



ANNUAL REPORT 2021



TOWN OF BOYLSTON

TOWN OF BOYLSTON
221 MAIN STREET
BOYLSTON, MA 01505

WWW.BOYLSTON-MA.GOV
508-869-0143



ON THE COVER:

The John B. Gough House, also known as Hillside, is a National Historic Landmark at 215 Main Street in Boylston, Massachusetts.

It is significant as the home of temperance orator John B. Gough and is an excellent example of Italianate architecture.

PHOTO CREDIT:

Lizzie Abelson

Lizzie's work can be seen at The Prints and Potter in Worcester, MA, Nahcotta in Portsmouth, NH and at www.facebook.com/LizzieAbelson/. She has lived in Boylston for nearly twenty years.



ANNUAL TOWN REPORT
of the
TOWN OF BOYLSTON
MASSACHUSETTS



Published Spring 2022

**Financial Data for Fiscal Year Ended
June 30th, 2021**

This institution is an equal opportunity provider. Discrimination is prohibited by Federal Law.

Printed by MSP Digital Marketing: Hudson, MA



BOYLSTON MASSACHUSETTS

Coordinates: [42°23'30"N 71°42'15"W](#)

Country: United States

State: Massachusetts

County: Worcester

Settled: 1705

Incorporated: 1786

BOYLSTON TOWN GOVERNMENT

Type: Open Town Meeting

Town Administrator: April Steward

AREA

Total: 19.7 sq. mi (51.0 km²)

Land: 16.0 sq. mi (41.5 km²)

Water: 3.6 sq. mi (9.4 km²)

ELEVATION

443 ft (135 m)

POPULATION (2017)

Total: 4,634

Density: 220/sq. mi (85/ m²)

TIME ZONE

Eastern

ZIP CODE

01505

AREA CODES

508 / 774

COUNTY-LEVEL STATE AGENCY HEADS

Clerk of Courts: Dennis P. McManus (D)

District Attorney: Joe Early Jr. (D)

Register of Deeds: Katie Toomey (D)

Register of Probate: Stephanie Fattman (R)

County Sheriff: Lew Evangelidis (R)

STATE GOVERNMENT

State Representative(s): Megan Kilcoyne (D)

State Senator(s): Harriette L. Chandler (D)

Governor's Councilor(s): Jen Caissie (R)

FEDERAL GOVERNMENT

U.S Representative(s): James P. McGovern (D-2nd District)

U.S Senators: Elizabeth Warren (D), Ed Markey (D)

Table of Contents

Annual Town Report

2021 Annual Report Dedication Page	1
Memoriam	2
Volunteer to Serve Form	3
Elected Town Officials.....	4
Appointed Town Officials.....	5
Boards and Committees.....	6

General Government

Board of Selectmen	11
Town Administrator	13
Town Counsel	17
Town Clerk	19

Town Meeting Warrants

Annual Town Meeting June 7 th , 2021	23
Annual Town Meeting Appropriations	36
Special Town Meeting Dec. 6 th , 2021	39
Special Town Meeting Appropriations	43

Financial

Finance Committee	44
Board of Assessors	46
Tax Collector	51
Treasurer	53
Town Accountant.....	57
Municipal Light Department.....	81

Public Safety

Police Department	83
Fire Department / Forest Warden.....	87
Highway Department.....	90
Tree Warden Report.....	93

Education and Culture

Boylston Public Library	94
Parks & Recreation Committee	96
Boylston Cultural Council	97
Historical Commission	99
John B. Gough House at Hillside	101

Health and Human Services

Board of Health	102
Council on Aging	104
ADA Committee	106
Cemetery Commission	107
Food Pantry	108
Wachusett Earthday, Inc	109

Planning and Land Use

Planning Board	111
Partnership with CMRPC	113
Housing Production Plan	114
Conservation Commission	115
Zoning Board of Appeals	116
Earth Removal Board	117
Wiring Inspector	118
Gas & Plumbing Inspector	119
Building Inspector	120
Historic District Commission	121

Berlin-Boylston Regional School District Annual Report

122	
Boylston Office Contact Information	145

Boylston's 2021 Annual Report is Dedicated to:

Matthew John Phillips

December 12th, 2006 – March 29th, 2021



Matthew John Phillips was called home to God on Monday, March 29, 2021. He was lovingly welcomed into the world at Jordan Hospital in Plymouth, MA on December 12, 2006. Matthew was born with a complex heart condition that was detected when he was 4 months old. He received the best care imaginable at Boston Children's Hospital and his 14 years of life were a true gift to his parents, siblings, family, and friends.

Matthew was a lifetime resident of Boylston, MA. He graduated from Boylston Elementary School and was in his 8th grade year at Tahanto Regional Middle/High School. Matthew was a member of the St. John's High School Class of 2025. Matthew loved life and his

sparkling blue eyes and huge smile brought so much joy. Matthew loved to compete, he played baseball, soccer, and basketball for his town. He was a force on the ping pong table and cornhole boards. He loved to play chess and checkers when indoors and loved getting outdoors to fish, swim, ski, ride the waves at York Beach and he was nearly impossible to toss from a tube. He loved being with his friends whether online grinding at Fortnite or just hanging out playing games, cracking jokes, and riding bikes. Matthew was so easy to be around, and he loved a good series (The Office and Cobra Kai were two of his favorites) or watching a movie (action or comedy preferred). Most of all, Matthew was a kind young man who people were naturally drawn to.

You were truly someone special, someone set apart, your memory will live forever, engraved within our hearts.

A scholarship fund has been set up in Matthew's honor.

Donations may be made to:

Matthew John Phillips Scholarship Fund

c/o Clinton Savings Bank

P.O. Box 565

Boylston, MA 01505

Or Venmo @matthewjohnphillips

In Memoriam

*To live in hearts we leave behind is not to die.
– Thomas Campbell*

Mary E. Layden	January 3 rd	Barbara Ann Mahoney	July 28 th
Barbara Ann Howarth	January 4 th	Otakar Jiroutek	July 29 th
Frances M. Gaudet	January 19 th	Francis J. McKeary	August 10 th
James D. Long, Sr.	January 31 st	Rachel Loring Jones	August 12 th
David B. Stevens	February 1 st	Matthew Lee Bigelow	August 13 th
Sara Nicols Shelby	February 21 st	Sandra L. Wentzell	August 17 th
Pamela Jane Sobecki	February 26 th	Doris B. Kemp	August 22 nd
Robert Everett Brissette	March 6 th	Norman W. Williams	August 31 st
Edward C. Jasiewicz, Sr.	March 7 th	Anthony Viscomi	September 9 th
Mary T. Morrill	March 13 th	Dorothy M. Mahoney	September 12 th
Rose Mary McDonald	March 24 th	Iren M. Towle	September 29 th
Matthew Phillips	March 29 th	Roland J. LeDoux	October 8 th
Robert Emil Hokanson	April 2 nd	Shawn Robert House	October 15 th
Jacqueline A. Vitale	April 3 rd	Elba Murcia	October 20 th
Lucille Alice Cogswell	April 9 th	Marilyn H. Giolas	October 21 st
Lillian Joydel Miller	May 6 th	Mary Ann Whitney	October 24 th
Jeffrey B. Tedford	May 15 th	Marie C. Williams	November 1 st
William Charles Wingler	May 22 nd	Clifford F. McDonald	November 10 th
Raymond S. Reynolds, Sr.	July 14 th	Ina Marion Noyes	November 28 th
William Everett Franzen	July 19 th	Margaret H. Bilek	November 30 th
Michael Terrence Sobecki	July 26 th		

Volunteer to Serve

The Board of Selectmen seeks Boylston residents to serve in appointed positions on various boards, commissions and committees. A file of names submitted will be established and made available to all Town departments for filling future vacancies.

Complete the form, indicate your areas of interest and return with letter of interest, resume and/or list of qualifications to:

Boylston Board of Selectmen
Attn: Volunteer to Serve
Boylston Town Hall
221 Main Street
Boylston, MA 01505

Name: _____ Telephone: _____

Address: _____

Occupation: _____ Background: _____

Email: _____

☐ I am a first-time volunteer requesting appointment to: (check all that apply)

I currently serve as a volunteer and:

☐ I would like to be re-appointed to serve on the following: (check all that apply)

☐ I **do not** wish to be reappointed to: (check all that apply)

☐ ADA Committee

☐ Affordable Housing

☐ Agricultural Commission

☐ Appeals Board (ZBA)

☐ Board of Registrars

☐ Business Marketing Committee

☐ Cable Advisory Committee

☐ Conservation Committee

☐ Council on Aging

☐ Cultural Council

☐ Earth Removal Board

☐ Finance Committee

☐ Historical Commission

☐ Historic District Commission

☐ Housing Production Plan Committee

☐ Insurance Advisory Committee

☐ Master Plan Steering Committee

☐ Memorial Day Committee

☐ Open Space and Recreation Plan
Committee

☐ Resident Advisory Board

☐ Senior Tax Rebate Committee

☐ Storm Water Committee

☐ Town House Committee

☐ Other _____

Elected Town Officials

Expiration of Appointment – June 30th
(Unless otherwise noted)

Moderator

Kimberly Rozak 2022

Board of Selectmen

Matt Mecum (Chair) 2022

Seth Ridinger 2023

Jamie Underwood 2024

Town Clerk

Dawn Porter 2022

Board of Assessors

Tom Martiska (Chair) 2022

Rebecca Dono Healy 2023

Van Baker 2024

Board of Health

Sarah Scheinfein (Chair) 2022

John Wentzell 2023

Robert Thibeault 2024

Cemetery Commissioners

Don Parker 2022

Gary Anderson 2023

Roger Wentzell (Chair) 2024

Municipal Light Board

Eric Johnson 2022

Steve Mero 2023

John McQuade 2024

Planning Board

Homaira Naseem 2022

Peter Carso (Vice-Chair) 2023

Corinna Javier 2024

Kim M. Ames (Chair) 2025

Mark Johnson 2026

Richard Baker, Associate Member

Library Trustees

Brad Barker (Chair) 2022

Jean Therriault 2022

Charles Oroszko 2023

Maria Zapp 2023

Prashant Bhablia 2024

Susan Therriault 2024

Parks and Recreation

Eric Hoffses (Chair) 2022

Arielle Strzelewicz 2023

Claudine Underwood 2023

Alison LeBlanc 2024

Steven Nason 2024

Interim School Committee

Jim Spencer (Chair) 2022

Dr. Susan Henry (Vice Chair) 2022

Keith Lewis 2022

Julie Lee 2022

Angela Yildiz 2022

Lori-Anne Hart 2022

Appointed Town Officials

Expiration of Appointment – June 30th
(Unless otherwise noted)

Legislative Liaison

April Steward 2022

Civil Defense Director

Tree Warden

Gypsy Brown-Tail Moth Inspector

Right to Know Coordinator

Steve Mero 2022

Parking Clerk:

Dawn Porter 2022

Council on Aging Coordinator

Outreach Worker

Laura Susanin Resigned

Amy Gothing 2022

Meals on Wheels Coordinator

Janice Resseguie 2022

Fence Viewer and Surveyor of

Hoops and Staves

Oswald J. Sauer 2022

Town Accountant

Ninotchka Rogers 2022

Administrative Assistant to the

Board of Selectmen and

Town Administrator

Alison Kennedy 2022

Town Planner

Paul Dell' Aquila 2022

Central MA Regional Planning Commission and Transportation Improvement

Richard Baker, PB Rep. 2022

Howard Drobner 2022

Town Counsel

Stephen Madaus 2022

Treasurer / Tax Collector

Cheri Cox 2022

Assistant Treasurer / Tax Collector

Rosemary Buckley 2022

Highway Superintendent

Steve Mero 2022

Building Inspector

Tony Zahariadis 2022

Alternate Building Inspector

Jim Salmon 2022

Bentley Herget 2022

Gas / Plumbing Inspector

Eric Johnson 2022

Brian Gaucher (Alternate) 2022

Jeremiah Johnson (Assistant) 2022

Wiring Inspector

John McQuade 2022

John Healy (Assistant) 2022

Sanitation Agent

Dennis Costello 2022

Tax Title Custodian

April Steward 2022

Boards and Committees

Expiration of Appointment – June 30th
(Unless otherwise noted)

ADA Committee

Laura Susanin	2022
Irene Symonds	2022
Joan Banks	2022
Ed McDonald	2022
Vacancy	2022
Vacancy	2022

Affordable Housing Committee

Paul Dell' Aquila	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022

Affordable Housing Trust

Matt Mecum	2022
Jamie Underwood	2022
Seth Ridinger	2022
Eric Brose	2022
Stephanie Miczek	2022
Vacancy	2022
Vacancy	2022

Agricultural Commission

James Ricciardi	2022
Tricia May	2023
Georgiana Stowe	2024

Appeals Board

William Filsinger	2022
Robert Cotter	2023
Arlene Murphy	2024
Janet Lombardi	2025
Vacancy	2025
Bradford Wyatt	2026
Paul Dell' Aquila	2026

Board of Registrars

Cindy Sears	2022
Joanne LaChance	2023
Bonnie Johnson	2024

Business Marketing Committee

Town Administrator	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022

Cable Advisory Committee

Thomas Martiska	2022
John Stoffel	2022
Chris Milton	2022

Conservation Commission

Jeffrey Walsh	2022
Vacancy	2022
Joe McGrath	2023
Mark Coakley	2023
Louis Burkhardt	2024
Daniel Duffy	2024
Ron Aspero	2024

Council on Aging

Dennis Goguen	2022
Warren Leach	2022
Oswald Sauer	2022
David Wheeler	2022
Ed MacDonald	2022
Deborah Goodrich	2022
Vacancy	2022

Boards and Committees

Expiration of Appointment – June 30th
(Unless otherwise noted)

Cultural Council

Jenna Lizewski	2022
Kristen Socha	2022
Tara Azzarone	2022
Janet Conroy-Quirk	2022
Courtney Hodgdon	2023
Michael Csorba	2023
Miyoshi Holden	2023
Shanleigh Evans	2023
Linda Oroszko	2024
Kathy Evans	2024
Elena Scaplen	2024

Earth Removal Board

Mark Coakley	2022
Janet Lombardi	2022
Jamie Underwood	2022
John Wentzell	2022
Homaira Naseem	2022

Finance Committee

David Butler	2022
Stephanie Miczek	2022
Karen McGahie	2023
Howard Drobner	2023
Eric Brose	2024
Greg Cusimano	2024

Historic District Commission

Bruce Filgate	2022
David Cole	2022
David Bottom	2023
Judith Bottom	2023
Brad Barker	2023
Catherine Richard	2024
William Manter (Chair)	2024

Historical Commission

Bruce Filgate (Chair)	2022
Nancy Filgate (Treasurer)	2022
David Bottom	2023
Judith Bottom	2023
Judith Haynes (Secretary)	2024
David Cole	2024

Homeland Security

Dennis Costello, BOH	2022
Steve Mero, DPW	2022
Anthony Sahagian, PD	2022
Joseph Flanagan, FD	2022
April Steward, TA	2022

Housing Production Plan Committee

Seth Ridinger (Co-Chair)	2022
William Filsinger (Co-Chair)	2022
Elaine Jones, Clerk	2022
Chris Miczek	2022
Homaira Naseem	2022
Kristy Mendoza	2022
Paul Dell' Aquila	2022

Insurance Advisory Committee

John Annunziata, PD	2022
Pamela Rudge (Dispatch)	2022
Joseph Flanagan, FD	2022
Steve Mero, DPW	2022
Alison Kennedy (Town Hall)	2022
Mike Lucia (Light Dept)	2022
Vacancy (Retirees)	2022
HR Administrator	2022
Erica Hout (Library)	2022
April Steward, TA	2022
Cheri Cox, Treasurer	2022

Boards and Committees

Expiration of Appointment – June 30th
(Unless otherwise noted)

Master Plan Steering Committee

Richard Baker (Chair)	2022
Matt Mecum (Vice Chair)	2022
Nel Lazour	2022
Dennis Goguen	2022
Chris Miczek	2022
Jessica Rubinow	2022
Claudine Underwood	2022
Jeffrey Walsh	2022
Bill Filsinger	2022
James Spencer	2022
Mark Antila (Secretary)	2022
Van Baker (non-voting)	2022
Nancy Filgate	2022

Memorial Day Committee

Betty Larkin	2022
Debra Larkin	2022
Scott Larkin	2022
Charles Grey	2022
Vacancy	2022

Open Space and Recreation Committee

Elaine Jones (Clerk)	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022

Resident Advisory Board

Vacancy	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022
Vacancy	2022

Senior Tax Rebate Committee

Alison Kennedy	2022
Paul O'Connor	2022
Louis Burkhardt	2022
April Steward, TA	2022
Dennis Goguen	2022
Cheri Cox, Treasurer	2022
Vacancy	2022

Town House Committee

Steve Mero	2022
Robert Bourassa	2022
Alison Kennedy	2022
April Steward, TA	2022
Vacancy	2022

Storm Water Committee

Steve Mero, DPW	2022
Joe McGrath	2022
Chip Burkhardt, III	2022

Town Report Committee

Alison Kennedy	2022
----------------	------

Fire Department Roster

Fire Chief and Forest Warden

Joseph Flanagan

Deputy Chief

Matthew Ronn

Captain

Don MacKenzie

Lieutenants

Roger Young

Scott McCubrey

Jason Bradford

Michael Buddenhagen

Paul Osterberg

Daniel Buddenhagen

Michael O'Sullivan

Firefighters / Emergency Medical Technicians

Michael Bedard	EMT	Megan Mercure	EMT
Cameron Benway	FF / EMT	Joseph Murray	EMT
Laura Carlson	EMT	Rebecca Nash	EMT
Niccole Chaisson	FF / EMT	Robert O'Connell	FF / EMT
Timothy Ciampaglia	FF / EMT	Steven Philips	FF
Ryan Colleton	FF	John Phipps	EMT
Kevin Colomey	FF / EMT	Alan Portis	FF / EMT
Gino Consiglio	FF	Elise Probst	EMT
Tabitha Conway	FF / EMT	Mason Ronn	FF
Jeff Dempsey-Holmes	FF	Grace Sawyer	FF / EMT
Joshua Donovan	FF / EMT	Ryan Schloerb	FF / EMT
Philip Economou	EMT	Kyle Stark	Paramedic / FF
Corey Fisher	FF / EMT	April Steward	EMT
Jacob Ganoe	EMT	Peter Tuffs	FF
Charles Hill	FF	Nicholas Turk	EMT
Kathryn Kenny	EMT	William Weir	FF / EMT
Eric Larson	FF / EMT	Kelly Wilhide	EMT
Anusha Loganathan	EMT	Jordyn Zembrowski	EMT
Robb MacKenzie	FF		

Police Department Roster

Chief of Police

John Annunziata

Executive Assistant

Christine Bissonnette

Sergeants

Robert Thomas, Jr.

Cody Thomasian

Detectives

Russell Parker

Matthew Ryel

Patrolman

Robert Barbato

Kenneth Johnson

Kevin Monaghan

Jared Piche

Samuel Rivera

Mark Shepard

Dispatchers

Kevin Colomey

Shelia Crosbie

Lynn Purcell

Pamela Rudge

Jennefer Schiavone

Bonnie White

Board of Selectmen

The Board of Selectman is pleased to present the residents of Boylston with the Annual Report for calendar year 2021. The Board issued all necessary permits and licenses as required by statute. All State and Federal certificates were filed as required and the necessary personnel appointments were made. All business that came before our Board was handled with the best interests of the Town and its residents in mind. Selectman reviewed and finalized the FY21 Budget and the Warrant articles for both the Annual Town Meeting as well as a Special Town Meeting.

Boylston is truly the Gateway to the Wachusett Region with our community bordering the banks of the Wachusett Reservoir and making up over 5000 acres of its watershed. We are fortunate to have an abundance of open space for a variety of uses. We have many hundreds of acres managed by our own Conservation Commission, by The New England Forestry Foundation, and other preservation organizations.

The Board of Selectmen has had an exciting year. Beginning in 2020 the Board undertook two important endeavors. First, to begin the work of completing a new Master Plan for the town, and second, to create a new Housing Production Plan to help Boylston gain control over Chapter 40b housing development. The Board is pleased to announce that the Master Plan committee is in year two of its work and the Housing Production Plan was completed and approved by the Massachusetts Department of Housing and Community Development in July of 2021.

Furthermore, the Board of Selectmen, along with the Parks and Recreation Commission, entered into talks with the Greater Worcester Land Trust about acquiring the former Camp Harrington property on South Sewall and eventually transferring title to the town. The Board is pleased to announce that at a Special Town Meeting held in December of 2021, residents authorized the necessary funds for Boylston to purchase the land outright from the Greater Worcester Land Trust. The Board will next begin negotiating the purchase of the land.

2021 was another unprecedented year due to the continuation of the COVID-19 virus. In an effort to curb the spread of the virus, and keep Boylston residents safe, the Board of Selectmen began the year with town hall closed and meetings taking place online. Beginning in the summer, as developments appeared optimistic, Town Hall was opened, and the Board met several times in the Selectmen's Chamber. However, as the virus again surged the Selectmen moved their regular meetings to the Town House, providing more space for both members and attending residents to safely distance themselves from one another.

The COVID-19 virus has presented numerous challenges to town residents and businesses alike. However, the manner in which Boylston residents pulled together in these difficult times to assist neighbors and to support struggling businesses is truly testament to the strength, character, and resiliency of our town.

Board of Selectmen

Finally, the Board of Selectmen, after a rigorous search and interview process, unanimously voted to appoint Detective Sergeant John Annunziata as Boylston's new police chief. Chief Annunziata was sworn in on December 6, 2021, surrounded by family and friends.

The Board held 33 regular meetings and 15 executive session meetings in the year 2021 and attendance was recorded as follows:

Matt Mecum:	32 of 33 regular session meetings 15 of 15 regular session meetings
Seth Ridinger:	33 of 33 regular session meetings 15 of 15 executive session meetings
James Underwood:	33 of 33 regular session meetings 15 of 15 executive session meetings

Town Administrator

2021 rolled in with high hopes that the COVID-19 virus was going to be releasing its grip on the community, but the virus showed us it was not ready to leave. We continued to hold meetings remotely and active cases in the community continued to rise throughout the spring and fall months. Vaccines to become available and many volunteers in town, predominantly from the Lions club, stepped up to the plate to help our seniors schedule their appointments. I would like to personally thank the Lions Club and the Council on Aging for their volunteerism and assistance through that difficult time.

Possible Productions came to town for two days in February and filmed a car crash scene along Rte. 140 for the television show “Dexter”. The Board of Selectmen approved an update done to our Employee Handbook, which had not been updated for quite a while. Thank you, Jeffrey Vander Baan, for your hard work on that project.

Boylston partnered with Ashland, Holliston, Hopkinton, Northborough, Southborough, and Westborough to petition the Massachusetts Department of Public Health for a joint application to institute a regional vaccination site. That petition was granted, and a regional clinic opened to continue vaccinating the community and surrounding area. The Boylston Fire Department was instrumental in supplying staff to keep that clinic up and running. Thank you to the Fire Chief for organizing his staff and keeping the community safe. Due to this partnership, an opportunity presented itself for the town to join a newly formed health collaborative called the Greater Boroughs Partnership for Health. This partnership will bring a robust component to our current Board of Health, adding additional services for house inspections, annual food inspections, and fifteen hours of nursing assistance to the town.

Our Annual Town Meeting which is normally held the first Monday in May was pushed back to be held in June once again. We had great weather and another large turnout. The meeting was held outside on the grounds of Tahanto Regional Middle High School. Voters at Annual Town Meeting decided to purchase the remaining parcels of the land formerly known as Camp Harrington.

Representative Naughton decided not to run for re-election and Meghan Kilcoyne was elected as the new State Representative in our area.

The town completed its work on our Housing Production Plan. That plan has a five-year term and will be in effect until June 29, 2026.

The town re-opened to the public on Monday, March 29th when positive cases in town began to decline. In the fall, meetings moved from the Zoom platform and began to be back in person once again.

Memorial Day was cancelled this year as concerns about large gatherings were still high. The Lions club held a chicken BBQ in place of the usual Memorial Day festivities so that those who chose to gather could still have something to attend.

Town Administrator

Residents came together to install Life Saving boxes near bodies of water in memory of fallen Worcester Police Officer Manny Familia. These boxes were set in place adjacent to Rocky Pond and Newton Pond.

A Special Town Meeting was held in December to secure a PARC grant to help fund 60% of the Camp Harrington purchase that was voted on in the spring. The final sale for Camp Harrington is still pending as the town waits for open orders of conditions to be resolved before the Purchase and Sale can be executed.

Personnel Changes & Accomplishments

After Library Director Jennifer Bruneau's departure, the library conducted a search for a new Library Director and hired internal candidate Erica Hout as the Library's new Director. Congratulations, Erica.

Margo Richardson, a longtime employee who worked many years in the Assessor's office, retired. We wish Margo good luck and God speed in her retirement years.

Paul O'Connor who also worked in the Assessor's office, separated from employment with the town and is enjoying his retirement. Thank you for all you have done, Paul.

Jacob Valelli was hired as the new Administrative Assistant to the Board of Assessors and Regional Resource Group contracted with the Town to provide additional Assessor services. We have been very happy with the work RRG has provided to our community.

Chief Sahagian, who worked for the Town for over 21 years, also retired in 2021. Thank you, Chief, for running the department well and for your dedicated service to the town.

Officer Robert Barbato was appointed Interim Police Chief until the search for a new Police Chief was completed. Thank you, Officer Barbato for your willingness to step up and help the town during this time of transition.

After an extensive search and interview process performed by our Police Chief Search Committee, four finalists were presented to the Board for consideration. The Board of Selectmen tapped Detective Sergeant John Annunziata to become the newly appointed Chief of Police. Congratulations, Chief Annunziata.

Projects:

Hillside Updates – A new bathroom is in the process of being installed in the lower level of Town Hall and the record retention room updates are in full swing, thanks to the town authorizing Free Cash articles to make the work happen.

Road Repairs – Adams Street and Columbus Street were selected by the Board to be paved in 2021.

There are still several roads in town that need repair or repaving, and we will continue to do as much annual paving as funds allow.

Town Administrator

Town House –New mini-splits were added to the Fire Chief’s office and the Legion Hall.

Economic Development – Residential housing continues to be constructed along with apartment housing at a rapid pace. Brookside Apartments were constructed along Rte. 140. The Town entered a Memorandum of Understanding for a Local Initiative Project located along Rte. 140 and South Sewall Street. Three large commercial distribution centers broke ground in 2021. Once completed, the three buildings will bring in just over one million square feet of new commercial space into town.

The various local boards and commissions deserve a great deal of credit for the many meetings and for the long hours they have spent deliberating on behalf of the residents.

Free Cash, Grants, Credits, and other Reimbursements:

We were again very fortunate to receive Grants and Credits that helped offset expenses in departments. We received approximately \$1,136,641.26 in various Grants, Credits, and Reimbursements.

Free Cash - As a result of our Department Heads using restraint on spending, some new growth, and building department collections for permits, our Free Cash has been certified at \$1,004,193.00.

MIIA Rewards and Credits - \$1,159.00 was received as credits on our Workers Compensation, and Property/Casualty Insurances.
\$1,784.92 MIIA Wellness Grant

Police Department - \$3,000.00 911 Dispatcher State Grant for Training

Fire Department - \$5,800 for two EMPG Grants
\$10,500 Department of Fire Services grant
\$5,000 Grant for SAFE and Senior SAFE
\$220,000 FEMA Grant that is still pending

Misc. - 2022 Cybersecurity Awareness Training Program run by the Executive Office of Technology Services and Security (EOTSS)
\$20,000 Grant for Municipality Vulnerability Plan
CARES Act Funds - \$154,672.85
American Recue Plan Funds - \$704,224.49

Other items of interest:

A new three-year contract was signed with the Police Chief.

FY21 Financial Audit –Bill Fraher’s firm has been acquired by Roselli, Clark & Associates. Bill will continue to work through the new firm with the Town of Boylston. Our Financial Audit for Fiscal 22 has begun.

Delinquent Tax Collections – Through the efforts of Town Treasurer/Collector Cheri Cox, we closed the year with an outstanding tax balance of \$18,560.43, which was six parcels, as of December 30, 2021.

Town Administrator

Due to the hard work of our Assessor's office and by the Town Accountant, our FY23 tax rate was certified by the MA DOR in November.

Upcoming Future Issues:

Continued need for a new Public Safety Complex to house the Police and Fire Departments.

Boylston's senior population is growing, and a Senior Center built to suit their needs will need to be addressed by the town.

Expansion of economic development continues along the Route 140 Corridor

Once again, this was an exceptionally busy year for all town departments, employees, boards, and committees including the Fire Department, Board of Health, Conservation Commission, Planning Board, Library Trustees, and the Board of Selectmen. The Town of Boylston is growing at a rapid clip, and we are moving just as quickly to keep up with the growth.

Again, I would like to thank the residents of Boylston for giving me the opportunity to play a small part in helping to make Boylston what it is, and what it will become.

"In every day, there are 1,440 minutes. That means we have 1,440 daily opportunities to make a positive impact." Les Brown, Author. Let us continue to work hard to be that positive impact.

April C. Steward

Town Administrator

Town Counsel

It's an honor to serve as Town Counsel for the Town of Boylston. I'm now in my 15th year serving as Town Counsel and I would like to thank the Board of Selectmen for re-appointing me to this important position.

While we all had hopes that 2021 would bring the end of the global pandemic, as the year progressed, however, it became apparent that Covid-19 would not recede but transform. In 2021 the Town Administrator, the Board of Selectmen, and all Town offices and departments continued to navigate and adapt to address the public health challenges presented by the newly emerged omicron variant. Once again, the Town was required to hold the Annual Town Meeting outdoors, conduct public meetings by remote participation (virtual) and, for a period of time, close Town offices to the public.

As Town Counsel I attend the Annual Town Meeting, Special Town Meetings, and meetings of the Board of Selectmen. Upon request or assignment, I also attend meetings of other municipal boards or committees. My firm also serves as Labor Counsel from the Town. My office provides advice and counsel to the Board of Selectmen, the Town Administrator, the Building Inspector, Town departments, and board and committee members. My office defends the Town in any claims or complaints filed against it in court and, if authorized by the Board of Selectmen, prosecute claims on behalf of the Town. I prepare and review documents and contracts and to review and respond, on behalf of the Town, to all legal matters and claims.

In 2021, this office was involved in the following general matters:

- Assisted and provide counsel to the Board of Selectmen and the Town Administrator regarding the search and selection of a new Police Chief and the preparation of a contract to be entered into between the Town and the new Police Chief;
- Represented the Town relative to a proposal to purchase property located at 85 Sewall Street, which was presented for consideration at the Annual Town Meeting;
- Prepared and negotiated a Location and Road Closure Agreement to permit a film production company to conduct film productions on a section of Route 140;
- Worked with the Building Inspector and the Board of Selectmen to pursue enforcement of provisions of the Town's Zoning Bylaws;
- Worked with the Town Planner on preparing, revising, and finalizing Articles for the Annual Town Meeting to amend the Town's Zoning Bylaws;
- Attended a joint meeting of the Planning Board and the Conservation Commission to review and strategize regarding a large, residential subdivision that is nearing completion and the potential for acceptance of the developer's streets as public ways;

Town Counsel

- Provided advice letters to Town employees in accordance with the Massachusetts Conflict of Interest Law, MGL Chapter 268;
- Working with the Town Administrator, prepared an Article for the Town Meeting Warrant for the Town to consider accepting the provisions of MGL Chapter 41, section 111F;
- Reviewed and provided revisions to Warrant for a Special Town Meeting and attended the Special Town Meeting at Tahanto Regional High School on December 6, 2021;
- Provided advice and counsel to the Planning Board, and worked with the Town Planner, relative to the Planning Board's review of an application for special permit for a Senior Residential Development;
- Assisted and advised the Conservation Commission regarding a proposed Conservation Restriction to be accepted on a parcel of land located on Cross Street;
- Assisted the Town Administrator, the Conservation Commission, and the Board of Selectmen regarding the proposed acquisition of the real property formerly known as Camp Harrington and efforts to ensure completion of outstanding work required by an Order of Conditions;
- Provided advice and counsel to the Building Inspector concerning the interpretation and application or enforcement of various provisions of the Town's Zoning Bylaws.

