

ANNUAL TOWN REPORT Of the TOWN OF BOYLSTON MASSACHUSETTS



Published
SPRING 2020

Financial Data for Fiscal Year Ended
June 30th, 2019

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IN MEMORIAM 2019

"To live in the hearts we leave behind is not to die"

Stephen P. Rice, Jr.	January 11 th	Ronald J. Chase	July 23 rd
Althea Kneeland	January 25 th	Marla Y. Trahan	July 25 th
Robert Joseph McLaughlin, Jr.	February 14 th	David T. Cutter	August 4 th
Rita M. Faubert	February 19 th	Alan F. Duprey	August 28 th
Ellen T. Ackerman	February 24 th	Robert Ling, Sr.	August 30 th
Peggy M. St. John	March 1 st	James E. Beliveau, Jr.	October 1 st
Irene Hopkins	March 10 th	Arthur Albert Zins	October 16 th
Galen L. Smith	March 25 th	Patricia A. Donaldson	November 6 th
Emanuel Hermalyn	April 9 th	Suzanne Pauquet	November 17 th
John O. Faucher, Sr.	April 13 th	James P. Healy	November 30 th
Anthony Perry, Jr.	May 6 th	Edwin C. Hazen	December 4 th
Francis Paul O'Connell	June 15 th	James Barry Hanshaw	December 19 th
Thomas Franklin Derby	June 24 th	Louise C. O'Connell	December 22 nd
		Marian Hanshaw	December 28 th

BOYLSTON'S 2019 ANNUAL REPORT IS DEDICATED TO:

*For all of those who have served; with honor, respect and gratitude.
Thank you.*





BOYLSTON MASSACHUSETTS

Location in Worcester County and the State of Massachusetts.

Coordinates: [42°23'30"N 71°42'15"W](#)

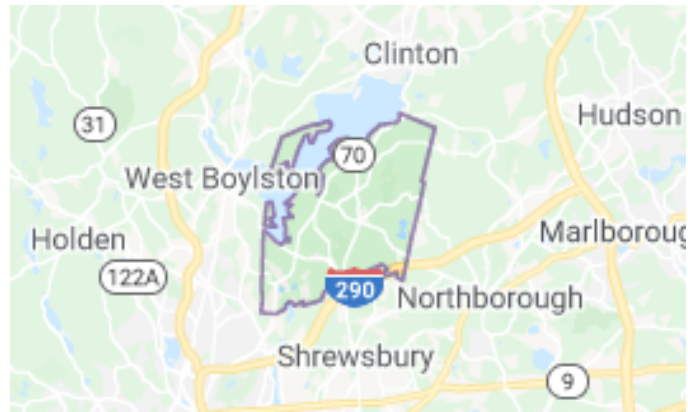
Country: United States

State: Massachusetts

County: Worcester

Settled: 1705

Incorporated: 1786



BOYLSTON TOWN GOVERNMENT

Type: Open Town Meeting

Town Administrator: April Steward

AREA

Total: 19.7 sq. mi (51.0 km²)

Land: 16.0 sq. mi (41.5 km²)

Water: 3.6 sq. mi (9.4 km²)

ELEVATION

443 ft (135 m)

POPULATION (2017)

Total: 4,634

Density: 220/sq. mi(85/ m²)

TIME ZONE

Eastern

ZIP CODE

01505

AREA CODES

508 / 774

COUNTY-LEVEL STATE AGENCY HEADS

Clerk of Courts: Dennis P. McManus

District Attorney: Joe Early Jr. (D)

Register of Deeds: Katie Toomey (D)

Register of Probate: Stephanie Fattman (R)

County Sheriff: Lew Evangelidis (R)

STATE GOVERNMENT

State Representative(s): Harold P. Naughton, Jr (D)

State Senator(s): Harriette L. Chandler (D)

Governor's Councilor(s): Jen Caissie (R)

FEDERAL GOVERNMENT

U.S Representative(s): James P. McGovern (D-2nd District)

U.S Senators: Elizabeth Warren (D), Ed Markey (D)

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Reports NOT Received:

- Cable Advisory Committee
- Memorial Day Committee
- Resident Advisory Board
- Veteran's Agent

Volunteer to Serve

The Board of Selectmen seeks Boylston residents to serve in appointed positions on various boards, commissions and committees. A file of names submitted will be established and made available to all Town departments for filling future vacancies.

Complete the form, indicate your areas of interest and return with letter of interest, resume and/or list of qualifications to:

Boylston Board of Selectmen
Attn: Volunteer to Serve
Boylston Town Hall
221 Main Street
Boylston, MA 01505

Name: _____ Telephone: _____

Address: _____

Occupation: _____ Email: _____

Background: _____

☐ I and a first-time volunteer requesting appointment to: (check one or several from list)

OR

I currently serve as a volunteer and:

☐ I do wish to be re-appointed to serve on the following: (check all that apply)

☐ I do not wish to be reappointed to: (check all that apply)

☐ ADA Committee

☐ Affordable Housing

☐ Agricultural Committee

☐ Appeals Board (ZBA)

☐ Board of Registrars

☐ Business Marketing Committee

☐ Cable Advisory Committee

☐ Conservation Commission

☐ Council on Aging

☐ Cultural Council

☐ Earth Removal Board

☐ Finance Committee

☐ Historical Commission

☐ Historic District Commission

☐ Insurance Advisory Committee

☐ Memorial Day Committee

☐ Open Space and Recreation Plan
Committee

☐ Resident Advisory Board

☐ Storm Water Committee

☐ Town House Committee

☐ Voter Registrar

If you would like to volunteer to be on a board or committee, please tear out this page and return to:

Email:
amack@boylston-ma.gov

OR

Mail to:
Boylston Town Hall
221 Main Street
Boylston, MA 01505
Attn: Alison Mack
Volunteer to Serve Form

Thank you.

Elected Town Officials

Expiration of Appointment – June 30th
(Unless otherwise noted)

Moderator

Kimberly Rozak 2020

Board of Selectmen

James Wood (Chair) 2020

Jamie Underwood 2021

Matt Mecum 2022

Town Clerk

Lisa Johnson 2020

Board of Assessors

Wayne MacNeil 2020

Van Baker 2021

Tom Martiska (Chair) 2022

Board of Health

John Wentzell 2020

Robert Thibeault 2021

Sarah Scheinfein (Chair) 2022

Cemetery Commissioners

Gary Anderson 2020

Roger Wentzell (Chair) 2021

Don Parker 2022

Municipal Light Board

Steve Mero 2020

John McQuade 2021

Eric Johnson 2022

Planning Board

William Manter (Chair) 2020

Judith White 2021

Homaira Naseem 2022

Peter Caruso (Vice-Chair) 2023

Corinna Javier 2024

Richard Baker, Associate Member

Library Trustees

Charles Oroszko 2020

Susan Therriault 2020

Lyle Foley 2021

Maria Zapp 2021

Brad Barker (Chair) 2022

Ken Linell, Associate Member

Parks and Recreation

Andrew LeBlanc (Chair) 2020

Claudine Underwood 2020

Alison LeBlanc 2021

Vacancy 2021

Eric Hoffses 2022

School Committee

James Spencer (Chair) 2020

Lorie Martiska 2020

Keith Lewis 2021

Appointed Town Officials

Expiration of Appointment – June 30th
(Unless otherwise noted)

