



## Board of Selectmen

Date of Meeting: Monday, May 3rd, 2021  
Time: 6:30 PM – 7:50 PM  
Members Present: Chair Jamie Underwood; Selectmen Matt Mecum and Seth Ridinger;  
April Steward, Town Administrator; and Town Counsel Stephen Madaus

The meeting commenced at 6:30 PM.

Financial Warrants were signed in agreement.

Pledge of Allegiance was recited.

The meeting will be livestreamed from the *Zoom Application*.

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://us02web.zoom.us/j/85221875363?pwd=OXQrd1Nxa2YyN0c1NnRjdzA1aWZqQT09>

Passcode: 717264

Or One tap mobile:

+13126266799,,85221875363#,,, \*717264# US (Chicago)  
+16468769923,,85221875363#,,, \*717264# US (New York)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592 or +1 346 248 7799 or +1 408  
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Webinar ID: 852 2187 5363

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*Confirming Member Access:*

April Steward, Town Administrator recited the following:

Members, when I call your name, please respond in the affirmative.

- Seth Ridinger: Yes
- Jamie Underwood: Yes
- Matthew Mecum: Yes

Staff, when I call your name, please respond in the affirmative.

- Stephen Madaus: Yes

*Introduction:*

April Steward started off the meeting by stating the following: Good evening everyone. This Open Meeting of the Board of Selectmen is being conducted remotely consistent with Governor Baker's

Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the “COVID-19 Virus.”

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor’s Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible *physical* location. Further, all members of public bodies are allowed and encouraged to participate remotely. The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will feature public comment.

For this meeting, the Board of Selectmen is convening by video conference via Zoom App as posted on the Town’s Website identifying how the public may join. Please note that this meeting is being recorded, and that some attendees are participating by video conference. Accordingly, please be aware that other folks may be able to see you, and that take care not to “screen share” your computer. Anything that you broadcast may be captured by the recording.

#### Meeting Materials

All supporting materials that have been provided members of this body are available on the Town’s website unless otherwise noted. The public is encouraged to follow along using the posted agenda unless The Chair notes otherwise.

#### Meeting Business Ground Rules (Jamie Underwood)

We are now turning to the first item on the agenda. Before we do so, permit me to cover some ground rules for effective and clear conduct of our business and to ensure accurate meeting minutes.

- I will introduce each speaker on the agenda. After they conclude their remarks, the Chair will go down the line of Members, inviting each by name to provide any comment, questions, or motions. Please hold until your name is called. Further,
  - Please remember to mute your phone or computer when you are not speaking.
  - Please remember to speak clearly and in a way that helps generate accurate minutes
- For any response, please wait until the Chair yields the floor to you and state your name before speaking.
- If members wish to engage in colloquy with other members, please do so through the Chair, taking care to identify yourself.

#### For Items with Public Comment:

After members have spoken, the Chair will afford public comment as follows:

- The Chair will first ask members of the public who wish to speak to identify their names and addresses only.
- Once the Chair has a list of all public commentators, I will call on each by name and afford 3 minutes for any comments.
- Finally, each vote taken in this meeting will be conducted by roll call vote.

### **Recognize Tahanto Graduates Entering the Military:**

- Zackary Burkhardt of Boylston - Navy
- Brett Reale of Boylston - Army
- Ethan Sauriol of Worcester - Army

Jamie congratulated each graduate for making this decision and wished them the best knowing that they will make Boylston and their families proud. Seth stated they will truly be the guardians for our great democracy and institutions of liberty that we as Americans hold so dear and on behalf of the residents in town he commended them both and thanked them on their decision to go into the armed forces. Matt echoed what Jamie and Seth said and mentioned that everyone in Boylston is very proud of them and that its people like them that make it possible for us to live in a great country. He looks forward to them coming home and becoming leaders in Boylston. Brett Reale thanked the Board for all their support and said they will make them proud. Zackary Burkhardt thanked the board as well.

### **Police Chiefs Report to the BOS:**

#### *April*

- 6<sup>th</sup> - Matt Phillips Funeral
- 6<sup>th</sup> – Camera Installation - \$39,000 off of the burn grant
- 8<sup>th</sup> – Met with resident on return of LTC
- 14<sup>th</sup> – Central MA Chiefs Zoom Meeting
- 22<sup>nd</sup> – Annual pistol 12 gauge and 24 qualifications at the range
- 26<sup>th</sup> – New Boylston Academy started
- 28<sup>th</sup> – Received request from Matt Mecum to monitor tractor trailers on School Street
  - Stopped two trailer trucks
- 28<sup>th</sup> – Electronic Ticket Processors were installed in 5 cruisers
- 28<sup>th</sup> – Attended a Zoom Meeting for the raft Family Project
- 29<sup>th</sup> – Sgt Thomas met with Akuity
- 30<sup>th</sup> – Ticket Hearings at Clinton District Court

