**Town of Boylston**

**Council on Aging**

**Meeting Minutes**

**Date of Meeting:** Monday, December 9, 2019

**Location:** COA Office, 221 Main Street, Boylston, MA 01505

**Time:** 6:11 pm

**Members Present:** Dennis Goguen, Chairperson; Warren Leach, Member; Ed MacDonald, Member; Ozzie Sauer, Member; Laura Susanin, COA Coordinator;

**Absent:** Deb Goodrich, Member; David Wheeler, Member

**Guests:** Janet Sargood, videographer

**Minutes Approval:** October and November minutes approved

**Announcements:** Senior Citizens Society had holiday lunch at Val’s on 12/6; provided bill to COA for partial reimbursement. Next SCS meeting on 1/13 with entertainment. Wachusett Rotary Club and Lions Club offering donations and gifts over holiday season. COA van is cancelled when BPS are canceled and at the discretion of the COA. Laura notifies COA board that she is resigning as COA Coordinator. Laura will help with the transition as she leaves and has worked on COA Coordinator job description and ad.

**Old Business:** Kathy is working on setting up the Technology Tips class and will contact the head of the National Honor Society to discuss needs and coordinate times.

**Program Updates:** Healthy Brain had approximately 20 attendees; may reschedule COA art program to try to get more participants.

**Budget and Expenses:** April will sign formula grant contract per Dennis. Ozzie and Warren to go to board of selectman to discuss payments to SCS. Board discusses proposed budget for 2021 as budget drafts and meetings are approaching. Discussion regarding whether to have COA Coordinator position part time or full time.

**Comments:**

**Next Meeting:** Monday, January 6th at 7pm, COA Office

**Adjournment:** 6:54 PM