



Board of Selectmen

Date of Meeting: Monday, March 25th, 2019
Time: 6:30 PM – 7:05 PM
Members Present: Chairman James Wood; Selectman Mike May and Jamie Underwood;
Town Administrator, April Steward; Town Council, Stephen Madaus;
Administrative Assistant to the Board, Alison Mack

The meeting commenced at 6:30 PM.

Financial Warrants were signed in agreement.

Pledge of Allegiance was recited.

Town Administrator's Report to the BOS:

1. On Tuesday, March 11th we held a training to educate department heads on the use of our updated Performance Evaluations. We are planning on having the evaluation process begin in the fall and to have the process completed before budgets are due for FY21.
2. Chairman Wood and I attended a MetroWest Leadership Breakfast on Friday, March 15th in Westborough, MA. Lt. Governor Karyn Polito and Sheriff Lewis Evangelidis were the main speakers at the event. The main thrust of the meeting was to highlight growth and opportunity at the Worcester Regional Airport. If you were not already aware, JetBlue, and American, currently fly out of Worcester and will soon be joined by Delta. The airlines all connect to larger hubs which will open access for central mass residents to fly anywhere they wish without the hassle of driving into Boston. I highly encourage you to check it out.
3. The Boylston Historical Commission has been helping me to pick out some photographs to be used on the sound panels we are looking to install in the Selectmen's Chambers. Once they have a nice assortment I will bring them in for you to choose which ones you would like to have hung on the walls.
4. I have included in your packet a draft of the Warrant for your review. Our final review of the Warrant will be with the Finance Committee and the Town Moderator on Monday, April 8th. Finance Committee has also included their recommendations for the FY20 budget. If we can stay within their recommendations, we will be in very good shape for the FY20 budget.
5. Our cable television license with Charter Communication is due to expire on 3/4/2022. As the issuing authority, you may begin the process of determining Boylston's cable-related needs and review Charter's performance under the current license. We currently have one member sitting on our Cable Advisory Committee, with three open seats available. Now would be a good time to have residents who would be interested in participating in the ascertainment process to join the board. I have attached a guide provided by the Department of Telecommunications and Cable that would be helpful for the members of the CAC.
6. The Highway Superintendent and I attended the Mass DOT information session held in Shrewsbury on Thursday, March 21st to discuss the Rte. 140 and I-290 Bridge

Construction Project. The project will begin soon and will not be completed until 2021. What started as a bridge rehab project has turned into a \$13.5M redesign and complete bridge replacement. I have included in your packet Mass DOT's presentation for your information.

- a. Jim Woods – Bridge was named for J.Berkhart – Plaque on bridge – Should double check that it stays that way.

Review Draft of Annual Town Meeting Warrant:

April mentioned that the first thirteen or, so articles remain the same except that this year we have included Article 1; looks like we are going to have our current moderator resign and will need to elect a temporary moderator on the floor.

Stephen Madaus mentioned that if he is available to serve at this Town Meeting, he will serve but if he is unable to do so, it would be in our best interest to have a candidate available to nominate at the Meeting as the first order of business. One candidate is fine.

STM Article 2: Transfer any expended balances of FY19 and appropriations

Annual Town Meeting: Discussion on Articles

Article 34: Always put this first; this shows all the open positions that will be at the following weeks Town Election.

Article 2: Looking to do some changes with revolving accounts

- Planning Board: Opening it up for wages, salaries and police details
- BOH Revolving Fund: Looking to be Established; Assistant Inspections

Article 13: Will be modified before we do the draft on April 8th

Article 14: Will be modified before we do the draft on April 8th

Article 15: This year I'm looking to put \$25,000 from free cash to pay for our OPEB liability. We normally put \$15,000 into it however we bumped it up to \$25,000; trying to get ahead of that responsibility to the town.

Article 16: \$11,328% transfer from available funds to match FEMA assistance to Firefighters Grant. Self-contained breathing apparatus, their current one is failing.

Article 17: If Article 16 was approved, Article 17 can be passed over. \$56,691 to purchase a compressor fill station for the Fire Department.

Article 18: Ambulance Receipts Reserve Account:

Normal transfer, there's no actual amount in there. David has given me an amount and I will make sure to get this on there. No affect on taxes or free cash.

Article 19: Ambulance Receipts Reserved Account – Transfer \$87,796 Final Payment of a three-year lease purchase of a replacement ambulance.

Article 20: Transfer from available funds: \$400,000 – Phase 2 of construction: School and Cross Street

- We had gone ahead and got some feedback from MADOT. Initially exceeded the amount that they started. We are going to need to take from free cash to finish the roadway.
- They are proposing to do it is to have a change order.
- Once this money is appropriated they will have thus money available immediately.

Article 21: Not to exceed \$250,000. Transfer and Direct the Board of Assessors to reduce the tax rate for the Fiscal Year 2019.

Article 22: Bucket Truck. Not to Exceed \$50,000.

Purpose of tree removal. He currently does not have a bucket track and outsources his work. FinCom believed they thought it would be a good idea to purchase a truck, so he is able to do whatever he needs to do.

Article 23: Looking to increase the costs of dog's licenses per animal. Town Clerk put forward.

Article 24: \$115,000 – Renovation to Center Courts. Sponsored by Parks and Rec

Article 25: \$10,925 to purchase a Speed Trailer, Police Dept

Article 26: Radar Speed Trailer Signs. FinCom does not support this article.

Article 27: Special Education Department: Looking to establish the reserve fund, they are not looking to fund the reserve fund yet.

Article 28: Police Station: \$160,000 to complete additional renovations at the police station. Windows, siding and spray foam are the top priorities.

Article 29: \$35,000: Town House Renovations. Mini-Splits; more user friendly during the summer months.

Article 30: Open Space and Recreation Plan - \$10,000. Our OSRP expired about 10 years ago. This will open us up to receive different grants for Parks and Rec and other departments.

Article 31: \$5,000 for the purpose of hiring an independent appraisal firm to appraise the FedEx Building. Looking to outsource it to make sure that we cover everything FedEx has and will continue to get.

Article 32: \$58,568 Regional School District Assessment

Article 33: Citizen's Petition

Article 34: Operating Budget.

Jim Woods asked if anyone in the audience had any questions of what was reviewed so far. No comments. He mentioned that they will be reviewing it once again in a few weeks.

*At 7:05 PM, on a motion made by Selectman Jamie Underwood and seconded by Mike May, the following roll call vote was recorded to go into Executive Session under: **Per MGL c.30A, s.21, ¶3** to discuss strategy with respect to collective bargaining –Police Union contract. **Per MGL c.30A, s.21, ¶3:** to discuss strategy with respect to collective bargaining – Dispatcher’s Union contract. James Wood: Yes; James Underwood: Yes. The Board agreed they would not reconvene to open session.*

The meeting was adjourned at 7:05PM.

Respectfully submitted,
Alison Mack, Assistant to the Board of Selectmen

Meeting Materials

Agenda	On File in The Board Of Selectmen’s Office
Meeting Sign-In Sheet	On File in The Board Of Selectmen’s Office
Town Administrator’s Report	On File in The Board Of Selectmen’s Office
Draft Warrant	On File in The Board Of Selectmen’s Office