**Town of Boylston**

**Council on Aging**

**Meeting Minutes**

**Date of Meeting:** Wednesday, February 15, 2018

**Location:** COA Office, 221 Main Street, Boylston, MA 01505

**Time:** 6:05pm

**Members Present:** Dennis Goguen, Chairperson**;** Warren Leach, Member; Ozzie Sauer, Member; David Wheeler, Member; Laura Susanin, COA Coordinator

**Absent:** Mary Ann Whitney, Member

**Guests:** Janet Sargood, videographer

**Announcements:** Van training complete for Laura. Olga finishes training 2/23/18. Senior Citizens’ Society have a trip next week to Atlantic City and the St Patrick’s Day lunch is scheduled fro 3/15/18 at 10:30am at Worcester Tech. Request by Warren to speak with Town House committee re: seniors setting up the room for their meeting. There are upcoming trainings including a Rural Conference on 4/18 and EOEA training March 23rd in Marlborough.

**Minutes Approval:** Motion to approve by L.Susanin; approved by D.Goguen; second by David Wheeler.

**Current Business:** A per diem van driver has agreed to be scheduled for Mondays. More per diem drivers are pending. Board is updated on van transportation usage from Laura. Usage has increased each month since November and is expected to increase in the future. Discussion of upcoming Finance Committee meeting on 2/26/18 at 7:15pm. Laura, Dennis and Warren plan to attend. Goal is to have van drivers paid by town budget. COA has had requests to increase van hours but board agrees first need to have Finance Committee meeting to know the budget. Board agrees for current bills (ad and craft supplies) to be paid out of Formula Grant. BFD, Red Cross and the COA are teaming up to install fire alarms in home – can also be used by COA as a check-in for residents. Date for fire alarm installation TBD but will be in March. Programs will be advertised in newsletter, on Facebook, and in the Item.

**Notices and Communications:** None

**Public Comment:** None

**Upcoming meeting scheduled:** Wednesday, March 7, 2018

**Adjournment:** 6:59pm