



Town of Boylston 221 Main Street, Boylston, MA 01505

Board of Selectmen Minutes 12/21/15

Date of Meeting: Monday, December 21, 2015

Location: Town Hall, 221 Main Street

Time: 6:30 PM – 7:10 PM

Members Present: Chairman James Wood; Michael May; Jamie Underwood; Marty McNamara, Town Administrator; Lori Esposito, Administrative Assistant

The meeting was called to order at 6:30 PM by Chairman Wood.

Report of the Town Administrator to the Board of Selectmen:

- **FY17 Budget** will be reviewed with the Finance Committee and Department Heads at 6:00 PM on February 22, 2016. The School Department is requesting a joint meeting on January 11 with the Board of Selectmen and the Finance Committee. The Finance Committee Chair and the TA agree that January 11 would be too soon. No numbers have yet been released from the state government. The Board approved a 6:00 PM meeting on January 11.
- **Mile Hill Road Cell Tower** RFP has been re-advertised. The ad will run in the Central Register and the T&G on December 23. The minimum monthly lease payment has been removed from the RFP.
- **Governor Baker's "Act to Modernize Municipal Finance and Government"** is intended to eliminate or update obsolete laws, promote local independence and provide municipalities with greater flexibility. A copy of these changes is being presented to the Board. The TA is looking forward to the enactment of these changes.
- **MEMA:** Fire Chief Joe Flanagan has informed the TA that the estimated reimbursement for winter storms of 2014-2015 will be approximately \$32K and the money should come in late January or early February. This is less than anticipated but will be well received.
- **Conflict of Interest Law** requires that employees review the law and sign the form. The Town Clerk has distributed the form to the employees.
- **Senior Van for Boylston:** The Department of Administration and Finance has awarded a contract to the WRTA for the \$60K earmarked for our senior van. Once the funds are released, the WRTA can purchase the van and turn it over to the Council on Aging in late February or early March.
- **Charter Communications** has notified us that they are increasing the "Change of Service Computerization Fee" from \$2.99 to \$4.99, effective February 15, 2016.

Report of the DPW Building OPM: Bob Bourassa reported that things are going well. The trees and stumps have been removed and the topsoil has been stockpiled on site. Soil samples have been taken and sent to be analyzed to determine the proper amount of compaction. The Testing lab will have someone on site to test each twelve inch lift of fill for the correct compaction density. This process will take approximately one week.

Selectmen's Meeting Minutes: The minutes of September 14 and 28 were presented to the Board for approval.

Jamie Underwood motioned to approve the minutes with one edit. Mike May seconded; voted all in favor.

2016 License Renewals:

Mike May motioned to approve the licenses for Nouria Energy (Boylston Shell) for a 24-hour Gas and Convenience Store, as well as a Common Virtual license; and a Class II license to Anytime Auto Wholesalers. Jamie Underwood seconded; voted all in favor.

2016 Alcohol License Renewals:

Mike May motioned to approve a wine and malt package store license for Nouria Energy (d/b/a Boylston Shell) and a club liquor license for The Haven Country Club. Jamie Underwood seconded; voted all in favor.

The Haven Country Club: The Haven has requested the Board approve the change of manager to Brian Dugan. Mr. Dugan was present and outlined his prior experience as well as current duties at The Haven.

Jamie Underwood motioned to approve Bran Dugan as the new manager on record, replacing Brian Lynch. Mike May seconded; voted all in favor.

Parks & Recreation Volunteers (Joint Meeting with P&R): Tina Polenti and Jessica Rubinow appeared seeking approval to be appointed to the Parks & Recreation Committee. Both recently moved to Boylston. Two terms (expiring 2019 and 2020) are open on the Committee and each would be appointed to serve until the May 2016 election.

Brittany Blaney of the P&R Committee motioned that P&R and the Board of Selectmen appoint Tina Polenti and Jessica Rubinow for the duration of the term until the May elections. Joe Dicelle seconded the motion. Roll call vote: James Wood: Yes; Michael May: Yes; Jamie Underwood: Yes; Brittany Blaney: Yes; Joe Dicelle: Yes and Christopher Durall: Yes.

At 7:10 PM Jamie Underwood motioned to adjourn. Michael May seconded; voted all in favor.

The meeting was adjourned at 7:10 PM.

Respectfully Submitted,

Lori Esposito,
Administrative Assistant
Board of Selectmen