy (16), C. Keefe (17), L. Ryan (6), B. Wyatt (15), A. Yildiz (11). The Chair wishes to acknowledge the time and energy all the members dedicate to the region, its students, employees and the communities they represent.

The Building Committee worked tirelessly throughout 2012, under the commendable leadership of its Chairman Mr. Dean Polnerow, to meet its twin mandates of “on time, on budget”. The district is very pleased to continue its participation in the municipal bond market at extremely favorable interest rates, resulting in a lower tax burden than expected when the project was passed. The first phase was completed in time to meet the scheduled move-in date of January 3, 2012 for grades 7-12. The second phase will commence in 2013 with the demolition of the old building, construction of athletic fields and remaining parking. The completion of the project is scheduled to coincide with the start of the school year in August 2013, at which time the sixth grade will join the Region.

During 2012, the Middle School Program was the subject of intense planning by the administration. Interim Superintendent Dr. Michael Dubrue led a team including Principals Ms. Diane Tucceri of Tahanto, Mr. Paul Goodhind of Boylston Elementary and Ms. Carol Bradley of Berlin Memorial and dedicated teachers from each building. In September they presented their results including a new curriculum that includes a foundation in Latin for sixth grade and the opportunity for seventh and eighth grades to take their first year of high school world language over the course of two years and enter the ninth grade as a second year language student. The proposed languages are Spanish and Mandarin Chinese. There are also will be opportunities for students to take more advanced levels of math in the middle school as well as options for students who need extra assistance to take additional English Language Arts and Math classes in addition to their core requirements. The curriculum committee also ensured that the proposed course of studies fully meets the state standards for middle school. The team polled parents on choices for electives and developed an exciting roster of courses. They also proposed shifting to the Teaming model of instruction where a team of teachers is assigned the same group of students and is responsible for curriculum, instruction and evaluation of that group of students. This is to ensure that our students have a successful transition from the elementary to the high school. The Tahanto middle school will also have a faculty exclusive to the middle school; teachers will no longer be shared with the high school for core classes. Successful implementation of the new, improved Middle School Program will be the cornerstone of the new Tahanto.

As stated above, while the quality of a school is more than the appearance of a building, the new building will enable the district to overcome hurdles such as the lack of functional science labs and decaying physical plant. However, it is critical to remember that materials matched to the state curriculum, and teachers trained to deliver it to students, are necessary to achieve the level of success required by the state and demanded by our citizens. While it is important for our citizens to recognize that the School Committee has managed within the constraints of its finances without major reductions in staff or programs, these constraints limit the district’s ability to succeed.

Far too many resident students of Berlin and Boylston attend charter schools and other public schools via school choice. The continued flow of our tax dollars (greater than \$750,000 this year) out of our district is a significant detriment to our students. Every effort must be taken to continue to maintain and augment existing programming, and encourage our resident students to choose Tahanto for their education. While the state trumpets that it was able to level fund Ch. 70 state aid to education, it is important to note that this is more than offset by reductions in other state aid – especially to regional transportation (which the state initially promised at the start of Regionalization to fund at 100% and was funded in FY 12 at 62% and to “Circuit Breaker” assistance for extraordinary special education expenses. It is important to remind your elected officials at the state level of their obligation to ensure that small towns like Berlin and Boylston are not neglected when it comes to state funding –especially that the needs of regions are not forgotten by a legislature dominated by urban districts.

The Region thanks Dr. Dubrue for his leadership as Interim Superintendent during the 2011-2012 school year. The Region welcomes Ms. Nadine Ekstrom who was hired as permanent Superintendent in July 2012. Ms. Ekstrom previously served as Interim Superintendent of the Gill-Montague Regional School District. At the Middle/High School, Diane Tucceri accepted the position of permanent Principal after having served as Interim Principal since June



2011. Ms. Tucceri has served the district since 1989 and her experience has proved to be beneficial to the building committee and to the move to the new building. The Central Office has also seen transition with the departure of Ms. Judith Vaillancourt, Director of Pupil Personnel Services. The Regional School Committee thanks her for her six years of service. Ms. Karen Molnar was hired as our new Director of Pupil Personnel Services. These transitions have flowed smoothly thanks to the leadership of Superintendents Dubrule and Ekstrom.

Of greater concern to the Region are the transitions in the position of Director of Financial Services. Ms. Cortney Keegan resigned at the end of her first year citing the overwhelming complexity of one person administering the state reporting requirements, budgeting and accounting required for three districts. Her replacement, Ms. Catherine Lamica, a trained state auditor, resigned after only a few months, citing similar concerns. The district intends to fill the position with a financial services consultant through the end of the fiscal year while seeking a permanent replacement. To be clear, the problem filling this position is not a personnel issue, but rather a reflection of the increased requirements placed on school districts by the state, starting with the Education Reform Act of 1993, and continuing with the federal government laws, such as No Child Left Behind. The Financial Services function within the Central Office is rapidly reaching a point where either staffing needs to change to reflect the reality of the required regulatory, financial, accounting, payables and personnel duties, or the structure of our financial union needs to be reconfigured. Our citizens need to be open to new ideas and new ways of doing business because the environment in which school districts operate has changed.

As we enter our second half-century, it is critical for Tahanto to continue to operate at its present level and achieve greater successes. The bricks and mortar, in and of themselves, are not enough to educate students. For the entire enterprise to work it must be supported by our entire community. I thank you for the opportunity to serve as Chair and present this report.

Respectfully Submitted,

Rebecca Dono Healy  
Chair, Tahanto Regional School Committee and Union #60.

# BERLIN-BOYLSTON REGIONAL SCHOOL SALARIES / JAN-DEC 2012

## Teachers:

Adams	Natalie	\$ 73,566.00
Anderson	Abigail	\$ 45,530.00
Baer	Mary	\$ 64,290.00
Ball	Barbara	\$ 14,757.00
Barry	Irene	\$ 79,947.00
Bielonko	Katie	\$ 15,124.00
Blackler	Lindsay	\$ -
Cain	Richard	\$ 88,516.00
Comesana	Marijah	\$ 68,763.00
Covino	Christopher	\$ 66,159.00
Derderian	Kathy	\$ 58,006.00
Doherty	Peter	\$ 79,860.00
Doherty	Brian	\$ 15,360.00
Eiermann	Richard	\$ 61,003.00
Eliadi	Alexis	\$ 63,121.00
Garbin	Marylynn	\$ 77,147.00
Gleason	Francene	\$ 74,238.00
Greenwald	Neil	\$ 74,198.00
Gustavson	Lizbeth	\$ 54,576.00
Hoffses	Brian	\$ 58,941.00
Hovey	Laura	\$ 53,483.00
Karpicus	Thomas	\$ 69,527.00
Klein-Mack	Carol	\$ 43,989.00
Kwederis	Steven	\$ 56,502.79
Maki	Peter	\$ 85,471.00
Maresca	Linda	\$ 78,557.00
Milano	John	\$ 74,854.00
Minihan	Patrick	\$ 88,085.00
Murdoch	Elizabeth	\$ 40,446.00
Mutti	Jane	\$ 62,876.00
Neusch	John	\$ 65,777.00
Pacheco	Steven	\$ 87,913.00
Phillips	Pryia	\$ 30,040.00
Pinto	Jennifer	\$ 66,966.00
Polewarczyk	Danielle	\$ 54,789.00
Porcaro	Matthew	\$ 65,103.00
Russell	Lauren	\$ 53,663.00
Sequeira	Lisa	\$ 57,353.00
Starsiak	Richard	\$ 59,318.00
Svenning	Ellen	\$ 80,001.61
Thurston	Myrtle	\$ 19,620.00
Velazquez	Madeline	\$ -
Wells-		
Dufresne	Kimberly	\$ 79,721.00
Whitehead	William	\$ 53,639.00
Wolf	Avi	\$ 35,146.00
Zaleski	Barbara	\$ 79,342.00
Zywien-		
Follett	Katherine	\$ 75,254.00

## Schools:

Ahlstrand	Megan	\$ -
Alwis	Jane	\$ -
Ament	Janet	\$ 24,350.00
Anderson	Evan	\$ 96.00
Anderson	Patricia	\$ 1,125.00
Angiulo	Kathleen	\$ 33,925.14
Anttila	Delia	\$ 24,543.00
Apostolou	Alice	\$ 260.00
Atkinson	Kim	\$ 2,160.00
Augustine	Rony	\$ 43,442.00
Baird	Michelle	\$ -
Banks	Elizabeth	\$ 72.00
Barber	Karen	\$ -
Barth	Michael	\$ -
Bauer	Cassidy	\$ 128.00
Belanger	Pamela	\$ -
Blais	Debra	\$ 19,663.00
Bokankowitz	Eric	\$ 8,346.00
Boudreau	Nick	\$ 19,797.00
Boudreau	Susan	\$ 33,281.00
Brenner	Jennifer	\$ 1,125.00
Brenner	Susan	\$ 1,125.00
Bryan	Marianne	\$ -
Bryngleson	Carol	\$ 800.00
Burroughs	Lora	\$ 260.00
Campo	Sandra	\$ 800.00
Chalifoux	Linette	\$ -
Chyoghly	Karen	\$ 18,736.00
Clarke	Debra	\$ 16,123.00
Connor	Lisa	\$ 23,256.00
Connors-		
Whamond	Mary	\$ 1,680.00
Costello	Erica	\$ 910.00
Cote	Colleen	\$ -
D'Agastino	Luis	\$ 325.00
DeCastro	Eileen	\$ 570.00
Derderian	Leah	\$ -
Desroches	Holly	\$ 4,694.00
Dolson	Abby	\$ 22.00
Draper	Debra	\$ 3,117.00
Ducat, Jr.	John	\$ 4,130.00
Dubrulle	Michael	\$ 35,750.00
Ekstrom	Nadine	\$ 32,806.00
Ellis	Debra	\$ 1,125.00
Emino	Lisa	\$ -
Erle	Abbe	\$ 195.00
Esposito	Lori	\$ 173.00
FanFan	Katherine	\$ 1,421.00
Farinelli	Christianna	\$ 65.00