#### *May*

- 4<sup>th</sup> – All day Zoom training
- 10<sup>th</sup> – Town Election
- 14<sup>th</sup> - Fire extinguisher inspection – recharge both cruisers and the station
- 19<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup> – PD Sponsored Street Crimes Training (4 seats)
- 30<sup>th</sup> – Car Parade: Lyons Club BBQ

#### *June*

- 1st – Summoned to Clinton District Court for Domestic Violence Case
- 7<sup>th</sup> – Annual Town Meeting

Matt thanked the Chief for keeping an eye out on School Street.

No questions from the Board.

### **Town Administrators Report to the BOS:**

1. 100 Shrewsbury Street LIP Application: The LIP package was submitted to the Department of Housing and Community Development for approvals early last week. If the project as proposed is approved, DHCD will issue a site eligibility letter so that the developer may apply to the Zoning Board of Appeals for a Comprehensive Permit.
2. Applicant Advisory Committee: Rand-Whitney came before the Applicant Advisory Committee on Wednesday, April 28th to discuss their proposed project located at 160 Shrewsbury Street. They are ready to move on one 300,000 sqft building and will be coming before the appropriate committees soon. They are looking to begin site work after the new fiscal begins.
3. Regional Vaccination Clinic: The clinic in Westborough has been operating very well. Last week, It was reported that our vaccination site ranks at 95th percentile for minutes between appointment and vaccination time according to the state's Color Dashboard system. We have a 98.93% second dose scheduled rate. Those are fantastic numbers, and I would like to thank all who have been volunteering and helping at the clinic.
4. Re-Opening Massachusetts: The Baker-Polito administration distributed a press release last week announcing their plans for re-opening the state.
  - a. April 30th The Face Coverings order was relaxed. Face coverings will only be required outside in public when it is not possible to socially distance, and at other times required by sector-specific guidance. Face coverings will still be required at all times in indoor public places. Face coverings will also continue to be required at all times at events, whether indoors or outdoors and whether in a public space or at a private home, except for when eating or drinking.
  - b. May 10th
    - i. Large venues such as indoor and outdoor stadiums, arenas and ballparks, will be permitted to operate at 50% capacity
    - ii. Amusement parks, theme parks and outdoor water parks, will be permitted to operate at a 50% capacity
    - iii. Road races and other large, outdoor organized amateur or professional group athletic events will be permitted to take place with staggered starts
    - iv. Youth and adult amateur sports tournaments will be allowed for moderate- and high-risk sports.
    - v. Singing will also be permitted indoors with strict distancing requirements at performance venues, restaurants, event venues and other businesses. There is additional guidance available which I have provided for you in your packet.
5. Board of Selectmen Meeting Schedule: Beginning April 30th, we have officially changed our pay date to be within six days of the end of the pay period. This is going to shift the date that the payables warrant needs to be signed. Starting on May 10th the payables warrant will need to be signed every other week, shifting the warrant signing from our current meeting schedule. Our current schedule is as follows:

Monday, May 3rd, 2021  
Monday, May 17th, 2021  
Monday, June 14th, 2021  
Monday, July 12th, 2021  
Monday, August 9th, 2021

To come into alignment with our new warrant schedule, I would like to see if the board would consider revising the meeting night to the following:

Monday, May 3rd, 2021  
Monday, May 24th, 2021  
Monday, June 7th, 2021\* (ATM)  
Monday, July 19th, 2021  
Monday, August 16th, 2021

The board would still need to come in and sign the payables warrant on Monday, May 10th which also happens to be Town Election night. After that night, the warrant would once again be ready for signatures on the same night the Board meetings are held. If summer plans have already been made and reorganizing the calendar proves to be too difficult, another option the board may consider is authorizing the Town Administrator to sign the warrants, possibly setting an end date of the end of August and switching the meeting nights in September.

