**Town of Boylston**

**Council on Aging**

**Meeting Minutes**

**Date of Meeting:** 10.04.17

**Location:** COA Office, 221 Main Street, Boylston, MA 01505

**Time:** 6:11pm

**Members Present:** Dennis Goguen, Chairperson**;** Warren Leach, Member**;** Ozzie Sauer, Member**;** David Wheeler, Member;Laura Susanin, COA Coordinator

**Absent:** Mary Ann Whitney, Member

**Guests:** Janet Sargood, videographer

**Announcements:** Chickee Resseguie has given her resignation for the Senior Lunch Program but would like to continue to run the MOWs program. ESWA Nutrition program aware and advertising for new Senior Lunch Program coordinator. The newsletter was mailed out this week to residents.

**Minutes Approval:** Motion to approve by L.Susanin; approved by D.Goguen; second by W.Leach.

**Old Business:**

* **Technology** – L.Susanin shares update on myseniorcenter.com; first year of $1200 to be paid by IT budget; COA budget to pickup following years cost of $790 annually beginning year two. Board approval to move ahead with myseniorcenter.com.
* **Newsletter** – L.Susanin continues to explore various options for printing newsletter. She has spoken with Liturgical Press and will meet with Senior News Publications on 10.5.17. Samples provided to board. Board agrees with either newsletter printing company.
* **Van** – a van scheduler has been hired and will start within the next few weeks. Discussion of hiring additional per diem and/or volunteer drivers to help cover vacations and sick days. Board in agreement with staffing additional drivers. D.Goguen recommends keeping maintenance log for van.

**New Business:**

* **ESWA bill** – L.Susanin provides bill from ESWA for $2228 for Elder Nutrition Program. Per D.Goguen and D.Wheeler, cost has gone up from previous couple years. Request to call Elder Nutrition program to see why cost has increased – L.Susanin to follow-up.
* **Programs** – L.Susanin has been speaking with community providers (Oriol Healthcare and HomeInstead) regarding various programs available to Boylston seniors. Programs are free and can be either educational or social. L.Susanin to continue to explore.
* **Volunteers** – L.Susanin has received calls from community members looking to volunteer for the COA. Discussion of volunteers being able to drive the van. Question from W.Leach on liability coverage for volunteer drivers.
* **Friends of the Boylston COA** – L.Susanin inquires if a Friends of the COA group has ever been attempted to be formed; per board, this group has not been attempted in past. L.Susanin to explore organizing this type of group which can help raise funds that support the COA.

**Comments**: D.Goguen expresses satisfaction with progress of COA to date.

**Next meeting scheduled:** Wednesday, November 1, 2017 at 6pm

**Adjournment:** 7:01pm