Legislative Liaison			Central MA Regional Planning Commission and Transportation Improvement	
April Steward	2020		Richard Baker, PB Rep.	2020
Civil Defense Director			Howard Drobner	2020
Tree Warden				
Gypsy Brown-Tail Moth Inspector				
Right to Know Coordinator			Town Counsel	
Steve Mero	2020		Stephen Madaus	2020
Indigent Servicemen's Burial Agent			Treasurer / Tax Collector	
Overseer of Servicemen's Graves			Cheri Cox	2020
Scott Greenfield	2020		Assistant Treasurer / Tax Collector	
Parking Clerk:			Rosemary Buckley	2020
Lisa Johnson	2020		Highway Superintendent	
Council on Aging Coordinator			Steve Mero	2020
Outreach Worker			Building Inspector	
Laura Susanin	2020		Tony Zahariadis	2020
Meals on Wheels Coordinator			Gas / Plumbing Inspector	
Janice Resseguie	2020		Eric Johnson	2020
Fence Viewer and Surveyor of Hoops and Staves			Brian Gaucher (Assistant)	2020
VACANCY	2020		Wiring Inspector	
Town Accountant			John McQuade	2020
Ninotchka Rogers	2020		John Healy (Assistant)	2020
Administrative Assistant to the Board of Selectmen and Town Administrator			Sanitation Agent	
Alison Mack	2020		Dennis Costello	2020
			Tax Title Custodian	
			April Steward	2020

Boards and Committees

Expiration of Appointment – June 30th
(Unless otherwise noted)

ADA Committee

Laura Susanin	2020
Irene Symonds	2020
Joan Banks	2020
Ed McDonald	2020
VACANCY	2020

Agricultural Commission

Tricia May	2021
Georgiana Stowe	2021
James Ricciardi	2022

Appeals Board

Janet Lombardi	2020
Bradford Wyatt	2021
William Filsinger	2022
Robert Cotter	2023
Arlene Murphy	2024
Vacancy, Associate Member	2025
Vacancy, Associate Member	2026

Board of Registrars

Joanne LaChance	2020
Sandra Bourassa	2021
Cindy Sears	2022

Business Marketing Committee

Paul Danis	2020
Dick Prince	2020
James Ricciardi	2020
Town Administrator, Ex Officio	2020

Cable Advisory Committee

Thomas Martiska	2020
Jay Groccia	2020
VACANCY	2020

Conservation Commission

Joe McGrath	2020
Mark Coakley	2020
Louis Burkhardt	2021
Daniel Duffy	2021
Jeffrey Walsh	2022

Council on Aging

Laura Susanin	2020
Dennis Goguen	2020
Warren Leach	2020
Oswald Sauer	2020
David Wheeler	2020
Ed MacDonald	2020
Deborah Goodrich	2020

Cultural Council

Courtney Hodgdon	2020
Kathy Evans	2021
Elena Scaplen	2021
Jenna Lizewski	2022
Kristen Socha	2022

Earth Removal Board

Mark Coakley	2020
Janet Lombardi	2020
William Manter	2020
Jamie Underwood	2020
John Wentzell	2020
Homaira Naseem	2020

Finance Committee

Eric Brose	2021
Greg Cusimano	2021
Karen McGahie	2021
Howard Drobner	2021
David Butler	2022
Stephanie Miczek	2022

Boards and Committees

Expiration of Appointment – June 30th
(Unless otherwise noted)

Historic District Commission

David Bottom	2020
Judith Bottom	2020
Brad Barker	2020
Catherine Richard	2021
William Manter (Chair)	2021
Bruce Filgate	2022
David Cole	2022

Historical Commission

David Bottom	2020
Judith Bottom	2020
Judith Haynes (Secretary)	2021
David Cole	2021
Bruce Filgate (Chair)	2022
Nancy Filgate (Treasurer)	2022

Homeland Security

Dennis Costello, BOH	2020
Steve Mero, DPW	2020
Anthony Sahagian, PD	2020
Joseph Flanagan, FD	2020
Town Administrator	2020

Insurance Advisory Committee

John Annunziata, PD	2020
Pamela Rudge (Dispatch)	2020
Joseph Flanagan, FD	2020
Steve Mero, DPW	2020
Alison Mack (Town Hall)	2020
Mike Lucia (Light Dept)	2020
Jessica Cooper (School)	2020
Robin Giguere (School non-union)	2020
Jennifer Bruneau (Library)	2020
Town Administrator	2020
Treasurer (Ex-Officio)	2020

Memorial Day Committee

Betty Larkin	2020
Debra Larkin	2020
Scott Larkin	2020

Richard Lewis	2020
Charles Grey	2020

Open Space and Recreation Committee

Seth Ridinger (Chair)	2020
Gerry Quam (Vice Chair)	2020
Elaine Jones (Clerk)	2020
Helen Dexter	2020
Crystal Byron, P&R	2020

Resident Advisory Board

Jessica Rubinow (Chair)	2020
Richard Prince (Clerk)	2020
Suzanne Hermalyn	2020
Wilson McLaren	2020
Richard Jubinville	2020

Senior Tax Rebate Committee

Laura Susanin	2020
Alison Mack	2020
Paul O'Connor	2020
Margo Richardson	2020
Dennis Goguen	2020
Town Administrator	2020
(Ex-Officio)	
Town Treasurer (Ex-Officio)	2020

Storm Water Committee

Steve Mero, DPW	2020
Joe McGrath	2020
Louis Burkhardt	2020
April Steward	2020

Town House Committee

Steve Mero	2020
Robert Bourassa	2020
Alison Mack	2020
April Steward	2020

Town Report Committee

Alison Mack	2020
-------------	------

Fire Department 2019 Roster

Fire Chief and Forest Warden

Joseph Flanagan

Deputy Fire Chief

Matthew Ronn

Captain

Don MacKenzie

Lieutenants

Roger Young

Scott McCubrey

Jason Bradford

Michael Buddenhagen

Paul Osterberg

Daniel Buddenhagen

Michael O' Sullivan

Michael Wheeler

Firefighters / Emergency Medical Technicians

Cameron Benway – FF/EMT

Gabby Brown - EMT

Laura Carlson - EMT

Timothy Ciampaglia - FF

Ryan Colleton - FF

Kevin Colomey – FF/EMT

Gino Consiglio - FF

Jeffrey Dempsey-Holmes - FF

Timothy Donohue – FF/EMT

Joshua Donovan – FF/EMT

Corey Fisher – FF/EMT

Jacob Ganoe - EMT

Laura Hayes – EMT

Charles Hill – FF

Kathryn Kenney – EMT

Robb MacKenzie – FF

Kyle McCubrey – FF

Megan Mercure – EMT

Rebecca Nash - EMT

Joshua Petit - FF

Steven Phillips - FF

Cassandra Pires – EMT

Alan Portis – FF/EMT

Daniel Rebmann – EMT

Grace Sawyer – EMT

Ryan Schloerb – FF/EMT

Leigh Shircliff – Paramedic

Peter Smith – EMT

Jeffrey Stanton – FF

Kyle Stark – FF/Paramedic

April Steward – EMT

Maxwell Studley – EMT

Peter Tuffs – FF

William Weir – FF

Melissa Wojnoski – EMT

David Young – FF

Chaplain

David Buchanan

Police Department 2019 Roster

Chief of Police

Anthony G. Sahagian

Patrol / Administrative Sergeant

Robert C Thomas, Jr.