Relative to litigation, my office is representing the Town in Worcester Superior Court in the matter of Boylston CP, LLC and Sewall Gravel Pit, LLC vs. Town of Boylston Board of Selectmen, Planning Board, and Building Commissioner, Civil Action No. 2185 CV 539.

I look forward to working with all Town departments, boards, commissions, and employees in 2022 and continuing to provide the Town with effective and efficient legal services. Most importantly, I hope that 2022 will be a better, safer, and healthier year for all.

Respectfully submitted,

Stephen F. Madaus
Town Counsel

Town Clerk Report

The 2021 Annual Town Election was a quiet event, with no contested races. Annual Town Meeting was postponed due to COVID safety concerns and ended up taking place outside, on the grounds of Tahanto Regional High School, on June 7th, 2021. In addition, a Special Town Meeting was held on December 6th, 2021, consisting of five articles including the authorization of the Board of Selectmen to move forward with the purchase of the land commonly known as “Camp Harrington”.

Births and marriages remained fairly level, with a significant increase in deaths. It is reassuring to note that of the 41 deaths occurring in 2021, only four listed COVID-19 as a secondary, contributing factor. There were no deaths where COVID was listed as the main cause. This increase in deaths can be attributed to Boylston’s aging population rather than the pandemic.

In 2021, the Town Clerk’s Office continued its efforts to modernize and streamline processes to improve service to Boylston’s residents. Vital records from 2020 moving forward are now digitally recorded, eliminating the need for our outdated index card and ledger system. More structured processes have been put in place for business certificates, dog licensing, and ethics paperwork. The filing of new and updated business certificates tripled, due in part to the office’s increased vigilance in tracking. Census and voter rolls are undergoing a major review. We also look forward to beginning to accept online payments during the next fiscal year.

The Town Clerk’s Office is extremely grateful to voters for supporting our request at the 2021 Annual Town Meeting to transfer and appropriate a sum not to exceed \$25,000 from available funds for the purpose of formalizing a Records Management and Retention System and renovating Boylston’s Records Archives. Records that have exceeded their lifespan are being shredded and destroyed, and Town Clerk Office staff continue to work towards the reorganization of the remaining records. During the past year, all building records housed in archives have now been organized by property address and a database has been constructed for ease of access to these records. In addition to work taking place during business hours, many volunteer hours continue to go into this important archiving project. We hope that the Town shares our excitement about this major undertaking.

Office Hours

Monday	8 a.m. to 2 p.m. 6 p.m. to 8 p.m.
Tuesday	8 a.m. to 2 p.m.
Wednesday	8 a.m. to 2 p.m.
Thursday	8 a.m. to 2 p.m.

Town Clerk Report

Vital Statistics

Births Recorded	42	Deaths Recorded	41
Intentions of Marriage Filed	23	Marriages Recorded	21

Population

Residents of Boylston as of December 31st, 2021... 5,057

Licensing/Permits

Business Certificates Recorded/Renewed	55
Dog Licenses Issued	712
Individual Licenses	1
Kennel License	
Raffle Permits Issued	4

Voter Information

Unenrolled	2,834	Democrat	693
Republican	489	Libertarian	19
United Independent Party	13	Conservative	5
Inter 3 rd Party	5	Green Rainbow	3
Socialist	2	We the People	1
Constitution Party	1	MA Independent Party	1
American Independent	1	Pirate	1

Registered Voters as of December 31st, 2021... 4,068

Respectfully Submitted,

Dawn A. Porter
Boylston Town Clerk

Town of Boylston

Annual Town Election - May 10th, 2021

Warden: Jeanne Aspero
Assistant Warden: Courtney Hodgdon
Election Workers: Shirley Bussolari, Lynn Gross, Vicky Triolo,
 Emelia Wheeler, Wendy Wheeler
Town Clerk: Dawn A. Porter

Notice to Town of Boylston Voters was given and Specimen Ballots were posted as required by law. The voting machine was tested at least three (3) days prior to Election as required by law. Voters of the Town of Boylston met at Hillside Town Hall, 221 Main Street, for the Annual Town Election according to legal notice. The ballot box was examined by the Warden and the Town Clerk in view of the Constable. The polls were declared opened by the Clerk at 1200 hours and were closed at 2000 hours.

There are 3,981 registered voters in Boylston; 168 turned out to vote. The counter on the ballot box, computer printout of results, and check-lists concurred that 168 ballots, including vote-by-mail ballots, were cast.

Board of Assessors (3 years)

Blanks	22
Write-Ins	0
*VAN BAKER	146
Other	<u>0</u>
Total	168

Board of Health (3 years)

Blanks	20
Write-Ins	0
*ROBERT THIBEAULT	148
Other	<u>0</u>
Total	168

Cemetery Commission (3 years)

Blanks	14
Write-Ins	0
*ROGER WENTZELL	154
Other	<u>0</u>
Total	168

Library Trustees (2 seats, 3 years)

Blanks	74
Write-Ins	0
*PRASHANT BHABHALIA	121
*MARIA ZAPP	141
Other	<u>0</u>
Total	336

Municipal Light Board (3 years)

Blanks	27
Write-Ins	0
*JOHN MCQUADE	140
Other	<u>1</u>
Total	168

Board of Selectmen (3 years)

Blanks	15
Write-Ins	0
*JAMES UNDERWOOD	144
Other	<u>9</u>
Total	168

Town of Boylston

Annual Town Election - May 10th, 2021

Planning Board (5 years)

Blanks	32
*MARK JOHNSON	134
Write-Ins	0
Other	<u>2</u>
Total	168

Parks & Recreation Commission (2 seats, 3 years)

Blanks	158
Write-Ins	
Maureen Burdulis	42
*ALISON LEBLANC	52
*STEVEN NASON	62
Eric Rubinow	7
Other	<u>15</u>
Total	336

WARRANT FOR THE ANNUAL TOWN MEETING
June 7, 2021

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

ANNUAL TOWN MEETING – June 7, 2021

on the First (1st) Monday, of June AD, 2021 at seven o'clock (7:00) P.M., at the Tahanto Regional High School Auditorium or another location on the grounds thereof, 1001 Main Street, Boylston MA, to take any action relative to the business of the Town as set forth in Articles one (1) through forty-two (42) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

Voters of the Town of Boylston met on the athletic field inside the track at Tahanto Regional Middle/High School according to legal notice on June 7th, 2021. 124 legal voters and 6 guests were present. Calling of the meeting and officer's return of service were in order as required.

Town Moderator Kimberly Kohler began the 2021 Annual Town Meeting at 7:16 p.m. by saying that the Town Clerk had indicated that a quorum had been reached and that the Warrant was returned. She made a MOTION to waive the reading of the Warrant, which was seconded. Vote was taken on MOTION. MOTION passed.

Ms. Kohler then called for a moment of silence in honor of fallen Worcester Police Officer Emmanuel "Manny" Familia.

Chair of the Board of Selectmen, Matthew Mecum, spoke about Boylston's first ever outdoor Town Meeting that took place a year ago on the same grounds. Instead of heat, last year Boylston voters fought through the rain, and no one really knew what lay ahead during the COVID-19 pandemic. This year, the sun is shining, a disease that at times seemed insurmountable is now waning, and a sense of normalcy is returning. Matt stressed that townspeople should not minimize what they have gone through and should recognize how much they have accomplished as a community. From keeping each other safe, helping our neighbors, and volunteering when called upon... the list goes on and on. Make no mistake, it is our residents' resiliency and determination that carried Boylston through the pandemic. What the town has accomplished as a community is truly inspiring.

Next, after the Pledge of Allegiance, Ms. Kohler introduced Selectmen Matt Mecum, Seth Ridinger and Jamie Underwood, Town Counsel Brian Falk, Town Administrator April Steward, and Town Clerk Dawn Porter. She then reviewed ground rules for the meeting.

Ms. Kohler called for a MOTION for Town Meeting to continue its tradition of entering into a consent calendar to group Articles 1-10 together for voting purposes. Mr. Mecum made a MOTION for the Town Meeting to consider and vote on Articles 1-10, inclusive, as a group. Second was made. Vote on MOTION. MOTION passed unanimously.

***ARTICLE 1.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

***ARTICLE 2.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

***ARTICLE 3.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary; or act in any other way thereon.

***ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2021 and ending June 30, 2022, and to issue a note or notes therefor and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws; or act in any other way thereon.

***ARTICLE 5.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2021, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

***ARTICLE 6.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2021, including the appointment of a Cemetery Superintendent, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

***ARTICLE 7.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2021, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

***ARTICLE 8.** To see if the Town will vote to appropriate the money received from the Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

***ARTICLE 9.** To see if the Town will vote the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Light Plant, the whole to be expensed by the Manager of the Municipal Light Plant, under the direction and control of the Municipal Light Board, for the expense of the Plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said Plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the year beginning July 1, 2021, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$1,000.00 and two (2) members - \$1,000.00 each, a total of \$3,000.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

***ARTICLE 10.** To see if the Town will vote to accept any highway funds from State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with MassDOT – Highway Division, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during

the fiscal year beginning July 1, 2021, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Section 6A of Chapter 44 of the General Laws, for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

Mr. Mecum made a MOTION that Town Meeting approve Articles 1-10 as printed in the Warrant. Second was made. Finance Committee recommends approval. Vote on MOTION. MOTION passed unanimously.

Mr. Ridinger made a MOTION to take Articles 27 and 42 out of order. MOTION was seconded. Vote on MOTION. MOTION passed unanimously.

ARTICLE 27. To see if the Town will vote to appropriate, transfer from available funds in the Treasury, or borrow the sum of Nine Hundred Eighty Thousand Dollars (\$980,000.00) for the purchase of land generally known as 85 Sewall Street, Boylston, Massachusetts, containing approximately 30.4499 acres, more particularly shown as Lot B on the plan recorded with the Worcester South District Registry of Deeds in Plan Book 938, Plan 118 and described in a Deed recorded with the Worcester South District Registry of Deeds in Book 60034, Page 136; or act in any other way thereon.

Mr. Mecum read the article in full and made a MOTION. Mr. Ridinger made a second. Ms. Kohler indicated that the MOTION requires a 2/3 majority to pass.

Voter comments in support of the Article were made by Jennifer Warren-Dymont, 889 Main Street, Rebecca Dono Healy, 25 Sewall Street, and Jean Langley, 609 Edgebrook Drive. Voter comments in opposition of the Article were made by Kris Cloyd, 38 Warren Street, Jeff Walsh, 35 Glazier Street, and Jim Spencer, 439 School Street. Paul Dexter, 19 Fox Tail Way, asked if the purchase of 85 Sewall Street could affect or delay the purchase of the Camp Harrington property. Mr. Mecum clarified that the Camp Harrington property would be presented as an opportunity to voters at the 2022 Annual Town Meeting, just as 85 Sewall Street was being presented in 2021.

An initial vote was taken on the MOTION, but a 2/3 majority could not be discerned by voice. Vote was re-taken on MOTION and results were recorded by teller count. MOTION does not pass, with a count of 60 opposed, 41 in favor, and 23 abstaining.

ARTICLE 42. To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, or otherwise provide the sum of \$18,203,089 (Eighteen Million Two Hundred Three Thousand Eighty-nine Dollars and zero cents), or any other amount, as set forth in the budget for the purpose of operating and maintaining the various departments of the Town, and to meet such appropriation:

1. The sum of \$ 85,000 be transferred from the Ambulance Receipts Reserved and appropriated to the Fire Department budget;
2. The sum of \$ 131,872.32 or any other amount, be transferred from the Overlay Reserve Account;
3. The sum of \$ 250,000 be transferred from available Free Cash; and

such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year beginning on July 1, 2021, and to fix the compensation and salaries of all Town Officers, as may be shown in whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2022 Report of the Finance Committee; or act in any other way thereon.

Sponsor: Board of Selectmen

Finance Committee comments: Finance Committee recommends approval.

MOTION was made as written by Mr. David Butler, Finance Committee, with one change – on the last page of the Warrant (page 20), the third item down, “Sewall Street Property, Year 1 of 10: \$115,625” is now zero

(0). MOTION received a second. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 11. To see if the Town will vote to amend Article I, Section 5, of the Town's General By-Laws, entitled "Departmental Revolving Funds", by deleting the revolving fund entitled "Building Inspection Fund" from all places listed therein, or act in any other way thereon.

MOTION was made as written by Mr. Underwood. Motion was seconded. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 12. To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards;

Selectmen, Chair	\$1,679	2 members each at \$ 1,398
Town Clerk	\$37,635	plus fees
Town Moderator	\$20	
Assessors, Chair	\$1,738	2 members each at \$ 1,160
Board of Health, Chair	\$341	2 members each at \$ 228
Cemetery Commission, Chair	\$261	2 members each at \$ 198
Planning Board, Chair	\$431	4 members each at \$ 69
Planning Board, Vice-Chair	\$68	
Planning Board Clerk	\$70	

Or act in any way thereon.

MOTION was made as written by Mr. Ridinger. MOTION received a second. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 13. To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following: or act in any other way thereon.: (proposed changes are in **bold**)

Section 15: Classification Schedule Amended May 2021 - Effective July 1, 2021

<u>Classification</u>	<u>Position Status</u>	<u>Grade</u>
Library Page	Hourly	1
Election Worker	Hourly	1
Town Meeting Checker	Hourly	1
Election Clerk	Hourly	1
Election Warden	Hourly	1
Clerical	Special Temp	1
Library Housekeeper	Special Part Time	1
Council on Aging Van Driver	Reg. Part Time	1
Council on Aging Van Scheduler	Reg. Part Time	2
Asst. Laborer	Special Hourly	2
Library Asst./Sr. Technician	Reg. Part Time	3
Laborer/Custodian	Reg. Full Time	3
On Call Emergency Medical Technician	Hourly	3
On Call Firefighter	Hourly	3
Deputy Chief	Hourly	3 + \$500
Senior Library Assistant	Reg. Part Time	4
Asst. Town Clerk	Special Part Time	5

Police Service Aide	Hourly	5
Asst. Inspector/Electrician	Hourly	5
Assessor's Clerk	Reg. Part Time	5
Children's Librarian	Reg. Part Time	5
P&R Program Coordinator	Reg. Full Time	5
Equipment Operator/Laborer I	Reg. Full Time	6
Assistant Treasurer/Collector	Reg. Part Time	6
Assistant Library Director	Reg. Part Time	7
Admin Asst. to Board of Assessors	Reg. Part Time	7
Admin Asst. to Highway Superintendent	Reg. Part Time	7
Admin Asst. to Chief of Police	Reg. Part Time	7
Admin Asst. to Planning Board	Reg. Part Time	7
Admin Asst. to Board of Selectmen	Reg. Part Time	7
Equipment Operator/Mechanic I	Reg. Full Time	7
Equipment Operator/Laborer II	Reg. Full Time	8
Working Foreman	Reg. Full Time	8
COA Co-ord./Community Outreach	Reg. Part Time	8
Full Time Firefighter/EMT	Reg. Full Time	8
Admin Asst. to Health & Conservation	Reg. Part Time	8
Human Resources Administrator	Reg. Part Time	8
Town Treasurer/Collector	Reg. Full Time	9
Foreman	Reg. Full Time	9
Building Inspector	Salaried	10
Library Director	Salaried	11
Fire Lieutenant	Reg. Full Time	11
Fire Captain	Reg. Full Time	12
Highway/Cemetery Superintendent	Salaried	12 + \$845
Facilities Technician	Reg. Full Time	13
Fire Chief	Salaried	Contract
Police Chief	Salaried	Contract
Town Administrator	Salaried	Contract

Schedule B: Salary Compensation Schedule

Grade	Min	Mid	Max
1	\$13.50	\$14.81	\$17.00
2	\$13.70	\$16.21	\$18.68
3	\$14.85	\$17.52	\$20.17
4	\$15.98	\$18.85	\$21.70
5	\$17.29	\$20.34	\$23.38
6	\$18.69	\$21.99	\$25.29
7	\$20.22	\$23.75	\$27.28
8	\$21.79	\$25.64	\$29.47
9	\$23.58	\$27.69	\$31.78
10	\$25.46	\$29.91	\$34.39
11	\$27.54	\$32.33	\$37.12
12	\$29.67	\$34.86	\$40.06
13	\$32.04	\$37.66	\$43.27
14	\$34.57	\$40.65	\$46.71

15	\$37.39	\$43.92	\$50.44
16	\$40.36	\$47.42	\$54.47
17	\$43.58	\$51.23	\$58.87
18	\$46.98	\$55.27	\$63.54

Schedule C: Salary Compensation Schedule-

<u>Job Title</u>	<u>Annual Salary</u>
Chairman, Registrar of Voters	\$853
Director of Veteran's Services	\$247
Electrical Inspector	\$18,893
Assistant Electrical Inspector	\$1,300
Plumbing Inspector	\$13,930
Assistant Plumbing Inspector	\$1,157
Gas Inspector	\$6,878
Assistant Gas Inspector	\$589
Registrar of Voters	\$331
Health Agent	\$47,499
Dog Officer	\$2,672
Animal Inspector	\$1,704
Nurse	\$10,000
Vital Stat Clerk	\$200
Tree Warden	\$1,442

MOTION was made as written by Mr. Mecum. MOTION was seconded. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 14. To see if the Town will vote to transfer from available funds in the Treasury and appropriate the sum of \$9,053 for the purpose of funding the Town's 5% matching portion of the FEMA Assistance to Firefighters Grant for the purchase of new self-contained breathing apparatus for the Fire Department; or act in any other way thereon.

MOTION was made as written by Fire Chief Joe Flanagan. Ms. Kohler clarified that the money for this Article was coming from Free Cash. MOTION was seconded. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 15. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$25,000 to the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or act in any other way thereon.

MOTION was made as written by Mr. Underwood. A second was made. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 16. To see if the Town will vote to:

- (i) *rescind* the vote under Article 19 at the 2020 Annual Town Meeting to transfer \$75,000 from the Town's sale of real estate fund to appropriate to a Radio Communications Project for the Police Department, Fire Department, Highway Department, and the Light Department, due to a lack of funds in the account; and

- (ii) transfer from available funds in the Treasury and appropriate the sum of \$100,000 for the Radio Communications Project for the Police Department, Fire Department, Highway Department, and the Light Department; or act in any other way thereon.

MOTION was made as written by Mr. Ridinger. A second was made. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 17. To see if the Town will vote to

- (i) *rescind* the vote under Article 24 at the 2020 Annual Town Meeting to transfer \$80,000 from the Town's sale of real estate fund to continued renovations to the Flagg Estate, due to a lack of funds in the account; and
- (ii) transfer from available funds in the Treasury and appropriate a sum not to exceed \$80,000.00 for the purpose of continuing renovations to the Flagg Estate; or act in any other way thereon

MOTION was made as written by Mr. Mecum. MOTION was seconded. Finance Committee recommends approval. Voter Bonnie Johnson, 5 Pine Street, asked for clarification of the property known as the Flagg Estate. Mr. Mecum responded with the property's general location: The building Y.O.U., Inc., had previously rented, behind the Highway Barn. Voter Theresa Prunier, 25 Coderre Road, asked if the rent from Y.O.U., Inc. was being held in an escrow account. David Butler, Finance Committee, explained that the rent was placed into the Hillside Revolving Fund. All rental income from Hillside properties is placed in the Hillside Revolving Fund and those monies are used to run Hillside. Ms. Prunier asked if there had been any damage done to the property by Y.O.U., Inc.. Mr. Butler responded that there was no damage done, but mechanical improvements were necessary for the HVAC. Vote was taken on MOTION. Vote passed unanimously.

ARTICLE 18. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$21,300 for the purpose of updating year two of the Town's Master Plan; or act in any other way thereon.

MOTION was made as written by Mr. Underwood. MOTION was seconded. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passed with slight opposition.

ARTICLE 19. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$50,000.00 for the purpose of procuring a Mack 6-wheeled dump truck with plow, sander, wing; or act in any other way thereon.

MOTION was made as written by Highway Superintendent Steve Mero. MOTION was seconded. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 20. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$17,000 for the purpose of procuring a commercial Zero Turn mower; or act in any other way thereon.

MOTION was made as written by Mr. Mero. MOTION was seconded. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 21. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$25,000 for the purpose of formalizing a Records Management and Retention System and renovating the Record Retention Room for the Town of Boylston; or act in any other way thereon.

MOTION was made as written by Town Clerk Dawn Porter. A second was made. Finance Committee recommends approval. Several residents (Jim Benson, 363 Mile Hill Road, Bruce Filgate, 149 Stiles Road, Michelle Joyal, 442 Main Street, Lisa Johnson, 4 Underwood Avenue, and Kris Cloyd, 38 Warren Street)

asked questions about the details of the project. In response to one of the questions, Fire Chief Joe Flanagan noted that there was no sprinkler system in Town Hall. Mrs. Porter spoke to the article and answered the remaining questions that were posed by voters. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 22. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$25,000 for the purpose of renovating the lower level of the Town Hall; or act in any other way thereon.

MOTION was made as written by Mr. Ridinger. A second was made. Finance Committee recommends approval. Voter Theresa Prunier, 25 Coderre Road, asked what the renovations were for. Mr. Underwood explained that a handicap accessible bathroom would be installed, renovations would be made so that the Parks and Recreation Commission could be housed in the lower level, potentially along with Council on Aging. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 23. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$8,835.81 for the purpose of paying the following prior fiscal year bills; or act in any other way thereon.

- Automated Business Solutions, Inv. INV476009 February 28, 2021, Boylston Public Library, \$239.66
- Ace Temperature Control, Inc., Inv. 11888-101 April 5, 2020, Town of Boylston, \$2,068.50
- Mirick O'Connell, Town of Boylston, Inv. 481342 June 12, 2020, \$6,273.00
- Thompson Reuters, Town of Boylston, Inv. 842010892 April 3, 2020, \$254.65
-

Ms. Kohler recused herself from the reading of Article 23, as she is employed by Mirick O'Connell. Town Clerk Dawn Porter stepped in as moderator and asked for a MOTION on the article as written. Mr. Mecum made a MOTION. MOTION was seconded. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 24. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$25,000 for the purpose of renovating the Historic Society Building; or act in any other way thereon.

MOTION was made as written by Mr. Ridinger. A second was made. Finance Committee recommends approval. Voter Theresa Prunier asked if the cost of renovations could exceed \$25,000. Town Administrator April Steward said there were heating/cooling issues at Historic Town Hall and that the money was being put aside for anticipated future renovations/repairs. The repairs could involve anything from the furnace to the roof or frozen pipes or any future necessity. She explained that there was no access for money after Town Meeting and there is anticipation that there could be upcoming repairs that might need to be moved on quickly. Ms. Prunier then asked a question about the Flagg Estate, Article 17. Town Moderator Kimberly Kohler stated that Town Meeting could not revisit previous articles. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 25. To see if the Town will vote to transfer to the Board of Selectmen for the purpose of disposal by sale a parcel of Town-owned land located on Cross Street, containing approximately 1.7471 acres, shown on Assessors Map 9 Parcel 14, and Assessors Map 9 Parcel 19, and shown as Parcel 14 on a plan on file with the Worcester District Registry of Deeds in Plan Book 940, Plan 24, said parcel originally acquired for public roadway purposes and the Board of Selectmen, as Road Commissioners, having determined that the parcel is no longer needed for said purposes; or act in any other way thereon.

MOTION was read by Mr. Underwood. Mr. Underwood stated that when the land was originally purchased for the new four-way intersection, it was the Board of Selectmen's understanding that any land not used for that purpose would be put up for sale to offset the cost of the roadwork. The Board is fulfilling their duties as promised at the time of the purchase. A second was made. Finance Committee recommends approval. Article needs a 2/3 majority.

Voter Bonnie Johnson, 5 Pine Street, asked if this was the land at the "H" intersection. Mr. Underwood said no and provided the location and zoning of the parcel. Voter Michael May, 603 Cross Street, said that he understood that the acreage was committed to offset the cost of the roadway project, but he noted that the intersection was already challenging. He said that it might make more sense to preserve the parcel, as future development and increased traffic load may affect the intersection. Voter Jay Groccia, 116 School Street, commented that the new intersection was a major improvement, but he echoed Mr. May's comments that the Town may need to widen the road or make other improvements to the intersection. Mr. Underwood stated that the traffic study showed the way the turn was designed is necessary to ensure that vehicles come to a full stop, and that the intersection should stay as is. Voter Jim Spencer, 439 School Street, noted that it was confusing that the Town would consider spending a million dollars to stop development on Sewall Street, but would also consider selling town land for potential development.

Vote was taken on MOTION. MOTION did not generate a 2/3 majority and did not pass.

ARTICLE 26. To see if the Town will vote to transfer to the Board of Selectmen for the purpose of disposal by sale a parcel of Town-owned land located on Cross Street, containing approximately 0.8973 acres, shown on Assessors Map 9 Parcel 14, and Assessors Map 9 Parcel 19, and shown as Parcel 13 on a plan on file with the Worcester District Registry of Deeds in Plan Book 940, Plan 24, said parcel originally acquired for public roadway purpose and the Board of Selectmen, as Road Commissioners, having determined that the parcel is no longer needed for said purposes; or act in any other way thereon.

MOTION was read by Mr. Mecum. A second was made. Finance Committee recommends approval. Vote was taken on MOTION. MOTION did not generate a 2/3 majority and did not pass.

ARTICLE 28. To see if the Town will accept the provisions of the Acts of 1989, Chapter 653, Section 40, which amends the first paragraph of subsection (a) of section 2A of Chapter 59 of Massachusetts General Laws, as so appearing: "buildings and other things erected on or affixed to land during the period beginning on January second and ending on June thirtieth of the fiscal year preceding that to which the tax relates shall be deemed part of such real property as of January first."; or act in any other way thereon.

Assessor Clerk Paul O'Connor read the article. Ms. Kohler reminded that the reading of articles had been waived; all that was required was a motion. MOTION was made by Van Baker, Board of Assessors, 285 Green Street. MOTION was seconded. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 29. To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 17D, which section changes the asset qualifications for exemptions granted to senior citizens, surviving spouses, and surviving minors under Massachusetts General Laws Chapter 59, Section 5, Clause 17. The whole estate asset limit under Clause 17D is \$40,000, excluding the whole value of the subject property for which the exemption is to be applied. If the subject property is classified as an income-producing mixed-use class, the income-producing portion of the property is included in the whole estate assets. If the subject property is classified as containing more than three dwellings, the portion of the property that exceeds three dwellings is included in the whole estate assets; or act in any other way thereon.

MOTION was made as written by Mr. Baker. MOTION was seconded. Vote was taken on MOTION. MOTION passed with slight opposition.

ARTICLE 30. To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 17E, which section authorizes an annual increase in the whole estate asset limit for exemptions granted to senior citizens, surviving spouses, and surviving minors under Massachusetts General Laws Chapter 59, Section 5, Clause 17D, by the percentage increase in the U. S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year as determined by the Massachusetts Commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2021; or act in any other way thereon.

MOTION was made as written by Mr. Baker. MOTION was seconded. Vote was taken on MOTION. MOTION passed with slight opposition.

ARTICLE 31. To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 17F, which section authorizes an annual increase in the exemption amount granted to senior citizens, surviving spouses, and surviving minors under Massachusetts General Laws Chapter 59, Section 5, Clause 17D, by the percentage increase in the U. S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year as determined by the Massachusetts Commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2021; or act in any other way thereon.

MOTION was made as written by Mr. Baker. A second was made. Vote taken on MOTION. MOTION passed unanimously.

ARTICLE 32. To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 22G, which section states that real estate that is the domicile of a veteran or surviving spouse but is owned by a trustee, conservator, or other fiduciary for that person's benefit, would be eligible for exemption under Clauses 22, 22A, 22B, 22C, 22D, 22E, or 22F; or act in any other way thereon.

MOTION was made as written by Mr. Baker. A second was made. Vote taken on MOTION. MOTION passed unanimously.

ARTICLE 33. To see if the Town will accept the provisions of the Acts of 1993, Chapter 110, Section 110 which section provides that the exemptions available under Massachusetts General Laws, Chapter 59, Section 5, Clauses 22, 22A, 22B, 22C, 22D, 22E, and 22F, may be granted to otherwise eligible veteran or surviving spouse who have resided in the Commonwealth for one year prior to the date of filing for exemptions pursuant to the applicable clause; or act in any other way thereon.

MOTION was made as written by Mr. Baker. A second was made. Vote taken on MOTION. MOTION passed unanimously.

ARTICLE 34. To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 37A, which section authorizes an increase to exemptions granted to blind persons under Massachusetts General Laws, Chapter 59, Section 5, Clause 37 to an annual amount of \$500.00; or act in any other way thereon.

MOTION was made as written by Mr. Baker. A second was made. Vote taken on MOTION. MOTION passed unanimously.

ARTICLE 35. To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 41C, which section provides an exemption for certain senior citizens with annual incomes up to \$13,000 if single and \$15,000 if married, and whole estate assets up to \$28,000 if single and \$30,000 if married, excluding the first two dwellings of multi-dwelling property domiciles.

AND to amend by local option the eligibility age from 70 years old to 65 years old for Clause 41C

AND to amend by local option the annual income limit to \$20,000 if single and \$30,000 if married

AND to amend by local option the whole estate asset limit to \$40,000 if single and \$55,000 if married

AND to amend by local option the exemption amount granted to \$750.00 from \$500.00; or act in any other way thereon.

MOTION was made as written by Mr. Baker. A second was made. Vote taken on MOTION. MOTION passed unanimously.

ARTICLE 36. To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 41D, which authorizes an annual increase in the annual income limit and whole estate asset limits for exemptions granted to senior citizens under Massachusetts General Laws Chapter 59, Section 5, Clause 41C, by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year as determined by the Commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2021; or act in any other way thereon.

MOTION was made as written by Mr. Baker. A second was made. Vote taken on MOTION. MOTION passed unanimously.

ARTICLE 37 To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 54, which shall establish a minimum value of \$5,000 for personal property accounts to be subject to taxation; or act in any other way thereon.

MOTION was made as written by Mr. Baker. A second was made. Voters Dawn Porter, 6 Orient Street, and Michelle Joyal, 442 Main Street, asked questions about the article that were answered by Mr. Baker and Mr. O'Connor. Voter Patrick Healy, 25 Sewall Street, voiced support for the article. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 38. To see if the Town will vote to amend Section 16 of the Zoning By-laws, entitled Inclusionary Zoning, by making revisions to Section 16 as shown on a document entitled "Revisions to Section 16 of the Zoning By-laws", on file and available for public inspection in the office of the Town Clerk, or act in any other way thereon.

