

**BOARD OF SELECTMEN
221 MAIN STREET
BOYLSTON, MA 01505**

**U.S. POSTAGE PAID
PERMIT #3
Boylston, MA**

MAIL TO:

**POSTAL PATRON LOCAL
BOYLSTON, MA 01505**

THE COMMONWEALTH OF MASSACHUSETTS

Town of Boylston, Massachusetts

**May 4, 2015 Special Town Meeting Warrant
(Immediately preceding the Annual Town Meeting)**

May 4, 2015 Annual Town Meeting Warrant

May 11, 2015 Annual Town Election

Note: The warrant is available in large print upon request at the Selectmen's Office

WARRANT FOR A SPECIAL TOWN MEETING

Monday, May 4th, 2015,

The first Monday of May, at seven o'clock (7:00) P.M. at the

Tahanto Regional High School Auditorium.
1001 Main Street, Boylston MA

Immediately preceding the Annual Town Meeting to transact fiscal year end 2015 town business.
.....

MAY 4, 2015

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

SPECIAL TOWN MEETING In accordance with the above notice and Article III, Section 1 of the Town of Boylston By-Laws, the following articles will be considered on **Monday, May 4th, 2015, the first Monday of May, at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA.**

ARTICLE 1. To see if the Town will vote to transfer any unexpended balances of Fiscal Year 2015 appropriations, hitherto made to other accounts;

Or act any other way thereon.

Sponsor: Board of Selectmen

Finance Committee Recommendation: will be made at the Town Meeting


To transact any other business that may legally come before this meeting.

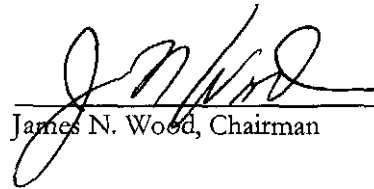
And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Municipal Office Building (Town Hall), one at the Boylston Post Office, one at the Public Library and one at the Boylston Light Department over fourteen (14) days and two (2) Sabbath days at least before the time of holding said meeting.

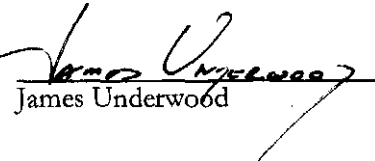
Hereof, fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of the meeting aforesaid.

Given our hands this thirteenth (13th) day of April, 2015 AD.

Board of Selectmen for the Town of Boylston



Michael May

James N. Wood, Chairman

James Underwood

**WARRANT FOR THE ANNUAL TOWN MEETING
MAY 4, 2015**

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

1. ANNUAL TOWN MEETING – MAY 4, 2015

on **Monday, the fourth (4th) of May AD, 2015 at seven-ten (7:10) P.M., at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA**, to take any action relative to the business of the Town as set forth in Articles one (1) through thirty-three (33) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

2. ELECTION AND BALLOT – MAY 11, 2015

on **Monday, the eleventh (11th) of May AD, 2015**, to vote by ballot at the Town's annual election, at the Boylston Town Hall, at the Hillside Municipal Complex located at 221 Main Street within the Town of Boylston, **with polls opening at twelve o'clock (12:00) noon and closing at eight o'clock (8:00) P.M.** on the following:

ARTICLE 34. To vote by official ballot for the necessary Town Officers, namely:

One Selectman for three (3) years; One Assessor for three (3) years ; One Board of Health member for three (3) years; One Planning Board member for five (5) years; One Municipal Light Board member for three (3) years; Two Library Trustees for three (3) years each; One Cemetery Commissioner for three (3) years; One Parks & Recreation member for five (5) years ; One Parks & Recreation member for four(4) years; One Parks & Recreation member for three(3) years: One School Committee member for three (3) years; and to vote the following ballot questions:

1. Shall the town of Boylston be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay costs to design, construct and equip a new Highway Department building/garages, including the payment of all costs incidental and related thereto?

_____YES _____NO

2. Shall the town of Boylston be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay costs to design, construct, and equip renovations to the Boylston Public Library located at 695 Main Street, including the payment of all costs incidental and related thereto?

_____YES _____NO

***ARTICLE 1.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 2.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 3.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary; or act in any other way thereon.

Sponsor: Board of Selectmen

***ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2015 and ending June 30, 2016, and to issue a note or notes therefor and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 5.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2015, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Library Trustees

***ARTICLE 6.** To see if the Town will vote to authorize the Commissioners of the Cemetery to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2015, including the appointment of a Cemetery Superintendent, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Cemetery Commission

***ARTICLE 7.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2015, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

Sponsor: Planning Board

***ARTICLE 8.** To see if the Town will vote to appropriate the money received from The Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

Sponsor: Library Trustees

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 9.** To see if the Town will vote that the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Lighting Plant, the whole to be expensed by the manager of the Municipal Lighting Plant, under the direction and control of the Municipal Light Board, for the expense of the plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the

fiscal year beginning July 1, 2015, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$800.00 and two (2) members - \$800.00 each, a total of \$2400.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

Sponsor: Municipal Light Board

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 10.** To see if the Town will vote to accept any highway funds from County, State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with MassDOT – Highway Division, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during the fiscal year beginning July 1, 2015, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Section 6A of Chapter 44 of the General Laws, for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

Sponsor: Highway Superintendent

Finance Committee comments: Finance Committee recommends approval.

