



ANNUAL REPORT

2020

TOWN OF BOYLSTON

Town of Boylston
221 Main Street
Boylston, MA 01505

<https://www.boylston-ma.gov/>
508 – 869 – 0143

On the Cover:

Boylston's Annual Town Meeting – Residents came together as a town despite a global pandemic and rainstorm. Masks were worn and other precautions were taken to make sure safety was top priority.

Photo Credit – Jay Groccia. Jay is the owner and principal photographer for OnSite Studios. He specializes in architectural, aerial, and food imagery as well as portraiture for business professionals and families. Jay and his wife Karen and their two sons James and Michael, have been apart of the Boylston community since 1999. To view his work, please visit: www.OnSiteStudios.com or Facebook.com/OnSiteStudios

Jay has been providing cover photos for the Annual Town Report for years and we greatly appreciate his dedication and support to Boylston.

ANNUAL TOWN REPORT

Of the

TOWN OF BOYLSTON

MASSACHUSETTS



Published
SPRING 2021

Financial Data for Fiscal Year Ended
June 30th, 2020

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Printed by MSP Digital Marketing: Hudson, MA



BOYLSTON MASSACHUSETTS

Location in Worcester County and the State of Massachusetts.

Coordinates: [42°23'30"N 71°42'15"W](#)

Country: United States

State: Massachusetts

County: Worcester

Settled: 1705

Incorporated: 1786

AREA

Total: 19.7 sq. miles

Land: 16.0 sq. miles

Water: 3.6 sq. miles

ELEVATION

443 ft

POPULATION (2019)

Total: 4,581

Density: 220/sq

TIME ZONE

Eastern

ZIP CODE

01505

AREA CODES

508 / 774

BOYLSTON TOWN GOVERNMENT

Type: Open Town Meeting

Town Administrator: April Steward

COUNTY-LEVEL STATE AGENCY HEADS

Clerk of Courts: Dennis P. McManus (D)

District Attorney: Joe Early Jr. (D)

Register of Deeds: Katie Toomey (D)

Register of Probate: Stephanie Fattman (R)

County Sheriff: Lew Evangelidis (R)

STATE GOVERNMENT

State Representative(s): Meghan Kilcoyne (D)

State Senator(s): Harriette L. Chandler (D)

Governor's Councilor(s): Jen Caissie (R)

FEDERAL GOVERNMENT

U.S Representative(s): James P. McGovern (D-2nd District)

U.S Senators: Elizabeth Warren (D), Ed Markey (D)

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Boylston's 2020 Annual Report is Dedicated to:



Roger W. Deal – July 19th, 2020

Roger was born December 13, 1932, in Peoria, the son of John and Mary Deal. He was a man of faith, people, and music. Growing up during the Great Depression, Roger was known for his popular, easygoing nature, his talent for playing the trumpet, and his love of playing all sports, especially basketball and softball. At Olivet Nazarene College, he majored in music and became deeply involved in church ministry. Roger served on the Boylston school committee and was also elected as a Selectman for the town. Long after he ended his years of service, he maintained an unofficial status as Boylston's counselor, always willing to offer words of advice and help when asked. His hard work and dedication to the town will be remembered for years to come and he will be sadly missed.



Richard Reardon – December 19th, 2020

Richard was a longtime resident of Boylston. He was born in Worcester to the late Dennis J. and Kathryn R. (Scanlon) Reardon. After graduating St. Peter's High School, Richard lived a life of service. He served his family with unending guidance, support, love, and compassion. He served his country in the US Army, enlisting during the Korean War and was trained as a paratrooper. He served his God by living his faith as a communicant at Saint Mary of the Hills Church in Boylston, participating in numerous church activities and as an active member in the Knights of Columbus and was a 4th Degree Knight. He served his community with volunteerism to Meals on Wheels, Habitat for Humanity, Friends of the Boylston Library, Boys to Men Mentoring, Boylston Seniors and was once honored as Boylston Citizen of the Year. When he was not volunteering, he loved to bowl. His hard work and dedication to the town will be remembered for many years to come and he will be sadly missed.

In Memoriam

*Those we love don't go away.
They walk beside us every day... unseen, unheard, but always near.
Still loved, still missed, and very dear.*

Albert E. Page	January 6 th	Joan M. MacDonald	June 23 rd
Christine Marie Hanley	March 1 st	Roger W. Deal	July 19 th
Joan Catherine Garramone	March 3 rd	Julien L. Boucher	September 2 nd
Thomas Joseph Guimond	March 8 th	Catherine N. Gittao	September 10 th
MaryEllen Frances O'Toole	March 9 th	Ksenia Haftanyuk	October 4 th
Kenneth R. Raker	March 19 th	Robert J. Mulrain	October 5 th
Wendy D. Fisher	March 28 th	Martha E. Bigelow	October 6 th
Norma Katherine Maltais	April 9 th	Joan C. Turcotte	October 12 th
Louis Michael Papagni	April 27 th	Judith LeClair	October 20 th
Bennett William Crowley	April 28 th	Mary C. Glynn	October 25 th
David William Baird	April 28 th	Meghan Marie Pelletier	October 25 th
Joyce Ann Kozlowski	May 5 th	Patricia M. Ton	October 29 th
Arvilla Florina Davidian	May 13 th	Claudia DiPilato	November 3 rd
Daniel W. Morse, Sr.	May 16 th	David L. Jones	November 25 th
Jennifer A. Lamby	June 7 th	Liane L. Osborne	December 16 th

Volunteer to Serve

The Board of Selectmen seeks Boylston residents to serve in appointed positions on various boards, commissions, and committees. A file of names submitted will be established and made available to all Town departments for filling future vacancies.

Complete the form, indicate your areas of interest, and return with letter of interest, resume and/or list of qualifications to:

Boylston Board of Selectmen
Attn: Volunteer to Serve
Boylston Town Hall
221 Main Street, Boylston, MA 01505

Name: _____ Telephone: _____

Address: _____

Occupation: _____ Email: _____

Background: _____

- ☐ I and a first-time volunteer requesting appointment to: (check one or several from list)

OR

- ☐ I currently serve as a volunteer and:
- ☐ I do wish to be re-appointed to serve on the following: (check all that apply)
- ☐ I do not wish to be reappointed to: (check all that apply)

- | | |
|--|--|
| <input type="radio"/> ADA Committee | <input type="radio"/> Historical Commission |
| <input type="radio"/> Affordable Housing | <input type="radio"/> Historic District Commission |
| <input type="radio"/> Agricultural Commission | <input type="radio"/> Housing Production Plan Committee |
| <input type="radio"/> Appeals Board (ZBA) | <input type="radio"/> Insurance Advisory Committee |
| <input type="radio"/> Board of Registrars | <input type="radio"/> Master Plan Steering Committee |
| <input type="radio"/> Business Marketing Committee | <input type="radio"/> Memorial Day Committee |
| <input type="radio"/> Cable Advisory Committee | <input type="radio"/> Open Space and Recreation Plan Committee |
| <input type="radio"/> Conservation Commission | <input type="radio"/> Resident Advisory Board |
| <input type="radio"/> Council on Aging | <input type="radio"/> Senior Tax Rebate Committee |
| <input type="radio"/> Cultural Council | <input type="radio"/> Storm Water Committee |
| <input type="radio"/> Earth Removal Board | <input type="radio"/> Town House Committee |
| <input type="radio"/> Election Worker | <input type="radio"/> Other _____ |
| <input type="radio"/> Finance Committee | |

Elected Town Officials

Expiration of Appointment – June 30th
(Unless otherwise noted)

Moderator

Kimberly Rozak 2021

Board of Selectmen

Jamie Underwood (Chair) 2021

Matt Mecum 2022

Seth Ridinger 2023

Town Clerk

Dawn Porter 2021

Board of Assessors

Van Baker 2021

Tom Martiska (Chair) 2022

Rebecca Dono Healy 2023

Board of Health

Robert Thibeault 2021

Sarah Scheinfein (Chair) 2022

John Wentzell 2023

Cemetery Commissioners

Roger Wentzell (Chair) 2021

Don Parker 2022

Gary Anderson 2023

Municipal Light Board

John McQuade 2021

Eric Johnson 2022

Steve Mero 2023

Planning Board

Judith White 2021

Homaira Nseem 2022

Peter Carso (Vice-Chair) 2023

Corinna Jvier 2024

Kim M. mes (Chair) 2025

Richard Bker, Associate Member

Library Trustees

Lyle Foley 2021

Maria Zapp 2021

Brad Barker (Chair) 2022

Charles Oroszko 2023

Susan Therriault 2023

Parks and Recreation

Alison LeBlanc 2021

Eric Hoffses (Chair) 2022

Arielle Strzelewicz 2023

Claudine Underwood 2023

Interim School Committee

Jim Spencer (Chair) 2021

Dr. Susan Henry (Vice Chair) 2021

Keith Lewis 2021

Cliff LaPorte 2021

Angela Yildiz 2021

Lori-Anne Hart 2021

Appointed Town Officials

Expiration of Appointment – June 30th
(Unless otherwise noted)

Legislative Liaison

April Steward 2021

Civil Defense Director

Tree Warden

Gypsy Brown-Tail Moth Inspector

Right to Know Coordinator

Steve Mero 2021

Parking Clerk:

Dawn Porter 2021

Council on Aging Coordinator

Outreach Worker

Laura Susanin 2021

Meals on Wheels Coordinator

Janice Resseguie 2021

Fence Viewer and Surveyor of

Hoops and Staves

Oswald J. Sauer 2021

Town Accountant

Ninotchka Rogers 2021

Administrative Assistant to the

Board of Selectmen and

Town Administrator

Alison Kennedy 2021

Town Planner

Paul Dell' Aquila 2021

Principal Assessor

Christian Kuhn 2021

Central MA Regional Planning

Commission and

Transportation Improvement

Richard Baker, PB Rep. 2021

Howard Drobner 2021

Town Counsel

Stephen Madaus 2021

Treasurer / Tax Collector

Cheri Cox 2021

Assistant Treasurer / Tax Collector

Rosemary Buckley 2021

Highway Superintendent

Steve Mero 2021

Building Inspector

Tony Zahariadis 2021

Gas / Plumbing Inspector

Eric Johnson 2021

Brian Gaucher (Alternate) 2021

Jeremiah Johnson (Assistant) 2021

Wiring Inspector

John McQuade 2021

John Healy (Assistant) 2021

Sanitation Agent

Dennis Costello 2021

Tax Title Custodian

April Steward 2021

Boards and Committees

Expiration of Appointment – June 30th
(Unless otherwise noted)

ADA Committee

Laura Susanin	2021
Irene Symonds	2021
Joan Banks	2021
Ed McDonald	2021

Agricultural Commission

Georgiana Stowe	2021
James Ricciardi	2022
Tricia May	2023

Appeals Board

Bradford Wyatt	2021
William Filsinger	2022
Robert Cotter	2023
Arlene Murphy	2024
Janet Lombardi	2025

Board of Registrars

Bonnie Johnson	2021
Cindy Sears	2022
Joanne LaChance	2023

Business Marketing Committee

James Ricciardi	2021
Town Administrator	2021

Cable Advisory Committee

Thomas Martiska	2021
Jay Groccia	2021
John Stoffel	2021

Conservation Commission

Louis Burkhardt	2021
Daniel Duffy	2021
Jeffrey Walsh	2022

Joe McGrath	2023
Mark Coakley	2023

Council on Aging

Dennis Goguen	2021
Warren Leach	2021
Oswald Sauer	2021
David Wheeler	2021
Ed MacDonald	2021
Deborah Goodrich	2021

Cultural Council

Kathy Evans	2021
Elena Scaplen	2021
Jenna Lizewski	2022
Kristen Socha	2022
Courtney Hodgdon	2023
Michael Csorba	2023
Miyoshi Holden	2023

Earth Removal Board

Mark Coakley	2021
Janet Lombardi	2021
William Manter	2021
Jamie Underwood	2021
John Wentzell	2021
Homaira Naseem	2021

Finance Committee

Eric Brose	2021
Greg Cusimano	2021
David Butler	2022
Stephanie Miczek	2022
Karen McGahie	2023
Howard Drobner	2023

Boards and Committees

Expiration of Appointment – June 30th
(Unless otherwise noted)

Historic District Commission

Catherine Richard	2021
William Manter (Chair)	2021
Bruce Filgate	2022
David Cole	2022
David Bottom	2023
Judith Bottom	2023
Brad Barker	2023

Historical Commission

Judith Haynes (Secretary)	2021
David Cole	2021
Bruce Filgate (Chair)	2022
Nancy Filgate (Treasurer)	2022
David Bottom	2023
Judith Bottom	2023

Homeland Security

Dennis Costello, BOH	2021
Steve Mero, DPW	2021
Anthony Sahagian, PD	2021
Joseph Flanagan, FD	2021
April Steward, TA	2021

Housing Production Plan Committee

Seth Ridinger (Co-Chair)	2021
William Filsinger (Co-Chair)	2021
Elaine Jones, Clerk	2021
Chris Miczek	2021
Homaira Naseem	2021
Kristy Mendoza	2021

Insurance Advisory Committee

John Annunziata, PD	2021
Pamela Rudge (Dispatch)	2021
Joseph Flanagan, FD	2021
Steve Mero, DPW	2021

Alison Kennedy (Town Hall)	2021
Mike Lucia (Light Dept)	2021
Vacancy (School)	2021
Vacancy (School non-union)	2021
Jennifer Bruneau (Library)	2021
April Steward, TA	2021
Cheri Cox, Treasurer	2021

Master Plan Steering Committee

Richard Baker (Chair)	2021
Matt Mecum (Vice Chair)	2021
Nel Lazour	2021
Dennis Goguen	2021
Chris Miczek	2021
Jessica Rubinow	2021
Arielle Strzelewicz	2021
Jeffrey Walsh	2021
Bill Filsinger	2021
James Spencer	2021
David Cole	2021
Mark Antilla (Secretary)	2021
Van Baker	2021
Nancy Filgate (non-voting)	2021

Memorial Day Committee

Betty Larkin	2021
Debra Larkin	2021
Scott Larkin	2021
Richard Lewis	2021
Charles Grey	2021

Open Space and Recreation Committee

Gerry Quam (Vice Chair)	2021
Elaine Jones (Clerk)	2021
Helen Dexter	2021
Crystal Byron, P&R	2021

Boards and Committees

Expiration of Appointment – June 30th
(Unless otherwise noted)

Resident Advisory Board

Jessica Rubinow (Chair) 2021

Senior Tax Rebate Committee

Alison Kennedy 2021

Paul O'Connor 2021

Louis Burkhardt 2021

April Steward, TA 2021

Dennis Goguen 2021

April Steward, TA 2021

Cheri Cox, Treasurer 2021

Margo Richardson 2021

Town House Committee

Steve Mero 2021

Robert Bourassa 2021

Alison Kennedy 2021

April Steward 2021

Storm Water Committee

Steve Mero, DPW 2021

Joe McGrath 2021

Town Report Committee

Alison Kennedy 2021

Fire Department Roster

Fire Chief and Forest Warden

Joseph Flanagan

Deputy Fire Chief

Matthew Ronn

Captain

Don MacKenzie

Lieutenants

Roger Young

Scott McCubrey

Jason Bradford

Michael Buddenhagen

Paul Osterberg

Daniel Buddenhagen

Michael O'Sullivan

Firefighters / Emergency Medical Technicians

Cameron Benway	FF / EMT	Megan Mercure	EMT
Laura Carlson	EMT	Rebecca Nash	EMT
Niccole Chaisson	FF / EMT	Robert O'Connell	FF / EMT
Timothy Ciampaglia	FF	Joshua Petit	FF
Ryan Colleton	FF	Steven Philips	FF
Kevin Colomey	FF / EMT	Alan Portis	FF / EMT
Gino Consiglio	FF	Mason Ronn	FF
Jeff Dempsey-Holmes	FF	Grace Sawyer	FF / EMT
Joshua Donovan	FF / EMT	Ryan Schloerb	FF / EMT
Philip Economou	EMT	Kyle Stark	Paramedic / FF
Corey Fisher	FF / EMT	April Steward	EMT
James Frongillo	FF	Maxwell Studley	Paramedic
Jacob Ganoe	EMT	Peter Tuffs	FF
Louise Hammond	EMT	Nicholas Turk	EMT
Charles Hill	FF	William Weir	FF / EMT
Kathryn Kenny	EMT	Kelly Wilhide	EMT
Eric Larson	FF / EMT	Jordyn Zembrowski	EMT
Robb MacKenzie	FF		

Police Department Roster

Chief of Police

Anthony G. Sahagian

Patrol/Administrative Sergeant

Robert C. Thomas, Jr.

Detective Sergeant

John A. Annunziata

Midnight Shift Sergeant

Cody J. Thomasian

Patrol Officers

Russell N. Parker*

Robert M. Barbado

Mark L. Shepard

Jared B. Pinhe

Kenneth D. Johnson

Matthew L. Ryel

Full-time Dispatchers

Pamela D. Rudge**

Lynn F. Purcell

Jennefer J. Schiavone

Permanent Part-time Dispatcher

Bonnie E. White

Part-time Dispatcher

Shelia C. Crosbie

Kevin M. Colomey

Administrative Assistant

Christine Bissonnette

All Full-time Police Officers serve as Constables.

*Detective Patrolman

**Head Dispatcher

As of 31st, December 2020

Board of Selectmen

The Board of Selectman is pleased to present the residents of Boylston with the Annual Report for calendar year 2020. The Board issued all necessary permits and licenses as required by statute. All State and Federal certificates were filed as required and the necessary personnel appointments were made. All business that came before our Board was handled with the best interests of the Town and its residents in mind. Selectman reviewed and finalized the FY21 Budget and the Warrant articles for the Annual Town Meeting.

Boylston is truly the Gateway to the Wachusett Region with our community bordering the banks of the Wachusett Reservoir and making up over 5000 acres of its watershed. We are fortunate to have an abundance of open space for a variety of uses. We have many hundreds of acres managed by our own Conservation Commission, by The New England Forestry Foundation, and other preservation organizations.

We are also fortunate to have a wonderful multiuse property in the Municipal Office Building and our Hillside property, as well as many other parcels of both public and private open space. Hillside provides open space for recreation for our young people for both soccer and football as well as many hiking trails. The Town is frequently the site of bike racing, road racing and hiking events that traverse our community. We are a great destination for hunting, fishing and other outdoor sports. It is no surprise that the rich cultural and natural resources we have our attractive to many, as residents and visitors alike enjoy Boylston and its rich history, and recreation resources.

2020 was an unprecedented year due to the COVID 19 virus. In an effort to curb the spread of the virus, and keep Boylston residents safe, the Board of Selectmen worked closely with the Board of Health, and closed town hall, postponed the town election, and moved the Annual Town Meeting to an outside venue. The COVID 19 virus has also presented numerous challenges to town residents and businesses alike. However, the manner in which Boylston residents pulled together in these difficult times to assist neighbors and to support struggling businesses is truly testament to the strength, character, and resiliency of our town.

The Board of Selectmen has had an exciting year. At the Annual Town Meeting residents voted to appropriate funds to begin work on a new master plan for the town. The Board immediately set forth on this important endeavor and also set up a committee to commence a new Housing Production Plan to help Boylston gain greater control over Chapter 40b housing development.

With a goal of preserving open space, the Board of Selectmen, along with the Parks and Recreation Commission entered into talks with the Greater Worcester Land Trust about acquiring the former Camp Harrington property on South Sewall and eventually transferring title to the town. The Board is pleased to announce that as of December 31, 2020, the Greater Worcester land Trust took title to the property and plans to transfer said property to the town will begin shortly. In the spirit of land preservation, the Board of Selectmen has also been in negotiations with the property owners of a 30-acre parcel of land located at 85 Sewall St. The owners have agreed to sell to the town, but the purchase of this land will ultimately be decided by residents at the 2021 Annual Town Meeting.

Board of Selectmen

In an effort to both strengthen Boylston's Police Department as well as reducing the town's budget, the Board authorized the hiring of two new police officers to both alleviate the burdensome workload of our force and also to help reduce overtime spending.

The Board held 31 regular meetings and 11 executive session meetings in the year 2020 and attendance was recorded as follows:

James Underwood:	31 of 31 regular meetings 11 of 11 executive sessions
Matt Mecum:	31 of 31 regular meetings 11 of 11 executive sessions
Seth Ridinger:	18 of 18 regular meetings 7 of 7 executive sessions

Town Administrator

Resilient. If I had to choose a word to define the year 2020, it would be resilient. We started off the year without any clue how it would all unfold. We held a Special Town Meeting on January 13th to accept the newly created extension to Cross Street, tying the road into a new four-way signalized intersection. We voted unanimously to file for Special Legislation to keep our long-time Police Chief on for an additional 18 months. It was all business as usual. By February we began to hear about a virus overseas that was causing much trouble, SARS-CoV-2, better known as COVID-19. In March we as a nation began the process of locking down ourselves, facing a pandemic with the likes that has not been seen in this country for over one hundred years. Sadly, we had to shut the doors of Town Hall to our visitors, yet the staff continued to perceive, determined to keep the town running and to provide the vital services that our citizens needed. Resilient. Our Annual Town Meeting which is normally held the first Monday in May had to be hastily postponed and rescheduled to be held in June under an emergency action called for by the Board of Health. The meeting was moved from inside of Tahanto's auditorium to an adjacent parking lot at the same location. We had a record turnout at the meeting, and even though it began to rain, the residents stayed in place and put up their umbrellas determined to get the job done. We made it through the entire warrant without any of our attendees leaving. Resilient. Town Hall opened for several months during the good weather but had to once again close as the COVID-19 numbers kept rising around us. Through it all, town employees kept coming to work and doing their jobs. We found out how to social distance and how to Zoom. Our virtual meetings became the only way to be able to communicate to the world outside of our offices, and to be able to continue to conduct business. We learned, we adapted. Resilient. Threat mitigation became the norm and we rallied alongside our community. 2020 will be a year that many will want to forget, but it will be a year that many of us never will. I choose to remember the good. This is the year of clear vision, of 20/20 vision. Many people spent hours out in their yards, remembering the lost art of gardening, canning, and planting flowers. Hiking and spending time enjoying the outdoors became a hit for many folks. With nowhere to go, families had plenty of time to do things together, and get to know each other again. Yes, the people here in Boylston are resilient, and that is what I love about this town.

Personnel Changes & Accomplishments

During 2020 we had several personnel changes, including:

Jeffrey Vander Baan was hired as the Town's Human Resources Administrator.

Dawn Porter was elected as Town Clerk. Rebecca Walker was hired as the Assistant Town Clerk.

Christina Kuhn was hired as the town's first Principal Assessor, and Paul Dell'Aquila was hired as the town's first Town Planner.

The Fire Department was approved to hire two new full-time employees, William Weir and Nicole Chiasson.

Darin MacConnell joined the Highway Department, and Andrea Figaratto began her employment with the Library.

Town Administrator

The legislation that was passed back in January was signed by the Governor on the same day as our Annual Town Meeting in June, allowing Chief Sahagian to continue working for the town for an additional eighteen months.

Projects

Hillside Updates – Work on improvements to Town Hall and the Police Department Building continues. Replacement of and painting of siding at the Police Building, IT updates, many new upgrades have taken place at the Police Station, mostly with hardening the front of the building, securing the dispatch area, creating a new interview room, and refurbishing a new kitchen. a new roof on the Carriage House, new windows at the Flagg Estate and many other items have been completed.

Road Repairs – Mile Hill Rd and Warren Street were paved in 2020 along with a section of Central Street in the center of town.

There are still several roads in town that need repair or repaving, and we will continue to do as much annual paving as funds allow.

Town House –New ADA compliant doors were installed in the spring and the finished updates in the kitchen on the upper level, which were quite lovely. New countertops and cabinets make the space very neat and inviting to use. The Town House looks terrific and townspeople can be very proud of it.

Economic Development – Residential housing continues to be constructed along with apartment housing at a rapid pace.

The various local boards and commissions deserve a great deal of credit for the many meetings and for the long hours they have spent deliberating on behalf of the residents.

Free Cash, Grants, Credits, and other Reimbursements

We were again very fortunate to receive Grants and Credits that helped offset expenses in departments. We received approximately \$150,118.80 in various Grants, Credits, and Reimbursements.

Free Cash - As a result of our Department Heads using restraint on spending, some new growth, and building department collections for permits, our Free Cash has been certified at \$664,343.00.

MHA Rewards and Credits - \$800.00 was received as credits on our Workers Compensation, and Property/Casualty Insurances.
\$5,625.00 Grant for low temperature alarms and a thermographic camera for facilities use.

Police Department -	\$3,000.00	911 Dispatcher State Grant for Training
	\$39,805.00	Edward Byrne Memorial Justice Assistance Grant
	\$27,188.80	State 911 Support and Incentive Grant

Town Administrator

Fire Department -	\$5,400.00	for two EMPG Grants
	\$5,000.00	Department of Fire Services grant
	\$5,500.00	Grant for SAFE and Senior SAFE
	\$2,500.00	DCR Grant
	\$5,300.00	FEMA COVID-19 Grant
	\$10,000.00	DFS Grant that is still pending
Misc. -	Cybersecurity Awareness Training Program run by the Executive Office of Technology Services and Security (EOTSS)	
	\$40,000.00	EEA Grant for Phase I of the Master Plan

Other items of interest

A new 18-month contract was signed with the Police Chief.

FY20 Financial Audit – We continue to work with Bill Fraher, CPA in 2020. Our Financial Audit for Fiscal 21 has begun.

Delinquent Tax Collections – Through the efforts of Town Treasurer/Collector Cheri Cox, we closed the year with an outstanding tax balance of \$8,098.03, which was only three parcels, as of December 30, 2020.

Due to the hard work of our Assessor's office and by the Town Accountant, our FY22 tax rate was certified by the MA DOR in November.

Upcoming Future Issues

Continued need for a new Public Safety Building to house the Police and Fire Departments.

Expansion of economic development continues along the Route 140 Corridor

This was an exceptionally busy year for all town departments, employees, boards, and committees including the Board of Health, Conservation Commission, Planning Board, Library Trustees, and the Board of Selectmen. It has been a struggle to keep moving forward when the way does not seem to clear, and COVID-19 has made the waters murky this year. But we press on, for we know that the future is bright. Winston Churchill reminds us that, "The Pessimist Sees Difficulty in Every Opportunity. The Optimist Sees Opportunity in Every Difficulty." So, let us press forward and look for those opportunities, they are just around the corner.

Again, I would like to thank the residents of Boylston for giving me the opportunity to play a small part in helping to make Boylston what it is, and what it will become.

April C. Steward
Town Administrator

Report of Town Counsel

It's an honor to serve as Town Counsel for the Town of Boylston. I'm now in my 14th year serving as Town Counsel and I want to thank the Board of Selectmen for re-appointing me to this important position.

While 2020 began like any other year, everything changed in March as the global pandemic caused by the 2019 Novel Coronavirus ("Covid-19") swept across the globe and emerged in the United States, in the Commonwealth of Massachusetts, and eventually, in the Town of Boylston. On March 10, 2020, Governor Charles Baker declared a state of emergency throughout the Commonwealth of Massachusetts and the declaration was followed, over the remainder of the year, by a series of Executive Orders and legislative enactments by the General Court to address and combat the rising pandemic. Like every other form of government in the country, the Town faced public health challenges and logistical hurdles to keep town government operating effectively and in a transparent manner, as we all learned to maintain social distances and wear face coverings. The Town was required to learn and adapt to the new requirements designed to combat the pandemic, such as closing Town Hall to the public, rescheduling the Annual Town Meeting, reducing the number of residents required for a quorum, and holding Town Meeting outdoors, as well as having all public meetings held by remote participation (virtual).

As Town Counsel I attend the Annual Town Meeting, Special Town Meetings, and meetings of the Board of Selectmen. Upon request or assignment, I also attend meetings of other municipal boards or committees. My firm also serves as Labor Counsel for the Town. My office provides advice and counsel to the Board of Selectmen, the Town Administrator, the Building Inspector, town departments, and board and committee members. My office defends the Town in any claims or complaints filed against it in court and, if authorized by the Board of Selectmen, prosecute claims on behalf of the Town. I prepare and review documents and contracts and to review and respond, on behalf of the Town, to all legal matters and claims.

In 2020, this office was involved in the following general matters:

- Prepared for and attended a Special Town Meeting on January 13, 2020;
- Provided advice and assistance to the Conservation Commission, relative to obtaining an acceptable form of security to ensure a developer's completion of certain site work required within a residential subdivision;
- Researched the general laws, reviewed proposed votes, and advised the Board of Health and the Board of Selectmen adopting a vote to declare a state of emergency in the Town, due to the Covid-19 pandemic;
- Advised the Board of Selectmen on changing the date of local elections and/or changing the date of the Annual Town Meeting (rescheduled to and held on June 29, 2020), due to the Covid-19 pandemic;

Report of Town Counsel

- Reviewed and provided advice to Town boards and committees about holding public meeting and public hearings remotely and requirements to ensure compliance with the new orders concerning the Open Meeting Law in response to the Covid-19 pandemic;
- Provided advice and counsel to the Board of Selectmen about allowing local restaurants to provide outdoor seating and to revise licensed premises relative to liquor licenses to be outdoors, as allowed by legislation adopted in response to the Covid-19 pandemic;
- Provided advice and counsel to the Board of Selectmen, the Board of Health, and the Town Moderator regarding rescheduling Town Meeting and holding the meeting outdoors, in a parking lot at Tahanto Regional High School;
- Researched and advised Board of Selectmen and Town Clerk regarding filling a vacancy on the Town's Board of Registrars of Voters;
- Participated in and advised the Board of Selectmen in negotiating and awarding a new employment agreement to the Police Chief, in light of special legislation enacted by the General Court;
- Advised and assisted the Board of Selectmen and the Town Administrator in advancing a proposal for the Town to purchase certain property for municipal purposes, if such acquisition is authorized by a future Town Meeting;
- Reviewed and revised a proposed lease of office space at Hillside by the Regional School District, as lessee;
- Reviewed and revised a proposed Memorandum of Understanding to be entered into by and between the Town and the Town of Upton, to provide a part-time Town Planner for the Town;
- Reviewed and revised a proposed Memorandum of Understanding to be entered into by and between the Town's Board of Selectmen and the Greater Worcester Land Trust to provide for the acquisition of a parcel of land within a residential subdivision to be acquired by the Town for recreational purposes if authorized at a future Town Meeting;
- Researched issues, provided advice to the Board of Registrars of Voters, and attended an election recount, held in the gymnasium at Hillside, regarding the election for Town Clerk; with appreciation for the excellent oversight of the election recount provided by the Town of Millbury's Town Clerk, Ms. Jayne Davolio.
- Provided advice and counsel to the Building Inspector concerning the interpretation and application or enforcement of various provisions of the Town's Zoning Bylaws.

Report of Town Counsel

I look forward to working with all Town departments, boards, commissions, and employees in 2021 and continuing to provide the Town with effective and efficient legal services. Most importantly, I hope that 2021 will be a better, safer, and healthier year for all.

Respectfully submitted,

Stephen F. Madaus
Town Counsel

Town Clerk Report

In 2020, Dawn A. Porter was elected Boylston Town Clerk and Rebecca Walker was hired as part-time Assistant Town Clerk. Due to the COVID-19 pandemic Town Hall was physically closed to the public for a portion of the year, but the Clerk's office staff remained working at increased hours in order to service the public. The focus was on elections, with 2020 seeing four elections, and a recount of one race in the municipal election. Due to the pandemic, Town Meeting was postponed twice and took place on June 29th, 2020, rather than on the traditional first Monday in May. Vote-by-mail was rolled out for the State Primary and the State Election, and Boylston voters took advantage of the safety and convenience it provided. The November 3rd State Election saw Boylston's highest voter turnout to date, with an incredible 85% of registered voters casting ballots. Thanks to funding from the State and monies from a private grant, Boylston purchased its second voting tabulator which will help to keep elections running smoothly as the Town's population continues to grow. We were also able to purchase improved signage for early voting, elections, and Town Meeting. Without the outpouring of volunteer support from our wonderful community it would have been difficult to successfully maneuver the busy fall elections cycle. The Town Clerk's Office is deeply appreciative to the volunteers who stepped forward during these unprecedented times to ensure the integrity and smooth running of this year's elections.

Office Hours

Monday	8 a.m. to 2 p.m. 6 p.m. to 8 p.m.
Tuesday	8 a.m. to 2 p.m.
Wednesday	8 a.m. to 2 p.m.
Thursday	8 a.m. to 2 p.m.

Vital Statistics

Births Recorded	39	Deaths Recorded	30
Intentions of Marriage Filed	22	Marriages Recorded	22

Population

Residents of Boylston as of December 31st, 2020.... 5,006

Licensing/Permits

Business Certificates Recorded/Renewed	19
Dog Licenses Issued	585 individual licenses 2 kennel licenses
Raffle Permits Issued	1

Town Clerk Report

Voter Information

Unenrolled	2,736	Democrat	679
Republican	506	Libertarian	18
United Independent Party	13	Conservative	5
Inter 3 rd Party	5	Green Rainbow	3
Socialist	2	MA Independent Party	2
Pirate	1	Constitution Party	1
American Independent	1	We the People	1

Registered Voters as of December 31st, 2020.... 3,973

Dawn A. Porter
Boylston Town Clerk

TOWN OF BOYSTON, MASSACHUSETTS

ANNUAL TOWN ELECTION

JUNE 22, 2020

OFFICIAL ELECTION RESULTS

Warden: Jeanne Aspero
Assistant Warden: Jackie Walsh
Clerk: Jayne Davolio, Millbury Town Clerk
Election Workers: Carol Anderson, Karen Carter, Mary Groleau, Chris Marden

Notice to Town of Boylston Voters was given and Specimen Ballots were posted as required by law. The voting machine was tested at least three (3) days prior to Election as required by law. Voters of the Town of Boylston met at Hillside Town Hall, 221 Main Street, for the Annual Town Election according to legal notice. The ballot box was examined by the Clerk. The polls were declared opened by the Clerk at 1200 hours and were closed at 2000 hours.

There are 3,734 registered voters in Boylston; 1,166 turned out to vote. The counter on the ballot box, computer printout of results, and check-lists concurred that 1,166 ballots, including absentee ballots, were cast.

A recount of the Town Clerk's race took place on July 23rd, 2020. All notices were posted as required by law; all correspondence to candidates took place as required by law. The poll workers who assisted at the proceedings were as follows: Jeanne Aspero, Laurie Benson, Wendy Wheeler, Christian Wheeler, Camryn Hughes (runner), Marissa Brand (runner). The Board of Registrars (Temporary Chair Bonnie Johnson, and Board Members Joanne LaChance and Cindy Sears) were also present; ex-officio member Dawn Porter recused herself.