**Schools (cont.)**

Fiorillo	Paula	\$ -
Fitzpatrick	Jannel	\$ 5,550.00
Flanagan	Diane	\$ 11,708.00
Flanagan	Maura	\$ -
Frybug	Maryellen	\$ 17,317.00
Fuller	Michelle	\$ 22.00
Gamble	Tasha	\$ 19,939.00
Hays	Christy	\$ 650.00
Hergert	Kimberly	\$ 2,165.00
Hebert	Wendy	\$ 9,600.00
Hentea	Irena	\$ 325.00
Howard	Paul	\$ 7,875.00
Hughson	Denise	\$ 12,387.00
Hurly	MaryEllen	\$ 65.00
Johnston	Hilary	\$ 1,680.00
Jones	Henry	\$ 19,439.00
Keegan	Cortney	\$ 31,945.00
King	Gail	\$ 19,207.00
Kilcoyne	Sean	\$ 42,564.00
Lamica	Catherine	\$ 14,434.00
LaValle	Denise	\$ 13,132.00
Lavelle	Jane	\$ 47,804.00
LeBlanc	Angela	\$ 520.00
Legere	Peter	\$ -
MacConnell	Linda	\$ -
MacKinnon	Charles	\$ 3,117.00
MacQueen	Eileen	\$ 682.00
Malo	Debra	\$ 1,125.00
Mara	Paul	\$ 58,748.00
Marshall	Christine	\$ 87.00
Martinez	Mary-Louise	\$ 1,120.00
McClellan	Andrea	\$ -
McClure	Briana	\$ -
McDermott	Brian	\$ -
McEvilly	Jacqueline	\$ 20,351.00
Meichelbeck	Joseph	\$ 10,501.00
Molnar	Karen	\$ 21,941.00
Munyon	Jennifer	\$ -
Murphy	Kathleen	\$ 1,125.00
Nelson	Cheryl	\$ 28,042.00
Noel	Richard	\$ 54,210.00
Norvold	Maureen	\$ 1,520.00
Nosek	Mollee	\$ 568.00
Palmer	Kevin	\$ 22,364.00
Pendergast	Sondra	\$ 3,419.00
Pini	Rachel	\$ -
Powers	Jill	\$ -
Purcell	Irene	\$ -

Ricci	Dara	\$ 19,112.00
Richardson	Patrick	\$ 240.00
Rivera	Gloria	\$ 3,118.00
Rolfe	Debra	\$ -
Rondeau	Joseph	\$ 4,410.00
Rossow	David	\$ 1,390.00
Roy	John	\$ -
Sequeira	Janet	\$ 63,836.00
Settle	Laura	\$ 2,150.00
Sharon	Cheryl	\$ 21,634.00
Shea	Theresa	\$ 390.00
Sokolowski	Linda	\$ 15,962.23
Somes	Christine	\$ 112.00
Spencer	Margaret	\$ -
Steward	April	\$ 4,130.00
Tremblay	Jesse	\$ 4,069.00
Tremblay	Marsha	\$ 718.47
Trudeau	Elizabeth	\$ 637.00
Tsombakos	John	\$ 5,040.00
Tucceri	Diane	\$ 108,935.00
Tucci	Anthony	\$ -
Vallaincourt	Judith	\$ 35,758.00
Wheeler	Nathaniel	\$ 1,900.00
Whitehead	Diana	\$ 22,506.00
Wilhelmy	Jennifer	\$ 195.00
Woods	Wendy	\$ 20,351.00

## BOYLSTON PUBLIC LIBRARY

In 2012, the library celebrated the first anniversary of its library director Jennifer Carrico. Since Jenn joined the library in July 2011, she has been a catalyst for change. The library has adopted a motto of “There’s a new energy on Main St!” to reflect the many improvements that Jenn and the library staff have initiated under her stewardship. The net result has been an increase in material circulation of more than 30 percent and significantly more patron visits to the library during Jenn’s tenure as library director.

The most important change during 2012 was that the library upgraded its membership within the C/W Mars network. This membership allows Boylston residents to view and order materials from any library in Massachusetts directly from their homes using their Boylston library card. This service also permits residents to renew overdue materials and to reserve popular materials at libraries throughout the state. The upgraded membership also enabled the staff to move to a computerized checkout system, saving wait time for patrons and cutting down on the amount of paper used at the library.

2012 also brought a variety of new programs and services to the library. Some of the highlights include:

- 1) E-Books: Boylston residents, with their Boylston library card, are now able to access a variety of e-books and audiobooks through the library’s web site. The library offers two services for e-books: Disney Digital Books, which is a collection of interactive Disney stories that stream to your computer, and Overdrive, which has a large collection of fiction and nonfiction titles that can be downloaded to your computer, tablet, or e-reader.
- 2) Adult programs: The library offers a wide assortment of programs targeted at the town’s adult community. These programs included a rejuvenated book club, a film noir movie screening and discussion, and a writer’s group. The library also hosted a financial literacy week, a seminar on starting a small business, and talks by Ken Gloss, Hank Phillippi Ryan, and Eamon Earls.
- 3) Computer training: The library began offering one-on-one computer trainings to residents. Popular topics included computer basics, uploading photos to your computer, tablet use, Skype, and Facebook. The training is provided by the library staff and Boylston residents who volunteer their time and knowledge for the benefit of the community.
- 4) Young Adults: The library was able to turn the mezzanine level into a section dedicated to young adults. Material available for this age group has been vastly expanded, and includes DVDs, books, graphic novels, and audiobooks. A teen book club and an anime club were also started this year.
- 5) Children’s Programming: The ever-popular reading hour, movie nights, and craft events were augmented with field trips and other special activities. The library sponsored a field trip to a local farm, participated in Shades of Autumn, and held its first holiday tree lighting in 2012. Many of the programs were funded by generous contributions from the Friends of the Library.

At the spring town meeting, the town unanimously voted \$117,000 to fix the failing septic system, bring the library into partial compliance with the Americans with Disability Act (ADA), and to make the building safe for visiting patrons. Augmented with a donation of \$50,000 by the Boylston Library Foundation, the Library Planning Committee worked with the library’s architect and town offices to complete the construction plans and open bidding for the project in December. Construction is expected to begin in March 2013 and complete in June.

The library is dependent upon the continued support of many Boylston groups and residents. The Board of Trustees recognizes the contributions of: The Boylston Library Foundation; the Friends of the Library; Jean Therriault for his participation on the Library Planning Committee, serving as editor of “In the Loop” (the library’s monthly online newsletter), and management of the library’s website; Joann Hutt for designing the library’s print newsletter; the Boylston Cultural Council; the Boylston Garden Club; Walmart Corporation for its fitness program grant; our many hardworking and dedicated volunteers; and of course, the library staff for bringing energy and life to the building.

Membership of the Board of Trustees remained consistent in 2012. Board officers were: Brad Barker – Chair; Richard Reardon – Vice Chair, Ken Linnel – Treasurer; Susan Therriault – Secretary. Other members of the board were Lyle Foley and David Bottom. All members of the Board of Trustees served on the Library Planning committee. Richard Reardon served as Chair of the Library Planning Committee. Lyle Foley served as Chair of the Library Interior Design Committee. Christi Stille of the Boylston Library Foundation served as a member of the Library Planning Committee and the Library Interior Design Committee. Sarah Mattern served as a member of the Library Interior Design Committee.

Respectfully submitted,

Brad Barker  
Boylston Library Board of Trustees, Chair

## PARKS & RECREATION COMMITTEE

The Mission of the Boylston Parks & Recreation Department is to offer the residents of our community programs, services and facilities that will enrich their lives.

We are a 5 member all volunteer board with staggering 5 year terms. We have 1 part time program coordinator and 2 part time recreational staff members. The Board meets at 7pm on the 1<sup>st</sup> Thursday of each month all year.

Meetings are held in the new Recreation office located in the basement level of the Police Station building.

In 2012, we held 8 regular meetings and 1 special meeting with attendance as follows:

Chairman Alan Cosimini attended 9 out of 9 meetings. Members Joe Dicelie attended 8 out of 9 meetings, Sue Tolles attended 7 out of 9 meetings, Brittany Blaney Anderson attended all 9 meetings, and Liddy Long attended 4 out of 9 meetings. Program Coordinator Karen Barber attended 8 out of 9 meetings.

The success of parks & recreation depends on the many volunteers who dedicate their time to our community. From coaching, to parks clean-up, special events and more. To all the many volunteers, thank you!

We would also like to acknowledge the support of our Town Administrator, along with the Boylston Police and Fire Departments, and the Highway Department.

The Parks & Recreation office has a new home! In September, the Recreation office moved to a new space in the basement level of the Police Station building. Stop in and say hello! We'd love to see you.

We continue to add new classes and programs all year long. To stay in the loop, check our website for updated information, tune into Boylston's Local access TV on Channel 11. Or head over to the Library. Did you know we are on Facebook? Be sure to "Like" Boylston Parks & Recreation for updates, pictures and more!