MOTION was read by Dr. Richard Baker, Planning Board. A second was made. Dr. Baker explained that a 2/3 majority was necessary for approval. He stated that the Planning Board had previously held a public hearing in regard to the Article and the Planning Board recommended approval. Voter Bonnie Johnson, 5 Pine Street, asked for an explanation of the article. Dr. Baker explained that Inclusionary Zoning was passed by a significant majority in October 2004. Developers building eight (8) housing units or more are required to offer 10% affordable units so that the Town doesn't fall further behind in its 10% affordable housing goal. In recent years at least three big subdivisions have been built in town, but all were applied for prior to 2004. Administration of inclusionary zoning has not been optimal in Boylston and Town Counsel had recommended re-wording the inclusionary zoning by-law to make implementation clearer for builders and town departments. Dr. Baker stated that there were no real changes to the by-law, the Article just sets forth the timing and the requirements for applications under the by-law. It is really just an administrative change. Vote taken on MOTION. MOTION passed unanimously.

ARTICLE 39. To see if the Town will vote to amend the Zoning By-laws by revising the Schedule of Use Regulations to allow for Outdoor Dining in certain Commercial Districts, as listed in Section 4.02.03, or act in any other way thereon.

RR	R	GR	VB	HB	NB	RB	C	H	IP	FBD	MUI	Notes
			SP#	SP#	SPR	SPR	SP#			SPR		Subject to Board of Health requirements.

Sponsor: Planning Board

MOTION was read by Dr. Baker. A second was made. Ms. Kohler reminded voters that a 2/3 majority was necessary for approval. Dr. Baker stated that the Planning Board had previously held a public hearing regarding the Article and that the Planning Board recommends approval. Vote taken on MOTION. MOTION passed unanimously.

ARTICLE 40. To see if the Town will vote to amend the Zoning By-laws by (i) inserting in Section 1.04 a new term and definition, to read “Common Driveway – A driveway serving more than two lots or properties in separate ownership” and (ii) inserting a new Section 17, to read as follows:

SECTION 17 – COMMON DRIVEWAYS

17.01 No person shall develop or construct a driveway serving two or more lots or properties unless without first obtaining a special permit from the Planning Board in accordance with this Section 17.

The Planning Board may issue a special permit to allow a common driveway upon a finding that the common driveway will promote efficient traffic flow, reduce traffic hazards from numerous individual driveways, consolidate access to lots across wetland resources, and otherwise where, in the Planning Board’s judgement, such an arrangement will be more advantageous to the neighborhood than separate driveways.

The design of common driveways shall assure adequate safety for emergency vehicles, water service, if available, including hydrants, and adequate drainage of surface waters and provision for turnaround for use in all seasons by emergency vehicles.

17.02 Common driveways shall meet the following standards:

17.02.1 Dimensional Standards in **Residential Districts:**

- Minimum pavement width 18 feet.
- Minimum easement width 24.
- Maximum grade 8%.
- Curb Cut No closer than 100 feet from the centerline intersections right-of-way.
- Maximum number of lots serviced by one common driveway: 3.
- Maximum length of common driveway: 300 feet.

17.02.2 Dimensional Standards in **Commercial/Business/Industrial Districts:**

- Minimum pavement width 22 feet.
- Minimum easement width 40 feet.
- Maximum grade 10%.
- Curb Cut No closer than 100 feet from the centerline intersections right-of-way.

- Maximum number of lots serviced by one common driveway: 5.
- Maximum length of common driveway: 1,500 feet.

The Planning Board shall have the discretion to require curbing or gravel shoulders where appropriate.

17.03 For commercial, business and industrial developments (i) turnarounds shall be located along the driveway, subject to Planning Board approval; and (ii) adequate lighting shall be provided along the common driveway subject to Planning Board approval.

17.04 A declaration of covenants, easements and restrictions for the use and maintenance of said common driveway may be required by the Planning Board and shall include arrangements satisfactory to the Board concerning: roadway maintenance, snowplowing, rubbish collection, utilities and potential future use as a public way.

17.05 Addresses of all buildings accessed off the common driveway shall be posted on a sign at the entrance of the driveway that is visible for residents, employees, visitors and public safety officials.

17.06 No occupancy permit for a building to be served by a common driveway shall be issued until the Planning Board certifies in writing that the common driveway has been completed in accordance with the standards of this section.

Or act in any other way thereon.

MOTION was made as written by Dr. Baker, with the exception that the definition should read “two or more lots, not more than two lots”. A second was made. Dr. Baker explained that a 2/3 majority was necessary for approval. He stated that the Planning Board had previously held a public hearing regarding the article and that the Planning Board recommended approval. Vote taken on MOTION. MOTION passed unanimously.

ARTICLE 41. To see if the Town will vote to amend Section 8 of the General By-Laws by revising subparts 8.1 and 8.11 as follows:

Section 8 Streets and Sidewalks

8.1 No person shall place, or cause to be placed in any public way, or in any other place in Town any obstruction, ashes, tin can, garbage, filth, offal, carrion, snow, grass, leaves, or any other kind of rubbish, or any junk machinery or vehicles, or any other equipment deemed by Selectmen to be unsightly or unhealthy.

8.11 Per diem non-criminal penalty for violation of Streets and Sidewalks By-Law \$100.00 ~~\$50.00~~; or act in any other way thereon.

MOTION was read by Highway Superintendent Steve Mero. A second was made. Vote taken on MOTION. MOTION passed unanimously.

MOTION was made by Ms. Kohler to adjourn the meeting with all business completed. A second was made. Vote taken on the MOTION. MOTION passed unanimously.

Meeting was adjourned at 8:38 p.m.

Respectfully Submitted,

Dawn A. Porter
Boylston Town Clerk

Annual Town Meeting

June 7th, 2021 - Appropriations

Article #	Total Appropriation	From Tax Levy	Source of Funds	Detail
Article #14 Matching Portion - FEMA Assistance to Firefighters Grant	\$9,053.00		Free Cash	\$9,053.00
Article #15 OPEB Liability Trust Fund	\$25,000.00		Free Cash	\$25,000.00
Article #16 Radio Communications Project	-\$75,000.00		Rescind 2020 ATM Article 19 Vote Sale of Real Estate Fund	-\$75,000.00
Article #16 Radio Communications Project	\$100,000.00		Free Cash	\$20,000.00
Article #17 Flagg Estate Renovations	-\$80,000.00		Rescind 2020 ATM Article 24 Vote Sale of Real Estate Fund	-\$80,000.00
Article #17 Flagg Estate Renovations	\$80,000.00		Free Cash	\$80,000.00

Annual Town Meeting

June 7th, 2021 - Appropriations

Article #	Total Appropriation	From Tax Levy	Source of Funds	Detail
Article #18 Master Plan	\$21,300.00		Free Cash	\$21,300.00
Article #19 Mack Dump Truck	\$50,000.00		Free Cash	\$50,000.00
Article #20 Zero Turn Mower	\$17,000.00		Free Cash	-\$17,000.00
Article #21 Renovation of Records Room	\$25,000.00		Free Cash	\$25,000.00
Article #22 Town Hall Lower Level Renovations	\$25,000.00		Free Cash	\$25,000.00
Article #23 Payment of Prior Fiscal Year Bills	\$8,835.81		Free Cash	\$8,835.81

Annual Town Meeting

June 7th, 2021 - Appropriations

Article #	Total Appropriation	From Tax Levy	Source of Funds	Detail
Article #24 Historic Society Building Renovations	\$25,000.00		Free Cash	\$25,000.00
Article #42 Town Budget	\$18,203,089.00	\$17,736,217.00	<p>\$85,000.00 Transferred from Ambulance Receipts Reserved Account and Appropriated to Fire Department Budget</p> <p>\$131,872.32 or any other amount Overlay Reserve Account</p> <p>\$250,000.00 Free Cash</p>	\$18,203,089.00

WARRANT FOR THE SPECIAL TOWN MEETING

December 6, 2021

COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within the Commonwealth aforesaid:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the **SPECIAL TOWN MEETING** on **Monday the sixth (6th) day of December, 2021 AD, at seven o'clock (7:00) P.M.**, at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston, MA, to take any action relative to the business of the Town as set forth in Articles one (1) through (5) of this warrant; and if necessary, at its adjournment which shall be Tuesday, the seventh (7th) day of December 2021 AD at seven o'clock (7:00) P.M. at the Tahanto Regional High School Gymnasium;

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on December 6th, 2021. 128 registered voters, 9 guests, and Selectmen Matt Mecum, Seth Ridinger, and James Underwood were present. Also present were Town Administrator April Steward, Town Counsel Stephen Madaus, and Town Clerk Dawn Porter. Kimberly Kohler, Moderator, called the meeting to order at 7:06 p.m. With well more than the minimum quorum of 25 present and the Constable's return of service in order, Ms. Kohler made a MOTION to waive the reading of the Warrant. David Butler seconded the MOTION. Vote on the MOTION passed. The Pledge of Allegiance was said. Ms. Kohler pointed out the designated seating area for guests, introduced the Town officials, and set the bounds of the hall. She then thanked Interim Police Chief Robert Barbato for his service to the Town and recognized Boylston's new Police Chief, John Annunziata, who had been sworn in that evening just prior to Town Meeting.

ARTICLE 1: To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$160,000 for the purpose of purchasing from the Greater Worcester Land Trust a parcel of land containing approximately 18.36 acres and shown as "Remaining Land of Pine Street Boylston Realty, LLC" on a plan entitled "Plan of Land Pine Street, Boylston, Massachusetts, Prepared for Pine Street Boylston Realty, LLC", dated May 2, 2019, Prepared by Tauper Land Survey, Inc., and recorded at the Worcester District Registry of Deeds in Plan Book 942, Plan 34; or act in any other way thereon.

Sponsor: Parks and Recreation Commission

Moderator Kimberly Kohler summarized Article 1 and asked who would speak to the Article. Eric Hoffses, Chair of the Parks and Recreation Commission read the Article and the Finance Committee recommended approval.

MOTION made by Eric Hoffses:

- i. To authorize the Board of Selectmen to purchase a parcel of land with buildings thereon, consisting of approximately 18.36 acres and shown as "Remaining Land of Pine Street Boylston Realty, LLC" on a plan recorded at the Worcester District Registry of Deeds in Plan Book 942, Plan No. 34;
- ii. To pay for all costs required for and related to said acquisition by transferring the sum of \$160,000 from Free Cash;
- iii. To declare that the acquisition of said parcel shall be for parks and recreation purposes, pursuant to the provisions of Massachusetts General Laws, Chapter 45, Section 3, as it may hereafter be amended, and other Massachusetts statutes relating to parks and recreation, and the property shall be managed and controlled by the Town's Parks & Recreation Commission; and

- iv. To authorize the Board of Selectmen to file on behalf of the Town any and all applications necessary to obtain grants and/or reimbursements from the Commonwealth of Massachusetts as deemed necessary under the Urban Self-Help Act (301 CMR 5.00) and/or any other grant programs in any way connected with the scope of Article 1, and to further authorize the Board of Selectmen and the Parks & Recreation Commission to enter into all agreements and execute any and all instruments as may be necessary on behalf of Town to affect said acquisition and to obtain such grants and/or reimbursements.

The MOTION was seconded by James Underwood.

Kimberly Kohler opened the floor for discussion. Voter Anita Thomas, 17 Long Leaf Road, asked for clarification that this is the property commonly known as Camp Harrington and whether the purchase would have any tax impact on residents. It was confirmed that this is the Camp Harrington property and that the purchase itself would have no impact on taxes. Frederick Brose of the Finance Committee did indicate that future costs related to the property could have a tax impact. Voter Cathy Richard, 632 Main Street, asked if there would be beach access on the property. Eric Hoffses confirmed that there would be and noted that the Town was being reimbursed \$96,600 towards the purchase from the grant that the Town has received. Voter Arlene Murphy, 382 Linden Street, indicated that the property is currently in poor condition due to earth removal and asked if the Town would be purchasing the property in its current state. Selectman Matt Mecum said that there is an outstanding Order of Conditions and that the Town is working with both the current and previous owners to resolve those issues prior to the purchase. Voter Theresa Prunier, 25 Coderre Road, spoke about the costs involved in cleaning up the property and Selectmen Underwood reiterated that the vote was solely regarding whether to purchase the land. Ms. Prunier stated concerns about the park being open to the public (parking, use of boats and trails on land that backs up to residents' property), and the establishment of hiking trails over wetlands. She indicated that it was her impression that the Town had previously had the opportunity to own the property at no cost. It was clarified by Selectman Underwood and April Steward that the offer was never formally brought before the Board of Selectmen, though it was informally discussed by different board members and the Parks and Recreation Commission who decided at the time to not move forward. Ms. Prunier continued to express concerns about the limited Parks and Recreation budget to maintain the property and the length of time it would take to restore the land to usable condition. Moderator Kimberly Kohler said that the discussion taking place was beyond the scope of the Article, she had given latitude to the discussion, and it was now necessary to return to the MOTION. Voter Arielle Strzelewicz, 400 Linden Street, emphasized that the purpose of the Article was to purchase the land. Ms. Strzelewicz said that if the Town votes for the purchase of the land, then we get to make choices. Without the purchase, we can't make those choices. Voter Sharon Brackett, 11 Long Leaf Road, stated that in the last couple of years more than 200 homes had been built within a mile stretch off South Sewall Street. She said that this vote is the Town's opportunity to purchase the last piece of open space in the area. Without voting "yes", the Town will lose the grant and the land will be open for sale and development. Selectman Ridinger said that many good points had been made. Mr. Ridinger stressed that the Town has the opportunity to make this purchase for a relatively small amount of money and the purchase will have no impact on the tax rolls. He said that thanks to the 60% grant reimbursement, the Town has the opportunity to purchase 18 acres of land for \$60,000-\$65,000. Mr. Ridinger stated that this is a good opportunity for a very small amount of money.

Vote was taken on the MOTION. MOTION passes unanimously.

ARTICLE 2: To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$1,716.30 for the purpose of paying the following prior fiscal year bills; or act in any other way thereon.

- Boylston Light Department, Account 03-076581 May 28, 2021, \$30.30
- C&C Temp Control, Inc. Inv. 11896 March 9, 2020, Town of Boylston, \$270.00
- TireHub, LLC, Inv. 17754213 December 15, 2020, Police Department, \$1,416.00

Sponsor: Board of Selectmen

Finance Committee recommended approval. Ms. Kohler noted that this vote calls for a 9/10th majority in order to pass.

MOTION was made by Selectman Ridinger that the Town transfer and appropriate \$1,716.30 from Free Cash for the purpose of paying the prior year fiscal bills as listed in Article 2. MOTION was seconded by David Butler. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 3: To see if the Town will vote to transfer the sum of \$47,204 from the Board of Assessor's Salary Line #141-5113 to the Assessor's Expense Line #141-5780 for the purpose of funding a contract for professional services for the Board of Assessors; or act in any other way thereon.

Sponsor: Board of Assessors

MOTION was made by Rebecca Dono Healy, Chair of the Board of Assessors, that the Town transfer the sum of \$47,204 from the Board of Assessor's Salary Line #141-5113 to the Assessor's Expense Line #141-5780 for the purpose of funding a contract for professional services for the Board of Assessors. Finance Committee recommended approval.

MOTION was seconded by an audience member.

Ms. Kohler opened the floor for discussion. Voter Jamie Rame, 620 Main Street, asked for clarification of the Article. Ms. Dono Healy explained that during the past year there have been two retirements and a departure from the Assessors Office staff. Assessors skills are very technical and, as a result, the Town has contracted with a professional services company, RRG, in addition to being in the process of hiring a full-time Administrative Assistant to field the office during the week. Due to this restructuring, money must be moved around to accommodate the new office structure.

Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 4: To see if the Town will accept the provisions of section 111F of Chapter 41 of the General Laws, to allow the Town to establish and appropriate funds into a special injury leave indemnity fund for payment of injury leave compensation or medical bills incurred under section 111F or section 100 of said Chapter 41, and to deposit into such fund any amounts received from insurance proceeds or restitution for injuries to firefighters or police officers. The monies in the special fund may be expended by the Town with the approval of the Board of Selectmen and without further appropriation for paying expenses incurred under section 111F or said section 100 of Chapter 41, including, but not limited to, expenses associated with paying compensation other than salary to injured firefighters or police officers and providing replacement services for the injured firefighters or police officers, in lieu of or in addition to any amounts appropriated for the compensation of such replacements; or act in any other way thereon.

Sponsor: Board of Selectmen

MOTION was made by James Underwood that the Town vote to accept the provisions of section 111F of Chapter 41 of the General Laws, to allow the Town to establish and appropriate funds into a special injury leave indemnity fund for payment of injury leave compensation or medical bills incurred under section 111F or section 100 of said Chapter 41.

David Butler stated that the Finance Committee recommends approval and seconded the MOTION.

Voter Jennifer Warren-Dymont, 889 Main Street, asked if the Town was just establishing the fund at this point but not funding it. Mr. Butler said that currently monies received from insurance carriers for workman's compensation goes into the General Fund and cannot be applied back to the department where the injury occurred to help cover the salary. As a result, departments run deficits. The Indemnity Fund will allow insurance proceeds to be deposited into the fund, which will then help the departments to offset the employee's salary. It is strictly funded by receipts from workman's compensation.

Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 5: To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury the sum of \$60,000 for the purchase of a police cruiser for the Police Department, or act in any other way thereon.

Sponsor: Police Department

MOTION was made by Officer Mark Shepard, 44 East Temple Street, that the Town transfer and appropriate \$60,000 from Free Cash for the purchase of a police cruiser for the Police Department. Frederick Brose noted that although the Finance Committee normally prefers to hold capital expenditures over to Annual Town Meeting, they do recommend approval of this Article.

Selectman Mecum seconded the MOTION. Vote was taken on MOTION. MOTION passes unanimously.

Meeting adjourned at 7:35 p.m.

Respectfully Submitted,

Dawn A. Porter
Boylston Town Clerk

Special Town Meeting

December 6th, 2021 – Appropriations

Article #	Total Appropriation	From Tax Levy	Source of Funds	Detail
Article #1 "Camp Harrington" (Pine Street) Land Purchase	\$160,000.00		Free Cash	\$160,000.00
Article #2 Payment of Prior Fiscal Year Bills	\$1,716.30		Free Cash	\$1,716.300
Article #3 Professional Services for the Board of Assessors	\$47,204.00		Transfer from Board of Assessors Salary Line to Assessors Expense Line	\$47,204.00
Article #5 Police Cruiser	\$60,000.00		Free Cash	\$60,000.00

Boylston Finance Committee

Annual Report - FY 2021 Recap

In FY2021, the town budget increased by 7.2% to \$17,435,294. The increase in the budget was due to a number of factors, including increases in the elementary and vocational school budgets, the addition of 2 new fire firefighters, 2 new police officers and salary/payroll increases associated with promotions, and an increase in the state minimum wage. Increases in the school budget were primarily driven by an increase in vocational education costs and employee salary increases, which are the largest portion of the school budget.

During FY2021, the town captured \$461,574 in new growth tax revenue thanks to new construction, which helps to lower the tax rate. The additional revenues also help the town to budget additional money towards additional line items and meet the increases in the school budget.

The free cash amount from FY2020, which was available for spending on capital projects in FY2021, was \$664,343. During the annual town meeting in June 2021, the town voted to appropriate funds towards a communications system for Police and dispatch, the town's Master Plan, renovations of town owned properties, and a significant contribution to lower the tax rate.

Free cash comes from a variety of sources, among them unspent budget line items, excess income from excise taxes, higher than expected new growth, and town-owned land sales. For FY2021, a large portion of the free cash came from unspent town budgets and an unexpected increase in income from excise taxes. Boylston has been fortunate to have a relatively large free cash balance relative to the overall size of the budget. This free cash is available for spending on capital projects in the upcoming fiscal year and will be appropriated during the annual town meeting. However, due to the robust cost of vehicles and equipment for the fire, police, and highway departments, town building construction and repairs, and other one-time purchases, the free cash funds do not cover all of the towns needs each year.

The finance committee is committed to sound fiscal principles. Specifically, regarding free cash, the finance committee strongly advises against using free cash and stabilization funds for operating expenses. Free cash is a one-time infusion of cash and is only used for capital expenses. It cannot cover ongoing budget operating expenses, which arise every year, and which must be paid out of reliable cashflow.

Lastly, the tax rate for FY2021 was \$16.98, an increase from FY2020 when it was \$16.54.

Boylston Finance Committee

Annual Report - FY 2021 Recap

In December 2021, the town held a special town meeting to discuss a number of open items which included authorizing the purchase of the Camp Harrington property, the purchase of a new police cruiser, and the payment of prior fiscal year bills. The finance committee recommended approval of these items and all were approved during the special town meeting.

Boylston is considered a wealthy town in the commonwealth, and therefore Boylston does not receive a significant amount of state funding. The advantage to this is that when the state legislature votes to reduce allocations to local budgets, Boylston is not as adversely affected as towns that receive significant state funding. The disadvantage is that Boylston doesn't receive much in state support towards its annual budget.

Finance Committee

The Boylston Finance Committee held four meetings during the 2021 fiscal year. Of those, the following attended all four – chairman David Butler, Karen McGahie, Greg Cusimano, Eric Brose; Stephanie Miczek and Howard Drobner each attended 2.

Please contact the chairman or other members of the finance committee for in-depth questions about the town's budget. You can reach Eric Brose at frederick.brose@yahoo.com.

Members Term Expirations:

- David Butler – 2022
- Steph Miczek – 2022
- Karen McGahie – 2023
- Howard Drobner – 2023
- Eric Brose – 2024
- Greg Cusimano - 2024

Board of Assessors

The Assessors have the responsibility of ensuring that all real and personal property in the Town of Boylston is assessed at fair market value.

In 2021, the Assessors completed the Fiscal Year 2022 revaluation process, priming Boylston for the next five years of growth.

Over the course of the year, residential property values increased by 3.2%, commercial and industrial property values increased by 4.7%, and personal property value increased 17.8%, for an overall rise in value of 3.7%.

For 2021, the single tax rate increased to \$16.98 per thousand dollars of value.

In the 2021 election season, we welcomed Van Baker to another term on the Board of Assessors.

We also bade a warm farewell to Margo Richardson, Paul O'Connor, and Christian Kuhn, who are no longer with the Assessors Department.

Welcomed to the Assessors in 2021 were Amy Evanowski, Principal Assessor, and Jack Valleli, Administrative Assistant.

In 2021, the Board of Assessors held 12 regular monthly meetings and 5 additional meetings, all of which were open to the public. Attendance of meetings by the Board of Assessors is as follows: Rebecca Dono Healy, Chair, 15/17. Van Baker, 17/17. Tom Martiska, 16/17.

Respectfully submitted,

The Board of Assessors

TAX RATE RECAPITULATION
Fiscal Year 2021

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from page 2, IIe)	\$ 17,946,178.80
Ib. Total estimated receipts and other revenue sources (from page 2, IIIe)	3,191,965.00
Ic. Tax Levy (Ia minus Ib)	\$ 14,754,213.80
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	85.1293	12,560,158.93	739,703,002.00	16.98	12,560,156.97
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	10.1515	1,497,774.01	88,208,193.00	16.98	1,497,775.12
Net of Exempt					
Industrial	1.8848	278,087.42	16,377,000.00	16.98	278,081.46
SUBTOTAL	97.1656		844,288,195.00		14,336,013.55
Personal	2.8344	418,193.44	24,628,990.00	16.98	418,200.25
TOTAL	100.0000		868,917,185.00		14,754,213.80

MUST EQUAL 1C

Assessors

Thomas Martiska, Assessor , Boylston , tmartiska@aol.com 508-869-6543 | 11/4/2020 7:29 PM

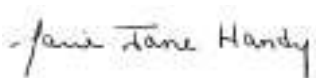
Comment:

Van Baker, Assessor , Boylston , vanbaker514@yahoo.com 508-869-6543 | 11/4/2020 7:55 PM

Comment:

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: Amy Handfield
Date: 11/09/2020
Approved: Andrew Nelson
Director of Accounts: Mary Jane Handy



TAX RATE RECAPITULATION
Fiscal Year 2021

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(g) from page 4)		17,808,905.00
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final Awards	0.00	
4. Total overlay deficit	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	5,971.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. CPA other unappropriated/unreserved	0.00	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other :	0.00	
TOTAL Ilb (Total lines 1 through 10)		5,971.00
Ilc. State and county cherry sheet charges (C.S. 1-EC)		56,857.00
Ild. Allowance for abatements and exemptions (overlay)		74,445.80
Ile. Total amount to be raised (Total Ila through Ild)		17,946,178.80

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	471,156.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		471,156.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col (b) Line 24)	1,925,198.00	
2. Offset Receipts (Schedule A-1)	0.00	
3. Enterprise Funds (Schedule A-2)	0.00	
4. Community Preservation Funds (See Schedule A-4)	0.00	
TOTAL IIIb		1,925,198.00
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col (c))	205,963.03	
2. Other available funds (page 4, col (d))	339,647.97	
TOTAL IIIc		545,611.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2020	250,000.00	
1b. Free cash..appropriated on or after July 1, 2020	0.00	
2. Municipal light surplus	0.00	
3. Other source :	0.00	
TOTAL IIId		250,000.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		3,191,965.00

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)		17,946,178.80
b. Total estimated receipts and other revenue sources (from IIIe)	3,191,965.00	
c. Total real and personal property tax levy (from Ic)	14,754,213.80	
d. Total receipts from all sources (total IVb plus IVc)		17,946,178.80

TAX RATE RECAPITULATION
Fiscal Year 2021

LOCAL RECEIPTS NOT ALLOCATED *

	Receipt Type Description	(a) Actual Receipts Fiscal 2020	(b) Estimated Receipts Fiscal 2021
==> 1.	MOTOR VEHICLE EXCISE	942,113.00	922,000.00
2.	OTHER EXCISE		
==>	a.Meals	0.00	0.00
==>	b.Room	0.00	0.00
==>	c.Other	0.00	0.00
==>	d.Cannabis	0.00	0.00
==> 3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	35,901.00	35,000.00
==> 4.	PAYMENTS IN LIEU OF TAXES	595,939.00	595,000.00
5.	CHARGES FOR SERVICES - WATER	0.00	0.00
6.	CHARGES FOR SERVICES - SEWER	0.00	0.00
7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
9.	OTHER CHARGES FOR SERVICES	0.00	0.00
10.	FEES	22,420.00	22,000.00
	a.Cannabis Impact Fee	0.00	0.00
	b.Community Impact Fee Short Term Rentals	0.00	0.00
11.	RENTALS	38,622.00	15,000.00
12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13.	DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00
14.	DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16.	OTHER DEPARTMENTAL REVENUE	10,907.00	10,000.00
17.	LICENSES AND PERMITS	485,133.00	200,000.00
18.	SPECIAL ASSESSMENTS	0.00	0.00
==> 19.	FINES AND FORFEITS	13,570.00	13,000.00
==> 20.	INVESTMENT INCOME	13,498.00	13,000.00
==> 21.	MEDICAID REIMBURSEMENT	4,383.00	0.00
==> 22.	MISCELLANEOUS RECURRING (UPLOAD REQUIRED)	366,326.00	100,000.00
23.	MISCELLANEOUS NON-RECURRING (UPLOAD REQUIRED)	125,398.00	198.00
24.	Totals	2,654,210.00	1,925,198.00

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Ninotchka Rogers, Accountant , Boylston , nrogers@boylston-ma.gov 508-869-2093 | 9/11/2020 2:26 PM

Comment:

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2021 estimated receipts to FY 2020 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).

TAX RATE RECAPITULATION
Fiscal Year 2021

Town of Boylston

APPROPRIATIONS										AUTHORIZATIONS	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	MEMO ONLY	
										(i) Borrowing Authorization (Other)	
06/29/2020	2021	25,000.00	0.00	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06/29/2020	2021	9,486.00	0.00	0.00	9,486.00	0.00	0.00	0.00	0.00	0.00	0.00
06/29/2020	2021	20,000.00	0.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
06/29/2020	2021	150,000.00	0.00	0.00	150,000.00	0.00	0.00	0.00	0.00	0.00	0.00
06/29/2020	2021	44,725.00	0.00	44,725.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06/29/2020	2021	20,000.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06/29/2020	2021	80,000.00	0.00	30,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00
06/29/2020	2021	20,000.00	0.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
06/29/2020	2021	17,435,294.00	17,263,294.00	86,238.03	85,761.97	0.00	0.00	0.00	0.00	0.00	0.00
06/29/2020	2021	4,400.00	0.00	0.00	4,400.00	0.00	0.00	0.00	0.00	0.00	0.00
Total		17,808,905.00	17,263,294.00	205,963.03	339,647.97	0.00	0.00	0.00	0.00	0.00	0.00

* Enter the fiscal year to which the appropriation relates.