Board of Assessors (3 years)

Blanks	1,049
Write-In - *Rebecca Dono Healy	106
Other	<u>35</u>
Total	1,190

Board of Health (3 years)

Blanks	258
*John F. Wentzell	<u>932</u>
Total	1,190

Cemetery Commission (3 years)

Blanks	216
*Gary L. Anderson	<u>974</u>
Total	1,190

Library Trustee (2 seats, 3 years)

Blanks	244
*Charles J. Oroszko	933
Write-Ins	<u>13</u>
Total	1,190

Municipal Light Board (3 years)

Blanks	224
*Steven R. Mero	961
Write-Ins	<u>5</u>
Total	1,190

Parks & Recreation Commission (2 seats, 3 years)

Blanks	200
*Claudine E. Underwood	916

TOWN OF BOYSTON, MASSACHUSETTS

ANNUAL TOWN ELECTION

JUNE 22, 2020

OFFICIAL ELECTION RESULTS

Write-In - *Arielle Strzelewicz	37
Write-In - Ryan Connor	9
Other	<u>28</u>
Total	1,190

Parks & Recreation Commission (1 year)

Blanks	1,137
Write-In – *Arielle Strzelewicz	29
Other	<u>24</u>
Total	1,190

Planning Board (5 years)

Blanks	320
*Kim Ames	859
Write-Ins	<u>11</u>
Total	1,190

Board of Selectmen (3 years)

Blanks	9
*Seth Michael Ridinger	729
James N. Wood	<u>452</u>
Total	1,190

Town Clerk (3 years)

Blanks	13
	(16 prior to recount)
*Dawn A. Porter	595
	(595 prior to recount)
Lisa J. Johnson	582
	(581 prior to recount)
Total	<u>1,190</u>

Registered Voters:	3,734
Votes cast including Absentee/Mail-In Ballots:	1,190
Voter Turnout:	32%

TOWN OF BOYSTON, MASSACHUSETTS

MASSACHUSETTS STATE PRIMARY

SEPTEMBER 1, 2020

OFFICIAL ELECTION RESULTS

Warden: Jeanne Aspero

Assistant Warden: Courtney Hodgdon, Michael Ratti

Town Clerk: Dawn A. Porter

Assistant Town Clerk: Rebecca Walker

Election Workers: Marissa Brand, Shirley Bussolari, Pierre Choiniere,
Rebecca Dono Healy, Amanda Fuller, Camryn Hughes,
Donald Johnson, Stacey O'Neil, Janet Sargood, Christine Svelnis,
Jack Valleli, Elizabeth Wicks, Rebekah Zimmerer

Notice to Town of Boylston Voters was given and Specimen Ballots were posted as required by law. The voting machine was tested at least three (3) days prior to Election as required by law. Voters of the Town of Boylston met at Hillside Town Hall, 221 Main Street, for the Massachusetts State Primary according to legal notice. The ballot box was examined by the Clerk. The polls were declared opened by the Clerk at 0700 hours and were closed at 2000 hours.

There are 3,724 registered voters in Boylston; 1,418 turned out to vote. The counter on the ballot box, computer printout of results, and check-lists concurred that 1,101 ballots, including absentee ballots, were cast.

DEMOCRATIC PARTY

Senator in Congress:

Edward J. Markey	562
Joseph P. Kennedy, III	535
All Others	0
Blanks	4
Total Votes Cast	1,101

Representative in Congress, Second District:

James P. McGovern	964
All Others	11
Blanks	126
Total Votes Cast	1,101

TOWN OF BOYSTON, MASSACHUSETTS

MASSACHUSETTS STATE PRIMARY

SEPTEMBER 1, 2020

OFFICIAL ELECTION RESULTS

Councillor Seventh District:

Paul M. DePalo	582
Padraic Rafferty	363
All Others	6
Blanks	150
Total Votes Cast	1,101

Senator in General Court, First Worcester District:

Harriette L. Chandler	935
All Others	8
Blanks	158
Total Votes Cast	1,101

Representative in General Court, Twelfth Worcester District:

Meghan Kilcoyne	575
Ceylan Rowe	355
Alexandra W. Turner	110
All Others	1
Blanks	60
Total Votes Cast	1,101

Register of Probate, Worcester County:

John B. Dolan, III	537
Kasia Wennerberg	388
All Others	3
Blanks	173
Total Votes Cast	1,101

REPUBLICAN PARTY

Senator in Congress:

Shiva Ayyadurai	112
Kevin J. O'Connor	185
All Others	2
Blanks	6
Total Votes Cast	305

TOWN OF BOYSTON, MASSACHUSETTS

MASSACHUSETTS STATE PRIMARY

SEPTEMBER 1, 2020

OFFICIAL ELECTION RESULTS

Representative in Congress, Second District:

Tracy Lyn Lovvorn	267
All Others	2
Blanks	36
Total Votes Cast	305

Councillor, Seventh District:

All Others	30
Blanks	275
Total Votes Cast	305

Senator in General Court, First Worcester District:

All Others	34
Blanks	271
Total Votes Cast	305

Representative in General Court, Twelfth Worcester District:

Susan E. Smiley	257
All Others	0
Blanks	48
Total Votes Cast	305

Register of Probate, Worcester County:

Stephanie K. Fattman	267
All Others	0
Blanks	38
Total Votes Cast	305

LIBERTARIAN PARTY

Senator in Congress:

All Others	6
Blanks	3
Total Votes Cast	9

TOWN OF BOYSTON, MASSACHUSETTS

MASSACHUSETTS STATE PRIMARY

SEPTEMBER 1, 2020

OFFICIAL ELECTION RESULTS

Representative in Congress, Second District:

All Others	2
Blanks	7
Total Votes Cast	9

Councillor, Seventh District:

All Others	1
Blanks	8
Total Votes Cast	9

Senator in General Court, First Worcester District:

All Others	1
Blanks	8
Total Votes Cast	9

Representative in General Court, Twelfth Worcester District:

All Others	2
Blanks	7
Total Votes Cast	9

Register of Probate, Worcester County:

All Others	1
Blanks	8
Total Votes Cast	9

GREEN RAINBOW PARTY

Senator in Congress:

All Others	2
Blanks	1
Total Votes Cast	3

Representative in Congress, Second District:

All Others	2
Blanks	1
Total Votes Cast	3

TOWN OF BOYSTON, MASSACHUSETTS

MASSACHUSETTS STATE PRIMARY

SEPTEMBER 1, 2020

OFFICIAL ELECTION RESULTS

Councillor, Seventh District:

All Others	2
Blanks	1
Total Votes Cast	3

Senator in General Court, First Worcester District:

All Others	1
Blanks	2
Total Votes Cast	3

Representative in General Court, Twelfth Worcester District:

Charlene R. DiCalogero	3
All Others	0
Blanks	0
Total Votes Cast	3

Register of Probate, Worcester County:

All Others	2
Blanks	1
Total Votes Cast	3

Registered Voters: 3,724

Votes cast including Absentee/Mail-In Ballots: 1,418

Voter Turnout: 38%

TOWN OF BOYLSTON, MASSACHUSETTS

PRESIDENTIAL PRIMARY

MARCH 3, 2020

OFFICIAL ELECTION RESULTS

Warden: Jeanne Aspero
Assistant Warden: Jackie Walsh
Town Clerk: Lisa J. Johnson
Election Workers: Joan Banks, Pauline Bedard, Carol Anderson, Karen Carter,
Phyllis Gaucher, Mary Groleau, Dawn Porter

Notice to Town of Boylston Voters was given and Specimen Ballots were posted as required by law. The voting machine was tested at least three (3) days prior to Election as required by law. Voters of the Town of Boylston met at Hillside Town Hall, 221 Main Street, for the 2020 Presidential Primary according to legal notice. The ballot box was examined by the Clerk. The polls were declared opened by the Clerk at 0700 hours and were closed at 2000 hours.

There are 3,497 registered voters in Boylston; 1,538 turned out to vote. The counter on the ballot box, computer printout of results, and check-lists concurred that 1,538 ballots, including absentee ballots, were cast.

DEMOCRATIC PARTY

Presidential Preference:

Deval Patrick	5
Amy Klocuchar	16
Elizabeth Warren	207
Michael Bennet	0
Michael R. Bloomberg	148
Tulsi Gabbard	7
Cory Booker	1
Julian Castro	0
Tom Steyer	4
Bernie Sanders	309
Joseph R. Biden	455
John K. Delaney	0
Andrew Yang	1
Pete Buttigieg	22
Marianne Williamson	0
No Preference	0
All Others	0
Blanks	0
Total Votes Cast	1,175

TOWN OF BOYLSTON, MASSACHUSETTS

PRESIDENTIAL PRIMARY

MARCH 3, 2020

OFFICIAL ELECTION RESULTS

State Committee Man, First Worcester District:

John P. Brissette	822
No Preference	0
All Others	1
Blanks	352
Total Votes Cast	1,175

State Committee Woman, First Worcester District:

Candy F. Mero-Carlson	830
No Preference	0
All Others	2
Blanks	343
Total Votes Cast	1,175

GREEN-RAINBOW PARTY

Presidential Preference:

Dario Hunter	0
Sedinam Kinamo Christin Moyowasifza-Curry	0
Kent Mesplay	0
Howard Hawkins	0
David Rolde	0
No Preference	0
All Others	0
Blanks	0
Total Votes Cast	0

State Committee Man, First Worcester District:

No Nomination	0
All Others	0
Blanks	0
Total Votes Cast	0

State Committee Woman, First Worcester District:

No Nomination	0
All Others	0
Blanks	0
Total Votes Cast	0

TOWN OF BOYLSTON, MASSACHUSETTS

PRESIDENTIAL PRIMARY

MARCH 3, 2020

OFFICIAL ELECTION RESULTS

LIBERTARIAN PARTY

Presidential Preference:

Arvin Vohra	0
Vermin Love Supreme	0
Jacob George Hornberger	1
Samuel Joseph Robb	0
Dan Taxation Is Theft Behrm	0
Kimberly Margaret Ruff	0
Kenneth Reed Armstrong	0
Adam Kokesh	0
Jo Jorgensen	1
Max Abramson	0
No Preference	1
All Others	0
Blanks	0
Total Votes Cast	5

State Committee Man, First Worcester District:

No Nomination	0
All Others	0
Blanks	5
Total Votes Cast	5

State Committee Woman, First Worcester District:

No Nomination	0
All Others	0
Blanks	5
Total Votes Cast	5

REPUBLICAN PARTY

Presidential Preference:

William F. Weld	37
Joe Walsh	2
Donald J. Trump	305
Roque "Rocky" De La Fuente	0

TOWN OF BOYLSTON, MASSACHUSETTS

PRESIDENTIAL PRIMARY

MARCH 3, 2020

OFFICIAL ELECTION RESULTS

No Preference	9
All Others	3
Blanks	2
Total Votes Cast	358

State Committee Man, First Worcester District:

Patrick J. Crowley	215
William J. McCarthy	114
Timothy Paul Lucey	0
All Others	0
Blanks	29
Total Votes Cast	358

State Committee Woman, First Worcester District:

Kristina M. Spillane	88
Bonnie L. Johnson	261
Rebecca Dono Healy	1
All Others	0
Blanks	8
Total Votes Cast	358

Registered Voters: 3,497

Votes cast including Absentee/Mail-In Ballots: 1,538

Voter Turnout: 44%

TOWN OF BOYLSTON, MASSACHUSETTS

PRESIDENTIAL ELECTION

NOVEMBER 3, 2020

OFFICIAL ELECTION RESULTS

Warden:	Jeanne Aspero
Assistant Warden:	Courtney Hogdon
Town Clerk:	Dawn A. Porter
Assistant Town Clerk:	Rebecca Walker
Election Workers:	Richard Batten, Shirley Bussolari, Rebecca Dono Healy, Virginia Ekblom, Kelly Geis, Gerald Groccia, Mary Groleau, Lynn Gross, Corinna Javier-Gleich, Leila Habib, Bonnie Johnson (BOR), Donald Johnson, Lawrence Margagliano, Pamela Marshall, Stacey O'Neil, Gerrie Pierce, Michael Ratti, Cynthia Sears (BOR), Christine Svelnis, Jack Valleli, Gail Villani, Rosanna Villani, Emelia Wheeler, Wendy Wheeler, Elizabeth Wicks, Rebecca Zimmerer

Notice to the Town of Boylston Voters was given and Specimen Ballots were posted as required by law. The voting machine was tested at least three (3) days prior to Election as required by law. Voters of the Town of Boylston met at Hillside Town Hall, 221 Main Street, for the Presidential Election according to legal notice. The ballot box was examined by the Clerk. The polls were declared opened by the Clerk at 0700 hours and were closed at 2000 hours.

There are 3,936 registered voters in Boylston; 3,321 turned out to vote. The counter on the ballot box, computer printout of results, and check-lists concurred that 3,321 ballots, including absentee ballots were cast.

Electors of President and Vice President:

Biden and Harris	(Democratic)	1,877
Hawkins and Walker	(Green-Rainbow)	15
Jorgensen and Cohen	(Libertarian)	70
Trump and Pence	(Republican)	1,318
All Others		24
Blanks		17
Total Votes Cast		3,321

TOWN OF BOYLSTON, MASSACHUSETTS

PRESIDENTIAL ELECTION

NOVEMBER 3, 2020

OFFICIAL ELECTION RESULTS

Senator in Congress:

Edward J. Markey	(Democratic)	1,834
Kevin J. O'Connor	(Republican)	1,413
Dr. Shiva Ayyadurai	(Write-In)	17
All Others		5
Blanks		52
Total Votes Cast		3,321

Representative in Congress, Second District:

James P. McGovern	(Democratic)	1,950
Tracy Lyn Lovvorn	(Republican)	1,300
All Others		4
Blanks		67
Total Votes Cast		3,321

Councillor, Seventh District:

Paul M. DePalo	(Democratic)	2,277
All Others		68
Blanks		976
Total Votes Cast		3,321

Senator in General Court, First Worcester District:

Harriette L. Chandler	(Democratic)	2,312
All Others		70
Blanks		939
Total Votes Cast		3,321

Representative in General Court, Twelfth Worcester District:

Charlene R. Dicalogero	(Green-Rainbow)	128
Meghan Kilcoyne	(Democratic)	1,756
Susan E. Smiley	(Republican)	1,299
All Others		1
Blanks		137
Total Votes Cast		3,321

Register of Probate, Worcester County:

Stephanie K. Fattman	(Republican)	1,693
John B. Dolan, III	(Democratic)	1,256

TOWN OF BOYLSTON, MASSACHUSETTS

PRESIDENTIAL ELECTION

NOVEMBER 3, 2020

OFFICIAL ELECTION RESULTS

All Others	1
Blanks	371
Total Votes Cast	3,321

Question 1:

Yes	2,364
No	858
Blanks	99
Total Votes Cast	3,321

Question 2:

Yes	1,252
No	1,972
Blanks	97
Total Votes Cast	3,321

Registered Voters:	3,936
Votes cast including Absentee/Mail-In Ballots:	3,321
Voter Turnout:	85%

Annual Town Meeting

June 29th, 2020

Appropriations

Article #	Total Appropriation	From Tax Levy	Source of Funds	Detail
Article #14 OPEB Liability Trust Fund	\$25,000.00		Free Cash	\$25,000.00
Article #16 Self - Contained Breathing Apparatus	\$9,486.00		Unexpected funds from the Grant Match, as previously appropriated by Article 16 of the May 2019 ATM	\$9,486.00
Article #17 Ambulance Service Laptops	\$4,400.00		Ambulance Receipts Reserved Account	\$4,400.00
Article #18 Hillside Carriage House Roof Repair, Replacement	\$20,000		Sale of Real Estate Fund	\$20,000.00
Article #19 PD, FD, Hwy, Light Radio Communications Project	\$75,000.00		Sale of Real Estate Fund	\$75,000.00
Article #20 Police Dept. Dispatch System Software	\$150,000.00		Unexpended Funds from Fingerprint Machine, as previously appropriated by Article 5 of the November 2018 STM Unexpended Funds from Police Speed Trailer, as previously appropriated by Article 25 of the May 2019 ATM Sale of Real Estate Fund	\$7,524.96 \$830.00 \$141,645.04

Annual Town Meeting

June 29th, 2020

Appropriations

Article #	Total Appropriation	From Tax Levy	Source of Funds	Detail
Article #22 Update Year One Town Master Plan	\$44,725.00		Free Cash	\$44,725.00
Article #23 Police Chief Contract - End of Contract Obligations	\$20,000.00		Free Cash	\$20,000.00
Article #24 Flagg Estate Renovations	\$80,000.00		Free Cash	\$80,000.00
Article #25 Highway Dept. Dump Truck	\$80,000.00		Free Cash Unexpected Funds for Truck for Tree Work	\$30,000.00 \$50,000.00
Article #29 Town Hall Renovations	\$20,000.00		Unexpended funds from Town House Renovations, as previously appropriated by Article 28 of the May 2019 ATM Unexpended funds from Town House Renovations, as previously appropriated by Article 27 of the May 2016 ATM Unexpended funds from Town House Renovations, as previously appropriated by Article 23 of the May 2018 ATM	\$8,196.53 \$11,482.82 \$320.65

Annual Town Meeting

June 29th, 2020

Appropriations

Article #	Total Appropriation	From Tax Levy	Source of Funds	Detail
Article #30 FY21 Budget	\$17,435,294.00	\$17,013,295.00	Ambulance Receipts Reserve Fund	
			Free Cash	\$70,000.00
			Unexpended funds from BES Boiler, as previously appropriated by Article 32 of the May 2017 ATM	\$280,000.00
				\$22.15
			Unexpended funds from School Fire Safety Equipment, as previously appropriated by Article 24 of the May 2018 ATM	\$4,000.00
			Unexpended funds from BES Walk-In Cooler, as previously appropriated by Article 33 of the May 2017 ATM	\$410.00
			Unexpended funds from School Exterior Repairs, as previously appropriated by Article 25 of the May 2018 ATM	\$2,101.00
			Unexpended funds from BES Door Mechanism, as previously appropriated by Article 41 of the May 2016 ATM	\$6,455.50
			Unexpended funds from BES Windows Phase 1, as previously appropriated by Article 34 of the May 2017 ATM	\$408.00
			Unexpended funds from School Driveway, as previously appropriated by Article 26 of the May 2018 ATM	\$2,365.32 \$56,238.03
			Available Funds	

Boylston Finance Committee

Coming out of 2020, Boylston maintained its strong fiscal standing with regards to spending and saving. The town budget increased by 4.2% from FY2019 to FY2020 to a budget of \$16,267,488. Money came back from unspent town budgets, and additional unexpected income contributed to a free cash figure for FY2020 of \$493,735.

The town captured new tax revenue of \$417,718 for FY2020 due to new construction. This helps to lower the tax rate. The additional revenues help the town budget extra for a few line items and meet the increases in the school budget. Some of the school budget line items are an effect of state mandates without commensurate state funding to support those mandates. More generally, in addition to employee salary increases, which are the largest portion of the budget, are increases in employee benefit costs such as health coverage and insurance. During FY 2020 insurance costs shifted from the town budget to the school budget for Boylston Elementary School employees as part of the regionalization process.

On the capital spending side, heading into FY2020, Boylston's free cash was certified for \$493,735 – a figure available for spending on capital projects in FY2021. Town meeting in June of 2020 voted to appropriate all of this except for approximately \$60,000. Free cash comes from a variety of sources, among them unspent budget line items, excess income from excise taxes and town-owned land sales. Boylston has been fortunate to have relatively large free cash balances relative to the overall size of the budget. However, with the robust cost of fire engines and trucks, highway department trucks and equipment, police cruisers, and building construction and repairs, and other one-time purchases, the free cash funds don't cover all the town's needs every year.

Boylston also maintained a strong financial position important for its credit rating. The combination of stabilization funds (approximately \$1.362MM) and free cash (\$493,735) together combine for a figure comfortably in excess of acceptable standards. The rule of thumb is that the town should have reserves in stabilization plus free cash which equal approximately 10% of the annual budget. The FY2021 annual budget as of July 1, 2020, approved in town meeting on June 15, 2020 was \$17,435,294.

The tax rate has gone up for fiscal year 2020 from \$16.04 to \$16.54 (though this is down from the 2018 rate of \$16.73).

Boylston is considered a wealthy town in the commonwealth, and therefore Boylston does not receive a significant amount of state funding. The advantage to this is that when the state legislature votes to reduce allocations to local budgets, Boylston is not as adversely affected as towns that receive significant state funding. The disadvantage is that Boylston doesn't receive much in state support towards its annual budget.

The finance committee is committed to sound fiscal principles. Specifically, regarding free cash, the finance committee strongly advises against using free cash and stabilization funds for operating expenses. Free cash is a one-time infusion of cash and is only used for capital expenses. It cannot cover ongoing budget operating expenses, which arise every year, and which must be paid out of reliable cashflow.

Boylston Finance Committee

The Boylston Finance Committee held six meetings during the 2020 fiscal year. Of those meetings David Butler, Karen McGahie, Greg Cusimano and Eric Brose attended all 6. Howard Drobner and Stephanie Miczek attended 4.

Please contact the chairman or other members of the finance committee for in-depth questions about the town's budget; you can reach David Butler at dave869@aol.com.

Member Terms Expiration:

- David Butler – 2022
- Steph Miczek – 2022
- Karen McGahie – 2023
- Howard Drobner – 2023
- Eric Brose – 2021
- Greg Cusimano – 2021

Board of Assessors

The Assessors have the responsibility of ensuring all properties in town are assessed at full and fair market value. The state now requires us to re-evaluate properties every 5 years compared to the previous interval of every 3 years. 2017 was the last revaluation year, so the next Revaluation year will be Fiscal Year 2022.

The property values from FY19 to FY20 did change upwards 2% across the whole town, called an interim year adjustment in FY20. Changes in fair market values are evaluated by comparing property sales of the prior year to their respective assessed values. We are required to keep Boylston's assessed values within 5% of the median.

The residential properties in town represent 85.6% of all real property. The town had a single tax rate of 16.54 per thousand dollars of value for fiscal year 2020.

The Board of Assessors was made up of Tom Martiska (Chairman), Van Baker, and Wayne MacNeil. At the annual Town election, the Town elected Rebecca Dono Healy to a three-year term, replacing Wayne MacNeil.

The Assessors have our property record cards on-line. The website database is updated with the current values every six months in June and December. Anyone can go to the Boylston website and select "Property Record Cards" on the Assessors' Office page to access public information about the properties in Town.

The state requires all towns and cities to inspect all properties at least once every ten years. The Boylston Assessors kicked off in FY20 a two-year project to inspect all properties, half in FY20 and half in FY21. All was going well until COVID-19 came to be mid-year. The project will resume once it is safe to do so.

TAX RATE \$16.54

TOTAL VALUATION	816,774,600
PERSONAL PROPERTY	20,913,960
MOTOR VEHICLES	942,113

MEETING ATTENDANCE

	Regular	Special
Tom Martiska, Chm.	12	4
Wayne MacNeil	12	5
Van Baker	12	4

TAX RATE RECAPITULATION

Fiscal Year 2020

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from page 2, IIe)	\$ 18,224,222.24
Ib. Total estimated receipts and other revenue sources (from page 2, IIIe)	4,369,349.66
Ic. Tax Levy (Ia minus Ib)	\$ 13,854,872.58
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	85.5952	11,859,105.89	716,995,487.00	16.54	11,859,105.35
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	4.5747	633,818.86	38,320,113.00	16.54	633,814.67
Net of Exempt					
Industrial	7.3334	1,016,033.23	61,429,000.00	16.54	1,016,035.66
SUBTOTAL	97.5033		816,744,600.00		13,508,955.68
Personal	2.4967	345,914.60	20,913,960.00	16.54	345,916.90
TOTAL	100.0000		837,658,560.00		13,854,872.58

MUST EQUAL 1C

Assessors

Van Baker, Assessor, Boylston, vanbaker514@yahoo.com 508-869-6543 | 10/24/2019 7:50 PM

Comment:

Wayne MacNeil, Assessor, Boylston, wayne@macneilconsulting.net 508-869-6543 | 10/24/2019 7:22 PM

Comment:

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: Amy Handfield
Date: 10/30/2019
Approved: Andrew Nelson
Director of Accounts: Mary Jane Handy

Mary Jane Handy

NOTE : The information was Approved on 10/30/2019

TAX RATE RECAPITULATION

Fiscal Year 2020

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(g) from page 4)		<u>17,883,287.00</u>
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes	<u>0.00</u>	
2. Debt and interest charges not included on page 4	0.00	
3. Final Awards	0.00	
4. Total overlay deficit	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	5,640.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. CPA other unappropriated/unreserved	<u>0.00</u>	
9. Snow and ice deficit Ch. 44, Sec. 31D	185,152.98	
10. Other :	0.00	
TOTAL Ilb (Total lines 1 through 10)		<u>190,792.98</u>
Ilc. State and county cherry sheet charges (C.S. 1-EC)		52,516.00
Ild. Allowance for abatements and exemptions (overlay)		97,626.26
Ile. Total amount to be raised (Total Ila through Ild)		<u>18,224,222.24</u>

III. Estimated receipts and other revenue sources

IIla. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	478,343.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		<u>478,343.00</u>
IIlb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col (b) Line 24)	<u>2,025,207.66</u>	
2. Offset Receipts (Schedule A-1)	<u>0.00</u>	
3. Enterprise Funds (Schedule A-2)	<u>0.00</u>	
4. Community Preservation Funds (See Schedule A-4)	<u>0.00</u>	
TOTAL IIIb		<u>2,025,207.66</u>
IIlc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col (c))	<u>954,373.00</u>	
2. Other available funds (page 4, col (d))	<u>661,426.00</u>	
TOTAL IIIc		<u>1,615,799.00</u>
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2019	250,000.00	
1b. Free cash..appropriated on or after July 1, 2019	0.00	
2. Municipal light surplus	0.00	
3. Other source :	0.00	
TOTAL IIId		<u>250,000.00</u>
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		<u>4,369,349.66</u>

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)		<u>18,224,222.24</u>
b. Total estimated receipts and other revenue sources (from IIIe)	<u>4,369,349.66</u>	
c. Total real and personal property tax levy (from Ic)	<u>13,854,872.58</u>	
d. Total receipts from all sources (total IVb plus IVc)		<u>18,224,222.24</u>

NOTE : The information was Approved on 10/30/2019

TAX RATE RECAPITULATION

Fiscal Year 2020

LOCAL RECEIPTS NOT ALLOCATED *

Receipt Type Description		(a) Actual Receipts Fiscal 2019	(b) Estimated Receipts Fiscal 2020
==> 1.	MOTOR VEHICLE EXCISE	1,015,608.95	1,022,000.00
2.	OTHER EXCISE		
==>	a.Meals	0.00	0.00
==>	b.Room	0.00	0.00
==>	c.Other	0.00	0.00
==>	d.Cannabis	0.00	0.00
==> 3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	36,019.51	35,000.00
==> 4.	PAYMENTS IN LIEU OF TAXES	595,938.71	595,000.00
5.	CHARGES FOR SERVICES - WATER	0.00	0.00
6.	CHARGES FOR SERVICES - SEWER	0.00	0.00
7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
9.	OTHER CHARGES FOR SERVICES	0.00	0.00
10.	FEES	42,517.50	35,000.00
	a.Cannabis Impact Fee	0.00	0.00
	b.Community Impact Fee Short Term Rentals	0.00	0.00
11.	RENTALS	22,659.27	15,000.00
12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13.	DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00
14.	DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16.	OTHER DEPARTMENTAL REVENUE	0.00	0.00
17.	LICENSES AND PERMITS	191,115.85	190,000.00
18.	SPECIAL ASSESSMENTS	0.00	0.00
==> 19.	FINES AND FORFEITS	14,310.80	13,000.00
==> 20.	INVESTMENT INCOME	26,035.79	20,000.00
==> 21.	MEDICAID REIMBURSEMENT	13,498.00	0.00
==> 22.	MISCELLANEOUS RECURRING (UPLOAD REQUIRED)	212,481.54	100,000.00
23.	MISCELLANEOUS NON-RECURRING (UPLOAD REQUIRED)	9,090.61	207.66
24.	Totals	2,179,276.53	2,025,207.66

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2020 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Nicotchka Rogers, Accountant, Boylston, nrorgers@boylston-ma.gov 508-869-2093 | 9/27/2019 11:10 AM

Comment:

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

NOTE : The information was Approved on 10/30/2019

TAX RATE RECAPITULATION

Fiscal Year 2020

==> Written documentation should be submitted to support increases/ decreases of FY 2020 estimated receipts to FY 2019 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).

NOTE : The information was Approved on 10/30/2019

TAX RATE RECAPITULATION
Fiscal Year 2020

Town of Boylston

City/Town Council or Town Meeting Dates	FY*	APPROPRIATIONS					AUTHORIZATIONS			
		(a) Total Appropriations Of Each Meeting	(b) From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)
11/05/2018	2019	50,000.00	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00
11/05/2018	2019	30,000.00	0.00	0.00	30,000.00	0.00	0.00	0.00	0.00	0.00
11/05/2018	2019	43,750.00	0.00	43,750.00	0.00	0.00	0.00	0.00	78,500.00	0.00
11/05/2018	2019	215,000.00	0.00	0.00	215,000.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	25,000.00	0.00	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	11,328.00	0.00	11,328.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	56,691.00	0.00	56,691.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	70,000.00	0.00	0.00	70,000.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	87,796.00	0.00	0.00	87,796.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	129,111.00	0.00	129,111.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	400,000.00	0.00	400,000.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	15,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	100,000.00	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	50,000.00	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	10,925.00	0.00	10,925.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	170,000.00	0.00	0.00	170,000.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	35,000.00	0.00	35,000.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	10,000.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	9,000.00	0.00	9,000.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2020	58,568.00	0.00	58,568.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2020	16,267,488.00	16,267,488.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05/06/2019	2019	38,630.00	0.00	0.00	38,630.00	0.00	0.00	0.00	0.00	0.00
Total	Total	17,883,287.00	16,267,488.00	954,373.00	661,426.00	0.00	0.00	0.00	0.00	0.00

NOTE : The information was Approved on 10/30/2019

TAX RATE RECAPITULATION
Fiscal Year 2020

Town of Boylston

Enter the fiscal year to which the appropriation relates, i.e., fiscal year 2019 or fiscal 2020.
Appropriations included in column (b) must not be reduced by local receipts or any other funding source.
Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.
*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Clerk

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

Lisa J Johnson, Town Clerk , Boylston , ljohnson@boylston-ma.gov 508-869-2234 | 10/24/2019 10:43 AM

Comment:

Annual Report of the Tax Collector

July 1st, 2019 – June 30th, 2020

FY 2020 Real Estate:

Commitments	13,513,168
Collections/Transfers	13,261,801
Abatements & Exemptions	46,372
Refunds	37,735
Tax Titles Remitted to Treasurer	0
BALANCE 6/30/20	<u>242,730</u>

FY 2019 Real Estate:

Balance 07/01/2019	64,377
Collections/Transfers	59,393
Abatements & Exemptions	0
Refunds	0
Tax Titles Remitted to Treasurer	4,983
BALANCE 6/30/20	<u>0</u>

FY 2020 Personal

Property:

Commitments	345,917
Collections/Transfers	338,288
Abatements	858
Refunds	300
BALANCE 6/30/20	<u>7,071</u>

FY 2020 Motor Vehicle:

Commitments	953,328
Collections/Transfers	825,058
Abatements	16,584
Refunds	5,853
BALANCE 6/30/20	<u>117,539</u>

FY 2019 Motor Vehicle:

Balance 07/01/2019	42,539
Commitments	23,958
Collections/Transfers	156,173
Abatements	33,149
Refunds	33,252
BALANCE 6/30/20	<u>10,426</u>

FY 2018 Motor Vehicle:

Balance 07/01/2019	8,321
Commitments	0
Collections/Transfers	3,622
Abatements	6,131
Refunds	6,082
BALANCE 6/30/20	<u>4,650</u>

FY 2017 Motor Vehicle:

Balance 07/01/2019	5,217
Commitments	0
Collections/Transfers	2,074
Abatements	770
Refunds	770
BALANCE 6/30/20	<u>3,142</u>

FY 2016 Motor Vehicle:

Balance 07/01/2019	1,879
Commitments	0
Collections/Transfers	441
Abatements	77
Refunds	77
BALANCE 6/30/20	<u>1,439</u>

FY 2015 Motor Vehicle:

Balance 07/01/2019	2,418
Commitments	0
Collections/Transfers	535
Abatements	0
Refunds	0
BALANCE 6/30/20	<u>1,883</u>

Annual Report of the Tax Collector

July 1st, 2019 – June 30th, 2020

FY 2014 Motor Vehicle:

Balance 07/01/2019	1,192
Commitments	0
Collections/Transfers	49
Abatements	0
Refunds	0
BALANCE 6/30/20	1,143

FY 2013 Motor Vehicle:

Balance 07/01/2019	2,208
Commitments	0
Collections/Transfers	0
Abatements	0
Refunds	0
BALANCE 6/30/20	2,208

FY 2012 Motor Vehicle:

Balance 07/01/2019	909
Commitments	0
Collections/Transfers	0
Abatements	0
Refunds	0
BALANCE 6/30/20	909

FY 2011 Motor Vehicle:

Balance 07/01/2019	1,097
Commitments	0
Collections/Transfers	0
Abatements	1,097
Refunds	0
BALANCE 6/30/20	0

RECAPITULATION OF TAX REVENUE

Balance Outstanding 7/1/19	130,156
Commitments	14,936,370
Collections/Transfers	14,647,433
Abatements & Exemptions	105,038
Refunds	84,068
Tax Titles Remitted to Treasurer	4,983
BALANCE 6/30/20	393,141

