



TOWN OF BOYLSTON, MASSACHUSETTS
COUNCIL ON AGING OFFICE
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COA Board Meeting Minutes
June13, 2023

Board Members Present: Dennis Goguen, Deborah Goodrich, Warren Leach, Ed MacDonald, Karen Carter, Merrie Gerber, Lydia Cerce, Eileen Melican

Guest: Ann LaRoche, April Stewart

Staff Members Present: Kathy Lohnes, Donna LoConte

Agenda Items:

1. Meeting called to order 3:37pm
2. Senior Citizen Society- New President David Rafuse and new VP Anne La Roche. Kathy will promote the Senior Citizen Society events for the fall. 73 members.
3. Kathy is working on the July/August Newsletter
4. BOD of Elder Services asked Kathy to join their board. Kathy is looking into it.
5. Debbie reported that the Grange will have a concert on the common in June.
6. Historical Society invited Kathy to meet with them to discuss programming.
7. Fitness class update: Going well. 2 classes hybrid. Program ideas of July and August-reaching out to Mass Audubon for bird watching program. Dennis suggested Bee Keepers Association as an option.

8. Van Updates: Busy with medical appointments. Two people are interested in driving the van. Kathy is working on that. Kathy will talk to April regarding changes the pay grades and titles in the COA. Need to wait for the new budget cycle. Starts with finance committee and then to Board of Selectmen. Recommend COA Van Scheduler position title change to COA Coordinator Assistant. Dennis would like to increase the coordinator's hours as well. A draft/memo needs to be done and presented to the COA Board and then the Board of Selectmen.
9. Volunteer Luncheon is tomorrow. Boylston Deli is catering, and Bigelow is donating flowers/plants.
10. The conversation turned toward how to give Kathy more help in the office. The board members offered to help. The board would like to promote Kathy to COA Coordinator. Kathy will submit her resume for the coordinator position. The board can promote her without posting the position. A meeting will be held in July to hold a vote to promote Kathy.
11. Senior Ctr Update: Feasibility committee being formed.
12. A motion was made by a board member to allow Kathy to sign invoices. Ed seconded and there was no discussion. All in favor and the motion carried.
13. Kathy distributed a list of resources to share with town seniors. Ed moved to accept the resource guide. Karen seconded and all in favor.
14. Next meeting: September 12, 2023

Meeting adjourned at 4:42 pm