*Matt Mecum made a motion to change the Selectmen meeting dates as submitted in the Town Administrators Report, Seth Ridinger seconded. Voted all in favor.*

#### **Highway Superintendents Report to the BOS:**

- Equipment Maintenance and Repairs
- Patch Pot holes
- Clear catch basin and drains / inspect for damage
- Rebuild Catch Basin on Rt 140 and pave
- Monitor water level in Rocky Pond (Beavers)
- Clean up from storm damage
- We will be seeding areas on the common
- We have started our weekly mowing Manor Park, Soccer Fields, Football Field, Center of Town, Pine Grove Cemetery
- Speed limit signs have been posted on South Sewall St
- I worked with Bob on 599 Main St septic issues
- Looking into a Drain issue on French Dr and Central Street
- Clean up around Flagg House
- Clean up MOB/POLICE driveway and spread wood chips along driveway, we will be mulching this week around building
- Remove snow fence on Cross Street and Green Street
- Plowed snow for the last time on Fri April 16
- Street Sweeping will Start on May 10, 2021

Cemetery 2021

5 Full Burials

0 Cremations

- Mowing has started
- Water will be turned on week of the May 10, 2021
- Grave flags will go out week of the May 24, 2021

*Yard Waste Drop Off*

- May 7, 2021 8am to 2pm (Friday)
- May 8, 2021 8am to 12pm (Saturday)
- Location of Drop will be Highway Garage @ 385 Main Street
- We will not take brush at this time

No questions from the Board

**Vote to appoint Robert Lanciani as the Alternate Building Inspector:**

*Matt Mecum made a motion to appoint Robert Lanciani as the Alternate Building Inspector, Seth Ridinger seconded. Voted all in favor*

**Vote to appoint James Salmon as the Second Alternate Building Inspector:**

*Matt Mecum made a motion to vote to appoint James Salmon as the Second Alternate Building Inspector, Seth Ridinger seconded. Voted all in favor.*

**Final Review ATM Warrant with Finance Committee:**

- Skip over Articles 1-11: All deal with running the town; they are the same every year.
- April read the ATM Warrant Articles 12- 27 and 38-42 and reviewed it with David Butler and the Board of Selectmen. (Draft Warrant located in Board of Selectmen's folder)
- Articles 28-37: All written by the Board of Assessors. These Articles were all on the books in MA for the past 20 years however the town never adopted them on the community level. They do not have to do with the BOS or Finance Committee submitting approval.
- School budget wasn't so bad this year because Berlin/Boylston split shifted a tiny bit back towards Berlin for a change; has a huge magnification to the budget when it shifts.
- Got more money for Steve Mero for tree work; we agree that they needed more money.
- Corrections/Suggestions were submitted to April, and she will make those changes for the final warrant.

**Vaccine Update:**

Matt stated that the clinic is doing a great job. We have seen that the level of need for appointments in Boylston has slowed quite a bit. They put the word out there to try to keep the appointments filled. On May 8<sup>th</sup> – They will be holding a special clinic for high school students – 16+ Pfizer

vaccine. 1,100 appointments are still available. Overall, we are at 64% of residents have had at least their first shot. Residents over 20 years old, we are at 80% - incredible.

### **Memorial Day Weekend Discussion:**

The Memorial Day Committee decided not to hold the traditional parade and events on the common due to COVID. The Legion will still be holding the memorials at the Cemetery and memorial on the Common. A lot of people reached out wishing there was still something in town. Two different things are happening; a resident's group is going to have a car parade that travels around town from 12PM – 2PM. Then at 2PM the Lyons Club is going to do a chicken BBQ on the Common 2PM-5PM.

### **Vote to authorize 2021 Common Victual License: Baystate Automotive:**

*Seth Ridinger moved to authorize the 2021 Common Victual License for Baystate Automotive, Matt Mecum seconded. Voted all in favor.*

### **Approval of meeting minutes: 04/05/2021**

Seth Ridinger mentioned that his name and Stephen Madaus' names were spelt wrong in a few places.

*Seth Ridinger made a motion to approve the meeting minutes of 04/05/2021 with the corrections that were just discussed. The motion was seconded by Matt Mecum. Voted all in favor.*

### **HPP:**

HPP is at the tail end of wrapping up. Putting the finishing touches on that soon and then hopefully it will go before the Master Plan Steering Committee to review/approve it.

Seth stated that he looked into the intersection of Cross Street and Linden Street and there have been some accidents there; usually someone going through a stop sign when they are heading from the Gold Course towards main street. Going to look a little more into it.

*At 7:50 PM, Seth Ridinger made a motion to adjourn, Matt Mecum seconded. Voted all in favor. Matt: Yes, Seth: Yes, and Jamie: Yes.*

Respectfully submitted,

Alison Mack, Assistant to the Board of Selectmen

### **Meeting Materials**

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| Agenda                      | On File in The Board of Selectmen's Office |
| Town Administrator's Report | On File in The Board of Selectmen's Office |
| Police Chiefs Report        | On File in The Board of Selectmen's Office |
| Meeting 04/05/2021          | On File in The Board of Selectmen's Office |
| Warrant Draft               | On File in The Board of Selectmen's Office |