Respectfully Submitted,

Cheri Cox

Town Treasurer/Tax Collector

TOWN OF BOYLSTON

SCHEDULE OF CASH AND INVESTMENTS

FOR THE YEAR ENDED JUNE 30, 2020

<u>Bank and Investment Accounts</u>			<u>June 30, 2020</u> <u>Balances</u>
Cash and Equivalents:			
Cash on Hand			100.00
Clinton Savings Bank	Municipal Light	Checking	252,588.50
Clinton Savings Bank	Municipal Light	Depreciation	66,726.43
Unibank	Municipal Light	Checking	313,890.97
Unibank	Town	Money Market	850,307.50
Clinton Savings	Town	Depository	1,267,901.51
Eastern Bank	Town	Money Market	1,611,853.22
Clinton Savings Bank	Town	Collector's Depository	120,090.41
Unibank	Town	Unipay Collections	92,867.34
Webster Bank	Town	General Funds	25.65
Clinton Savings Bank	Town	Escrow	15,646.97
Webster Bank	Town	Arts Council	11,436.09
Total Cash and Equivalents			<u>4,603,434.59</u>
Investments:			
Bartholomew - Commonwealth Financial Network	Town / Municipal Light		1,873,234.92
Bartholomew - Commonwealth Financial Network	OPEB		<u>135,897.40</u>
Total Investments			<u>2,009,132.32</u>
Total Cash and Investments			<u>6,612,566.91</u>

Respectfully submitted:

Cheri Cox
Town Treasurer / Tax Collector

Salaries of Town Employees

Calendar Year 2020

Light Department:

Barakian	Mark	\$119,322.76
Harmon	Kevin	\$107,880.17
Johnson	Eric	\$900.00
Johnson	Shane	\$108,128.14
Lucia	Michael	\$115,669.68
McQuade	John	\$900.00
Mero	Steven	\$900.00
Miller	Sheila	\$56,799.40
Seed	Barbara	\$52,003.47
		<u><u>\$562,503.62</u></u>

Library:

Bruneau	Jennifer	\$65,065.48
Figaratto	Andrea	\$2,251.50
Francis	Deborah	\$4,410.44
Gaddy	Victoria	\$4,108.50
Hout	Erica	\$42,260.68
Leblanc	Eve	\$2,372.30
Phillips	Stephen	\$819.00
Stacy	Kaitlin	\$21,098.64
Stretton	Larissa	\$31,892.30
		<u><u>\$174,278.84</u></u>

Highway Department:

Barber	Stuart	\$63,549.13
Beals	Caleb	\$43,327.30
Deal	James	\$60,643.08
Fallon	Frances	\$3,866.10
MacConnell	Darrin	\$31,392.40
Mero	Steven	\$90,996.88
Pupkar	Jill	\$31,016.21
Rozak	Gregory	\$13,566.90
St. Denis	Emily	\$15,571.00
St. Denis	Katelyn	\$11,755.25
St. Denis	Matthew	\$18,810.00
Stowe	Richard	\$3,200.00
		<u><u>\$387,694.25</u></u>

Selectmen and General Administration:

Ames	Lindsay	\$309.46
Bourassa	Robert	\$83,801.17
Mack	Alison	\$45,848.37
Mecum	Matthew	\$1,347.68
Ridinger	Seth	\$682.16
Steward	April	\$94,327.94
Underwood	James	\$1,484.55
Valleli	Jacob	\$23,174.91
Vander Baan	Jeffrey	\$15,566.90
Wood	James	\$799.05
		<u><u>\$267,342.19</u></u>

Inspectors

Gardner	Nina	\$33,892.22
Gaucher	Brian	\$1,142.47
Healy	John	\$672.30
Johnson	Eric	\$25,239.62
McQuade	John	\$15,921.72
Mikielian	Joseph	\$800.00
Zahariadis	Anastasios	\$57,335.97
		<u><u>\$135,004.30</u></u>

Assessors:

Baker	Van	\$1,259.00
Healy	Rebecca	\$566.00
Lupien	Sandra	\$486.78
Kuhn	Christian	\$4,011.15
MacNeil	Wayne	\$552.00
Martiska	Thomas	\$1,535.00
O'Connor	Paul	\$31,195.22
Richardson	Margo	\$26,248.31
Stevens	David	\$1,230.93
Stevens	Rejeanne	\$251.46
		<u><u>\$67,335.85</u></u>

Salaries of Town Employees

Calendar Year 2020

Board of Health/Conservation:

Costello	Dennis	\$57,884.40
Golas	Steven	\$1,480.68
Rich	Melanie	\$44,876.23
Scheinfein	Sarah	\$329.00
Thibeault	Robert	\$219.50

\$104,789.81

Cemetery:

Anderson	Gary	\$208.00
Parker	Donald	\$208.00
Wentzell	Roger	\$208.00

\$624.00

Dog Officer

Golas	Steven	\$2,575.02
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\$2,575.02

Tax Collector/ Treasurer:

Buckley	Rosemary	\$32,966.44
Cox	Cheri	\$78,073.05

\$111,039.49

Accountant

Rogers	Ninotchka	\$24,928.62
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\$24,928.62

Planning Board:

Manter	William P	\$205.00
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\$205.00

Council on Aging

Gonyea	Mark	\$2,662.80
Lohnes	Kathleen	\$6,219.88
Susanin	Laura	\$14,308.48
Ventura	Thomas	\$1,728.42

\$24,919.58

Town Clerk:

Johnson	Lisa	\$21,948.93
Porter	Dawn	\$26,035.18
Walker	Rebecca	\$3,051.00

\$51,035.11

Voter Registrars:

Anderson	Carol	\$376.13
Aspero	Jeanne	\$1,812.99
Banks	Joan	\$191.25
Benson	Laurie	\$57.38
Berard	Pauline	\$127.50
Brand	Marissa	\$255.00
Carter	Karen	\$376.13
Fuller	Amanda	\$51.00
Gaucher	Phyllis E	\$127.50
Groccia	Gerald	\$51.00
Groleau	Mary	\$165.75
Hughes	Camryn	\$165.75
Johnson	Bonnie	\$406.00
Johnson	Lisa	\$406.00
LaChance	Joanne	\$321.00
Marden	Christine	\$159.38
Porter	Dawn	\$533.85
Sears	Cynthia	\$321.00
Walsh	Jaquelyne	\$347.88
Wheeler	Christian	\$95.63
Wheeler	Wendy	299.63

\$6,647.75

Parks & Recreation

Byron	Crystal	\$23,257.48
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\$23,257.48

Tree Warden:

Mero	Steven	\$1,372.00
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\$1,372.00

Salaries of Town Employees

Calendar Year 2020

Fire/Ambulance

Benway	Cameron	\$243.55	Studley	Maxwell	\$5,811.54
Bradford	Jason	\$65,069.00	Tuffs	Peter	\$240.35
Brown	Gabrielle	\$1,597.00	Turk	Nicholas	\$1,848.21
Buddenhagen	Daniel	\$1,741.61	Weir	William	\$22,143.48
Buddenhagen	Michael	\$411.30	Wheeler	Michael	\$561.42
Carlson	Laura	\$3,717.87	Wilhide	Kelly	\$2,194.35
Chiasson	Niccole	\$22,409.54	Young	Roger	\$430.07
Ciampaglia	Timothy	\$934.26	Zembrowski	Jordyn	574.92
Colleton	Ryan	\$65.08			<u>\$386,848.93</u>
Consiglio	Gino	\$31.94			
Demnsey-			<u>Police:</u>		
Holmes	Jeffrey	\$372.11	Annunziata	John	\$145,575.02
Donohue Jr	Timothy	\$255.52	Barbato	Robert	\$92,368.95
Donovan	Joshua	\$1,015.31	Bissonnette	Christine	\$41,512.92
Economou	Philip	\$278.29	Johnson	Kenneth	\$123,178.87
Fisher	Corey	\$1,203.75	Parker	Russell	\$113,726.05
Flanagan	Joseph	\$103,200.79	Piche	Jared	\$97,904.50
Ganoe	Jacob	\$2,898.63	Ryel	Matthew	\$125,048.10
Hammond	Louise	\$2,033.45	Sahagian	Anthony	\$122,553.78
Hayes	Laura	\$191.64	Shepard	Mark	\$98,128.63
Hill	Charles	\$1,454.90	Thomasian	Cody	\$128,495.36
Kenney	Kathryn	\$710.68	Thomas	Robert	\$158,895.19
Larson	Eric	\$14,098.12			<u>\$1,247,387.37</u>
MacKenzie	Donald	\$74,502.73			
Mercure	Megan	\$3,433.55	<u>Dispatch:</u>		
Nash	Rebecca	\$16,462.63	Colomey	Kevin	\$4,282.95
O'Connell	Robert	\$1,993.08	Crosbie	Sheila	\$5,057.50
Osterberg	Paul	\$1,419.83	Dorian-		
O'Sullivan	Michael	\$4,176.30	Schiavone	Jennefer	\$56,970.77
Petit	Joshua	\$144.53	Purcell	Lynn	\$61,881.39
Phillips	Steven	\$15.97	Rudge	Pamela	\$64,271.75
Pires	Cassandra	\$255.52	Serewicz-		
Portis	Alan	\$3,876.40	Holmes	Beatrice	\$1,016.60
Ronn	Mason	\$360.14	White	Bonnie	\$48,100.82
Ronn	Matthew	\$3,430.35			<u>\$241,581.78</u>
Sawyer	Grace	\$1,069.99			
Schloerb	Ryan	\$17,042.54			
Stark	Kyle	\$795.73			
Steward	April	\$130.96			

Salaries of Town Employees Calendar Year 2020

Police Revolving:

Bailey	Christopher	\$408.00	Wise	Lucas	\$4,252.00
Benson	Timothy	\$400.00			<u>\$76,443.00</u>
Bourget	Albert	\$1,989.00			
Bousquet	David	\$4,047.00			
Bove	Peter	\$6,596.50			
Brown	James	\$8,638.00			
Brunelle	Daniel	\$3,232.00			
Carpenter	Brent	\$1,200.00			
Cervantes	Harry	\$400.00			
Chauvin	Troy	\$400.00			
Cunningham	Michael	\$2,519.00			
Doyle	Jeremy	\$1,402.50			
Grover	Mai	\$800.00			
Guerin	Paul	\$200.00			
Harrington	John	\$400.00			
Hatstat	Nicholas	\$1,262.00			
Karamanakis	Anastasios	\$561.00			
Kasaras	Marc	\$561.00			
Lamb	Kevin	\$200.00			
Mailman	Kevin	\$800.00			
Matte	Ryan	\$1,008.00			
McNally	John	\$484.50			
McNamara	James M	\$200.00			
Monaco	Nicholas	\$3,669.00			
Murphy	Michael	\$204.00			
Noone	Robert	\$1,275.00			
Pease	Joshua	\$200.00			
Quinn	Paul	\$561.00			
Ribaudo	Peter	\$17,131.50			
Santiago	Edward	\$504.00			
Saunders	Matthew	\$4,400.00			
Seymour	Matthew	\$561.00			
Stillings	Jeffrey	\$1,973.00			
Vincuilla	Richard	\$200.00			
Walker	Dominic	\$1,804.00			
Ward	Eric	\$1,600.00			
Watson	Kendall	\$400.00			
			<u>GRAND TOTAL</u>		<u>\$3,897,813.99</u>

Salaries of School Employees

Calendar Year 2020

Adams	Daniel	\$26,144.55	BMS/TAH
Adams	Natalie	\$92,717.64	TAH
Aijala	Mary	\$255.00	sub
Alter	Elias	\$5,433.30	BES
Altobelli	Lori	\$4,462.50	sub
Amaral	Ana	\$63,731.45	BMS
Ament	Janet		
Ancona	Anne	\$540.00	sub
Anderson	Brian		
Andrews	William	\$92,100.10	BES
Angiulo	Kathleen	\$30,364.46	TAH
Angiulo	Theodore		
Anttila	Delia	\$1,440.00	sub
Ashman	Daniel	\$88,435.84	TAH
Augustine	Rony	\$51,823.53	TAH
Avery	Nicole	\$77,524.78	BES
Baer	Mary	\$1,695.00	sub
Baird	Michelle	\$22,550.98	BMS
Baldwin	Erin	\$382.50	sub
Banas	Laura Ann	\$34,401.50	TAH
Baniukiewicz	Matthew		
Barbar	Albert	\$87,733.07	TAH
Barry	Elizabeth	\$96,995.17	TAH
Barry	Irene		sub
Barry	Jessica	\$89,557.14	BES
Bauer	Cassidy	\$44.63	sub
Bennett	Elizabeth	\$101,909.34	BMS
Belanger	Michael		
Bielonko	Katie		
Bjorn	Karen		
Blain	Michael	\$80,288.11	BES/BMS
Blais	Debra	\$28,761.37	TAH
Borstel	Elizabeth	\$72,795.02	BMS
Boudreau	Nicholas	\$54,698.82	TAH
Boudreau	Susan	\$42,591.90	TAH
Bowen	Michelle	\$37,372.04	BES
Brenner	Jennifer		
Brodmerkle	Julia	\$86,515.88	BMS
Bruss	Jacqueline	\$75,059.77	BES/BMS
Burzenski-Silva	Sadie	\$74,589.28	TAH

Campbell	John	\$112,451.56	BMS
Campbell	Lori	\$3,551.80	
Canning	Cynthia	\$52,507.82	TAH
Cassella	Amanda		
Cassidy	Kristina	\$80,915.82	TAH
Cavallo	Francesca	\$19,352.30	BES
Checola	Linda	\$106,065.20	BMS
Clark	Kathleen		sub
Clark	Lauren		
Cocks	Rebekah	\$64,997.80	TAH
Cole	Madison	\$6,919.80	BMS
Colleton	Ryan	\$52,592.77	BES
Collins	Kristen	\$72,683.02	BMS
Comesana	Marijah	\$91,610.05	TAH
Connelly	Jennifer	\$77,991.92	TAH
Connor	Lisa	\$30,930.80	TAH
Conry	Robert	\$124,456.09	CO
Cormier	Laurine	\$24,664.69	BES
Correia	Karla	\$14,545.63	TAH
Costello	Carol	\$126,667.48	CO
Cote	Dawn	\$74,640.82	BES
Covino	Chris	\$98,260.71	TAH
Crossman	Yvonne		
Crowley-Poirier	Patrick		sub
D'Amico	Sharon	\$1,254.00	CO
Davies	Dawn	\$71,042.33	TAH
DeCastro	Eileen		
DeCarolus	John	\$425.00	sub
Dedoming	Debra		BMS
Dellasanta	Anders	\$4,490.00	coach
Dellasanta	Jean	\$28,079.05	BMS
DePaola Arnold	Lisa		sub
Derdarian	Cliff	\$2,200.00	sub
Derdarian	Kathy	\$66,538.12	TAH
DeSando	Debra		
Desroches	Holly		
DiFonso	BethAnne	\$100,831.06	BES
Dinicola	Jason		
Doherty	Peter	\$99,268.56	TAH
Donahoe	Amy	\$102,428.57	BMS
Donaghue	Kayla		BES

Salaries of School Employees Calendar Year 2020

Doonan	Taylor		
Doyle	Mary	\$1,779.87	TAH
Draper	Debra	\$45,949.51	BMS
Ducat	John		
Eckelman	Sandra	\$26,826.94	BMS
Eiermann	Richard	\$97,794.01	TAH
Ekstrom	Meaghan		
Ekstrom	Nadine		
Ekstrom	Nicole		
Ellis	Debra	\$23,364.94	BES
Ellis	Linda		
Erle	Danielle	\$4,612.61	TAH
Esposito	Beth	\$37,804.35	TAH
Fallon	Amanda	\$95,718.92	BMS
FanFan	Katherine	\$70,777.76	BES
Fantana	Samantha	\$49,166.65	BES
Farrell	Kylie		
Felo	Julie		sub
Ferreer	Frank		
Fitzpatrick	Jannel	\$102,997.52	TAH
Fletcher	Beverly	\$97,536.48	BES
Flores	Maria		
Flournoy	Joseph	\$77,984.16	BMS
Ford	Kara	\$77,991.92	TAH
Fox	Amy		
Fryburg	Maryellen	\$29,897.76	TAH
Gallagher	Jessica	\$9,052.34	TAH
Gallant	Jeremiah	\$87,466.02	TAH
Gardner	Danielle	\$94,544.30	TAH
Gardner	Nina		
Gaucher	Amy	\$59,910.15	BES
Gervais	Gabby	\$170.00	sub
Gifford	William	\$1,838.75	sub
Giguere	Heather	\$1,181.25	sub
Giguere	Robin	\$35,271.18	BES
Gleason	Francene	\$95,288.99	TAH
Gomes	Marinalva		BES
Goodman	Jennifer	\$16,398.42	BMS
Goulet	Joel	\$97,042.87	TAH
Goulet	Shawn	\$3,382.00	coach
Grady	Tom		
Greenwald	Neil	\$18,976.06	sub
Grier	Brianna		
Gross	Lynette	\$2,295.00	sub
Gumina	Nicholas		sub
Gustavson	Lizbeth	\$97,413.57	TAH
Hager	Matthew	\$63,465.17	TAH

Hatem	Michele	\$43,956.58	BES
Hays	Lisa	\$12,298.48	BES
Hays	Christy	\$4,354.50	sub
Hebert	Wendy	\$51,227.27	CO
Hendrick	Kathryn		sub
Hersey	Diane		
Hope	Kristin	\$76,534.30	TAH
Hovey	Laura	\$88,578.27	TAH
Hughson	Alex		
Hughson	Denise	\$22,244.51	TAH
			BMS/ BES/ TAH
Hurley	Maureen	\$81,537.29	
Hutchinson	Laura	\$70,456.33	
Inwood	Patty-Anne	\$65,353.48	BES
Jardin	Diane		TAH
Jasukonis	Lauren		
Johnson	JeanMarie		
Johnston	Hilary	\$77,460.78	BES
Karpicus	Thomas	\$2,280.00	sub
Kayal	Asma		
Keane	Anne	\$101,108.83	BES
Kelleher	Gail	\$92,098.31	BES
Kelleher	Shannon	\$985.00	sub
Kelly	Jennifer	\$30,287.05	TAH
Kelly	Mary	\$30,741.33	TAH
Kilcoyne	Kayla		sub
Kilcoyne	Sean	\$51,481.74	TAH
Kilcoyne	Thomas	\$48,340.82	BMS
Klein Mack	Carol	\$44,887.22	TAH
Knowles	Julia		
Koogler	Joan	\$1,487.50	sub
Kowaleski	Sarah	\$5,314.68	BMS
Koziak	Tara	\$88,318.68	BES
Kuppens	Lauren	\$76,529.56	BES
Kwederis	Steven		
Langlier	Mollee	\$102,653.57	BMS
LaPierre	Nancy	\$89,508.68	BES
Lavelle	Jane	\$61,988.89	TAH
Lavigne	Lorry		
Lewis	Alissa	\$360.00	sub
Lewis	Sarah	\$22,818.76	sub
Logue	Jeannette	\$16,638.90	BES
Loosemore	Mary Sarah		
Lubarsky	Terry	\$68,488.70	BES
Macedo	Rodrigo		
Mackinnon	Charles	\$3,827.00	coach

Salaries of School Employees

Calendar Year 2020

MacQueen	Eileen	\$80,256.60	TAH
MacQueen	Melissa	\$1,535.00	sub
Maki	Peter	\$860.00	sub
Mallinson	Garrett	\$10,714.52	CO
Malo	Debra	\$40,873.15	BMS
Malo	Kimberly	\$3,291.19	CO
Mancini	Michelle	\$54,004.16	CO
Mara	Paul	\$111,209.38	CO
Marhefka	Stacy	\$14,259.73	BES
	Mary-		
Martinez	Louise		
Mariani	Richard	\$717.50	sub
	Mary		
Martinez	Louise		sub
Martin-Girard	Kimberly	\$56,627.58	BES
	Mary-		
Martinez	Louise	\$510.00	sub
Maynard	Alexis	\$89,832.87	TAH
MaAuliffe	Patrick		sub
McCarthy	David	\$90,007.65	CO
McDonald	Jessica		
McEvilly	Jacqueline	\$29,362.05	TAH
McGinty	Shannon	\$31,277.46	
McLoughlin	John	\$13,599.00	sub
McGrath	Brian		
Meeks	Rachel	\$1,122.01	sub
Meichelbeck	Joseph	\$12,716.49	CO
Milano	John		
Miller	Angela	\$45,357.67	BMS
Milliner	Bennett		
Minihan	Patrick	\$105,595.24	TAH
Molnar	Karen	\$129,853.11	CO
Morin	Bonnie	\$30,799.07	CO
Morin	Roland		
Motsi Nemhara	Primrose	\$7,728.41	BMS
Murphy	Kathleen	\$58,707.58	BES
Murray	Dawn	\$61,351.22	TAH
Mutti	Jane	\$89,336.60	TAH
Nasiatka	Joshua		
Nelson	Cheryl		sub
Neusch	John		
Noel	Richard	\$55,572.85	TAH
Noel Young	Kimberly	\$29,520.99	TAH
Norvold	Maureen	\$1,320.00	sub
Nosek	Sophia	\$340.00	sub
O'Brien	Conor		
O'Brien	Timothy		
O'Brien	James	\$510.00	sub
O'Neill	Christine	\$16,049.38	BMS
Olson	Nancy		

Pacheco	Steven	\$105,772.81	TAH
Pane	Wanda		sub
Pascoal	Briana	\$96,928.78	BES
Pashoian	Scott		
Patel	Nisha	\$765.00	sub
Peer	Jeffrey	\$87,976.07	TAH
Pendergast	Claire	\$2,734.00	coach
Pendergast	Lucy		
Pendergast	Sondra		
Perrett	Travis		TAH
Perro	Paula	\$13,402.50	BES
Perry	Noelle		
Peterson	Elizabeth	\$51,510.84	BES
Phongsamouth	Maesa		
Picariello	Gregory	\$65,870.80	TAH
Pisarchuck	Caroline	\$4,706.31	BMS
Plunkett	Stacy	\$782.25	sub
Porcaro	Matthew	\$96,665.21	TAH
Poretsky	Janice		sub
Porter	Olivia	\$3,848.00	sub
Pusateri	Stephen	\$96,333.85	CO
Raker	Mary		
Rapa	Judith	\$45,553.15	BMS
Reed	Kristine	\$88,557.41	BES
Reilly	Cheryl	\$9,395.45	BMS
Ricci	Dara	\$29,694.21	TAH
Rickard	Jennifer		
Ridinger	Emilie	\$254.75	sub
Rinker	Danielle	\$57,053.11	TAH
Rodman	Ilene	\$98,241.86	TAH
Rollins	Sylvia	\$2,077.50	sub
Romer	Patricia	\$90,461.60	BMS
Rose	Maegan	\$28,362.15	BMS
Rossow	David	\$1,825.00	CO
Roumelis	Lindsay		TAH
Ruggieri	Michelle	\$21,486.42	BES
Rubinow	Eric		sub
San Inocencio	Marilyn		
Savoie	Nicole	\$2,145.03	BMS
Savoie	Renee	\$27,454.97	BES
Sequeira	Emily	\$25,978.73	TAH
Sequeira	Janet	\$89,817.37	TAH
Sequeira	Lisa	\$89,957.02	TAH
Serachick	Mary	\$425.00	sub
Settle	Laura		TAH
Sharon	Cheryl	\$57,321.35	CO
Sheikh	Brittany	\$67,432.61	BMS
Shepard	Tammy	\$11,939.50	TAH
Shepard	Wendy	\$90,088.87	TAH
Smith	Jennifer	\$22,383.71	BES

Salaries of School Employees

Calendar Year 2020

Snow	Kristin	\$18,102.47	BMS
Socha	Kristen	\$8,886.47	sub
Shields	Matthew		
Sokolowski	Linda	\$22,217.83	TAH
Stack	Marianna	\$1,572.50	sub
Staples	Lauren	\$23,846.20	CO
Staras	Sabrina		
Staras	Carol	\$29,762.05	TAH
Staras	Valerie		sub
Starsiak	Richard	\$87,602.35	TAH
Storey	Lisa		TAH
Strom Galuska	Karla	\$71,671.53	TAH
Stukuls	Sally Ann	\$103,963.55	TAH
Surprenant	Julie		
Shuttlemyre	Sheena		
Sullivan	Fayne	\$101,652.60	BES
Sullivan	Lorraine	\$50,825.39	BES
Suttlemyre	Sheena	\$59,084.07	TAH
Svenning	Ellen		sub
Swackhammer	Laura	\$1,841.25	sub
Swenson	Wesley	\$92,429.14	TAH
Taintor	Margaret	\$170.00	sub
Taintor	Michelle	\$29,812.05	BES
			BMS/
Tamalavitch	Megan	\$32,561.60	BES
Tambolleo	Lisa		BMS
Tedford	Joshua		
Tencati	Paige		
			BES/
Thompson	Audrey	\$54,760.92	BMS
Thompson	Alfred	\$111,103.26	BES
Thornton	Danielle	\$4,464.00	CO
Tolles	Susan	\$29,419.81	TAH
Tomasuolo	Karin	\$120.00	sub
Torgersen	Lisa	\$25,094.74	BMS
Trainor	Kimberly	\$71,772.69	TAH
Trapasso	Tia	\$19,352.30	BMS
			BMS/
			BES/
Trudeau	Elizabeth	\$82,087.67	TAH
Tucceri	Diane	\$132,444.06	TAH
Tucker	Melissa	(\$75,515.16)	BMS
Tucker	Kenneth		
Turgeon	Kristi	\$66,194.08	CO
Uliasz	Debora	\$93,750.15	BMS

Uva	Dara	\$25,633.98	BES
			BES/
Vaillancourt	Judith	\$55,240.08	BMS
Vaillette	Matthew		sub
Vankatarajan	Rajpriya	\$720.00	sub
Vecchiarelli	Alexis		
Venkatarajan	Rajpriya		sub
Veracka	Dorothy		
Verge	Linda	\$98,997.76	TAH
Villani	Gail	\$5,913.75	sub
Vogt	Susan	\$5,977.00	sub
Walton	Jill	\$98,582.00	BMS
Wells Dufresne	Kimberly	\$91,416.84	TAH
Whamond-			
Fortier	Mary	\$107,523.53	BMS
Wheeler	Deborah	\$28,476.06	BMS
Wheeler	Emily	\$11,250.48	TAH
Wheeler	Julie	\$20,815.72	TAH
Wheeler	Megan	\$15,733.00	BES
Wheeler	Nathaniel		coach
Wheeler	Nathen		
Wheeler	Wendy	\$33,254.99	BES
White	Amy	\$883.63	sub
Whitehead	William	\$91,232.17	TAH
Whitehouse	Sarah	\$52,160.80	BMS
Wiedeman	Nicholas	\$57,236.72	TAH
Wilson	Michael	\$51,155.97	BES
Withers	Elizabeth	\$7,547.00	coach
Wolosz	Keith	\$75,460.38	TAH
Wong	Kelly	\$30,279.20	TAH
Woods	Tannis	\$92,148.94	TAH
Woodard	Jessica	\$38,471.64	BES
Woods	Wendy	\$29,374.55	BES
Woodward	Stephanie	\$102,925.34	BMS
Wright	Jenny	\$15,677.80	BES
Young	Carol	\$3,750.00	sub
Zaleski	Barbara		TAH
Zanghi	Jeffrey	\$183,271.62	CO
Zywein Follett	Katherine	\$60,030.58	TAH

Total: \$ 11, 995, 536.67

Annual Report of the Town Accountant for the Year Ending June 30th, 2020

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Town of Boylston

Combined Balance Sheet

All Fund Types and Account Group – June 30th, 2020

Exhibit – A

	Governmental Fund Types			Proprietary Fund Type	Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS							
Cash and cash equivalents	2,197,074.97	1,442,896.23	335,512.75	613,437.18	232,627.77		4,821,548.90
Investments	-			225,099.02	1,565,918.99		1,791,018.01
Receivables:							
Personal property taxes	7,070.90						7,070.90
Real estate taxes	242,730.39						242,730.39
Deferred taxes	-						0.00
Allowance for abatements and exemptions	(365,232.19)						(365,232.19)
Special assessments	-	2,081.80					2,081.80
Tax liens	57,575.89						57,575.89
Tax foreclosures	123,192.15						123,192.15
Motor vehicle excise	143,339.70						143,339.70
Other excises	-						0.00
User fees	-						0.00
Utility liens added to taxes	2,382.71						2,382.71
Departmental	-	34,497.62			17,732.50		52,230.12
Other receivables	-						0.00
Due to/from other funds	-	-					0.00
Due from other governments	-	-					0.00
Due to/from other funds	-						0.00
Working deposit	-						0.00
Prepays	-						0.00
Inventory	-						0.00
Fixed assets, net of accumulated depreciation	-						0.00
Amounts to be provided - payment of bonds						5,065,000.00	5,065,000.00
Amounts to be provided - vacation and sick leave							0.00
Total Assets	2,408,134.52	1,479,475.65	335,512.75	838,536.20	1,816,279.26	5,065,000.00	11,942,938.38

Town of Boylston

Combined Balance Sheet

All Fund Types and Account Group – June 30th, 2020

LIABILITIES AND FUND EQUITY							
Liabilities:							
Accounts payable							0.00
Warrants payable	99,477.99	15,616.64	-				115,094.63
Accrued payroll and withholdings	95,637.08	5,160.84		14,980.47			115,778.39
Accrued claims payable	-						0.00
IBNR							0.00
Other liabilities	13,112.78			2,047.61			15,160.39
Agency Funds					15,105.84		15,105.84
Deferred revenue:							
Real and personal property taxes	(115,430.90)						(115,430.90)
Deferred taxes	-						0.00
Prepaid taxes/fees							0.00
Special assessments	-	2,081.80					2,081.80
Tax liens	57,575.89						57,575.89
Tax foreclosures	123,192.15						123,192.15
Motor vehicle excise	143,339.70						143,339.70
Other excises	-						0.00
User fees							0.00
Utility liens added to taxes	2,382.71						2,382.71
Departmental		34,497.62			17,732.50		52,230.12
Deposits receivable				13,700.85			13,700.85
Other receivables							0.00
Due from other governments							0.00
Due to other governments							0.00
Due to/from other funds							0.00
Bonds payable						5,065,000.00	5,065,000.00
Notes payable							0.00
Vacation and sick leave liability							0.00
Total Liabilities	419,287.40	57,356.90	0.00	30,728.93	32,838.34	5,065,000.00	5,605,211.57

Town of Boylston

Combined Balance Sheet

All Fund Types and Account Group – June 30th, 2020

Fund Equity:							
Reserved for encumbrances	45,714.42						45,714.42
Reserved for expenditures	455,963.03						455,963.03
Reserved for continuing appropriations	287,875.73						287,875.73
Reserved for petty cash	-						0.00
Reserved for appropriation deficit	-						0.00
Reserved for snow and ice deficit	-						0.00
Reserved for debt service	-						0.00
Reserved for premiums	1,568.10						1,568.10
Reserved Fund Balance	-	1,422,118.75	335,512.75		1,783,440.92		3,541,072.42
Reserved for working deposit	-						0.00
Undesignated fund balance	1,197,725.84						1,197,725.84
Unreserved retained earnings				807,807.27			807,807.27
Total Fund Equity	1,988,847.12	1,422,118.75	335,512.75	807,807.27	1,783,440.92	0.00	6,337,726.81
Total Liabilities and Fund Equity	2,408,134.52	1,479,475.65	335,512.75	838,536.20	1,816,279.26	5,065,000.00	11,942,938.38

TOWN OF BOYLSTON							EXHIBIT B
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE							
BUDGET AND ACTUAL							
FOR THE YEAR ENDED JUNE 30, 2020							
		General Fund					
						Current	Variance
		Prior Year	Original	Final		Year	Favorable
		Carry Forward	Budget	Budget	Actual	Carry Forward	(Unfavorable)
REVENUE:							
Property Taxes			13,792,246	13,792,246	13,680,141		(112,105)
Motor Vehicle Excise Taxes			1,022,000	1,022,000	951,711		(70,289)
Payments in Lieu of taxes			595,000	595,000	595,939		939
Departmental Charges for Services			50,000	50,000	71,949		21,949
Licenses and Permits			190,000	190,000	485,133		295,133
Intergovernmental			472,703	472,703	471,856		(847)
Fines and Forfeits			13,000	13,000	13,570		570
Interest on Investments			20,000	20,000	13,497		(6,503)
Other			0	0	55,435		55,435
Total Revenue			16,154,949	16,154,949	16,339,231		184,282
EXPENDITURES:							
General Government		319,315	1,104,870	1,104,870	1,044,219	267,984	111,982
Public Safety		366,146	2,033,211	2,033,211	2,057,444	292,666	49,247
Public Works and Facilities		827,044	1,112,044	1,112,044	1,724,467	192,254	22,367
Education		19,841	9,848,216	9,848,216	9,796,494		71,563
Human Services		0	169,175	169,175	134,705	488	33,982
Culture and Recreation		40,486	300,053	300,053	307,020	5,206	28,313
Employee Benefits and Insurance		0	1,443,715	1,443,715	1,319,610		124,105
State Assessments			52,516	52,516	58,161		(5,645)
Debt Service:							
Principal Retirement		0	260,000	260,000	260,000		0
Interest(Including Temporary Loans)		0	139,925	139,925	139,925		0
Total Expenditures		1,572,832	16,463,725	16,463,725	16,842,045	758,598	435,914
Excess of Revenues Over (Under) Expenditures		(1,572,832)	(308,776)	(308,776)	(502,814)	(758,598)	620,196
OTHER FINANCING SOURCES (USES)							
Operating Transfer In			208	208	71,739		71,531
Operating Transfer Out		0	0	0	0		0
Total Other Financing Sources (Uses)		0	208	208	71,739	0	71,531
NET CHANGE IN BUDGETARY FUND BALANCE		(1,572,832)	(308,568)	(308,568)	(431,075)	(758,598)	691,727

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2020

Exhibit - D

Account	Budget	Transfers	2020 Adjusted Budget	2020 Expenditures	Unexpended Balance
SPECIAL TOWN MEETING NOTICES	1,900.00	-	1,900.00	1,856.30	43.70
	1,900.00	-	1,900.00	1,856.30	43.70
MODERATOR SALARY	15.00	-	15.00	-	15.00
	15.00	-	15.00	-	15.00
SELECTMEN SALARY	4,261.00	-	4,261.00	4,260.18	0.82
SELECTMEN CLERICAL WAGES	16,889.00	(9,072.50)	7,816.50	7,816.50	-
TOWN ADMINISTRATOR SALARY	93,500.00	220.00	93,720.00	93,715.30	4.70
ASSISTANT TOWN ADMINISTRATOR	55,385.00	(10,220.00)	45,165.00	44,708.98	456.02
TOWN AUDIT	19,618.00	-	19,618.00	17,165.75	2,452.25
SELECTMEN GENERAL EXPENSES	16,115.00	16,400.00	32,515.00	29,677.79	2,837.21
	205,768.00	(2,672.50)	203,095.50	197,344.50	5,751.00
FINANCE COMMITTEE EXPENSES	400.00	-	400.00	160.00	240.00
	400.00	-	400.00	160.00	240.00
RESERVE FUND	100,000.00	(65,072.33)	34,927.67	-	34,927.67
	100,000.00	(65,072.33)	34,927.67	-	34,927.67
TOWN ACCOUNTANT SERVICES	40,974.00	(15,000.00)	25,974.00	24,385.58	1,588.42
TOWN ACCOUNTANT EXPENSES	10,000.00	-	10,000.00	7,276.85	2,723.15
	50,974.00	(15,000.00)	35,974.00	31,662.43	4,311.57