Detective Sergeant

John A. Annunziata

Midnight Shift Sergeant

Cody J. Thomasian

Patrol Officers

Russell N. Parker*

Robert M. Barbato

Mark L. Shepard

Jared B Piche

Kenneth D. Johnson

Matthew L. Ryel

Full-Time Dispatchers

Pamela D. Rudge**

Lynn F Purcell

Jennefer J. Schiavone

Permanent Part – Time Dispatchers

Bonnie E. White

Part-Time Dispatchers

Beatrice M. Serewicz

Administrative Assistant

Christine Bissonnette

All Full-time Police Officers serve as Constables

**Detective Patrolman*

***Head Dispatcher*

As of 31st December 2019

Board of Selectmen Report

The Board of Selectman is pleased to present the residents of Boylston with the Annual Report for calendar year 2019. The Board issued all necessary permits and licenses as required by statute. All State and Federal certificates were filed as required and the necessary personnel appointments were made. All business that came before our Board was handled with the best interests of the Town and its resident's paramount in our decisions.

Selectman reviewed and finalized the FY20 Budget and the Warrant articles for the Annual Town Meeting.

Boylston is truly the Gateway to the Wachusett Region with our community bordering the banks of the Wachusett Reservoir and making up over 5000 acres of its watershed. We are fortunate to have an abundance of open space for a variety of uses.

We have many hundreds of acres managed by our own Conservation Commission, by The New England Forestry Foundation, and other preservation organizations. We are fortunate to have Tower Hill Botanical Gardens, Pine Ridge Farm, and Spring Ridge Farm, Summer Star Wildlife Sanctuary and the Bond farm as well as many other natural resources in our community.

We are fortunate to have a wonderful multiuse property in the Municipal Office Building and our Hillside property. Hillside provides open space for recreation for our young people for both soccer and football as well as many hiking trails. The Town is frequently the site of bike racing, road racing and hiking events that traverse our community. We are a great destination for hunting, fishing and other outdoor sports.

We are fortunate to have Calliope Theater, the Gough House and both Cyprian Keyes Golf Course and the Haven Country Club all call Boylston home. It is no surprise that the rich cultural and natural resources we have are attractive to many, as residents and visitors alike enjoy Boylston and its rich history, and recreation resources.

2019 was a transition year for the Town of Boylston with several exciting community developments. The FedEx building has been completed; Town Boards and Departments have worked alongside each other to help maximize the tax revenue from this project. The Cross-Street Intersection was completed and accepted as a town road, bringing traffic improvements on Route 140. Multiple residential developments were started with others nearing completion. The Selectmen worked with Town Departments on needed adjustments to public safety staffing; helping to keep residents safe and provide a superior service to the residents.

Board of Selectmen Report

The library staff and trustees continue to be innovative in their style and approach and are utilizing their renovated space to the fullest of its capacity, which is an amazing resource for our residents. They have implemented many new and exciting programs that help continue the Library's path to becoming a community hub for the Town of Boylston.

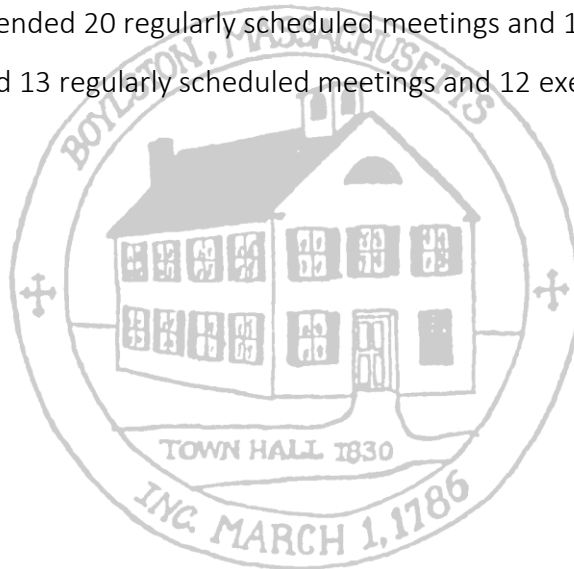
The Board held 23 regular meetings and 14 executive session meetings in the year 2019 and attendance was recorded as follows:

Michael May attended 10 regularly scheduled meetings and 2 executive session meetings.

James Wood attended 22 regularly scheduled meetings and 14 executive sessions meetings.

Jamie Underwood attended 20 regularly scheduled meetings and 13 executive session meetings.

Matt Mecum attended 13 regularly scheduled meetings and 12 executive session meetings.



Town Administrator Report

Time has surely flown by and it is time again to provide my annual report to the residents of the Town of Boylston. We take great pride in our employees here at town hall and will continue to work hard at improving our services to the residents of Boylston and endeavor to do so with a smile, providing excellent customer service to all who enter our doors. I would like to express my sincere congratulations, and thanks for their work and assistance throughout the year.

Once again, the Highway Department, Police Department, Fire Department, Water Department, and the Municipal Light Department did outstanding work, as did the employees at the Library and Town Hall.

Below are some of the highlights of the year:

Personnel Changes & Accomplishments

During 2019 we had a number of personnel changes, including:

Jason Little resigned as the Town Accountant and Ninotchka Rogers was hired as his replacement.

Jeffrey Vander Baan came on board as our Human Resources Administrator.

Connie McBride resigned as the Council on Aging Van Scheduler and Kathy Lohnes was hired as her replacement.

Ruth Noonan retired as the Highway Administrative Assistant and was replaced by Jill Pupkar.

Richard Lamoury resigned as the Parks and Recreation Coordinator and was replaced by Crystal Byron.

Projects

Hillside Updates – Improvements to the Police Department Building continues. Replacement of and painting of siding at 215 Main Street, all new windows and window treatments, a kitchenette area has been installed for the regional school district offices, and repairs to the attic area with all new insulation has been completed.

Road Repairs – We were able to pave portions of Cross Street and Mile Hill Road during the summer of 2019. The new portion of Cross Street was completed in the summer of 2019 and will be accepted as a new public road at our Special Town Meeting in January of 2020.

There are still several roads in town that need repair or repaving, and we will continue to do as much annual paving as funds allow.

Town Administrator Report

Town House – We are continuing to do repairs and updates to the Town House. New ADA compliant doors were installed in the spring and the Grange completed updates in the kitchen on the upper level, it looks wonderful. The mini splits were installed, which makes this the first time ever that the residents can use the building no matter what the weather is and enjoy events in comfort. Boylston residents continue to be very proud of this unique building and all it has to offer to the residents of this community.

Economic Development – A new Over 55 Housing subdivision began construction where the Sewell Street Gravel Pit used to be and the beginnings of a three building, sixty-six-unit apartment complex began construction off of Rte. 140. These projects will continue to generate tax revenue when completed.

There are several high-quality commercial lots remaining along the Rte. 140 corridor that have the potential to be developed if the right clients come onboard for the owners of those properties.

The various local boards and commissions deserve a great deal of credit for the many meetings and for the long hours they have spent deliberating on behalf of the residents.

Free Cash, Grants, Credits, and other Reimbursements –

We were again very fortunate to receive Grants and Credits that helped offset expenses in departments. We received approximately \$35,734.00 in various Grants, Credits, and Reimbursements.

Free Cash - As a result of our Department Heads using restraint on spending some new growth, and building department collections for permits, our Free Cash has been certified at \$493,735.

MIIA Rewards and Credits - \$4,860.00 was received as credits on our Workers Compensation, and Property/Casualty Insurances.

