



## Board of Selectmen

Date of Meeting: Monday, December 18, 2017  
Location: Town Hall, 221 Main Street  
Time: 6:30 PM – 7:21 PM  
Members Present: Chairman James Wood; Michael May; James Underwood; Marty McNamara, Town Administrator; April C. Steward, Administrative Assistant to the Board

The meeting commenced at 6:30 PM.

Financial Warrants were signed in agreement.

Pledge of Allegiance was recited.

### **Police Union Contract Amendment:**

*Jamie Underwood moved that the Board approve Amendment #1 to the Collective Bargaining Agreement between the Town of Boylston Police Officers' Union Council #93, Local 3470, American Federation of State, County and Municipal Employees, AFL-CIO that is in effect for the period July 1, 2016 through June 30, 2019; Mike May seconded; voted all in favor.*

### **Town Administrator Contract Amendment:**

*Mike May moved that the Board approve Amendment #1 to the Employment Agreement between the Town of Boylston and the Town Administrator for the period July 1, 2016 through June 30, 2019; Jamie Underwood seconded; voted all in favor.*

### **Report of the Town Administrator to the Board of Selectmen:**

- ***Conservation Commission Land Transfers:*** The Quitclaim Deed for the parcels of land transferred to the Conservation Commission has been prepared for your signatures. Once signed and notarized by the Clerk it will be filed and recorded at the Worcester County Registry of Deeds.
- ***Guide for Members of Public Boards and Commissions:*** Included in your packet is a copy of the Guide for Members of Public Boards and Commissions. That is the document from the class April attended at the IG's Office. It was sent to the Chairs of the various town boards with a request to pass it on to all members. April thought it was a good idea going forward to have all new members of boards, commissions, and/or committees to have a copy of the guide.
- ***MassDOT Meeting:*** On Wednesday, December 13<sup>th</sup>, Selectmen May, April Steward, and I again traveled to the MassDOT Regional Office in Worcester where we met with Barry Lorion, and members of his staff, along with Shrewsbury Town Manager Kevin Misikar, Attorney Mark Donohue, and Greg Russell, from VHB represented Scannell. It was a productive meeting with some agreements reached on the Rte. 140 roadway plan. There was a sort of go forward agreement on the 4<sup>th</sup> leg of the intersection with much of the funding for the design of the 4<sup>th</sup> leg of the intersection will in fact come from the Scannell funds given to the Town of Shrewsbury. There was agreement to allow U-turns (cars only) at the intersection, however no restrictions will be implemented at Colonial Drive until the 4<sup>th</sup> leg is completed. The Town of Shrewsbury is preparing an agreement to be signed by all parties involved.

I also want to mention that I received a call from an appraiser working for the Fullers. She was asking about the towns plans for the site. She indicated that she expected to have the appraisal done in a matter of days, so I think we should be ready to proceed with discussions very soon.

- ***Red Knights Land Swap:*** It is my understanding that Rep. Naughton's Office is prepared to file the Legislation for the land swap with the Red Knights Organization. The Legislature is not in session at this

time, they will be returning after the 1<sup>st</sup> of the year. It is hoped that the bill can be acted on and passed quickly in the new session.

- **Senior Tax Rebate:** The Senior Tax Rebate Committee met and made several decisions. The Committee set the number of slots in the program at 10. They set the annual income benchmarks for participation at \$38,100.00 for a single and \$45,000.00 for a couple, and a max of \$250,000.00 in assets. There is a plan to ask that the amount of tax relief available be increased from \$1,000.00 to \$1,500.00 per year, to align with the amount set by the State. An email was sent to all department heads soliciting projects or specific work that they might need done by the seniors. There is a plan to advertise the program in the COA Newsletter and possibly the Item. I am happy that the program seems to have some new life, and we are all hopeful that more seniors take part in it.
- **Nashoba Valley Town Administrators:** I will be attending a meeting of the Nashoba Valley Town Administrators Working Group at Mass Development in Devens tomorrow. Secretary of Housing and Economic Development, Jay Ash is attending. A copy of the slide that will be used showing Boylston's recent economic development activity is attached.
- **Septic System at Hillside:** During a recent inspection of the septic system hookup at the Gough Hose, it was discovered that there is a plug in the line from Town Hall to the septic system. Bob Bourassa had a company run a camera through the line and several issues were found. It appears that some tree roots are clogging the line and there is a backup. The Highway Department along with Bob is planning to open up a couple of the structures along the line and have a company run a cutting device through to try to remove the blockage. We are hopeful this will resolve the problem so we don't have to dig up the lines and replace them.
- **Town Administrator's Contract Amendment:** We had some discussion about an Amendment to my contract, however, the board has not taken a vote on it. Enclosed is a copy of a motion to amend, and the amendment itself. I would ask that the board vote on this amendment and if favorable authorize the Chair to sign. *Mike May moved to amend the TA contract and authorize the Chair to sign; Jamie Underwood seconded; voted all in favor.*
- **Town Administrator Advertisement:** In your packet is a copy of an advertisement for the T/A position, and a tentative timeline for hiring. I would appreciate your review of the ad, and if approved we can begin to move forward with the recruitment. There was discussion on what the BOS would like to see added/removed to the description. Different members will review and forward any desired changes to Marty for review.
- **Other Matters:**
  - Attached is a copy of the Police Contract Amendment that you will be deliberating
  - Attached is a copy of the FY17 Police Chief Salary Chart that Chief Sahagian asked I give you for discussion in Executive Session
  - Attached is an advisory letter from Town Counsel regarding implementing Local Marijuana Regulations
  - Listed below are names of residents that have expressed interest in volunteering to serve on the Town Administrator's Search Committee
    - Brian Gaucher
    - Scott McCubrey
    - Brad Barker
    - Joe Flanagan

**Personal Property Tax:** Mike May asked Stephen Madaus to check into personal property tax and TIF regulations. Can inventory be taxed? What are other communities doing? Stephen believes that if we give a TIF to a project personal property can be exempt, but the state will not allow you to pay zero on real property. He will look into it.

**Recreational Marijuana:** On a citizen's referendum on a state wide ballot recreational marijuana use was passed. This has been significantly delayed due to amendments made to the law from the Legislature. The gist of it is the law treats communities differently depending on if the town voted for or against recreational marijuana. Boylston voted against recreational marijuana. However the BOS and the Planning Board would like to proceed, you may either limit the time, place, or manner of marijuana establishments, which would be retail sales, growing establishments, cultivators, independent testing labs, anything that is not medical related. You can limit it by zoning it to certain areas. You would most likely want a General By-Law and a Zoning By-Law to designate where the establishments could go, maybe by special permit, in an industrial zone only. Or, alternatively, you can prohibit these entirely. Both choices would require votes at town meeting. Similarly that would be a Zoning By-Law and a General By-Law to say that they are not allowed. Unfortunately, the time lines are accelerating on us. The Cannabis Control Commission will start accepting applications soon. Someone could come in and apply as a retail establishment. If the BOS wants to do something we should consider drafting proposed amendments to our zoning by-laws and the general by-laws as well. The BOS expressed the desire to draw up the by-law amendments and put it up at Town Meeting to allow the residents to vote on the by-laws.

*At 7:21 PM Jim Wood motioned to adjourn; Jamie Underwood seconded; voted all in favor.*

The meeting was adjourned at 7:21 PM.

Respectfully submitted,  
April C. Steward, Assistant to the Board of Selectmen

### **Meeting Materials**

Agenda  
Meeting Sign-In Sheet  
TA Report

On file in Board of Selectmen's Office  
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