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2020

Account	Budget	Transfers	2020 Adjusted Budget	2020 Expenditures	Unexpended Balance
ASSESSORS SALARIES	3,864.00	-	3,864.00	3,864.00	-
ASSESSORS CLERICAL WAGES	25,714.00	4,168.00	29,882.00	29,877.27	4.73
ASSESSORS CLERK WAGES	33,575.00	(1,058.00)	32,517.00	31,488.20	1,028.80
ASSESSORS PROPERTY REVALUATION	30,000.00	-	30,000.00	30,000.00	-
ASSESSORS APPRAISAL EXPENSE	18,500.00	12,000.00	30,500.00	22,824.00	7,676.00
ASSESSORS EXPENSES	36,880.00	-	36,880.00	28,139.03	8,740.97
	148,533.00	15,110.00	163,643.00	146,192.50	17,450.50
TREASURER SALARY	77,369.00	-	77,369.00	77,369.00	-
TREASURER CLERICAL WAGES	32,495.00	-	32,495.00	32,195.05	299.95
TREASURER EXPENSES	41,161.00	-	41,161.00	38,995.39	2,165.61
	151,025.00	-	151,025.00	148,559.44	2,465.56
TOWN COUNSEL EXPENSES	80,000.00	-	80,000.00	76,051.38	3,948.62
	80,000.00	-	80,000.00	76,051.38	3,948.62
TAX TITLE EXPENSE	1,050.00	11,965.33	13,015.33	10,915.67	2,099.66
	1,050.00	11,965.33	13,015.33	10,915.67	2,099.66
TOWN CLERK SALARY	35,821.00	1,843.28	37,664.28	37,296.18	368.10
TOWN CLERK CLERICAL	12,292.00	(180.00)	12,112.00	11,725.50	386.50
TOWN CLERK EXPENSES	1,915.00	-	1,915.00	1,171.60	743.40
	50,028.00	1,663.28	51,691.28	50,193.28	1,498.00

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2020

Account	Budget	Transfers	2020 Adjusted Budget	2020 Expenditures	Unexpended Balance
ELECTION/REG SALARIES	4,284.00	2,154.48	6,438.48	6,438.48	-
ELECTION/REG EXPENSES	3,600.00	1,700.00	5,300.00	3,519.65	1,780.35
	7,884.00	3,854.48	11,738.48	9,958.13	1,780.35
CONSERVATION SALARY	23,264.00	-	23,264.00	21,720.13	1,543.87
CONSERVATION EXPENSES	2,650.00	-	2,650.00	2,620.91	29.09
STORM WATER MGMT EXPENSE	20,000.00	-	20,000.00	20,000.00	-
	45,914.00	-	45,914.00	44,341.04	1,572.96
EARTH REMOVAL EXPENSE	500.00	-	500.00	-	500.00
	500.00	-	500.00	-	500.00
PLANNING BOARD MEMBER SALARIES	603.00	-	603.00	410.00	193.00
PLANNING BOARD OFFICIAL CLERK	65.00	-	65.00	-	65.00
PLANNING BG ADMIN ASST WAGES	9,182.00	43.26	9,225.26	9,225.26	-
PLANNING BOARD EXPENSES	2,050.00	-	2,050.00	2,013.33	36.67
	11,900.00	43.26	11,943.26	11,648.59	294.67
MUNICIPAL OFFICE EXPENSE	43,494.00	-	43,494.00	31,382.31	12,111.69
	43,494.00	-	43,494.00	31,382.31	12,111.69
TOWN REPORTS	2,308.00	-	2,308.00	1,764.55	543.45
	2,308.00	-	2,308.00	1,764.55	543.45

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2020

Account	Budget	Transfers	2020 Adjusted Budget	2020 Expenditures	Unexpended Balance
TOWN HOUSE EXPENSE	18,430.00	-	18,430.00	12,873.45	5,556.55
	18,430.00	-	18,430.00	12,873.45	5,556.55
TOWN GARAGE EXPENSES	22,700.00	-	22,700.00	22,353.89	346.11
NEW TOWN GARAGE EXPENSES	24,900.00	-	24,900.00	24,900.00	-
	47,600.00	-	47,600.00	47,253.89	346.11
POLICE SALARIES & WAGES	1,056,251.00	87,000.00	1,143,251.00	1,114,607.48	28,643.52
POLICE EXPENSES	161,363.00	-	161,363.00	160,969.18	393.82
	1,217,614.00	87,000.00	1,304,614.00	1,275,576.66	29,037.34
FIRE SALARIES & WAGES	339,524.00	11,375.00	350,899.00	344,804.27	6,094.73
FIRE EXPENSES	70,309.00	-	70,309.00	65,016.56	5,292.44
	409,833.00	11,375.00	421,208.00	409,820.83	11,387.17
DISPATCH SALARIES & WAGES	254,213.00	(18,250.00)	235,963.00	233,852.29	2,110.71
DISPATCH EXPENSES	14,974.00	-	14,974.00	13,758.04	1,215.96
	269,187.00	(18,250.00)	250,937.00	247,610.33	3,326.67
BUILDING INSPECTOR SALARY	57,000.00	110.00	57,110.00	57,108.97	1.03
BUILDING INSPECTOR CLERICAL WAGES	22,953.00	-	22,953.00	22,732.10	220.90
BUILDING INSPECTOR EXPENSES	5,200.00	199.00	5,399.00	5,213.83	185.17
	85,153.00	309.00	85,462.00	85,054.90	407.10

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2020

Account	Budget	Transfers	2020 Adjusted Budget	2020 Expenditures	Unexpended Balance
GAS INSPECTOR WAGES	6,713.00	-	6,713.00	6,082.06	630.94
GAS INSPECTOR EXPENSES	850.00	170.00	1,020.00	170.00	850.00
	7,563.00	170.00	7,733.00	6,252.06	1,480.94
PLUMBING INSPECTOR SALARY	14,457.00	-	14,457.00	12,317.50	2,139.50
	14,457.00	-	14,457.00	12,317.50	2,139.50
WIRING INSPECTOR SALARY	10,129.00	186.12	10,315.12	10,315.12	-
WIRING INSPECTOR EXPENSES	1,500.00	-	1,500.00	1,131.30	368.70
	11,629.00	186.12	11,815.12	11,446.42	368.70
DOG OFFICER SALARY	2,543.00	-	2,543.00	2,543.00	-
DOG OFFICER EXPENSES	1,100.00	-	1,100.00	-	1,100.00
	3,643.00	-	3,643.00	2,543.00	1,100.00
PARKING CLERK SALARY	260.00	-	260.00	260.00	-
	260.00	-	260.00	260.00	-
TREE WARDEN SALARY	1,372.00	-	1,372.00	1,372.00	-
TREE WARDEN EXPENSES	12,500.00	-	12,500.00	12,500.00	-
	13,872.00	-	13,872.00	13,872.00	-

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2020

Account	Budget	Transfers	2020 Adjusted Budget	2020 Expenditures	Unexpended Balance
ELEMENTARY EDUCATION	3,093,313.00	-	3,093,313.00	3,093,313.00	-
SCHOOL ENCUMBRANCES	-	18,916.41	18,916.41	5,922.16	12,994.25
ELEMENTARY CAPITAL ASSESSMENT	32,500.00	-	32,500.00	32,500.00	-
	3,125,813.00	18,916.41	3,144,729.41	3,131,735.16	12,994.25
SCHOOL DIST ASSESSMENT	5,046,312.00	-	5,046,312.00	5,046,312.00	-
SCHOOL CAPITAL ASSESSMENT	1,146,173.00	-	1,146,173.00	1,146,173.00	-
	6,192,485.00	-	6,192,485.00	6,192,485.00	-
VOCATIONAL TUITION	421,400.00	42,140.00	463,540.00	463,540.00	-
VOCATIONAL TRANSPORTATION	49,950.00	(6,202.50)	43,747.50	43,747.50	-
	471,350.00	35,937.50	507,287.50	507,287.50	-
HIGHWAY SALARIES & WAGES	373,717.00	(20,644.79)	353,072.21	351,700.21	1,372.00
HIGHWAY EXPENSES	345,850.00	6,800.00	352,650.00	336,891.34	15,758.66
	719,567.00	(13,844.79)	705,722.21	688,591.55	17,130.66
SNOW & ICE OVERTIME	30,000.00	6,046.13	36,046.13	36,046.13	-
SNOW & ICE REMOVAL EXPENSES	163,000.00	88,230.11	251,230.11	251,230.11	-
	193,000.00	94,276.24	287,276.24	287,276.24	-
STREET LIGHTS	9,500.00	-	9,500.00	7,859.65	1,640.35
	9,500.00	-	9,500.00	7,859.65	1,640.35

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2020

Account	Budget	Transfers	2020 Adjusted Budget	2020 Expenditures	Unexpended Balance
CEMETERY SALARIES & WAGES	624.00	-	624.00	624.00	-
CEMETERY EXPENSES	4,200.00	-	4,200.00	603.21	3,596.79
	4,824.00	-	4,824.00	1,227.21	3,596.79
BOH SALARIES	759.00	-	759.00	542.00	217.00
BOH CLERICAL WAGES	21,302.00	171.10	21,473.10	21,473.10	-
VITAL STATISTIC WAGES	200.00	-	200.00	200.00	-
ANIMAL INSPECTOR WAGES	1,462.00	-	1,462.00	1,462.00	-
SANITATION INSPECTOR SALARY	46,350.00	-	46,350.00	44,864.56	1,485.44
BOH EXPENSES	2,375.00	-	2,375.00	1,413.76	961.24
BOH SPECIAL PROJECTS	2,500.00	-	2,500.00	589.86	1,910.14
	74,948.00	171.10	75,119.10	70,545.28	4,573.82
TRI TOWN HAZARDOUS WASTE	2,885.00	-	2,885.00	2,362.00	523.00
	2,885.00	-	2,885.00	2,362.00	523.00
NURSE SALARY	2,000.00	-	2,000.00	2,000.00	-
	2,000.00	-	2,000.00	2,000.00	-
COA COORDINATOR SALARY	56,285.00	(19,425.00)	36,860.00	33,585.95	3,274.05
COA EXPENSES	5,515.00	-	5,515.00	1,909.87	3,605.13
COA VAN EXPENSES	7,000.00	-	7,000.00	3,165.25	3,834.75
	68,800.00	(19,425.00)	49,375.00	38,661.07	10,713.93

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2020

Account	Budget	Transfers	2020 Adjusted Budget	2020 Expenditures	Unexpended Balance
VETERANS AGENT SALARY	234.00	-	234.00	-	234.00
VETERANS BENEFITS	20,000.00	-	20,000.00	2,321.00	17,679.00
VETERANS EXPENSES	308.00	-	308.00	50.00	258.00
	20,542.00	-	20,542.00	2,371.00	18,171.00
LIBRARY SALARY & WAGES	180,017.00	-	180,017.00	174,695.28	5,321.72
LIBRARY EXPENSES	72,640.00	3,900.00	76,540.00	72,581.90	3,958.10
	252,657.00	3,900.00	256,557.00	247,277.18	9,279.82
MEMORIAL DAY	4,000.00	-	4,000.00	-	4,000.00
	4,000.00	-	4,000.00	-	4,000.00
RECREATION SALARY	24,856.00	-	24,856.00	20,813.95	4,042.05
RECREATION EQUIP AND PROGRAM EXPENSES	5,340.00	-	5,340.00	2,693.26	2,646.74
	30,196.00	-	30,196.00	23,507.21	6,688.79
HISTORICAL BUILDING MAINT	5,000.00	2,000.00	7,000.00	2,662.63	4,337.37
HISTORICAL COMM EXPENSES	1,200.00	3,800.00	5,000.00	1,567.44	3,432.56
HISTORICAL COMM PROJECT EXP	7,000.00	(5,800.00)	1,200.00	625.58	574.42
	13,200.00	-	13,200.00	4,855.65	8,344.35
DEBT PRINCIPAL	260,000.00	-	260,000.00	260,000.00	-
	260,000.00	-	260,000.00	260,000.00	-

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2020

Account	Budget	Transfers	2020 Adjusted Budget	2020 Expenditures	Unexpended Balance
DEBT INTEREST	139,925.00	-	139,925.00	139,925.00	-
	139,925.00	-	139,925.00	139,925.00	-
COUNTY RETIREMENT	660,605.00	-	660,605.00	660,605.00	-
	660,605.00	-	660,605.00	660,605.00	-
UNEMPLOYMENT COMP	12,500.00	-	12,500.00	3,865.15	8,634.85
	12,500.00	-	12,500.00	3,865.15	8,634.85
GROUP INSURANCE	860,110.00	(101,876.24)	758,233.76	757,610.65	623.11
	860,110.00	(101,876.24)	758,233.76	757,610.65	623.11
EMPLOYEE PHYSICALS	500.00	-	500.00	-	500.00
	500.00	-	500.00	-	500.00
GENERAL INSURANCE	145,415.00	-	145,415.00	139,576.00	5,839.00
	145,415.00	-	145,415.00	139,576.00	5,839.00

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2020

Account	Budget	Transfers	2020 Adjusted Budget	2020 Expenditures	Unexpended Balance
ARTICLES					
ART#22 2019 ATM ASSESSOR SOFTWARE UPGRADE	-	537.50	537.50	-	537.50
ART#30 2019 ATM PINE HILL APPRAISAL	-	9,000.00	9,000.00	9,000.00	-
ART#19 5/1/17 HILLSIDE IT	-	6,111.28	6,111.28	612.50	5,498.78
ART#21 5/7/18 - HILLSIDE IT	-	20,000.00	20,000.00	-	20,000.00
ART#27 2019 ATM POLICE BLDG RENOVATIONS	-	169,792.92	169,792.92	168,223.17	1,569.75
ART #27 5/2/16 - TOWN HOUSE RENOVATION	-	13,482.82	13,482.82	2,000.00	11,482.82
ART#23 5/7/18 -TOWNHOUSE RENOVATIONS	-	17,625.00	17,625.00	-	17,625.00
ART#28 2019 ATM-TOWN HOUSE RENOVATIONS	-	35,000.00	35,000.00	26,803.47	8,196.53
ART#2 11/6/17 STM POLICE/FIRE STATION IMPR	-	11,187.03	11,187.03	-	11,187.03
ART#18 5/7/18 - RT 140 LAND ACQUISITION	-	14,113.35	14,113.35	14,113.35	-
ART#5 11/18 STM FINGERPRINT MACHINE	-	7,524.96	7,524.96	-	7,524.96
ART#25 2019 ATM POLICE SPEED TRAILER	-	830.00	830.00	-	830.00
ART#26 2017 ATM POLICE DEPT IT	-	1,592.00	1,592.00	-	1,592.00
ART#3 11/18 STM FIRE PICKUP TRUCK	-	174.69	174.69	-	174.69
ART#4 11/18 STM STRYKER STRETCHERS	-	14,592.76	14,592.76	3,062.04	11,530.72
ART#16 2019 ATM - GRANT MATCH	-	11,328.00	11,328.00	-	11,328.00
ART#17 2019 ATM - COMPRESSOR	-	56,691.00	56,691.00	56,691.00	-
ART#4 11/6/17 STM FIRE TURNOUT GEAR	-	1,630.82	1,630.82	-	1,630.82
ART#31 5/2/16 - FIRE TOOLS	-	1,507.60	1,507.60	-	1,507.60
ART#19 2019 ATM AMBULANCE LEASE	-	87,796.00	87,796.00	87,795.14	0.86
ART#20 2019 ATM FIRE TRUCK LEASE	-	129,111.00	129,111.00	129,110.94	0.06
ART#30 5/1/17 - BUILDING DEPT INSP/CLERICAL	-	2,811.68	2,811.68	1,050.00	1,761.68

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2020

Account	Budget	Transfers	2020 Adjusted Budget	2020 Expenditures	Unexpended Balance
ART#24 2019 ATM - TRUCK FOR TREWORK	-	50,000.00	50,000.00	-	50,000.00
ART#32 5/1/17 - BES BOILER	-	22.15	22.15	-	22.15
ART#24 5/7/18 - SCHOOL FIRE SAFETY EQUIPMENT	-	4,000.00	4,000.00	-	4,000.00
ART#33 5/1/17 - BES WALK-IN COOLER	-	410.00	410.00	-	410.00
ART#25 5/7/18 - SCHOOL EXTERIOR REPAIRS	-	2,101.00	2,101.00	-	2,101.00
ART#41 5/2/16 - BES DOOR MECHANISM	-	6,455.50	6,455.50	-	6,455.50
ART#34 5/1/17 - BES WINDOWS PHASE 1	-	408.00	408.00	-	408.00
ART#26 5/7/18 - SCHOOL DRIVEWAY	-	2,365.32	2,365.32	-	2,365.32
ART#16 5/7/18 - ZERO TURN MOWER	-	261.80	261.80	-	261.80
ART#6 11/18 STM SANDER TRUCK	-	215,000.00	215,000.00	211,799.01	3,200.99
ART#17 5/7/18 - ROAD MAINTENANCE	-	34,660.00	34,660.00	34,660.00	-
ART#21 2019 ATM RT 140 PROJECT	-	296,269.32	296,269.32	296,269.32	-
ART#40 5/1/17 - COMPASS PT BOND	-	94,165.21	94,165.21	63,882.14	30,283.07
ART#23 2019 ATM ROADWAY MAINTENANCE	-	100,000.00	100,000.00	80,610.90	19,389.10
ART #21 5/5/08 LANDFILL MONITORING/ENGINEERING	-	50,000.00	50,000.00	-	50,000.00
ART #25 5/12/97 CEMETERY ROAD REPAIR	-	977.48	977.48	977.48	-
ART#28 5/1/17 CEMETERY ROAD REPAIR	-	28,909.90	28,909.90	28,909.90	-
ART#38 5/1/17 - MANOR & CENTER COURT DESIGN	-	70.03	70.03	70.03	-
ART#22 5/7/18 - MANOR & CENTER COURT PHASE I	-	30,416.17	30,416.17	30,416.17	-
ART#29 2019 ATM REC & OS PLAN	-	10,000.00	10,000.00	5,000.00	5,000.00
TRANSFER TO OPEB TRUST - ART 15 2019 ATM	-	25,000.00	25,000.00	25,000.00	-
	-	1,563,932.29	1,563,932.29	1,276,056.56	287,875.73

Town of Boylston

Schedule of Revenues, Expenditures and Changes in Fund Balances

All Non-General Funds for the Year Ended June 30th, 2020

Exhibit - E

	Fund Balances June 30, 2019	Revenues	Expenditures	Other Financing Sources/(Uses)	Fund Balances June 30, 2020
Special Revenue:					
Grants, Revolving and Gifts					
PREMIUM ON SALE ON BONDS	1,775.76	-	-	207.66	1,983.42
CARES ACT	-	46,598.48	-	-	46,598.48
COVID-19 FEMA GRANT	-	-	(8,294.49)	-	(8,294.49)
CONSERVATION REVOLVING	3,039.93	507.00	(507.00)	-	3,039.93
WETLANDS PROTECTION	44,352.88	790.00	(500.00)	-	44,642.88
BOH SEPTIC REVOLVING	-	36,400.00	(4,404.48)	-	31,995.52
PLANNING BOARD REVOLVING	30,132.01	6,961.65	(1,004.00)	-	36,089.66
BOH FLU REVOLVING	2,871.89	-	-	-	2,871.89
HOUSING CHOICE GRANT	-	37,870.00	(37,870.00)	-	-
HILLSIDE REVOLVING	342,786.67	200,834.16	(203,786.90)	-	339,833.93
SCHOOL LOST LIBRARY BOOKS	13.20	-	(13.20)	-	-
SCHOOL LUNCH	13,574.53	1,433.39	(15,007.92)	-	(0.00)
AFTER SCHOOL REVOLVING	86,581.26	70.00	(86,651.26)	-	0.00
KINDERGARTEN REVOLVING	5,236.52	-	(5,236.52)	-	-
CEMETERY REVOLVING	99,650.86	4,260.00	(16,047.61)	-	87,863.25
TITLE V SEPTIC	77,375.93	1,209.82	(78,585.75)	-	0.00
RECREATION REVOLVING	23,402.22	13,687.18	(24,722.11)	-	12,367.29
ROUTE 140 EOED GT	215.46	-	-	-	215.46
INSURANCE REIMBURSEMENTS	27,900.09	-	-	-	27,900.09
EXTENDED POLLING HOURS	204.56	386.28	(590.84)	-	(0.00)
911 SUPPORT AND INCENTIVE GT	1,379.25	18,539.81	(19,688.76)	-	230.30
JUVENILE GRANT	356.86	-	-	-	356.86
WATCH YOUR CAR GRANT	181.06	-	-	-	181.06

Town of Boylston

Schedule of Revenues, Expenditures and Changes in Fund Balances

All Non-General Funds for the Year Ended June 30th, 2020

	Fund Balances			Other Financing	Fund Balances
	June 30, 2019	Revenues	Expenditures	Sources/(Uses)	June 30, 2020
FIRE SAFE GRANT+G53B35:G5B35:G63	6,636.53	-	(3,046.48)	-	3,590.05
FIRE FEMA GRANT	2,290.51	-	(2,413.00)	-	(122.49)
CONS & REC 2012 VFA GRANT	2,732.63	463.14	(463.14)	-	2,732.63
EMERG MGMT PERF. GRANT	1,566.98	-	(1,488.00)	-	78.98
POLICE STATE 911 GRANT	8,217.56	-	-	-	8,217.56
SPED CIRCUIT BREAKER	13,839.00	5,250.00	(19,089.00)	-	-
BC/BS SCHOOL GRANT	57.34	-	(57.34)	-	-
C of M URBAN FORESTRY GRANT	437.00	-	-	-	437.00
STATE AID HIGHWAY	742.70	329,020.14	(329,194.94)	-	567.90
LIBRARY GRANT	21,224.35	5,816.05	(5,791.72)	-	21,248.68
COA FORMULA GRANT	544.07	10,591.93	(8,479.00)	-	2,657.00
CULTURAL COUNCIL	1,066.78	5,051.84	(3,228.39)	-	2,890.23
TITLE I GRANT	(1,469.73)	15,798.00	(14,328.27)	-	0.00
EARLY GRADES LITERACY GRANT	(2,410.16)	2,419.00	(8.84)	-	0.00
PUBLIC HEALTH GRANTS	508.37	10,000.00	(8,819.76)	-	1,688.61
BOH FLU GRANT	4,051.19	-	(594.46)	-	3,456.73
SALE OF TOWN BUILDING	185,045.84	-	-	-	185,045.84
POLICE GIFTS	4,134.61	650.00	(104.15)	-	4,680.46
DARE GIFTS	2,045.89	-	-	-	2,045.89
RTE 140/SCHOOL ST IMPROVEMENTS	-	18,000.00	-	-	18,000.00
AMBULANCE FEES	158,246.86	135,963.21	-	-	294,210.07
CANINE GIFTS	214.80	-	-	-	214.80
SCHOOL PTA LITERACY GIFT	4,792.13	-	(4,792.13)	-	0.00
SCHOOL RENTALS	5,542.00	-	(5,542.00)	-	-
SCHOOL CHOICE	289,831.00	-	(289,831.00)	-	-
SALE OF CEMETERY LOTS	72,485.74	7,760.00	-	-	80,245.74
CEMETERY GIFT	2,377.08	-	-	-	2,377.08

Town of Boylston

Schedule of Revenues, Expenditures and Changes in Fund Balances

All Non-General Funds for the Year Ended June 30th, 2020

	Fund Balances			Other Financing	Fund Balances
	June 30, 2019	Revenues	Expenditures	Sources/(Uses)	June 30, 2020
COA GIFTS	8,266.61	4,388.00	-	-	12,654.61
LIBRARY GIFTS	12,905.28	4,326.00	(1,842.98)	-	15,388.30
CHILDRENS ROOM GIFTS	127.00	-	-	-	127.00
LIBRARY DONATION PROJECT MGT	-	10,000.00	-	-	10,000.00
PARKS GIFTS	4,400.00	1,157.33	-	-	5,557.33
MEMORIAL DAY GIFTS	9,522.86	1,250.00	-	-	10,772.86
BEAUTIFUL BOYLSTON	92.11	-	-	-	92.11
CHRISTMAS TREE GIFTS	353.56	-	-	-	353.56
CULTURAL COUNCIL GIFTS	3,575.31	-	-	-	3,575.31
53G Revolving Accounts					
53G PB LONGELY HILL	900.67	3,180.30	(3,945.00)	-	135.97
53G PB COMPASS POINT R.E. LLC	451.45	1.00	-	-	452.45
53G CC AOUDÉ NICHOLAS	1,561.38	3.45	-	-	1,564.83
53G CC REDWOOD CIRCLE	4,531.24	10.00	(724.72)	-	3,816.52
53G CC MOUNTAIN VIEW	77.68	0.17	-	-	77.85
53G CC JAMESON RIDGE	6,750.81	14.90	-	-	6,765.71
53G CC LONGLEY HILL	2,167.07	4.78	(1,090.32)	-	1,081.53
53G CC TURFLINKS	507.49	1.12	-	-	508.61
53G CC COMPASS POINTE	(778.27)	-	1,518.00	-	739.73
53G PB STRAW HOLLOW ESTATES	219.68	1.22	-	-	220.90
53G PB BRIGHAM WOODS	0.74	(0.74)	-	-	-
53G PB SARAH LANE	158.11	0.35	-	-	158.46
53G PB RACHEL ROAD	0.11	(0.11)	-	-	-
53G PB BARNARD HILL	3,712.20	8.19	(403.00)	-	3,317.39
53G PB RAND WHITNEY	1,950.96	4.31	-	-	1,955.27
53G PB NATURE'S VIEW	2.50	(2.50)	-	-	-
53G PB MT PLEASANT COUNTRY CLUB	1,517.10	3.35	-	-	1,520.45

Town of Boylston

Schedule of Revenues, Expenditures and Changes in Fund Balances

All Non-General Funds for the Year Ended June 30th, 2020

	Fund Balances			Other Financing	Fund Balances
	June 30, 2019	Revenues	Expenditures	Sources/(Uses)	June 30, 2020
53G CC 183 MAIN ST	-	-	-	-	-
53G PB KREG LLC - COMPASS POINT	4,127.52	2,509.11	(3,611.50)	-	3,025.13
53G PB 200 SHREWSBURY ST	2,540.09	5.61	-	-	2,545.70
53G CC COMPASS CIRCLE/J HAYNES	1,828.93	4,004.04	(3,951.48)	-	1,881.49
53G PB FLAGG STREET / KATZ	269.05	0.59	-	-	269.64
53G ZBA JAMESON RIDGE	4,607.99	10.17	-	-	4,618.16
53G ZBA MAPLECROFT FARMS	5,162.03	11.39	-	-	5,173.42
53G CC BETHLEHEM BIBLE CHURCH	293.52	0.65	-	-	294.17
53G CC TAHANTO	1,247.53	2.75	-	-	1,250.28
53G CC SUMMER STAR WILDLIFE	3,420.16	7.55	-	-	3,427.71
53G PB TM ELECTRONICS	2,517.25	5.56	-	-	2,522.81
53G CC 200 SHREWSBURY STREET	2,067.21	4.56	-	-	2,071.77
53G CC WORCESTER SAND & GRAVEL	2,928.69	2,006.46	(1,123.75)	-	3,811.40
53G CC SCANNELL 220 SHREWSBURY ST	2,803.15	6.19	-	-	2,809.34
53G CC WORCESTER DONUTS/270 SHREWSBURY ST	2,620.84	5.79	(595.80)	-	2,030.83
53G PB 270 SHREWSBURY ST	2,927.94	6.46	-	-	2,934.40
53G PB 8 GULF STREET/BURKHARDT	(472.27)	472.31	(0.04)	-	0.00
53G PB SCANNELL PROPERTIES/SHREWSBURY ST	3,644.99	8.05	-	-	3,653.04
53G PB SECURED FINANCL/SHREWSBURY ST	5.03	(5.03)	-	-	-
53G PB PINE STREET	200.57	0.44	-	-	201.01
53G ER FED-EX	2,020.74	4.46	-	-	2,025.20
53G CC PINE ST BOYLSTON REALTY	381.90	1,000.84	(818.25)	-	564.49
53G CC PINE ST EXT	1,513.28	3.34	-	-	1,516.62
53G CC 280 SHREWSBURY ST-BATISTA	1,193.93	1.61	(465.80)	-	729.74
53G PB AVERY WAY	(767.26)	767.26	-	-	-
53G PB 280 SHREWSBURY ST WORC BLDG	(171.44)	-	1,242.00	-	1,070.56
53G PB 247 MILE HILL RD	969.85	2.14	-	-	971.99

Town of Boylston

Schedule of Revenues, Expenditures and Changes in Fund Balances

All Non-General Funds for the Year Ended June 30th, 2020

	Fund Balances June 30, 2019	Revenues	Expenditures	Other Financing Sources/(Uses)	Fund Balances June 30, 2020
53G PB 85 SEWALL STREET	(649.53)	289.65	370.00	-	10.12
53G PB 299 SEWALL/GRAVEL PIT	1,937.92	4.28	(51.00)	-	1,891.20
53G PB 75 MAIN ST/TINY EXPLORERS	0.99	(0.99)	-	-	(0.00)
53G CC 85 SEWALL STREET	2,037.17	4.50	476.14	-	2,517.81
53G EW PINE STREET	22,909.43	(20,616.43)	-	-	2,293.00
53G PB 84 MAIN STREET/RON WAGNER	532.91	1.18	-	-	534.09
53G CC 299 SEWALL ST/LILYMER	888.10	2,507.48	(1,320.13)	-	2,075.45
53G PB WARREN STREET	2,313.19	(2,313.19)	-	-	(0.00)
53G CC SEWALL ST APARTMENTS	4,549.53	10.04	(1,682.49)	-	2,877.08
53G PB COBBLESTONE WOODS	5,009.13	11.06	(2,519.50)	-	2,500.69
53G PB 321 CROSS	-	13,200.00	(4,762.00)	-	8,438.00
53G CC TOWER HILL	-	5,000.00	(780.00)	-	4,220.00
53G PB TOWER HILL	-	13,362.00	(11,652.00)	-	1,710.00
53G PB WOODLAND ROAD	-	1,000.00	-	-	1,000.00
53G PB 70 RESERVOIR ST	-	900.00	(530.35)	-	369.65
Total Special Revenue Funds	1,696,166	964,884	(1,238,446)	208	1,422,811
Capital Projects:					
DPW Garage Project	86,031	-	-	-	86,031
Library Construction Phase I	885	-	-	-	885
Library Construction Phase II	248,787	-	(190)	-	248,597
Total Capital Projects	335,703	-	(190)	-	335,513

Town of Boylston

Schedule of Revenues, Expenditures and Changes in Fund Balances

All Non-General Funds for the Year Ended June 30th, 2020

	Fund Balances June 30, 2019	Revenues	Expenditures	Other Financing Sources/(Uses)	Fund Balances June 30, 2020
Permanent Trust Funds:					
Cemetery Funds	62,991	-	-	-	62,991
Library Funds	18,634	-	-	-	18,634
OPEB Trust	106,825	4,073	-	25,000	135,897
Total Permanent Trust Funds	188,449	4,073	-	25,000	217,522
Expendable Trust Funds:					
Drug Forfeiture Fund	913	-	-	-	913
Cemetery Funds	133,492	5,031	-	-	138,522
Library Funds	61,658	2,264	-	-	63,921
DPW Building Stabilization Fund	713	18	-	-	731
Stabilization Fund	1,327,931	33,876	-	-	1,361,807
Capital Fund	25	-	-	-	25
Total Expendable Trust Funds:	1,524,730	41,189	-	-	1,565,919
Total - Non-General Governmental Funds	3,745,048	1,010,146	(1,238,636)	25,208	3,541,765

Town of Boylston

Schedule of Taxes Receivable - General Fund for the Year Ended June 30th, 2020

EXHIBIT F

Description	Uncollected June 30, 2019	Commitments	Refunds	Add/(Deduct)				Uncollected June 30, 2020
				Adjustments	Abatements	Transfers to Tax Title	Collections	
Real Estate								
2020	-	13,513,167.74	37,735	(3)	(46,372)	-	(13,261,798)	242,730
2019	64,377	-	-	(3)	-	(4,983)	(59,390)	0
2018	1,288	-	-	-	-	-	(1,288)	0
	65,664	13,513,168	37,735	(6)	(46,372)	(4,983)	(13,322,475)	242,730
Personal Property								
2020	-	345,917	300	4	(858)		(338,292)	7,071
	-	345,917	300	4	(858)	-	(338,292)	7,071
Motor Vehicle Excise								
2020	-	953,328	5,853	-	(16,584)		(825,058)	117,539
2019	42,539	123,958	33,252	-	(33,149)		(156,173)	10,426
2018	8,321	-	6,082	-	(6,131)		(3,622)	4,650
2017	5,217	-	770	-	(770)		(2,074)	3,142
2016	1,879	-	77	-	(77)		(441)	1,439
2015	2,418	-	-	-	-		(535)	1,883
2014	1,192	-	-	-	-		(49)	1,143
2013	2,208	-	-	-	-		-	2,208
2012 and prior	2,006	-	-	-	(1,097)		-	909
	65,780	123,958	40,180	-	(41,224)	-	(162,893)	25,800
Tax Liens	83,941	5,861		(707)			(31,518)	57,576
Tax Possessions	123,192	-						123,192

Municipal Light Department

Mission Statement:

The Boylston Municipal Light Department strives to provide excellent service and economical electric rates to its customers.

The Boylston Municipal Light Department (BMLD) has continued its maintenance program, consisting of pole replacements, wire upgrades, and tree trimming to minimize power outages for our ratepayers. This also helps keep restoration times for outages at a minimum.

A total of 17 outages were reported throughout the year with an average 2-hour restoration time. The longest outages were caused by several wind storms this year causing a number of large trees to fall across the power lines and break several utility poles.