***ARTICLE 11.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to continue its use of the revolving fund, established at the May 1995 Annual Town Meeting, under and subject to the provisions of Section 53E ½ of Chapter 44 of the General Laws, for the following purposes:

1. To be the depository for all departmental receipts of the Cemetery Commission.
2. To authorize expenditures for the following:
 - a. For wages, salaries and fringe benefits associated with such wages or salaries for Cemetery Commission Employees.
 - b. For operational purposes other than regular wages and including the cost of grave openings and related expenses
 - c. For payment of maintenance expenses including supplies and materials and part-time labor
 - d. For payment of expenses related to the expansion of the cemetery
 - e. For compensation for part time commissioners and clerk; and
3. To set the expenditure limit as not to exceed \$30,000

Or act in any other way thereon.

Sponsor: Cemetery Superintendent

Finance Committee comments: Finance Committee recommends approval.

Board of Selectmen recommendation:

***ARTICLE 12.** To see if the Town will vote to authorize the Planning Board to continue its use of the revolving fund established at the May 8, 2000 Annual Town Meeting, established in accordance with Section 53E½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Planning Board to various developers for the plan review process;
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process;
3. To set the annual expenditure limit at \$20,000; and
4. To have the Planning Board be the only board authorized to expend funds from said account

Or act in any other way thereon.

Sponsor: Planning Board

Finance Committee comments: Finance Committee recommends approval.

Board of Selectmen recommendation:

***ARTICLE 13.** To see if the Town will vote to authorize the Conservation Commission to continue its use of the revolving fund established at the May 14, 2002 Annual Meeting, established in accordance with Section 53E ½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be the depository for engineering and advertising fees charged by the Conservation Commission to various developers for the plan review process;
2. To authorize expenditures from said fund to pay engineering and advertising costs associated with the plan review process;
3. To set the annual expenditure limit at \$10,000; and
4. To have the Conservation Commission be the only board authorized to expend funds from said account;

Or act in any other way thereon.

Sponsor: Conservation Commission

Finance Committee comments: Finance Committee recommends approval.

Board of Selectmen recommendation:

***ARTICLE 14.** To see if the Town will vote to authorize the Board of Health to continue its use of the revolving fund established at the 2012 Annual Meeting, established in accordance with Section 53E½ of Chapter 44 of the General Laws, to be utilized for the following purposes:

1. To be a depository for reimbursements from the administration of flu vaccinations at Board of Health clinics;
2. To authorize expenditures from said fund to pay for additional vaccine, materials and supplies associated with Public Health Clinics;
3. To set the annual expenditure limit at \$3,000; and
4. To have the Board of Health be the only board authorized to expend funds from said account;

Or act in any other way thereon.

Sponsor: Board of Health

Finance Committee comments: Finance Committee recommends approval.

Board of Selectmen Recommendation:

ARTICLE 15. To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards;

Sponsor: Board of Selectmen

Finance Committee comments:

Selectmen, Chair	\$ 1,447	2 members each at \$ 1,206
Town Clerk	\$ 32,452 plus fees	
Town Moderator	\$ 15	
Assessors, Chair	\$ 1,500	2 members each at \$ 1,000
School Committee, Chair	\$ 100	2 members each at \$ 50
Board of Health, Chair	\$ 277	2 members each at \$ 185.50
Cemetery Commission, Chair	\$ 213	2 members each at \$ 160
Planning Board, Chair	\$ 370	4 members each at \$ 53
Planning Board, Vice-Chair	\$ 53	
Planning Board Clerk	\$ 53	

Or act in any way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 16. To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following; or act in any other way thereon.: (proposed changes are in **bold**)

Section 15: Classification Schedule Amended May **2015** - Effective July 1, 2015