** Appropriations included in column (b) must not be reduced by local receipts or any other funding source.

Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Clerk

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

Dayn A. Porter, Town Clerk , Boylston , dporter@boylston-ma.gov 508-869-2234 | 11/4/2020 4:26 PM

Comment:

Annual Report

NOTE : The information was Approved on 11/9/2020

Annual Report of the Tax Collector

July 1st, 2020 – June 30th, 2021

FY 2021 Real Estate:

Commitments	14,395,238
Collections/Transfers	14,207,623
Abatements & Exemptions	48,293
Refunds	44,679
Tax Titles Remitted to Treasurer	<u>6,332</u>
BALANCE 6/30/21	177,669

FY 2020 Real Estate:

Balance 07/01/2020	242,730
Commitments	0
Collections/Transfers	236,549
Abatements & Exemptions	0
Refunds	862
Tax Titles Remitted to Treasurer	<u>7,043</u>
BALANCE 6/30/21	0

FY 2021 Personal Property:

Commitments	418,200
Collections/Transfers	417,223
Abatements	1,795
Refunds	<u>4,281</u>
BALANCE 6/30/21	3,463

FY 2020 Personal Property:

Balance 07/01/2020	7,071
Commitments	0
Collections/Transfers	5,223
Abatements	1,848
Refunds	<u>0</u>
BALANCE 6/30/21	0

FY 2021 Motor Vehicle:

Commitments	1,012,528
Collections/Transfers	944,686
Abatements	24,960
Refunds	<u>10,769</u>
BALANCE 6/30/21	53,651

FY 2020 Motor Vehicle:

Balance 07/01/2020	117,539
Commitments	106,181
Collections/Transfers	203,838
Abatements	23,670
Refunds	<u>15,101</u>
BALANCE 6/30/21	11,313

FY 2019 Motor Vehicle:

Balance 07/01/2020	10,426
Commitments	-
Collections/Transfers	6,973
Abatements	218
Refunds	<u>233</u>
BALANCE 6/30/21	3,468

FY 2018 Motor Vehicle:

Balance 07/01/2020	4,650
Commitments	0
Collections/Transfers	1,172
Abatements	0
Refunds	<u>111</u>
BALANCE 6/30/21	3,590

Annual Report of the Tax Collector

July 1st, 2020 – June 30th, 2021

FY 2017 Motor Vehicle:

Balance 07/01/2020	3,142
Commitments	0
Collections/Transfers	194
Abatements	0
Refunds	0
BALANCE 6/30/21	2,949

FY 2016 Motor Vehicle:

Balance 07/01/2020	1,439
Commitments	0
Collections/Transfers	0
Abatements	0
Refunds	0
BALANCE 6/30/21	1,439

FY 2015 Motor Vehicle:

Balance 07/01/2020	1,883
Commitments	0
Collections/Transfers	110
Abatements	0
Refunds	0
BALANCE 6/30/21	1,772

FY 2014 Motor Vehicle:

Balance 07/01/2020	1,143
Commitments	0
Collections/Transfers	0
Abatements	0
Refunds	0
BALANCE 6/30/21	1,143

FY 2013 Motor Vehicle:

Balance 07/01/2020	2,208
Commitments	0
Collections/Transfers	0
Abatements	0
Refunds	0
BALANCE 6/30/21	2,208

FY 2012 Motor Vehicle:

Balance 07/01/2020	909
Commitments	0
Collections/Transfers	0
Abatements	909
Refunds	0
BALANCE 6/30/21	0

RECAPITULATION OF TAX REVENUE

Balance Outstanding 7/1/2020	393,141
Commitments	15,932,146
Collections/Transfers	16,023,592
Abatements & Exemptions	101,693
Refunds	76,037
Tax Titles Remitted to Treasurer	13,375
BALANCE 6/30/2021	262,665

Respectfully Submitted,

Cheri Cox
Town Treasurer/Tax Collector

TOWN OF BOYLSTON

SCHEDULE OF CASH AND INVESTMENTS

FOR THE YEAR ENDED JUNE 30TH, 2020

Bank and Investment Accounts

June 30th, 2021

Balances

Cash on Hand			100.00
Clinton Savings Bank	Municipal Light	Checking	449,140.53
Clinton Savings Bank	Municipal Light	Depreciation	93,545.27
Unibank	Municipal Light	Checking	310,895.78
Unibank	Town	Money Market	1,673,011.88
Clinton Savings	Town	Depository	1,584,500.36
Eastern Bank	Town	Money Market	666,568.40
Clinton Savings Bank	Town	Collector's Depository	260,509.12
Unibank	Town	Unipay Collections	162,819.08
Unibank	Town	Unipay Building	16,100.49
Webster Bank	Town	General Funds	25.65
Clinton Savings Bank	Town	Escrow	15,654.75
Clinton Savings Bank	Town	ARPA	246,606.20
Webster Bank	Town	Arts Council	11,443.29
Total Cash and Equivalents			5,490,920.80

Investments:

Bartholomew - Commonwealth Financial Network	Town / Municipal Light	1,918,641.28
Bartholomew – Commonwealth Financial Network	OPEB	201,540.04
Total Investments		2,120,181.32

Total Cash and Investments	7,611,102.12
----------------------------	--------------

Respectfully submitted:

Cheri Cox
Town Treasurer / Tax Collector

Salaries of Town Employees – Calendar 2021

Light

Department:

Barakian	Mark	\$126,169.20
Harmon	Kevin	\$112,524.81
Johnson	Eric	\$1,000.00
Johnson	Shane	\$111,314.00
Lucia	Michael	\$116,416.94
McQuade	John	\$1,000.00
Mero	Steven	\$1,000.00
Miller	Sheila	\$58,877.96
Seed	Barbara	\$53,999.98
Trudeau	Paul	\$62,137.82
		<u>\$644,440.71</u>

Highway Department:

Barber	Stuart	\$64,093.39
Bartlett	Cody	\$18,366.00
Deal	James	\$61,904.37
Fallon	Frances	\$4,314.84
Foley	Noah	\$6,748.00
Lopez	Leonardo	\$12,017.25
MacConnell	Darrin	\$50,178.22
Mero	Steven	\$91,551.58
Pupkar	Jill	\$41,990.52
St. Denis	Katelyn	\$8,797.50
St. Denis	Matthew	\$4,455.50
Stowe	Richard	\$3,893.75
Whalen	James	\$150.00
		<u>\$368,460.92</u>

Library:

Bowker	Allyson	\$5,213.00
Carey	Courtney	\$9,878.24
Figaratto	Andrea	\$8,893.43
Francis	Deborah	\$5,920.20
Gaddy	Victoria	\$5,117.42
Hout	Erica	\$60,240.32
Leblanc	Eve	\$3,457.07
Nix	Alexi	\$15,847.60
Stretton	Larissa	\$32,518.20
Uva	Isabella	\$1,068.75
		<u>\$148,154.23</u>

Selectmen and General Administration:

Bourassa	Robert	\$82,755.45
Kennedy	Alison	\$43,255.30
Mecum	Matthew	\$1,501.19
Ridinger	Seth	\$1,364.32
Steward	April	\$96,074.12
Underwood	James	\$1,501.19
Valleli	Jacob	\$26,844.51
Vander Baan	Jeffrey	\$16,646.55
		<u>\$269,942.63</u>

Assessors:

Baker	Van	\$1,480.97
Healy	Rebecca	\$1,382.79
Kuhn	Christian	\$10,553.40
Laganelli	Patricia	\$153.00
Martiska	Thomas	\$1,145.76
O'Connor	Paul	\$30,080.53
Richardson	Margo	\$2,711.00
Wheeler	Emelia	\$7,687.85
		<u>\$55,195.30</u>

Board of Health/Conservation:

Costello	Dennis	\$49,960.70
Golas	Steven	\$1,649.64
McGrath	Tracy	\$4,887.50
Oroszko	Linda	\$2,437.50
Rich	Melanie	\$46,894.98
Scheinfein	Sarah	\$280.75
Thibeault	Robert	\$281.50
		<u>\$106,392.57</u>

Cemetery:

Anderson	Gary	\$214.00
Parker	Donald	\$213.00
Wentzell	Roger	\$213.00
		<u>\$640.00</u>

Accountant

Rogers	Ninotchka	\$23,794.03
		<u>\$23,794.03</u>

Salaries of Town Employees – Calendar 2021

Tax Collector/ Treasurer:

Buckley	Rosemary	\$33,981.40
Cox	Cheri	\$80,142.82
		<u>\$114,124.22</u>

Planning Board:

\$0.00

Dog Officer

Golas	Steven	\$2,639.52
		<u>\$2,639.52</u>

Town Clerk:

Johnson	Lisa	\$76.42
Porter	Dawn	\$40,792.96
Walker	Rebecca	\$9,120.38
		<u>\$49,989.76</u>

Voter

Registrars:

Aspero	Jeanne	\$133.00
Johnson	Bonnie	\$842.00
LaChance	Joanne	\$321.00
Porter	Dawn	\$321.00
Sears	Cynthia	\$321.00
Wheeler	Wendy	\$132.75
		<u>\$2,070.75</u>

Council on Aging

Gonyea	Mark	\$3,721.89
Lohnes	Kathleen	\$11,296.00
Lupien	Sandra	\$1,590.41
Macumber	Robert	\$1,736.25
Susanin	Laura	\$17,789.56
Ventura	Thomas	\$4,372.52
		<u>\$40,506.63</u>

Parks & Recreation

Byron	Crystal	\$23,842.79
		<u>\$23,842.79</u>

Police:

Annunziata	John	\$143,242.30
Barbato	Robert	\$87,751.42
Bissonnette	Christine	\$45,856.16
Johnson	Kenneth	\$135,191.98
Monaghan	Kevin	\$86,010.49
Parker	Russell	\$93,119.57
Piche	Jared	\$96,326.89
Rivera	Samuel	\$89,338.08
Ryel	Matthew	\$114,165.35
Sahagian	Anthony	\$123,647.35
Shepard	Mark	\$114,116.93
Thomasian	Cody	\$115,487.31
Thomas	Robert	\$156,707.90
		<u>\$1,400,961.73</u>

Police

Revolving:

Bourget	Albert	\$1,734.00
Brown	James	\$1,232.00
Brunelle	Daniel	\$765.00
Carpenter	Brent	\$416.00
Chauvin	Troy	\$208.00
Coggans	Joseph	\$2,080.00
Doyle	Jeremy	\$408.00
Harrington	John	\$1,224.00
Hatstat	Nicholas	\$824.00
Horne	Randy	\$1,456.00
Kasaras	Marc	\$1,456.00
Mailman	Kevin	\$832.00
Monaco	Nicholas	\$2,904.00
Mortimer	Patrick	\$416.00
Murphy	Michael	\$1,632.00
Noone	Robert	\$3,016.00
Quinn	Paul	\$408.00
Ribauda	Peter	\$2,881.50
Seymour	Matthew	\$1,248.00
Silvestri	Jason	\$780.00
Stillings	Jeffrey	\$1,428.00
Walker	Dominic	\$208.00
Warren	David	\$832.00
Williams	Charlie	\$208.00
		<u>\$28,596.50</u>

Salaries of Town Employees – Calendar 2021

Dispatch:

Colomey	Kevin	\$2,285.16
Crosbie	Sheila	\$4,424.10
Dorian-		
Schiavone	Jennefer	\$63,261.86
Purcell	Lynn	\$60,399.80
Rudge	Pamela	\$69,921.65
White	Bonnie	\$50,411.47
		<u>\$250,704.04</u>

Tree Warden:

Mero	Steven	\$1,407.00
		<u>\$1,407.00</u>

Inspectors

Gardner	Nina	\$34,838.47
Gaucher	Brian	\$1,451.29
Healy	John	\$990.30
Johnson	Eric	\$17,308.02
Lanciani	Robert	\$850.00
McQuade	John	\$14,392.68
Mikielian	Joseph	\$200.00
Zahariadis	Anastasios	\$58,879.80
		<u>\$128,910.56</u>

Fire/Ambulance

Bedard	Michael	\$35.40
Benway	Cameron	\$134.23
Bradford	Jason	\$67,971.99
Buddenhagen	Daniel	\$2,280.88
Buddenhagen	Michael	\$208.98
Carlson	Laura	\$4,892.04
Chiasson	Nicole	\$65,661.97
Ciampaglia	Timothy	\$1,427.05
Colleton	Ryan	\$155.74
Conway	Tabitha	\$1,762.17
Demnsey-		
Holmes	Jeffrey	\$365.20
Donovan	Joshua	\$81.85
Economou	Philip	\$7,985.05
Fisher	Corey	\$1,187.49
Flanagan	Joseph	\$109,714.08
Ganoe	Jacob	\$1,324.62
Hammond	Louise	\$452.81
Hill	Charles	\$1,659.48
Kenney	Kathryn	\$1,085.86

Larson	Eric	\$1,195.01
Loganathan	Anusha	\$354.00
MacKenzie	Donald	\$77,116.15
Murray	Joseph	\$141.60
Nash	Rebecca	\$7,290.96
O'Connell	Robert	\$765.68
Osterberg	Paul	\$1,820.42
O'Sullivan	Michael	\$5,384.21
Phillips	Steven	\$49.11
Phipps	John	\$2,340.80
Portis	Alan	\$2,483.53
Probst	Elise	\$1,690.73
Ronn	Mason	\$837.54
Ronn	Matthew	\$3,030.80
Sawyer	Grace	\$1,203.20
Schloerb	Ryan	\$15,766.64
Shawn	Hawk	\$2,040.77
Stark	Kyle	\$147.33
Steward	April	\$1,210.21
Studley	Maxwell	\$240.00
Tuffs	Peter	\$192.74
Turk	Nicholas	\$2,992.33
Weir	William	\$65,096.34
Wilhide	Kelly	\$3,581.17
Young	Roger	\$90.11
Zembrowski	Jordyn	\$2,524.87
		<u>\$467,973.14</u>

GRAND TOTAL

\$4,128,747.03

Annual Report of the Town Accountant for the Year Ending June 30th, 2021

TABLE OF CONTENTS

FINANCIAL STATEMENTS:

Combined Balance Sheet – All Fund Types and Account Group A

Statement of Revenues, Expenditures and Changes in Fund Balance –
General Fund – Budget and Actual B

SUPPLEMENTAL SCHEDULES:

Schedule of Receipts – General Fund C

Schedule of Appropriations and Expenditures – General Fund D

Schedule of Revenues, Expenditures and Changes in Fund Balance –
All Non-General Funds E

Schedule of Outstanding Taxes Receivable F

Schedule of Outstanding Debt G

Combined Balance Sheet

All Fund Types and Account Group – June 30th, 2021

								Exhibit - A
	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	2,535,823.90	1,678,028.24	334,713.23	856,978.58		1,575,562.86		6,981,106.81
Investments				225,099.02		404,896.29		629,995.31
Receivables:								
Personal property taxes	3,462.81							3,462.81
Real estate taxes	177,669.35							177,669.35
Allowance for abatements and exemptions	(255,869.63)							(255,869.63)
Tax liens	70,514.02							70,514.02
Deferred taxes								0.00
Motor vehicle excise	81,532.47							81,532.47
Other excises								0.00
User fees								0.00
Utility liens added to taxes				4,116.04				4,116.04
Departmental		107,893.71				32,962.50		140,856.21
Special assessments								0.00
Due from other governments								0.00
Other receivables								0.00
Foreclosures/Possessions	123,192.15							123,192.15
Prepays								0.00
Due to/from other funds								0.00
Working deposit								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds							4,685,000.00	4,685,000.00
Amounts to be provided - vacation/sick leave								0.00
Total Assets	2,736,325.07	1,785,921.95	334,713.23	1,086,193.64	0.00	2,013,421.65	4,685,000.00	12,641,575.54

Combined Balance Sheet

All Fund Types and Account Group – June 30th, 2021

<u>LIABILITIES AND FUND EQUITY</u>									
Liabilities:									
Warrants payable	274,975.03	44,115.20		18,717.99		1,478.00		339,286.22	
Accounts payable								0.00	
Accrued payroll								0.00	
Withholdings	(1,013.61)							(1,013.61)	
Accrued claims payable								0.00	
Due to/from other funds								0.00	
Due to other governments								0.00	
Other liabilities								0.00	
Deferred revenue:									
Real and personal property taxes	(74,737.47)							(74,737.47)	
Tax liens	70,514.02							70,514.02	
Deferred taxes								0.00	
Foreclosures/Possessions	123,192.15							123,192.15	
Motor vehicle excise	81,532.47							81,532.47	
Other excises								0.00	
User fees								0.00	
Utility liens added to taxes				4,116.04				4,116.04	
Departmental		107,893.71				32,962.50		140,856.21	
Special assessments								0.00	
Due from other governments								0.00	
Other receivables								0.00	
Deposits receivable				81,350.00				81,350.00	
Prepaid taxes/fees								0.00	
Tailings	374.04			1,323.13				1,697.17	
IBNR								0.00	
Agency Funds						(10,352.36)		(10,352.36)	
Notes payable								0.00	
Bonds payable							4,685,000.00	4,685,000.00	
Vacation and sick leave liability								0.00	
Total Liabilities	474,836.63	152,008.91	0.00	105,507.16	0.00	24,088.14	4,685,000.00	5,441,440.84	

Combined Balance Sheet

All Fund Types and Account Group – June 30th, 2021

Fund Equity:									
Reserved for encumbrances	3,898.87								3,898.87
Reserved for continuing appropriations	601,341.55								601,341.55
Reserved for expenditures	381,872.32								381,872.32
Reserved for petty cash									0.00
Reserved for appropriation deficit									0.00
Reserved for snow and ice deficit									0.00
Reserved for COVID-19 deficit									0.00
Reserved for debt service	1,370.10								1,370.10
Reserved for premiums									0.00
Reserved for working deposit									0.00
Undesignated fund balance	1,273,005.60	1,633,913.04	334,713.23			1,989,333.51			5,230,965.38
Unreserved retained earnings				980,686.48					980,686.48
Investment in capital assets									0.00
Total Fund Equity	2,261,488.44	1,633,913.04	334,713.23	980,686.48	0.00	1,989,333.51	0.00		7,200,134.70
Total Liabilities and Fund Equity	2,736,325.07	1,785,921.95	334,713.23	1,086,193.64	0.00	2,013,421.65	4,685,000.00		12,641,575.54

EXHIBIT B

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2021

					Exhibit - D
Account	Budget	Transfers	2021 Adjusted Budget	2021 Expenditures	Unexpended Balance
SPECIAL TOWN MEETING NOTICES	1,900.00	-	1,900.00	1,341.71	558.29
	1,900.00	-	1,900.00	1,341.71	558.29
SELECTMEN SALARY	4,367.00		4,367.00	4,366.70	0.30
TOWN ADMINISTRATOR SALARY	95,325.00		95,325.00	95,325.00	-
ASSISTANT TOWN ADMINISTRATOR	56,769.00		56,769.00	41,899.92	14,869.08
TOWN PLANNER	30,000.00	1,167.27	31,167.27	31,167.27	-
HR ADMIN	17,311.00		17,311.00	16,552.64	758.36
TOWN AUDIT	22,245.00		22,245.00	18,000.00	4,245.00
SELECTMEN GENERAL EXPENSES	20,865.00		20,865.00	19,413.55	1,451.45
	246,882.00	1,167.27	248,049.27	226,725.08	21,324.19
FINANCE COMMITTEE EXPENSES	400.00	-	400.00	160.00	240.00
	400.00	-	400.00	160.00	240.00
RESERVE FUND	100,000.00	(100,000.00)	-	-	-
	100,000.00	(100,000.00)	-	-	-
TOWN ACCOUNTANT SERVICES	40,268.00	-	40,268.00	25,344.10	14,923.90
TOWN ACCOUNTANT EXPENSES	10,223.00	-	10,223.00	10,057.14	165.86
	50,491.00	-	50,491.00	35,401.24	15,089.76

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2021

Account	Budget	Transfers	2021 Adjusted Budget	2021 Expenditures	Unexpended Balance
ASSESSORS SALARIES	3,960.00	-	3,960.00	3,960.00	-
ASSESSORS CLERICAL WAGES	34,414.00		34,414.00	23,642.85	10,771.15
ASSESSORS CLERK WAGES	26,356.00		26,356.00	20,481.99	5,874.01
PRINCIPAL ASSESSOR	35,000.00	(18,398.45)	16,601.55	16,601.55	-
ASSESSORS PROPERTY REVALUATION	30,000.00		30,000.00	30,000.00	-
ASSESSORS APPRAISAL EXPENSE	14,000.00		14,000.00	7,020.00	6,980.00
ASSESSORS EXPENSES	39,280.00	(11,105.77)	28,174.23	22,857.27	5,316.96
	183,010.00	(29,504.22)	153,505.78	124,563.66	28,942.12
TREASURER SALARY	79,278.00	-	79,278.00	79,278.00	-
TREASURER CLERICAL WAGES	34,444.00	-	34,444.00	33,455.96	988.04
TREASURER EXPENSES	41,361.00	-	41,361.00	40,117.88	1,243.12
	155,083.00	-	155,083.00	152,851.84	2,231.16
TOWN COUNSEL EXPENSES	80,000.00	35,000.00	115,000.00	100,479.54	14,520.46
	80,000.00	35,000.00	115,000.00	100,479.54	14,520.46
TAX TITLE EXPENSE	1,050.00	5,740.66	6,790.66	6,790.66	-
	1,050.00	5,740.66	6,790.66	6,790.66	-
TOWN CLERK SALARY	36,716.00	-	36,716.00	36,738.08	(22.08)
TOWN CLERK CLERICAL	12,600.00	-	12,600.00	10,412.97	2,187.03
TOWN CLERK EXPENSES	1,985.00	450.00	2,435.00	2,425.91	9.09
	51,301.00	450.00	51,751.00	49,576.96	2,174.04

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2021

Account	Budget	Transfers	2021 Adjusted Budget	2021 Expenditures	Unexpended Balance
ELECTION/REG SALARIES	6,951.00	-	6,951.00	6,721.90	229.10
ELECTION/REG EXPENSES	8,060.00	-	8,060.00	5,318.92	2,741.08
	15,011.00	-	15,011.00	12,040.82	2,970.18
CONSERVATION SALARY	23,845.00	-	23,845.00	22,242.35	1,602.65
CONSERVATION EXPENSES	950.00	-	950.00	604.97	345.03
STORM WATER MGMT EXPENSE	20,000.00	-	20,000.00	14,250.00	5,750.00
	44,795.00	-	44,795.00	37,097.32	7,697.68
EARTH REMOVAL EXPENSE	100.00	-	100.00	-	100.00
	100.00	-	100.00	-	100.00
PLANNING BOARD MEMBER SALARIES	618.00	-	618.00	-	618.00
PLANNING BOARD OFFICIAL CLERK	67.00	-	67.00	-	67.00
PLANNING BG ADMIN ASST WAGES	11,767.00	-	11,767.00	11,852.88	(85.88)
PLANNING BOARD EXPENSES	2,550.00	-	2,550.00	1,648.51	901.49
	15,002.00	-	15,002.00	13,501.39	1,500.61
MUNICIPAL OFFICE EXPENSE	43,070.00	2,823.45	45,893.45	45,525.62	367.83
	43,070.00	2,823.45	45,893.45	45,525.62	367.83
TOWN REPORTS	2,400.00	-	2,400.00	1,726.00	674.00
	2,400.00	-	2,400.00	1,726.00	674.00
TOWN HOUSE EXPENSE	14,950.00	-	14,950.00	14,078.94	871.06
	14,950.00	-	14,950.00	14,078.94	871.06

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2021

Account	Budget	Transfers	2021 Adjusted Budget	2021 Expenditures	Unexpended Balance
TOWN GARAGE EXPENSES	23,220.00	-	23,220.00	22,892.35	327.65
	23,220.00	-	23,220.00	22,892.35	327.65
POLICE SALARIES & WAGES	1,118,945.00	71,385.81	1,190,330.81	1,190,330.81	-
POLICE EXPENSES	163,703.00	-	163,703.00	163,700.13	2.87
	1,282,648.00	71,385.81	1,354,033.81	1,354,030.94	2.87
FIRE SALARIES & WAGES	421,400.00	10,378.62	431,778.62	431,778.62	-
FIRE EXPENSES	72,429.00	-	72,429.00	72,378.75	50.25
	493,829.00	10,378.62	504,207.62	504,157.37	50.25
DISPATCH SALARIES & WAGES	261,265.00	-	261,265.00	244,948.40	16,316.60
DISPATCH EXPENSES	14,974.00	-	14,974.00	14,846.92	127.08
	276,239.00	-	276,239.00	259,795.32	16,443.68
BUILDING INSPECTOR SALARY	58,425.00	-	58,425.00	58,480.98	(55.98)
BUILDING INSPECTOR CLERICAL WAGES	26,527.00	-	26,527.00	24,437.90	2,089.10
BUILDING INSPECTOR EXPENSES	5,500.00	-	5,500.00	4,261.67	1,238.33
	90,452.00	-	90,452.00	87,180.55	3,271.45
GAS INSPECTOR WAGES	3,467.00	-	3,467.00	3,466.74	0.26
GAS INSPECTOR EXPENSES	850.00	-	850.00	199.42	650.58
	4,317.00	-	4,317.00	3,666.16	650.84
PLUMBING INSPECTOR SALARY	11,498.00	-	11,498.00	11,497.88	0.12
	11,498.00	-	11,498.00	11,497.88	0.12

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2021

Account	Budget	Transfers	2021 Adjusted Budget	2021 Expenditures	Unexpended Balance
WIRING INSPECTOR SALARY	10,574.00	-	10,574.00	10,572.92	1.08
WIRING INSPECTOR EXPENSES	1,000.00	-	1,000.00	864.74	135.26
	11,574.00	-	11,574.00	11,437.66	136.34
DOG OFFICER SALARY	2,607.00	-	2,607.00	2,607.00	-
DOG OFFICER EXPENSES	1,100.00	-	1,100.00	-	1,100.00
	3,707.00	-	3,707.00	2,607.00	1,100.00
PARKING CLERK SALARY	260.00	-	260.00	260.00	-
	260.00	-	260.00	260.00	-
TREE WARDEN SALARY	1,407.00	-	1,407.00	-	1,407.00
TREE WARDEN EXPENSES	17,500.00	-	17,500.00	17,500.00	-
	18,907.00	-	18,907.00	17,500.00	1,407.00
SCHOOL DIST ASSESSMENT	8,720,781.00	-	8,720,781.00	8,720,781.00	-
SCHOOL CAPITAL ASSESSMENT	1,218,328.00	-	1,218,328.00	1,218,328.00	-
	9,939,109.00	-	9,939,109.00	9,939,109.00	-
VOCATIONAL TUITION	631,351.00	(51,242.00)	580,109.00	548,030.00	32,079.00
VOCATIONAL TRANSPORTATION	105,702.00	-	105,702.00	81,163.00	24,539.00
	737,053.00	(51,242.00)	685,811.00	629,193.00	56,618.00
HIGHWAY SALARIES & WAGES	398,716.00	-	398,716.00	387,129.90	11,586.10
HIGHWAY EXPENSES	345,850.00	-	345,850.00	341,294.01	4,555.99
HIGHWAY BUILDING EXPENSES	24,950.00	-	24,950.00	24,876.54	73.46
	769,516.00	-	769,516.00	753,300.45	16,215.55

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2021

Account	Budget	Transfers	2021 Adjusted Budget	2021 Expenditures	Unexpended Balance
SNOW & ICE OVERTIME	30,000.00	-	30,000.00	29,721.52	278.48
SNOW & ICE REMOVAL EXPENSES	180,000.00	91,747.23	271,747.23	272,025.71	(278.48)
	210,000.00	91,747.23	301,747.23	301,747.23	(0.00)
STREET LIGHTS	9,000.00	-	9,000.00	7,848.16	1,151.84
	9,000.00	-	9,000.00	7,848.16	1,151.84
CEMETERY SALARIES & WAGES	640.00	-	640.00	640.00	-
CEMETERY EXPENSES	4,200.00	-	4,200.00	-	4,200.00
	4,840.00	-	4,840.00	640.00	4,200.00
BOH SALARIES	778.00	123.41	901.41	555.00	346.41
BOH CLERICAL WAGES	21,835.00	-	21,835.00	22,304.10	(469.10)
VITAL STATISTIC WAGES	200.00	-	200.00	200.00	-
ANIMAL INSPECTOR WAGES	1,622.00	-	1,622.00	1,499.28	122.72
SANITATION INSPECTOR SALARY	46,340.00	-	46,340.00	46,340.03	(0.03)
BOH EXPENSES	5,000.00	-	5,000.00	984.99	4,015.01
BOH SPECIAL PROJECTS	2,500.00	-	2,500.00	478.67	2,021.33
	78,275.00	123.41	78,398.41	72,362.07	6,036.34
TRI TOWN HAZARDOUS WASTE	2,800.00	-	2,800.00	2,716.30	83.70
	2,800.00	-	2,800.00	2,716.30	83.70
NURSE SALARY	3,000.00	-	3,000.00	1,650.00	1,350.00
	3,000.00	-	3,000.00	1,650.00	1,350.00

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2021

Account	Budget	Transfers	2021 Adjusted Budget	2021 Expenditures	Unexpended Balance
COA COORDINATOR SALARY	60,090.00	-	60,090.00	36,102.46	23,987.54
COA EXPENSES	5,635.00	-	5,635.00	4,843.88	791.12
COA VAN EXPENSES	7,000.00	-	7,000.00	2,924.40	4,075.60
	72,725.00	-	72,725.00	43,870.74	28,854.26
VETERANS AGENT SALARY	240.00	-	240.00	-	240.00
VETERANS BENEFITS	20,000.00	-	20,000.00	-	20,000.00
VETERANS EXPENSES	315.00	-	315.00	-	315.00
	20,555.00	-	20,555.00	-	20,555.00
LIBRARY SALARY & WAGES	184,652.00	-	184,652.00	159,946.42	24,705.58
LIBRARY EXPENSES	74,040.00	-	74,040.00	70,428.10	3,611.90
	258,692.00	-	258,692.00	230,374.52	28,317.48
MEMORIAL DAY	4,000.00	-	4,000.00	1,752.77	2,247.23
	4,000.00	-	4,000.00	1,752.77	2,247.23
RECREATION SALARY	25,477.00	-	25,477.00	23,661.23	1,815.77
RECREATION EQUIP AND PROGRAM EXPENSES	6,115.00	-	6,115.00	5,664.60	450.40
	31,592.00	-	31,592.00	29,325.83	2,266.17
HISTORICAL BUILDING MAINT	7,000.00	-	7,000.00	2,493.74	4,506.26
HISTORICAL COMM EXPENSES	5,000.00	-	5,000.00	1,995.61	3,004.39
HISTORICAL COMM PROJECT EXP	1,200.00	-	1,200.00	294.32	905.68
	13,200.00	-	13,200.00	4,783.67	8,416.33

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2021

Account	Budget	Transfers	2021 Adjusted Budget	2021 Expenditures	Unexpended Balance
DEBT PRINCIPAL	260,000.00	-	260,000.00	260,000.00	-
	260,000.00	-	260,000.00	260,000.00	-
DEBT INTEREST	133,425.00	-	133,425.00	133,425.00	-
	133,425.00	-	133,425.00	133,425.00	-
COUNTY RETIREMENT	726,665.00	-	726,665.00	723,244.39	3,420.61
	726,665.00	-	726,665.00	723,244.39	3,420.61
UNEMPLOYMENT COMP	12,500.00	-	12,500.00	12,500.00	-
	12,500.00	-	12,500.00	12,500.00	-
GROUP INSURANCE	813,120.00	(91,747.23)	721,372.77	695,886.66	25,486.11
	813,120.00	(91,747.23)	721,372.77	695,886.66	25,486.11
LONGEVITY BONUS	6,250.00	-	6,250.00	6,250.00	-
EMPLOYEE PHYSICALS	500.00	85.00	585.00	585.00	-
	6,750.00	85.00	6,835.00	6,835.00	-
GENERAL INSURANCE	156,322.00	2,350.00	158,672.00	158,672.00	-
	156,322.00	2,350.00	158,672.00	158,672.00	-

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2021

Account	Budget	Transfers	2021 Adjusted Budget	2021 Expenditures	Unexpended Balance
ARTICLES					
ART#17 6/21 FLAGG ESTATE RENOVATION	-	80,000.00	80,000.00	486.43	79,513.57
ART#22 2019 ATM ASSESSOR SOFTWARE UPGRADE	-	537.50	537.50	-	537.50
ART#21 6/21 RECORDS MGT SYSTEM	-	25,000.00	25,000.00	-	25,000.00
ART#22 6/20 MASTER PLAN UPDATE	-	44,725.00	44,725.00	22,362.50	22,362.50
ART#18 6/21 MASTER PLAN UPDATE	-	21,300.00	21,300.00	-	21,300.00
ART#29 6/20 TOWN HALL RENOVATIONS	-	20,000.00	20,000.00	17,211.30	2,788.70
ART#22 6/21 TOWN HALL RENOVATIONS	-	25,000.00	25,000.00	-	25,000.00
ART#19 5/1/17 HILLSIDE IT	-	5,498.78	5,498.78	1,868.00	3,630.78
ART#21 5/7/18 - HILLSIDE IT	-	20,000.00	20,000.00	-	20,000.00
ART#27 2019 ATM POLICE BLDG RENOVATIONS	-	1,569.75	1,569.75	1,569.75	-
ART#23 5/7/18 -TOWNHOUSE RENOVATIONS	-	17,304.35	17,304.35	-	17,304.35
ART#2 11/6/17 STM POLICE/FIRE STATION IMPR	-	11,187.03	11,187.03	8,372.63	2,814.40
ART#23 6/20 POLICE CHIEF CONTRACT	-	20,000.00	20,000.00	-	20,000.00
ART#16 6/21 RADIO COMMUNICATIONS	-	100,000.00	100,000.00	4,830.00	95,170.00
ART#26 2017 ATM POLICE DEPT IT	-	1,592.00	1,592.00	-	1,592.00
ART#3 11/18 STM FIRE PICKUP TRUCK	-	174.69	174.69	-	174.69
ART#16 6/20 ATM - GRANT MATCH	-	9,486.00	9,486.00	-	9,486.00
ART#17 6/20 ATM - AMBULANCE LAPTOPS	-	4,400.00	4,400.00	4,323.24	76.76
ART#14 6/21 ATM - GRANT MATCH	-	9,053.00	9,053.00	-	9,053.00
ART#4 11/18 STM STRYKER STRETCHERS	-	11,530.72	11,530.72	3,440.15	8,090.57
ART#16 2019 ATM - GRANT MATCH	-	1,842.00	1,842.00	-	1,842.00