The Covid-19 pandemic caused the BMLD office to be closed to the public this year for several months. All of BMLD's employees continued to work normal hours.

The Light Board suspended the interest on light bills to assist our customers during these difficult financial times.

The BMLD would like to thank all the Town Departments who assisted the Light Dept. throughout the year.

A total of 103 new residential customers and 1 new business customer were added to the town's system.

BMLD completed its work at the new Brookside Apts and the over 55 development on Morgan Circle.

The BMLD through the Massachusetts Municipal Wholesale Electric Company (MMWEC), which Boylston is a member, manages Boylston's power portfolio by purchasing low cost electricity. MMWEC also plans, develops, manages energy resources that Boylston and other light plants own.

BMLD's power portfolio for the year ending 2020 was on average 50% carbon free. BMLD is continuing its efforts to lower carbon emitting generation in its energy portfolio.

BMLD provides residential Home Energy Loss Prevention Services (HELPS) to its customers through MMWEC.

The HELPS program is designed to assist our customers with rebates on Energy Star appliances, home energy audits, and other efficiency measures. Information on rebates and incentives can be viewed on their web site (munihelps.org)

Respectfully submitted,

Mark Barakian / General Manager

Municipal Light Department

	<u>2017</u>	<u>2018</u>	<u>2019</u>
Gross Revenue:	3,760,080.00	4,129,978.00	3,867,442.00
Operating Expense:	3,699,442.00	4,302,833.00	4,232,124.00
Misc. Sales:	60,075.00	28,233.00	24,313.00
Profit:	243,994.00	(39,968)	(188,133)
Physical Plant Cost:	6,080,963.00	6,332,523.00	6,397,819
KW of Demand:	6,612	7,792	7,510
KWH Bought:	31,627,982	34,325,884	34,932,100
KWH Sold:	29,551,743	32,248,264	32,002,953
Customers:	2254	2284	2394
Purchase Power Avg. Cost:	0.08	0.12	0.12

Light Commission Meetings are held on the last Monday of the month or as posted.

The Board held six regular meetings with the following attendance:

John McQuade 5, Eric Johnson 6, Steve Mero 5

(No meetings were held in the months of March, April, May, July, August, November, and December)

**Office Hours: Monday thru Friday, 8:00 A.M. to 4:00 P.M.
1-(508)-869-2626**

Drop box for payments open 24 hrs at light office entrance.

24 Hr Emergency Service Phone Number: 508-869-6564

Police Department Report

2020 saw the departure of Part-time Dispatcher Beatrice Serewicz on February 21st and the arrival of her replacement, Kevin Colomey, on March 6th. With much Public Safety experience as a Firefighter, Reserve Police Officer, State Police – Framingham Dispatcher, and full-time Investigator for the State Coroner’s Office, Kevin brings much to our Dispatch center; Welcome! The PD also received an increase in Officers on November 2nd, when the Board of Selectmen authorized the immediate addition of 2 Patrol Officers. Receiving application packets from 23 individuals expressing interest, given the many requirements/stages in the hiring process, I am very optimistic that both officers selected, Officer Sam Rivera (Barre PD) and Officer Kevin Monaghan (UMASS University Campus PD) will start Field Training by the end of January.

This year, the Department applied for and received a state grant in the amount of \$3,000.00 to fund mandated 911 Dispatcher training requirements. Additionally, we applied for and received the Edward Byrne Memorial Justice Assistance Grant in the amount of \$39, 805.52 and, the State 911 Support Grant for \$27,188.80.

Once again, we issued Halloween, “glow necklaces,” to Boylston Elementary School students and, we supported the Town Trick or Treat festivities with additional patrols and due to the COVID-19 crisis, a candy stop at the PD to support the alternate Halloween festivity, “Trunk or Treat.” While on patrol that night, we also handed out additional candy and glow necklaces, much to the appreciation of the community. Due to the restrictions and changes placed on so many this past year, we whole-heartedly supported the many resident requests for police/public safety, “drive-bys,” of their residences for birthdays and other special occasions.

Station tours and speaking engagements were conducted where possible but were, like so many other events, limited due to COVID-19 restrictions. In addition to our existing Webpage, we also maintained our Facebook to enhance transparency/the speedy dissemination of information.

The Boylston Police Officer’s Union presented 2 scholarships for Tahanto’s 2020 Graduation Ceremony. Funds accrued from the Officers’ participation in, “No Shave November/December,” the sales of our “Military Awareness” uniform patches, and the sales of our black short sleeve T-shirt with the embossed camo patch were earmarked for the Homebase Program. The pink “Cancer Awareness” patch proceedings were forwarded to the Adam Bullen Memorial Foundation, and funds from our “Autism Awareness” patch sales were forwarded to the Flutie Foundation. Due to COVID-19 concerns, the Union’s Annual Golf Outing was not held this year; we hope the event resumes in 2021. Officer Matthew Ryel enthusiastically volunteered for and participated in the Thanksgiving Day Turkey Plunge at Rocky Pond; way to go, Matt!

The Department was a drop-off point for Toys-for-Tots which resulted in 13 large boxes being filled with new holiday gifts for children. The, “no questions asked,” drug drop box,” was emptied numerous times this year with contents delivered to the Haverhill destruction facility.

Police Department Report

Despite COVID-19 restrictions, the Boylston PD continues to support our schools wherever practical /as requested; we have also maintained a high level of visibility on our roadways and in our community. Boylston continues to be a very safe community in which to live, work, and play, despite the contamination concerns/implications of COVID-19 and the associated impact on police activity. Cases investigated by BPD Detectives and Officers continue to include cyber-bullying, sexting, scams, thefts, credit card and identity fraud, and cases involving juveniles. Lastly, as our Detectives continue to spend long hours in the investigation of identity theft and scam cases, please remember, if something seems too good to be true, it probably is just that, too good to be true! Never forget that everyone is susceptible to identity theft and scams, as Victims are both young and old, and include the experienced, the highly educated, and the very affluent.

SNAPSHOT OF ACTIVITY:

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
ARRESTS	9	28	33	53	87	38	47	39	35
CRIM COMP	32	122	94	89	140	64	66	107	66
MV STOPS	480	1933	1375	1476	1901	987	1219	1382	801
B&E BLDG	0	1	0	0	5	1	5	2	4
B&E DWELL	3	0	3	2	6	6	18	15	14
SCTY/BLDG CKS	7130	6099	5998	4556	4125	3315	4355	4398	4296

Safety issues brought to our attention and responded to this year include requests for traffic enforcement in many areas of Town to include Mile Hill Road, French Drive, School Street, Central Street (one way and two-way portions), Cross Street, Linden Street, Warren Street, Green Street, Stiles Road and Routes 70 and 140. The PD worked hand in hand with the Highway Department in so many efforts/projects throughout the Town this year. Great work out there guys!

December 27th marked the completion of my 21st year as your Chief of Police. With an 18-month extension to remain on duty granted/signed by the Governor on June 29, 2020, I would like to thank you for your continued support and for the opportunity to continue to serve you.

In closing and as always, in the event you observe anything suspicious, day or night, please contact the Boylston Police Department Dispatch Center IMMEDIATELY, at (508) 869-2113, or, in the event of an emergency, Dial 911. If you'd like to read about or contact the Department on-line, please visit www.boylston-ma.gov and locate us under Town Departments. On behalf of the entire Department, I wish you a very happy and prosperous 2021. Please Stay Safe!

Tony Sahagian
Chief of Police

<u>SYNOPSIS OF SELECTED ACTIVITY</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
911 Emergency Check Calls	64	46	40	38	38	20	22	19	18	15	25	25	25	35	104
Assault and Battery	10	6	2	1	1	2	7	1	0	5	3	5	5	1	1
Alarm Response (Home/Business)	236	204	259	192	204	241	175	247	204	240	208	200	225	170	115
Ambulance Response/Support	197	180	200	209	222	217	286	253	253	280	288	290	342	412	316
Animal	36	20	53	31	37	36	46	34	44	40	54	35	50	44	39
Assault	1	2	3	2	1	1	2	0	5	1	2	1	3	3	1
B&E, Building	4	1	6	6	2	2	4	2	5	1	5	0	0	1	0
B&E, Dwelling	7	6	7	5	8	17	14	15	18	6	6	2	3	0	3
Check Well-being	38	51	35	50	47	60	42	30	42	49	57	50	55	60	50
Civil Dispute	8	8	20	18	23	13	22	11	19	33	26	8	6	12	5
Destruction of Property	38	26	13	18	22	15	18	15	2	0	0	0	0	0	0
Disturbance	22	42	27	41	41	35	57	48	52	49	63	39	17	45	38
Disabled Motor Vehicle	107	113	129	92	79	107	81	92	79	82	74	61	93	107	72
Dog Complaint	13	7	14	14	6	22	11	6	10	9	13	20	18	11	15
Domestic Disturbance	23	23	14	19	16	23	19	15	15	11	13	10	17	21	12
Drug Offense	8	7	13	5	6	5	6	5	8	4	28	3	3	12	1
Erratic Operator	55	61	13	48	48	52	49	44	37	30	66	54	57	49	42
Fire Response/Support	45	34	17	23	17	18	26	19	46	56	67	57	52	73	67
Harrassing Phone Call	8	10	8	12	16	9	13	16	4	7	3	2	0	3	4
Larceny Over \$250	27	9	19	15	18	21	11	13	18	7	7	8	5	0	7
Larceny Under \$250	16	16	13	11	14	12	9	3	7	6	7	9	7	5	11
Miscellaneous Calls	800	256	384	431	513	368	404	306	13	0	0	0	0	0	0
Motor Vehicle Lock-out	16	10	11	17	14	8	15	10	12	11	10	14	4	4	5
Mutual Aid Call	71	66	89	67	70	61	50	58	60	43	43	36	39	33	16
MV Accident (Pers Injury)	28	32	21	22	13	14	21	14	25	16	18	18	18	17	15
MV Accident (Prop Damage)	53	67	72	58	68	66	89	75	97	74	67	70	78	64	62
Motor Vehicle, Recovered	1	1	2	2	6	1	0	2	2	0	1	2	1	2	1
Motor Vehicle, Traffic Stop	1663	1210	1284	1059	1222	839	801	1382	1219	987	1901	1476	1375	1933	480
Operating Under the Influence of Alcohol	7	5	2	1	1	1	1	1	1	1	15	10	5	1	1
Parking Violation	9	16	9	7	8	11	2	2	3	7	3	6	2	9	20
Safety Hazard	55	43	69	44	67	87	57	34	65	62	58	64	73	105	105
Serve Summons	41	43	38	51	34	37	20	47	37	34	66	35	41	30	33
Suspicious Person, Investigate	59	81	65	50	87	74	63	73	72	70	86	57	40	44	26
Suspicious Vehicle, Investigate	93	107	125	99	158	98	154	156	122	92	169	110	102	82	77
Traffic Study/Watch	35	87	60	149	394	222	154	181	61	121	95	235	283	114	167
Trespassing	9	3	2	1	1	6	7	8	4	4	4	2	4	3	5
Unsecured Building	23	10	18	34	13	14	10	12	11	10	15	9	6	6	3
Warrant Arrest	12	9	10	11	11	10	7	19	17	19	28	22	13	8	6
TOTAL NUMBER OF INCIDENTS/CALLS FOR THE YEAR INCLUDES THE ABOVE 38 TYPE "SELECTED" CATEGORIES.	6802	6309	7742	9296	9790	8563	7886	8465	9077	7526	9971	9860	11561	12379	12968

Fire Chief and Forest Warden Report

2020 was a challenging time for the entire community, but especially difficult for those in public safety. The challenges of the COVID-19 pandemic were different than anything the department had faced in the past. The department is thankful for the continued support from members of the community who all came together to assist one another in a time of need. We are all lucky to belong to and work in such a great town.

The Boylston Fire Department is a combination career/paid on-call department consisting of a full-time fire chief and four full time firefighter/EMTs; two firefighter/EMTs work from 7:00 am to 3:00 pm and two work from 3:00 pm to 11:00 pm Monday through Friday. The full-time staff works in conjunction with 30 on-call firefighters, many who are also emergency medical technicians, to handle emergency calls for service. This EMS staff also covers per diem shifts from 5:00 p.m. to 9:00 p.m. each evening and 7:00 a.m. to 4:00 p.m. on weekends.

The fire department reminds all residents to inspect and test their smoke and carbon monoxide detectors on a regular basis and replace batteries every six months if the detectors are equipped with standard batteries. Remember, even hard-wired smoke detectors have batteries that need to be changed on a regular basis. All smoke detectors should be replaced every ten years; carbon monoxide detectors should be replaced every five to seven years, depending on the manufacturer. All homes that have attached garages or that are heated with oil, gas, or wood should have carbon monoxide detectors. Members of the fire department are always available to help to answer questions about smoke and carbon monoxide detectors, and to assist with the installation of detectors and replacement of detector batteries. The fire department also strongly recommends residential sprinklers in homes; residential sprinklers are designed to give occupants more time to escape a home that is on fire. The department urges residents to go to: www.homefiresprinkler.org for additional information.

The fire department welcomed two new full-time firefighter/EMTs to the staff in July of 2020. Niccole Chiasson and William Weir joined the staff and are currently assigned to the 3-11 shift. Both Niccole and Bill were on-call firefighter/EMTs in town before moving to the full-time ranks.

The Boylston Fire Department staffs two basic life support ambulances to supply emergency medical services to the community. The Fire Department worked in conjunction with paramedic services from neighboring departments to provide the town with the highest level of emergency care in the field.

During 2020, the Fire Department EMS responded to the following calls:

• Basic life support	400	• Fire alarms	86
• Advanced life support	65	• Fire scene standby	20
• Motor vehicle crashes	47	• Mutual aid	30
• Carbon monoxide alarms	28		
Total EMS calls			676

Fire Chief and Forest Warden Report

During 2020, the Fire Department responded to the following calls:

• Motor vehicle crashes	47	• Brush fires	3
• Carbon monoxide alarms	28	• Vehicle fires	3
• Fire/smoke alarms	90	• All other calls	91
• Fires in a structure	36	• Mutual aid	20

Total Fire Calls **318**

Open air burning is allowed by the DEP from January 15th through May 1st of each year and is supervised by the Boylston Fire Department. Residents can burn brush and other yard waste during this time once they obtain an open-air burning permit. Permits were available at both the fire department and the police department and through the town's website. In 2020, the fire and police departments issued 273 seasonal burning permits and the fire department supervised a total of 724 open air fires during the open burning season.

In addition to calls for emergency services, the fire department also provides fire prevention services to the community. With the new development in town, both residential and commercial, fire prevention activities occupied a lot of the fire department's time. Department members also conducted plan review for smoke and carbon monoxide placement in all new homes being built. Fire prevention continues to be a large part of services the fire department provides to the community.

In 2020, the following inspections were performed by fire department personnel:

• Plan review	64	• Welding/hot work permits	2
• Compliance inspections	125	• Liquor license inspections	5
• Pellet/Wood stove inspections	10	• Blasting permits	1
• Propane storage permits	71	• Blasting inspections	24
• Oil tank/ burner installations/removal	29	• Open-air burning permits	273
• Sprinkler permits	4	• Open-air burning supervision	724

Total Fire Prevention **1332**

Total calls for service in 2020 **2326**

Joseph P. Flanagan, Fire Chief

Highway Department Report

The task of maintaining the 65 miles of streets in 2020 was carried out by the working Superintendent, 1 full time MEO, one Mechanic, 2 Labors, and one full time Administrative Assistant. We had 3 summer interns who did the mowing/landscaping in the summer months. We were able to keep 1 of the interns on staff until the end of the year.

Snow & Salt

The Highway Department treated roads 22 days and plowed 7 days in 2020. A total of 2262 tons of salt was used to treat and maintain safe road conditions.

Snow and ice control was maintained by nine (9) pieces of department heavy equipment and six (6) pieces of department light equipment. Highway personnel as well as one (1) additional town employees and one (1) seasonal employee were utilized during snowstorms. The town also secured four (4) private contractors to maintain some of the secondary roads in town. We are also responsible for plowing and treating the Elementary school and Town properties.

Driveway Permits

Residents who resurface, reconstruct, or construct a new driveway are required to apply for a driveway permit prior to the work being done. Driveways constructed or altered in the Town of Boylston must meet requirements, be viewed, and approved by the Highway Superintendent. These permits allow the department a method of controlling how the work is done. A total of 8 permits were issued in 2020.

Longlines Painting

A private contractor was hired to repaint center lines and fog lines on various roads in the Fall, totaling 200,514 feet.

Re-Surfacing and Maintenance of Roads

Mile Hill Road and Warren Street were paved in the Fall of 2020. All storm drains were replaced under these roads. We received Town appropriated funds from the MassDOT state aid program for these roads. Guardrail replacement was done in a few locations.

Storm Drains

Boylston has 572 storm drains that we clean and maintain over the course of the year.

Yard Waste

Every Spring and Fall we have yard waste drop off days for Residents. Please check our Facebook page or the Town website events calendar to see upcoming dates.

Highway Department Report

Fleet of Equipment

Our staff works diligently to maintain the fleet of equipment for the Town. Approximately 33 vehicles are serviced and repaired for the Highway Department, Cemetery Department, Police Department, and various other Town vehicles. Our Mechanic performs a significant amount of fabrication work in-house to rebuild aging equipment to keep the equipment in service.

Other Department responsibilities include but not limited to:

- Roadside Mowing & Brush Cutting and chipping
- Cemetery Maintenance & Internments
- Maintenance of Playgrounds, Town Common area and Town Sports fields
- Patching and Repairing Roads
- Maintenance of Road Shoulders
- Repair & Replacement of Street Signs
- Tree Cutting & Pruning
- Street sweeping 65 miles of road

The Highway Department will help other Town departments when extra manpower/equipment is needed.

In closing, the Highway Department would like to thank the Residents for their patience and understanding while doing various road work throughout the year. Also, we could not do all that we do without the support of the Town Hall Staff, Fire Department, Police Department, and the Board of Selectman. I would especially like to thank the employees of the Highway Department for their hard work and dedication throughout the year.

Respectfully Submitted,

Steven R Mero
Steven R Mero
Highway Superintendent

Tree Warden Report

The Tree division falls under the Highway Department with the help from a Contractor as needed. Trimming and remove decaying and dead trees along with branches that have been weakened by storms considered a hazard within the Town's right-of-way were carried out this year.

Asian Long-Horned Beetles

The entire Town of Boylston is still in the quarantine area and all work was done in compliance with Asian Long Horned Beetle regulations. Beetle traps were hung throughout the town to trap and monitor beetle activity. All employees attended compliance classes for beetle certification. USDA and the DCR continue to survey our town.

Respectfully Submitted,

Steven R Mero
Steven R Mero, Tree Warden

Boylston Library Board of Trustees

2020 was a challenging year and the Boylston Public Library was affected by COVID-19 similarly to other public facing organizations. However, in response to this terrible pandemic, the Library stepped up its role to the community and strived to increase its value to Boylston residents during this difficult time.

As a municipal resource operating primarily through physical interaction with its patrons, the Library adhered to restrictions defined by the Governor and the Massachusetts Board of Library Commissioners, the governing body of Massachusetts public libraries. The Library Board of Trustees unanimously supported a conservative approach to library operations during the pandemic out of concern for the Library's staff. This approach proved to be effective as no staff member contracted COVID and, to our knowledge, no patron was infected through interaction with Library personnel as of the writing of this report. Many Massachusetts public libraries that were less sensitive to safety protocols were required to close at some time during the pandemic due to COVID outbreaks amongst their staff.

The Library shut down operations completely for a period at the initial outbreak of the pandemic but began a program of contactless, curb-side services as soon as practical. The pandemic required that the Library implement novel hygienic and safety practices to operate on a daily basis. Circulated materials were quarantined and sanitized before they could be re-circulated. Other normal library services were altered to conform to safety protocols but remained timely, personalized, and effective in meeting the needs of Boylston patrons.

Except for the early stage closing, the Library conducted an average of 16 programs per month for all age groups primarily via Zoom. Programs ranged from online story times and book clubs, to guest lecturers, and craft projects. The craft programs were extremely popular and typically filled to capacity within 24 hours of opening registration. Book clubs held via Zoom enjoyed higher attendance than in-person, live meetings prior to the pandemic. The Library hosted a series of online meditation, stress-relief, and personal development events which averaged attendance of 17 people per session. For the period of July – December 2020, 493 children joined online children's programs, and 627 children participated in Take-and-Make craft activities.

Despite being physically closed, library set record highs for usage in most areas during the pandemic. For the period of July – December 2020, here are the changes from the corresponding period in 2019:

Circulation of printed materials:	-50%
eBooks:	+36%
Streaming services:	+18%
Adult program attendance:	+23%
Children's program attendance:	+26%
Most popular online databases:	+17% (Ancestry, Gale, Consumer Reports)

At the outset of the pandemic, the Library installed a hot spot that extended the Library's high-speed internet to the area immediately outside the building. The hot spot was implemented for those members of the community whose only access to the internet was through the library, however, all Library patrons benefited from this service. During the summer, some patrons set

Boylston Library Board of Trustees

up folding tables and chairs to work on their computers from the Library lawn. Using the Library's Wi-Fi, printing, scanning, and fax services accessing equipment inside the library was available, but all exchanges of paper remained contactless.

Staff realized a substantial increase in the volume of patrons requesting reader's advisories, reference assistance, and technical inquiries. These were handled via phone or email. Deliveries to home-bound patrons surpassed previous years.

During the pandemic, the Library elevated its role as a hub of community to the residents of Boylston. As most of us were limited in our activities, the Library offered services to those in need, sources of education and information, and a resource for materials and events to fill the empty hours. The Board and Staff are thankful that we could continue to serve the Town in a positive manner during this time.

The Board would like to extend our most grateful appreciation to the Library Staff for their flexibility and tireless work in meeting the needs of the community during COVID. We would like to thank the Boylston Public Library Foundation and the Friends of the Library for their unshakeable and continued support in providing funding, program management, and guidance as we've navigated this turbulent year.

We must acknowledge the significant impact made on the Library by Ken Linell as a Trustee. Ken resigned in December after nearly 20 years on the Board. Ken served in several Board capacities and was instrumental during the years of the Library's renovation completed in 2017. Thank you, Ken, for all that you've given to the Library.

Finally, we would like to recognize our Director, Jenn Bruneau, for her many contributions to the Library. Jenn guided the Library through a period of significant change during her 9 years in Boylston and was responsible for building it into the valuable resource it is today. In December, Jenn moved on from the Boylston for a wonderful job as Director in a larger community. We wish her continued success in her new role.



Respectfully submitted,

Brad Barker
Chair, Boylston Public Library Board of Trustees.

Parks and Recreation Commission

This year the Parks and Recreation Department was the grateful beneficiary of several BSA Eagle Scout Projects. Improvements to our Hillside Trail system and Hillside playground were completed by the scouts and other volunteers. An ADA accessible picnic table was donated to the Center Court Park from the Clinton Savings Bank.

Although coronavirus safety measures put a damper on many of the Parks Department's annual events and programming. The committee was able to devote time to exploring the acquisition of additional parkland. The Greater Worcester Land Trust approached the committee to coordinate a joint venture, preserving the former Camp Harrington Property and an agreement is pending.

The committee is excited about possibilities for expanded public parks that may be on the horizon in 2021 and beyond. While adapting to the state regulations and restrictions for coronavirus safety the parks department shared events that supported community togetherness such as a teddy bear hunt, chalk your walk, take and make crafts, Kosmic Kelly Science show, virtual music performance, contests, printable at home activities, Halloween costume swap and trick or treat bags, as well as holiday trivia.

The select board approved a new office and programming space for the department. It will be in a newly renovated area of the town's main office building and will provide expanded space for community activities. BPR looks forward to working more closely with other town departments, especially the Council on Aging, and increasing our recreational offerings.

Respectfully submitted,

Alison LeBlanc
Parks and Recreation Commission Member

Crystal Daher
Parks and Recreation Program Coordinator

Boylston Cultural Council

Membership:

Kathy Evans, Courtney Hodgdon, Jenna Lizewski, Elena Scaplen, Kristen Socha. New members: Michael Csorba and Miyoshi Holden.

Meetings:

- The Council held a public meeting via Zoom on July 8, 2020, to introduce council nominees, Michael Csorba and Miyoshi Holden, and to approve a project extension. Kathy Evans, Courtney Hodgdon, Jenna Lizewski, Elena Scaplen, and Kristen Socha were present, as well as guests Michael Csorba and Miyoshi Holden.
- The Council held a public meeting via Zoom on September 29, 2020, to approve project modifications and extensions. All current members were present.
- The Council held a public meeting via Zoom on December 3, 2020, to approve a project modification and to review the results of the community input survey. Michael Csorba, Kathy Evans, Courtney Hodgdon, Miyoshi Holden, Jenna Lizewski, and Kristen Socha were present.

Research:

A Google survey was completed on Facebook from September 2020 to November 2020. Information gleaned from these surveys will be used in funding decisions for the 2021 grant cycle.

Publicity & Promotions:

A press release was issued in September announcing the application process and deadline. The information appeared in *The Item*. This information was also publicized on Facebook and on flyers sent to Boylston Elementary School and Tahanto Regional Middle and High School.

Funding:

As always, the Boylston Cultural Council was funded by the Massachusetts Cultural Council, a state agency.

2021 Grants:

For this grant cycle, which was delayed by two months because of the pandemic, 12 applications were received. The Council received \$5,100 in state funding, which will be combined with unused funds from the past grant cycle. A virtual public voting meeting is scheduled for January 21, 2021, to review and select projects for the 2021 grant cycle.

Boylston Cultural Council

Several projects from the 2020 grant cycle were canceled or delayed due to the pandemic and the necessary safety precautions it entailed:

- #29537 Memorial Day Parade (canceled)
- #36291 Town of Boylston Gazebo Beautification (delayed until 2021)
- #33514 Council on Aging Art Classes (delayed until 2021)
- #31948 A Cultural and Historical Reflection of the 1960's Through the Music of the Beatles (delayed until 2021)

Respectfully submitted,

Courtney Hodgdon, Chair
January 14, 2020

Boylston Historical Commission

The Boylston Historical Commission was established by the Town of Boylston for the preservation, protection, and development of the historical or archeological assets of the town under the Massachusetts General Laws Chapter 40, Section 8D. This Commission is composed of the following six members: Bruce Filgate, Chairman; Judith Haynes, Secretary; Nancy Filgate, Treasurer; David Bottom; Judith Bottom; and David Cole. The Commission schedules its meeting monthly. See <https://www.boylston-ma.gov/historical-commission> for contact information and current meeting times. Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place due to COVID-19, our in-person meetings have been limited for 2020, however several electronic database driven research projects previously planned, have been pursued by the Commission and volunteers on behalf of the Town of Boylston.

The Boylston Historical Commission with the Boylston Cemetery Association and Boylston Historical Society, and other volunteers continued to drive the “Boylston Cemetery Research Project.” This consortium and volunteers search federal, state, and local documents, burial records, and cemetery stones in both the Old Burial Ground and Pine Grove Cemetery, publishing this ongoing research on FindaGrave.com [Note: <http://www.findagrave.com> is a free online site containing photographs and data on graves.] The consortium's primary goals are to research and preserve our town's heritage as presented in our cemeteries, linking these town citizens to their roots and descendants. Specific concentration is given to accurate documentation and historical relevance. As part of this activity, the Commission is researching, identifying, and ensuring the marking of veteran's graves in both cemeteries as well as providing the interface to the project's FindaGrave publishing. At present we are pursuing information on 3441 memorials, comprised of local citizens who are buried in Boylston and elsewhere.

Working with the Boylston Historical Society & Museum, the Commission sponsors the photographing and computerization of older pictures, historical documents, and town historical artifacts for the computer database inventory of Boylston's history. The Boylston Historical Commission continues to support the Hillside Restoration Project in writing letters of support for the preservation of the National Historic Landmark, the John B. Gough House of Boylston.

In continuing outreach in affording student participation opportunities in research and preservation of Boylston history there are two ongoing projects:

The Boylston Historical Commission, the Boylston Historical Society, and the Boylston Public Library have formed a research collaborative in an effort to gather biographical information about Boylston individuals of the early to mid-1800's and their impact on the town's development. The vision of the two research groups which consists of both volunteers from town as well as Tahanto Regional High School students is to add the information to the individuals' online memorials in our Old Burial Ground and Pine Grove Cemetery; and to digitize the information to create a searchable virtual database.

Boylston Historical Commission members and a Tahanto student are researching Boylston records, Commonwealth of Massachusetts records, National records, and Civil

Boylston Historical Commission

War records so veterans who served for Boylston as well as those who served elsewhere who are buried in Pine Grove Cemetery can have their graves marked with a flag in honor of their service to our country.

The Historical Commission continues to oversee the maintenance and general upkeep of the Historic Town Hall. The building alarm system is radio linked to the Town Library, Fire Station and Hillside Offices, with the alarm response by the Commission, Boylston Fire and Boylston Police as needed. During the year, the Commission maintained the Historic Town Hall, preserving its rich history while providing a meeting venue for the townspeople and organizations. This past year saw repair of the leaking air conditioning unit by Bob Bourassa, and the repair of the second-floor electric heat control system.

Respectfully submitted,

Bruce D. Filgate, Chairman
Boylston Historical Commission

Gough House

In 2001 The Town of Boylston voted to enter into a historic preservation agreement with the Massachusetts Historical Commission to protect 12-acres of town owned property. The agreement protects what remains of the 1848 Hillside Farm, designated a National Historic Landmark (NHL) in 1975 (expanded in 2006).

Hillside Farm stands as a beacon of America's 19th century social reform era.

For the last 19 years the Hillside Restoration Project, Inc. (HRP) has stewarded the restoration of Hillside Farm, proud to have saved and historically restored significant features of this important town asset; Public and private contributions (\$1.8 M) were raised for the restoration work, which excluded town funds.

Today the community has an opportunity to adaptively re-use the site while preserving one of eight precious NHL in central Massachusetts.

The HRP and the Town of Boylston have formed a public private partnership to preserve the site while seeking the collaboration of a wide range of community partners and individuals.



Board of Health

Working with the Massachusetts Central Mass Mosquito Control Program and the state Department of Public Health, truck-mounted and aerial spraying was conducted as a response to increased activity of EEE and we continue to educate residents on mosquito borne diseases.

The Sharps Drop Off program continues to be a success as we manage this growing medical waste in our community. We continue to collaborate with Central Mass Mosquito Control approving of their reporting and services they provide.

Flu clinic vaccinations will again be offered in 2021 with expanded communications and availability. In 2020, we had success with CVS Pharmacy; however, moving forward, the board will be conducting its own flu clinic using local resources. At this year's flu clinic 40 vaccinations were given. Because of the difficulties during the pandemic, the clinic had to be postponed a second time due to the lateness of the vaccine delivery and the logistical difficulties of holding a clinic. With advanced sign-ups and time slots in a building with limited capacity because of COVID-19, our numbers were down.

Tobacco Regulations will be drafted this year as we review and comply with evolving information from the state and F.D.A. concerning this issue.

Within Region 2 Public Health Emergency Preparedness Coalition we are currently only responding to practice drills. We continue to anticipate funding to resume our active planning role in Region 2 in 2021.

The board continues to work with the following entities: Worcester Tobacco Coalition, the Wachusett Recycling Center and Hazardous Waste Site, the Massachusetts Associated Boards of Health and Central Mass Mosquito Control.

Since March when the COVID-19 virus was already affecting most of Massachusetts, Governor Baker ordered a state of emergency.

Along with the regular duties of the Boylston Board of Health, this year was overtaken by the COVID-19 virus. The board focused on what needed to be done to help keep local businesses, schools, our neighbors, and families safe.

In the early stages of the pandemic the board was fortunate enough to have a small inventory of some personal protective equipment (Surgical and N 95 masks, examination gloves, Tyvec suits, and hand sanitizer). We were able to give limited supplies to the Fire, Police, Municipal Town Hall, Highway and Light Departments, and our most vulnerable population, our senior citizens.

Starting in the beginning of March and continuing, the State Department of Public Health conducts at least twice weekly, conference calls/webinars to give information to the local health boards. Boylston was put into a smaller regional group of Public Health officials that meets by Zoom at least twice weekly. The Board has been on many of these informational calls.

The board applied in March and April for funding from Public Health to help communities to respond in the beginning of this unknown virus; the grants totaled \$10,000 dollars. The grants were used mostly for Public Health Nursing, staffing time for expended office coverage, and some

Board of Health

additional PPE supplies. As of December 31, 2020, we had 43 active cases of COVID-19 and a total of 130 positive cases.

The Pandemic brought a whole new dimension to the Boylston Board of Health along with another increase in residential building. Much of the increase in the building has been in Zone 2 (our drinking water supplies), which for the board is more time spent on septic system design and installation oversight.

We look forward to a better healthier new year.

Fees collected during 2020 amounted to \$49,350.00. Fees were derived from the following number of activities:

- CERTIFICATES OF COMPLIANCE – 14
- SEPTIC INSTALLER’S PERMITS – 31
- COMPONENT REPAIR PERMITS – 16
- SOIL TESTING – 22
- CONSTRUCTION PERMITS – 25
- SWIMMING/WADING POOL PERMITS – 2
- FOOD PERMITS – 30
- TOBACCO SALES PERMITS – 6
- PLANS REVIEWED – 16
- TRASH HAULER PERMITS – 4
- SEPTAGE HAULER PERMITS – 13
- WELL PERMITS – 6

During the year, the Board held eleven Regular Meetings with the meeting attendance as follows: Sarah Scheinfein 9; John Wentzell 9; Rob Thibeault 11; Dennis Costello (Health Agent) 11.

Respectfully submitted,

Board of Health

Council on Aging

Despite the Covid-19 pandemic and staffing changes in 2020, the Boylston Council on Aging continued to focus on meeting the needs of Boylston seniors. In January, Laura Susanin, the COA Coordinator, resigned her position and the search for her replacement began. Unfortunately, in March, the search was halted due to the Covid-19 pandemic. Although the COA did not hire a new COA Coordinator, Laura continued to assist the COA per diem and Kathy Lohnes continued her work as the COA Assistant/Van Scheduler. With safety in mind due to the pandemic, the COA van stopped transportation and in-person programs were cancelled. The residents who had attended our fitness programs greatly missed the social, emotional and physical benefits of our in-person exercise classes; therefore, the COA worked with its fitness instructors to bring programs to residents over Zoom. Tajifit, Flex and Tone, Strength, Stretch and Stamina, and Zumba Gold all resumed on Zoom and kept residents connected and active. Also, with the continued need to help seniors with transportation to the grocery store, pharmacy and medical appointments, the COA van got back on the road to assist residents with meeting their essential needs.