Classification	Position Status	Grade	Hourly Rates	
			Min	Max
Library Page	Hourly		9.49	9.79
Election Worker	Hourly		9.49	9.79
Town Meeting Checker	Hourly		9.49	9.79
Election Clerk	Hourly		10.57	10.57
Election Warden	Hourly		10.57	10.57
Clerical	Special Temp		9.49	9.79
Library Housekeeper	Special Part Time		10.76	11.50
Asst. Laborer	Special Hourly	2		
Library Assistant/Sr. Technician	Reg. Part Time	3		
Laborer/Custodian	Reg. Full Time	3		
Emergency Medical Technician	Hourly	3		
Firefighter	Hourly	3		
Deputy Chief	Hourly	3+\$500		
Fire Captain	Hourly	3+\$300		
Fire Lieutenant	Hourly	3+\$200		
Asst Town Clerk	Special Part Time	5		
Police Service Aide	Hourly	5		
Asst. Inspector/Electrician	Hourly	5		
Assessors' Clerk	Reg. Part Time	5		
Children's Librarian	Reg. Part Time	5		
COA Co-ord./Community Outreach	Reg. Part Time	5		
P&R Program Coordinator	Reg. Part Time	5		
Equipment Operator/Laborer	Reg. Full Time	6		
Facilities Technician	Reg. Full Time	6		
Assistant Treasurer/Collector	Reg. Part Time	6		
Asst Library Director	Reg. Part Time	7		
Admin Asst. Board of Assessors	Reg. Part Time	7		
Admin Asst to Hwy Supt.	Reg. Part Time	7		
Admin Asst to Chief of Police	Reg. Part Time	7		
Admin Asst to Planning Board	Reg. Part Time	7		
Admin Asst to Board of Selectmen	Reg. Full Time	7		
Equipment Operator/Mechanic	Reg. Full Time	7		
Working Foreman	Reg. Full Time	8		
Admin Asst to Health & Conservation	Reg. Part Time	8		
Town Treasurer/Collector	Reg. Full Time	9		
Foreman	Reg. Full Time	9		
Building Inspector	Salaried	10		
Library Director	Salaried	11		
Fire Chief/Forest Warden	Salaried	12		
Hwy/Cemetery Superintendent	Salaried	12+\$845		
Police Chief	Salaried	14		
Town Administrator	Salaried	14		

Schedule B: Salary Compensation Schedule

Grade	Min	Mid	Max
1	10.94	12.87	14.83
2	11.81	13.95	16.02
3	12.80	15.10	17.39
4	13.79	16.25	18.67
5	14.92	17.55	20.16
6	16.13	18.96	21.80
7	17.43	20.37	23.52
8	18.79	22.11	25.41
9	20.33	23.86	27.41
10	21.95	25.79	29.65
11	23.75	27.82	32.01
12	25.58	30.06	34.54
13	27.63	32.45	37.31
14	29.82	35.05	40.28
15	32.24	37.87	43.50
16	34.81	40.91	46.98
17	37.58	44.19	50.76
18	40.51	46.48	54.79

Schedule C: Salary Compensation Schedule-

Job Title	Annual Salary
Chairman, Registrar of Voters	\$ 693
Council on Aging, Meal Coordinator	\$ 1,102
Director of Veteran's Services	\$ 212
Electrical Inspector	\$ 8,743
Assistant Electrical Inspector	\$ 602
Plumbing Inspector	\$ 9,382
Assistant Plumbing Inspector	\$ 781
Gas Inspector	\$ 2,822
Assistant Gas Inspector	\$ 242
Registrar of Voters	\$ 306
Health Agent	\$ 40,957
Dog Officer	\$ 2,304
Animal Inspector	\$ 1,324
Nurse	\$ 1,500
Vital Stat Clerk	\$ 200
Tree Warden	\$ 1,242

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 17. To see if the Town will vote to transfer from available funds in the Treasury from the Hillside Receipts Reserved Account a sum not to exceed \$175,800 to the Hillside Expenses Account(# 193-5780), and a sum not to exceed \$70,000 to the Hillside Salaries Account (# 193-5110) and to appropriate both sums for the

maintenance, upkeep, repair, operations and improvements of Town-owned buildings, property and land, to be expended by the Board of Selectmen; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 18. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$15,000 to the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 19. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$305,000 to the pay off the borrowing authorized under Article 14 at the 1996 Annual Town Meeting, as ratified under Article 1 of the Special Town Meeting on February 3, 1997; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 20. To see if the Town will vote to transfer from the Ambulance Receipts Reserved Account and appropriate a sum not to exceed \$167,000 to the Fire Department budget to supplement that portion of the operating budget associated with ambulance operations; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 21. To see if the town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$4,289 from the Ambulance Receipts Reserved Account; such funds to be used for the town's 5% matching portion of the FEMA Assistance to Firefighter Grant program; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 22. To see if the town will vote to raise and appropriate or transfer from available funds in the Treasury a sum of \$10,000 for the purpose of purchasing replacement tires for fire apparatus; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 23. To see if the town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$40,000 from the Ambulance Receipts Reserved Account; such funds to be used for the purchase of a new command vehicle for the Fire Department; or act in any other way thereon.