We continue to support our Boylston youth sports organizations. For additional information on registrations and more, Please visit their websites:

\* Boylston Youth Soccer: [Boylstonyouthsoccer.org](http://Boylstonyouthsoccer.org) - [Boylstonyouthsoccer@charter.net](mailto:Boylstonyouthsoccer@charter.net)

\* Boylston Youth Baseball / Softball: [etamz.com/bybsb](http://etamz.com/bybsb) - [Boylstonbaseball@gmail.com](mailto:Boylstonbaseball@gmail.com)

\*Boylston-West Boylston-Berlin Youth Football & Cheerleading: [Lionsyouthfootball.com](http://Lionsyouthfootball.com) - [info@lionsyouthfootball.com](mailto:info@lionsyouthfootball.com)

We welcome all ideas on how to further our commitment to support sports and activities. Do you have a special talent of hobby that you can share? Would you like to learn more about who we are and what we do? Come to a meeting. We would love to hear from you!

Respectfully submitted by your Parks & Recreation Board.

## BOYLSTON CULTURAL COUNCIL

**Membership:** Mingi Bodine, Susan Boucher, Cheryl Clinton, Carrie Crane, Sue Filsinger, Trisha Morena.

**Meetings:** The Council held its public voting meeting on Nov. 8, 2012. All members attended.

**Research:** As required by the Mass. Cultural Council, the Boylston Cultural Council conducted a community survey, in conjunction with the town Memorial Day event, to gather residents' opinions on the arts and cultural funding.

**Publicity & Promotions:** A press release was issued in September announcing the applications process and deadline, and the results of the Council's survey.

**Funding:** As always, the Boylston Cultural Council was funded by the Massachusetts Cultural Council, a state agency.

**2012 Grants:** For this grant cycle, 27 applications were received and reviewed, and the following 14 grants totaling \$4,568.00 were awarded:

BBRAVO	BBRAVO 2013 Production	\$400
Boylston Elementay PTO	Matt Tavares Author Illustrator	\$400
Boylston Fall Harvest Festival	Fall Harvest Festival	\$494
Boylston Historical Society, Inc.	Hands on History	\$300
Boylston Memorial Day Committee	memorial day parade band	\$494
Boylston Public Library	Film Screening and discussion group	\$230
Boylston Public Library	Having Fun with Fossils	\$150

Boylston Public Library	Jack and the Beanstalk	\$200
Calliope Productions, Inc.	2013 Performance Season	\$200
Calliope Productions, Inc.	2013 Youth Theatre Workshop	\$200
Hillside Restoration Project	Hillside Farmer's Market	\$450
Tahanto	Boston Symphony Orchestra Youth Concert	\$400
TMPO	Alumini Concert	\$350
Worcester County Horticultural Society (Tower Hill Botanic Garden)	Boylston Day Concert	\$300

Respectfully submitted,



Susan Boucher, Chair



## BOARD OF HEALTH

One of the Board's most visible actions taken this year was to successfully advocate for our return into the Central Massachusetts Mosquito Control Program. The program was widely used this year, especially in regards to the trapping component of the program. The viruses Eastern Equine Encephalitis and West Nile were found in communities around central MA, and specifically West Nile in Boylston.

The Board took action in September to help further protect the residents by curtailing evening events during peak mosquito biting times, and with assistance from the CMMCP additional spraying. This fall/winter the program continues with the cleaning of ditches, waterways and with larviciding.

This year, although we did not vote in favor of joining the city of Worcester Health Regionalization Project, we are involved with other regional efforts. Boylston is very active in the Worcester Tobacco collaborative with 7 towns, Region 2 Public Health Preparedness with 71 other cities and towns, the Wachusett Recycling Center with 8 towns, and the Central Mass Mosquito Project with 35 towns. We continue to look for other regional and sharing incentives to improve on the health of the town.

2012 saw an initial decline in both the demand and supply of influenza vaccine. Two Flu Clinics were held in 2012 and were lightly attended. However, towards the end of the year, the flu virus increased in many states including Massachusetts, causing demand to go up and the supply of vaccine down. The Board is looking for alternatives to acquire additional vaccine, along with our remaining allotment to run another flu clinic.

Tahanto school building took shape, as did the new septic system. This system because of its complexity took many inspections and meetings with the design engineers, and installer. The system is nearing completion.

The Board wrote and received a mini grant (\$350.00) from the Department of Public Health. Samples of sunscreen were placed in locations in town. The goal of making people aware of the dangers of the sun and skin cancer was met. The follow up of the public who used these products was not met. We hope to have the opportunity to have another mini grant and will be looking for more public feedback.

Other efforts bring in needed assistance to perform our duties. Grants for Educational opportunities Region II have helped our budget, as with monies to defray phone costs.

Two Subdivisions have been re-started: Longley Hill and Compass Pointe. Soil testing and plans have increased with these sub divisions in an otherwise slow new construction economy.

We continue to work with communicable diseases, rabies, bathing beaches/swimming pools, camps, drinking water, tobacco, food, septic, education and numerous other health related subjects brought before this board.

Fees Collected: 26,570.00 From The Following Permits:

Soil Testing	22	Food	22
Septic Installer	24	Tobacco	06
Septic Repairs	10	Beach	01
Septic New Constriction	10	Pool	02
Septage Hauler	09	Plans Reviewed	25
Trash Hauler	03	Certificates of Compliance	29
Well Installation	07		
Recreational Camps	03		

MEETINGS 11 Regular with the meeting attendance:

Sarah Scheinfein (11); John Wentzell (8); Tina Shenko (6) Gerry Gleich (5); Dennis Costello (11)

Respectfully submitted by the Board of Health

## COUNCIL ON AGING

The Council on Aging meets on the first Wednesday during the months of September through June at 6:00 PM at the Town Office Building. It currently is comprised of 8 volunteer members. Mary Seed and Jean Gates both retired after June meeting and in September Warren Leach joined the board. I would like to thank Mary and Jean for their tireless work and dedication to this community and on a personal level thank Mary who oriented me to this board and community when I first joined. Their wisdom and insight will be missed. The council continues to employ an Outreach Coordinator and Meal Site Coordinator. Their longevity within this town and concern for its residents allows for a broader scope of services despite limited means. Our volunteers allow for delivery of services and we thank them for that.

Our town budget continues to be used for transportation, the meals program and our 2 salaried positions. The Executive Office of Elder Affairs also provides money through a formula grant which is based upon the number of older adults we have by state census. In addition to helping provide aforementioned services it allows for our newsletter to be sent, helps with recognizing our volunteers for their work and other direct services. Transportation is coordinated with the WRTA and helps with medical appointments, shopping and other needs. We have also been able to provide funds to help with transportation for trips for seniors, coordinated by Senior Citizen Society. Home delivered meals and meal site continue to operate in collaboration with Elder Services of Worcester. It does appear that there has been a drop in the number of participants in this program over the past couple of years. Not clear why but we will continue to monitor. Our salaried positions absorb most of budget and both are part time. Not having a dedicated site makes need for outreach more important and it takes time.

The council has continued its focus on safety initiatives identified for our seniors and in that effort we successfully coordinated a 7 week Fall Prevention Program provided by the VNA. We also worked throughout the year with the Boylston Fire Department on providing smoke alarms to our most at risk elders' homes. Alarms were provided through a Department of Public Health grant in collaboration with the State Fire Marshall's Office based on a study conducted by the Centers for Disease Control on how to improve compliance with using smoke detectors in homes. To date 158 alarms have been installed within 46 homes. The program has also allowed our outreach coordinator to assess these elders in their homes and assist them. It has also allowed her to continue to compile emergency contact information for seniors. These were the newest things offered in addition to clinics, home visits, telephone contacts and other varied services provided by our outreach and meal coordinators.

The council maintains office hours within the Town Offices during usual hours of business. There is an answering machine on 24 hours a day and calls are usually returned on next business day. Website is accessible @[www.boylston-ma.gov/coa](http://www.boylston-ma.gov/coa). Our mission remains to keep our seniors safe, independent and informed. We invite new seniors to be involved and counted. We hope to do more and we suspect that given this fiscal climate we will need more but have less and need each other.

### **ATTENDANCE AT COUNCIL ON AGING MEETINGS – 2011**

#### **9 MEETINGS WERE HELD**

##### Board Members

Dennis Goguen : Attended: 8 out of 9

Eugene Dodd: Attended: 3 out of 9

John Faucher: Attended: 6 out of 9

Jean Gates: Attended: 6 out of 6 – left Board in July

Warren Leach: Attended: 3 out of 3 – started in September

Oswald Sauer: Attended: 8 out of 9

Mary Seed: Attended: 6 out of 6 – left Board in July

Karen Tremblay: Attended: 7 out of 9

David Wheeler: Attended: 8 out of 9

Mary Ann Whitney: Attended: 7 out of 9

##### Coordinator/Outreach Worker

Jane Meegan: Attended: 8 out of 9

## FOOD PANTRY

The Outreach Board of the First Congregational Church continues to run the Boylston Food Pantry with support from the community. The pantry is located on the lower level of the Town Hall Building. We are open on Mondays, excepting holidays and bad weather, from 10:00am to 12:00 noon for local residents. We tried opening on Monday nights; however, due to lack of use we decided to close during the winter months. We will see if a need arises in the spring and rethink our position. We are very fortunate to have organizations in town (including St Mary of the Hills Catholic Church and the First Congregational Church) donating food and money so that we are able to keep the pantry well stock. Donations of food can be left at the town hall and light department. We carry can and packaged food and a limited amount of dry goods. We have a refrigerator/freezer for frozen food and food needing to be refrigerated.