Over the last few years, there has been much focus on getting the Boylston COA van on the road and on building programming for residents as none existed prior. The pandemic, however, has made it very clear that outreach is an essential and vital component of the COA's responsibilities, and it will be a focus during the pandemic and beyond. The COA staff has continued to provide residents with important education and referrals. Such areas include, but are not limited to, financial entitlements (SNAP benefits and Fuel Assistance), caregiver education, resource support, and information for SHINE assistance. The COA made calls and provided outreach to many seniors during Covid-19 as social isolation took a great toll on their emotional, mental and physical health. The COA also teamed up with the Wachusett Rotary Club, Boylston Lions Club, and the Tahanto National Honor Society during the holidays to make this time a little brighter for our senior residents.

Prior to the pandemic, the Council on Aging board which is made up of six members would meet on the first Wednesday of the month at 6:00PM. The COA did not meet from April to September due to Covid-19. In October, the board resumed meeting over Zoom with the assistance of WBAC. As the meetings continue to be open to the public, the Zoom information for the board meetings is found on the posted COA board meeting agenda. We continue to be funded through the municipal budget and by state funding provided through the Executive of Elder Affairs (EOEA). The EOEA grant provides a fixed amount of money per senior and the number of seniors is determined by the last federal census. We are expecting our numbers to rise with the recently completed 2020 census. Increased funding will result in more programs and an ability to provide other types of services to residents. The COA will continue to look at how it can best support residents and, in order to do so, will need to focus on sustaining staff, growing new programs, and identifying spaces to hold senior programming.

The COA is hopeful that we will be able to resume in-person classes and educational programs for seniors in 2021. We have an energetic and active group of residents who have greatly benefited from this programming and we look forward to seeing all of them – as well as new faces – in the near future. The COA continues to use My Senior Center technology to track resident participation and van rides. This technology also provides data for the EOEA annual

Council on Aging

report and formula grant. The COA newsletter, which previously was sent every two months, was sent out in the fall to notify people of important information such as Covid-19 resources, financial entitlements, and community programs. Our mission remains to keep seniors safe, informed, independent, and not isolated. We will do all we can to support seniors now, during the pandemic, and in the future. Ideas and feedback are always welcome.

Respectfully submitted,

Dennis E. Goguen
Chairperson Boylston Council on Aging

ADA Committee

The purpose of the ADA Committee is to secure compliance with the American Disabilities Act. The members for 2020 are Joan Banks, Ed MacDonald, and Irene Symonds. There continues to be openings for more board members. Due to the Covid-19 pandemic, the committee did not meet in 2020.

Prior to the temporary closing of the Town House due to the pandemic, the Town House elevator was continuing to be a valuable resource for our residents. The elevator can be accessed both from the ground and second floor. Residents attending such programs as COA fitness classes and the Senior Citizen Society meetings benefited greatly from the elevator and will do so when in-person programs resume. In addition to the elevator, the COA van which has a wheelchair lift provides rides to seniors as well as those under 60 with a disability. These two additions to the Boylston community serve to increase accessibility so that all may utilize town buildings and programs.

The Mass Office on Disability works to ensure that all people with disabilities can have equal participation in all areas of life. For more information on the Mass Office on Disability, please go to <https://www.mass.gov/orgs/massachusetts-office-on-disability>. The Mass Department of Conversation and Recreation promotes a Universal Access Program. More information about this program can be found at <https://www.mass.gov/orgs/universal-access-program>.

If Boylston residents feel that they are facing any barriers based on their disability, please reach out to the ADA Committee at 221 Main St, Boylston, MA 01505.

Respectfully Submitted,

Boylston ADA Committee

Cemetery Commission

Routine maintenance and upkeep are performed at Pine Grove Cemetery by employees of the Highway Department. This includes mowing, weeding, trimming, removal of overgrown shrubs, damaged bushes, and snow plowing. Other related duties include lay out plots and prepare for burials, pour foundations for monuments, and sell Cemetery lots.

In 2020 there were a total of 12 burials. This included 9 full burials and 3 cremation burials.

In addition to burials, 22 cemetery lots were sold.

The northeast corner of the Cemetery was cleaned up, loamed and re-seeded this year. Tree removal was also done in various locations.

The Cemetery Commission met regularly on the 3rd Monday of each month. Gary Anderson , Roger Wentzell and Don Parker – Chair, served as board members. Due to the Covid-19 pandemic, there were only 5 regular monthly meetings held and all commissioners were in attendance.

Respectfully Submitted,

Steven R Mero

Steven R Mero, Cemetery Superintendent

Food Pantry

The Outreach Board of the Boylston First Congregational Church continues to operate the Boylston Food Pantry with the help of St. Mary of the Hills Catholic Church and the Boylston Community. We wish to thank the business, clubs, schools, and residents for their generous donations of money, food, and time to support our endeavor to feed the hungry in Boylston.

During the pandemic this past year, we have managed to keep the pantry open with the help of Carla Peterson, and Linda Olson. The pantry is open to all Boylston residents and is located in the lower level of the town hall. The time and hours are Mondays, 10:00am to 12:00noon, excluding holidays and bad weather. The pantry is ADA accessible. The access is private and can be reached by driving to the door. The town van will also pick up residents for rides to the pantry. A call should be made to (508-869-6132) the week before Monday to be picked up.

If there is anyone in town in need of extra food and cannot make it to the food pantry during the hours we are open, the Congregational Church may be called during the morning hours (508-869-2027). Arrangements can be made to either go to the pantry or someone will pick up the food and deliver.

It is our desire that no one in the Town of Boylston should go hungry.

Respectfully submitted,

Irene Symonds

David Rice, Chairman of the Outreach Committee

Wachusett Earthday Inc

Wachusett Earthday Inc. (WEI) is a seven-town collaborative effort founded to provide local and environmentally responsible solutions to the disposal of difficult items and hazardous substances and materials. WEI operates the Wachusett Watershed Regional Recycling Center at 131 Raymond Huntington Highway in West Boylston on property owned by the DCR (Department of Conservation & Recreation). The site is partially funded by contributions from the seven towns of Boylston, Holden, Paxton, Princeton, Rutland, Sterling and West Boylston as well as being supported by the MA Department of Environmental Protection. In addition to the disposal of difficult materials, WEI provides a venue for sharing gently used but still serviceable household items. All work is performed by an energetic and dedicated group of volunteers from both member and several surrounding towns, under the able guidance of one paid staff member.

This year proved as challenging for us as for the rest of the world once the ravages caused by the Covid-19 pandemic set in. The site closed on March 13th and remained so until early June when, after much research & discussion, it was determined that we could begin to operate the outside portions of the facility. By the third week of June, we allowed the drop-off of goods for the building – with limitations; and after July 4th, we made the decision to reopen the building with severely limited numbers of visitors and staff at any one time as well as shortened hours. Open hours had to be adjusted to accommodate the requisite spacing and social distancing needed by our volunteers and visitors. The site is now open every Tuesday morning, every Thursday afternoon and mornings on the first and third Saturday of every month with spacing and reduced numbers.

Due to the pandemic, totals for everything during 2020 were less than in previous years:

Total collections:	2019 – 146	2020 – 110
Total vehicles:	2019 – 31,521	2020 – 23,150

Having been closed completely for three and a half months and, upon reopening, having to drop one of our formerly open days, meant a reduction in total open hours. In order to make up for the lost hours, we have now opened the center on both the first AND third Saturday of each month.

Along with the reopening of the site for drop-off of household goods, we have initiated a new procedure for capturing the volume of material that goes in and out of the building. We now have data for the six months from July to December, and on average, the building receives more than a ton of donated materials every day it is open. While we have begun tracking the debris that goes into the dumpsters (in order to get a better idea of how much gets reused with visitors), we are still at the beginning stages of this research.

Due to changes in the requirements for hazardous waste haulers and the consolidation of others, we held only one Hazardous Products collection day in 2020; we have planned

Wachusett Earthday Inc

two for the upcoming year. Three shredding events were planned during 2020, and one had to be cancelled on account of weather. Three shredding events are planned for 2021.

Wachusett Earthday continues its partnerships with multiple local social service and charitable organizations. We have increased our outreach to teachers and welcome them from any central Massachusetts town to our facility during special evening hours.

We will be continuing our efforts to educate the public using these eight guideposts to encourage less impactful living: rethink, refuse, reduce, reuse, refurbish, repair, repurpose, and recycle. We hope to encourage people to make wiser choices when making purchases or disposing of waste and utilizing our natural and manufactured resources. Our earth depends upon our good use and partnership!

In 2021, holiday closings will be July 3, September 4, November 25 & December 23.

2020 Members of the Wachusett Watershed Regional Recycling Center Town Representatives:

- Boylston: April Steward/ Alison Mack
- Holden: Pam Harding/ Wendy Brouillette
- Paxton: Carol Riches/ Sheryl Lombardi
- Princeton: Art Allen
- Rutland: Michael Nicholson/ Erin Caton
- Sterling: Ross Perry/ Paul Lyons
- West Boylston: Nancy Lucier
- WEI: Norma Chanis/ Susan Farr/ Mark Koslowske
- DCR: John Scannell

2020 Board of Directors:

Connie Burr, Norma Chanis (Clerk), William Cronin, Susan Farr (Vice President), Morgen Frye, Michael Kacprzicki (Treasurer), Ronaldo Lu, Patt Popple, Helen Townsend (President)

Mark Koslowske, Operations Manager

Retired Board Members in 2020: Vanya Seiss

Respectfully submitted,

Helen Townsend

Planning Board

Regular meetings of the Planning Board are held the first Monday of each month at 6:30 pm. Public hearings on subdivision procedures or special permit applications are scheduled on regular meeting nights whenever possible. The Board encourages informational meetings with individuals and builders to discuss matters of concern or interest.

On January 7, 2020, the Board consisted of William Manter, Chairman, Peter Caruso, Vice-Chairman, Corinna Javier, Homaira Naseem and Judith White. In May 2020, Mr. Manter did not seek re-election. Ms. Kim Ames was elected to fill his vacancy. Ms. Ames was voted as Chair, Mr. Caruso was voted as Vice-Chairman, and Ms. Javier was voted as the Clerk. Mr. Baker was appointed as an Associate Member by the Board of Selectmen.

The Board held 12 regular meetings and 2 special meetings in 2020. Starting with the April meeting, the Board met virtually via Zoom in response to Governor Baker's COVID-19 Emergency Declaration. Members' attendance was as follows:

<u>Members</u>	<u>Meetings (12)</u>	<u>Special Meetings (2)</u>
Ames	6	1
Caruso	12	2
Javier	11	2
Manter	6	1
Naseem	11	2
White	10	2
Baker	12	2

Below is a summary of the Board's approvals:

ANR's (6)

- 67-85 Main Street (Reconfigure existing 4 lots into 3 building lots & 2 unbuildable lots)
- 70 Reservoir Street (1 new lot)
- 85 Sewall Street (1 new lot – Harding)
- 85 Sewall Street (2 lots out of remaining land)
- Perry Road (1 new lot)
- Pine Street (lot line adjustment)

Site Plans/Amendments (6)

- Tower Hill (parking area expansion)
- 79 Main Street (Global Public Safety)
- 67 Main Street (Dogfather)
- 45 Main Street (Bob's Barbershop)
- 40 Main Street (Revolution Construction)
- 2 Rindle Road (Brookside Apts. Dog Park - Site Plan Amendment)

Planning Board

Special Permits (3)

- 385 Green Street (Accessory Apartment)
- 79 Main Street (Global Public Safety - auto repair)
- 119 Central Street (sign in Historic District)

Approved Subdivisions (2)

- Woodland Drive (2 lot subdivision)
- Stiles Road (Preliminary Plan - 6 house lots)

Subdivision updates & discussions (3)

- Pine Street (road acceptance timing)
- Compass Pointe (bond reduction and use of mitigation funds)
- Barnard Hill (infiltration structure & ongoing reporting)

Other Updates

- Boylston began an update to the 2000 Comprehensive Plan. Associate Planning Board member Richard Baker is serving on the Master Plan Committee. As part of the Master Plan process, the Town is also working with the Central Mass Regional Planning Commission (CMRPC) on a parallel Housing Production Plan (HPP).
- In November, Boylston hired Paul Dell'Aquila, AICP, to serve as Town Planner (shared with Upton). Prior to coming to Boylston, Mr. Dell'Aquila worked for the Town of Spencer, CMRPC, and the MetroWest Regional Collaborative, a sub-unit of MAPC.

The Planning Board would like to thank Planning & Building Administrative Assistant Nina Gardner as well as other Town Staff for their support this year.

Respectfully submitted,

Kim Ames, Chair

Partnership with Central Massachusetts Regional Planning Commission

The Central Massachusetts Regional Planning Council (CMRPC) is currently assisting the Town of Boylston with two important planning processes.

First, the CMRPC is facilitating the process to create a Housing Production Plan (HPP) for Boylston. An HPP helps municipalities better understand local housing needs and demand, development constraints and opportunities, and their vision for future affordable and sometimes market-rate housing. Using demographic data, geographic analysis, and community input, the HPP will identify the location, type, and amount of mixed-income and affordable housing and outline goals and strategies for meeting those goals. Once the HPP is approved by the Department of Housing and Community Development (DHCD), it is valid for five years. An HPP working group has been meeting since the fall of 2020. There will be a community workshop held in April ahead of the plan's anticipated completion this summer.

The HPP is being done in parallel with the process to update the Boylston Master Plan, which will provide the basis for decision-making in Boylston over the next 10 years. The last plan was completed in 2004. A Master Plan Working Group was established by the Board of Selectmen and has been meeting since the fall of 2020. As with the HPP, CMRPC has also been engaged to help prepare the Master Plan. It should be noted that the key findings and goals of the HPP will also be incorporated into the Housing chapter of the final Master Plan.

The Master Plan process will evaluate the town's strengths and challenges and envision the type of community Boylston would like to be in the future. This plan is being developed through a public process engaging the community's residents, business owners, and leadership and will be built upon research, analysis, and community involvement. In addition to housing, the Master Plan will also address such issues as town character and appearance, economic development, transportation, and open space and recreation. There will be additional community meetings ahead of the plan's anticipated completion in 2022. At the end of the planning process, it is intended that the Master Plan will be adopted by the Board of Selectmen and Planning Board to support effective implementation.

Housing Production Plan Sub-Committee

In the summer of 2020, the Board of Selectmen voted to incorporate a housing production plan as part of Boylston's new master plan. This means that work on the housing production plan could commence immediately, and at no extra cost to the town. The Housing Production Plan Sub-Committee was subsequently formed as a sub-committee to the Master Plan Steering Committee and is made up of members from both the Master Plan Steering Committee and the general public.

The main function of this committee is to gather information from the public and assess future housing needs for the town and then to produce a Housing Production Plan. This plan will serve the community for future planning purposes. The committee is working with, and receiving technical assistance, from Central Massachusetts Regional Planning Commission.

In 2020 the committee put together a comprehensive survey and distributed it to the community. We received 447 completed surveys, approximately 10% of the population in town. The committee and CMRPC were both very pleased with the level of participation on the survey. The HPP Committee will hold an open forum in early 2021 to gather additional community feedback and plans to have a completed Housing Production Plan ready for state approval in late spring 2021.

What is a Housing Production Plan?

A Housing Production Plan combines housing and market data, community input, production goals, and a set of strategies to establish a 5-year plan for the future of housing in the community. By producing this plan, the Town aims to create housing that fits with the town character and meets the needs of current and future residents, as well as gain greater control over Chapter 40B housing development.

Members of the committee are:

Seth Ridinger Co-Chair

William Filsinger Co-Chair

Elaine Jones Clerk

Chris Miczek Member

Homaira Naseem Member

Kristy Mendoza Member

Conservation Commission

In 2020 the Conservation Commission held twelve (12) Regular Meetings. Numerous informal site visits were conducted as follow-up to ongoing projects, and at the request of other town boards and residents, as well as several scheduled site visits.

This year, fourteen (14) legal documents were issued in conjunction with the Commission's responsibility to administer the Massachusetts Wetlands Protection Act, the Massachusetts Rivers Protection Act, and Town Bylaws. They consisted of 1 Order of Conditions, 2 Extension Permits, 2 Stormwater Permits, 3 Enforcement Order, 4 Certificates of Compliance and 2 Partial Certificates of Compliance.

The Commission continued to permit and monitor ongoing construction at the Barnard Hill, Longley Hill, Pine Street and Compass Point developments. We completed permitting of an apartment complex off of Shrewsbury Street and Sewall Street, and Lilymere Estates (an over 55 development on Sewall Street), as well as many individual lots and developments.

Reorganization of the Commission was as follows: Joe McGrath, Chairman; Jeff Walsh, Vice Chair; Mark Coakley, Earth Removal Representative. Joe McGrath and Chip Burkhardt remain on the Stormwater and Open Space Committees.

The attendance for the Commission Meetings held were as follows: Joe McGrath–12; Mark Coakley–12; Dan Duffy–12; Chip Burkhardt–10; and Jeff Walsh–10.

We would like to thank the residents of Boylston, the Selectmen, and the town boards for the continued support and cooperation.

Respectfully submitted by the Conservation Commission.

Zoning Board of Appeals

In 2020, the Board of Appeals held 6 hearings: four on a request for a Finding, and two for a Variance. The details are as follows:

1/10/20	Potenti/LaCroix	Finding	Approved
6/30/30	Brigham	Variance	Approved
7/17/20	Johnson	Finding	Approved
10/14/20	Olivera	Finding	Approved
10/14/20	Gallant	Finding	Approved
10/14/20	Quiones	Variance	Withdrawn

Mr. Filsinger was voted by the Board to serve as Chairman and Ms. Lombardi was voted by the Board to serve as the ZBA representative to the Earth Removal Board.

Attendance at ZBA hearings in 2020 was as follows:

Date	Filsinger		Murphy		Cotter		Lombardi		Wyatt	
	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent
1/27/20	x			x	x		x		x	
6/30/30	x		x		x		x		x	
7/17/20	x		x		x		x		x	
10/14/20	x		x		x		x		x	

The Zoning Board of Appeals can be contacted by calling Bill Filsinger at 508-869-6950 or via e-mail at wfilsinger372@gmail.com. Any written requests may be addressed to the ZBA Chairman at 221 Main Street, Boylston, MA 01505.

William Filsinger
Chairman

Earth Removal Board

The Earth Removal Board meets as needed to issue permits, review projects, review complaints and issue new directives to current permit holders.

The Board was reorganized as follows: Chairman-Jamie Underwood (Board of Selectmen representative), Vice Chairwoman-Janet Lombardi (Zoning Board of Appeals representative), Mark Coakley (Conservation Commission representative), John Wentzell (Board of Health representative), and Homaira Naseem (Planning Board representative).

The Board met 1 time in 2020. Members Attendance was:

Coakley -	1
Lombardi -	1
Naseem-	1
Underwood -	1
Wentzell -	1

No new Earth Removal Permits were granted. The Earth Removal Permit for Morgan Circle was reviewed and the Developer was requested to give weekly updates of the progress of the project and restoring the property.

As part of the Board's purpose, the public is urged to contact the Board through the Office of the Building Department, if a violation of the permit is suspected. This is to particularly prevent debris left on Town roadways, uncovered loads, or the removal of banned materials. Board fees are established to benefit the Town's General Fund to be pinpointed for the wear and tear on Town roads by trucking projects.

The Earth Removal Board may be contacted by calling the Building Department at (508) 869 - 6064.

Earth Removal Board

Wiring Inspector

The total number of Electrical permits issued was 242. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$34,240.09 were collected and turned over to the Town Treasurer.

Permit applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

To schedule an inspection, please call the Wiring Inspector at 508-869-3130.

John McQuade
Wiring Inspector

John Healy
Assistant Wiring Inspector 508-962-1532

Gas and Plumbing Inspector

The total number of Gas and Plumbing permits issued was 329. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$38,530.00 were collected and turned over to the Town Treasurer.

The Assistant Inspector, Brian Gaucher and myself have completed all necessary continuing education courses and have taken the required OSHA courses.

My hours are as needed, preferably Monday through Friday from 12 - 4. Please leave a message to schedule an inspection at 508-688-0613.

Permit applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

Eric Johnson
Plumbing and Gas Inspector

Assistant Plumbing and Gas Inspector
Brian Gaucher-774-261-0991

Building Inspector

The total number of Building Permits issued was 289. The total value of the permits was \$12,815,503.34 and the total permit fees collected were \$312,260.00.

The Breakdown is as follows:

Residential

New Single-Family Homes	17
Two-Family Homes	0
Additions/Renovations	35
Roof/Siding/Windows/Insulation/Balconies	66
Demo Building	0
Miscellaneous	79
HVAC	16

Commercial

Multi Family/Apartments	67
New Buildings/Foundation Only	2
Renovations/Miscellaneous	6
Demo	0
Roof	1

Certificates Issued

Certificate of Occupancy/Completion	45
304 Certificate Inspections	5

Total funds received for Certificates-\$3,575.00.

The Building Department is open Monday-Thursday from 8-2 and Monday evening from 6-8 p.m. The Building Inspector is available Monday evening, Tuesday and Thursday mornings and Wednesday afternoon. The Building Department phone number is 508-869-6064.

Please visit the Building Department Website for information regarding applications and fees.

Tony Zahariadis
Building Inspector

Historic District Commission

There were no requests by district parcel owners for alterations to their structures this year. Therefore, the Commission did not meet in a formal session.

The Commission continues to be informed by the Parks and Recreation Commission to the upgrades being constructed at the Center Courts and Playground.

The Library Trustees have not finalized their renovation plans for the gable end facade upgrades to the library and continue to study the needed chimney repairs that were approved in 2018.

Respectfully submitted,

William Manter, Chair



BERLIN-BOYLSTON REGIONAL SCHOOL DISTRICT

ANNUAL REPORTS 2020

JANUARY 1, 2021

**BERLIN-BOYLSTON REGIONAL SCHOOL DISTRICT
215 Main Street, Boylston, MA 01503 Phone: 508-869-2837**

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Berlin-Boylston Regional Transition School Committee Annual Report 2020

Mission & Vision Statement: Berlin-Boylston Regional School District

Our Mission: To support and challenge all students to achieve personal and academic excellence in a student-centered environment.

Our Vision: The Berlin-Boylston Public Schools will create a challenging learning environment to ensure that all students exhibit continuous improvement and pursue personal excellence and become active, engaged, independent learners and decision makers. As an inclusive school community, instruction will be provided in a caring, safe and healthy learning environment, responsive to each student, in collaboration with families and the community.

It is our privilege to present the 2020 Berlin-Boylston Regional School Committee annual report. The members of this board, along with our supportive community, continue to maximize each dollar invested in our schools and the children they support. As we move into 2021 with an amazing staff and leadership in Superintendent Jeff Zanghi, we are confident in our ongoing goals to provide a quality education and school experience.

Organization

This year, our committee was led by Chair James Spencer, Vice Chair Dr. Susan Henry and Recording Secretary Keith Lewis. Our Policy Subcommittee was chaired by Dr. Henry and included Clif LaPorte. Other subcommittees were: Evaluation - Dr. Henry and Lori Hart; Personnel - James Spencer and Angela Yildiz; Goals - James Spencer, Lori Hart, Keith Lewis, and Angela Yildiz.

School Committee Goals

At the beginning of each school year, our committee establishes annual goals. These goals are established in response to our annual self-evaluation conducted by the Evaluation Subcommittee at the end of the academic year. The focus goals for the 2020-21 school year centered on increased community communication and creating a new committee member on-boarding process. During the 2019-20 school year, the school committee achieved its goal of standardizing the superintendent evaluation process which created a smooth system, including guides, and timelines, which can be replicated in following years and helps ensure a respectful and productive working relationship between the superintendent and school committee.

Delayed Election

Due to a missed submission deadline for our school committee members to be elected in the state biennial election of Nov. 2020, as specified in the regional school district agreement, the election of committee members was delayed until May 2021 where all seats will be up for election. Following the 2021 spring election, the Berlin-Boylston Regional Transition School Committee will be formally abolished and the Berlin-Boylston Regional School Committee will be established, thereby completing the regional transition period. The terms of two members from Boylston and one member from Berlin shall expire at the 2024 biennial state election, and one member from Boylston and two members from Berlin shall expire at the 2022 biennial state

election, in each case after the election and qualification of their respective successors. Thereafter, all members shall be elected for four-year terms in accordance with the regional school district agreement. A home rule petition was submitted to the state legislature to allow for the needed change in the election cycle. We thank the town clerks, town administrators, and Clif LaPorte for their assistance in addressing this matter.

Impact of COVID Pandemic

Clearly, the pandemic left no one untouched and we are grateful for the leadership of the administrative team, the resilience of our teachers and the support of our parents to help ensure our students continued to learn in 2020. The administrative team worked tirelessly all summer to prepare for various scenarios in the fall, whether it be students fully remote, fully in person, or a hybrid (of some remote and some in-person learning each week). The school committee approved the hybrid model for the start of the academic year. Due to the CARES Act, PPE and other COVID-related supplies were procured for each building and new, rigorous cleaning routines were established. Every student who needed to borrow a Chromebook from their school for remote learning days was provided one, thanks to Verizon and our Technology Coordinator, Paul Mara. The few families that needed internet access were supplied that, as well. Meals were available for pick up during the school closures in the spring and continued for students during remote learning days in the fall; in addition, due to federal funding, school lunches were free for all students beginning in the fall. The pandemic also had our administrative team and teachers paying special attention to students' mental health needs with focused professional development in this area; staff was also provided 10 days of professional development prior to students returning in the fall, during which staff strived to adequately prepare for the year ahead. The results have been commendable with principals reporting gains in student learning and, as of this writing, no student-to-student transmission of Covid-19 occurring in any of our schools.

The Moses Reed Tyler Scholarship enabled the school committee to award 10 academic scholarships to institutions of higher learning for qualified Berlin residents in June of 2020. The fund allowed \$17,000 to be distributed to seven students who each received \$2000 scholarships and three students who each received \$1000 scholarships. The committee remains grateful for the legacy of Mr. Tyler and to Dr. Henry, Carol Young and Rich Mariani for serving on the Scholarship Subcommittee.

During our December meeting, we said goodbye to Clif LaPorte. Clif spent six amazing years on the committee and left as an extremely valued and respected member of the committee. During his time on committee, he was responsible for many contributions but none more important than his time as chair during the 2018 District Regionalization project. Clif represented the town of Berlin and this committee with unwavering integrity and professionalism.

In 2020, the Berlin-Boylston Regional Transition School Committee held 17 posted meetings. Attendance for these meetings is listed below.

Attendance

Member	Town	Attendance	Note
Cliff LaPorte	Berlin	17	
Dr. Susan Henry	Berlin	16	
Angela Yildaz	Berlin	17	
Jim Spencer	Boylston	15	
Lori Hart	Boylston	15	Appointed Feb. 11
Keith Lewis	Boylston	17	

Student Population

In the 2020-21 school year, we saw an anticipated 1061 students enroll districtwide including pre-school.

K-12 ENROLLMENT (w/o preschool)					
BERLIN MEMORIAL	BOYLSTON ELEMENTARY	TAHANTO REGIONAL	TOTAL	OUT OF DISTRICT	GRAND TOTAL
179	278	557	1014	11	1025
PK-12 ENROLLMENT					
BERLIN MEMORIAL/Berlin PK	BOYLSTON ELEMENTARY	TAHANTO REGIONAL/TPK	TOTAL	OUT OF DISTRICT	GRAND TOTAL
191	278	579	1048	13	1061

The committee and school administration remain very conservative in recommending and approving additional school choice slots to ensure a balance between maintaining target class sizes and taking advantage of potential school choice revenue, while avoiding the need for additional staffing.

Community Support

The committee, the school administration, teachers, staff and students greatly appreciate the continued strong support and commitment provided by the residents of Boylston and Berlin for our public schools. As we know, the fabric of the community is built in our youth and the community's sustained generosity and support allow us to develop great kids.

The Boylston Education Foundation (BEF), Boylston Parent Teacher Organization (PTO), Tahanto Parent Teacher Organization (PTO), Berlin LINK, and Special Education Parent Advisory Council (SEPAC) continue to provide fundraising activities and community enrichment programs. Their work goes beyond funds. Their commitments and ongoing efforts to work together as groups during these unprecedented times continue to shine.

Financial

The committee and school administration want to highlight the successful collaboration between the school district, the Boylston and Berlin Boards of Selectmen, Finance Committees and Town Administrators, who worked together to achieve a budget that is affordable for our towns and meets the educational needs of our students. We look forward to building on this collaborative effort in the coming years.

The school administration recommended, and the committee voted to approve, a *preliminary* FY2022 budget of \$18,063,563, an estimated increase of 5.2% over FY2021. As noted above, this amount is subject to change as the budget process continues through the next five months and

substantial budget components like Chapter 70 funding, school choice numbers, insurance and energy costs, and other contracts are finalized.

Looking Forward

In spite of the global pandemic, we are pleased to be able to provide a strong elementary and secondary education and an extraordinary school experience for our students. We are thankful to have amazing participation, support, patience, and dedication from the entire team of teachers, administrators, parents, town residents, and of course, our students. With your help, we will continue to move our district forward.

Respectfully submitted

James Spencer

Chair, Berlin-Boylston Regional Transition School Committee

Dr. Susan Henry

Vice Chair, Berlin-Boylston Regional Transition School Committee

Keith Lewis

Secretary, Berlin-Boylston Regional Transition School Committee

Clif LaPorte

Angela Yildiz

Lori-Anne Hart

Superintendent of Schools Annual Report 2020

One thing that is certain about 2020: it was an unforgettable year full of unprecedented hurdles, emotional and physical struggles, and unfathomable scenarios. But other, more positive things are also true about this year: the students, families, and staff of the Berlin-Boylston Regional School District proved that their perseverance, tenacity, and resiliency can see them through even a global pandemic.

Most of 2020 was a year of uncertainties in which the BBRSD Leadership Team learned to navigate a whole new facet of education, which no one would have ever imagined. What was thought would be a temporary closure of schools, turned out to be a crash course in remote learning for the remainder of the school year. And while the spring did not turn out to bear the educational experience our students expected, we did learn from it.

Despite the challenges the end of the 2019-2020 school year presented, graduation at Tahanto was held as planned on Sunday, May 31, 2020. Students arrived with their immediate family members in groups of 10. Graduates and their families were very appreciative of this alternative, and we were happy to oblige. Many thanks go out to the Boylston public access channel, especially Brittany Blaney, and to Tahanto teacher, Joel Goulet, for putting together a video of this special day for our graduates and their families.

During the summer of 2020, I, along with the dedicated Leadership Team, at the direction of the Department of Elementary and Secondary Education (DESE), spent days upon days formulating three very specific learning models for the 2020-2021 school year, including a fully remote model, a hybrid learning model, and a fully in-person model, which were all approved by our School Committee.

School started later than normal in the BBRSD (September 10) and we began the school year in using the hybrid model. Two cohorts were established with Cohort A attending in-person classes on Mondays and Tuesdays, while Cohort B students attend in-person on Thursday and Friday. Wednesday is a remote learning day for all students. While nothing can replace full-time in-person learning, our hybrid model has been very successful in giving students much needed face time with teachers and friends while keeping everyone safe.

We continued to monitor COVID numbers while expanding student learning time in late 2020. Teachers continue to find creative ways to connect with students and provide them with the top-notch education citizens have come to expect from both of our fine towns.

The Berlin-Boylston Regional School District looks forward to returning a sense of normalcy to our students and staff as 2021 approaches and we can't wait until we can all be together again.

Respectfully Submitted,

Jeffrey Zanghi, Superintendent of Schools

Department of Teaching & Learning Annual Report 2020

It is an honor to submit my annual report on behalf of the Berlin-Boylston Regional School District. In these challenging times, we continue our commitment to providing the best educational experiences possible for our students, and we are grateful for the staff members who bring learning into the classroom, whether in person or remotely. Since March 2020, our school community has experienced the full effects of COVID-19. As a result, much of our spring and all of our summer was dedicated to planning a fall return to school. Partnering with staff and parents, the Administration created a Re-Entry Plan that served to guide decision-making around teaching and learning in the midst of the pandemic.

In the end, the selection of a hybrid model, in which our student population attended school in person two days a week and participated in remote, asynchronous learning for 2-3 days, was put in place. The model has enabled us to have direct contact with *all* students who chose to return, for a dedicated two-day period of time, and opened the doors to our most vulnerable students for four in-person classroom days per week. In addition, approximately 61 students K-5 and 24 students 6-12, chose to attend school remotely as of fall 2020. We offered those services through in-district staff for grades K-5 and through a remote learning platform in grades 6-12.

Several grants made available through state and federal funding including the ESSER grant, CvRF School Reopening Grant, and Remote Learning Technology Essentials Grant have afforded the District an opportunity to provide much needed technology, services and resources to students and staff.

During the summer of 2018, the Berlin-Boylston Administrative Leadership Team developed a Five-Year District Improvement Plan that included targeted goals and specific action steps to be met annually. Through the formulation of this plan, our specific focus areas have ranged from STEM (Science, Technology, Engineering, and Mathematics) to the arts, and equitable access to education for all students. In 2019, Computer Science was introduced at the high school and advanced placement levels. In 2020, the *Systemic Change to Improve Equity in Computer Science Project* grant enabled us to add a course for *all* seventh graders. Next year, Computer Science will be added to the eighth-grade curriculum, and we are confident that within the next few years our elementary students will also have an opportunity to learn basic Computer Science skills and concepts. In conjunction with these efforts, and as a way to oversee the progress of this initiative, several administrators, parents in the S.T.E.M. field, and designated staff members participate in a monthly District Computer Science Advisory Committee through the Educational Development Center, Inc., in collaboration with the MA Department of Education and UMASS-Boston.

In response to the newly revised *MA History and Social Sciences Framework* and related MA DESE requirements, the first eighth grade-wide Civics Project was launched this past year with a focus on Environmental Science. The project assignment culminated in a recommendation by the students for a water filling station dispenser within the Tahanto Regional Middle/High School to replace the use of plastic water bottles. Funds made available for the station have also served to meet the replacement needs of bubbler accessibility due to the pandemic. Moving forward, high

school students will be required to complete individual or small group civics projects for the first time this year.

In closing, the collaborative spirit through which our staff, parents, administrators and community members have collectively problem-solved and approached the challenges of this pandemic have deepened our appreciation of the Berlin-Boylston Regional School District, our commitment to the education of our students and our compassion for the families within our communities.