Sponsor: Fire Department

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 24. To see if the Town will vote

1. To amend Section 4.02 of the Zoning Bylaw, entitled "Schedule of Use Regulations", to regulate the use of commercial greenhouse and nursery facilities by requiring a special permit for such facilities in the Industrial Park (IP) Zoning District, and to regulate certain agricultural, horticultural and floricultural uses and to allow building trade supply and contractor's yards in the Industrial Park (IP) Zoning District and to regulate the use of self-storage facilities in all Zoning Districts, all as shown on the document entitled ["Use](#)

[Table Amendments](#)” on file in the Town Clerk’s Office and available for inspection during regular Town Hall business hours; and

2. To amend Section 9.2 of the Zoning Bylaw, entitled “Schedule of Dimensional Requirements”, to regulate the minimum lot size, lot frontage, setbacks, lot width and lot depth requirements for commercial greenhouse and nursery facilities, contractor’s yards, auto dealerships, religious and public education uses, private non-profit educational uses, building trade supply uses, and wholesale or warehouse uses, all as shown on the document entitled [“Dimensional Table Amendments”](#) on file in the Town Clerk’s Office and available for inspection during regular Town Hall business hours; or act in any other way thereon.

Sponsor: Planning Board

ARTICLE 25. To see if the Town will vote to amend Section 10, Special Regulations, of the Zoning Bylaw by inserting a new Section 10.06, Solar Energy Facilities, amend Section 4.01, Basic Regulations, of the Zoning Bylaw, and amend Section 4.02, Schedule of Use Regulations, of the Zoning Bylaw, to regulate solar energy facilities in all zoning districts and to require site plan review or a special permit for certain solar energy facilities, as shown on the document entitled [“Solar Energy Facilities Zoning Amendments”](#) on file in the Town Clerk’s Office and available for inspection during regular Town Hall business hours; or act in any other way thereon.

Sponsor: Planning Board

ARTICLE 26. To see if the Town will vote to authorize the Board of Selectmen to dispose of by sale the property known as the Sewall Street Gravel Pit, located on the easterly side of Sewall Street and containing approximately 11.94 acres of land; said property is shown as Parcel 39 on Boylston Assessor’s Map 7 and is further described in a deed to the Town dated April 5, 1949, recorded at the Worcester District Registry of Deeds in Book 3178, Page 587; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 27. To see if the Town will vote to:

1. Transfer to the Board of Selectmen for purposes of disposing of by sale a portion of the property known as “Hillside,” located along the westerly side of Main Street and acquired by the Town by an Order of Taking dated April 14, 1997, recorded at the Worcester District Registry of Deeds in Book 18761, Page 25, as originally acquired for the purpose of public convenience and for public and municipal purposes, including the Town’s public safety and other municipal services and open space and recreational purposes, said portion of land to be transferred to the Board of Selectmen for disposal by sale, is located along the southerly sideline of Elmwood Place, contains approximately 5.4 acres+/- of land and is shown on a sketch plan entitled, [“Proposed Lot Plan”](#), dated April 9, 2015, prepared by Brassard Design & Engineering, Inc., and available for public inspection during regular business hours at the office of the Town Clerk, and provided that the portion of land shall be sold for no less than a minimum amount as determined by Town Meeting; and
2. Further authorize the Board of Selectmen to file with the General Court a petition for Special Legislation as may be required by the provisions of Article 97 of the Massachusetts Constitution, to authorize the sale of a portion of the property known as “Hillside,” 215-221 Main Street, acquired by the Town by an Order of Taking dated April 14, 1997, recorded at the Worcester District Registry of Deeds in Book 18761, Page 25, said portion of land to be sold being located along the southerly sideline of Elmwood Place, contains approximately 5.4 acres+/- of land and is shown on a sketch plan entitled, [“Proposed Lot Plan”](#), dated April 9, 2015, prepared by Brassard Design & Engineering, Inc. and available for public inspection during regular business hours at the office of the Town Clerk; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Will be made at the Town Meeting

ARTICLE 28. To see if the Town will vote to:

1. Authorize the Board of Selectmen to file with the General Court a petition for Special Legislation to authorize the Board of Selectmen to appoint the members of the Town's Board of Parks and Recreation Commissioners, for terms not to exceed three (3) years, and to provide that, on the date such legislation becomes effective, any incumbents serving on the Board of Parks and Recreation Commissioners shall be entitled to continue to serve and perform the duties thereof until the expiration of their elected term or until the incumbent vacates the office; provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this Article; and
2. Amend Section 4, entitled "Officers and Boards Authorized by Town Meeting Vote", of Article I of the Town's General By-Laws by revising sub-section 4.03, entitled "Parks and Recreation Commission", which currently reads:

4.03 Parks and Recreation Commission

At a Special Town Meeting on December 16, 1976, it was voted by unanimous vote to elect a Board of Parks and Recreation Commissioners consisting of five (5) members, said Board to have the powers and duties described in Chapter 45 of the General Laws including the power to acquire land for park and recreation purposes, conduct and promote recreation, physical education and similar activities.

to read as follows:

4.03 Board of Parks and Recreation Commissioners

There shall be a Board of Parks and Recreation Commissioners consisting of five (5) members, each to serve a term of three years; said Board shall have the powers and duties described in Chapter 45 of the General Laws, including the power to acquire land for park and recreation purposes, conduct and promote recreation, physical education and similar activities.