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30th, 2021

Account	Budget	Transfers	2021 Adjusted Budget	2021 Expenditures	Unexpended Balance
ARTICLES					
ART#4 11/6/17 STM FIRE TURNOUT GEAR	-	1,630.82	1,630.82	995.82	635.00
ART#31 5/2/16 - FIRE TOOLS	-	1,507.60	1,507.60	1,405.21	102.39
ART#19 2019 ATM AMBULANCE LEASE	-	0.86	0.86	-	0.86
ART#20 2019 ATM FIRE TRUCK LEASE	-	0.06	0.06	-	0.06
ART#20 6/20 ATM - DISPATCH SOFTWARE	-	150,000.00	150,000.00	117,041.72	32,958.28
ART#30 5/1/17 - BUILDING DEPT INSP/CLERICAL	-	1,761.68	1,761.68	600.00	1,161.68
ART#16 5/7/18 - ZERO TURN MOWER	-	261.80	261.80	-	261.80
ART#25 6/20 ATM - DPW DUMP TRUCK	-	80,000.00	80,000.00	80,000.00	-
ART#19 6/21 ATM - DPW DUMP TRUCK	-	50,000.00	50,000.00	-	50,000.00
ART#20 6/21 - ZERO TURN MOWER	-	17,000.00	17,000.00	-	17,000.00
ART#6 11/18 STM SANDER TRUCK	-	3,200.99	3,200.99	-	3,200.99
ART#40 5/1/17 - COMPASS PT BOND	-	30,283.07	30,283.07	-	30,283.07
ART#23 2019 ATM ROADWAY MAINTENANCE	-	19,389.10	19,389.10	19,388.50	0.60
ART #21 5/5/08 LANDFILL MONITORING/ENGINEERING	-	50,000.00	50,000.00	-	50,000.00
ART#29 2019 ATM REC & OS PLAN	-	5,000.00	5,000.00	5,000.00	-
ART#24 6/21 ATM - HISTORICAL BUILDING RENOVATION	-	25,000.00	25,000.00	-	25,000.00
ART#14 6/20 ATM - OPEB TRANSFER	-	25,000.00	25,000.00	25,000.00	-
ART#15 6/210 ATM - OPEB TRANSFER	-	25,000.00	25,000.00	-	25,000.00
	-	915,236.80	915,236.80	313,895.25	601,341.55

Schedule of Revenues, Expenditures and Changes in Fund Balances – All Non-General Funds for the Year Ended June 30th, 2021

	Fund Balances June 30, 2020	Revenues	Expenditures	Other Financing Sources/(Uses)	Exhibit E-1 Fund Balances June 30, 2021
Special Revenue:					
Grants, Revolving and Gifts					
STATE AID HIGHWAY	567.90	-	(567.90)	-	0.00
CARES ACT	46,598.48	127,007.00	(77,844.69)	-	95,760.79
COVID-19 FEMA GRANT	(8,294.49)	6,804.41	(14,274.00)	-	(15,764.08)
COVID-19 VACCINE CLINIC GRANT	-	-	(20,588.26)	-	(20,588.26)
ARPA FEDERAL GRANT	-	246,606.20	-	-	246,606.20
HOUSING CHOICE GRANT	-	13,300.00	-	-	13,300.00
CONS & REC 2012 VFA GRANT	2,732.63	-	-	-	2,732.63
EMERG MGMT PERF. GRANT	78.98	-	(3,855.85)	-	(3,776.87)
ROUTE 140 EOED GT	215.46	-	-	-	215.46
EXTENDED POLLING HOURS	-	6,520.75	(4,973.63)	-	1,547.12
LLE DRUG GRANT	-	-	(43,948.52)	-	(43,948.52)
911 SUPPORT AND INCENTIVE GT	230.30	23,045.80	(23,045.80)	-	230.30
JUVENILE GRANT	356.86	-	-	-	356.86
WATCH YOUR CAR GRANT	181.06	-	-	-	181.06
DFS EQUIPMENT	-	-	(9,998.95)	-	(9,998.95)
FIRE SAFE GRANT	1,177.05	10,800.00	(4,613.00)	-	7,364.05
FIRE EQUIPMENT GRANT	-	2,413.00	(5,563.50)	-	(3,150.50)
FIRE FEMA GRANT	(2,290.51)	-	-	-	(2,290.51)
POLICE STATE 911 GRANT	8,217.56	-	-	-	8,217.56
C of M URBAN FORESTRY GRANT	437.00	-	-	-	437.00
PUBLIC HEALTH GRANTS	1,688.61	2,429.29	(1,204.60)	-	2,913.30
BOH FLU GRANT	3,456.73	-	(613.13)	-	2,843.60
COA FORMULA GRANT	2,657.00	10,753.00	(13,013.94)	-	396.06
LIBRARY GRANT	21,248.68	8,629.56	(2,423.99)	-	27,454.25

Schedule of Revenues, Expenditures and Changes in Fund Balances – All Non-General Funds for the Year Ended June 30th, 2021

	Fund Balances June 30, 2020	Revenues	Expenditures	Other Financing Sources/(Uses)	Fund Balances June 30, 2021
CULTURAL COUNCIL	2,890.23	5,107.20	(2,075.00)	-	5,922.43
AMBULANCE FEES	294,210.07	173,749.09	(74,400.00)	-	393,559.16
RIDESHARE FUND	-	895.30	-	-	895.30
COMMERCIAL INSPECTION REVOLVING	-	17,290.00	(12,900.00)	-	4,390.00
HILLSIDE REVOLVING	339,833.93	129,637.32	(215,248.67)	-	254,222.58
CHRISTMAS TREE GIFTS	353.56	-	-	-	353.56
CONSERVATION REVOLVING	3,039.93	847.00	(966.00)	-	2,920.93
WETLANDS PROTECTION	44,642.88	8,482.50	(3,364.00)	-	49,761.38
BOH SEPTIC REVOLVING	31,995.52	36,400.00	(4,404.48)	-	63,991.04
PLANNING BOARD REVOLVING	36,089.66	2,639.05	(15,225.00)	-	23,503.71
INSURANCE REIMBURSEMENTS	27,900.09	1,273.61	(1,273.61)	-	27,900.09
SALE OF TOWN BUILDING	185,045.84	155,000.00	(316,645.04)	-	23,400.80
POLICE GIFTS	4,680.46	600.00	(4,662.38)	-	618.08
DARE GIFTS	2,045.89	-	(110.53)	-	1,935.36
CANINE GIFTS	214.80	-	-	-	214.80
RTE 140/SCHOOL ST IMPROVEMENTS	18,000.00	30,000.00	-	-	48,000.00
CEMETERY REVOLVING	87,863.25	11,694.93	(28,601.17)	-	70,957.01
SALE OF CEMETERY LOTS	80,245.74	7,350.00	-	-	87,595.74
CEMETERY GIFT	2,377.08	-	-	-	2,377.08
BOH SEPTIC REVOLVING	31,995.52	36,200.00	(4,296.79)	-	63,898.73
BOH FLU REVOLVING	2,871.89	-	-	-	2,871.89
TITLE V SEPTIC	0.00	-	(432.52)	-	(432.52)
COA GIFTS	12,654.61	3,492.00	-	-	16,146.61
LIBRARY GIFTS	15,388.30	1,728.34	(4,679.42)	-	12,437.22
CHILDRENS ROOM GIFTS	127.00	-	-	-	127.00

Schedule of Revenues, Expenditures and Changes in Fund Balances – All Non-General Funds for the Year Ended June 30th, 2021

	Fund Balances June 30, 2020	Revenues	Expenditures	Other Financing Sources/(Uses)	Fund Balances June 30, 2021
LIBRARY DONATION PROJECT MGT	10,000.00	-	-	-	10,000.00
RECREATION REVOLVING	12,367.29	6,975.00	(12,253.12)	-	7,089.17
PARKS GIFTS	5,557.33	-	(837.75)	-	4,719.58
MEMORIAL DAY GIFTS	10,772.86	1,220.00	-	-	11,992.86
BEAUTIFUL BOYLSTON	92.11	-	-	-	92.11
CULTURAL COUNCIL GIFTS	3,575.31	-	(250.00)	-	3,325.31
53G Revolving Accounts					
53G CC AOUDE NICHOLAS	1,564.83	-	-	-	1,564.83
53G PB BARNARD HILL	3,816.52	-	(200.75)	-	3,615.77
53G CC MOUNTAIN VIEW	77.85	-	-	-	77.85
53G CC JAMESON RIDGE	6,765.71	-	-	-	6,765.71
53G CC LONGLEY HILL	186.21	895.32	-	-	1,081.53
53G CC TURFLINKS	508.61	-	-	-	508.61
53G CC COMPASS POINTE	739.73	-	-	-	739.73
53G CC COMPASS CIRCLE/J HAYNES	1,881.49	-	(1,057.25)	-	824.24
53G CC BETHLEHEM BIBLE CHURCH	294.17	-	-	-	294.17
53G CC TAHANTO	1,250.28	-	-	-	1,250.28
53G CC SUMMER STAR WILDLIFE	3,427.71	-	-	-	3,427.71
53G CC 200 SHREWSBURY STREET	2,071.77	-	-	-	2,071.77
53G CC WORCESTER SAND & GRAVEL	3,811.40	-	(658.75)	-	3,152.65
53G CC SCANNELL 220 SHREWSBURY ST	2,809.34	-	-	-	2,809.34
53G CC WORCESTER DONUTS/270 SHREWSBURY ST	2,030.83	-	-	-	2,030.83
53G CC PINE ST BOYLSTON REALTY	564.49	-	(200.60)	-	363.89
53G CC 313 MAIN ST REALTY	-	3,056.00	-	-	3,056.00

Schedule of Revenues, Expenditures and Changes in Fund Balances – All Non-General Funds for the Year Ended June 30th, 2021

	Fund Balances June 30, 2020	Revenues	Expenditures	Other Financing Sources/(Uses)	Fund Balances June 30, 2021
53G CC PINE ST EXT	1,516.62	-	(265.60)	-	1,251.02
53G CC 280 SHREWSBURY ST-BATISTA	729.74	-	-	-	729.74
53G CC 85 SEWALL STREET	2,517.81	-	-	-	2,517.81
53G CC 299 SEWALL ST/LILYMERE	2,075.45	-	(1,188.50)	-	886.95
53G CC SEWALL ST APARTMENTS	2,877.08	-	(797.25)	-	2,079.83
53G CC TOWER HILL	4,220.00	-	(850.60)	-	3,369.40
53G CC 100 SHREWSBURY	-	3,200.00	(1,533.25)	-	1,666.75
53G CC PINE HILL DR	-	3,000.00	-	-	3,000.00
53G CC PERRY RD LOTS 1 AND 2	-	2,100.00	(1,677.50)	-	422.50
53G CC NEWTON POND	-	750.00	(750.00)	-	-
53G CC 8 GULF STREET	-	2,500.00	-	-	2,500.00
53G ER FED-EX	2,025.20	-	-	-	2,025.20
53G EW PINE STREET	2,293.00	-	-	-	2,293.00
53G PB LONGELY HILL	135.97	3,000.00	(2,819.68)	-	316.29
53G PB COMPASS POINT R.E. LLC	452.45	-	-	-	452.45
53G PB STRAW HOLLOW ESTATES	220.90	-	-	-	220.90
53G PB SARAH LANE	158.46	-	-	-	158.46
53G PB BARNARD HILL	3,317.39	7,500.00	(6,399.00)	-	4,418.39
53G PB RAND WHITNEY	1,955.27	-	-	-	1,955.27
53G PB MT PLEASANT COUNTRY CLUB	1,520.45	-	-	-	1,520.45
53G PB KREG LLC - COMPASS POINT	3,025.13	-	-	-	3,025.13
53G PB 200 SHREWSBURY ST	2,545.70	-	-	-	2,545.70
53G PB FLAGG STREET / KATZ	269.64	-	-	-	269.64
53G PB TM ELECTRONICS	2,522.81	-	-	-	2,522.81
53G PB 270 SHREWSBURY ST	2,934.40	-	-	-	2,934.40
53G PB SCANNELL PROPERTIES/SHREWSBURY ST	3,653.04	-	-	-	3,653.04

Schedule of Revenues, Expenditures and Changes in Fund Balances – All Non-General Funds for the Year Ended June 30th, 2021

	Fund Balances June 30, 2020	Revenues	Expenditures	Other Financing Sources/(Uses)	Fund Balances June 30, 2021
53G PB PINE STREET	201.01	10,375.00	(1,607.00)	-	8,969.01
53G PB AVERY WAY	-	1,113.50	(1,113.50)	-	-
53G PB 280 SHREWSBURY ST WORC BLDG	1,070.56	-	-	-	1,070.56
53G PB 247 MILE HILL RD	971.99	-	-	-	971.99
53G PB 85 SEWALL STREET	10.12	-	-	-	10.12
53G PB 299 SEWALL/GRAVEL PIT	1,891.20	-	-	-	1,891.20
53G PB 84 MAIN STREET/RON WAGNER	534.09	-	-	-	534.09
53G PB COBBLESTONE WOODS	2,500.69	-	-	-	2,500.69
53G PB 321 CROSS	8,438.00	-	-	-	8,438.00
53G PB TOWER HILL	1,710.00	1,357.73	(3,067.73)	-	-
53G PB WOODLAND ROAD	1,000.00	1,079.00	(2,079.00)	-	-
53G PB 70 RESERVOIR ST	369.65	-	(369.65)	-	-
53G PB 8 GULF STREET OVER 55	0.00	2,500.00	(1,763.58)	-	736.42
53G PB PINE HILL DR WAREHOUSE	0.00	35,694.00	(1,836.00)	-	33,858.00
53G PB 313 MAIN ST	-	2,500.00	(1,551.50)	-	948.50
53G PB 160 SHREWSBURY/RTE 140	-	36,840.00	-	-	36,840.00
53G ZBA JAMESON RIDGE	4,618.16	-	-	-	4,618.16
53G ZBA MAPLECROFT FARMS	5,173.42	-	-	-	5,173.42
Total Special Revenue Funds	1,447,347	1,206,351	(960,942)	-	1,692,756

Schedule of Revenues, Expenditures and Changes in Fund Balances – All Non-General Funds for the Year Ended June 30th, 2021

	Fund Balances June 30, 2020	Revenues	Expenditures	Other Financing Sources/(Uses)	Fund Balances June 30, 2021
Capital Projects:					
DPW Garage Project	86,031	-	-	-	86,031
Library Construction Phase I	885	-	-	-	885
Library Construction Phase II	248,597	-	(800)	-	247,797
Total Capital Projects	335,513	-	(800)	-	334,713
Permanent Trust Funds:					
Cemetery Funds	62,991	-	-	-	62,991
Library Funds	18,634	-	-	-	18,634
OPEB Trust	135,897	40,643	-	25,000	201,540
Total Permanent Trust Funds	217,522	40,643	-	25,000	283,165
Expendable Trust Funds:					
Affordable Housing Trust	-	100,000	-	-	100,000
Drug Forfeiture Fund	913	-	-	-	913
Cemetery Funds	138,522	5,017	-	-	143,539
Library Funds	63,921	2,206	-	-	66,127
DPW Building Stabilization Fund	731	-	-	-	731
Stabilization Fund	1,361,807	33,010	-	-	1,394,817
Capital Fund	25	18	-	-	42
Total Expendable Trust Funds:	1,565,919	140,250	-	-	1,706,169
Total - Non-General Governmental Funds	3,566,300	1,387,243	(961,741)	25,000	4,016,803

**TOWN OF BOYLSTON
SCHEDULE OF TAXES RECEIVABLE-GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2021**

EXHIBIT- F

Description	Uncollected June 30, 2020	Commitments	Refunds	Add/(Deduct)		Transfers to Tax Title	Collections	Uncollected June 30, 2021
				Adjustments	Abatements			
Real Estate								
2021	-	14,395,237.67	44,679	6	(48,293)	(6,332)	(14,207,629)	177,669
2020	242,730	-	862	-	-	(7,043)	(236,549)	0
	242,730	14,395,238	45,541	6	(48,293)	(13,375)	(14,444,178)	177,669
Personal Property								
2021	-	418,200.25	4,281	3	(1,938)	-	(417,084)	3,463
2020	7,071	-	-	-	(1,848)	-	(5,223)	0
	7,071	-	-	-	(1,848)	-	(5,223)	0
Motor Vehicle Excise								
2021	-	1,012,528	10,769	(0)	(24,960)		(944,686)	53,651
2020	117,539	106,181	15,101	-	(23,670)		(203,838)	11,313
2019	10,426	-	233	-	(218)		(6,973)	3,468
2018	4,650	-	111	-	-		(1,172)	3,590
2017	3,142	-	-	-	-		(194)	2,949
2016	1,439	-	-	-	-		-	1,439
2015	1,883	-	-	-	-		(110)	1,772
2014	1,143	-	-	-	-		-	1,143
2013	2,208	-	-	-	-		-	2,208
2012 and prior	909	-	-	-	-		-	909
	143,340	1,118,709	26,214	(0)	(48,848)	-	(1,156,973)	82,441
Tax Liens	57,576	14,982	-	600	-	-	(2,644)	70,514
Tax Possessions	123,192	-						123,192

**TOWN OF BOYLSTON
SCHEDULE OF OUTSTANDING DEBT
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

EXHIBIT G

				Principal				
		Original	Final					
	Interest	Loan	Due	Balance	Funds	Principal	Balance	Interest
Description	Rate	Date	Date	June 30, 2020	Borrowed	Payments	June 30, 2021	Paid
Account Group-General Long Term Debt								
Library / DPW Garage	2.80%	07/17/15	07/15/35	4,105,000	0	(260,000)	3,845,000	133,425
Total General Long-Term Debt				4,105,000	0	(260,000)	3,845,000	133,425

Municipal Light Department

Mission Statement:

The Boylston Municipal Light Department strives to provide excellent service and economical electric rates to its customers.

The Boylston Municipal Light Department (BMLD) has continued its maintenance program, consisting of pole replacements, wire upgrades, and tree trimming to minimize power outages for our ratepayers. This also helps keep restoration times for outages at a minimum.

A total of 11 outages were reported throughout the year with an average 1½ hour restoration time. The longest outages were caused by large trees which fell across the power lines and motor vehicle accidents.

A total of 68 utility poles were replaced during the year.

A total of 53 new residential meters and 1 new business service were added to the town's system in 2021.

The BMLD has a total of 2 commercial solar customers and 27 residential solar customers.

A total of 7 new residential solar arrays were installed in 2021.

The Covid-19 pandemic continued through the year. All BMLD's employees continued to work normal hours throughout the pandemic. The Light Board would like to thank all the employees that worked through these difficult times.

The BMLD would like to thank all the Town Departments who assisted the Light Department throughout the year.

The BMLD through the Massachusetts Municipal Wholesale Electric Company (MMWEC), which Boylston is a member, manages Boylston's power portfolio by purchasing low-cost electricity. MMWEC also plans, develops, manages energy resources that Boylston and other light plants own.

BMLD is working with MMWEC to add offshore wind, large scale solar and battery to its portfolio.

BMLD's power portfolio for the year ending 2021 was on average 46% carbon free. BMLD is continuing its efforts to lower carbon emitting generation in its energy portfolio.

BMLD provides residential Home Energy Loss Prevention Services (HELPS) to its customers through MMWEC. The HELP's program will be rebranding itself in 2022 to NEXTZERO to align with Zero carbon emissions.

The HELPS / NextZero program is designed to assist our customers with rebates on Energy Star appliances, home energy audits, and other efficiency measures. Information on rebates and incentives can be viewed on their web site (munihelps.org)

Lastly the year ended with the retirement of Barbara Seed from the main office after 19 years of outstanding customer service on January 27, 2022. Congratulations & Best Wishes !!!!

Municipal Light Department

Respectfully submitted,

Mark Barakian / General Manager

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Gross Revenue:	4,129,978.00	3,867,442.00	3,872,828.00
Operating Expense:	4,302,833.00	4,232,124.00	4,260,806.00
Misc. Sales	28,233.00	24,313.00	24,556.00
Profit:	(39,968)	(188,133)	(206,273)
Physical Plant Cost:	6,332,523	6,397,819	6,518,591
KW of Demand:	7792	7,510	8,175
KWH Bought:	34,325,884	34,932,100	36,274,549
KWH Sold:	32,248,264	32,002,953	32,785,005
Customers:	2284	2394	2470
Purchase Power Avg. Cost:		0.12	0.12
0.12			

Light Commission Meetings are held on the last Monday of the month or as posted.

The Board held ten regular meetings with the following attendance:

John McQuade 7, Eric Johnson 8, Steve Mero 7

(No meetings were held in the months of July & September)

Office Hours:

Monday thru Friday, 8:00 A.M. to 4:00 P.M.

24 Hr Emergency Service Phone Number: 508-869-6564



Boylston Police Department
Office of the Chief of Police
John A. Annunziata
215 Main Street
Boylston, MA 01505
Phone: 508-869-2113
Fax: 508-869-2360



In 2021, the Police Department experienced many changes. We made two additions to our roster and welcomed Officer Samuel Rivera and Officer Kevin Monaghan. Both Officers exceeded field training standards and have been critical assets to the police department. Officer Rivera was previously employed with the Barre Police Department and Officer Monaghan was employed with the UMASS Police Department. The Town of Boylston saw the departure of the former Police Chief, Anthony Sahagian, who left in October 2021. Chief Sahagian served the Town of Boylston for more than 20 years. While a search committee was formed for Boylston's next Police Chief, Officer Robert Barbato was named the Interim Chief of Police. The department would like to thank both Anthony Sahagian and Officer Barbato for their service.

In December the Board of Selectmen appointed me as Chief of Police. I began working with Human Resources to make changes that included updating the organization's Mission Statement and developing Core Values for the department. Core Values serve as the foundation of the Police Departments' code of conduct. They guide everyday behavior and decision-making for Boylston Police Department employees. The Mission Statement and Core Values can be found on the department's webpage.

Sergeant Thomas successfully implemented a new police department incident reporting system to replace our preexisting system that stopped providing service. This program adds additional features and automatic reporting systems that maintain compliance with state standards. Aside from implementing the project, Sergeant Thomas was also tasked with coordinating training for the department.

The Boylston Police Departments taser contract expired in July and Sergeant Thomasian negotiated new terms with the vendor. As part of the deal, the Boylston Police Department obtained a virtual reality training system along with a specialized suit and equipment that better prepares officers for use of force scenarios. This training is based on an officer's perception and response to scenarios. Officers must decide when to apply de-escalation tactics during the training scenario. Officers are equipped with a simulation firearm, taser, baton, and O.C. spray that they can utilize during the training scenario. Officers will be required to log specified training hours per month which will keep us compliant with Peace Officers Standards and Training.

Sergeant Thomasian and Detective Ryel continued their work with the North Worcester County Drug Task Force. They worked on several cases that began in Boylston that lead to activity in surrounding communities. Sergeant Thomasian and Detective Ryel assisted Task Force Members in executing search warrants, surveillance, and evidence collection.

At the Special Town Meeting, the Boylston Police Department's request for a replacement vehicle was approved. The vehicle requested to be replaced was a 2016 Ford Utility that had high miles, high engine hours, and numerous foreseen maintenance issues.


Police Department

After careful consideration and following the recommendations of experts, it was determined that the cost associated with repairs was not financially responsible. Officer Barbato took lead on this project and through different negotiating tactics, acquired a Ford F-150 Responder. The F-150 is a pursuit-rated vehicle for patrol work but also allows officers to transport items that do not fit in a utility vehicle. In the past, officers had to rely on the Highway Department, Fire Department, and officer's personal vehicles to transport evidence or other bulky equipment. Having this vehicle will allow police department operations to be more effective and efficient in our duties. We anticipate a delivery date of this vehicle in February 2022.

The staff of the Boylston Police Department participated in charitable events that included a mobile food drive, the Pink Patch Project, Flutie Foundation, Trunk-or-Treat, and Toys for Tots. The Boylston Police Officers Union held their 2nd golf tournament and funded 2 scholarships for graduating Tahanto Seniors. These events were successful due to the commitment of our staff and the relationship we have with our community members.

I would like to thank the Board of Selectmen for selecting me to serve as your Chief of Police. I look forward to continuing my work with town leaders and community members in a different capacity but with the same goal, to make Boylston a safe community with a superior police department that operates transparently. For this effort to be successful, I intend to host a variety of open houses throughout the year. Events such as Coffee with a Cop and Breakfast with the Chief will allow community members to familiarize themselves with police department personnel, understand the needs of the department and why we operate the way we do. These events will also allow staff to understand the needs of the community which will allow us to be the effective and superior police department that the community of Boylston deserves.

Respectfully Submitted,



John A. Annunziata
Chief of Police

Police Department

Activity	2018	2019	2020	2021
911 Calls	25	35	104	569
Assault and Battery	5	1	1	3
Alarm Response	225	170	115	123
Animal Complaint	68	55	54	82
B&E	2	3	1	9
Check Well Being	55	60	50	74
Civil Dispute	6	12	5	6
Disturbance	17	45	38	32
Disabled M/V	93	107	72	42
Domestic Disturbance	17	21	12	14
Erratic Operator	57	49	42	53
Harassment	0	3	4	3
Larceny	12	5	18	47
M/V Lockout	4	4	5	8
Mutual Aid	39	33	16	2
M/V Accident	96	81	77	76
M/V Stop	1375	1933	480	899
Parking Violation	2	9	20	32
Safety Hazard	73	105	105	97
Serve Summons	41	30	33	16
Suspicious Activity	142	126	103	98
Traffic Watch	283	114	167	240
Warrant Arrest	13	8	6	7
Total # of all calls including the ones listed above	11,561	12,379	12,968	15,536

Police Department Roster

Chief of Police

John Annunziata

Executive Assistant

Christine Bissonnette

Sergeants

Robert Thomas, Jr.

Cody Thomasian

Detectives

Russell Parker

Matthew Ryel

Patrolman

Robert Barbato

Kenneth Johnson

Kevin Monaghan

Jared Piche

Samuel Rivera

Mark Shepard

Dispatchers

Kevin Colomey

Shelia Crosbie

Lynn Purcell

Pamela Rudge

Jennefer Schiavone

Bonnie White

Fire Chief and Forest Warden

2021 continued to be a challenging time for the entire community, but especially difficult for those in public safety. The challenges of the COVID-19 pandemic were different than anything the department had faced in the past. The department worked with neighboring communities to set up vaccination clinics, testing sites and worked to protect the community as the pandemic continued. Members of the fire department participated in 56 COVID-19 vaccine clinics and helped administer 21,553 doses of vaccine. Department staff also provided COVID-19 antigen testing at the fire station and performed over 800 tests on residents and town employees.

The department is thankful for the continued support from members of the community who all came together to assist one another in a time of need. We are all lucky to belong to and work in such a great town.

The Boylston Fire Department is a combination career/paid on-call department consisting of a full-time fire chief and four full time firefighter/EMTs; two firefighter/EMTs work from 7:00 am to 3:00 pm and two work from 3:00 pm to 11:00 pm Monday through Friday. The full-time staff works in conjunction with 30 on-call firefighters, many who are also emergency medical technicians, to handle emergency calls for service. This EMS staff also covers per diem shifts from 5:00 p.m. to 9:00 p.m. each evening and 7:00 a.m. to 4:00 p.m. on weekends.

The fire department reminds all residents to inspect and test their smoke and carbon monoxide detectors on a regular basis and replace batteries every six months if the detectors are equipped with standard batteries. Remember, even hard-wired smoke detectors have batteries that need to be changed on a regular basis. All smoke detectors should be replaced every ten years; carbon monoxide detectors should be replaced every five to seven years, depending on the manufacturer. All homes that have attached garages or that are heated with oil, gas, or wood should have carbon monoxide detectors. Members of the fire department are always available to help to answer questions about smoke and carbon monoxide detectors, and to assist with the installation of detectors and replacement of detector batteries. The fire department also strongly recommends residential sprinklers in homes; residential sprinklers are designed to give occupants more time to escape a home that is on fire. The department urges residents to go to: www.homefiresprinkler.org for additional information.

The Boylston Fire Department staffs two basic life support ambulances to supply emergency medical services to the community. The Fire Department worked in conjunction with paramedic services from neighboring departments to provide the town with the highest level of emergency care in the field.

During 2021, the Fire Department EMS responded to the following calls:

Basic life support	418	Advanced life support	75
--------------------	-----	-----------------------	----

Fire Chief and Forest Warden

Motor vehicle crashes	43	Mutual aid	92
Carbon monoxide alarms	12		
Fire alarms	75	Total EMS calls	735
Fire scene standby	20		

During 2021, the Fire Department responded to the following calls:

Motor vehicle crashes	43	Vehicle fires	2
Carbon monoxide alarms	12	All other calls	23
Fire/smoke alarms	75	Mutual aid	34
Fires in a structure	8		
Brush fires	10	Total Fire Calls	207

Open air burning is allowed by the DEP from January 15th through May 1st of each year and is supervised by the Boylston Fire Department. Residents can burn brush and other yard waste during this time once they obtain an open-air burning permit. Permits were available at both the fire department and the police department and through the town's website. In 2021, the fire department issued 288 seasonal burning permits and the fire department supervised a total of 784 open air fires during the open burning season.

In addition to calls for emergency services, the fire department also provides fire prevention services to the community. With the new development in town, both residential and commercial, fire prevention activities occupied a lot of the fire department's time. Department members also conducted plan review for smoke and carbon monoxide placement in all new homes being built. Fire prevention continues to be a large part of services the fire department provides to the community.

In 2021, the following inspections were performed by fire department personnel:

Plan review	60	Liquor license inspections	5
Compliance inspections	106	Blasting permits	2
Pellet/Wood stove inspections	10	Blasting inspections	16
Propane storage permits	24	Open-air burning permits	288
Oil tank/ burner installations/ removal	43	Open-air burning supervision	784
Sprinkler permits	3	Total Fire Prevention	1343
Welding/hot work permits	2		

Total calls for service in 2021 **2285**

Joseph P. Flanagan, Fire Chief

Fire Department Roster

Fire Chief and Forest Warden

Joseph Flanagan

Deputy Chief

Matthew Ronn

Captain

Don MacKenzie

Lieutenants

Roger Young

Scott McCubrey

Jason Bradford

Michael Buddenhagen

Paul Osterberg

Daniel Buddenhagen

Michael O'Sullivan

Firefighters / Emergency Medical Technicians

Michael Bedard	EMT	Megan Mercure	EMT
Cameron Benway	FF / EMT	Joseph Murray	EMT
Laura Carlson	EMT	Rebecca Nash	EMT
Niccole Chaisson	FF / EMT	Robert O'Connell	FF / EMT
Timothy Ciampaglia	FF / EMT	Steven Philips	FF
Ryan Colleton	FF	John Phipps	EMT
Kevin Colomey	FF / EMT	Alan Portis	FF / EMT
Gino Consiglio	FF	Elise Probst	EMT
Tabitha Conway	FF / EMT	Mason Ronn	FF
Jeff Dempsey-Holmes	FF	Grace Sawyer	FF / EMT
Joshua Donovan	FF / EMT	Ryan Schloerb	FF / EMT
Philip Economou	EMT	Kyle Stark	Paramedic / FF
Corey Fisher	FF / EMT	April Steward	EMT
Jacob Ganoe	EMT	Peter Tuffs	FF
Charles Hill	FF	Nicholas Turk	EMT
Kathryn Kenny	EMT	William Weir	FF / EMT
Eric Larson	FF / EMT	Kelly Wilhide	EMT
Anusha Loganathan	EMT	Jordyn Zembrowski	EMT
Robb MacKenzie	FF		

Highway Department

The task of maintaining the 65 miles of streets in 2021 was carried out by the working Superintendent, 1 full time MEO, one Mechanic, 2 Labors, and one full time Administrative Assistant. We had 2 summer interns who did the mowing/landscaping in the summer months.