We received a grant for a new thermographic camera for facilities use. This grant covered the cost of purchasing one thermographic camera for use by our Facilities staff enabling self-inspection of municipal buildings. These cameras identify areas of heat loss, moisture, and infestation.

Police Department -	\$532.15 911 Training Grant
Fire Department -	\$2,500.00 EMPG Grant for ballistic protection
	\$2,400.00 Grant Volunteer Fire Act grant for brush fire supplies
	\$3,000.00 in SAFE Grants

Misc. – Cyber Security Grant to support local government efforts to improve overall cybersecurity posture through comprehensive online end-user training, evaluation and threat simulation.

Town Administrator Report

Other items of interest

A new three-year contract was signed with the Town Administrator.

New three-year collective bargaining agreements were entered into with the police department's union and the dispatcher's union.

FY19 Financial Audit – Has been completed and we will continue to work with Bill Fraher, CPA in 2020.

Delinquent Tax Collections – Through the efforts of Town Treasurer/Collector Cheri Cox, an outstanding tax balance on June 30, 2019 of \$64,376.57 was reduced to \$0.00 as of December 31, 2019.

Due to the hard work of our Assessor's office and by the Town Accountant, our FY19 tax rate was certified by the MA DOR in November.

Upcoming Future Issues

Continued need for a new Public Safety Building to house the Police and Fire Departments.

Expansion of economic development continues along the Route 140 Corridor.

It continues to be a very busy year for all town departments, employees, boards and committees including the Board of Health, Conservation Commission, Planning Board, Library Trustees, and the Board of Selectmen. As John Heywood said, "Many hands make light work", and it is the hard work and dedication of the many volunteers, that give their time and efforts to unselfishly serve the Town of Boylston, which make the town such a desirable place to live and work.

With all the great things that are happening in Boylston, the future looks very bright. I want to thank the residents for giving me the opportunity to play a small part in helping to make Boylston what it is, and what it will become.

April C. Steward,
Town Administrator

"Everybody can be great. Because anybody can serve. You don't have to have a college degree to serve. You don't have to make your subject and your verb agree to serve.... You don't have to know the second theory of thermodynamics in physics to serve. You only need a heart full of grace. A soul generated by love."

~Martin Luther King, Jr.

Town Counsel Report

It's an honor to serve as Town Counsel for the Town of Boylston. I thank the Board of Selectmen for re-appointing me to this important position.

As Town Counsel I attend the Annual Town Meeting, Special Town Meetings, meetings of the Board of Selectmen and, upon request, meetings of other municipal boards or committees. My firm also serves of Labor Counsel from the Town. My office provides advice and counsel to the Board of Selectmen, the Town Administrator, the Building Inspector, town departments, and board and committee members. My office defends the Town in any claims or complaints filed against it in court and, if authorized by the Board of Selectmen, prosecute claims on behalf of the Town. I prepare and review documents and contracts and to review and respond, on behalf of the Town, to all legal matters and claims.

In 2019, this office was involved in the following general matters:

Reviewed and prepared warrant articles for the Annual Town Meeting held on May 6, 2019;

Provided advice and assistance to the Planning Board, relative to requests to replace the form of security for certain approved subdivision developments, in accordance with the requirements of the Subdivision Control Law;

Reviewed and revised deeds required to complete the process of accepting developer's streets as town ways, as voted by Town Meeting (Nature's View Way and Pine Hill Drive);
Reviewed and revised the bid documents for the Town's Roadway Paving Projects (Chapter 90 Program);

Prepared documents for and completed the land swap transaction between the Town and the Red Knights International Firefighters Motorcycle Club, Inc., involving property on Main Street, as authorized by vote of Town Meeting;

Researched issues, provided advice, and participated in negotiations concerning a property owner objecting to the Town's project of completing improvements to a public way;

Researched the statutory provisions and regulations relevant to the valuation of and "Payments in Lieu of Taxes" (PILOT) relative to state-owned land located in Boylston;

Town Counsel Report

Researched regulations of the Massachusetts Department of Housing and Community Development relative to the Local Initiative Program (LIP) for the creation of affordable housing;

Reviewed and/or prepared draft contracts for ongoing improvements at the Public Library;

Researched the issue of making certain Town-owned buildings available for lease;

Reviewed the draft warrant and articles for a Special Town Meeting to be held on January 13, 2020, including the layout and acceptance of Cross Street Extension, as constructed by the Town;

Provided advice and counsel to the Town's Board of Health and Health Agent concerning the review of proposed shared septic systems within residential developments;

Provided advice and counsel and assisted the Board of Selectmen in negotiating new contracts/collective bargaining agreements with the Town Administrator, the Dispatcher's Union, and the Police Union;

Provided advice and counsel to the Building Inspector concerning the interpretation and application or enforcement of various provisions of the Town's Zoning Bylaws.

I look forward to working with all Town departments, boards, commissions and employees and continuing to provide the Town of Boylston with effective and efficient legal services.

Respectfully submitted,

Stephen F. Madaus
Town Counsel

Town Clerk Report

Intentions of Marriage Filed	25	Marriages Recorded	25
Births Recorded	43	Deaths Recorded	26
Certificates Recorded/Renewed	25	Dog Licenses Issued	695
Raffle Permits Issued	10		

Number of Registered Voters

Democratic	0636	Libertarian	0022
Republican	0489	American Independent	0001
Unenrolled	2514	Pirate	0001
Conservative	0003	United Independent Party	0015
We The People	0001	Green Rainbow	0002
Constitution Party	0001	MA Independent Party	0004
Socialist	0002	Inter 3 rd Party	0004

Registered Voters as of December 31st, 2019... 3,695

Office Hours

Monday	8 a.m. to 2 p.m., 6 p.m. to 8 p.m.
Tuesday	8 a.m. to 2 p.m.
Wednesday	8 a.m. to 2 p.m.
Thursday	8 a.m. to 2 p.m.

Lisa J. Johnson, Town Clerk

Election Results Report

FOR THE TOWN OF BOYLSTON, MASSACHUSETTS ANNUAL TOWN ELECTION MAY 3, 2019

Warden: Jeanne Aspero
Assistant Warden: Jackie Walsh
Clerk: Lisa J. Johnson
Assistant Clerk: Dawn Porter
Poll Workers/Checkers: Carol Anderson, Karen Carter, Phyllis Gaucher, and Mary Groleau

Notice to the Town of Boylston Voters was posted and Specimen Ballots were posted as required by law. The voting machine was tested at least three (3) days prior to Election as required by law. The ballot box was examined by the Clerk. The polls were declared opened by the Warden at 1200 hours and were closed at 2000 hours.

A total of 873 voters turned out to vote (including absentee ballots). The counter on the ballot box and checklists concurred that 873, including absentee ballots, were cast. The results were:

Board of Assessors

Thomas Martiska 731

Board of Health

Sarah Scheinfein 732

Cemetery Commission

Donald Parker 734

Library Trustee 2 Year Unexpired

Susan A. Therriault 712

Library Trustee 3 Years

Bradford Barker 715

Town Moderator

Kimberly Kohler 711

Ken Linell (Write In) 005

Municipal Light Board

Eric W. Johnson 729

Parks & Recreation 3 Years

Eric Hoffses 715

Parks & Recreation 2 Year Unexpired

Claudine E. Underwood 711

School Committee

Lorie Martiska 715

Planning Board

Corinna Javier 680

Board of Selectmen

Michael J. May 211

Matthew Mecum 658

Special Town Meeting

May 6th, 2019

Appropriation

Article #	To	From Levy	Source of fund	Amount
Article #2				
Vocational Education	\$20,000.00		Elementary Education	\$20,000.00
Vocational Education	\$17,156.00		Highway Salaries	\$17,156.00
Unemployment Compensation	\$1,474.00		Highway Salaries	\$1,474.00
Total	\$38,630.00			\$38,630.00

Finance Committee Report

Coming out of 2019, Boylston maintained our strong fiscal standing with regards to spending and saving. The town budget increased by 6.5% from FY2018 to FY2019 to a budget of \$15,616,224. Money came back from unspent town budgets, and additional unexpected income contributing to a higher free cash figure for FY2019 of \$1.2mm.