Provided, however, that on the date this revision to the General By-laws becomes effective, any incumbents serving on the Board of Parks and Recreation Commissioners shall be entitled to continue to serve and perform the duties thereof until the expiration of their elected, five-year term or until the incumbent vacates the office; or act in any other way thereon.

Sponsor: Board of Selectmen

ARTICLE 29. To see if the Town will vote to raise and appropriate, borrow, transfer from available funds in the Treasury, including but not limited to the Highway Building Stabilization Fund, the Capital Projects Stabilization Fund, State Grant, and Free Cash, or otherwise provide, the sum of \$3,500,000, or some other sum, for the purpose of paying costs of designing, constructing and equipping a new Highway Department building/garages, including the payment of all costs incidental and related thereto; provided, however, that this appropriation and debt authorization shall be contingent upon passage of a Proposition 2½ debt exclusion referendum under General Laws Chapter 59, § 21C(k); or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee recommendation: Will be made at the Town Meeting

ARTICLE 30. To see if the Town will vote to raise and appropriate, borrow, transfer from available funds in the Treasury, or otherwise provide, the sum of \$2,219,000, or some other sum, for the purpose of paying costs of designing, constructing and equipping renovations to the Boylston Public Library located at 695 Main Street, including the payment of all costs incidental and related thereto; provided, however, that this appropriation and debt authorization shall be contingent upon passage of a Proposition 2½ debt exclusion referendum under General Laws Chapter 59, § 21C(k); or act in any other way thereon.

Sponsor: Library Trustees

Finance Committee recommendation: Will be made at the Town Meeting

ARTICLE 31. To see if the Town will vote to raise and appropriate, or take from available funds, the sum of \$210,000 for the purpose of purchasing a new dump truck/sander to replace the 1998 dump truck/sander for the Highway Department; or act in any other way thereon.

Sponsor: Highway Department

Finance Committee recommendation: Will be made at the Town Meeting

ARTICLE 32. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum of money, not to exceed \$150,000 and direct the Board of Assessors to utilize the same to reduce the tax rate for the fiscal year beginning on July 1, 2015; or act in any other way thereon.

Sponsor: Finance Committee

ARTICLE 33. To see if the Town will vote to raise by taxation, and appropriate or transfer from available funds in the Treasury, such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year beginning on July 1, 2015, and to fix the compensation and salaries of all Town Officers, as may be shown in whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2016 Report of the Finance Committee; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee recommendation: Will be made at the Town Meeting

To transact any other business that may legally come before this meeting; or act in any other way thereon.


And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Municipal Office Building (Town Hall), one at the Boylston Post Office, one at the Public Library and one at the Boylston Light Department over seven (7) days and two (2) Sabbath days at least before the time of holding said meeting.

Hereof, fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of the meeting aforesaid.

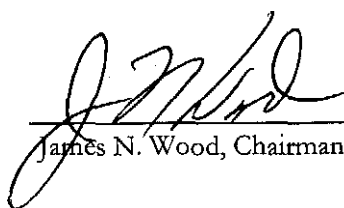
Given our hands this thirteenth (13th) day of April, 2015 AD.

Board of Selectmen for the Town of Boylston

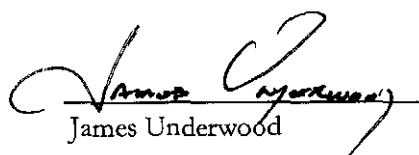
Board of Selectmen for the Town of Boylston