Fleet of Equipment

Our staff works diligently to maintain the fleet of equipment for the Town. Approximately 33 vehicles are serviced and repaired for the Highway Department, Cemetery Department, Police Department and various other Town vehicles. Our Mechanic performs a significant amount of fabrication work in-house to rebuild aging equipment to keep the equipment in service.

Other Department responsibilities include but not limited to:

- Roadside Mowing & Brush Cutting and chipping
- Cemetery Maintenance & Internments
- Maintenance of Playgrounds, Town Common area and Town Sports fields
- Patching and Repairing Roads
- Maintenance of Road Shoulders
- Repair & Replacement of Street Signs
- Tree Cutting & Pruning
- Street sweeping 65 miles of road

The Highway Department will help out other Town departments when extra manpower/equipment as needed.

I would like to thank and recognize the Highway Staff for their dedication and hard work throughout the year.

- Administrative Assistant – Jill Pupkar
- Foreman – Stuart Barber
- Mechanic – James Deal
- MEO1 – Darrin MacConnell
- Laborer – Cody Bartlett
- Laborer – Matt St. Denis
- Summer Intern – Katie St. Denis
- Summer Intern – Noah Foley

Highway Department

Snow & Salt

The Highway Department treated roads 31 days and plowed 9 days in 2021. A total of 2577 tons of salt was used to treat and maintain safe road conditions.

Snow and ice control was maintained by nine (9) pieces of department heavy equipment and six (6) pieces of department light equipment. Highway personnel as well as one (1) additional town employees and one (1) seasonal employee were utilized during snowstorms. The town also secured four (4) private contractors to maintain some of the secondary roads in town.

We are also responsible for plowing and treating the Elementary school and Town properties.

We provide sand for Town residents to use for their homes during the Winter season which is located at the Highway Garage.

We would like to thank the Winter season contracted snow removal crew for all the countless hours of helping us keep the streets clear of snow and ice.

- Richard Stowe
- Richard Lewis
- Scott Lewis
- John Desautels
- Robert Fuller
- Matt Fuller

Driveway Permits

Residents who resurface, reconstruct, or construct a new driveway are required to apply for a driveway permit prior to the work being done. Driveways constructed or altered in the Town of Boylston must meet requirements, be viewed, and approved by the Highway Superintendent. These permits allow the department a method of controlling how the work is done. A total of 16 permits were issued in 2021.

Re-Surfacing and Maintenance of Roads

Adams Street and Columbus Road were paved in the Fall of 2021. All storm drains were replaced under these roads. We received Town appropriated funds from the MassDOT state aid program for these roads.

Highway Department

Storm Drains

Boylston has 572 storm drains that we clean and maintain over the course of the year.

Yard Waste

Every Spring and Fall we have yard waste drop off days for Residents. Please check our Facebook page or the Town website events calendar to see upcoming dates.

Annual Town Meeting – June 2021

Thank you to Town Residents for your votes to pass the following:

- Article 19 – Procuring a 2009 Mack Dump/Plow Truck
- Article 20 –Procuring a Commercial Zero Turn Mower
- Article 41 – Amend Town By-Law revising sub parts
 - 8.1 No person shall place, or cause to be placed in any public way, or in any other place in Town any obstructions, ashes, tin can, garbage, filth, offal, carrion, snow, grass, leaves, or any other kind of rubbish, or any junk machinery or vehicles, or any other equipment deemed by Selectman to be unsightly or unhealthy.
 - 8.11 Per diem non-criminal penalty for violation of Streets and Sidewalks By-Law \$100.00 ~~\$50.00~~ or act in any other way thereon.

In closing, the Highway Department couldn't do all that we do without acknowledging and thanking the Board of Selectman, Town Hall Staff, Police Department, Light Department and Fire Department.

Respectfully Submitted,

Steven R Mero

Steven R Mero
Highway Superintendent

Tree Warden

The Tree division falls under the Highway Department. We continued to work taking down roadside trees that are a hazard with the help of a local contractor. An outside contractor is needed to do these big projects as the Highway Department does not have the equipment to do so. Trimming, removing decaying and dead trees considered a hazard within the Town's right-of-way were carried out this year as well.

Asian Long-Horned Beetles

The entire Town of Boylston is still in the quarantine area and all work was done in compliance with Asian Long Horned Beetle regulations. Beetle traps were hung throughout the town to trap and monitor beetle activity. All employees attended compliance classes for beetle certification. USDA and the DCR continue to survey our town.

Respectfully Submitted,

Steven R Mero

Steven R Mero, Tree Warden

Boylston Public Library

The Boylston Public Library realized a number of milestones in the calendar year 2021 but also experienced certain setbacks resulting indirectly from the COVID-19 pandemic.

Following CDC, Massachusetts State Government, Massachusetts Board of Library Commissioners (MBLC), and Boylston Municipal guidelines and recommendations, the Library continued to adapt and modify the way it delivered its services to residents in a manner that safely protects the community. Responding positively, and continuing a trend from the previous year, more residents used the library in 2021 than ever before.

After a year of physical closure (library services continued through virtual and contactless services), the Library building re-opened for in-person services in June 2021, welcoming residents back inside the library and introducing new staff members to the community.

Due to the library building closure, and amid COVID-19 transmission concerns, circulation of physical materials such as books, magazines, DVDs, museum passes, etc. continue to be below pre-pandemic levels. Positively, however, circulation of physical materials increased 30% in 2021 over 2020.

During the seclusion we've all experienced from the pandemic, nearly 4,000 "Take & Make" creative activities were distributed to Boylston children for use at home. In addition, the use of online and streaming digital content through library resources like Libby, Hoopla, and Ancestry increased by 33%. Combined circulation of all materials (physical and digital) increased an average of 47% from May through December 2021 over the same months the previous year.

In addition to managing the virtual programs, library collections, and at-home creative activities, the staff continued to make available free printing, faxing, scanning services, and general technology assistance. Wi-Fi that radiates outside the library building to the parking lot and Common and a hot-spot lending program have been particularly popular with residents working from home, in remote locations, or otherwise without good internet.

The Library obtained national and state grants, as well as local funding through the Friends of the Boylston Library and the Boylston Public Library Foundation to ensure that programming, technologies, and library services continue and improve. The Library Board of Trustees once again express their gratitude and appreciation to the Foundation and Friends for their continued support over the years.

The Library suffered two setbacks during 2021 that can be attributed to the pandemic. First, the Board of Trustees had planned to complete the remaining renovation of the library building involving repairs to the roof and building exterior. However, estimates for the work were

Boylston Public Library

significantly greater than the Library had in available funds. The higher estimates resulted from increased costs of materials and wages, and a labor shortage, that affected construction projects nationwide. The Board of Trustees moved forward with emergency roof repairs but this further depleted the available funds for other repairs.

The second setback involved the nationwide labor shortage resulting from the pandemic and the subsequent rise in wages. Wages also continued to rise due to Massachusetts' new \$15 minimum wage law. Libraries in the region experienced staff shortages and recruited heavily from the Boylston Library offering positions as much as 67% higher than similar positions in Boylston. Many staff members, including the Library Director, left for positions at other libraries citing Boylston's low salaries as the reason. The Board of Trustees worked with the Town Offices and Boards to address the salary issue but it remains unresolved at the time this report is written.

The Board would like to extend our most grateful appreciation to the Staff members who have remained throughout the pandemic and to all staff members, veterans and new, for their flexibility and tireless work in meeting the needs of the community during COVID.

The Library Board of Trustees would like to recognize and thank Erica Hout for keeping the Library vibrant during her first year as Director. Erica assumed the position of Acting Director upon the resignation of her predecessor and accepted the position of Director in February 2021. Since assuming the role, Erica has dealt with the changing world of the pandemic, significant staff turnover, and maintenance issues with the building. She handled all obstacles wonderfully, has continued to incorporate new technologies and services, and has the Library well prepared to resume normal operations whenever that might be.

Finally, Board of Trustees and Library Staff would like to thank the Boylston community for their continued support during 2021 as we've learned so much and worked so well together. The Boylston Library is dedicated to safely increasing our in-person program options and fostering the sense of community that we've all been missing. We're looking forward to seeing you more in 2022.

Respectfully submitted,

Brad Barker

Chair, Boylston Public Library Board of Trustees.

Parks and Recreation Commission

After conducting meetings with residents and getting valuable input, the Commission was able to continue our research and work towards the acquisition of additional parkland with the Greater Worcester Land Trust (aka WGLT). WGLT approached the committee to coordinate a joint venture, preserving the former Camp Harrington Property. It was then voted to approve the purchase of the land by the residents at the Special Town meeting in the fall. The town is now currently waiting for the conditions to be met/completed by The Greater Worcester Land Trust per the Order of Conditions filed with the Worcester Registry of Deeds.

Although coronavirus safety measures put a damper on many of the Parks Department's annual events and programming, the parks department shared events such as printable at home activities, Halloween costume swap and trick or treat bags, as well as holiday trivia.

The Parks and Recreation Commission is the grateful beneficiary of two BSA Eagle Scout Projects such as an instructional video on pickle ball which has become very popular recreation here in town. Improvements to our Hillside Trail system and Hillside playground were completed by the scouts and other volunteers.

The Commission continues to work closely with town residents to help grow the sport of pickleball, which is played at the Hillside gym and center courts. Before the pandemic there were roughly 4 sessions a week. That number has grown to 12 sessions a week and continues to grow. The Commission supports the players by purchasing equipment and making sure they have plenty of time available at the gym.

We are still excited for the office and programming space for the department to be moved once the newly renovated area of the town's main office building is completed. It will provide expanded space for community activities. BPR looks forward to working more closely with other town departments, especially the Council on Aging, and increasing our recreational offerings.

Respectfully submitted,

Claudine Underwood
Member, Parks and Recreation Commission

Eric Hoffses
Chair, Parks and Recreation Commission

Cultural Council

Meetings:

- The Council held a public meeting via Zoom in January. 15 applications were approved.
- The Council held a public meeting via Zoom in June, to introduce council nominees, Shanleigh Evans and Janet Conroy-Quirk and to approve a project extension.
- The Council held a public meeting via Zoom on November 15, 2021, to discuss Modification/Extension Request #31948 Beatles Historical Presentation. Modification granted- program presented on local cable access.
- The Council held a public meeting via Zoom on December 29, 2021, to approve a project modification and to review the 31 applications.

Research:

- A Google survey was completed on Facebook. Information gleaned from the surveys will be used in funding decisions. Significant interest in programs for older adults and children was indicated.

Publicity & Promotions:

- A press release was issued in September announcing the application process and deadline. The information appeared in The Item. This information was also publicized on Facebook and on flyers sent to Boylston Elementary School and Tahanto Regional Middle and High School.
- A Boylston Cultural Council Facebook page was created to promote events; increase engagement with the community; and highlight local artists and creators.

Funding:

- As always, the Boylston Cultural Council was funded by the Massachusetts Cultural Council, a state agency.

2022 Grants:

- For this grant cycle, 31 applications were received, a higher number than ever before. The Council received \$5,300 in state funding, which will be combined with unused funds from the past grant cycle. A virtual public voting meeting was held in December and 18 projects were approved.

Other:

- The effects of Covid resulted in the delay of several projects and one project (the Memorial Day Parade) was cancelled due to safety precautions.
- The council was praised by MCC for having a high school student as a member. Her input will help to assure that programs serve a variety of populations.

Cultural Council

Membership:

Kathy Evans

Courtney Hodgdon, Chair (exited November 2021), Elena Scaplen

Kristen Socha

Michael Csorba

Miyoshi Holden

Linda Orozco

New Members in 2021: Shanleigh Evans, Janet Conroy-Quirk, Tara Azzarone

Respectfully submitted,

Janet Conroy-Quirk

Boylston Historical Commission

The Boylston Historical Commission was established by the Town of Boylston for the preservation, protection, and development of the historical and archeological assets of the town under the Massachusetts General Laws Chapter 40, Section 8D. This Commission is composed of the following six members: Bruce Filgate, Chairman; Judith Haynes, Secretary; Nancy Filgate, Treasurer; David Bottom; Judith Bottom; and David Cole. The Commission schedules its meeting monthly. See <https://www.boylston-ma.gov/historical-commission> for contact information and current meeting times. Pursuant to Governor Baker's 2021 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 18, some in-person meetings were limited for 2021, however there has been a significant increase in the number of electronic-database driven research projects pursued by the Historical Commission and volunteers on behalf of the Town of Boylston.

The Historical Commission with the Boylston Cemetery Association and Boylston Historical Society, and volunteers continued to drive the “Boylston Cemetery Research Project.” This consortium and volunteers search federal, state, and local documents, burial records, and cemetery stones in both the Old Burial Ground and Pine Grove Cemetery, publishing this ongoing research on FindaGrave.com [Note: <http://www.findagrave.com> is a free online site containing photographs and data on graves.] The consortium's primary goals are to research and preserve our town's heritage as presented in our cemeteries, linking these town citizens to their roots and descendants. Specific concentration is given to accurate documentation and historical relevance. As part of this activity, the Commission is researching, identifying and ensuring the marking of veteran's graves in both cemeteries as well as providing the interface to the project's FindaGrave publishing. At present we are pursuing information on 4060 memorials and managing 3446 memorials, comprised of local citizens who are buried in Boylston and elsewhere.

Working with the Boylston Historical Society & Museum, the Historical Commission sponsors the photographing, scanning, and computerization of older pictures, historical documents, and town historical artifacts for the computer database inventory of Boylston's history.

The Historical Commission continues to support the Hillside Restoration Project in writing letters of support for the preservation of the National Historic Landmark, the John B. Gough House of Boylston. We researched the available Commonwealth monies available for stabilization of historic structures with respect to the Sawyer Library, Flagg House and Gough House, forwarding the results to the appropriate town oversight individuals/groups.

The Historical Commission, the Boylston Historical Society, and the Boylston Public Library have formed a research collaborative in an effort to gather biographical information about Boylston individuals of the early to mid-1800's and their impact on the town's development. The vision of the research group which consists of several volunteers from town, is to add the information to the individuals' online memorials in our Old Burial Ground and Pine Grove Cemetery; and to digitize the information to create a searchable virtual database. The Historical Commission, the

Boylston Historical Commission

Massachusetts Cultural Council through the Local Cultural Council, and the Boylston Historical Society, have also joined together to sponsor the publication of this historical research in 2022.

In continuing outreach to afford student participation opportunities in research and preservation of Boylston history there are two ongoing projects:

The Historical Commission, the Boylston Historical Society, and the Boylston Public Library have formed a second research collaborative in an effort to gather biographical information about the Civil War Veterans of Boylston, Massachusetts. Under the direction of an Historical Commissioner, six Tahanto Regional High School students have researched local, state, federal and Civil War records in order to add the information to the individuals' online memorials in our Old Burial Ground and Pine Grove Cemetery; and to digitize the information to create a searchable virtual database. Additionally, the Historical Commission, the Massachusetts Cultural Council through the Local Cultural Council, and the Boylston Historical Society, have also joined together to sponsor the publication of this historical research in 2022.

Historical Commission members and a Tahanto student are researching Boylston records, Commonwealth of Massachusetts records, National records, and Civil War records so veterans who served for Boylston as well as those who served elsewhere who are buried in Pine Grove Cemetery can have their graves marked with the United States flag in honor of their service to our country.

The Historical Commission continues to oversee the maintenance and general upkeep of the Historic Town Hall. The building alarm system is radio linked to the Town Library, Fire Station, and Hillside Offices, with the alarm response by the Commission, Boylston Fire and Boylston Police as needed. This past year saw repair of the leaking air conditioning unit, the repair of the second-floor electric heat control system, and the repair of the outside air conditioning compressor. During the year, the Commission maintained the Historic Town Hall, preserving its rich history while providing a meeting venue for our townspeople, local organizations, and researchers.

Respectfully submitted,

Bruce D. Filgate, Chairman
Boylston Historical Commission

The John B. Gough House at Hillside Farm

In 2001 The Town of Boylston voted to enter into a historic preservation agreement with the Massachusetts Historical Commission to protect 12-acres of town owned property. The agreement protects what remains of the 1848 Hillside Farm, designated a National Historic Landmark (NHL) in 1975 (expanded in 2006).

Hillside Farm stands as a beacon of America's 19th century social reform era.

For the last 21 years the Hillside Restoration Project, Inc. (HRP) has stewarded the restoration of Hillside Farm, proud to have saved and historically restored significant features of this important town asset; Public and private contributions (\$1.8 M) were raised for the restoration work, which excluded town funds.

Today the community has an opportunity to adaptively re-use the site while preserving one of eight precious NHL in central Massachusetts.

The HRP and the Town of Boylston have formed a public private partnership to preserve the site while seeking the collaboration of a wide range of community partners and individuals.



Board of Health

Working with the Massachusetts Central Mass Mosquito Control Program and the state Department of Public Health, truck-mounted and aerial spraying was conducted as a response to increased activity of EEE and we continue to educate residents on mosquito borne diseases.

The Sharps Drop Off program continues to be a success as we manage this growing medical waste in our community. We continue to collaborate with Central Mass Mosquito Control approving of their reporting and services they provide.

Within Region 2 Public Health Emergency Preparedness Coalition we are currently only responding to practice drills. We continue to anticipate funding to resume our active planning role in Region 2 in 2022.

The board continues to work with the following entities: Worcester Tobacco Coalition, the Wachusett Recycling Center and Hazardous Waste Site, the Massachusetts Associated Boards of Health and Central Mass Mosquito Control.

COVID-19 was the years' Public Health threat. The board tried to work with other municipalities as close as the City of Worcester and as far away as Southbridge and Gardner. In the beginning, vaccine was difficult at best to acquire. Thanks to a community-wide group of people spearheaded by the Lions Club, the town was able to assist the seniors in obtaining the COVID-19 vaccine. We were able to team up with a group of towns including Ashland, Holliston, Hopkinton, Northborough Southborough, and Westborough in April. With a collaboration of other Health Departments, Fire Departments, CERT, and Volunteers, the group was able to vaccinate over 8,000 people, giving over 16,000 COVID-19 doses.

The board joined with Northborough, Southborough, and Westborough (Greater Boroughs Partnership for Health) and successfully secured a Grant for much needed nursing help with a Public Health Excellence Grant for over \$250,000 per year for three years. Also, in the Grant was help for Housing and Food Inspections (also for three years). As part of the GBPH, a smaller grant was written and funded for an Epidemiologist for the four towns and is funded through 6/30/2023.

With a huge help from the Boylston Fire Department and Chief Flanagan, test kits were received and handled by that Department. Because of his work on the vaccination collaboration, Chief Flanagan, being familiar with the vaccination process, took on the Boylston portion of the COVID-19 Booster Clinics.

At the November BOH meeting Joe Flanagan was appointed as a BOH representative to the Greater Boroughs Partnership for Health group.

We look forward to a better healthier new year.

Board of Health

Fees collected during 2021 amounted to \$43,903.00. Fees were derived from the following number of activities:

Base of Operation Permit – 28
Certificates of Compliance – 14
Component Repair Permits – 16
Construction Permits – 25
Food Permits – 30
Mobile Food Permits – 15
Plans Reviewed – 16

Septage Hauler Permits – 13
Septic Installer Permits – 31
Soil Testing – 22
Swimming/Wading Pool Permits – 2
Tobacco Sales Permits – 6
Trash Hauler Permits – 4
Well Permits - 6

During the year, the Board held eleven (11) Regular Meetings with the meeting attendance as follows: Sarah Scheinfein 9; John Wentzell 8; Robert Thibeault 11; Dennis Costello (Health Agent) 11.

Respectfully submitted by the Board of Health

Council on Aging

The Council on Aging continues to meet the first Wednesday of each month at 6PM, except for July and August. All are welcome to attend. Meetings are recorded and available to view on the local WBAC cable channel. As the Covid-19 pandemic persisted through 2021, the Boylston Council on Aging remained flexible and consistent in their support and outreach to the growing Senior population in town. The board currently consists of 5 volunteer voting members. We want to give a special thanks to Ozzie Sauer, for his commitment to the board and we wish him all the best as he retires after 18 years on the board. We are currently considering the addition of 2 board members as of this writing. The Council on Aging is funded by the town through the municipal budget and by the Executive Office of Elder Affairs. We thank them for their support and look forward to continuing to grow and expand.

Currently, the town has approximately 1,545 residents over the age of 60. This number has been consistently growing with each passing year. Based on our growing population, we should be entitled to increased funds from the state so that we can increase programming for our Seniors. We have many volunteers who help our Seniors in a variety of ways, and we are grateful for their efforts and support. We are thankful for increased technology but look forward to more in-person events, education, and trips that we can all attend together.

The past several months the Council on Aging has been kept going strong with the generous effort and time put in by the COA Van Scheduler, Kathy Lohnes. She has put in an enormous amount of volunteer and logged hours to keep the phones answered, the van up and running and making sure our seniors are getting the assistance they need. Our van drivers and Kathy have worked past the scheduled hours of service to make sure our residents were able to get to their doctors' appointments, testing, and vaccination destinations. They have provided more than 1,000 essential rides during the year of 2021. The COA staff including the now departed COA Coordinator, Laura Susanin, and volunteers have spent countless hours, long nights and early mornings during these unprecedented times planning and securing testing and vaccination slots for our Seniors. We cannot thank our team enough for the huge effort that has been put in to keep our Seniors safe through yet another year of this Covid-19 pandemic. We would also like to express our gratitude to Laura who has moved on to pursue other social work opportunities. Her vision and guidance helped lay the groundwork for the development of programming and outreach for the older adults in town. We are indebted to her and will continue to strive to make our program better. This team of people have really gone above and beyond and deserve a big thank you!

The COA offers multiple weekly fitness classes. Some in-person, masked work-out sessions were offered as well as weekly live Zoom fitness classes, including Zoomba, Flex and Tone, Stretch, Strength and Stamina, and others. Fitness and art classes also are available on the WBAC local cable channel. We have maintained weekly communication through the email blast of upcoming events, vaccination clinics, testing sites and social happenings. A bi-monthly Newsletter goes out to Senior residents keeping them informed of what is taking place in the upcoming months. Elder Services of Worcester continues to oversee the Senior Lunch in-person on Tuesdays and Thursdays at the Town House and the Meals on Wheels program which provides lunch to homebound Boylston Seniors. With support from the COA, the Senior

Council on Aging

Citizens' Society hosted many fun events for all to attend. SHINE counseling for Medicare enrollment continues to be available. We also offer a Senior Tax Worker program. MySeniorCenter software is a great tool for keeping our residents informed of our upcoming events and continued service. We want to thank our community partners at the Fire Department, The Highway Department, Police, Library, Post Office, Lions Club, Wachusett Rotary Club, Clinton Savings Bank and many other wonderful community members and groups for their continued support of our Council. We have been able to provide warm meals, good memories, and big smiles to those in our town.

When the pandemic was at a low point during the summer, the COA was able to host an outdoor but in-person succulent dish workshop with the assistance of Pine Ridge Farm in Boylston. It is our hope to coordinate more programs and workshops within our town and continue to build a sense of community. In November, the COA hosted "Food Safety for Seniors" led by the Greater Burroughs Partnership for Health. In conjunction with the Boylston Fire Department and the Greater Burroughs, the COA assisted with a flu clinic and a couple of vaccine clinics.

The COA office is located at the Town Hall. When the office was forced to close because of the pandemic, COA staff continued to be available to assist those in need. Messages can be left via phone (508) 869-6022 or email at coa@boylston-ma.gov.

We welcome feedback and ideas from our community. Our mission remains to keep seniors safe, informed, independent, and connected. It is encouraging to see our growth and the new energy that has come aboard, and we look forward to sustaining this momentum and moving forward. While this past year has been tough on all of us, we are grateful to the Town of Boylston and our great community which regularly comes together to support one another.

Respectfully submitted,

Council on Aging

ADA Committee

The ADA Committee did not meet in 2021 due to covid. More members are needed. We should meet in 2022 with more members. Contact the Town Hall and fill out a volunteer to serve form if interested.

Prior to the temporary closing of the Town House due to the pandemic, the Town House elevator was continuing to be a valuable resource for our residents. The elevator can be accessed both from the ground and second floor. Residents attending such programs as COA fitness classes and the Senior Citizen Society meetings benefited greatly from the elevator and will do so when in-person programs resume. In addition to the elevator, the COA van which has a wheelchair lift provides rides to seniors as well as those under 60 with a disability. These two additions to the Boylston community serve to increase accessibility so that all may utilize town buildings and programs.

The Mass Office on Disability works to ensure that all people with disabilities can have equal participation in all areas of life. For more information on the Mass Office on Disability, please go to <https://www.mass.gov/orgs/massachusetts-office-on-disability>. The Mass Department of Conversation and Recreation promotes a Universal Access Program. More information about this program can be found at <https://www.mass.gov/orgs/universal-access-program>.

If Boylston residents feel that they are facing any barriers based on their disability, please reach out to the ADA Committee at 221 Main St, Boylston, MA 01505.

Respectfully Submitted,

Boylston ADA Committee

Cemetery Commission

Routine maintenance and upkeep are performed at Pine Grove Cemetery by employees of the Highway Department. This includes mowing, weeding, trimming, removal of overgrown shrubs, damaged bushes, and snow plowing. Other related duties include lay out plots and prepare for burials, pour foundations for monuments, and sell Cemetery lots.

In 2021 there were a total of 26 burials. This included 14 full burials and 12 cremation burials.

In addition to burials, 17 cemetery lots were sold.

The Cemetery Commission met regularly on the 3rd Monday of each month. Gary Anderson, Roger Wentzell and Chair Don Parker, served as board members. Due to the Covid-19 pandemic, there were only 5 regular monthly meetings held and all commissioners were in attendance.

Respectfully Submitted,

Steven R Mero

Steven R Mero, Cemetery Superintendent

Food Pantry

The Outreach Board of the Boylston First Congregational Church continues to operate the Boylston Food Pantry with the help of St. Mary of the Hills Catholic Church and the Boylston Community. We wish to thank the business, clubs, schools, and residents for their generous donations of money, food, and time to support our endeavor to feed the hungry in Boylston.

During the pandemic this past year, we have managed to keep the pantry with the help of Carla Peterson (appointed by the Outreach Board to run the pantry). The pantry is open to all Boylston residents and is located on the lower level of the Town Hall. The pantry is open from 10:00am to 12:00 noon excluding holidays and bad weather. The pantry is ADA accessible. The access is private and can be reached by driving to the door. The town van will also pick up residents for rides to the pantry. A call should be made to (508-869-6132) the week before Monday to be picked up.

There is no need for anyone to go hungry. If extra food is needed and cannot make it to food pantry during the hours, we are open, the Congregational Church may be called during the morning hours at (508) 869-2027. Arrangements can be made to either go to the pantry or someone will pick up the desired food and deliver.

It is our desire that no one in the Town of Boylston should go hungry.

Respectfully submitted,

Irene Symonds

David Rice, Chairman of the Outreach Committee

Wachusett Earthday, Inc

Wachusett Earthday Inc. (WEI) is a seven-town collaborative effort founded to provide local and environmentally responsible solutions to the disposal of difficult items and hazardous substances and materials. WEI operates the Wachusett Watershed Regional Recycling Center at 131 Raymond Huntington Highway in West Boylston on property owned by the DCR (Department of Conservation & Recreation). The site is partially funded by contributions from the seven towns of Boylston, Holden, Paxton, Princeton, Rutland, Sterling and West Boylston as well as being supported by the MA Department of Environmental Protection. In addition to the disposal of difficult materials, WEI provides a venue for sharing gently used but still serviceable household items. All work is performed by an energetic and dedicated group of volunteers from both member and several surrounding towns, under the able guidance of one paid staff member and several organizational managers.

This past year continued to present challenges due to the Covid-19 pandemic but having adjusted our operations and site hours in response to volunteer and visitor concerns, operations continued through the pandemic. On account of reduced hours and staffing, both volumes of goods and numbers of individuals served have declined, but only slightly.

Total collections:	2020 – 110	2021 –118
Total vehicles:	2020 – 23,150	2021 –24,282

Total material received to the resource building in 2021.

Summary CY21	Collection Days	Total boxes	Total pounds	Average boxes/day	Average pounds/day	Average pounds/box	No Good
	116	14,211	219,414	123	1,897	15	9%

Total waste and recycling amounts were up 7% in 2021 over 2020

Year	2021	2020
Total Tons	685	640

Our Household Hazardous waste collections and our document shredding events continue to be very popular with two HHP collections and three shredding dates during 2021.

This was also the first full year for improved tracking of sales in the building. The extra revenue of ca \$30,000 helps WEI to keep disposal costs from rising too rapidly.

Wachusett Earthday, Inc

Wachusett Earthday continues its partnerships with multiple local social service and charitable organizations. Our outreach to teachers has expanded to the extent that teachers are welcome to search for supplies among our materials on days and evenings normally reserved for volunteer work.

We continue our efforts to educate our public using these eight guideposts to encourage less impactful living: rethink, refuse, reduce, reuse, refurbish, repair, repurpose and recycle. We encourage people to make thoughtful choices when making purchases, disposing of waste and utilizing our natural and manufactured resources.

Holiday closings in 2022 will be: January 1, September 3 and November 24.

2021 Board of Directors:

Connie Burr (Rutland),
Norma Chanis (Clerk-West Boylston),
William Cronin (Holden),
Susan Farr (Vice President-Sterling),
Michael Kacprzicki (Treasurer-Rutland),
Ronaldo Lu (Holden),
Patt Popple (Holden),
Helen Townsend (President-Princeton)

Mark Koslowske, Operations Manager (Holden)

Retired Board Member in 2021: Morgen Frye

Respectfully submitted,
Helen H. Townsend

Planning Board

Regular meetings of the Planning Board are held the first Monday of each month at 6:30 pm. Public hearings on subdivision procedures or special permit applications are scheduled on regular meeting nights whenever possible. The Board encourages informational meetings with individuals and builders to discuss matters of concern or interest.

On January 7, 2020, the Board consisted of Kim Ames, Chairman, Peter Caruso, Vice-Chairman, Corinna Javier, Homaira Naseem and Judith White. In June 2021, Ms. White did not seek re-election. Mr. Mark Johnson was elected to fill her vacancy. Ms. Ames was voted as Chair, Mr. Caruso was voted as Vice-Chairman, and Ms. Javier was voted as the Clerk. Mr. Baker was appointed as an Associate Member by the Board of Selectmen.