Going into planning for FY2020, there were two significant changes that would affect both budget and process. The first change was regionalizing the school system. Previously the elementary school employees were town employees. For FY2020 they became part of the regionalized school system and salary and benefits are now included in the budget of the regionalized school system. The town also lost \$516,000 in chapter 70 school aid that transferred to the region. The region picked up approximately \$400,000 in employee expenses this year with the balance to follow next year.

The second significant change is the addition of the Fed Ex building to the tax rolls, and the additional costs and revenues that come with that taxpayer. The initial assessment came in at \$48MM which generated revenues of approximately \$760,000. The town captured revenue on property valued at \$36MM for FY2019 due to construction timing/building tax roll recognition. In FY2020 the town will recognize tax revenue on the full \$48MM.

The additional revenues help the town budget more reasonably for a few line items and meet the increases in the school budget. Some of the school budget line items are an effect of state mandates without commensurate state funding to support those mandates. Some of that increase is planned increases in borrowing costs for debt service on the Tahanto construction loans. More generally, in addition to employee salary increases, which are the largest portion of the budget, are increases in employee benefit costs such as health coverage and insurance.

On the capital spending side, heading into FY2020, Boylston's free cash was certified for \$1,272,657 – a figure available for spending on capital projects in FY2020. In the fall of 2019 at a special town meeting, the town voted to appropriate \$43,750 of those funds, and in the spring of 2020 voted to appropriate the remaining free cash balance of \$1,228,907. Free cash comes from a variety of sources, among them unspent budget line items, excess income from excise taxes and town-owned land sales. Boylston has been fortunate to have relatively large free cash balances relative to the overall size of the budget. However, with the robust cost of fire engines and trucks, highway department trucks and equipment, police cruisers, and building construction and repairs, and other one-time purchases, the free cash funds don't cover all the town's needs every year.

Boylston also maintained a strong financial position important for its credit rating. The combination of stabilization funds (approximately \$1.327MM) and free cash (\$1.2MM)

Finance Committee Report

together combine for a figure comfortably in excess of acceptable standards. The rule of thumb is that the town has reserves in stabilization plus free cash which sums to 10% of the annual budget. The FY2020 annual budget as of July 1, 2019, approved in town meeting on May 6, 2019 was \$16,267,488.

The tax rate has gone up for fiscal year 2020 from \$16.04 to \$16.54 (though this is down from the 2018 rate of \$16.73) despite a strong year of new revenues from new growth and the addition of Fed Ex.

Boylston is considered a wealthy town in the commonwealth, and therefore Boylston does not receive a significant amount of state funding. The advantage to this is that when the state legislature votes to reduce allocations to local budgets, Boylston is not as adversely affected as towns that receive significant state funding. The disadvantage is that Boylston doesn't receive much in state support towards its annual budget.

The finance committee is committed to sound fiscal principles. Specifically, regarding free cash, the finance committee vehemently advises against using free cash and stabilization funds for operating expenses. Free cash is a one-time infusion of cash and is only used for capital expenses. It cannot cover ongoing budget operating expenses, which arise every year, and which must be paid out of reliable cashflow.

The Boylston Finance Committee held six meetings during the 2020 fiscal year. Of those meetings David Butler, Karen McGahie and Seth Ridinger attended all six meeting. Greg Cusimano and Eric Brose attended 5. Howard Drobner attended 4.

Please contact the chairman or other members of the finance committee for in-depth questions about the town's budget; you can reach David Butler at dave869@aol.com.

Board of Assessors

The Assessors have the responsibility of ensuring all properties in town be assessed at full and fair market value. The state now requires us to re-evaluate properties every 5 years compared the previous interval of every 3 years. 2017 was the revaluation year, so the next revaluation year will be Fiscal Year 2022.

The property values from FY17 o FY18 did not change appreciably so there was no interim adjustment applied to property values in FY18. Changes in fair market values are evaluated by comparing property sales of the prior year to their respective assessed values.

The residential properties in town represent 85.6% of all real property. The town had a single tax rate of 16.04 per thousand dollars of value for fiscal year 2019.

The Assessor's Office welcomed Tom Martiska for another three-year term.

The Assessors have our property record cards on-line. The website database is updated with the current cards every six months. Anyone can go to the Boylston website and select "Property Record Cards" on the Assessors' Office page.

TAX RATE \$16.04

TOTAL VALUATION	\$774,508,300
PERSONAL PROPERTY	\$11,058,100
MOTOR VEHICLES	\$1,015,609

MEETING ATTENDANCE

	Regular	Special
Tom Martiska, Chair	12	3
Wayne MacNeil	12	5
Van Baker	12	4

TAX RATE RECAPITULATION

Fiscal Year 2019

I. TAX RATE SUMMARY

la. Total amount to be raised (from page 2, IIe)	\$ 17,351,956.07
lb. Total estimated receipts and other revenue sources (from page 2, IIle)	4,751,471.02
lc. Tax Levy (la minus lb)	\$ 12,600,485.05
ld. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) lc above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	86.7675	10,933,125.87	681,616,545.00	16.04	10,933,129.38
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	4.6639	587,674.02	36,638,255.00	16.04	587,677.61
Net of Exempt					
Industrial	7.1609	902,308.13	56,253,500.00	16.04	902,306.14
SUBTOTAL	98.5923		774,508,300.00		12,423,113.13
Personal	1.4077	177,377.03	11,058,100.00	16.04	177,371.92
TOTAL	100.0000		785,566,400.00		12,600,485.05

MUST EQUAL 1C

Assessors

Wayne MacNeil, Assessor , Boylston , wayne@macneilconsulting.net 508-869-6543 | 10/22/2018 7:51 PM

Comment:

Thomas Martiska, Assessor , Boylston , tmartiska@aol.com 508-869-6543 | 10/22/2018 7:58 PM

Comment:

Van Baker, Assessor , Boylston , vanbaker514@yahoo.com 508-869-6543 | 10/22/2018 7:51 PM

Comment:

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: Amy Handfield
Date: 10/23/2018
Approved: Andrew Nelson
Director of Accounts: Mary Jane Handy

NOTE : The information was Approved on 10/23/2018

TAX RATE RECAPITULATION

Fiscal Year 2019

Jane Jane Handy

TAX RATE RECAPITULATION
Fiscal Year 2019

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(g) from page 4)		16,966,310.65
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final Awards	0.00	
4. Total overlay deficit	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	79,596.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. CPA other unappropriated/unreserved	0.00	
9. Snow and ice deficit Ch. 44, Sec. 31D	136,576.81	
10. Other :	0.00	
TOTAL Ilb (Total lines 1 through 10)		216,172.81
Ilc. State and county cherry sheet charges (C.S. 1-EC)		72,827.00
Ild. Allowance for abatements and exemptions (overlay)		96,645.61
Ile. Total amount to be raised (Total Ila through Ild)		17,351,956.07