During the summer growing season we accept fresh vegetables.

We had a fund raiser last Memorial Day. With the money received, we buy food as needed.

We wish to thank everyone involved with the pantry for their time and donations.

For further information regarding the pantry, the contact number is (508)869-2826.

Respectfully submitted,  
Irene Symonds

## CEMETERY COMMISSION

This year our Cemetery Superintendent, Donald Parker, retired June 1, 2012 after many years of service to the town. Steven Mero was appointed as the new Cemetery Superintendent. Steven has been an employee and has worked alongside Don for the last six (6) years.

In 2012 there were a total of thirty-two (32) burials. This included twenty-four (24) full burials and eight (8) cremation burials.

Total revenue collected for burial services was \$11,640.00.

In addition to burials, twenty-four (24) lots were sold. Total revenue collected for lot sales was \$9,600.00.

Routine maintenance and upkeep was performed at Pine Grove Cemetery. This included plowing, placing of snow stakes, grass maintenance and removal of overgrown shrubs and damaged bushes. All monuments require foundations and these are installed by employees of the Highway Department.

With special article funds allocated from a previous year the Highway Department was able to complete road repairs at Pine Grove. A total of four (4) roads were paved. We are hoping that more funds will be allocated so paving can continue in the future.

The Cemetery Commission met regularly on the 3<sup>rd</sup> Monday of each month. Mary Jasper, Kenneth Franz and Roger Wentzell serve as board members.

Respectfully Submitted,

***Steven R Mero***

Steven R Mero, Cemetery Superintendent

## **ADA COMMITTEE**

The purpose of the ADA Committee is to assured compliance with the American Disabilities Act.

The Committee meets the last Monday of the month to discuss the problems and needs of the residents with disabilities. The major problem is transportation as public transportation is non-existent in Boylston.

There is an ongoing problem with the upper floor of the Town House being not wheelchair accessible. The ADA Committee should be notified of any buildings including town buildings to be updated.

The Commission was informed of the proposed renovations of the Library. The plans included a new septic system, replacing the wooden ramp with a cement one, remove the inside door and install wooden doors that open out.

Mt. Pleasant Country Club submitted plans for renovations including handicapped accessibility.

The Mass Dept. of Conservation and Recreation promotes a Universal Access Program. The Access News is published twice a year and may be obtained from Universal Access Program, P.O. Box 484, Amherst MA 01004. The telephone is (413)545-5353.

Handicapped parking spaces should only be used by individuals with a proper handicapped card or a handicapped license plate. Any other vehicles in these spots, such as churches, businesses, clubs, etc., may be ticketed by the police.

Respectfully submitted,  
Irene Symonds

### **ATTENDANCE AT ADA COMMITTEE MEETINGS – 2012**

6 MEETINGS WERE HELD

#### **Committee Members:**

Joan Banks: Attended 4 out of 6

Jean Gates: Attended 3 out of 6

Irene Symonds: Attended 6 out of 6

Jane Meegan : Attended 6 out of 6

## WACHUSETT EARTH DAY REPORT

### *Wachusett Watershed Regional Recycling Center*

Wachusett Earthday conducted weekly recycling collections during 2012 at the Wachusett Watershed Regional Recycling Center at 131 Raymond Huntington Highway in West Boylston. The Center is a partnership of seven Wachusett Towns, the MA Department of Conservation and Recreation (DCR), and the volunteer non-profit Wachusett Earthday, Incorporated. The Center provides year-round collections of bulk, recyclable and re-useable items and four collections of household hazardous products. The participating Watershed Towns are Boylston, Holden, Paxton, Princeton, Rutland, Sterling and West Boylston.

In 2012 Earthday volunteers held 61 collections with four of those including Household Hazardous Products disposal. Wachusett Earthday provided two free document shredding days in 2012. Continuous collection of pharmaceuticals and sharps is now provided at Holden Police Department for all. In addition several of the Wachusett Towns are participating in national Drug Take-Back Days in the Towns.

In 2012, the number of visits to the center by residents from across the seven town region increased by 50% to reach 6,566. Over 6,000 gallons of household hazardous products were safely removed from the watershed along with 38 tons of electronics including computer monitors and TVs, 50 tons of appliances and metals, 868 tires, 330 propane cylinders, 32 fire extinguishers, 46 tons of cardboard, paper, plastic and mixed recycling, 207 tons of project debris and furniture, one ton of alkaline batteries, more than 1000 pounds of fluorescent tubes, and many boxes of rechargeable batteries and mercury.

The Wachusett Watershed Regional Recycling Center is open every Wednesday from 2:30 to 4:30 p.m. and the third Saturday of each month from 8 a.m. to 11 a.m. to collect bulk, recycling and reuse items. Four Household Hazardous Products collections are set for 2013 from 8 a.m. to noon on, April 20, June 16, September 15 and November 17. Free document shredding will be held on March 16, May 19 and October 19, 2013 from 8 to 11 a.m. The Center will be closed on November 27 and December 25, 2013.

Reuse and swap operated from the temporary trailer throughout 2012. The new building for recycling and reuse was completed at the end of 2012. The 6000 sq. building is being prepared to open early in 2013. The building was constructed through Department of Conservation and Recreation Partnership Matching Fund Grants with matching funds donated to Wachusett Earthday. More than 600 donors contributed more than \$100,000.

The Wachusett Regional Recycle Site Team includes designated representatives of the seven Wachusett Towns, the MA Department of Conservation and Recreation and Wachusett Earthday, Incorporated. The Site Team meets periodically to review and plan operations. The volunteer board of Wachusett Earthday, Incorporated meets monthly to manage on-going operations.

#### 2012 Members of the Wachusett Regional Recycle Center Site Team:

Boylston—Martin McNamara	Rutland—Sheila Dibb
Holden—Dennis Lipka	Sterling—William Tuttle
Paxton—Carol Riches	West Boylston—Leon Gaumond, Christopher Rucho
Princeton—Arthur Allen	Wachusett Earthday—Colleen Abrams
MA Department of Conservation and Recreation—John Scannell	

#### 2012 Directors of Wachusett Earthday:

Colleen Abrams, Arthur Allen, Andre Gaudet, Eric Johansen, C. Mary McLoughlin, Kerry Raber, William Rand, David Ryan, Helen Townsend, Robert Troy.

## PLANNING BOARD

Regular meetings of the Planning Board are held the first Monday of each month at 7:00 pm. Public hearings on subdivision procedures or special permit applications are scheduled on regular meeting nights whenever possible. The Board encourages informational meetings with individuals and builders to discuss matters of concern or interest.

On January 1, 2012 the Board consisted of Mr. William Manter, Chairman, Mr. Richard Baker, Vice Chairman, Ms. Kim Ames, Ms. Laurie Levy, Clerk and Mr. Ralph Viscomi. In May 2012, Mike May was elected to fill the expiring 5-year term of Ms. Levy, and Mr. Viscomi, who had been serving as a Selectmen's appointee, was elected to serve the remaining 4 years of that term. Ms. Levy was subsequently appointed as an Associate Member.

The Board held 12 regular meetings and four special meetings, including public hearings, in 2012. Members' attendance was:

<b>Member</b>	<b>Meetings (12)</b>	<b>Special Meetings (4)</b>
Manter	12	4
Ames	10	1
Baker	10	3
Levy	11	4
May	7	1
Viscomi	10	4

The Redwood Circle subdivision (off of Central Street), notable for its low impact development (LID) design, was completed, and the street was accepted as a Town way at the 2012 Annual Town Meeting. Construction continues on two previously approved subdivisions. Longley Hill Estates (off of Central Street) has two more homes completed, and the developer has extended the roadway through to Stiles Road and made significant progress on drainage systems critical for completion of the project. The Compass Pointe subdivision (off S. Sewall Street) has a 12-lot section of the interior roadway paved, and three homes are currently for sale. The Board approved a new preliminary subdivision plan for a 6-lot subdivision off of S. Sewall Street, and two (2) new lots were approved by the ANR process.

Four (4) Special Permits were approved in 2012, three of which concerned minor service upgrades to existing wireless telecommunication facilities. One public hearing was opened on the application by Verizon Wireless for a Special Permit to construct a tower on Town-owned property at 599 Main Street (the Town House). After continuing the hearing over 7 sessions, the Board received a request from Verizon in December to withdraw the application. Verizon intends to file a new application for a tower at a different location in the same general locus of the Town Common. Three (3) Site Plan Reviews (exclusive of those required for Special Permits) were conducted. All were approved, including one for the proposed Summer Star Wildlife Sanctuary off of Linden Street.

The Subdivision Rules and Regulations were updated and amended in June. Enactment of them awaits final editorial review. The Signage Bylaws were studied in 2012 and a warrant article to amend and update them is expected to be presented early in 2013.

## CONSERVATION COMMISSION

In 2011 the Conservation Commission held eleven (11) Regular Meetings. In addition, Members conducted numerous informal site visits as follow-up to ongoing projects and at the request of other town boards and residents.

Eighteen (18) legal documents were issued in conjunction with the Commission's responsibility to administer the Massachusetts Wetlands Protection Act and Massachusetts Rivers Protection Act. They consisted of:

Determinations of Applicability – 8  
Orders of Conditions – 3  
Enforcement Orders – 1  
Certificates of Compliance – 4  
Partial Certificates of Compliance – 1  
Stormwater Control Permits – 1

The attendance for the eleven Regular Commission Meetings held was as follows:

Jeffrey Walsh	10
Chip Burkhardt	9
Mark Coakley	9
Charlene Franz	8
Joe McGrath	8

Chip Burkhardt was voted Chairman for Fiscal Year 2012, with Mark Coakley being voted Vice Chairman.