Respectfully submitted,

Carol L. Costello, Assistant Superintendent for Teaching & Learning

Annual Report, Director of Finance and Operations
Annual Report
2020

Business Office Update

The past year has been a uniquely challenging year, to say the least. The Business Office has worked to meet the needs of students, staff on a variety of fronts, to help the schools respond to the many challenges presented by the COVID-19 pandemic.

To re-open schools, the district strived to adhere to the guidelines issued by the Department of Elementary and Secondary Education (DESE). Part of that effort was focused on meeting health and safety guidelines. Personal protective equipment (masks, gloves, et al.) was competitively procured by the business office, in coordination with school nurses and the Pupil Services Director, Karen Molnar. Disinfecting equipment and supplies were researched by Facilities Manager, Steve Pusateri, and eventually procured, so that each building could be disinfected nightly in an effective and efficient manner, via electro-static backpack sprayers that were deployed at each school. Specific sanitizers were researched and sourced for food service that are citrus-based, certified as effective against COVID-19, and safe on food borne surfaces. Tents were purchased to provide outside “fresh-air” instructional spaces where students and staff could take breaks from wearing masks.

Transportation carried its own set of challenges, with specific rules and guidelines issued by DESE. Entirely new bus routes were created for each bus, with two sets of routes for each bus, for Cohort A (Mon-Tues), and Cohort B (Thurs-Fri). Routes were monitored to maintain ridership levels below the permissible maximum of 25 (or more in some cases if siblings shared a seat). A modified pick-up and drop-off traffic flow was introduced at Boylston Elementary School, and in coordination with Principal Thompson and thanks to the efforts of Highway Dept. Supervisor, Steve Mero, modifications were made to the driveway extension behind the school in a limited time frame to make that possible.

Navigating the personnel and human resource challenges presented by the pandemic was a big challenge for school districts across the state, and ours was no different. I worked closely with the Superintendent and legal counsel on these issues. Concerns related to health and safety were raised, and were addressed by working with staff to understand concerns, specific risks, and making accommodations and modifications where feasible and appropriate. The FFCRA Act was passed by Congress it enabled staff with children whose school or child care facility was closed during the Fall to receive paid leave for these situations, up to twelve weeks. With substitute teachers in short supply, and in high demand, it was critical to minimize these situations, and work with teaching staff to maximize their availability and to ensure students continued to have highly qualified instructional staff leading them in the classroom. Through collaboration with the impacted teachers, creative solutions were developed that enabled several teachers to teach in person that otherwise would not have been able to do so on a daily basis.

Funds were needed to finance the incremental expenses related to items above that were incurred due to COVID-19. The district applied for and received various grants to help fund these costs.

The School Re-opening grant, a federal grant offered through DESE, provided \$211,050 and was used to pay for PPE, facilities related costs for disinfecting and cleaning, and technology costs for Chromebooks and software licenses to facilitate remote learning. The CARES grant provided \$24,380 in funding, and its primary focus is to pay for tutors and instructional support. The Remote Learning Technology Essentials grant (\$7,766) was a competitive grant that the district was awarded, and it provided internet hot spots for low-income students without internet access, with left-over funds applied to purchase additional Chromebooks. A competitive FEMA grant was also obtained in the amount of \$17,483, which was used to pay for a portion of the PPE and sanitizing costs. One additional competitive grant was obtained via the district's health insurance provider, MIIA, and the district received \$7,000 to use for the purchase of HEPA air purifiers. The elementary schools have older Univent HVAC systems and during the winter when windows can't be left open, this was done to increase air filtration in elementary school classrooms and reduce the risk of transmission of COVID-19 (and other communicable air-borne viruses). All of these grants were vital to enabling the district to prepare the schools for re-opening, and sustain and support the schools through the first half of the school year.

Berlin Memorial School: The FY20 budget was \$3,521,410. Two months of health insurance premiums were paid by the towns in FY20, and were rolled into the school budget in FY21. These costs were added to the prior year budget to arrive at a restated/normalized FY20 budget of \$3,586,273. The reason for adding these items is to facilitate an apples-to-apples comparison with FY20 school budgets; and there is a corresponding reduction to the municipal budget for these costs. The FY21 approved budget is \$3,809,212, which is an increase of \$222,939, or 6.2%, above the FY20 normalized budget. The main drivers of the increase are an additional classroom teacher (the graduating 5th graders were an unusually small cohort with a single classroom, but they moved up to Tahanto and the incoming kindergarten class had a larger enrollment. The remainder of the increase is mainly attributed to contractual salary increases, as well as a reduction in the use of school choice funds.

Boylston Elementary School: The FY20 budget was \$3,683,116. Two months of health insurance premiums were paid by the towns in FY20, and were rolled into the school budget in FY21. These costs were added to the prior year budget to arrive at a restated/normalized FY20 budget of \$3,733,725. The reason for adding these items is to facilitate an apple to apple comparison with FY20 school budgets; and there is a corresponding reduction to the municipal budget for these costs. The FY21 approved budget is \$4,109,390, which is an increase of \$375,665, or 10.1%, above the FY20 normalized budget. The main drivers of the increase were: \$126,000 in contractual increases (steps and lanes, plus the final phase of adjustment to bring Boylston teachers into parity with the regional pay scale); \$79,000 for an additional classroom teacher, and \$75,000 for special education and foster transportation costs, and \$68,000 for two additional paraprofessionals to meet needs outlined in special education students IEP's.

Tahanto Regional Middle/High School: The Tahanto budget was not affected by transition costs, thus the year over year budget comparison is straightforward. FY21 budget increased by 1.1%

vs. FY20, from \$9,151,812 to \$9,249,951. The primary drivers of this increase were as follows: \$156,000 in contractual pay increases (steps and lanes, plus 1.5% cost of living increase), \$119,000 for health care and retirements assessment increases, \$75,000 due to the reduction of school choice usage (which has the impact of increasing the use of general funds for teacher salaries), \$38,000 due to increased transportation costs, and \$17,000 for curriculum and technology replacement. These increases were significantly offset by a \$354K reduction in out of district tuitions.

Respectfully submitted,

Robert J. Conry
Director of Finance and Operations

Annual Report, Department of Pupil Personnel Services

Annual Report 2020

2020 was a year of constant change, and we are thankful for all of the work our staff and families did to support our students as the global Pandemic was declared on March 11, 2020. Throughout the challenging months that followed, the sometimes-daily changes in routines and procedures took their toll on everyone. In spite of this, teachers and families worked together to create a new vision for our schools, and students continued to grow academically.

Special Education

In the early days of school closure, the special education staff worked closely with individual students to help them use new technologies effectively, often learning how to use them at the same time as their students. The Special Education staff worked together with families to ensure all students had access to education, and found new and creative ways to engage students.

During the 2019/20 school year, the Special Education Department of the Berlin-Boylston Regional School District provided supportive services to approximately two hundred and forty students. Most of these services were provided within the public school setting, where students receive assistance based on individual needs in academics, speech and language skills, occupational therapy, physical therapy, counseling, applied behavioral analysis and transition services. Thirteen students with more significant needs continue to attend other programs provided by area collaboratives and private placements, and three of these students graduated this year. The percentage of district students receiving special education services in the Berlin-Boylston District was 16.7% in 2020.

English Learners (EL)

The Berlin-Boylston Schools has a slowly growing population of English Language learners, representing 2.3% of our students in 2020. These students speak a wide variety of languages, with Portuguese being the most prevalent language. Other native languages of our students include Albanian, Arabic, Chinese, Farsi, German, Japanese, Polish, Russian, Serbo-Croatian, Spanish, Tagalong/Filipino, Telugu, and Urdu.

Eligible students receive English Language services provided by a certified English Language teacher, either within their classroom or through pull-out services. In January of each year, EL students participate in the state ACCESS tests to determine their English proficiency and overall proficiency levels. Once students meet the state's minimum threshold for English proficiency on these tests, they are released from direct English Learner services, and their progress continues to be monitored for another four years.

School Nurses

The school nurses have had a busy year, both caring for students in school, and researching and training staff and families about COVID-19. The nurses have been involved in planning from the beginning, and have helped the district to plan for the safety of our students. Since our return to in-person learning, the nurses have been busy with students, working with the Board of Health, and assisting with contact tracing. They worked with the administration to make sure the District

has strong safety measures in place, and those measures are being followed. At this writing we are seeing the positive results of this work. Although we have had cases of COVID in each school, we are not currently seeing any transmission between students in the school.

Respectfully submitted,

Karen S. Molnar
Director of Pupil Services

Technology Coordinator Annual Report 2020

As one can imagine, COVID-19 had a huge impact upon our learning community, no more so than in the area of technology. In March during, with the beginning of school closures, our focus was on trying to help families in our two towns have access to a digital device that would be able to access the school's curriculum. In the Spring we prepared and distributed just under 100 Chromebooks to families for this purpose. At the same time, we prepared training for both our teachers and our parents so that all would feel comfortable in accessing school work. For most students and staff in February of 2020 the word Zoom was an unknown. We have had to change that in a short period of time and adapt to technology use, especially at younger grades, faster and smarter. I would also like to add here that through a very generous donation from a Boylston resident we were able to purchase an additional 30 Chromebooks as well as purchase parts to repair another 30 Chromebooks.

In the Summer, the technology department prepared as if school would not be in-person in the Fall and thus began to prepare the much larger number of devices that would be needed to access Google Classroom and other on-line learning tools at all grade levels. Luckily, we planned ahead, as Chromebooks were in short supply this past year as the global need for devices far outweighed the current inventory. Districts that were late in making the move saw expected ship dates on orders into December of 2020 and beyond. In the end we distributed 763 Chromebooks across the three schools.

COVID-19 also impacted other plans that the technology department had in place. For example, we have had to put on hold plans to replace interactive whiteboards. First, as we could not get vendors in to test various replacement models nor have them tested in the classrooms as they require students and staff to be touching the board, something that can't happen in a COVID-safe environment. Second, we had to reallocate resources to ensure we had the number of devices needed to supply all of our students.

Lastly, COVID-19 not only brought about the need for these personal devices, but also made their daily use paramount to our students' learning. Where in the past a repair on a Chromebook might not be needed over a few days or even a week as typically classrooms could borrow from adjoining rooms if needed, now that repair/replacement has to happen quickly so students do not miss out on learning time and also to ensure the COVID-safe practice of not sharing devices is in place. To that end we hired an additional technology support position which is 80% dedicated to the maintenance and upkeep of the Chromebook fleet.

As usual this report was not meant to be all inclusive, rather a highlight of the major areas we have worked on in 2020. We thank our two communities for their continued support as we move technology forward in the Berlin-Boylston Regional School District.

Respectfully Submitted,

Paul Mara
District Technology Coordinator

Tahanto Regional Middle/High School Annual Report 2020

This year Tahanto welcomed 564 students across grades 6-12. New faculty members included Michelle Murray and Shannon McGinty in the Art Department and Laura Banas in the Special Education Department. Lauren Staples joined us as the new Food Services Director for the District.

There were 25 recipients of the Abigail Adams Scholarship in the Class of 2021. These students receive free tuition at Massachusetts State Colleges and Universities. Tahanto had one student named a Commended Student in the 2021 National Merit Scholarship Program: Rachel Donoghue of Berlin.

The Superintendent's Award for academic excellence went to Nikolai Rogalinski and the Principal's Award for outstanding leadership went to Ryan Botsaris. Eighty seven percent of 2020 graduates are attending college, ten percent entered the workforce and three percent entered the military. The COVID pandemic has clearly impacted our percentages as it has forced many students to make different choices.

Tahanto's Drama Club performed a one-act play in December written by students Gretchen Munter and Leah Withers titled "Dress Rehearsal". The Club was just a few days away from performing a two-act play written by students Eve LeBlanc and Maureen Flanagan, titled "Another Greek . . . Tragedy?" when the school closed on March 13, 2020 due to the pandemic.

Our Art Department continues with very creative and beautiful work. The teachers put together this video to showcase the talented students we have. Please take a look by clicking on this link: <https://youtu.be/xrx3MpsM5rs>

Some highlights from our Band include having Nolan Slate and Joshua Cranford pass their auditions to be accepted into the Central District Jazz Ensemble. Nolan and Joshua were then invited to audition for the All State Level. Nolan passed the audition and was accepted into the All State Jazz Ensemble. Finally, Nolan was invited to audition at the National Level and he was accepted into the National Association of Music Educators National Jazz Ensemble. This is an amazing accomplishment for Nolan and the Tahanto community is very excited to have him be a part of it. The High School Jazz Band performed in the MAJE Jazz Festival, featuring music written by Nolan Slate and received a Silver Medal right before the pandemic hit. William Cranford was accepted into the Junior Central District Orchestra, but unfortunately it was cancelled due to COVID.

The High School Student Council put together food baskets for Tahanto families for Thanksgiving as well as for the Berlin and Boylston food pantries. Paige Money was elected in the Spring to serve on the Central District of Massachusetts Association of Student Councils for Publicity Coordinator for the 2020-2021 school year. Student Council ran a virtual 6th grade orientation this summer. Our members participated monthly in a state-wide leadership speaker

series. Elsa Keefe helped create and update a Tahanto Student Council Facebook page as a way to share information in another platform with parents and students.

Tahanto Girls' Soccer became League Champions as well as our Cheerleading Squad. The banners are proudly displayed in our gymnasium.

The National Honor Society recognizes students for their achievements in scholarship, leadership, service, and character. The Tahanto chapter aims to give back to our school and the greater community through fundraising and acts of service and kindness. In the 2019-20 school year Tahanto's chapter of NHS raised money for various charities including the American Foundation for Suicide Prevention, Breast Friends Connection, Home Base, Worcester Animal Rescue League and Boston's Children's Hospital through monthly Café sales. Other events including Reading Day at BES, sending holiday cards to Berlin/Boylston Senior Citizens, gift donations for the Council on Aging in Berlin as well as mask making and donations in the Spring. Also, after several years hosting the Red Cross Blood Drive in Tahanto's gym, the NHS held their last Blood Drive in November 2019. The Red Cross will no longer offer Blood Drives in this area.

In spite of the pandemic and remote learning, Graduation was held as planned on Sunday, May 31, 2020. Students arrived with their immediate family members in groups of 10. Graduates drove to the side of the building where a tent was set up, and one graduate at a time was greeted and congratulated by Ms. Tucceri and then proceeded down a balloon lined walkway to receive their diploma as family members looked on. The graduate would return to the car, and drive to the front of the building where a photographer was set up to take their picture. Graduates and their families were very appreciative of this alternative. A ceremony that usually lasts ninety minutes, took about eight hours – worth every extra second so our graduates could still have their day. Many thanks go out to the Boylston public access channel, especially Brittany Blaney, and to Tahanto's telecommunications teacher, Joel Goulet, for putting together a video of this special day for our graduates and their families.

Respectfully Submitted,

Diane Tucceri, Principal

Boylston Elementary School Annual Report 2020

At BES, our mission is to support and challenge all students to achieve personal and academic excellence in a student-centered environment. Over the years we have expanded our programming and incorporated practices to reach this mission. One of our main focuses this year has been on health/safety and adapting to a new form of teaching and learning. For the first third of the year, we have focused on a hybrid model with students attending in-person learning two days each week on a rotation while simultaneously supporting fully remote students. Students and staff had to adjust to new procedures throughout their day developed to limit the possible spread of germs.

Beginning March of the last school year, the school, along with the rest of the nation's schools, began to learn how to deal with a global pandemic. We entered the summer, armed with this experience and new knowledge to develop models for the return to school that addressed both the academic needs created by the spring closure and also the safety measures required to keep everyone healthy. A district-wide team collaborated to develop three separate plans; full return, hybrid, full remote. The school committee worked with Central Office and teacher leadership to determine that the hybrid model was the most appropriate for our school in the Fall.

Students were divided into three groups; two cohorts would attend school twice weekly and the third would remain solely remote. To ensure fully remote students access to quality instruction and similar experiences, the Bridge program was formulated. This allowed students to complete the same "asynchronous" assignments as their peers in the hybrid model, followed up with four thirty-minute "synchronous" lessons twice each week. Students in the hybrid model followed the same trajectory with their "synchronous" sessions coming twice weekly in the building.

To accommodate the students and the social distance guidelines from the CDC and the state, new arrival and dismissal procedures were put into place, movement through the building was limited, lunch procedures changed as did recess expectations. All students and staff were required to wear masks and multiple mask breaks were built into the school day. Additional cleaning and disinfecting took place routinely throughout the day.

Despite these changes, we continued to build on our successes while moving forward into year three of our five-year District Improvement Plan. STEM continues to be an area of focus as we incorporate Science and Math Coaches into our building and have an eye on the future as we explore virtual-reality tools to enhance our instruction. Our plan includes the deep work of addressing and exploring standards in all of our content areas but specifically this year in science and civics education.

In the spring of 2020, Boylston Elementary, and the state of Massachusetts, did not participate in the online Massachusetts Comprehensive Assessment System (MCAS) due to school closure. Instead, we derive the impact of this closure by looking at building based assessments. While significant regression was expected, students overall showed tremendous resiliency and the efforts teachers made in the spring remote period allowed students, overall, to maintain skills.

BES is grateful for the remarkable support of our community. We would like to recognize the efforts of our Superintendent Jeff Zanghi, the members of the Boylston School Committee, and our partnership with the Boylston Police and Fire Departments. We would also like to thank the Boylston Parent Teacher Organization, Boylston Educational Foundation, and all of our parent volunteers for the countless hours of support they provide us each year. This year, even more than past years, we must acknowledge the efforts, patience and support of our students and families. Only through our collaboration were our students able to learn and grow.

Respectfully submitted,

Alfred (Ace) Thompson
Principal, Boylston Elementary School

Berlin Memorial School Annual Report 2020

It is my pleasure to submit this report for 2020 on behalf of the Berlin Memorial School, where we remain committed our mission statement, which is, “to empowering each student to achieve personal excellence by fostering respect, responsibility and resourcefulness with the support of the entire of entire school community.”

Here at Berlin Memorial School we began 2020 focused on the improvement goals outlined in our District Five Year plan, with an emphasis on advancing curriculum opportunities and updating alignment, as well as enhancing the district’s use of technology to support teaching and learning. In January of 2020 we administered mid-year assessments and were very pleased with the growth we saw in our students. Then on March 13, 2020, we learned that school (and most other things) was to close down. We thought that this would be for a few weeks, but as we know now, school was done for the rest of the academic year.

After a short time to transition, teachers and parents and students worked together to create opportunities for virtual learning. Even our youngest preschool students participated in on-line learning opportunities. The internet became our way of maintaining connection with each other, and a vehicle for learning as we moved through springtime and the end of the 2019-20 school year. Some end-of-year events were held virtually, such as Fifth Grade Recognition, while other events – field trips, for example – were postponed indefinitely. Through it all, members of the BMS community supported each other and made the best of the situation.

A great deal of time and effort was put forth over the summer of 2020 as teachers, parents and administrators all attempted to generate a plan for Fall, 2020. At the direction of the Department of Elementary and Secondary Education, the District developed three distinct plans for return to school. The first was a “full” return in which all students return to school full time for in-person learning. The second option was a “hybrid” model, in which students were divided into cohorts which would allow for appropriate social distancing. Cohort A would attend school on Monday and Tuesday, Cohort B would attend on Thursday and Friday. A third cohort would be fully remote and not return to in-person learning. The third model was to have all students learn in a fully remote setting.

In August, 2020 the decision was made to return to school in the “hybrid” model. New arrival and dismissal procedures were put into place, lunch and recess procedures were changed to reflect CDC guidelines. All students and staff were required to wear masks and multiple mask breaks were built into the school day. Additional cleaning and disinfecting took place routinely throughout the day. With cases of COVID rising throughout Massachusetts, it is anticipated that we will continue in this mode for the foreseeable future.

In the spring of 2020, Berlin Memorial School, and the state of Massachusetts, did not participate in the online Massachusetts Comprehensive Assessment System (MCAS) due to school closure. I am pleased to note, however, that despite the challenges presented this year, students continue to make academic progress. A comparison of Aimsweb scores (a standardized assessment in use

at BMS for several years) from Winter of 2020 to Fall of 2020 showed that literacy scores remained on track, and that while we say some decline in math scores, the path to improvement was clear. The over-all resiliency of student performance is a testament to the hard work of teachers and families and a strong commitment to education.

Berlin Memorial School is extremely grateful for the tremendous community support we continue to receive on behalf of our children. We would like to acknowledge our superintendent, Jeff Zanghi, the Berlin School Committee, and partnerships with the Berlin Police and Fire Departments, Recreation Department, Highway Department, Board of Selectmen, Historical Society, and Worcester County Sheriff's Department. We also wish to thank our dedicated SOAR Readers, School Council members and LINK, Inc. parent volunteers for the countless hours of support they have provided to us this past year.

Respectfully submitted,

John F. Campbell, Jr. Principal – Berlin Memorial School

WARRANT FOR THE SPECIAL TOWN MEETING

January 13, 2020

COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within the Commonwealth aforesaid:

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the **SPECIAL TOWN MEETING on Monday the thirteenth (13th) day of January, 2020 AD, at seven o'clock (7:00) P.M.**, at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston, MA, to take any action relative to the business of the Town as set forth in Articles one (1) through six (6) of this warrant; and if necessary, at its adjournment which shall be Tuesday, the fourteenth (14th) day of January 2020 AD at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium;

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on December 19, 2019. With 62 registered voters, Selectmen James Wood, James Underwood and Matt Mecum were present. Also present were Town Administrator, April Steward, Town Counsel, Stephen Madaus and Town Clerk Lisa Johnson. Kimberly Kohler, Moderator called the meeting to order at 7:01 p.m. Ms. Kohler stated we had the required quorum present, calling of the meeting and officer's return of service are in order as required. She set the bounds of the hall and introduced the Town officials. The Pledge of Allegiance was said. A MOTION by the Moderator to waive the reading of the warrant was made and a second from audience was made. Vote on the MOTION passed.

ARTICLE 1: To see if the Town will vote to accept as a public way Cross Street, as laid out heretofore by the Board of Selectmen and according to the boundaries and measurements shown on a plan entitled "Acceptance Plan of Cross Street", dated November 6, 2019, prepared by Thompson-Liston Associates, Inc., and on file at the office of the Town Clerk, to use said way for all purposes for which public ways are used in the Town of Boylston; or act in any other way thereon.

Sponsor: Board of Selectmen

Planning Board Recommendation: To be made at Town Meeting

MOTION: I move that the town vote to accept as a public way Cross Street, as laid out heretofore by the Board of Selectmen and according to the boundaries and measurements shown on a plan entitled "Acceptance Plan of Cross Street", dated November 6, 2019, prepared by Thompson-Liston Associates, Inc., and on file at the office of the Town Clerk, to use said way for all purposes for which public ways are used in the Town of Boylston.

MOTION made by James Wood with second by audience member to accept this article as read. Planning Board recommends and explanation by Peter Caruso given. After minor discussion Vote taken on MOTION. MOTION passes unanimously.

ARTICLE 2. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to adopt a special act, as generally set forth below, to allow Anthony Sahagian to continue to serve in the position of Police Chief until December 31, 2021, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the General Court, which amendments shall be within the public purposes of said petition:

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

Section 1. Notwithstanding any general or special law to the contrary, Anthony Sahagian, chief of police of the town of Boylston, may continue to serve in the position until December 31, 2021, until the date of his retirement, or until the date he is relieved of his duties by the board of selectmen of the town of Boylston, whichever occurs first; provided, however, that he is mentally and physically capable of performing the duties of his office. The board of selectmen may, at its own expense, require that Anthony Sahagian be examined by an impartial physician designated by them to determine such capability. No further deductions shall be made from the regular compensation of Anthony Sahagian under chapter 32 of the General Laws for any service subsequent to November 1, 2018, and upon retirement, he shall receive a superannuation retirement allowance equal to that which he would have been entitled had he retired on that date.

Section 2. This act shall take effect upon its passage.

; or do or act relating thereto.

Sponsor: Board of Selectmen

MOTION: I move that the town vote to authorize the Board of Selectmen to petition the General Court to adopt a special act, as generally set forth in Article 2 of the printed Warrant, to allow Anthony Sahagian to continue to serve in the position of Police Chief until December 31, 2021, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the General Court, which amendments shall be within the public purposes of said petition.

MOTION made by James Underwood as written and second from Ron Aspero. Vote taken on MOTION. MOTION passes unanimously.

ARTICLE 3. To see if the Town will vote to authorize the Board of Selectmen to make available for lease, for a term not to exceed thirty (30) years, the Town-owned property known as the Gough House, located at 221 Main Street, and upon such other terms and conditions as the Board of Selectmen deem to be in the best interests of the Town;

Or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee recommendation: will be made at Town Meeting.

MOTION: I move that the town vote to authorize the Board of Selectmen to make available for lease, for a term not to exceed thirty (30) years, the Town-owned property known as the Gough House, located at 221 Main Street, and upon such other terms and conditions as the Board of Selectmen deem to be in the best interests of the Town.

MOTION was made by Matt Mecum as written and second by James Wood. Finance Committee recommends approval. Vote taken on MOTION. MOTION passes unanimously.

ARTICLE 4. To see if the Town will vote to authorize the Board of Selectmen to make available for lease, for a term not to exceed thirty (30) years, the Town-owned property known as the Flagg Estate, located at 1 Elmwood Place and upon such other terms and conditions as the Board of Selectmen deem to be in the best interests of the Town;

Or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee recommendation: will be made at Town Meeting.

MOTION: I move that the town vote to authorize the Board of Selectmen to make available for lease, for a term not to exceed thirty (30) years, the Town-owned property known as the Flagg Estate, located at 1 Elmwood Place, and upon such other terms and conditions as the Board of Selectmen deem to be in the best interests of the Town.

MOTION was made by James Wood as written and Second by Matt Mecum. Finance Committee recommends approval. Vote taken on MOTION. MOTION passes unanimously.

ARTICLE 5. To see if the Town will vote to amend the Personnel By-Law by:

- (i) inserting in Section 3, "Definitions", a new definition of the term "Contract Employee", to read: "*An appointed department head of the Town who has entered into a contract with the Town for a term of such employment, as permitted by general law or by provisions of this Bylaw*", and by appropriately re-lettering the defined terms that follow;
- (ii) in Section 5, subpart E and F, replacing the references to "Section 12" therein with references to "Section 10";

- (iii) inserting a new Section 11, to be entitled “Department Head Contracts”, and to read as follows:

Section 11. Department Head Contracts

The Town, acting through its Board of Selectmen, may provide an employment contract for appointed department heads for a period of up to three (3) years, to provide for the salary, fringe benefits and other conditions of employment, including but not limited to severance pay, relocation expenses, reimbursement of expenses incurred in the performance of duties or office, liability and disability insurance and leaves of absence.

Such an employment contract shall prevail over and preempt any provision of this Personnel By-Law, or of any local rule or regulation covering the subject matter of the employment contract.

Funding of the employment contract shall be subject to annual appropriation by the Town Meeting.

Nothing contained in this section shall affect the appointment or removal powers of the Board of Selectmen over the department heads. This section does not grant tenure.

The Board of Selectmen may adopt rules and regulations relative to the administration of this section.

and re-numbering Sections 12 – 20 of the Personnel By-law to be Sections 13 – 21, respectively.

Or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee recommendation: will be made at Town Meeting.

MOTION: *I move that the town vote to amend the Personnel By-Law by inserting in Section 3, “Definitions”, a new definition of the term “Contract Employee”, to read: “An appointed department head of the Town who has entered into a contract with the Town for a term of such employment, as permitted by general law or by provisions of this Bylaw”, and by appropriately re-lettering the defined terms that follow; and in Section 5, subpart E and F, replacing the references to “Section 12” therein with references to “Section 10”; and by inserting a new Section 11, to be entitled “Department Head Contracts” to read as printed in Article 5 of the warrant.*

MOTION was made by Matt Mecum as written and second by James Wood. Fiance Committee recommends approval. After small discussion vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 6. To see if the Town will vote to amend Section 23 in Article VI of the General Bylaws, entitled “Right to Farm”, by deleting subsection 23.4 therein, entitled “Disclosure Notification”, and renumbering subsections 23.5, 23.6, and 23.7, accordingly.

Sponsor: Board of Selectmen

MOTION: I move that the town vote to amend Section 23 in Article VI of the General Bylaws, entitled “Right to Farm”, by deleting subsection 23.4 therein, entitled “Disclosure Notification”, and renumbering subsections 23.5, 23.6, and 23.7, accordingly.

MOTION was made by James Underwood and second received by audience member to Pass Over this article. Vote taken on MOTION. MOTION passes unanimously.

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Municipal Office Building (Town Hall), one at the Boylston Post Office, one at the Public Library and one at the Boylston Light Department over fourteen (14) days and two (2) Sabbath days at least before the time of holding said meeting.

Hereof fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of the meeting aforesaid.

MOTION was made to adjourn this meeting with all business completed by Dave Butler second from audience member. Vote taken on the MOTION. MOTION passed unanimously.

Meeting adjourned at 7:22PM.

Respectfully Submitted,

Lisa J. Johnson

Boylston Town Clerk

WARRANT FOR THE ANNUAL TOWN MEETING

JUNE 15, 2020

Rescheduled to JUNE 29, 2020

***Citing MGL Chapter 34, Section 10A, Annual Town Meeting was postponed by Town Moderator Kimberly Kohler due to a public safety emergency (COVID-19)**

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the **ANNUAL TOWN MEETING** on **Monday, the fifteenth (15th) day of May, 2020 AD, at seven o'clock (7:00) P.M.**, at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA, to take any action relative to the business of the Town as set forth in Articles One (1) through Thirty-One (31) of this Warrant; and, if necessary, at its adjournment which shall be Tuesday the sixteenth (16th) day of May 2020 AD at seven o'clock (7:00) P.M. at the Tahanto High School Auditorium;

BOYLSTON'S ANNUAL TOWN MEETING was postponed and rescheduled to **Monday, the twenty-ninth (29th) day of June, 2020 AD, at seven o'clock (7:00) P.M.**, outside of Tahanto Regional High School, 1001 Main Street, Boylston, MA, to take any action relative to the business of the Town as set forth in Articles One (1) through Thirty-One (31) of this Warrant; and, if necessary, at its adjournment which shall be Tuesday the thirtieth (30) day of June 2020 AD at seven o'clock (7:00) P.M. The Annual Town Meeting was postponed by Town Moderator Kimberly Kohler, citing MGL Chapter 34, Section 10A due to a public safety emergency (COVID-19). A vote was made by the Board of Selectmen in a duly posted meeting to reduce the Town Meeting quorum to 11. Notice to Town of Boylston voters of postponement and change of location was posted as required by law.

Voters of the Town of Boylston, Massachusetts, met outside of the Tahanto Regional High School according to duly posted legal notice. With 113 registered voters, Selectmen James Underwood, Matt Mecum, and Seth Ridinger were present. Also present were Town Administrator April Steward, Town Counsel Stephen Madaus, and Town Clerk Dawn Porter. Kimberly Kohler, Moderator, called the meeting to order at 7:00 p.m. Ms. Kohler stated that the required quorum was present, calling of the meeting and officer's return of service are in order as required. She set the bounds of the meeting location and introduced Town officials. The Pledge of Allegiance was said. A MOTION by the Moderator to waive the reading of the Warrant was made and a second from the audience was made. Vote on the MOTION passed.

***ARTICLE 31.** To vote by official ballot for the necessary Town Officers, namely:

One Selectmen for three (3) years; One Town Clerk for three (3) years; One Assessor for three (3) years; One Board of Health Member for three (3) years; One Planning Board Member for five (5) years; One Municipal Light Board Member for three (3) years; Two Library Trustees for three (3) years; One Cemetery Commissioner for three (3) years; Three Parks and Recreation Members, two for three (3) years; and one for one (1) year of an unexpired term.

Town Moderator Kimberly Kohler clarified that as Town Elections had already taken place there would be no action necessary for Article 31.

MOTION was made by Ms. Kohler to waive the reading of the Warrant. Motion seconded. Vote was taken on MOTION. MOTION passes.

MOTION was made by Ms. Kohler to take Article 30 out of order. Second was made by Mr. David Butler. Vote was taken on MOTION. MOTION passes.

ARTICLE 30. To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, or otherwise provide the sum of \$17,486,536 (Seventeen million four hundred eighty-six thousand five hundred thirty-six and zero cents), or any other amount, as set forth in the budget for the purpose of operating and maintaining the various departments of the Town, and to meet such appropriation:

- The sum of \$70,000 (Seventy thousand and zero cents) to be transferred from the Ambulance Receipts Reserve Fund for Appropriation to be applied to the Ambulance Department Budget;
- The sum of \$280,000 (Two hundred eighty thousand dollars and zero cents) or any other amount, to be transferred from Free Cash
 - \$250,000 (Two hundred fifty thousand and zero cents) to reduce the tax rate
 - \$30,000 (Thirty thousand and zero cents)
- The sum of \$72,000 (Seventy-two thousand) for the purpose of reducing the FY21 Regional School District Assessment; and to meet this appropriation,
 - the sum of \$22.15 be transferred from unexpended funds from the BES Boiler, as previously appropriated by Article 32 of the May, 2017 Annual Town Meeting,
 - the sum of \$4,000 be transferred from unexpended funds from the School Fire Safety Equipment, as previously appropriated by Article 24 of the May, 2018 Annual Town Meeting,
 - the sum of \$410 be transferred from unexpended funds from the BES Walk-in Cooler, as previously appropriated by Article 33 of the May, 2017 Annual Town Meeting,
 - the sum of \$2,101 be transferred from unexpended funds from the School Exterior Repairs, as previously appropriated by Article 25 of the May, 2018 Annual Town Meeting,
 - the sum of \$6,455.50 be transferred from unexpended funds from the BES Door Mechanism, as previously appropriated by Article 41 of the May, 2016 Annual Town Meeting,
 - the sum of \$408 be transferred from unexpended funds from the BES Windows Phase 1, as previously appropriated by Article 34 of the May, 2017 Annual Town Meeting,
 - the sum of \$2,365.32 be transferred from unexpended funds from the School Driveway, as previously appropriated by Article 26 of the May, 2018 Annual Town Meeting,

- and to transfer and appropriate from the available funds in the treasury to fund a sum of \$56,238.03

such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year beginning on July 1, 2020, and to fix the compensation and salaries of all Town Officers, as may be shown in whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2021 Report of the Finance Committee; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

SEVENTEEN MILLION, FOUR HUNDRED EIGHT-SIX THOUSAND, FIVE HUNDRED THIRTY-SIX DOLLARS AND ZERO CENTS

to pay all Town debts and charges and to fix the compensation and salaries of all Town offices, all as shown in the Town Budget, so called, under the column "Proposed FY 2021 Budget" in the Report of the Finance Committee;

AND TO MEET THIS APPROPRIATION, THE TOWN:

- 1) *Transfer \$70,000 from the Ambulance Receipts Reserve Fund to be applied to the Ambulance Department Budget;*
- 2) *Transfer \$280,000 from Free Cash available in the Treasury;*
- 3) *Transfer \$72,000 to meet a portion of the FY21 Regional School District Assessment, from the following sources:*
 - *\$22.15 from unexpended funds from the BES Boiler Project, as previously appropriated under Article 32 at the May, 2017 Annual Town Meeting,*
 - *\$4,000 from unexpended funds from the School Fire Safety Equipment, as previously appropriated under Article 24 at the May, 2018 Annual Town Meeting,*
 - *\$410 from unexpended funds from the BES Walk-in Cooler Project, as previously appropriated under Article 33 at the May, 2017 Annual Town Meeting,*
 - *\$2,101 from unexpended funds from the School Exterior Repairs Project, as previously appropriated under Article 25 at the May, 2018 Annual Town Meeting,*
 - *\$6,455.50 from unexpended funds from the BES Door Mechanism Project, as previously appropriated under Article 41 at the May, 2016 Annual Town Meeting,*
 - *\$408 from unexpended funds from the BES Windows Phase 1 Project, as previously appropriated under Article 34 at the May, 2017 Annual Town Meeting,*
 - *\$2,365.32 from unexpended funds from the School Driveway Project, as previously appropriated under Article 26 at the May, 2018 Annual Town Meeting, and*
 - *\$56,238.03 from the available funds in the Treasury.*
- 4) *And to RAISE AND APPROPRIATE THE BALANCE FROM TAXATION;*

thereby approving the Town Budget for Fiscal Year 2021.