Michael May



James N. Wood, Chairman



James Underwood

<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2015 Budget</u>	<u>Proposed FY 2016 Budget</u>	<u>% Difference from FY15</u>
<u>GENERAL GOVERNMENT</u>				
SPECIAL TOWN MEETINGS (113):				
5780	Special Town Meeting Notices	1,900	1,900	0%
	Total Special Town Meetings	\$1,900	\$1,900	0%
MODERATOR (114):				
5110	Moderator Salary	15	15	0%
	Total Moderator	\$15	\$15	0%
BOARD OF SELECTMEN (122):				
5110	Selectmen Salary	3,784	3,860	2%
5111	Assistant Town Administrator	49,192	50,176	2%
5112	Town Administrator Salary	95,000	96,900	2%
5113	Clerical	15,000	15,300	2%
5780	Selectmen General Expenses	13,190	12,390	-6%
5385	Town Audit	15,000	16,500	10%
	Total Board of Selectmen	\$191,166	\$195,126	2%
FINANCE COMMITTEE (131):				
5780	Finance Committee Expenses	400	400	0%
	Total Finance Committee	\$400	\$400	0%
RESERVE FUND (132):				
5785	Reserve Fund	60,000	60,000	0%
	Total Reserve Fund	\$60,000	\$60,000	0%
TOWN ACCOUNTANT (135):				
5300	Accountant Salary	32,500	41,500	28%
5780	Accountant Expenses	4,000	10,000	150%
	Total Town Accountant	\$36,500	\$51,500	41%
BOARD OF ASSESSORS (141):				
5110	Members Salaries	3,500	3,500	0%
5111	Clerk Salary	29,820	30,417	2%
5112	Clerical Wages or Services	22,838	23,295	2%
5780	Expenses	20,450	19,150	-6%
5301	Appraisal Expense	7,950	8,300	4%
5202	Dicentennial Appraisal	0	0	
5801	Triennial Property Revaluation	0	0	
	Total Board of Assessors	\$84,558	\$84,662	0%
TREASURER/COLLECTOR (145,146):				
5110	Treasurer Salary	67,830	69,187	2%
5110	Treasurer/Collector Stipend		1,000	

<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2015 Budget</u>	<u>Proposed FY 2016 Budget</u>	<u>% Difference from FY15</u>
5111	Clerical Wages	28,862	29,439	2%
5780	Expenses	26,915	40,511	51%
Total Treasurer		\$123,607	\$140,137	13%
TOWN COUNSEL (151):				
5780	Town Counsel Expense	70,000	75,000	7%
Total Town Counsel		\$70,000	\$75,000	7%
TAX TITLE CUSTODIAN (158):				
5780	Tax Title Custodian Expense	1,175	1,050	-11%
Total Tax Title Custodian		\$1,175	\$1,050	-11%
TOWN CLERK (161):				
5110	Town Clerk Salary	31,815	32,452	2%
5111	Clerical Wages	6,000	6,000	0%
293-5110	Parking Clerk	260	260	0%
5780	Expenses	1,750	1,750	0%
Total Town Clerk		\$39,825	\$40,462	2%
ELECTIONS/REGISTRATIONS (162):				
5110	Salaries	5,111	3,992	-22%
5780	Expenses	6,400	5,300	-17%
Total Elections/Registrations		\$11,511	\$9,292	-19%
CONSERVATION COMMISSION (171):				
5111	Salary	16,209	16,534	2%
5780	Expenses	750	550	-27%
5781	Stormwater Management	10,000	10,000	0%
Total Conservation Commission		\$26,959	\$27,084	0%
PLANNING BOARD (175):				
5110	Members Salaries	536	547	2%
5111	Official Clerk Salary	58	59	2%
5112	Administrative Assistant Wages	9,364	9,833	5%
5780	Expenses	2,200	2,050	-7%
Total Planning Board		\$12,158	\$12,489	3%
OTHER GENERAL GOVERNMENT:				
5780	Earth Removal Board Expense (173)	100	100	0
5780	Appeals Board Expense (176)	0	0	
5780	Tri Town Hazardous Waste Project	1,592	1,592	0%
5780	Municipal Office Expenses (192)	42,155	41,780	-1%
5380	Town Reports (195)	2,000	2,000	0%
5780	Employee Physical Examinations (919)	500	500	0%

<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2015 Budget</u>	<u>Proposed FY 2016 Budget</u>	<u>% Difference from FY15</u>
5780	Town House Expense (196)	10,953	14,500	32%
5780	Town Garage Expense (197)	19,835	21,080	6%
5699	CMRPC Assessment (000)	1,250	1,250	0%
5240	Repairs to Town Buildings (198)	2,790	2,790	0%
Total Other General Government		\$81,175	\$85,592	5%
TOTAL GENERAL GOVERNMENT		\$740,949	\$784,709	6%

PUBLIC SAFETY

POLICE (210):

5110	Salaries and Wages	872,632	889,168	2%
5780	Expenses	86,000	126,185	47%
Total Police		\$958,632	\$1,015,353	6%

FIRE (220):

5110	Salaries and Wages	277,984	284,369	2%
5780	Expenses	61,640	63,640	3%
5880	Fire Truck Lease		129,111	100%
Total Fire		\$339,624	\$477,120	40%

FIRE/POLICE/AMB. DISPATCH (230):

5110	Salaries and Wages	214,568	222,889	4%
5780	Expenses	12,715	12,715	0%
Total Dispatch		\$227,283	\$235,604	4%

BUILDING INSPECTOR (241):