We would like to thank the residents of Boylston, the Selectmen and the Town Boards for the continued support and cooperation.

There are currently two vacancies. We urge interested parties to step forward to fill these vacancies on the Commission.

Respectfully submitted by the Conservation Commission



## ZONING BOARD OF APPEALS

In 2012, the Board of Appeals held 6 hearings on requests for Finding, Appeals, and requests for Variance. The details are as follows:

04/09/12	Kenneth Sydow	Finding	Approved
04/09/12	Robert Fuller, Sheri Fuller	Appeal	Granted
04/09/12	Ronald Wagner	Appeal	Granted
07/30/12	Don Liberty	Variance	Withdrawn
07/30/12	Ansari Builders	Variance	Withdrawn
10/01/12	Don Liberty	Variance	Approved

Mr. Filsinger was voted by the Board to serve as Chairman and Ms. Lombardi was voted by the Board to serve as the ZBA representative to the Earth Removal Board.

Attendance at ZBA hearings in 2012 was as follows:

	Date	Filsinger		Murphy		Cotter		Campo		Lombardi		Wyatt		Longton	
		Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent
	4/9/2012	1		1		1		1		1		1			1
	7/30/2012	1		1			1	1		1		1		1	
	10/1/2012	1		1		1		1			1	1		1	
<b>TOTALS</b>		3	0	3	0	2	1	1	2	2	1	3	0	2	1
NOTES	Larry Campo is an associate member - attendance at the call of the chairman														
	Stephen Longton is an associate member - attendance at the call of the chairman														

The Zoning Board of Appeals can be contacted by calling Bill Filsinger at 508-869-6950 or via e-mail at [wfilsinger372@verizon.net](mailto:wfilsinger372@verizon.net). Any written requests may be addressed to the ZBA Chairman at 221 Main Street, Boylston, MA 01505.

William Filsinger

Chairman

## **GAS AND PLUMBING INSPECTOR**

The total number of Gas and Plumbing permits issued was 107. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$10,459.10 were collected and turned over to the Town Treasurer.

The Assistant Inspector, Richard LaPan and myself have completed all necessary continuing education courses and have taken the required OSHA courses.

My hours are as needed, preferably Monday through Friday from 12 – 4. Please leave a message to schedule an inspection at 508-688-0613.

Permit applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

Eric Johnson  
Plumbing and Gas Inspector

## **WIRING INSPECTOR**

The total number of Electrical permits issued was 131. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$11,425.00 were collected and turned over to the Town Treasurer.

Permit applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

To schedule an inspection, please call the Wiring Inspector at 508-842-1380.

Tom O'Connor  
Wiring Inspector

## BUILDING INSPECTOR

The total number of Building Permits issued was 156. The total value of the permits was \$5,350,833.82 and the total permit fees collected were \$86,278.00.

The Breakdown is as follows:

### Residential

Additions/Renovations	30
Roof/Siding/Windows/Insulation/Balconies	58
New Single Family Homes	14
Two-Family Homes	1
Demo Building	2 (included in new single family)
Miscellaneous	30

### Commercial

New Buildings	0
Renovations/Miscellaneous	13
Demo	0
Trench Permits	3
Mechanical/HVAC	7

The Building Inspector is available on Monday evening from 6 – 8 p.m. The Building Department phone number is 508-869-6064. Office hours are Monday – Thursday from 8-2.

Tony Zahariadis  
Building Inspector

## HISTORIC DISTRICT COMMISSION

The Historic District Commission for the year 2012 are Gerald Jones, Karen Perry, Cathy Richards, and Bruce Symonds, Chairman.

We held one meeting with the Board of Library Trustees. The remodeling of the Library entrance and ramp was voted yes by the Commission.

Respectfully submitted,

Bruce Symonds, Chairman

## HISTORIC COMMISSION

The Boylston Historical Commission met five times between January, 2012 and December, 2012. Parentheses indicate the number of meetings each attended. The commission is composed of the following: Bruce Symonds, Chairman (5); Judith Bottom (5), David Bottom (4), Judith Haynes (5), Paul Kalinowski (4), and Kenneth Linell (4).

In accordance with the duties of a local historical commission, the group coordinated and supported activities with the Boylston Historical Society and the Hillside Restoration Project. The commission continued to oversee the care of the Old Town Hall at 7 Central Street providing heat, electricity, and general maintenance. The work area of the Old Town Hall was freshly painted and some pointing work was completed on the base cement around the outside of the building.

The Commission supported the cost to cover a second printing of a revised and updated one volume of the "Boylston Historical Series," published in 2012. The Commission donated a copy to the Boylston Public Library.

Chairman Symonds attended the Gough House Reuse Committee meetings. The commission supported the restoration of the barn, and it is now complete with exception of painting the south side.

Respectfully submitted,  
Judith A. Haynes  
Secretary

# ANNUAL TOWN MEETING WARRANT – MAY 7, 2012

## WARRANT FOR A SPECIAL TOWN MEETING

Monday, May 7<sup>th</sup>, 2012  
The first Monday of May, at seven o'clock (7:00) P.M. at the  
Tahanto Regional High School Auditorium.  
**MAY 7, 2012**

THE COMMONWEALTH OF MASSACHUSETTS

**WORCESTER: SS**

**BOYLSTON**

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

### GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

**SPECIAL TOWN MEETING** In accordance with the above notice and Article III, Section 1 of the Town of Boylston By-Laws, the following articles will be considered on **Monday, May 7<sup>th</sup>, 2012, the first Monday of May, at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA.**

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on May 7, 2012. With 131 registered voters. Selectmen, Roger Deal, James Wood and Kenneth Sydow were present. Also, present were Town Administrator, Martin McNamara, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:10 P.M. Mr. Pojani stated we had the required quorum present, Calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall and introduced the Town officials. The Pledge of Allegiance was said. A MOTION by Mr. Sydow was made to waive the reading of the warrant. Seconded by Mr. Wood. Vote on the MOTION passed. Mr. Deal thanked the residences for supporting him and thanked his wife for her help. Mr. Pojani stated that Don Parker was retiring and thanked him for his years of work for the town.

**ARTICLE 1.** To see if the Town will vote to transfer any unexpended balances of Fiscal Year 2012 appropriations, hitherto made to other accounts; Motion was made to accept the following transfers read by the town accountant, seconded. Nancy Nykiel, Town Accountant read the following transfers: from group insurance to

Treasurer Assistant Salary-\$2,400.00, Election & Reg. Expenses-\$600.00, Police Salary-\$29,750.00, Police Expenses-\$19,400.00, Dispatch Expenses-\$4,800.00, Town House Expenses-\$775.00, Town Garage-\$3,000.00 for a total of \$60,725.00. Finance Committee recommends approval. Vote on the MOTION passes unanimously

.MOTION was made to adjourn this special meeting , seconded, Vote on the MOTION passed.

Meeting adjourned at 7:15 PM.

Respectfully Submitted,

Sandra L. Bourassa, Town Clerk

# WARRANT FOR THE ANNUAL TOWN MEETING

MAY 7, 2012

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

## GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

### 1. ANNUAL TOWN MEETING – MAY 7, 2012

on Monday, the second (2<sup>nd</sup>) of May AD, 2012 at seven-fifteen (7:15) P.M., at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA, to take any action relative to the business of the Town as set forth in Articles one (1) through thirty-two (32) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

### 2. ELECTION AND BALLOT – MAY 9, 2012

on Monday, the fourteenth (14<sup>th</sup>) of May AD, 2012, to vote by ballot at the Town's annual election, at the Boylston Town Hall, at the Hillside Municipal Complex located at 221 Main Street within the Town of Boylston, with polls opening at twelve o'clock (12:00) noon and closing at eight o'clock (8:00) P.M. on the following:

**ARTICLE 33.** To vote by official ballot for the necessary Town Officers, namely:

One Selectman for three (3) years; One Assessor for three (3) years; One Board of Health member for three (3) years; One Planning Board member for five (5) years; One Planning Board member for four (4); One Municipal Light Board member for three (3) years; Two Library Trustees for three (3) years each; One Cemetery Commissioner for three (3) years; One Parks & Recreation member for five (5) years; One School committee member for three (3) years;

1. Shall the representatives of all Boylston districts be instructed to vote in favor of legislation that requires proof of U.S. citizenship and legal residence in Massachusetts before a person is allowed to register to vote in all elections?

Yes\_\_\_\_\_

No\_\_\_\_\_

2. Shall the representatives of all Boylston districts be instructed to vote in favor of legislation that requires Massachusetts election officials to require a picture ID before a person is allowed to vote?

Yes\_\_\_\_\_

No\_\_\_\_\_

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on May 7, 2012. With 131 registered voters we had the required quorum. Selectmen, Roger Deal, Ken Sydow, and James Wood were present. Also, present were Town Administrator, Martin McNamara,, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:20 P.M.. Mr.Pojani calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall. A MOTION by Mr. Sydow was made to waive the reading of the warrant. Seconded by Mr. Wood. Vote on the MOTION passed.

Motion was made by Mr. Sydow to group articles 1-13 together, they are articles we approve every year. Seconded by Mr. Brose. Vote taken on MOTION passes. MOTION made on articles 1-13 be accepted as written, seconded. Selectmen recommends approval, Finance Committee recommends approval and Light Dept. recommends approval on their article. Vote taken on MOTION passes.