MOTION made by Mr. David Butler, who stated that numbers had decreased in the Vocational Education Line to \$580,109 and, as a result, the \$17,435,294 total is different than what was originally in the Warrant.

Mr. Butler spoke to the Article stating that this is the first year that the Finance Committee has worked within the regionalization agreement and that they had no input. Mr. Butler stated that it is an aggressive budget increase, but it is what was passed along by the School Committee. He said that the Finance Committee worked to try to decrease the number. His best estimate is that the budget will result in a \$1.16 per thousand tax increase.

MOTION was seconded by Ms. Karen McGahie. Vote was taken. MOTION passes.

MOTION was made by Ms. Kimberly Kohler that Town Meeting consider and vote on Articles 1 – 10, inclusive, as a group. Ms. Kohler explained that these are routine articles that are necessary to run the Town and are approved on an annual basis. She requested that the Town continues its tradition of entering into a consent calendar to group Articles 1-10 together. Second was made. Vote was taken on MOTION. MOTION passed unanimously.

***ARTICLE 1.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 2.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 3.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2020 and ending June 30, 2021, and to issue a note or notes therefor and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 5.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2020, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Library Trustees

***ARTICLE 6.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2020, including the appointment of a Cemetery Superintendent, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Board of Cemetery Commissioners

***ARTICLE 7.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2020, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Planning Board

***ARTICLE 8.** To see if the Town will vote to appropriate the money received from the Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

Sponsor: Library Trustees

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 9.** To see if the Town will vote that the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Lighting Plant, the whole to be expensed by the manager of the Municipal Lighting Plant, under the direction and control of the Municipal Light Board, for the expense of the plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the fiscal year beginning July 1, 2020, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$1,000.00 and two (2) members - \$1,000.00 each, a total of \$3,000.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

Sponsor: Municipal Light Board

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 10.** To see if the Town will vote to accept any highway funds from State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with MassDOT – Highway Division, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during the fiscal year beginning July 1, 2020, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Section 6A of Chapter 44 of the General Laws, for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

Sponsor: Highway Superintendent

Finance Committee comments: Finance Committee recommends approval.

MOTION was made by Mr. Seth Ridinger that Town Meeting approve Articles 1 – 10, as printed in the Warrant. MOTION was seconded. Vote was taken and MOTION passed unanimously.

ARTICLE 11. To see if the Town will vote as follows:

1. To amend Article I of the Town's General By-Laws, entitled "General Provisions", Section 5, "Departmental Revolving Funds", as follows:

(a) In Section 5.02, in the Table of Authorized Revolving Funds, insert a new revolving fund, to be entitled "Multi-Family & Commercial Building Inspection Fund" after the Senior Van fund, to read as follows:

A. Revolving Fund	B. Department , Board, Committee, Agency or Officer Authorized to Spend from Fund	C. Fees, Charges or Other Receipts Credited to Fund	D. Program or Activity Expenses Payable From Fund	E. Restrictions or Conditions on Expenses Payable From Fund	F. Other Requirements / Reports	G. Fiscal Years
Multi Family & Commercial Building Inspection Fund	Building Department	50% of fees and charges received by the Building Department from applications and fees for the review of plans, documents and inspection(s) of proposed and/or permitted Plumbing, Gas, and Electrical systems.	To pay costs inspections or review services as deemed necessary by the Building Department in reviewing or inspecting proposed or existing plumbing, gas, and/or electrical systems.	None, other than as set forth in this Bylaw.	None, other than as set forth in this Bylaw and by Town Meeting vote.	Fiscal Year 2021 and subsequent years

2. In Section 5.05 of Article I of the General By-laws, insert a new fund in the Table therein, to read "Multi-Family & Commercial Building Inspection Fund" and to set the limits on the total amounts that may be expended from each of the Town's revolving funds in Fiscal Year 2021, pursuant to M.G.L. Chapter 44, Section 53E1/2, as follows:

Fund:	Maximum Amount Expendable:
Cemetery	\$30,000.00
Conservation Commission	\$10,000.00
Vaccine Clinics	\$3,000.00
Planning Board Filing Fees	\$20,000.00
Senior Van	\$3,500.00
Multi Family & Commercial Building Inspection Fund	\$30,000.00
Septic System Inspection Fund	\$12,000

Or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

MOTION was made by Mr. Matt Mecum that the Town approve Article 11, as printed in the Warrant.

Mr. John Stoffel asked why the article was necessary and why does the Town need to appropriate \$30,000 to it. Mr. Mecum summarized the article by explaining that it was requested by the Inspectors of the Town due to the increase in the number of commercial inspections. Fifty percent (50%) of commercial permit fees deposited into the new revolving fund will be available to pay compensation for the Inspectors' time and fifty percent (50%) will be available for deposit into the Town's general fund at the end of every fiscal year. Mr. Underwood further explained that it is a revolving fund, so that money doesn't have to be transferred out all the time. Mr. Mecum said that the account will not be preloaded; \$30,000 is the maximum the fund can hold at any one time.

MOTION was seconded. Vote was taken. MOTION passed unanimously.

ARTICLE 12. To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards;

Selectmen, Chair	\$1,638	2 members each at \$ 1,364
Town Clerk	\$36,717	plus fees
Town Moderator	\$20	
Assessors, Chair	\$1,696	2 members each at \$ 1,132
Board of Health, Chair	\$333	2 members each at \$ 222
Cemetery Commission, Chair	\$255	2 members each at \$ 193
Planning Board, Chair	\$420	4 members each at \$ 67
Planning Board, Vice-Chair	\$66	
Planning Board Clerk	\$68	

Or act in any way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

Mr. James Underwood made a MOTION that the Town approve the changes in the compensation of Town Officers as printed in the Warrant. MOTION was seconded. Vote was taken and MOTION passed unanimously.

ARTICLE 13. To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following; or act in any other way thereon.: (proposed changes are in **bold**)

Section 15: Classification Schedule Amended June 2020 - Effective July 1, 2020

<u>Classification</u>	<u>Position Status</u>	<u>Grade</u>	<u>Hourly</u> <u>Min.</u>	<u>Rates</u> <u>Max.</u>
Library Page	Hourly		12.75	13.25
Election Worker	Hourly		12.75	13.25

Town Meeting Checker	Hourly	12.75	13.25
Election Clerk	Hourly	12.75	13.25
Election Warden	Hourly	12.75	13.25
Clerical	Special Temp	12.75	13.25
Library Housekeeper	Special Part Time	12.75	13.25
Council on Aging Van Scheduler	Reg. Part Time	2	
Asst. Laborer	Special Hourly	2	
Library Asst./Sr. Technician	Reg. Part Time	3	
Laborer/Custodian	Reg. Full Time	3	
On Call Emergency Medical Technician	Hourly	3	
On Call Firefighter	Hourly	3	
Deputy Chief	Hourly	3 + \$500	
Asst. Town Clerk	Special Part Time	5	
Police Service Aide	Hourly	5	
Asst. Inspector/Electrician	Hourly	5	
Assessor's Clerk	Reg. Part Time	5	
Children's Librarian	Reg. Part Time	5	
COA Co-ord./Community Outreach	Reg. Part Time	5	
P&R Program Coordinator	Reg. Full Time	5	
Equipment Operator/Laborer I	Reg. Full Time	6	
Assistant Treasurer/Collector	Reg. Part Time	6	
Assistant Library Director	Reg. Part Time	7	
Admin Asst. to Board of Assessors	Reg. Part Time	7	
Admin Asst. to Highway Superintendent	Reg. Part Time	7	
Admin Asst. to Chief of Police	Reg. Part Time	7	
Admin Asst. to Planning Board	Reg. Part Time	7	
Admin Asst. to Board of Selectmen	Reg. Part Time	7	
Equipment Operator/Mechanic I	Reg. Full Time	7	
Equipment Operator/Laborer II	Reg. Full Time	8	
Working Foreman	Reg. Full Time	8	
Full Time Firefighter/EMT	Reg. Full Time	8	
Admin Asst. to Health & Conservation	Reg. Part Time	8	
Human Resources Administrator	Reg. Part Time	8	
Town Treasurer/Collector	Reg. Full Time	9	
Foreman	Reg. Full Time	9	
Building Inspector	Salaried	10	
Library Director	Salaried	11	
Fire Lieutenant	Reg. Full Time	11	
Fire Captain	Reg. Full Time	12	
Highway/Cemetery Superintendent	Salaried	12 + \$845	
Facilities Technician	Reg. Full Time	13	
Fire Chief	Salaried	Contract	
Police Chief	Salaried	Contract	
Town Administrator	Salaried	Contract	

Schedule B: Salary Compensation Schedule

<u>Grade</u>	<u>Min</u>	<u>Mid</u>	<u>Max</u>
1	\$12.75	\$14.45	\$16.59
2	\$13.37	\$15.81	\$18.22
3	\$14.49	\$17.09	\$19.68
4	\$15.59	\$18.39	\$21.17
5	\$16.87	\$19.84	\$22.81
6	\$18.23	\$21.45	\$24.67
7	\$19.73	\$23.17	\$26.61
8	\$21.26	\$25.01	\$28.75
9	\$23.00	\$27.01	\$31.00
10	\$24.84	\$29.18	\$33.55
11	\$26.87	\$31.54	\$36.21
12	\$28.95	\$34.01	\$39.08
13	\$31.26	\$36.74	\$42.21
14	\$33.73	\$39.66	\$45.57
15	\$36.48	\$42.85	\$49.21
16	\$39.38	\$46.26	\$53.14
17	\$42.52	\$49.98	\$57.43
18	\$45.83	\$53.92	\$61.99

Schedule C: Salary Compensation Schedule-

<u>Job Title</u>	<u>Annual Salary</u>
Chairman, Registrar of Voters	\$832
Director of Veteran's Services	\$241
Electrical Inspector	\$9,893
Assistant Electrical Inspector	\$681
Plumbing Inspector	\$10,615
Assistant Plumbing Inspector	\$883
Gas Inspector	\$3,193
Assistant Gas Inspector	\$274
Registrar of Voters	\$323
Health Agent	\$46,340
Dog Officer	\$2,607
Animal Inspector	\$1,662
Nurse	\$3,000
Vital Stat Clerk	\$200
Tree Warden	\$1,407

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

MOTION was made by Mr. Seth Ridinger that the Town amend the Town's Personnel Plan and By-laws as printed in the Warrant. A second was made. Vote was taken. MOTION passed unanimously.

ARTICLE 14. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$25,000.00 to the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

MOTION was made by Mr. Ridnger that the Town transfer \$25,000 from Free Cash to the Other Post-Employment Benefits (OPEB) Liability Trust Fund. MOTION seconded. Vote was taken. MOTION passes.

ARTICLE 15. To see if the Town will vote to approve revisions to the Rules and Regulations of the Pine Grove Cemetery, as shown on a document entitled "Rules and Regulations of the Pine Grove Cemetery, Approved by the Cemetery Commissioners March 16, 2020", on file in the office of the Town Clerk and available for review on the Town's website.

Sponsor: Board of Cemetery Commissioners

MOTION was made by Mr. Don Parker, Chairman of the Board of Cemetery Commissioners, that the Town vote to approve the revisions to the Rules and Regulations of the Pine Grove Cemetery as presented in the document entitled "Rules and Regulations of the Pine Grove Cemetery, Approved by the Cemetery Commissioners March 16, 2020".

Ms. Rebecca Dono Healy thanked the Cemetery Commission for being very thorough and for a job well done in laying out the new section of the cemetery, but indicated that she disliked the restrictions on height and size of monuments. Mr. Parker said that the height and size restrictions were a carryover regulation as previously written years ago. He indicated that consideration could be given to a change in these requirements during discussion at a future meeting of the Cemetery Commission. Ms. Kimberly Kohler moved that the MOTION be voted on as written with possible discussion of revisions at a later date. MOTION was seconded. Vote was taken. With some opposition, MOTION passed.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding the Town's 5% matching portion of the FEMA Assistance to Firefighters Grant for the purchase of new self-contained breathing apparatus for the Fire Department; and to meet this appropriation,

- The sum of \$9,486 to be transferred from unexpended funds from the Grant Match, as previously appropriated by Article 16 of the May, 2019 Annual Town Meeting; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Finance Committee recommends approval.

MOTION made by Fire Chief Joseph Flanagan that the Town transfer \$9,486 from unexpended funds from the Grant Match, as previously appropriated under Article 16 at the May, 2019 Annual Town Meeting, to fund the Town's 5% matching portion of the FEMA Assistance to Firefighters Grant for the purchase of new self-

contained breathing apparatus and an air compressor/fill station for the Fire Department. MOTION seconded by Ms. Kimberly Kohler. Vote was taken. MOTION passed unanimously.

ARTICLE 17. To see if the Town will vote to transfer from the Ambulance Receipts Reserved Account and appropriate a sum of money for the purchase of two laptop computers, one for each ambulance, to be used for patient care reports; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Finance Committee recommends approval.

MOTION was made by Fire Chief Joseph Flanagan that the Town transfer \$4,400 from the Ambulance Receipts Reserved Account to fund the purchase of two laptop computers to support ambulance services.

Mr. Mel Martinez asked that the cost of the article be clarified. Mr. Flanagan said that the cost was \$2,200 per laptop for a total of \$4,400. Ms. Sheryl Tessier asked if there would be a cost to run the laptops remotely. Mr. Flanagan said that patient care reports are transmitted straight to the hospital and connectivity would not be part of the cost as it runs through the Town's WiFi.

A second was made. Vote was taken. MOTION passed unanimously.

ARTICLE 18. To see if the Town will vote to transfer from the Town's sale of real estate fund and appropriate a sum not to exceed \$20,000 for the purpose of repairing/replacing the roof of the Carriage House located on the Town-owned property known as Hillside, 221 Main Street; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

MOTION was made by Mr. James Underwood that the Town transfer and appropriate \$20,000 from the Town's Sale of Real Estate Fund for the purpose of repairing/replacing the roof of the Carriage House located on the Town-owned property known as Hillside, 221 Main Street. Mr. Underwood described the location of the building to be to the left of the Hillside Gymnasium and stated that the roof was in total disrepair. MOTION was seconded by Mr. David Butler. Vote was taken. MOTION passed unanimously.

ARTICLE 19. To see if the Town will vote to transfer from the Town's sale of real estate fund and appropriate a sum of money towards a Radio Communications Project for the Police Department, Fire Department, Highway Department, and the Light Department; or act in any other way thereon.

Sponsor: Board of Selectmen:

Finance Committee comments: Finance Committee recommends approval.

MOTION was made by Mr. Matt Mecum that the Town transfer and appropriate \$75,000 from the Town's sale of real estate fund for the purpose of funding the Radio Communications Project for the Police Department, Fire Department, Highway Department, and the Light Department. MOTION was seconded. Vote was taken. MOTION passed unanimously.

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury and appropriate the sum of \$150,000 for the purchase of software for the Police Department's Dispatch system; and to meet this appropriation,

- the sum of \$7,524.96 be transferred from unexpended funds from the Fingerprint Machine, as previously appropriated by Article 5 of the November, 2018 Special Town Meeting,
- the sum of \$830 be transferred from unexpended funds from the Police Speed Trailer, as previously appropriated by Article 25 of the May, 2019 Annual Town Meeting,
- and to transfer and appropriate from the Town's sale of real estate fund a sum of \$141,645.04;

or act in any other way thereon.

Sponsor: Police Department

Finance Committee comments: Finance Committee recommends approval.

MOTION was made by Mr. James Underwood that the Town appropriate \$150,000 for the purchase of software for the Police Department's Dispatch system and to meet this appropriation the Town:

- Transfer \$7,524.96 of unexpended funds from a previous appropriation under Article 5 at the November 2018 Special Town Meeting for the purchase of a Fingerprint Machine;
- Transfer \$830 of unexpended funds from a previous appropriation under Article 25 at the May 2019 Annual Town Meeting for the purchase of a Speed Trailer; and
- Transfer \$141,645.04 from the Town's sale of real estate fund.

Mr. Underwood clarified that the dispatchers' current software system will no longer be supported at the end of the year and that this article will fund the cost of upgrading to a new system required to perform day to day operations.

Ms. Kimberly Kohler seconded the MOTION. Vote was taken. With no opposition, the MOTION passed.

ARTICLE 21. To see if the Town will vote to authorize the Board of Selectmen to make available for lease portions of Town-owned land, known as and identified on the Assessors Map 6, Parcel 5, on file at the office of the Town Clerk and available for inspection on the Town's website, for the purpose of locating wireless communications facilities, for lease terms of up to fifty (50) years each and subject to any additional terms and conditions that the Board of Selectmen deem to be in the best interest of the Town; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

MOTION was made by Mr. James Underwood that the Town authorize the Board of Selectmen to make available for lease portions of the Town-owned land known as and identified on the Assessors Map 6, Parcel 5, for the purpose of locating wireless communications facilities, for lease terms of up to fifty (50) years each and subject to any additional terms and conditions that the Board of Selectmen deem to be in the best interest of the Town.

Mr. Underwood clarified that this article pertains to the cell tower needing a new lease. Ms. Kimberly Kohler indicated that this article requires a two-thirds (2/3) vote.

MOTION was seconded. Vote was taken. MOTION passed unanimously.

ARTICLE 22. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$44,725 for the purpose of updating year one of the Town's Master Plan; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

MOTION was made by Mr. Matt Mecum that the Town transfer and appropriate \$44,725 from Free Cash for the cost of year one updates to the Town's Master Plan;

Mr. Mecum summarized the article by saying that the Town has a contract with Central Mass Regional Planning Commission to update the Town's Master Plan. Year one cost is \$44,725, year two cost is \$61,300. The Town's Master Plan was last updated approximately 15 years ago and is out of date. This Article is to fund Year One. Year Two's cost is \$61,300, but the Town has applied for a grant that will hopefully cover \$50,000.

Mr. David Butler made a second. Vote was taken. MOTION passed unanimously.

ARTICLE 23. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum of money for the purpose of funding the end of contract obligations with the Police Chief's contract; or act in any other way thereon.

Sponsor: Board of Selectmen

MOTION was made by Mr. Seth Ridinger that the Town transfer and appropriate \$20,000 from Free Cash to fund end of contract obligations with the Police Chief's contract.

Mr. Matt Mecum clarified that the Police Chief legislation is before the State and is awaiting the Governor's signature. The Article was left on the Warrant just in case, though the expectation is that it will not be needed. Money that is left in the budget will be put back into Free Cash.

MOTION was seconded by Mr. David Butler. Vote was taken. With no opposition, MOTION passed.

ARTICLE 24: To see if the Town will vote to transfer from the Town's sale of real estate fund and appropriate a sum not to exceed \$80,000.00 for the purpose of continuing renovations to the Flagg Estate; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

MOTION made by Mr. Matt Mecum that the Town transfer and appropriate \$80,000 from the Town's Sale of Real Estate Fund for continuing renovations to the Flagg Estate. Second was made. Vote was taken. MOTION passed unanimously.

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury a sum not to exceed \$80,000 for the purpose of purchasing a new dump truck for the Highway Department; and to meet this appropriation,

- the sum of \$50,000 be transferred from unexpended funds from the Truck for Tree work, as previously appropriated by Article 24 of the May, 2019 Annual Town Meeting,
- and to transfer and appropriate from available funds in the Treasury a sum not to exceed \$30,000;

or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

MOTION was made by Mr. James Underwood that the Town appropriate \$80,000 for purchase of a new dump truck for the Highway Department and to meet this appropriation the Town: Transfer \$50,000 of unexpended funds from a previous appropriation under Article 24 at the May 2019 Annual Town Meeting for the purchase of a Truck for Tree work; and transfer \$30,000 from free cash.

MOTION was seconded. Vote was taken. With no opposition, MOTION passed.

ARTICLE 26. Citizen Petitioned Article:

Section 20 – Times/Hours of Construction to be amended as follows:

20.02 – The time for any construction activities within the Town shall be limited to the hours of 7:00 A.M. to 6:00 P.M. Monday through Friday, and between the hours of 8:00 A.M. to 12:00 P.M. (Noon) on Saturdays. There shall be no construction activities on Sundays or Massachusetts State and Federal Holidays, except in the circumstances of a bona fide emergency for which the Police Department, Fire Department, Building Inspector, or Highway Department may issue an emergency exemption to this bylaw. For purposes of this bylaw, the term “construction activities” shall be defined as “any work relating to, preparatory to or incidental to the mobilization of or implementation of construction activities and shall include all work activity including, but not limited to, erection, excavation, site preparation, demolition, or exterior alterations or repairs on any building or other structure.

EXCEPTIONS to authorized hours of construction:

1. Any work performed by the legal homeowner on or at their place of residence without contracted labor or contracted assistance,
2. any work by a contractor, hired by and for the benefit of a legal homeowner on or at their place of residence, that does not require a permit under any applicable law or regulation, and/or does not fall under work authorized by the town by a Special Permit, provided such work does not cause a disturbance of the peace and tranquility of the surrounding neighborhood.

Any person, company or property owner may seek a limited waiver from the time limitations for construction activity set forth herein by filing a written request for such a waiver with the Building Inspector. Any request for a waiver must be filed with the office of the Building Inspector at least five (5) business days prior to the proposed construction activity. Upon receipt of such a request the Building Inspector may, in his sole discretion, grant or deny a limited waiver from the time limitations for construction activity. The Building

Inspector may grant a limited waiver, however, only upon a determination that either (i) there is no practical means or method for the requester to comply with the time limitations, and compliance with the same will result in an unreasonable and significant financial hardship to the requester, or (ii) a limited waiver from time limitations will have no detrimental impact upon the surrounding properties or neighborhood, due to the nature of the proposed construction activity, or the character of the neighborhood. Any limited waiver from the time limitations issued by the Building Inspector pursuant to this paragraph shall list the name of the requester, identify the property affected, define the proposed construction activity, include a specific date(s) or time period for the permitted construction activity to take place and include a date of expiration of the limited waiver. Under no circumstances will a limited waiver be issued for longer than 15 days. A copy of any limited waiver issued under this paragraph shall be filed with the office of the Town Clerk, with a copy to the Town Board of Selectmen, Town Planning Board and the Town Police Department.

The Building Inspector and the Police Department are empowered to enforce the provisions of this By-law and may seek enforcement actions in accordance with Section 18 herein. Any person who directly or indirectly engages in or allows construction activities in violation of this By-law will face a mandatory fine of Three Hundred Dollars (\$300) for every hour or portion thereof in which there is a violation, and will result in all work being immediately terminated.

Sponsor: Citizen's Petition

Mr. Gerry Quam (petitioner), 3 Smallwood Circle, spoke to the Article. Mr. Quam stated that current Town construction hours are 7 a.m. to 7 p.m. Monday through Saturday. He proposes that Town By-Laws be amended by revising construction hours to 7 a.m. to 6 p.m., Monday through Friday, and 8 a.m. to 12 noon, Saturday.

Much discussion ensued, with concerns brought forth by Mr. Steve Soucy, Mr. James Wood, Mr. Matt Mecum, Ms. Robin Quist, Mr. Jay Groccia, and Mr. James Underwood. Mr. Mel Martinez did state that construction noise is wearing on citizens in the part of town where most of the development is taking place.

MOTION was made by Ms. Kohler to move the article. There was slight opposition, but MOTION to move carried. MOTION was made to vote on Article 26. Second was made. Vote was taken. Nays carried. Motion does not pass.

ARTICLE 27. To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 270, Section 16, regarding enforcement actions that may be brought against persons who commit illegal dumping of trash, bottles or cans, refuse, rubbish, garbage, debris, scrap, waste or other material of any kind on a public highway or within 20 yards of a public highway, or on any other public land, and to designate the Town's Board of Health and its agent, in addition to the Town's police officers, as enforcement officers pursuant to said law; or act in any other way thereon.

Sponsor: Board of Selectmen

MOTION was made by Mr. James Underwood that the Town vote to accept the provisions of Massachusetts General Law Chapter 270, Section 16 and designate the Board of Health and its agent to serve as enforcement officers pursuant to said law, in addition to the Town's police officers.

Mr. Underwood spoke to the article by saying that this is an anti-dumping law and that it will allow the Board of Health and its agents to enforce actions against individuals who illegally dump trash.

MOTION was seconded by Mr. David Butler. Vote was taken. MOTION passed unanimously.

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for the enactment of special legislation, as follows, which will authorize the Town expend, without appropriation, insurance proceeds received for a police officer or firefighter injured in the line of duty, said proceeds to be applied to police or fire department salaries, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the General Court, which amendments shall be within the public purposes of said petition; or act on anything relative thereto:

AN ACT RELATIVE TO INSURANCE PROCEEDS FOR INJURED POLICE AND FIRE PERSONNEL IN THE TOWN OF BOYLSTON.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding section 53 of chapter 44 of the General Laws or any other general or special law to the contrary, insurance proceeds received by the town of Boylston or any officer or department thereof to compensate a police officer or firefighter injured in the line of duty may be made available by the town to the fire or police department without specific appropriation as an offset for payments made to a police officer or firefighter pursuant to section 111F of chapter 41 of the General Laws.

SECTION 2. This act shall take effect upon its passage.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

MOTION was made by Mr. Ridinger that the town vote to authorize the Board of Selectmen to petition the General Court to adopt a Special Act, as generally set forth in Article 28 of the printed Warrant, to allow the Town to expend, without appropriation, insurance proceeds received for a police officer or firefighter injured in the line of duty, said proceeds to be applied to police or fire department salaries, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the General Court, which amendments shall be within the public purposes of said petition.

Mr. Butler spoke to the article by explaining that State Workmans Compensation is different than private sector Workmans Compensation. Rather than an individual directly receiving a check, the State sends a check to the Town and the Town then pays the party. This article will allow insurance proceeds paid to the Town for employees who are out on Injured On Duty Leave to be put back into the appropriate salary line to offset the cost of filling the employee's position while he/she is out.

Ms. Kohler seconded the MOTION. Vote was taken. MOTION passed unanimously.

ARTICLE 29: To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury and appropriate a sum not to exceed \$20,000 for the purpose of completing additional renovations at the Town Hall; and to meet this appropriation,

- the sum of \$8,196.53 be transferred from unexpended funds from the Town House Renovations, as previously appropriated by Article 28 of the May, 2019 Annual Town Meeting,
- the sum of \$11,482.82 be transferred from unexpended funds from the Town House Renovations, as previously appropriated by Article 27 of the May, 2016 Annual Town Meeting,

- the sum of \$320.65 be transferred from unexpended funds from the Town House Renovations, as previously appropriated by Article 23 of the May, 2018 Annual Town Meeting

or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

MOTION made by Mr. Underwood that the Town appropriate \$20,000 for the purpose of completing additional renovations at the Town Hall and to meet this appropriation the Town:

- Transfer \$8,196.53 from unexpended funds as previously appropriated under Article 28 at the May, 2019 Annual Town Meeting for completing renovations to the Town House;
- Transfer \$320.65 from unexpended funds as previously appropriated under Article 23 at the May 2018 Annual Town Meeting for completing renovations to the Town House; and
- Transfer \$11,482.82 from unexpended funds as previously appropriated under Article 27 of the May 2016 Annual Town Meeting for completing renovations to the Town House.

Mr. Underwood spoke to the article by saying that these funds will be used to install a handicap accessible bathroom on the lower level of Town Hall.

Ms. Kohler made a second. Vote was taken. With no opposition, MOTION passed.

Town Moderator Ms. Kimberly Kohler thanked the Town's citizens for coming out and staying despite the inclement weather. She thanked Keith's Music House for their donation of audio equipment for the Meeting, and noted that extraordinary times call for a lot of patience.

Ms. Kohler made a MOTION to adjourn the Meeting with all business completed. MOTION was seconded by Mr. Roger Young. Vote was taken on the MOTION. MOTION passed.

Meeting adjourned at 8:01 p.m.

Respectfully Submitted,

Dawn A. Porter
Boylston Town Clerk

BOYLSTON TOWN OFFICES

For Emergencies - Police, Fire, Ambulance: CALL 911

Boylston Town Hall		
Municipal Offices	221 Main Street	
MAIN PHONE #:		
508-869-0143		
Fax: 508-869-6210		
OFFICE HOURS:		
Monday - Thursday: 8:00AM - 2:00PM		
Monday evening: 6:00PM - 8:00PM		
Assessors' Admin Assistant	Margo Richardson	Ext. 234
Assessors' Clerk	Paul O'Connor	Ext. 233
Principal Assessor	Christian Kuhn	
Board of Health Admin Asst	Melanie Rich	Ext. 223
Board of Health Inspector	Dennis Costello	508-932-0226
Building Department	Nina Gardner	Ext. 226
Conservation Commission	Melanie Rich	Ext. 223
Council on Aging	Laura Susanin	Ext. 229
(Hours: Mon - Thu 9am - 2pm)		
Facilities Tech.	Bob Bourassa	Ext. 237
Parks and Recreation	Crystal Byron	508-869-6009
Planning Board	Nina Gardner	Ext. 227
Town Planner	Paul Dell' Aquila	Ext. 227
Human Resources	Jeffrey Vander Baan	Ext. 238
Town Accountant	Ninotchka Rogers	508-869-6041
Town Administrator	April Steward	Ext. 221
Selectmen's Admin Assist.	Alison Mack	Ext. 228
Town Clerk	Dawn Porter	Ext. 232
Assistant Town Clerk	Rebecca Walker	Ext. 232
Treasurer/Tax Collector	Cheri Cox	Ext. 225
Asst. Treasurer/Collector	Rosemary Buckley	Ext. 224
Veteran's Agent	(508) 791-1213	Ext. 1187

Town Counsel:	Stephen Madaus
Mirick O'Connell	
100 Front St. Worcester, MA 01608-1477	

Public Library:	695 Main St.
Director:	Erica Hout
	fax
	508-869-2371
	508-869-6195

Water District:	74 Main St.
Superintendent:	Scott McCubrey
	508-869-2212

Police Dept.	215 Main St.	508-869-2113
	fax	508-869-2360
Chief:	Tony Sahagian	
Admin. Asst:	Chris Bissonnette	508-869-2453

Historic Town Hall	7 Central Street
Historical Commission	Bruce Filgate
	508-869-2391

Municipal Light Department	Paul X. Tivnan Dr.
Manager:	Mark Barakian
	fax
	508-869-2626
	508-869-6130
	Emergencies:
	508-869-6564

Berlin-Boylston Regional School District		
	215 Main St, 2nd Floor	
	main	508-869-2837
	fax	508-869-0023
Superintendent	Jeffrey Zanghi	x.1108
Executive Assistant	Kristi Turgeon	x.1107
Pupil Personnel Services:	Karen Molnar	x.1106
Director Of Financial Svcs.	Robert Conry	x.1103
Tahanto Regional Middle/High School 1001 Main St.		
	main	508-869-2333
	fax	508-869-0175
Principal:	Diane Tucceri	508-869-2333
Nurse:	Janet Ramstrom	508-869-9945
Boylston Elementary School 200 Sewall St.		
	main	508-869-2200
	fax	508-869-6914
Principal :	Alfred Thompson	x.1
Nurse:	Fayne Sullivan	508-869-2200

Elected & Appointed Board Chairmen		
Board of Health	Sarah Scheinfein	508-869-0317
Board of Selectmen:	Jamie Underwood	508-869-6834
Board of Assessors:	Van Baker	508-869-6214
Board of Appeals:	Bill Filsinger	508-869-6950
Conservation Comm:	Chip Burkhart	508-869-2172
Council on Aging:	Dennis Goguen	508-869-6022
Earth Removal Board:	Jamie Underwood	508-869-6019
Finance Committee:	David Butler	508-869-2369
Hillside Restoration:	Patrick Healy	508-869-3477
Historical Commission	Bruce Filgate	508-869-2391
Parks & Recreation:	Crystal Byron	774-317-9254
Planning Board:	Kim Ames	508-662-0282
School Comm. (Regional):	Jim Spencer	jspencer@bbrsd.org

Highway / Cemetery	385 Main St.
Highway/Cemetery Supt:	Steve Mero
	fax:
	508-869-6101
Admin. Asst:	Jill Pupkar
	508-869-2261

Fire Dept.	599 Main Street	508-869-2342
Chief	Joe Flanagan	
Captain	Don MacKenzie	
Lieutenant	Jason Bradford	

Dog Officer
Steve Golas
508-869-2904

Inspectors		
Building:	Tony Zahariadis	508-869-6064
	fax	508-869-6210
Plumbing/Gas:	Eric Johnson	508-688-0613
Electrical:	John McQuade	508-869-3130
Sanitation Agent:	Dennis Costello	508-869-6828
	Evenings 7-9pm	508-869-6459