



REGULAR MEETING MINUTES
JULY 15, 2019

Members Present: Chip Burkhardt, Mark Coakley, Joe McGrath

Members Absent: Dan Duffy, Jeffrey Walsh

Others Present: See Attached Sign-In Sheet

Recorder: Melanie Rich

COMMISSION BUSINESS

Consider issuing Certificate of Compliance for DEP#115-421 (Richard & Karen Prince) 671 Main Street – Joe McGrath made a motion to issue a Certificate of Compliance; Mark Coakley seconded; all voted in favor; motion approved.

Consider issuing Certificate of Compliance for DEP#115-413 and Stormwater Control Permit #SCP-2017-4 (J&M Batista Family Ltd) 280 Shrewsbury Street – Joe McGrath made a motion to issue a Certificate of Compliance for DEP#115-413 with Ongoing Conditions #1 that there is no mowing beyond the fence; Mark Coakley seconded; all voted in favor; motion approved. Joe McGrath made a motion to issue a Certificate of Compliance for Stormwater Control Permit SCP#2017-4; Mark Coakley seconded; all voted in favor; motion approved.

Consider issuing Certificate of Compliance for DEP#115-409 (J&M Batista Family Ltd) 280 Shrewsbury Street – Joe McGrath made a motion to issue a Certificate of Compliance for DEP#115-409; Mark Coakley seconded; all voted in favor; motion approved.

Dan Buddenhagen (387 Central Street) Informal Discussion Regarding Garage Construction – Mr. Buddenhagen had the as-built plan showing the Conservation easement; there is fill beyond the easement (stone wall). Mark Coakley said there was to be no disturbance beyond the stone wall. Unfortunately, the boundary markers were not in place before the house was purchased. The area where the gravel is to be removed, loamed, seeded, and let go back to natural was discussed. Mr. Buddenhagen was told he could file a Request for Determination of Applicability and the Commission would condition the Determination. There is an expired Order of Conditions (DEP#115-315) and no Certificate of Compliance. An as-built plan will be required when the work is complete; the Commission can amend the original Order and issue a Certificate of Compliance.

Discuss Alternate Meeting Night – All members need to be present for discussion. An email will be sent asking for possible dates to meet.

Reorganize the Commission – Tabled.

Vouchers were approved.

Correspondence/emails were reviewed.

Mark Coakley made a motion to approve the Meeting Minutes dated May 20, 2019; Chip Burkhardt seconded; voted 2-0-1; motion approved (Joe McGrath abstained).

Review/Approve Tighe & Bond Proposal for MS4 General Permit Assistance – Mark Coakley made a motion to approve and sign the Tighe & Bond contract and forward it to the Town Administrator for approval; Joe McGrath seconded; all voted in favor; motion approved. Mr. McGrath will notify Tighe & Bond.

Review Procedures and Sign-Offs for Certificate of Occupancy Cards – Joe McGrath will make final revisions and it will be voted on at the next meeting.

Finalize Wetland Permitting Procedures – Joe McGrath will make final revisions and it will be voted on at the next meeting.

Nature's View Stormwater/Homeowners Association – Because of a resident complaint, the Commission reviewed the Nature's View Maintenance Trust as well as the Stormwater Management O&M Plan. The Maintenance Trust Section 6.4.6 (Schedule of Maintenance) specifies when maintenance will occur and the Stormwater Management O&M Plan specifies what needs to be done. Both documents will be forwarded to Jim Goulet along with a sample Maintenance Record for him to pass along to the Homeowner's Association.

Mark Coakley motioned to confirm August 19th as the next meeting date; Joe McGrath seconded; all voted in favor; motion approved.

Chip Burkhardt made a motion to adjourn; Mark Coakley seconded; all voted in favor; motion approved. The meeting adjourned at 8:15 p.m.