

Town of Boylston
Council on Aging
Meeting Minutes
September 1, 2021

Date of Meeting: Wednesday, September 1, 2021

Location: Boylston Town House

Time: 6:20 pm

Members Present: Dennis Goguen, Chairperson; Warren Leach, Member David Wheeler, Member; Ed Macdonald, Member; Laura Susanin, COA Coordinator; Kathy Lohnes, COA Assistant

Absent: Deborah Goodrich, Member; Ozzie Sauer, Member

Guests: WBAC filming

Minutes Approval: June minutes approved

Announcements: Senior Citizens Society will have its first meeting on September 13 at 10:30am at the Town House per Warren. Laura will email residents and info is included in the newsletter. There is a virtual MCOA conference from 9/20-9/23. The Sept/Oct newsletter will be mailed ASAP. Dennis asks for Laura to email info about the Master Plan survey to Boylston seniors.

Old Business:

The COA hired a new per diem van driver – he is currently in the process of onboarding and is signed up for MARTAP trainings at the end of September. We are still looking for more per diem drivers to fill in when needed. The COA is still in the process of transitioning to the Town House. Warren expresses concern regarding the current appearance of the new office. Laura explains that the office is not yet complete and is just beginning to be worked on. Laura and Kathy will ask to keep their current desks vs using the ones that are currently in the new office space. Warren inquires about other set up issues such as display case for Legion, etc. Laura states she will follow up with Bob Bourassa to get more details and encourages that Legion meet with him with any questions and/or concerns.

Programs are now all remote as COA decided to have masks mandated for even those who are vaccinated due to the Delta variant. Laura explains that every town is developing their own guidelines regarding in-person programming. Board agrees with current plan to continue masks for in-person activities.

The van policies and procedures has been updated and van drivers will sign off on them. Masks are still required for drivers and passengers.

New Business:

Laura has given her resignation for COA Coordinator/Outreach worker. She will be available until the end of September to assist Kathy with the transition. She has spoken with HR and the position is being posted on MMA, the town website and MCOA. Laura provides copy of job description that HR is going to post – discussion regarding COA Coordinator and COA assistant hours – want to maximize at 24 hours and 15 hours respectively. Laura will look into what is remaining of current budget to see if this is possible.

FY22 budget/expenses are currently fee for myseniorcenter.com, fitness classes and Laura will check into splitting the summer concert that took place at Hillside (\$250).

Comments:

Next Meeting: Wednesday, October 6, 2021

Adjournment: 7:03pm