The Board held 12 regular meetings and 2 special meetings in 2021. The Board met virtually in response to Governor Baker's COVID-19 Emergency Declaration until July 6, 2021. Members' attendance was as follows:

<u>Members</u>	<u>Meetings (12)</u>	<u>Special Meetings (2)</u>
Ames	12	2
Caruso	11	1
Javier	12	2
Johnson	8	1
Naseem	10	2
White	3	0
Baker	12	2

Below is a summary of the Planning Board's actions:

ANR's (7)

- 178 Main Street (1 new lot)
- Woodland Drive (Lot line adjustment)
- Avery Way (Lot line adjustment)
- 85 Sewall Street (2 new lots)
- Cross Street/Cyprian Keyes (1 new lot)
- 22 Flagg Street (1 new lot)
- Barnard Hill/Rams Gate (1 new unbuildable lot)

Site Plans (7)

- Tower Hill parking area and landscape modifications – Amendment
- Northbridge Partners/80 Pine Hill Drive – Warehouse
- Rand Whitney/160 Shrewsbury Street – Warehouse/Light Manufacturing
- 313 Main Street/Pond View on Main – Warehouse
- 160 Shrewsbury Street – Amendment
- Other Place Pub/71 Shrewsbury Street – Outdoor Dining
- 211 Mile Hill Road/Summer Star Sanctuary – Parking Lot

Planning Board

Special Permits (5)

- 280 Cross Street (Accessory Apartment)
- 80 Pine Hill Drive – Warehouse/Light Manufacturing
- 160 Shrewsbury Street – Warehouse/Light Manufacturing, Multiple Buildings on Lot, Development within Wellhead Protection Overlay, and Modification of Flexible Business District Requirements
- 313 Main Street – Development/Impervious Surface in Wellhead Protection Overlay
- 8 Gulf Street Senior Residential Development (Application was denied)

Subdivisions

- Avery Way – Modification
- 500 Main Street (New approval - 2 lots)
- Development continued at the Barnard Hill, Compass Point, and Longley Hill developments
- A Lot Release was granted for the Woodland Heights subdivision (Madera Court)

Zoning Amendments

- Zoning Amendments to allow Outdoor Dining, modifications to the Inclusionary Zoning bylaw, and revisions to the Common Driveway General Bylaw were approved by Town Meeting in June.

Other Updates

- Boylston is continuing to update the 2000 Comprehensive Plan with technical assistance from the Central Massachusetts Regional Planning Commission (CMRPC). Associate Planning Board member Richard Baker has been serving as the Chairman of the Master Plan Steering Committee. As part of the Master Plan process, the A parallel Housing Production Plan (HPP) was completed in 2021 and it anticipated that work on the full Master Plan will be completed in June of 2022.

The Planning Board would like to thank Planning & Building Administrative Assistant Nina Gardner as well as other Town Staff for their support this year.

Respectfully submitted,

Kim Ames, Chair

Partnership with Central Massachusetts Regional Planning Commission

CMRPC is continuing to facilitate the process to update the Boylston Comprehensive Plan, which was last updated in 2000. In accordance with Massachusetts General Laws, Chapter 41, Section 81D, Planning Boards are required to prepare a Master Plan for their communities. These roadmaps are living documents which must be updated periodically to reflect the evolving conditions and desires of communities. The process will identify the town's strengths and challenges and generate a series of goals, objectives, and action items to address them. This Plan is being developed through a public process engaging the community's residents, business owners, and leadership and will be built upon research, analysis, and community involvement. The natural lifespan of a Comprehensive Plan (also known as a Master Plan) ranges from 10 – 20 years. The Comprehensive Plan will address the following important planning topics as required by state law:

- | | |
|-----------------------------------|------------------------------|
| 1. Land Use | 5. Open Space and Recreation |
| 2. Housing | 6. Services & Facilities |
| 3. Economic Development | 7. Circulation |
| 4. Natural and Cultural Resources | 8. Implementation. |

A Master Plan Steering Committee (MSPC) was established by the Board of Selectmen and has been meeting since the fall of 2020. The MSPC is entering the final stages of preparing a draft Master Plan and there will be additional community meetings ahead the plan's anticipated completion later this year.

CMRPC is also assisting Boylston with the creation of a Municipal Vulnerability Preparedness (MVP) Plan. The MVP grant program was created by the Commonwealth in 2017 to provide support for communities to identify climate hazards, assess vulnerabilities, and develop action plans to improve resilience to climate change. Communities that complete the MVP Planning Grant process become designated as an MVP Community and are eligible for MVP Action Grant funding to implement the priority actions identified through the planning process. The Town received a \$20,000 grant last fall to undertake the initial planning. A Core Planning Team consisting of Boylston officials and CMRPC staff has been meeting since January and a stakeholder workshop was held in April to identify assets, vulnerabilities, and potential action items. It is expected that a draft version of the MVP will be available for public comment later this Spring. The summary report will be complete by June 30, 2022.

Lastly, Boylston successfully applied for a \$5,000 District Local Technical Assistance (DLTA) grant from CMRPC to conduct a review of the Town's subdivision regulations and zoning bylaw to identify opportunities to incorporate Low Impact Development (LID) features to better mitigate the effects of new development and help preserve the town's character. Work on this project will begin later this year.

Housing Production Plan

In the summer of 2020, the Board of Selectmen decided that the creation of a Housing Production Plan should be a priority for Boylston.

Through a careful study of documents and discussions with Central Mass regional Planning Commission, the Board creatively found a way to begin work on an HPP as a chapter of the Master Plan. What this means is that work was able to begin immediately, and without additional cost to the taxpayer.

A group of volunteers was formed as a sub-committee of the Master Plan Committee. A survey to ascertain the future housing needs of our town was sent out to the community and a public workshop was held to gather feedback.

A Housing Production Plan helps us determine our housing needs and is an important tool in preserving Boylston's small town rural character. Producing this plan was the first step towards Boylston taking control of its future. The Housing Production Plan Committee completed its work in the spring of 2021. The plan was then submitted to the Massachusetts Department of Housing and Community Development and approved in July 2021.

Members of the HPP Sub-Committee:

Seth Ridinger, Co-Chair
Bill Filsinger, Co-Chair
Elaine Jones, Clerk
Chris Miczek,
Homaira Naseem,
Kristy Mendoza

Conservation Commission

In 2021 the Conservation Commission held twelve (12) Regular Meetings and two (2) Special Meetings. Numerous informal site visits were conducted as follow-up to ongoing projects, and at the request of other town boards and residents, as well as several scheduled site visits.

This year, thirty-five (35) legal documents were issued in conjunction with the Commission's responsibility to administer the Massachusetts Wetlands Protection Act, the Massachusetts Rivers Protection Act, and Town Bylaws. They consisted of 5 Determinations of Applicability, 11 Order of Conditions, 2 Order Extension Permits, 1 ORAD, 2 Stormwater Permits, 4 Amended Stormwater Permits, 4 Certificates of Compliance and 1 Partial Certificate of Compliance.

The Commission continued to permit and monitor ongoing construction at the Barnard Hill, Longley Hill, Pine Street and Compass Point developments. This year also saw the start of several large Commercial projects along Route 140, and new development work at Tower Hill Botanical Garden. We completed permitting of an apartment complex off of Shrewsbury Street and Sewall Street, and Lilymere Estates (an over-55 development on Sewall Street), as well as many individual lots and sub-developments.

The Commission continued work with the Department of Public Works, and other town boards, to remain in Compliance with Federal and State Regulations concerning Stormwater Management and will be releasing new Stormwater Regulations in 2022.

Reorganization of the Commission was as follows: Chip Burkhardt, Chairman; Joe McGrath, Vice Chair; and Mark Coakley, Earth Removal Board Representative. Joe McGrath and Chip Burkhardt will remain on the Stormwater and Open Space Committees.

The attendance for the Commission Meetings, including Special Meetings, were as follows: Chip Burkhardt—12; Joe McGrath—12 Mark Coakley—11; Jeff Walsh—9; Dan Duffy—9; Ron Aspero—2.

The Commission accepted with regret the resignation of Commissioner Dan Duffy in September. The Commission and the Town of Boylston benefited from Commissioner Duffy's expertise during his time on the Commission, and he will be missed. Ron Aspero joined the Commission in November.

We would like to thank the residents of Boylston, the Selectmen, and the town boards for the continued support and cooperation.

Respectfully submitted by the Conservation Commission.

Zoning Board of Appeals

In 2021, the Zoning Board of Appeals did not hold any hearings or meetings.

The Zoning Board of Appeals can be contacted by calling Bill Filsinger at 508-869-6950 or via e-mail at wfilsinger372@gmail.com. The Zoning Board of Appeals can also be reached by calling the Building Department at 508-869-6064.

Any written requests may be addressed to the ZBA Chairman at 221 Main Street, Boylston, MA 01505.

William Filsinger
Chairman

Earth Removal Board

The Earth Removal Board meets as needed to issue permits, review projects, review complaints and issue new directives to current permit holders.

The Board was reorganized as follows: Chairman-Jamie Underwood (Board of Selectmen representative), Vice Chairwoman-Janet Lombardi (Zoning Board of Appeals representative), Mark Coakley (Conservation Commission representative), John Wentzell (Board of Health representative), and Homaira Naseem (Planning Board representative).

The Board met two times in 2021. Members Attendance was:

Coakley - 2
Lombardi - 2
Naseem-1
Underwood - 2
Wentzell - 1

Two Earth Removal Permits were granted. A permit was issued for 160 Shrewsbury Street to Route 140, LLC and a permit was issued for 80 Pine Hill Drive to Northbridge Partners, LLC.

There are several new projects that have been approved and those developers have or will be applying for Earth Removal permits in 2022.

As part of the Board's purpose, the public is urged to contact the Board through the Office of the Building Department, if a violation of the permit is suspected. This is to particularly prevent debris left on Town roadways, uncovered loads, or the removal of banned materials. Board fees are established to benefit the Town's General Fund to be pinpointed for the wear and tear on Town roads by trucking projects.

The Earth Removal Board may be contacted by calling the Building Department at 508-869-6064.

Respectfully Submitted,

Jamie Underwood, Chairman

Wiring Inspector

The total number of Electrical permits issued was 145. All applications were accepted, inspected, and completed in a timely manner. Permit fees totaling \$25,589.00 were collected and turned over to the Town Treasurer.

Please visit the Building Department on the town website at boylston-ma.gov and use online permitting, **Permit Pro**, for all applications.

To schedule an inspection, please call the Wiring Inspector at 508-869-3130.

John McQuade
Wiring Inspector

John Healy
Assistant Wiring Inspector 508-962-1532

Gas and Plumbing Inspector

The total number of Gas and Plumbing permits issued was 173. All applications were accepted, inspected, and completed in a timely manner. Permit fees totaling \$12,784.00 were collected and turned over to the Town Treasurer.

The Assistant Inspector, Brian Gaucher and I have completed all necessary continuing education courses and have taken the required OSHA courses.

My hours are as needed, preferably Monday through Friday from 12 - 4. Please leave a message to schedule an inspection at 508-688-0613.

Please visit the Building Department on the town website at boylston-ma.gov and use online permitting, **Permit Pro**, for all applications.

Eric Johnson
Plumbing and Gas Inspector

Assistant Plumbing and Gas Inspector
Brian Gaucher-774-261-0991

Building Inspector

The total number of Building Permits issued was 189. The total value of the permits was \$3,720,535.00 and the total permit fees collected were \$144,224.00

The Breakdown is as follows:

Residential

New Single-Family Homes	9
Two-Family Homes	1
Additions/Renovations	85
Roof/Siding/Windows/Insulation/Balconies	47
Demo Building	1
Miscellaneous	17
HVAC	9

Commercial

Multi Family/Apartments	0
New Buildings/Foundation Only	4
Renovations/Miscellaneous	14
Demo	0
HVAC	2

Certificates Issued

Certificate of Occupancy/Completion	66
304 Certificate Inspections	6

Total funds received for Certificates-\$5,190.00

The Building Department is open Monday-Thursday from 8-2 a.m. and Monday evening from 6-8 p.m. The Building Inspector is available Monday during the day and Monday evening, Tuesday morning, Wednesday, and Thursday afternoon. The Building Department phone number is 508-869-6064. The Building Inspector can be reached at 508-869-0143 ext. 227.

Please visit the Building Department Website for information regarding applications and fees. Please use our online permitting, Permit Pro, for all permit applications.

Tony Zahariadis

Building Inspector

Historic District Commission

The Historic District Commission met twice in 2021. During those meetings the Commission approved the window replacement work at 2 Church St (the Parsonage) and issued the First Congregational Church a letter of compliance.

The Commission also reviewed the Library Trustees' work repairing their roof and chimney repairs and issued a letter of compliance for the work.

The Commission continues to monitor the renovations at the Center Playground. A discussion was held concerning a fence on a property within the district and visible from the Powder House area. No decision was made as to whether it is in violation of the Commission's regulations.

There were no further requests made for property changes within the District in 2021.



BERLIN-BOYLSTON REGIONAL SCHOOL DISTRICT

ANNUAL REPORTS 2021

JANUARY 1, 2022
BERLIN-BOYLSTON REGIONAL SCHOOL DISTRICT
215 Main Street, Boylston, MA 01503
Phone: 508-869-2837

Annual Report to the Towns of Berlin and Boylston, 2021

Berlin-Boylston Regional School Committee

Mission and Vision

Members of the school committee base their decisions in the district's mission and vision. Our mission is to support and challenge all students to achieve personal and academic excellence in a student-centered environment. Our long-term vision is that the Berlin-Boylston Public Schools will create a challenging learning environment to ensure that all students exhibit continuous improvement and pursue personal excellence and become active, engaged, independent learners and decision makers. As an inclusive school community, instruction will be provided in a caring, safe, and healthy learning environment, responsive to each student, in collaboration with families and the community. This vision informs the 2018-2023 District Improvement Plan, which currently guides the school district's direction and the superintendent's annual goals. We encourage all residents to read the district's reports to learn about students' progress and how our personnel, curriculum and instruction, student supports, technology, facilities, and extra-curricular opportunities are contributing to their success.

Appreciation

Since early March 2020, our community has faced the challenges of a persistent and shifting COVID-19 pandemic. The importance of community and connection came to the fore as we encountered social isolation, disruption to significant traditions and routines, and anxieties about our loved ones' health and survival. For many, these concerns were centralized in our district schools, where health guidance seemed to flow at a rapid rate from the Centers for Disease Control, the American Academy of Pediatrics, the state Governor's office, the MA Department of Elementary and Secondary Education, the MA Department of Public Health, and our local boards of health. District leaders and the school committee needed to navigate and interpret sophisticated data and increased community input to determine the path forward. Despite students returning to in-school learning in September 2021, families continue to be under stress as they monitor the spread of new variants and decide whether and when to test for COVID, whether to quarantine, and whether and how to have their children vaccinated.

All of our district and school leaders and staff – including professional educators, specialists, librarians, and nurses, as well as paraprofessionals, bus drivers, cafeteria staff, and facilities staff – have demonstrated exceptional commitment to children, their learning, and their well-being. We are proud of them and deeply appreciative of their tenacity, care, and commitment. We are also grateful for all the parents and community leaders who continue to volunteer their time individually, in groups, or as public servants to provide every possible support for students and families throughout this pandemic. Whether you serve on a school council, coach a sports team, contribute to an education fund or PTO fundraiser, volunteer for or attend special school events, you are a vital part of the school community and demonstrate to the next generation

how to contribute and participate. We thank you for your varied gifts that lift all of our students toward their potential.

Further, we greatly appreciate the continued support of the citizens and voters of Berlin and Boylston as we work to strengthen students' learning and ensure their well-being after a long and challenging period of disruption and stress. As a regional community, we have maintained students as our common priority as we navigate our way toward a new normal following this pandemic. We extend our sincere appreciation to all of you.

Transitions

Changes in school committee membership traditionally occur gradually over time, allowing new members to be inducted into school committee roles and responsibilities under the modeling and guidance of existing members. This year's committee changes were more dramatic. This was due, in part, to the committee not meeting the filing deadline with the MA State Election Division for its first regional school committee election during the biennial state election in November 2020, as stipulated in its Regional Agreement. The committee then discovered that the legislature had prioritized COVID-related bills and would not be able to consider the Home Rule Petition it had filed to hold a special election for school committee. As a result, some committee members remain on the committee to complete their commitments until the November 2022 biennial state election; however, others had personal circumstances that prevented them from continuing until that date. This resulted in multiple, concurrent changes in committee membership. By September 2021, two-thirds of our school committee members had served less than one year.

Changes in School Committee Membership, 2021

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Mrs. Angela Yildiz (2012 – May 2021)						Mrs. Julie Lee		(June 2021)			
Mr. James Spencer, <i>Chair</i> (May 2017 – Sept 2021)								Mrs. Meagan Grill (Sept 2021)			
Mr. Keith Lewis, <i>Secretary</i> (May 2018 – September 2021)								Mr. Adam Wilbur, <i>Secretary / District Clerk</i> (Sept 2021)			
Dr. Susan Henry, <i>Vice Chair</i> (June 2018)							→	<i>Chair</i>			
Mrs. Lori-Anne Hart (February 2020)							→	<i>Vice Chair</i>			
Mr. Michael Totman (January 2021) <i>Replaced Mr. Clifton LaPorte</i>											
<i>Committee officers/members resigned</i>						<i>Committee members appointed to fill open seats in 2021</i>					

The committee thanks Mrs. Angela Yildiz (Berlin) for nine years of service to the Berlin and Berlin-Boylston Regional School Districts. In addition to her major contributions to regionalizing the district and hiring the current superintendent, her most recent and prescient contribution was a New Member Handbook. This guide has proven invaluable for our newest committee members. The committee also thanks Mr. James Spencer (Boylston) for assuming the role of committee chair during the COVID-19 pandemic, a time when guidance from the Department of Elementary and Secondary Education was unfolding weekly, community and staff anxiety and communication needs were understandably high, and controversial decisions about learning models – in-person, remote, or hybrid – as well as various health precautions and mandates, dominated the committee’s deliberations and concerns. Finally, we also thank Mr. Keith Lewis (Boylston) for his service as committee secretary. His consistently positive, and compassionate perspective and his support of the arts in students’ lives provided a significant and appreciated counterpoint to the stresses in the district throughout most of 2020-21.

Meeting Attendance, January -December 2021

Name	Meetings Attended*	Notes
Mrs. Meagan Grill	5	Appointed 9/1/2021
Mrs. Lori-Anne Hart	13	
Dr. Susan Henry	13	
Mrs. Julie Lee	8	Appointed 5/4/.2021
Mr. Keith Lewis	9	Resigned 9/1/2021
Mr. James Spencer	9	Resigned 9/1/2021
Mr. Michael Totman	14	Appointed 12/15/2020
Mr. Adam Wilbur	5	Appointed 9/1/2021
Mrs. Angela Yildiz	6	Resigned 5/9/2021

**Committee members attended additional subcommittee meetings and governance workshops.*

School Committee Goals

By the start of the new school year in September 2021, two-thirds of the committee had served for under a year. Therefore, the new Chair and Vice Chair worked in collaboration with the Massachusetts Association of School Committees (MASC) to ensure extra governance workshops and other supports to help the newest members focus first on understanding more about their roles and responsibilities on school committee. These members have brought new ideas and energy toward efforts to engage the community in the schools and strengthen two-

way communications with the public, areas the previous committee identified as needing attention. In particular, the committee plans to engage with a broad range of constituents in Berlin and Boylston in 2022 as we discuss the district's budget priorities, solicit input on various decisions and initiatives, reconnect with established parent groups, and work to educate and excite voters to participate in the district's first regional school committee election in November 2022.

Enrollment

In 2021, the Berlin-Boylston Regional School District (BBRSD) served 1071 students in grades pre-Kindergarten to 12, including 18 out-of-district students. Since 2018, the district's overall enrollment has been relatively stable, showing some growth at the elementary schools and some decline in students at the middle and high schools. The superintendent and school committee monitor enrollment trends and projections, as well as other factors that could impact enrollment such as new housing projects and pre-school enrollment levels.

K-12 Enrollment Trends (with and without pre-school/PK), 2018-2021

School	Oct 1, 2018		Oct 1, 2019		Oct 1, 2020		Oct 1, 2021	
		w/ PK		w/PK		w/PK		w/PK
Berlin Memorial K-5	163	183	167	184	179	190	188	216
Boylston Elementary K-5	264	264	266	266	278	278	275	275
Tahanto Middle/High School, 6-12*	582	616	565	597	556	578	533	562
Total	1009	1063	998	1047	1013	1046	996	1053
Out-of-District / School Choice	17	17	16	16	13	15	17	18
Grand Total	1026	1080	1014	1063	1026	1061	1013	1071

* Pre-school classes are located at Tahanto and Berlin Memorial Schools

Budget

The school committee's first priority in the development of its annual budget is the educational welfare of the children in our schools. Concurrently, the committee attempts to balance the valid interests of the taxpayers. This requires the school committee to work with district leaders to discuss funding priorities and cost drivers, with our communities to solicit their input and response to the proposed budget, as well as with the finance committees in Berlin and Boylston to discuss and fine-tune budget recommendations. Ultimately, Berlin and Boylston voters decide budget levels at our annual Town Meetings.

The Berlin and Boylston Finance Committees supported an FY22 operating budget of \$17,930,369 for the Berlin-Boylston Regional School District. This was subsequently approved by the voters in both towns in May. Excluding \$146,574 in elementary school staff

pension expenses transitioned from town budgets to school district budgets, this represents a 3.6 % increase from the previous year's budget. The main cost-drivers for this increase were contractual increases in teacher salaries and special education costs. The increased operating budget was significantly offset by a decrease in the capital assessments. In particular, Tahanto's building project bond was refinanced, and the savings realized led to a reduction in the Tahanto capital assessment of \$177,990 versus the prior year. We encourage you to read the Annual Report from the BBRSD Director of Finance and Operations for further details.

The approval of the district's budget is the culmination of a multi-month process that begins with the submission of a preliminary budget, without state assessments, by the end of each December. This budget is based on projected costs described in the District Improvement Plan and includes input from each school's staff, department heads, and district leaders. Parents, as well, have provided input on how to allocate federal Elementary and Secondary School Emergency Relief (ESSER) and other grant funds intended to help sustain school operations during the pandemic. After further discussion among school committee members and with the town finance committees, the school committee invites citizens and town officials to participate in a budget hearing in February. The budget hearing presentation incorporates state aid information and minimum local contributions, which are determined and released by the State of MA each January. This information is a key component of determining the regional school assessments to the member towns. Subsequently, a final budget goes forward to the towns in March.

The district continues to maintain its commitment to excellent academic and extra-curricular programs while working with a changing funding environment. This includes managing a number of significant federal and state grants that aim to offset extraordinary costs and challenges with the pandemic; however, each of these also has restrictions and cannot be used to address ongoing increases in operational costs. The Berlin-Boylston Regional School Committee appreciates our communities' ongoing financial support of the district's improvement priorities. As a result, our students remain well-supported in their learning.

Superintendent Evaluation

The superintendent is the school committee's sole hire, so the superintendent's evaluation is one of the committee's essential responsibilities. During the past several years, the committee has worked to make the evaluation process clear, transparent, and consistent from year to year, thereby providing more useful performance information to the superintendent and trustworthy results to the public regarding their investment in this key leadership role. The evaluation process and tools are now recorded and referenced by the committee each year and all new committee members are supported in learning how to participate in the superintendent's evaluation.

During Superintendent Zanghi's first three years in the Berlin-Boylston Regional School District, the school committee has consistently determined the superintendent has demonstrated Proficient performance, a designation the Massachusetts Department of Elementary and

Secondary Education deems rigorous and noteworthy. Committee members' individual summative ratings show the overall agreement behind that rating.

Individual School Committee Members' Summative Ratings of the Superintendent's Performance, 2019-2021

School Year	Unsatisfactory	Needs Improvement	Proficient	Exemplary
2019			6	
2020			5	1
2021		1* ¹	4	1

* Rating based on observations from January 2021-June 2021; all other ratings are based on members' observations from September 2020-June 2021

In June 2021, committee members' comments pertaining to overall performance indicated that the superintendent's leadership thrived despite a year filled with unprecedented challenges and change with the COVID-19 pandemic. While perspectives on goal attainment differed, the consensus was that Superintendent Zanghi consistently advocated for the varying needs of the students, staff, and district, keeping at the forefront their safety and well-being. He was commended for unifying stakeholders, treating all with respect, and for sometimes putting his personal opinion aside to ensure the district's progress. The committee noted its appreciation for the superintendent's steady, calm leadership during a turbulent time. We look forward to a continued positive and productive relationship with the aim of ongoing district improvement for the benefit of all of our students.

Policy

During 2020-21, the committee's discussions often centered on policies pertaining to the mode of learning the district was providing during the COVID-19 pandemic – in-school learning, remote learning, or a hybrid model - as well as related health and safety precautions to ensure student and staff safety. In addition, the committee voted to allow the superintendent to have certain authorities in order for the district to remain nimble as it responded to the changing environment and unfolding recommendations from the MA Department of Elementary and Secondary Education. After voting to accept Superintendent Zanghi's *Re-Entry Plan* in

¹ Asterisk (*) notes one new member's evaluative ratings based on observations from January 2021-June 2021; all other ratings are based on members' observations from September 2020-June 2021.

September 2020, it again voted to accept his *Re-Entry 2021 Plan* in September 2021, as all students returned to in-school learning while the pandemic continues.

In April 2021, the school committee instituted a five-year policy review cycle to ensure district policies are revisited and updated on a regular schedule. The policy subcommittee prioritized review of policies that had no indication of review within the past five years. The policy subcommittee reviewed and recommended updates to policies in four of the 12 sections of the policy manual: Section A-Foundations and Basic Commitments, Section D-Fiscal Management, Section F-Facilities Management, and Section H-Negotiation. As of December 2021, in conjunction with the school committee's focus on community engagement and outreach, the committee is now completing its review of Section K-Community Relations.

Moses Reed Tyler Scholarship

Funds from the Moses Reed Tyler Trust enabled the Berlin-Boylston Regional School Committee to award 14 scholarships to qualified Berlin residents who are pursuing continued learning beyond high school. The committee is guided by the express intent of Moses Reed Tyler who stated that it was his desire to assist those students "who may not have the highest scholastic standing" but are "earnest and industrious." Funds may be awarded to students who are seeking training in occupations or trades in addition to students desiring to go to college or institutions of higher learning.

In total, the committee awarded \$16,275, with eight individuals receiving \$1,500 each; three individuals receiving \$900 each, and three receiving \$525 each. Four applicants graduated from high school in June 2021, while 10 were prior scholarship recipients who re-applied for funding to support their continued learning. We are grateful for the inspirational legacy of Mr. Tyler and once again thank Berlin residents Mrs. Carol Young and Mr. Richard Mariani for serving on the team that reviewed applications and recommended award recipients to the school committee.

Looking Ahead: The First Regional School Committee Election

This year, the school committee established an Election Subcommittee and appointed a school committee member to serve as District Clerk, a state-required position to participate in the state's biennial election. The district's first regional school committee election will have several unique features that all district voters should understand:

- The November 8, 2022 biennial state election is the only time that all six school committee seats will be vacant in the same election. In this first regional election, some seats will be for 2-year terms and others for 4-year terms. This was specified in the Regional Agreement to establish a committee with staggered four-year terms going forward.
- This is the first time that both towns are voting for all six seats. Prior to regionalization, voters only voted for representatives from their own town. Starting in November 2022

and going forward, voters in both Boylston and Berlin will vote for representatives from both towns and those elected will represent the residents of both towns.

- November 2022 is the first time voters in Berlin and Boylston will need to go to the polls twice to complete their local elections – once in May to elect their local town officers and again in November to elect their regional school committee members.

In addition, the newly elected regional school committee will make significant decisions about the district's direction. Decisions will likely include working with the superintendent on a new District Improvement Plan, negotiating new contracts with the superintendent and teachers union, and working with the superintendent, town finance committees, and voters to approve district budgets that support the new district improvement plan. This improvement plan will aim to ensure that children in our public schools achieve personal and academic excellence in well-supported, student-centered learning environments.

We encourage *every* town voter to get involved – whether by running for one of the six open school committee seats (three designated for each town), attending candidate forums, or showing up to vote at the November 8, 2022 biennial state election. Thank you for ensuring our schools and students continue to be a great source of pride in our community.

Respectfully submitted on behalf of the School Committee,

Dr. Susan Henry, *Chair*

Mrs. Lori-Anne Hart, *Vice Chair*; Mr. Adam Wilbur, *Recording Secretary/District Clerk*; Mr. Michael Totman, *Assistant Treasurer*; Mrs. Julie Lee; Mrs. Meagan Grill

Berlin-Boylston Regional School District – Superintendent of Schools

With the onset of 2021 we saw another year of working through the pandemic with our students and staff. While COVID dominated our year, yet again, the staff and students of the BBRSD persevered throughout, with a return to in-person learning, a new testing program, and a new equity initiative highlighted the year.

The year began very much the same way 2020 ended, with students in the hybrid learning model; however, April 5, 2021 saw the return to full-time, in-person learning for the first time in over a year. It was wonderful to have our entire school communities together once again.

In 2021 we also started work on our district-wide equity initiative, working with consultants from William James College and Teachers 21. We started the process of creating an equitable learning environment as a leadership team with a book study on what equity in education means. Then we moved on to training sessions on defining what equity means to BBRSD, with our consultants and the leadership team meeting monthly to gain a focused equity goal for our district. In early 2022 we will begin including six teacher-leaders in our equity work and begin action planning in order to reach our goals.

During the summer, the leadership team was hard at work on our District Improvement Plan, updated COVID mitigation plans, and, as always, our Crisis Response Plan, in conjunction with the Berlin and Boylston Police and Fire Departments. As a result, we were able to open schools on time in August, with full-time, in-person learning.

In early October the Commonwealth and the Department of Elementary and Secondary Education introduced a new COVID testing program called the “Test and Stay” program. This program would allow students deemed “close contacts” of those in the school community that test positive for COVID to test daily for five days at school. If the student tests negative, they are allowed to go back to class; if they test positive they must follow quarantine protocols. This initiative saved over 500,000 days of learning for students across the Commonwealth who would have otherwise missed out on in-person learning by being forced to quarantine.

The 2021 holiday season was marred by the onset of the COVID Omicron variant and a widespread outbreak of cases, not only in the district, but worldwide. From September 13 – December 31, 2021 we saw 88 cases of COVID in the District.

We look forward to better days to come in 2022. We plan to continue our work in ensuring an equitable education environment for all students, updating COVID testing programs for staff and students, updating our District Improvement Plan, and continuing to provide the best possible education for the students of Berlin and Boylston.

Respectfully submitted,

Jeffrey T. Zanghi, Superintendent of Schools

Department of Teaching & Learning

It is an honor to submit my annual report on behalf of the Berlin-Boylston Regional School District. In these challenging times, we remain committed to providing the best educational experiences /possible for our students, and we are grateful to the staff members who bring learning into the classroom every day.

In the spring of 2021, the majority of our students returned to school. For some children, this became their first in-school experience, while for others, the first experience in a new building. Educators began the task of assessing learning gaps in the content areas and determining the social-emotional learning needs of students at all grade levels. While transitions were challenging, the availability of support staff to reach out to students, staff and families proved to be invaluable in our ability to get students safely back into the buildings. In August and September, as students returned to school, teachers and administrators continued to reach out to support students in their transition to full-time learning in both social-emotional and academic areas.

The MA Department of Elementary and Secondary Education administered its annual spring M.C.A.S. with modifications made to the length and breadth of the assessments in the participating grades 3-10. Berlin-Boylston students scored above the state in all content areas, however, teachers and administrators continue to monitor the progress of students through all levels of support.

