**Town of Boylston**

**Council on Aging**

**Meeting Minutes**

**Date of Meeting:** Wednesday, May 1, 2019

**Location:** COA Office, 221 Main Street, Boylston, MA 01505

**Time:** 6:05 pm

**Members Present:** Dennis Goguen, Chairperson; Warren Leach, Member; Ed Macdonald, Member; Ozzie Sauer, Member; Laura Susanin, COA Coordinator

**Absent:** David Wheeler, Member

**Guests:** Janet Sargood, videographer

**Minutes Approval:** April Minutes approved

**Announcements:** Ed Macdonald was welcomed to the COA board. Dennis mentions there was a write-up in the “Item” about Ed’s joining the board. Laura is attending a conference at Holy Cross on Monday, 5/13 so there will be no Tai Chi in the morning. Review of Board members who can make Appreciation Lunch – Dennis and Ozzie can attend, Warren cannot. Laura to f/u with Ed and David. Bigelow’s and Boylston Deli assisting with lunch.

**COA Board Openings**: The board will vote next meeting 6/5 on a new board member as it was not put on the agenda for the May meeting.

**COA Positions**: We had two van drivers lined up to fill in vacancies – one resigned before trainings began; another driver has completed his MARTAP training and will shadow with our van driver 5/2. Laura continues interviews for COA Assistant position.

**Program Updates:** Current programs reviewed. Coffee Hour and Real Estate presentations had good attendance. Scams and Frauds presentation coming up in June.

**Budget and Expenses:** Formula Grant is almost spent down. Purchases reviewed. Dennis wants update on Senior Nutrition participation to determine donation to ESWA. Mailing was only $120 with use of permit instead of stamps. Board agrees to back up camera for van. Laura will check in on van lift maintenance.

**Comments:**

**Next Meeting:** June 5, 2019

**Adjournment:** 6:50 PM