**\*ARTICLE 1.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**\*ARTICLE 2.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**\*ARTICLE 3.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary under the provisions of Chapter 40 of the General Laws of the Commonwealth; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**\*ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2012 and ending June 30, 2013, and to issue a note or notes therefore and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws of the Commonwealth, as amended; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**Finance Committee recommendation:** Recommends approval.

**\*ARTICLE 5.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2012, and to fix the compensation therefore, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Library Trustees

**\*ARTICLE 6.** To see if the Town will vote to authorize the Commissioners of the Cemetery to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2012, including the appointment of a Cemetery Superintendent, and to fix the compensation therefore, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Cemetery Commission

**\*ARTICLE 7.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2012, and to fix the compensation therefore, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Planning Board

**\*ARTICLE 8.** To see if the Town will vote to appropriate the money received from The Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

**Sponsor:** Library Trustees

**Finance Committee recommendation:** Recommends approval.

**\*ARTICLE 9.** To see if the Town will vote that the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Lighting Plant, the whole to be expensed by the manager of the Municipal Lighting Plant, under the direction and control of the Municipal Light Board, for the expense of the plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws of the Commonwealth; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of the General Laws of the Commonwealth, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the fiscal year beginning July 1, 2012, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$800.00 and two (2) members - \$800.00 each, a total of \$2,400.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

**Sponsor:** Municipal Light Board

**Finance Committee recommendation:** Recommends approval.

**\*ARTICLE 10.** To see if the Town will vote to accept any highway funds from County, State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with Mass Highway, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during Fiscal Year 2013, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Section 6A for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

**Sponsor:** Highway Superintendent

**Finance Committee recommendation:** Recommends approval.

**\*ARTICLE 11.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to continue its use of the revolving fund, established at the May 1995 Annual Town Meeting, under and subject to the provisions of Section 53E ½ of Chapter 44 of the Massachusetts General Laws of the Commonwealth, to be utilized for the following purposes:

1.To be the depository for all departmental receipts of the Cemetery Commission and from those funds to make expenditures in accordance with Massachusetts General Laws Chapter 41 Sections 41, 42, 52 and 56 for the following:

- a. For operational purposes other than regular wages and including the cost of grave openings and related expense,
- b. For payment of maintenance expenses including supplies and materials and part-time labor
- c. For payment of expenses related to the expansion of the cemetery
- d. For compensation for part time commissioners and clerk;
- e. To set the expenditure limit as not to exceed \$30,000;  
or act in any other way thereon.



**Sponsor:** Cemetery Superintendent

**Finance Committee recommendation:** Recommends approval.

**Board of Selectmen recommendation:** Recommends approval.

**\*ARTICLE 12.** To see if the Town will vote to authorize the Planning Board to continue its use of the revolving fund established at the May 8, 2000 Annual Town Meeting, established in accordance with Section 53E ½ of Chapter 44 of the Massachusetts General Laws of the Commonwealth, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Planning Board to various developers for the plan review process.
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process.
3. To set the annual expenditure limit at \$20,000.
4. To have the Planning Board be the only board authorized to expend funds from said account; or act in any other way thereon.

**Sponsor:** Planning Board

**Finance Committee recommendation:** Recommends approval.

**Board of Selectmen recommendation:** Recommends approval.

**\*ARTICLE 13.** To see if the Town will vote to authorize the Conservation Commission to continue its use of the revolving fund established at the May 14, 2002 Annual Meeting, established in accordance with Section 53E½ of Chapter 44 of the Massachusetts General Laws of the Commonwealth, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Conservation Commission to various developers for the plan review process.
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process.
3. To set the annual expenditure limit at \$10,000.
4. To have the Conservation Commission be the only board authorized to expend funds from said account; or act in any other way thereon.

**Sponsor:** Conservation Commission

**Finance Committee recommendation:** Recommends approval.

**Board of Selectmen recommendation:** Recommends approval.

**ARTICLE 14.** To see if the Town will vote to fix the compensation for certain Town Officers, as follows:

Selectmen, Chair	\$ 1,354	2 members each at \$ 1,137
Town Clerk	\$ 30,580 plus fees	
Town Moderator	\$	
Assessors, Chair	\$ 1,500	2 members each at \$ 1,000
School Committee, Chair	\$ 100	2 members each at \$ 50
Board of Health, Chair	\$ 277	2 members each at \$ 185.50
Cemetery Commission, Chair	\$ 213	2 members each at \$ 160
Planning Board, Chair	\$ 370	4 members each at \$ 53
Planning Board, Vice-Chair	\$ 53	

15

Or act in any other way thereon.

MOTION was made by Mr. Prince, Personnel Board to accept this article as written. Seconded by Mr. Sydow. Finance committee recommends approval. Vote on the MOTION taken, passed unanimously.

**ARTICLE 15.** To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following; or act in any other way thereon: (proposed changes are in **bold**)

**Section 15:** Classification Schedule Amended May 2012 - Effective July 1, 2012

Hourly Rates

<u>Classification</u>	<u>Position Status</u>	<u>Grade</u>	<u>Min</u>	<u>Max</u>
Library Page	Hourly		<b>8.94</b>	<b>9.23</b>
Election Worker	Hourly		<b>8.94</b>	<b>9.23</b>
Town Meeting Checker	Hourly		<b>8.94</b>	<b>9.23</b>
Election Clerk	Hourly		<b>9.96</b>	<b>9.96</b>
Election Warden	Hourly		<b>9.96</b>	<b>9.96</b>
Clerical	Special Temp		<b>8.94</b>	<b>11.98</b>
Library Housekeeper	Special Part Time		<b>10.14</b>	<b>10.84</b>
Asst Laborer	Special Hourly	2		
Library Assistant/Sr. Technician	Reg. Part Time	3		
Laborer/Custodian	Reg. Full Time	3		
Emergency Medical Technician	Hourly	3		
Firefighter	Hourly	3		
Deputy Chief	Hourly	3+\$500		
Fire Captain	Hourly	3+\$300		
Fire Lieutenant	Hourly	3+\$200		
Asst Town Clerk	Special Part Time	5		
Police Service Aide	Hourly	5		
Asst. Inspector/Electrician	Hourly	5		
Assessors' Clerk	Reg. Part Time	5		
Children's Librarian	Reg. Part Time		5	
COA Coord/Community Outreach	Reg. Part Time		5	
P&R Program Coordinator	Reg. Part Time		5	
Equipment Operator/Laborer	Reg. Full Time		6	
Facilities Technician	Reg. Full Time	6		
Assistant Treasurer/Collector	Reg. Part Time	6		
Asst Library Director	Reg. Part Time	7		
Admin Asst. Board of Assessors	Reg. Part Time			7
Admin Asst to Hwy Supt.	Reg. Part Time		7	
Admin Asst to Chief of Police	Reg. Part Time			7
Admin Asst to Planning Board	Reg. Part Time			7
Admin Asst to Board of Selectmen	Reg. Full Time	7		
Equipment Operator/Mechanic	Reg. Full Time	7		
Working Foreman	Reg. Full Time	8		
Admin Asst to Health & Conservation	Reg. Part Time	8		

Town Treasurer/Collector	Reg. Full Time	9
Foreman	Reg. Full Time	9
Building Inspector	Salaried	10
Library Director	Salaried	11
Fire Chief/Forest Warden	Salaried	12
Hwy/Cemetery Superintendent	Salaried	12+\$845
Police Chief	Salaried	14
Town Administrator	Salaried	14

**Schedule B: Salary Compensation Schedule**

<b><u>Grade</u></b>	<b><u>Min</u></b>	<b><u>Mid</u></b>	<b><u>Max</u></b>
1	10.31	12.13	13.97
2	11.13	13.15	15.10
3	12.06	14.23	16.39
4	12.99	15.31	17.59
5	14.06	16.54	18.99
6	15.20	17.87	20.54
7	16.42	19.20	22.17
8	17.71	20.83	23.94
9	19.16	22.48	25.82
10	20.69	24.29	27.94
11	22.37	26.22	30.16
12	24.11	28.32	32.55
13	26.04	30.58	35.16
14	28.11	33.03	37.96
15	30.38	35.69	40.99
16	32.80	38.55	44.27
17	35.41	41.64	47.82
18	38.22	43.80	51.64

**Schedule C: Salary Compensation Schedule-**

<b><u>Job Title</u></b>	<b><u>Annual Salary</u></b>
Chairman, Registrar of Voters	\$ 693
Council on Aging, Meal Coordinator	\$ 1,038
Director of Veteran's Services	\$ 200
Electrical Inspector	\$ 8,239

Assistant Electrical Inspector	\$ 568
Plumbing Inspector	\$ 8,841
Assistant Plumbing Inspector	\$ 736
Gas Inspector	\$ 2,659
Assistant Gas Inspector	\$ 227
Registrar of Voters	\$ 288
Health Agent	\$ 38,595
Dog Officer	\$ 2,172
Animal Inspector	\$ 1,248
Nurse	\$ 1,500
Vital Stat Clerk	\$ 200
Tree Warden	\$ 1,171

MOTION was made by Mr. Prince, Personnel Board to accept this article as written. Seconded by Mr. Sydow. Finance Committee recommends approval. Vote on the MOTION taken, passed unanimously.

**ARTICLE 16.** To see if the Town will vote to transfer funds from the Assessor's overlay surplus and appropriate the sum of \$12,000 for the purchase of a new server for the Town Hall, including any related hardware, software, user licenses, data migration and set up costs; or act in any other way thereon.