5110	Building Inspector Services	29,132	29,714	2%
5111	Clerical Wages	13,866	14,560	5%
5780	Expenses	4,150	4,050	-2%
Total Building Inspector		\$47,148	\$48,324	2%

GAS INSPECTOR (242):

5110	Gas Inspector Salary	3,003	3,063	2%
5780	Gas Inspector Expenses	700	700	0%
Total Gas Inspector		\$3,703	\$3,763	2%

PLUMBING INSPECTOR (243):

5110	Plumbing Inspector Salary	9,964	10,164	2%
5780	Plumbing Inspector Expenses	0	0	
Total Plumbing Inspector		\$9,964	\$10,164	2%

WIRING INSPECTOR (245):

5110	Wiring Inspector Salary	9,163	9,346	2%
5780	Expenses	500	500	0%

<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2015 Budget</u>	<u>Proposed FY 2016 Budget</u>	<u>% Difference from FY15</u>
	Total Wiring Inspector	\$9,663	\$9,846	2%
	Total Building Department	\$70,478	\$72,097	2%
	DOG OFFICER (292):			
5110	Dog Officer Wages	2,259	2,304	2%
5780	Expenses	1,100	1,100	0%
	Total Dog Officer	\$3,359	\$3,404	1%
	OTHER PUBLIC SAFETY:			
5110	Tree Warden Salary (294)	1,219	1,243	2%
5780	Tree Warden Expense (294)	8,350	12,500	50%
	Total Other Public Safety	\$9,569	\$13,743	44%
	TOTAL PUBLIC SAFETY	\$1,608,945	\$1,817,321	11%

EDUCATION

	ELEMENTARY SCHOOL (320):			
5110	School Committee Salary	200	200	0%
5510	Elementary Education	2,838,611	2,724,989	-4%
	Total Elementary School	2,838,811	2,725,189	-4%
	REGIONAL DISTRICT (340):			
5651	Regular Assessment	3,820,695	4,111,931	8%
	Building Construction Assessment	858,217	868,404	1%
	Total Regional District	\$4,678,912	\$4,980,335	6%
	VOCATIONAL EDUCATION (345):			
5320	Tuition	358,248	381,501	6%
5380	Transportation	49,317	46,750	-5%
	Total Vocational Education	\$407,565	\$428,251	5%
	TOTAL EDUCATION	\$7,925,288	\$8,133,775	3%

PUBLIC WORKS

	HIGHWAY DEPARTMENT (420):			
5110	Salaries and Wages	332,433	327,657	-1%
5780	Expenses	101,850	118,850	17%
	Total Highway Department	\$434,283	\$446,507	3%
	SNOW AND ICE REMOVAL (423):			
5110	Snow and Ice Removal Overtime	15,000	20,000	33%
5780	Snow and Ice Removal Expenses	114,000	114,000	0%
	Total Snow and Ice Removal	\$129,000	\$134,000	4%
	STREET LIGHTING (424):			

<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2015 Budget</u>	<u>Proposed FY 2016 Budget</u>	<u>% Difference from FY15</u>
5210	Street Lighting Expense	15,000	15,000	0%
	Total Street Lighting Expense	\$15,000	\$15,000	0%
	CEMETERY (491):			
5110	Salaries and Wages	555	566	2%
5780	Materials and Expenses	2,700	3,700	37%
	Total Cemetery	\$3,255	\$4,266	31%
TOTAL PUBLIC WORKS		\$581,538	\$599,773	3%

HUMAN SERVICES

	BOARD OF HEALTH (510):			
5110	Salaries and Wages	675	688	2%
5111	Clerical Wages	15,887	16,205	2%
5112	Vital Statistic Wages	200	200	0%
5113	Animal Inspector Wages	1,299	1,325	2%
5114	Sanitation Inspector Salary	40,155	40,958	2%
5780	Expenses	2,600	2,375	-9%
5786	Special Projects	2,200	2,200	0%
	Total Board of Health	\$63,016	\$63,951	1%
	NURSING (522):			
5110	Nurse's Salary	1,000	1,000	0%
	Total Nursing	\$1,000	\$1,000	0%
	COUNCIL ON AGING (541):			
5110	Coordinator Salary-Meals	1,081	1,103	2%
5780	Expenses	4,525	4,525	0%
5110	Coordinator Salary	16,308	16,634	2%
	Total Council on Aging	\$21,914	\$22,262	2%
	VETERANS SERVICES (543):			
5110	Veterans Agent Salary	209	213	2%
5300	Veterans Benefits	11,000	25,000	127%
5780	Veterans Services Expenses	175	175	0%
	Total Veterans Services	\$11,384	\$25,388	123%
TOTAL HUMAN SERVICES		\$97,314	\$112,601	14%

