**Town of Boylston**

**Council on Aging**

**Meeting Minutes**

**Date of Meeting:** Wednesday, January 3, 2018

**Location:** COA Office, 221 Main Street, Boylston, MA 01505

**Time:** 6:05pm

**Members Present:** Dennis Goguen, Chairperson**;** Warren Leach, Member**;** Laura Susanin, COA Coordinator

**Absent:** Ozzie Sauer, Member; Mary Ann Whitney, Member; David Wheeler, Member

**Guests:** Janet Sargood, videographer

**Announcements:** Ham and holiday gift donations went well over the holidays. Residents were very appreciative of the generosity of those who offered the donations. Annual Report submissions are due this month. Dennis submitted the budget requests for FY 2019 and will work on Annual Report due in January. Warren addresses issue of the Senior Citizen Society being able to set up the tables for their monthly meeting at the Town House.

**Minutes Approval:** Motion to approve by L.Susanin; approved by D.Goguen; second by W.Leach.

**Current Business:** Dennis and Laura discuss FY19 budget requests submitted for review. Discuss goal of having COA salaries, including van drivers, paid by town to free up funds for the COA to use formula grant to build up programming for seniors.

Laura met the new Meal Site Coordinator, Claire Cataldi and the program is going well. They hope to have more seniors take advantage of the meals offered at the Town House. Chickee will stay on as a volunteer. A per diem driver is in the process of being hired and another driver is also interested in working for Boylston – both already have van training but physicals would need to be done. Laura provides schedule and availability of current van drivers – agreement to hire per diem drivers and physicals, at this time, will be covered by COA Formula Grant. Laura and Olga should be finished with van training by the end of the month of January.

Laura has tried a few programs over the last month; participation has been low but winter weather was a factor. Discussion of various programs including exercise, crafts, Matter of Balance, and bingo, etc. Laura will be working with the Boylston Library to bring new programs to seniors.

Van may need new mud flaps; current mud flaps are rigid and, when bent, scrape up against the van tires. Steve Mero will get back to Laura on pricing for flexible mud flaps.

**Notices and Communications:** None

**Public Comment:** None

**Upcoming meeting scheduled:** Wednesday, February 7, 2018

**Adjournment:** 6:48pm