The Elementary Literacy Committee completed a thorough process of reviewing curriculum in grades K-5 as part of its five-year review cycle. Teachers in grades K-2 chose to blend the research-based science of reading approach, with particular emphasis on phonics and phonemic awareness. Teachers in grades 3-5 selected to pilot a literacy program with implementation set for the 2022-2023 school year.

The District administration continued to move forward with initiatives from its five-year improvement plan, including the hiring of a consultant to research and develop a database of local internship possibilities for high school students. Once established, administrators will work with Tahanato staff to integrate a full-scale internship program into the high school experience over the course of the next few years.

Equity in education also became the focus of the administrative team's initiatives as we engaged in partnership with Teachers 21 to examine the culture and curriculum of our district. Our collective goal is to raise awareness at all levels of our school community, and to build greater learning opportunities for *all* of our students.

Several grants made available through state and federal funding including the Elementary and Secondary Schools Emergency Relief (ESSER) grants of \$127,308 (I) and \$263,868 (II) and the Summer Acceleration Academy Grant of \$26,000 have afforded our students additional resources and personnel to support social-emotional learning and academic achievement.

In closing, the collaborative spirit through which our staff, parents, administrators and community members have collectively problem-solved and approached the challenges of these pandemic years have continued to deepen our appreciation of the Berlin-Boylston Regional School District, our commitment to the education of our students and our compassion for the families within our communities.

Respectfully submitted,

Carol L. Costello,
Assistant Superintendent for Teaching & Learning

Annual Report, Department of Pupil Personnel Services

The past year has been both challenging and amazing in so many ways. Our staff and families have had to constantly adjust to the changing dynamics of a global pandemic, and, we would not have had the success we did without all of our community working together to meet the needs of our students. The students also did an amazing job adjusting to many new and changing protocols. Finally, our faculty and staff deserve our praise and gratitude for all they did to serve the students. Their flexibility and the amount of time they spent constantly adjusting teaching and learning in their classrooms was truly amazing.

The Pandemic also brought many new challenges for the Pupil Personnel Department. Some students with medical issues needed very specialized programs created for them, including a few in-home service delivery models. Many of our students struggled with the social isolation and needed additional resources. The district, with the community's support, was able to add additional mental health supports for all students throughout the district. A part time Adjustment Counselor was added at Boylston Elementary, and the District also contracted with Assabet Valley Collaborative to provide wrap around services in all of the schools for some families who needed additional support.

In September of 2021 we welcomed two new nurses. The increased demands of contact tracing and getting the Test and Stay program up and running, in addition to busy health offices, created additional challenges and unfortunately, we found ourselves replacing them two months later. We hired two new and experienced school nurses and added a float nurse who rotates to each of the three offices as needed. We were able to begin the Test and Stay program in October, and by the end of December we had completed 943 tests on staff and students. Only 25 of those tests were positive, and those students were quarantined. The remainder of the students were able to stay in school. The challenges of getting the program started have been worth it when we see the number of students that would have been quarantined last year, but have been able to remain in school this year.

We welcomed a new English Language Learner's teacher at Tahanto, Emily McCarthy, this year. Many new students have moved into the district who need English Language services, and many other students have successfully passed the state Access tests and no longer need services. Portuguese is the most prevalent home language of our EL students, with Spanish now being the second most prevalent. Our students also speak Arabic, French, German, Pashto, Polish, Russian, Telugu and Urdu.

Respectfully submitted,

Karen S. Molnar
Director of Pupil Services

Annual Report, Director of Finance and Operations

BBRSD Business Office Annual Report

The impacts of the pandemic continued to impact schools this past year, in some new and different ways than the previous year.

Transportation has been a significant challenge, with a nationwide shortage of professionally licensed bus drivers that is impacting districts across Massachusetts. This was due to a variety of issues, including drivers concerns about their safety, and the ability to attain extended unemployment benefits which made it possible for many drivers to earn as much not working as they would driving a bus. In our district, the shortages were primarily related to an absence of available substitute drivers, and issues were mostly contained to days where a regular driver was out sick. The district worked diligently with NRT Bus to arrange coverage plans, and modified routes for periods where needed, and continues to monitor routes, and consider possible changes to improve service.

The food service operation has also been impacted by supply chain challenges (many related to driver shortages), as these companies have not been able to consistently deliver the same quantities to regional warehouses. A few steps have been taken to mitigate these impacts, such as having ready to serve meal alternatives available, and adding new suppliers who were less impacted by the driver shortages. As a result of these efforts, late substitutions to planned meals have been infrequent in our three schools.

Many of the additional needs that have arisen due to the pandemic have been supported by various grant funds made available by the state and federal government. This includes additional funding related to Elementary and Secondary School Emergency Relief: ESSER II funding of \$127,408, American Rescue Plan Act (ARPA) funds for special education, totaling \$61,145, a Summer Acceleration Academy Grant of \$26,000, a state grant of \$15,000 that was used to support summer services implemented to mitigate COVID learning losses in the 2020-2021 school year. The uses of these funds are further described in the reports of other district administrators. ESSER III funding of \$263,868 was also approved and will be used in fiscal years 2023, and 2024. Staggering the grant funding over this time frame allows the district to continue some of the initiatives in ESSER II over the next couple years. One example is continuing with the additional School Counselor that was added at Boylston Elementary School using ESSER II funds during FY22. The district administrative team will continue to seek additional grant opportunities and pursue them if their purposes are aligned with district needs.

Budget Summary

The table below summarizes the FY2022 budget, as compared to FY2021, by school.

FY22 APPROVED BUDGET Summary by school	Berlin Memorial	Boylston Elementary	Tahanto MS-HS	Grand Total
FY21 Budget	3,809,212	4,109,890	9,249,951	17,169,053
Add: WRRS transfer from towns (see note)	55,784	90,790		146,574
FY21 Budget - Restated	3,864,996	4,200,680	9,249,951	17,315,627
FY22 Proposed Budget	3,958,496	4,325,652	9,646,221	17,930,369
Increase - \$	93,500	124,972	396,270	614,742
Increase - %	2.4%	3.0%	4.3%	3.6%
Note: WRRS = Worcester Regional Retirement System, school staff previously incl'd in town budget				

Berlin Memorial School: The FY21 budget was \$3,809,212. Pension assessments for school staff eligible for Worcester Regional Retirement System benefits were paid by the towns in FY21, and were rolled into the school budget in FY22. These costs were added to the prior year budget for the school district to arrive at a restated/normalized FY21 budget of \$3,864,996. The reason for adding these items is to facilitate an apple to apples comparison with FY21 school budgets.

The FY22 approved budget is \$3,958,496, which is an increase of \$93,500, or 2.4%, above the FY21 normalized budget. The primary drivers for the increase are: 1) the addition of 2.0 FTE Special Education paraprofessionals (\$58,000), to provide supports to meet additional student needs in individualized education plans, and; 2) contractual increases for teacher's union staff (\$53,000). These are partially offset by a \$39,000 decrease in health care benefits, due to decreased enrollment, and due to a change in the health care plan design (deductibles were added to the plans).

Boylston Elementary School: The FY21 budget was \$4,109,890. Pension assessments for school staff eligible for Worcester Regional Retirement System benefits were paid by the towns in FY21, and were rolled into the school budget in FY22. These costs were added to the prior year budget for the school district to arrive at a restated/normalized FY21 budget of \$4,200,680. The reason for adding these items is to facilitate an apple to apples comparison with FY21 school budgets.

The FY22 approved budget is \$4,325,652, which is an increase of \$124,972, or 3.0%, above the FY21 normalized budget. The increase was primarily driven by increased participation in health care insurance plans, which increased health care costs by \$91,000. Contractual increases (steps and lanes) for teacher's union staff were relatively minor (\$16,000), as savings on replacement staff hires for retirees yielded savings that offset most of the contractual increases.

Tahanto Regional Middle/High School: The Tahanto budget was not affected by WRRS transition costs, thus the year over year budget comparison is straightforward. FY22 budget increased by \$396,270, or 4.3% vs. FY21, from \$9,249,951 to \$9,646,221. The primary drivers of this increase were as follows: \$170,000 in contractual pay increases (steps and lanes, plus 2.0% cost of living increase), \$132,000 for special education out of district tuitions, and an \$80,000 increase in special education transportation costs.

Respectfully submitted,

Robert J. Conry
Director of Finance and Operations

Berlin Memorial Budget Summary

Description	FY20 Actual	FY21 Actual	(Original) FY22 Budget
1110 - SCHOOL COMMITTEE	3,299	3,178	4,300
1210 - SUPERINTENDENT	62,107	63,984	66,980
1230 - OTHER DISTRICT WIDE ADMINISTRATION	34,037	34,535	35,962
1410 - FINANCE AND BUSINESS	56,077	58,380	64,554
1420 - HUMAN RESOURCES/BENEFITS	14,076	14,483	14,674
1430 - LEGAL SERVICES	9,000	9,000	9,000
1450 - DISTRICT-WIDE TECHNOLOGY	653	3,050	900
2110 - CURRICULUM	31,524	32,560	35,038
2111 - PUPIL PERSONNEL SERVICES / SPED	54,082	51,289	58,735
2120 - INSTRUCTIONAL COORDINATORS / TEAM LEADERS	23,402	26,241	38,856
2210 - SCHOOL BUILDING LEADERSHIP	151,001	163,828	159,608
2250 - BUILDING TECHNOLOGY	11,355	10,897	17,858
2305 - TEACHERS / SPECIALISTS	1,440,317	1,546,080	1,514,323
2320 - MEDICAL / THERAPEUTIC SERVICES	189,630	191,066	205,485
2325 - SUBSTITUTES	29,044	18,569	44,300
2330 - PARAPROFESSIONALS	215,922	168,914	273,779
2340 - LIBRARY / MEDIA CENTER	21,686	25,097	24,477
2357 - PROFESSIONAL DEVELOPMENT	17,007	17,193	34,653
2410 - INSTRUCTIONAL MATERIALS	39,094	29,627	21,656
2415 - OTHER INSTRUCTIONAL MATERIALS	434	2,179	1,456
2420 - INSTRUCTIONAL EQUIPMENT	7,700	23,437	13,566
2430 - GENERAL SUPPLIES	7,396	7,546	7,700
2451 - CLASSROOM INSTRUCTIONAL TECHNOLOGY	21,643	72,485	33,150
2455 - INSTRUCTIONAL SOFTWARE	3,960	6,965	6,600
2720 - TESTING AND ASSESSMENT	50	2,196	1,700
2800 - PSYCHOLOGICAL SERVICES	98,472	98,758	101,359
3200 - MEDICAL / HEALTH SERVICES	70,029	66,957	72,841
3300 - TRANSPORTATION SERVICES	121,047	112,879	142,483
3400 - FOOD SERVICES	10,409	22,816	
3520 - OTHER STUDENT ACTIVITIES	1,000	761	1,376
4110 - CUSTODIAL SERVICES	132,902	126,637	132,332
4120 - HEATING OF BUILDING	17,048	28,154	32,658
4130 - UTILITIES	45,664	36,288	57,603
4210 - MAINTENANCE OF GROUNDS	13,734	10,285	4,438
4220 - MAINTENANCE OF BUILDING	51,319	127,952	46,865
4225 - BUILDING SECURITY	706	1,915	2,165
4230 - MAINTENANCE OF EQUIPMENT	10,098	20,239	11,963
4300 - EXTRAORDINARY MAINTENANCE		8,760	
4400 - NETWORKING AND TELECOMMUNICATIONS	34,731	43,249	51,344
5100 - EMPLOYEE RETIREMENT CONTRIBUTION			55,784
5200 - EMPLOYEE INSURANCE	373,745	406,485	430,991
5250 - RETIREE INSURANCE	6,924	12,000	13,522
5250- OPEB CONTRIBUTION		4,235	9,235
5260 - NON-EMPLOYEE INSURANCE	29,796	29,808	36,427
5350 - RENTAL / LEASE OF BUILDING	10,532	10,848	11,000
7200 - BUILDING IMPROVEMENTS			4,800
9000 - RESERVE CONTRIBUTION - SPED			25,000
9100 - TUITIONS TO MASS. PUBLIC SCHOOLS			10,000
9110 - TUITIONS, SCHOOL CHOICE	23,572	13,741	
9300 - TUITIONS TO PRIVATE SCHOOLS			15,000
TOTAL	3,496,224	3,765,546	3,958,496

Notes:

Network and Telecommunications reclassified per DESE guidelines to 4400 from 2250 in FY20

Some Other District Wide Administration costs reclassified from 1450 to 1230 in FY20

Year over Year comparison is skewed by transfer of municipal expenses into school budgets in FY20, FY21

See Director of Finance and Operations annual report for details on year over year changes

Boylston Elementary Budget Summary

Description	FY20 Actual	FY21 Actual	(Original) FY22 Budget
1110 - SCHOOL COMMITTEE	3,419	3,178	4,300
1210 - SUPERINTENDENT	62,455	63,865	66,880
1230 - OTHER DISTRICT WIDE ADMINISTRATION	34,037	34,535	35,962
1410 - FINANCE AND BUSINESS	56,135	57,874	63,554
1420 - HUMAN RESOURCES/BENEFITS	14,240	14,660	14,924
1430 - LEGAL SERVICES	9,000	9,000	9,000
1450 - DISTRICT-WIDE TECHNOLOGY	653	3,050	900
2110 - CURRICULUM	31,524	32,560	35,038
2111 - PUPIL PERSONNEL SERVICES / SPED	54,261	52,618	55,324
2120 - INSTRUCTIONAL COORDINATORS / TEAM LEADERS	23,402	26,398	37,606
2210 - SCHOOL BUILDING LEADERSHIP	147,164	152,590	162,542
2250 - BUILDING TECHNOLOGY	8,893	8,502	15,123
2305 - TEACHER/SPECIALISTS	1,612,744	1,705,516	1,691,248
2320 - MEDICAL / THERAPEUTIC SERVICES	174,047	166,021	195,001
2325 - SUBSTITUTES	25,451	81,704	42,000
2330 - PARAPROFESSIONALS	233,579	281,527	311,650
2340 - LIBRARY / MEDIA CENTER	45,070	50,039	50,536
2357 - PROFESSIONAL DEVELOPMENT	19,760	30,384	36,403
2410 - INSTRUCTIONAL MATERIALS	25,087	32,307	19,122
2415 - OTHER INSTRUCTIONAL MATERIALS	559	1,205	2,009
2420 - INSTRUCTIONAL EQUIPMENT	7,576	13,923	10,408
2430 - GENERAL SUPPLIES	4,465	8,568	6,400
2440 - INSTRUCTIONAL SERVICES			500
2451 - CLASSROOM INSTRUCTIONAL TECHNOLOGY	8,692	30,026	27,730
2455 - INSTRUCTIONAL SOFTWARE	2,885	1,899	4,400
2720 - TESTING AND ASSESSMENT	850	967	1,600
2800 - PSYCHOLOGICAL SERVICES	79,155	80,458	87,021
3200 - MEDICAL / HEALTH SERVICES	104,219	99,116	76,155
3300 - TRANSPORTATION SERVICES	176,760	142,947	183,958
3400 - FOOD SERVICES		12,000	
3520 - OTHER STUDENT ACTIVITIES	750	761	776
4110 - CUSTODIAL SERVICES	115,800	141,582	126,289
4130 - UTILITIES	57,458	83,349	77,887
4210 - MAINTENANCE OF GROUNDS	3,284	4,764	4,222
4220 - MAINTENANCE OF BUILDING	30,280	42,134	24,925
4225 - BUILDING SECURITY	682	981	351
4230 - MAINTENANCE OF EQUIPMENT	2,087	11,614	2,436
4400 - NETWORKING AND TELECOMMUNICATIONS	35,271	46,087	51,651
5100 - EMPLOYEE RETIREMENT CONTRIBUTION			90,790
5200 - EMPLOYEE INSURANCE	372,053	509,993	530,131
5250 - RETIREE INSURANCE		3,548	32,155
5250- OPEB CONTRIBUTION		5,145	20,145
5260 - NON-EMPLOYEE INSURANCE	32,968	30,199	36,600
9000 - RESERVE CONTRIBUTION - SPED			25,000
9110 - TUITIONS, SCHOOL CHOICE	25,841	20,466	10,000
9300 - TUITIONS TO PRIVATE SCHOOLS	29,934		
9400 - TUITIONS TO COLLABORATIVES	9,118		45,000
TOTAL	3,681,608	4,098,060	4,325,652

Notes:

Network and Telecommunications reclassified per DESE guidelines to 4400 from 2250 in FY20

Some Other District Wide Administration costs reclassified from 1450 to 1230 in FY20

Year over year comparison is skewed by transfer of municipal expenses into school budgets in FY20, FY21 2021 Annual Report
(see Director of Finance and Operations annual report for details on year over year changes)

TAHANTO Budget Summary

Description	FY20 Actual	FY21 Actual	(Original) FY22 Budget
1110 - SCHOOL COMMITTEE	4,877	4,783	5,850
1210 - SUPERINTENDENT	124,310	126,163	134,177
1230 - OTHER DISTRICT WIDE ADMINISTRATION	80,194	81,431	84,532
1410 - FINANCE AND BUSINESS	138,911	146,194	165,057
1420 - HUMAN RESOURCES/BENEFITS	29,658	29,853	31,048
1430 - LEGAL SERVICES	18,000	18,000	20,000
1450 - DISTRICT-WIDE TECHNOLOGY	1,422	4,032	1,600
2110 - CURRICULUM	62,883	65,120	69,976
2111 - PUPIL PERSONNEL SERVICES / SPED	111,069	107,924	110,531
2120 - INSTRUCTIONAL COORDINATORS / TEAM LEADERS	113,637	116,580	120,161
2210 - SCHOOL BUILDING LEADERSHIP	343,085	364,969	356,149
2250 - BUILDING TECHNOLOGY	14,927	15,597	26,185
2305 - TEACHERS / SPECIALISTS	3,141,546	3,152,220	3,180,111
2320 - MEDICAL / THERAPEUTIC SERVICES	99,610	105,106	122,348
2325 - SUBSTITUTES	43,655	87,622	81,000
2330 - PARAPROFESSIONALS	305,559	307,050	324,796
2340 - LIBRARY / MEDIA CENTER	92,533	93,913	96,949
2345 - ONLINE CLASS FEES		3,312	7,200
2357 - PROFESSIONAL DEVELOPMENT	37,134	40,866	48,524
2410 - INSTRUCTIONAL MATERIALS	62,601	63,688	71,030
2415 - OTHER INSTRUCTIONAL MATERIALS	5,281	3,851	7,922
2420 - INSTRUCTIONAL EQUIPMENT	15,035	12,830	21,055
2430 - GENERAL SUPPLIES	10,114	6,979	10,800
2440 - INSTRUCTIONAL SERVICES			500
2451 - CLASSROOM INSTRUCTIONAL TECHNOLOGY	42,135	162,889	61,710
2455 - INSTRUCTIONAL SOFTWARE	6,286	2,225	6,000
2710 - GUIDANCE	193,187	201,753	209,247
2720 - TESTING AND ASSESSMENT	1,917	2,470	2,652
2800 - PSYCHOLOGICAL SERVICES	134,701	147,756	158,505
3200 - MEDICAL / HEALTH SERVICES	108,376	89,390	97,275
3300 - TRANSPORTATION SERVICES	411,094	425,320	603,866
3400 - FOOD SERVICES	52,885	27,240	
3510 - ATHLETICS	120,191	120,141	149,394
3520 - OTHER STUDENT ACTIVITIES	35,911	33,332	39,748
4110 - CUSTODIAL SERVICES	246,780	257,863	264,489
4120 - HEATING OF BUILDING	50,365	60,541	62,526
4130 - UTILITIES	154,758	162,872	189,366
4210 - MAINTENANCE OF GROUNDS	48,216	67,391	44,565
4220 - MAINTENANCE OF BUILDING	78,436	98,624	68,107
4225 - BUILDING SECURITY	630	1,154	1,678
4230 - MAINTENANCE OF EQUIPMENT	8,695	15,826	7,271
4400 - NETWORKING AND TELECOMMUNICATIONS	75,563	81,715	96,498
5100 - EMPLOYEE RETIREMENT CONTRIBUTION	161,942	178,269	178,769
5200 - EMPLOYEE INSURANCE	1,166,745	1,168,176	1,131,212
5250 - RETIREE INSURANCE	142,292	150,834	180,684
5250- OPEB CONTRIBUTION		8,690	93,690
5260 - NON-EMPLOYEE INSURANCE	90,216	92,893	107,336
5350 - RENTAL / LEASE OF BUILDING	21,065	21,697	22,000
7200 - BUILDING IMPROVEMENTS		457	
9110 - TUITIONS, SCHOOL CHOICE	120,892	214,698	170,000
9120 - TUITIONS, CHARTER SCHOOLS	204,972	169,900	205,050
9300 - TUITIONS TO PRIVATE SCHOOLS	155,894	169,382	163,869
9400 - TUITIONS TO COLLABORATIVES	436,019	129,321	233,213
TOTAL	9,126,204	9,220,902	9,646,221

Tahanto Regional Middle/High School Annual Report

The year 2021 not only provided unprecedented challenges for Tahanto Regional Middle/High School, but it also showcased the strength of our Tahanto community. Faculty, staff, and students displayed resilience through a year of continuous change and adjustment. This year, Tahanto welcomed 550 students across grades 6-12 and 12 new faculty and staff members. Below are just a few of our amazing accomplishments in 2021.

Class of 2021

The Superintendent's Award for academic excellence went to Silver Flamuraj and the Principal's Award for outstanding leadership went to Keevan Regan. Eighty-eight percent of 2021 graduates are attending college, nine percent entered the workforce and three percent entered the military.

Academic Highlights

- Luke Vallelli, was named a National Merit Semifinalist
- Julian Baldwin, John Campbell, and Joshua Cranford were named Commended Students by the National Merit Scholarship Program
- Through a partnership with the PACE Project, funded under the US Department of Education's EIR initiative Tahanto developed a computer science pathway for all middle school students that is equity-based, rigorous, and standards-aligned.
- In January 2021, Tahanto earned the College Board AP Computer Science Female Diversity award for expanding women's access to AP Computer Science Principles.

Fine and Performing Arts

- Art students in grades 6-12 participated in the Tahanto Quarantine Quilt project. This project was a visual representation of the positive experiences our community has had. The artwork represented the students' expressions of gratitude and perseverance, thoughts, and feelings and it reminded us every day of the power and strength of our Tahanto community.



- Tahanto's Drama Club performed ***Home of the Brave*** by Lee Cataluna. This performance was the first virtual play presented at Tahanto. In December 2021 the Drama Club performed small skits for Tahanto Preschool students.
- Some highlights from our Music Department include having Nolan Slate, Will Cranford, and Joshua Cranford accepted into the Central District Honors Band. Nolan Slate was also a member of the All-State Band and was the first-ever Tahanto student to participate in the NAFME National Jazz Band as a tenor sax player.
- Tahanto's chorus and the band performed in the school's first-ever winter concert on Tahanto Radio

Student Council

The High School Student Council put together food baskets for Tahanto families for Thanksgiving as well as for the Berlin and Boylston food pantries. Paige Money was elected in the spring to serve as the Vice President of The Massachusetts Association of Student Councils for the 2021-2022 school year. The Student Council ran a 6th-grade orientation over the summer.

National Honor Society

The National Honor Society recognizes students for their achievements in scholarship, leadership, service, and character. The Tahanto chapter aims to give back to our school and the greater community through fundraising and acts of service and kindness. In the 2021 school year, Tahanto's chapter of NHS raised money for various charities including The Make A Wish Foundation of MA & RI, Children's Hospital in Boston, and the American Diabetes Association.

Athletics

- Tahanto offered 39 different levels of sports during 3 different sports seasons
- Boy's Baseball -Central Mass Division IV Champions
- Girls' Cross-Country- Central Mass Division II Champions
- Field Hockey-League Champions
- Girls' Soccer League Champions
- Boys Soccer League Champions

Respectfully submitted,

Diane Tucceri
Principal

Boylston Elementary School

At Boylston Elementary School, our mission is to support and challenge all students to achieve personal and academic excellence in a student-centered environment. Over the years, we have expanded our programming and incorporated practices to reach this mission. This past calendar year has been one of particular challenges. BES transitioned from hybrid learning to full in-person with synchronous live-streaming during the previous year, back to traditional all in-person learning. We continue to work through the challenges that the pandemic has brought with a shared focus on student learning and safety. This fall, the District was able to successfully implement a test and stay protocol that has allowed us to keep more students in the building accessing instruction. This was only possible through the support of the Boylston Fire Department and the efforts of our school nurses and Pupil Services Director Karen Molnar. We continue to tackle the challenges this virus brings head-on.

One of our main academic focuses this year has been on early literacy instruction and reading instruction in general. Last year, the literacy committee, led by Assistant Superintendent Carol Costello, committed to pilot a new literacy program in the upper grades and to leverage the Science of Reading to implement Heggerty, Foundations, and Making Meaning in grades K through 2. Professional development days and staff meetings have been heavily focused on this implementation. While our reading scores on most standardized measures show as a strength, deep dives into the data show areas of growth that these programs will support.

Literacy has been a major focus this year but not to the detriment of other areas. Additionally, we were able to allocate funds and bring in a part-time math coach to support teachers in mathematics instruction. This is a position that Berlin Memorial School had for several years and resulted in significant growth in their mathematics scores. We anticipate a similar impact at BES.

In the spring of 2021, Boylston Elementary again participated in the online Massachusetts Comprehensive Assessment System (MCAS). This year, however, it was a modified test. It was also determined by the state that districts would not be held accountable for test results as they had been in years past. For this reason, comparing scores across previous years proves to be problematic. These scores can give a general sense of how our students fared academically through the pandemic. Comparing our results to the state's average allows us to draw some conclusions about our students' performance while we use this test to form a new baseline. Overall, our students performed well above the state averages in all grade levels and content areas. The percentage of students meeting or achieving the standards exceeded the state average in all areas as well.. While our students are showing great success, we continue to seek ways to improve our pedagogical approach and further increase student success. In our annual presentation to the School Committee, we noted that one cohort, in particular, struggled with the writing portion of the assessment. To address this, the 4th-grade team built an extra written language block into their day. Students rotate through classes to gain this extra practice and feedback in writing. This is only one example of small instructional steps taken to address areas of need that the MCAS has brought to our attention.

BES is grateful for the remarkable support of our community. We would like to recognize the efforts of our Superintendent Jeff Zanghi, the members of the Boylston School Committee, and our partnership with the Boylston Police and Fire Departments. We would also like to thank the Boylston Parent Teacher Organization, Boylston Educational Foundation, and all of our parent volunteers for the countless hours of support they provide us each year.

Respectfully submitted,

Alfred (Ace) Thompson
Principal, Boylston Elementary School

BOYLSTON TOWN OFFICES

For Emergencies - Police, Fire, Ambulance: CALL 911

Boylston Town Hall		
Municipal Offices		
221 Main Street		
MAIN PHONE #:		508-869-0143
Fax: 508-869-6210		
OFFICE HOURS:		
Monday - Thursday: 8:00AM - 2:00PM		
Monday evening: 6:00PM - 8:00PM		
Assessors Office	Amy Evanowski	Ext. 234
Assessors' Clerk	Jack Velleli	Ext. 233
Board of Health Admin Asst	Melanie Rich	Ext. 223
Board of Health Inspector	Dennis Costello	508-932-0226
Building Department	Nina Gardner	Ext. 226
Building Inspector	Tony Zahariadis	Ext. 227
Conservation Commission	Melanie Rich	Ext. 223
Council on Aging	Amy Gothing	Ext. 229
Council on Aging Van Coordin.	Kathy Lohnes	Ext. 229
Facilities Tech.	Bob Bourassa	Ext. 237
Parks and Recreation		508-869-6009
Planning Board	Nina Gardner	Ext. 227
Town Planner	Paul Dell' Aquila	508-869-6019
Human Resources Administrator	Jeffrey Vander Baan	Ext. 238
Town Accountant	Ninotchka Rogers	508-869-6041
Town Administrator	April Steward	Ext. 221
Selectmen's Admin Assist.	Alison Kennedy	Ext. 228
Town Clerk	Dawn Porter	Ext. 232
Assistant Town Clerk	Rebecca Walker	Ext. 232
Treasurer/Tax Collector	Cheri Cox	Ext. 225
Asst. Treasurer/Collector	Rosemary Buckley	Ext. 224
Veteran's Agent	(508) 791-1213	Ext. 1187

Town Counsel:	Stephen Madaus
Mirick O'Connell	
100 Front St. Worcester, MA 01608-1477	

Public Library:	695 Main St.
Director:	Erica Hout
	fax
	508-869-2371
	508-869-6195

Water District:	74 Main St.
Superintendent:	Scott McCubrey
	508-869-2212

Police Dept.	215 Main St.	508-869-2113
	fax	508-869-2360
Chief:	John Annunziata	
Admin. Asst:	Chris Bissonnette	508-869-2453

Historic Town Hall	7 Central Street
Historical Commission	Bruce Filgate
	508-869-2391

Municipal Light Department		Paul X. Tivnan Dr.	
Manager:	Mark Barakian	508-869-2626	
	fax	508-869-6130	
	Emergencies:	508-869-6564	

Berlin-Boylston Regional		
School District		
215 Main St, 2nd Floor		
	main	508-869-2837
	fax	508-869-0023
Superintendent	Jeffrey Zanghi	x.1108
Executive Assistant	Kristi Turgeon	x.1107
Pupil Personnel Services:	Karen Molnar	x.1106
Director Of Financial Svcs.	Robert Conry	x.1103
Tahanto Regional Middle/High School		
1001 Main St.		
	main	508-869-2333
	fax	508-869-0175
Principal:	Diane Tucceri	508-869-2333
Nurse:	Courtney Lamb	508-869-9945
Boylston Elementary School		
200 Sewall St.		
	main	508-869-2200
	fax	508-869-6914
Principal :	Alfred Thompson	x.1
Nurse:	Lisa Leighton	508-869-2200

Elected & Appointed Board Chairmen		
Board of Health	Sarah Scheinfein	508-869-0317
Board of Selectmen:	Matt Mecum	508-869-2093
Board of Assessors:	Rebecca Dono-Healy	508-869-6214
Board of Appeals:	Bill Filsinger	508-869-6950
Conservation Comm:	Chip Burkhart	508-869-2172
Council on Aging:	Dennis Goguen	508-869-6022
Earth Removal Board:	Jamie Underwood	508-869-6019
Finance Committee:	Frederick Brose	
Hillside Restoration:	Patrick Healy	508-869-3477
Historical Commission	Bruce Filgate	508-869-2391
Parks & Recreation:		508-869-6009
Planning Board:	Kim Ames	508-662-0282
School Comm. (Regional):	Jim Spencer	jspencer@bbrsd.org

Highway / Cemetery	385 Main St.
Highway/Cemetery Supt:	Steve Mero
	fax:
	508-869-0300
Admin. Asst:	Jill Pupkar
	508-869-2261

Fire Dept.	599 Main Street	508-869-2342
Chief	Joe Flanagan	
Captain	Don MacKenzie	
Lieutenant	Jason Bradford	

Dog Officer		
	Steve Golas	508-869-2904

Inspectors		
Building:	Tony Zahariadis	508-869-6064
	fax	508-869-6210
Plumbing/Gas:	Eric Johnson	508-688-0613
Electrical:	John McQuade	508-869-3130
Sanitation Agent:	Dennis Costello	508-869-6828
	Evenings 7-9pm	508-869-6459