CULTURE & RECREATION

	LIBRARY (610):			
5110	Salaries and Wages	121,059	125,902	4%

<u>Acct. #</u>	<u>Department</u>	<u>Approved FY 2015 Budget</u>	<u>Proposed FY 2016 Budget</u>	<u>% Difference from FY15</u>
5780	Expenses	55,245	58,740	6%
	Total Library	\$176,304	\$184,642	5%
	PARKS AND RECREATION (650):			
5110	Salary	13,000	13,000	0%
5780	Equipment and No Fee Programs Expense	3,500	3,500	0%
	Total Parks and Recreation	\$16,500	\$16,500	0%
	HISTORICAL COMMISSION (670):			
5780	Expenses	5,000	5,000	0%
5785	Project Expenses	1,200	1,200	0%
5780	Building Maintenance	3,500	3,500	0%
	Total Historical Commission	\$9,700	\$9,700	0%
	CELEBRATIONS (640):			
5780	Memorial Day	4,000	4,000	0%
	Total Memorial Day	\$4,000	\$4,000	0%
TOTAL CULTURE AND RECREATION		\$206,504	\$214,842	4%
	<u>MATURING DEBT</u>			
5910	Maturing Debt-Principal (710)	140,000	140,000	0%
5915	Maturing Debt-Interest (750)	22,575	15,055	-33%
TOTAL MATURING DEBT		\$162,575	\$155,055	-5%
	<u>EMPLOYEE BENEFITS AND INSURANCE</u>			
	EMPLOYEE BENEFITS:			
5171	Pension Expense (911)	413,347	442,902	7%
5171	Unemployment Compensation (913)	12,500	12,500	0%
5171	Group Health Insurance (914)	925,000	940,000	2%
	Total Employee Benefits	\$1,350,847	\$1,395,402	3%
	WORKERS COMP/GENERAL INSURANCE (942)			
5740	Workers Comp & General Insurance	126,320	126,320	0%
	Total Workers Comp & General Insurance	\$126,320	\$126,320	0%
TOTAL EMPLOYEE BENEFITS/INSURANCE		\$1,477,167	\$1,521,722	3%
GRAND TOTAL ALL BUDGETS		\$12,800,280	\$13,339,798	4.2%

TOWN MEETING GLOSSARY

For your information, courtesy of the Boylston Board of Assessors

APPROPRIATION - Funds set aside by Town Meeting for a specific purpose, e.g. dump truck, or for a department, e.g. the Police Department

CHERRY SHEET - Named for the original color of the paper on which the state Department of Revenue printed its estimate of aid, as well as the amount of state and county assessments. Assessors must use cherry sheet estimates in developing the tax rate.

FISCAL YEAR - Massachusetts's cities and towns are required to operate on a fiscal- rather than calendar year basis. The state government's year runs from July 1 to June 30, and is referred to by the year in which June 30 falls; for example, fiscal year 1999 runs from July 1, 1998, through June 30, 1999.

FREE CASH - Funds available from the operations of the previous year including unspent appropriations unspent budget line items plus or minus the change in unpaid property taxes at year-end.

LOCAL RECEIPTS - Locally generated revenues, other than real and personal property taxes, including motor vehicle excise, investment income, fees, and charges.

LOCAL AID - Revenue allocated by the state to cities and towns, and school districts. Most aid is not restricted in purpose. Estimated aid is sent to cities and towns annually on the cherry sheets.

LEVY LIMIT - Under Proposition 2-1/2, the maximum amount a town can levy as taxes in a given year. A town may only increase its levy limit by 2-1/2 percent annually, plus new growth and any overrides.

NEW GROWTH - The taxing capacity added by new construction and other increases in the property tax base.

OVERLAY - The amount raised by the assessors, independent of Town Meeting, for a fund to cover property tax abatements that they granted during the fiscal year.

OVERRIDE - A referendum procedure by which a community, by popular vote, can either permanently increase its levy limit ("general override") or raise its levy limit to finance specific projects ("debt exclusion" or "capital outlay exclusion").

RESERVE FUND - Fund established at annual Town Meeting to cover extraordinary or unforeseen expenses during the fiscal year. Transfers require the approval of the Finance Committee.

STABILIZATION FUND - A town's savings account for "rainy days." Funds may be transferred for any legal purpose, but only by a two-thirds vote of those present at a town meeting.

TRUST FUNDS - Money given to the town, usually for specific purposes. The donor may specify if the original gift (the principal) or income derived from investing the principal may be used. For gifts where use is restricted, no Town Meeting approval is required, since the donor's wishes may not be overridden. Spending restricted funds for the designated purpose requires only the approval of the applicable governing body, e.g., the selectmen, school committee, or library trustees. The expenditure of unrestricted gifts or income thereof requires the approval of Town Meeting.

WARRANT - A document that sets forth the matters to be put in front of a Town Meeting for voters' consideration.