**Town of Boylston**

**Council on Aging**

**Meeting Minutes**

**Date of Meeting:** Wednesday, October 2, 2019

**Location:** COA Office, 221 Main Street, Boylston, MA 01505

**Time:** 6:10 pm

**Members Present:** Dennis Goguen, Chairperson; Deb Goodrich, Member (as of 10/7/19); Ed MacDonald, Member; Laura Susanin, COA Coordinator; Ozzie Sauer, Member

**Absent:** Kathy Lohnes, COA Assistant; Warren Leach, Member; David Wheeler, Member

**Guests:** Janet Sargood, videographer

**Minutes Approval:** September minutes approved

**Announcements:** Senior Citizens Society will be meeting on Monday, October 14th at 10:30am. Kathy Lohnes is attending the COA Conference.

**Old Business:** New board member Deb Goodrich will be sworn in on Monday, October 7th; Kristen Mathieu Gonzalez had to cancel her coming to this meeting – Laura will reach out to Kristen to see if she would like to attend the next meeting. The board continues to discuss policies around van usage to go to locations like liquor stores, etc. Dennis requests Laura reach out to April Steward regarding this issue.

**Program Updates:** Laura provides the board members with OML and Conflict of Interest forms to be completed and offers for anyone to come in to do their Conflict of Interest training on the computer. Attendance has increased since the summer months have ended. Laura provides stats on current program attendance and van usage vs those of the summer. Attendance was low at the info session on the YMCA Pre-Diabetes program. There is also a Medicare presentation in October to provide info on open enrollment, etc. There is a leak by the driver’s side roof in the van. Jim Deal is checking in on the cause of the leak. Van inspection was just completed. We continue to look for a replacement for the Super Seniors fitness program. We will have a program on the aging brain in November offered by AARP.

**Budget and Expenses:** ESWA requesting $2228 in donations for elder nutrition program. COA to hold off payment until better understanding of current budget and nutrition program usage.

**Van policies and procedures:** Laura and Kathy will be updating van policies and procedures and then will be meeting with the COA van drivers and board to approve.

**COA Board Meeting Location:** Board agrees to move meeting to meeting room across the hall for more space starting in November.

**Comments:**

**Next Meeting:** Wednesday, November 6 at 6pm

**Adjournment:** 6:45 PM