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	1,056,169.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		1,056,169.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col (b) Line 24)	2,025,215.37	
2. Offset Receipts (Schedule A-1)	0.00	
3. Enterprise Funds (Schedule A-2)	0.00	
4. Community Preservation Funds (See Schedule A-4)	0.00	
TOTAL IIIb		2,025,215.37
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col (c))	965,890.00	
2. Other available funds (page 4, col (d))	454,196.65	
TOTAL IIIc		1,420,086.65
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash...appropriated on or before June 30, 2018	250,000.00	
1b. Free cash...appropriated on or after July 1, 2018	0.00	
2. Municipal light surplus	0.00	
3. Other source :	0.00	
TOTAL IIId		250,000.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		4,751,471.02

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)		17,351,956.07
b. Total estimated receipts and other revenue sources (from IIIe)	4,751,471.02	
c. Total real and personal property tax levy (from Ic)	12,600,485.05	
d. Total receipts from all sources (total IVb plus IVc)		17,351,956.07

NOTE : The information was Approved on 10/23/2018

TAX RATE RECAPITULATION
Fiscal Year 2019

LOCAL RECEIPTS NOT ALLOCATED *

	Receipt Type Description	(a) Actual Receipts Fiscal 2018	(b) Estimated Receipts Fiscal 2019
==> 1.	MOTOR VEHICLE EXCISE	1,247,170.79	1,096,000.00
2.	OTHER EXCISE		
==>	a.Meals	0.00	0.00
==>	b.Room	0.00	0.00
==>	c.Other	0.00	0.00
==>	d.Cannabis	0.00	0.00
==> 3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	40,489.39	32,000.00
==> 4.	PAYMENTS IN LIEU OF TAXES	595,938.71	595,000.00
5.	CHARGES FOR SERVICES - WATER	0.00	0.00
6.	CHARGES FOR SERVICES - SEWER	0.00	0.00
7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
9.	OTHER CHARGES FOR SERVICES	0.00	0.00
10.	FEES	36,772.60	19,000.00
	a.Cannabis Impact Fee	0.00	0.00
11.	RENTALS	15,326.67	15,000.00
12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13.	DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00
14.	DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16.	OTHER DEPARTMENTAL REVENUE	0.00	0.00
17.	LICENSES AND PERMITS	424,108.90	150,000.00
18.	SPECIAL ASSESSMENTS	0.00	0.00
==> 19.	FINES AND FORFEITS	15,640.91	13,000.00
==> 20.	INVESTMENT INCOME	18,070.60	5,000.00
==> 21.	MEDICAID REIMBURSEMENT	9,407.77	0.00
==> 22.	MISCELLANEOUS RECURRING (PLEASE SPECIFY)	194,492.96	100,000.00
23.	MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	113,540.98	215.37
24.	Totals	2,710,960.28	2,025,215.37

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2019 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Jason Little, Accountant , Boylston , jlittle@boylston-ma.gov 508-869-6041 | 10/13/2018 1:41 PM

Comment:

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2019 estimated receipts to FY 2018 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).

NOTE : The information was Approved on 10/23/2018

TAX RATE RECAPITULATION
Fiscal Year 2019

APPROPRIATIONS									AUTHORIZATIONS	
									MEMO ONLY	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)
11/06/2017	2018	188,000.00	0.00	188,000.00	0.00	0.00	0.00	0.00	0.00	0.00
05/07/2018	2018	55,600.00	0.00	0.00	55,600.00	0.00	0.00	0.00	0.00	0.00
05/07/2018	2019	16,722,710.65	15,546,224.00	777,890.00	398,596.65	0.00	0.00	0.00	66,500.00	0.00
Total		16,966,310.65	15,546,224.00	965,890.00	454,196.65	0.00	0.00	0.00		

* Enter the fiscal year to which the appropriation relates, i.e., fiscal year 2018 or fiscal 2019.
** Appropriations included in column (b) must not be reduced by local receipts or any other funding source.
Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.
*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Clerk
I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.
[Lisa J Johnson, Town Clerk , Boylston , ljohnson@boylston-ma.gov 508-869-2234 | 10/16/2018 1:22 PM](#)
Comment:

Annual Report of the Tax Collector

July 1, 2018 – June 30, 2019

FY 2019 Real Estate:

Commitments	12,417,556
Collections/Transfers	12,317,639
Abatements & Exemptions	49,776
Refunds	23,386
Tax Titles Remitted to Treasurer	9,150
BALANCE 6/30/19	<u>64,377</u>

FY 2019 Personal Property:

Commitments	177,372
Collections/Transfers	177,086
Abatements	1,780
Refunds	1,494
BALANCE 6/30/19	<u>0</u>

FY 2019 Motor Vehicle:

Commitments	959,093
Collections/Transfers	907,777
Abatements	17,207
Refunds	8,430
BALANCE 6/30/19	<u>42,539</u>

FY 2017 Motor Vehicle:

Balance 07/01/2018	9,172
Commitments	0
Collections/Transfers	3,955
Abatements	508
Refunds	508
BALANCE 6/30/19	<u>5,217</u>

FY 2015 Motor Vehicle:

Balance 07/01/2018	2,476
Commitments	0
Collections/Transfers	59
Abatements	0
Refunds	0
BALANCE 6/30/19	<u>2,418</u>

FY 2018 Real Estate:

Balance 07/01/2018	67,061
Collections/Transfers	65,773
Abatements & Exemptions	0
Refunds	
Tax Titles Remitted to Treasurer	
BALANCE 6/30/19	<u>1,288</u>

FY 2018 Personal Property:

Balance 07/01/2018	598
Collections/Transfers	288
Abatements	310
Refunds	0
BALANCE 6/30/19	<u>0</u>

FY 2018 Motor Vehicle:

Balance 07/01/2018	35,868
Commitments	122,191.85
Collections/Transfers	149,651
Abatements	36,003
Refunds	35,915
BALANCE 6/30/19	<u>8,321</u>

FY 2016 Motor Vehicle:

Balance 07/01/2018	3,092
Commitments	0
Collections/Transfers	1,213
Abatements	2,563
Refunds	2,563
BALANCE 6/30/19	<u>1,879</u>

FY 2014 Motor Vehicle:

Balance 07/01/2018	1,331
Commitments	0
Collections/Transfers	139
Abatements	0
Refunds	0
BALANCE 6/30/19	<u>1,192</u>

Annual Report of the Tax Collector

July 1, 2018 – June 30, 2019

FY 2013 Motor Vehicle:

Balance 07/01/2018	2,283
Commitments	0
Collections/Transfers	75
Abatements	0
Refunds	0
BALANCE 6/30/19	2,208

FY 2012 Motor Vehicle:

Balance 07/01/2018	909
Commitments	0
Collections/Transfers	0
Abatements	0
Refunds	0
BALANCE 6/30/19	909

FY 2011 Motor Vehicle:

Balance 07/01/2018	1,131
Commitments	0
Collections/Transfers	34
Abatements	0
Refunds	0
BALANCE 6/30/19	1,097

FY 2010 Motor Vehicle:

Balance 07/01/2018	2,148
Commitments	0
Collections/Transfers	52
Abatements	2,096
Refunds	0
BALANCE 6/30/19	0