MOTION was made by Mr. Deal to accept this article as read. Seconded by Mr. Wood. Finance Committee recommends approval. Vote taken on the MOTION passes.

**ARTICLE 17:** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$53,000 and to transfer from the Assessor's overlay surplus and appropriate a sum not to exceed \$26,000 for the purpose of replacing the original cesspool system and constructing an ADA compliant main entrance area at the Public Library located at 695 Main Street; or act in any other way thereon.

MOTION made by Mr. Barker, Library Trustee to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Vote taken on the MOTION passes.

**ARTICLE 18: :** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$38,000 for the construction of an ADA compliant front ramp, stairs, and landing at the Public Library at 695 Main Street; or act in any other way thereon.

MOTION made by Mr. Barker to accept this article as read. Seconded by Mr. Sydow. Mr. Barker explained the article and stated that the Library Foundation has donated money toward this project. Finance Committee recommends approval. Vote on the MOTION was taken and passed unanimously.

**ARTICLE 19.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$43,000 and to transfer from the Assessor's overlay surplus and appropriate a sum not to exceed \$17,000 for the purpose of replacing the septic system at 599 Main Street; or act in any other way thereon.

MOTION was by Mr. Parker, Highway Superintendent to accept this article as read. Seconded by Mr. Wood. Finance Committee recommends approval. Mr. Parker explained the article. Vote on the MOTION taken and passes.

**ARTICLE 20.** To see if the Town will vote to transfer funds from the Assessor's overlay surplus and appropriate a sum not to exceed \$1,000 for the purpose of replacing a garage door on the highway department building; or act in any other way thereon.

MOTION was made by Mr. Parker to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Vote on the MOTION taken and passed unanimously.

**ARTICLE 21.** To see if the Town will vote to transfer funds from the Assessor's overlay surplus and appropriate a sum not to exceed \$5,500 for the purpose of replacing oil tanks at the Highway Department building; or act in any other way thereon

MOTION was made by Mr. Parker to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Vote taken on the MOTION and passed unanimously.

**ARTICLE 22.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$80,000 from the Ambulance Receipts Reserved Account to the Fire Department budget to supplement that portion of the operating budget associated with ambulance operations; or act in any other way thereon.

MOTION was made by Chief Flanagan to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Vote taken on the MOTION and passed unanimously.

**ARTICLE 23.** To see if the Town will vote to accept as a public way Redwood Circle as laid out heretofore by the Board of Selectmen and according to the boundaries and measurements shown on a plan on file at the office of the Town Clerk, entitled "Plan of Acceptance of Redwood Circle", dated December 15, 2011, revised January 3, 2012, prepared by Connorstone Consulting Civil Engineers and Land Surveyors, and to authorize the Board of Selectmen to accept on behalf of the Town a deed of easement(s) for public street purposes in said way, which shall be known as "Redwood Circle" as shown on said plan; or act in any other way thereon.

MOTION was made by Mr. Baker, Planning Board to accept this article as written. The Planning Board report was to accept the road as completed and the builder had complied with the new storm water regulations. Highway recommends approval. Seconded by Mr. Sydow. Vote taken on the MOTION and passed unanimously.

**ARTICLE 24:** To see if the Town will vote pursuant to Section 57A of Chapter 164 of the General Laws of the Commonwealth to appropriate a sum of money not to exceed \$1,800,000 to pay the costs of designing, purchasing, constructing and installing, 115kV transmission and distribution substation electrical equipment, for the purpose of enlarging and upgrading the Municipal Light Department's existing substation located on Temple Street in West Boylston, including but not limited to, all related structures, wires, poles, conduits and appurtenances, and all furnishings and equipment for said facilities and connections; and further, to meet this appropriation, to authorize the Treasurer, with the approval of the Selectmen, to borrow said monies under and pursuant to Section (8), of Chapter 44 of the General Laws of the Commonwealth, or pursuant to any other enabling authority and to issue bonds or notes in the first instance of the Town therefore; provided, however that any payments and costs associated with said borrowing shall be met by the receipts of the Municipal Light Department; or act in any other way thereon.

MOTION was made by Mr. McQuade, Light Dept. board to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Mr. Barakian, General Manager of the Light Dept. explained that this article was needed to do the upgrade on the substation that we share with West Boylston. Mr. Goulet, Light Dept. Accountant explained the structure of the borrowing. There was a question about the leakage off the lines. Mr. Barakian answered the question. Mr. Sydow stated this would not affect the tax rate. Vote taken on the MOTION and passed unanimously.

**ARTICLE 25.** To see if the town will vote to establish a revolving fund, in accordance with Chapter 44 Section 53E ½ of Massachusetts General Laws, for the following purposes:

1. To be a depository for reimbursements from the administration of Flu vaccinations at Board of Health clinics.
2. To authorize expenditures from said fund to pay for additional vaccine, materials and supplies associated with Public Health Clinics.
3. To set the annual expenditure limit at \$ 600.00.

MOTION was made by Mr. Costello, Health Agent to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Selectmen recommend approval. Mr. Costello explained why the article was needed. Vote taken on the MOTION was passed unanimously.

**ARTICLE 26.** To see if the Town will vote pursuant to Section 5A of Chapter 252, and any other applicable sections of the General Laws of the Commonwealth, to become a member of the Central Massachusetts Mosquito Control Project (CMMCP); or act in any other way thereon

MOTION was made by Mr. Costello to accept this article as read. Seconded by Mr. Sydow. Finance Committee does not recommend approval. Mrs. Martiska, former member of the Board of Health spoke on the article. Mr. Deschamps, from CMMCP spoke on the article and answered questions. Sara Scheinfein, Board of Health member spoke on the article. A stand vote was taken on the MOTION was passed with 88-yes and 28- no.

**ARTICLE 27.** To see if the Town will vote to transfer from the Assessor's overlay surplus and appropriate a sum not to exceed \$7,500 for the purchase of a server and two computers for the Board of Assessors' office, including any related hardware, software, user licenses, data migration, and set up costs; or act in any other way thereon.

MOTION was made by Mr. Caravdi, Board of Assessors to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Mrs. Richardson explained why the article was needed. Mr. Goulet asked about the overly account. Vote was taken on the MOTION was passed unanimously.

**ARTICLE 28.** To see if the Town will vote to transfer from available funds in the treasury and appropriate a sum not to exceed \$70,000 for the purpose of completing Phase 1 (of 2) for major roof repairs to the Boylston Elementary School building; or act in any other way thereon

MOTION was made by Mrs. Healey to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval.. Mrs. Healey explained the article and there were questions on the article which Mr. Dubrule, School Superintendent needed to answer and he was at the Berlin Town Meeting. A Motion was made to table the article until he could arrive to answer questions. Seconded, passed.

**ARTICLE 29.** To see if the town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$13,000 for the purpose of repairing or replacing bathroom stalls at the Boylston Elementary School building; or act in any other way thereon.

MOTION was made by Mrs. Healey to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Mr.Golas questioned the maintenance budget. Vote taken on the MOTION and passed.

**ARTICLE 30.** To see if the Town will vote to transfer from available funds in the Treasury a sum of money, not to exceed \$30,000, and direct the Board of Assessors to utilize the same to reduce the tax rate for the fiscal year 2013; or act in any other way thereon.

MOTION was made by Mr. Deal to accept this article as read. Seconded by Mr. Wood. Finance Committee recommends approval. Vote taken on the MOTION and passes.

**ARTICLE 31.** To see if the Town will vote to transfer from available funds in the Treasury the sum of \$20,000 to the Stabilization Account, to be used, upon further appropriation, for any lawful purpose; or act in any other way thereon.

MOTION was made by Mr. Wood to accept this article as read. Seconded by Mr. Sydow. Finance Committee recommends approval. Vote taken on the MOTION and passed unanimously.

**ARTICLE 32.** To see if the Town will vote to raise by taxation and appropriate or transfer from available funds in the Treasury, such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year 2013, and to fix the compensation and salaries of all Town Officers, as may be shown in

whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2013 Report of the Finance Committee; or act in any other way thereon.

MOTION was by Mr.Sydow to accept this article as read with the amendment of the Building Construction Assessment number being 906,500 instead of 972,490, total education would change to 7,811,318, and the grand total budget would be \$ 12,519,639. Seconded by Mr. Brose. Mr. Wyatt explained the change in the article. Vote taken on the MOTION passed unanimously.

MOTION was made to take Article 28 off the table, seconded, passed. Mr. Dubrule explained the article. There were questions on the warranty on the roof. There was a question about if this article didn't pass. After a few more questions A Motion was made to move the question, seconded , passed. Vote taken on the MOTION and passes.

MOTION made to adjourn the meeting to May 14<sup>th</sup> for article 33 Town Election, seconded and passes.

