**Town of Boylston**

**Council on Aging**

**Meeting Minutes**

**Date of Meeting:** Wednesday, December 5, 2018

**Location:** COA Office, 221 Main Street, Boylston, MA 01505

**Time:** 6:05pm

**Members Present:** Dennis Goguen, Chairperson**;** Warren Leach, Member; Ozzie Sauer, Member, David Wheeler, Member Laura Susanin, COA Coordinator, Connie McBrier, COA Assistant.

**Absent:** none

**Guests:** Janet Sargood, videographer

**Minutes Approval:** D.Goguen; second by W.Leach. All in favor.

**Announcements:** Senior Citizen Society is hosting a lunch on Friday, December 7th at Val’s. Transportation is available.

**Old Business:**

**Turkey donation update**: 12 turkeys were delivers to residents to enjoy this past Thanksgiving.

**Board Member Opening:** One application was received for the current opening. The opening(s) were posted extensively. The board decided to invite the current applicant to the January 2nd board meeting. Hopefully, this will provide the applicant and the board the opportunity to discuss the goals and focus of the COA board.

**Cultural Grant/Art program:** It is expected that we will hear about the Cultural Grant on January 15th. Our Art program begins on December 13th.

**Van Service:** The van was taken to Boylston Autobody. We have two options. The COA can repair the crack for $160.000 and there will be no further damage or pay $700.00 and the roof returned to original shape. The board decided to fix the roof for $160.00. In addition, there is a question if the van ramp is working properly. We will take it to our maintenance staff for evaluation. If it cannot be fixed locally, we will make an appointment with a van ramp repair service in Grafton.

**New Business:**

**Program Updates:** Laura and Connie discussed weekly programs. They continue to be well attended. We are fortunate to have great and dedicated instructors. Victorian Holiday is scheduled for 3:00 on Thursday, December 6th at the Town House. All are welcome. The COA is planning programs at the library for the “Real ID” and “Downsizing.” These are schedule for January and February. On Saturday. December 8th, Friends of the Library will be having a holiday program. The COA will ask participants to sign Holiday cards for our veterans. Saturday, the Wachusett Rotary will hold a Senior Breakfast.

**Budget and Expenses:** Dennis discussed the Formula grant and Laura discussed the Annual Report Dennis sent in the Formula Grant to the State. Laura will provide a report on van mileage. Laura shared the Inspection Reports that chart daily mileage. Budget was reviewed including cost of weekly programs.

**Comments:** The BoylstonSenior Citizen Society meets on the 2nd Monday of every month at 10:30. Warren asked about assistance in setting up and taking down tables.

**Next Meeting:** January 2, 2019

**Adjournment:** 7:00 PM