RECAPITULATION OF TAX REVENUE

Balance Outstanding 7/1/18	126,069
Commitments	13,676,213
Collections/Transfers	13,623,741
Abatements & Exemptions	110,242
Refunds	72,296
Tax Titles Remitted to Treasurer	9,150
BALANCE 6/30/19	131,444

Respectfully Submitted,

Cheri Cox
Town Treasurer/Tax Collector

**TOWN OF BOYLSTON
SCHEDULE OF CASH AND INVESTMENTS
FOR THE YEAR ENDED JUNE 30, 2019**

Bank and Investment Accounts			June 30, 2019 Balances
Cash and Equivalents:			
Cash on Hand			100.00
Clinton Savings Bank	Municipal Light	Checking	597,537.07
Clinton Savings Bank	Municipal Light	Depreciation	126,683.89
Unibank	Municipal Light	Checking	287,549.11
Unibank	Town	Money Market	1,300,502.06
Fidelity Bank	Town	Money Market	1,304,806.02
Clinton Savings	Town	Depository	1,397,781.44
Eastern Bank	Town	Money Market	938,394.02
Clinton Savings Bank	Town	Collector's Depository	86,453.65
Unibank	Town	Unipay Collections	191,036.12
Webster Bank	Town	General Funds	25.42
Clinton Savings Bank	Town	Bond	15,639.17
Webster Bank	Town	Arts Council	6,377.32
Clinton Savings Bank	Town	School Lunch	43,542.12
Clinton Savings Bank	Town	Student Activity	12,893.86
Webster Bank	Town	You Inc.	27,434.68
Total Cash and Equivalents			<u>6,336,755.95</u>
Investments:			
Bartholomew - Commonwealth Financial Networ Town / OPEB			106,824.81
Bartholomew - Commonwealth Financial Netwok Town / Light			<u>1,826,636.13</u>
Total Investments			<u>1,933,460.94</u>
Total Cash and Investments			<u>8,270,216.89</u>

Respectfully submitted:

*Cheri Cox
Town Treasurer / Tax Collector*

Salaries of Town Employees – Calendar Year 2019

Light Department:

Barakian	Mark	\$118,851.20
Harmon	Kevin	\$103,490.09
Johnson	Eric	\$800.00
Johnson	Shane	\$104,076.45
Lucia	Michael	\$110,836.19
McQuade	John	\$800.00
Mero	Steven	\$800.00
Miller	Sheila	\$54,787.60
Seed	Barbara	\$50,247.05
		<u>\$544,688.58</u>

Highway Department:

Barber	Stuart	\$66,715.06
Beals	Caleb	\$9,298.00
Deal	James	\$67,958.51
Fallon	Frances	\$4,112.40
Foley	Noah	\$2,943.00
Mero	Steven	\$96,409.82
Noonan	Ruth	\$17,729.29
Pupkar	Jill	\$4,651.50
Regan	Niall	\$576.00
Rozak	Gregory	\$51,058.20
St. Denis	Emily	\$4,498.88
St. Denis	Katelyn	\$6,886.88
St. Denis	Matthew	\$3,688.88
Stowe	Richard	\$6,531.25
Stowe	Samuel	\$13,124.92
Valleli	Jacob	\$4,074.00
		<u>\$360,256.59</u>

Inspectors

Gardner	Nina	\$33,082.07
Gaucher	Brian	\$1,114.60
Healy	John	\$655.90
Johnson	Eric	\$13,306.86
McQuade	John	\$9,533.40
Zahariadis	Anastasios	\$63,407.44
		<u>\$121,100.27</u>

Selectmen and General Administration:

Ames	Lindsay	\$2,901.90
Bourassa	Robert	\$85,121.05
Mack	Alison	\$46,531.87
May	Michael	\$475.09
Mecum	Matthew	\$823.88
Steward	April	\$95,106.37
Underwood	James	\$1,298.97
Wood	James	\$1,559.60
		<u>\$233,818.73</u>

Assessors:

Baker	Van	\$1,090.58
Laganelli	Patricia	\$1,603.16
Lupien	Sandra	\$1,518.10
MacNeil	Wayne	\$1,090.58
Martiska	Thomas	\$1,635.84
O'Connor	Paul	\$28,016.43
Richardson	Margo	\$32,659.08
Stevens	David	\$1,439.58
Stevens	Rejeanne	\$196.31
		<u>\$69,249.66</u>

Board of Health/Conservation:

Costello	Dennis	\$46,167.59
Golas	Steven	\$1,444.56
Rich	Melanie	\$41,869.88
Scheinfein	Sarah	\$321.00
Thibeault	Robert	\$320.50
		<u>\$90,123.53</u>

Cemetery:

Anderson	Gary	\$203.00
Parker	Donald	\$203.00
Wentzell	Roger	\$203.00
		<u>\$609.00</u>

Salaries of Town Employees – Calendar Year 2019

Library:

Botsaris	Ryan	\$1,778.55	Lewis	Sarah	\$9,410.81
Bruneau	Jennifer	\$60,464.60	Lombardi	Colleen	\$6,513.17
Francis	Deborah	\$5,333.73	MacQueen	Melissa	\$2,590.00
Furse	Erica	\$38,818.90	Malo	Kimberly	\$973.85
Gaddy	Victoria	\$3,869.08	Mancini	Michelle	\$6,307.53
Leblanc	Eve	\$538.13	May	Margaret	\$200.00
Long	Michael	\$444.73	McAuliffe	Patrick	\$1,242.40
Phillips	Stephen	\$4,255.65	McCarthy	David	\$9,875.96
Stacy	Kaitlin	\$23,403.60	Morin	Bonnie Lou	\$4,791.21
Stretton	Larissa	\$32,135.70	Nelson	Cheryl	\$286.91
Vigliotti	MaryTerese	\$1,268.70	Noel-Young	Kim	\$3,725.00
		<u>\$172,311.37</u>	Norsworthy	Katelyn	\$9,385.32
			Pendergast	Lucy	\$2,550.00

Elementary School :

(excluding teachers)

Aijala	Mary Ann	\$520.00	Plunkett	Stacy	\$1,152.75
Ancona	Anne	\$397.50	Poirier	Janelle	\$13,605.22
Aspero	Jeanne	\$111.42	Poretsky	Janice	\$1,740.80
Augustine	Rony	\$1,483.38	Purcell	Irene	\$9,983.71
Baldwin	Erin	\$982.00	Pusateri	Stephen	\$11,093.71
Blais	Debra	\$2,700.00	Reidy	Eric	\$480.00
Cormier	Laurine	\$5,764.30	Ricci	Dara	\$3,025.00
Colleton	Ryan	\$27,633.08	Ridinger	Emilie	\$340.25
Daly	Kelli	\$7,165.28	Rollins	Sylvia	\$2,040.00
Ellis	Debra	\$10,847.52	Rossow	David	\$456.25
Giguere	Heather	\$925.00	Savoie	Renee	\$15,946.07
Giguere	Robin	\$25,647.82	Sharon	Cheryl	\$6,624.94
Gomes	Marinalva	\$6,668.75	Smith	Jennifer	\$11,598.04
Grier	Brianna	\$480.00	Swackhammer	Laura	\$1,480.00
Gross	Lynnette	\$1,000.00	Taintor	Michelle	\$17,750.12
Harney	Sarah	\$4,794.86	Tolles	Susan	\$2,900.00
Hatem	Michele	\$19,284.73	Tomasuolo	Karin	\$960.00
Hayes	Lisa	\$7,328.71	Turgeon	Kristi	\$6,937.51
Hays	Christy	\$8,745.00	Uva	Dara	\$15,227.82
Hebert	Wendy	\$5,548.23	Villani	Gail	\$1,776.00
Inwood	Logan	\$720.00	Walsh	Abigail	\$240.00
Kelleher	Shannon	\$1,988.70	Wheeler	Wendy	\$24,683.01
Kelly	Jennifer	\$3,975.00	White	Amy	\$307.25
Kimmens	Veronica	\$160.00	Wilson	Michael	\$26,244.00
LeMay	Devin	\$560.00	Wright	Jenny	\$5,157.46
					<u>\$385,033.35</u>