Meeting adjourned at 9:20 PM

Respectfully Submitted,

Sandra L. Bourassa, Town Clerk

# **SPECIAL TOWN MEETING WARRANT**

## **WARRANT FOR THE SPECIAL TOWN MEETING**

**September 24, 2012**

**COMMONWEALTH OF MASSACHUSETTS**

**WORCESTER: SS BOYLSTON**

To either of the Constables of the Town of Boylston in the County of Worcester within the

Commonwealth aforesaid:

### **GREETING:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the 1. **SPECIAL TOWN MEETING – September 24, 2012** on Monday the twenty-fourth (24<sup>th</sup>) day of September, 2012 AD, at seven o'clock (7:00) P.M., at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston, MA, to take any action relative to the business of the Town as set forth in Articles one (1) through (2) of this warrant; and if necessary, at its adjournment which shall be Tuesday, the twenty-fifth (25<sup>th</sup>) day of September 2012 AD at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium;

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on Sept. 24, 2012. With 46 registered voters. Selectmen, Matt Mecum, James Wood and Kenneth Sydow were present. Also, present were Town Administrator, Martin McNamara, Town Counsel Stephen Madaus, and Town Clerk Sandra Bourassa. Dennis Pojani, Moderator called the meeting to order at 7:01 P.M. Mr. Pojani stated we had the required quorum present, Calling of the meeting and officer's return of service are in order as required. He set the bounds of the hall and introduced the Town officials. The Pledge of Allegiance was said. A MOTION was made by Mr. Sydow to waive the reading of the warrant. Seconded by Mr. Wood. Vote on the MOTION passed.

**ARTICLE 1.** To see if the Town will vote to transfer and appropriate a sum of money not to exceed \$230,000 from the Hillside Receipts Reserved Account to the Appropriation Account (#193-5780), for the maintenance, upkeep, repair, operations and improvements of town-owned buildings, property and land, to be expended by the Board of Selectmen; or take any action relative hereto

MOTION was made by Mr. Wood to accept this article as read. Seconded by Mr. Brose.

Finance Committee recommends approval. Vote on the MOTION taken and passed unanimously.

**ARTICLE 2.** To see if the Town will vote to further amend the Agreement entered into between the towns of Berlin and Boylston pursuant to Chapter 510 of the Acts of 1970 pursuant to which the Berlin-Boylston Regional School District was established and now operates, as previously amended, such changes to be effective upon the approval of the amendment by the Boylston Town Meeting and Berlin Town Meeting, as follows:

Amendment #1 – Section II – to change the effective date of a previously adopted amendment by:

1. Deleting the current text of the first sentence in Section II: Type of Regional District School; and
2. Inserting into the same location (first sentence of Section II: Type of Regional District School) the following text:



“Effective July 1, 2013, the regional school district shall be comprised of a middle school program, grades six through eight, and a high school program, grades nine to twelve.”

Amendment #2 – Section IV (E) – to conform Agreement to Amendment #1 to include grade six in the middle school program by:

1. Effective July 1, 2013, deleting the word “seven” in the third (last) sentence of Section IV (E):

Apportionment of Operating Costs; and

2. Effective July 1, 2013, inserting the word “six” into the same location in third (last) sentence of Section IV (E):  
Apportionment of Operating Costs.

MOTION made by Mr. Wyatt, School Committee Chairman to accept this article as written in the warrant. Seconded by Mr. Wood. Ms. Ekstrom, Superintendent of School explained the article. Vote was taken on the MOTION and passed unanimously

MOTION was made by Mr. Sydow to adjourn the meeting . Seconded by Mr. Brose. Vote on the MOTION taken and passed.

Meeting adjourned at 7:06 PM

Respectfully Submitted,

Sandra L. Bourassa

## Volunteer To Serve

Boylston's town government needs residents who are willing to contribute their time and talents to our community. Most volunteer terms expire yearly on June 30 and the Board of Selectmen will be seeking volunteers to fill those vacancies.

**IF**

You would like to volunteer for the first time

**OR**

You currently serve on a committee and would like to be re-appointed (or not)

**THEN**

Fill out this form and return it or mail to:

**Board of Selectmen**

**Town Hall**

**221 Main Street**

**Boylston, MA 01505**

PRINT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ Phone #: \_\_\_\_\_

BACKGROUND: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐ I am a **first time** volunteer requesting appointment to: (check one or several from list)

I **currently serve** as a volunteer and:

☐ I **do** wish to be re-appointed to serve on the following: (check all that apply):

☐ I **do not** wish to be re-appointed to:

ADA Committee \_\_\_\_\_

Affordable Housing \_\_\_\_\_

Appeals Board (ZBA) \_\_\_\_\_

Business Development \_\_\_\_\_

Cable Advisory Comm. \_\_\_\_\_

Capital Planning Committee \_\_\_\_\_

Conservation Commission \_\_\_\_\_

Council on Aging \_\_\_\_\_

Cultural Council \_\_\_\_\_

Earth Removal Board \_\_\_\_\_

Finance Committee \_\_\_\_\_

Historic Commission \_\_\_\_\_

Historic District Commission \_\_\_\_\_

Insurance Advisory Committee \_\_\_\_\_

Memorial Day Committee \_\_\_\_\_

Open Space Committee \_\_\_\_\_

Personnel Board \_\_\_\_\_

Senior Tax Rebate Committee \_\_\_\_\_

Storm Water Committee \_\_\_\_\_

Town House Committee \_\_\_\_\_

Town Report Committee \_\_\_\_\_

**Other-** please specify: \_\_\_\_\_

# BOYLSTON TOWN OFFICES

**For Emergencies - Police, Fire, Ambulance: CALL 911**

<b>Boylston Town Hall</b>	<b>Main phone #</b>
<b>Municipal Offices</b>	<b>221 Main Street</b>
	<b>508-869-0143</b>

Fax: 508-869-6210

## OFFICE HOURS:

Monday - Thursday: 8:00am-2:00pm

Monday evening: 6:00pm - 8:00pm

Town Administrator:	Martin McNamara	Ext. 221
Selectmen's Admin Assist:	Lori Esposito	Ext. 228
Admin. Clerk	Rose Bardsley	Ext. 238
Town Clerk:	Sandra Bourassa	Ext. 231
		Ext. 232
Treasurer/Tax Collector:	Jeffrey Ugalde	Ext. 225
Asst.Treasurer/Collector:	Joe Daigneault	Ext. 224
	Margo Richardson	Ext. 234
Bd of Assessors Admin Asst.	Mary Morrill	Ext. 233
Town Accountant:	Nancy Nykiel	508-869-6041
Board of Health:	Dennis Costello	508-932-0226
	Melanie Rich	Ext. 222
Conservation Comm:	Melanie Rich	Ext. 223
Planning Board:	Melanie Rich	Ext. 227
Parks & Recreation:	Karen Barber	Ext. 230
Council on Aging:	Jane Meegan	Ext. 229
(Hours Mon & Wed 9-2, Tues & Thur 9am -1pm)		
Custodian:	Ken Goodwin	Ext. 237

Town Counsel: Stephen Madaus

Mirick O'Connell

100 Front St Worcester, MA 01608-1477

## Public Library: 695 Main St.

Director: Jennifer Carrico 508-869-2371  
fax 508-869-6195

2-

## Water District: 74 Main St.

Superintendent: Scott McCubrey 508-869-2212

## Police Dept. 215 Main St. 508-869-2113

fax 508-869-2360

Chief: Tony Sahagian  
Admin. Asst: Chris Bissonnette 508-869-2453

## Historical Society PO Box 459

508-869-2720

## Municipal Light Department Paul X. Tivnan Dr.

Manager: Mark Barakian 508-869-2626  
fax 508-869-6130

**Emergencies: 508-869-6564**

## Dog Officer

Steve Golas 508-869-2904

## Berlin-Boylston Regional

School District 215 Main St, 2nd Floor

main 508-869-2837

fax 508-869-0023

Superintendent Nadine Ekstrom x.108

Admin. Assist: Cheryl Nelson x.107

Pupil Personnel Services: Karen Molnar x.100

## Tahanto Regional Middle/High School 1001 Main St.

main 508-869-2333

fax 508-869-0175

Principal: Diane Tucceri x.3017

Nurse: Janet Ramstrom 508-869-9945

Custodian: Rick Noel 508-869-2333

## Boylston Elementary School 200 Sewall St.

main 508-869-2200

fax 508-869-6914

Principal : Paul Goodhind x.1

Nurse: Fayne Sullivan 508-869-2200

## Elected & Appointed Board Chairmen

Affordable Housing	Mike Borsuk	508-869-2884
Board of Health	Sarah Scheinefein	508-869-0317
Board of Selectmen:	Jim Wood	508-869-6834
Board of Assessors:	Carl Cravedi	508-869-2408
Board of Appeals:	Bill Filsinger	508-869-6950
Business Marketing Comm:	Herb Cronin	508-869-6567
Conservation Comm:	Chip Burkhardt	508-869-2172
Council on Aging:	Dennis Goguen	508-869-6022
Earth Removal Board:	Dennis Costello	508-932-0226
Finance Committee:	Eric Brose	508-869-2853
Hillside Restoration:	Patrick Healy	508-869-3477
Parks & Recreation:	Alan Cosimini	508-869-0590
Personnel Board:	Richard Prince	508-869-2083
Planning Board:	Bill Manter	508-662-0282
School Comm. (Elementary):	Bradford Wyatt	508-869-3335
School Comm. (Regional):	Rebecca Dono Healy	508-869-3477

## Highway / Fire / Ambulance / Cemetery 599 Main

Highway/Cemetery Supt: Steve Mero 508-869-2261

fax: 508-869-6101

Admin. Asst: Ruth Noonan 508-869-2261

## Fire Dept. 508-869-2342

Chief Joe Flanagan

Capt. Don MacKenzie

Lt. Jason Bradford

## Inspectors 221 Main St.

Building: Tony Zahariadis 508-869-6064

fax 508-869-6210

Plumbing/Gas: Eric Johnson 508-688-0613

Electrical: Tom O'Connor 508-842-1380

Sanitation Agent: Dennis Costello 508-869-6828

Evenings 7-9pm 508-869-6459