Salaries of Town Employees – Calendar Year 2019

<u>Elementary School MTRB:</u>			<u>(including teachers)</u>			<u>School Lunch:</u>		
Andrews	William	\$55,972.28	Fryburg	Mary Ellen	\$5,230.79			
Avery	Nicole	\$45,448.22	Perro	Paula	\$13,170.45			
Blain	Michael	\$22,724.43			<u>\$18,401.24</u>			
Bowen	Michelle	\$16,478.21						
Bruss	Jacqueline	\$12,412.41	<u>Tax Collector/ Treasurer:</u>					
Conry	Robert	\$14,201.80	Buckley	Rosemary	\$33,432.17			
Cooper	Jessica	\$53,905.42	Cox	Cheri	\$78,987.00			
Costello	Carol	\$14,467.22			<u>\$112,419.17</u>			
Cote	Dawn	\$42,229.92						
DiFonso	J. BethAnne	\$59,440.51	<u>Planning Board:</u>					
Fanfan	Katherine	\$41,315.85	Baker	Richard E	\$31.52			
Fantana	Samatha	\$45,841.78	Manter	William P	\$405.04			
Fletcher	Beverly	\$58,264.22			<u>\$436.56</u>			
Gaucher	Amy	\$32,394.14						
Hurley	Maureen	\$24,979.58	<u>Accountant</u>					
Inwood	Patty-Anne	\$36,191.72	Little	Jason	\$16,552.25			
Johnston	Hilary	\$43,846.29	Rogers	Ninotchka	\$15,242.00			
Keane	Anne	\$58,752.93			<u>\$31,794.25</u>			
Kelleher	Gail	\$56,020.08						
Koziak	Tara	\$57,330.14	<u>Tree Warden:</u>					
Kuppens	Lauren	\$25,673.29	Mero	Steven	\$2,184.00			
LaPierre	Nancy	\$53,559.45			<u>\$2,184.00</u>			
Lubarsky	Terry	\$54,804.83						
MacQueen	Elleen	\$5,862.50	<u>Parks & Recreation</u>					
Mara	Paul	\$12,934.16	Byron	Crystal	\$8,641.95			
Martin-Girard	Kimberly	\$32,096.63	Lamoury	Richard	\$8,576.24			
Molnar	Karen	\$15,108.55			<u>\$17,218.19</u>			
Murphy	Kathleen	\$31,420.89						
Pascoal	Briana	\$58,033.16	<u>Dog Officer</u>					
Reed	Kristine	\$49,820.42	Golas	Steven	\$2,512.02			
Rowe	Jennifer	\$25,950.36			<u>\$2,512.02</u>			
Sullivan	Fayne	\$68,765.78						
Sullivan	Lorraine	\$27,235.60						
Thompson	Alfred	\$51,440.50						
Thompson	Audrey	\$18,871.07						
Trudeau	Elizabeth	\$19,579.65						
Vaillancourt	Judith	\$13,338.42						
Woodard	Jessica	\$34,293.57						
Zanghi	Jeffrey	\$20,775.88						
		<u>\$1,411,781.86</u>						

Salaries of Town Employees – Calendar Year 2019

Fire/Ambulance

Aberdale	Andrew	\$31.16	Sillo	Isabelle	\$15.58
Benway	Cameron	\$319.40	Smith	Peter	\$331.47
Bois	Drew	\$747.84	Stark	Kyle	\$883.79
Bradford	Jason	\$65,670.44	Steward	April	\$255.52
Brown	Gabrielle	\$1,441.55	Studley	Maxwell	\$7,583.27
Buddenhagen	Daniel	\$1,777.45	Tuffs	Peter	\$932.68
Buddenhagen	Michael	\$547.97	Weir	William	\$63.88
Carlson	Laura	\$5,666.52	Wheeler	Michael	\$3,967.43
Chiasson	Niccole	\$31.94	Wojnowski	Melissa	\$1,324.30
Ciampaglia	Timothy	\$668.78	Young	David	\$296.74
Colomey	Kevin	\$401.97	Young	Roger	\$31.94
Colleton	Ryan	\$127.76	Zembrowski	Jordyn	1403.02
Consiglio	Gino	\$141.78			<u>\$345,228.97</u>
Demnsey-Holmes	Jeffrey	\$329.91			
Donohue Jr	Timothy	\$5,538.69	<u>Dispatch:</u>		
Donovan	Joshua	\$2,495.18	Crosbie	Sheila	\$2,780.57
Fisher	Corey	\$1,330.17	Dorian-Schiavone	Jennefer	\$56,618.14
Flanagan	Joseph	\$104,220.12	Purcell	Lynn	\$64,532.26
Ganoe	Jacob	\$215.60	Rudge	Pamela	\$66,990.00
Hayes	Laura	\$596.72	Serewicz-Holmes	Beatrice	\$2,283.56
Hill	Charles	\$1,948.12	White	Bonnie	\$44,659.33
Kenney	Kathryn	\$31.94			<u>\$237,863.86</u>
Kurtze	Benedict	\$62.32			
MacKenzie	Donald	\$75,694.68	<u>Town Clerk:</u>		
Manfra-Levitt	Madeline	\$1,464.52	Johnson	Lisa	\$39,589.99
Marderosian	Cole	\$31.94	Porter	Dawn	<u>\$11,221.40</u>
McCubrey	Scott	\$250.00			<u>\$50,811.39</u>
Mercure	Megan	\$7,276.15			
Nash	Rebecca	\$9,049.56	<u>Voter Registrars:</u>		
O'Neill	Allison	\$1,667.06	Anderson	Carol	\$132.00
Osterberg	Paul	\$1,679.49	Carter	Karen	\$120.00
O'Sullivan	Michael	\$6,705.31	Gaucher	Phyllis E	\$108.00
Petit	Joshua	\$127.76	Groleau	Mary	\$108.00
Phillips	Steven	\$218.12	Johnson	Lisa	\$802.00
Portis	Alan	\$12,978.80	LaChance	Joanne	\$311.00
Romero	Kate	\$249.28	Porter	Dawn	\$146.11
Ronn	Matthew	\$2,472.66	Sears	Cynthia	\$311.00
Schloerb	Ryan	\$13,806.05	Walsh	Jaquelyne	\$111.42
Shircliff	Leigh	\$124.64			<u>\$2,149.53</u>

Salaries of Town Employees – Calendar Year 2019

Police:

Annunziata	John	\$146,229.33
Barbato	Robert	\$89,075.42
Bissonnette	Christine	\$38,002.84
Johnson	Kenneth	\$114,178.10
Parker	Russell	\$112,488.30
Piche	Jared	\$89,376.76
Ryel	Matthew	\$105,256.74
Sahagian	Anthony	\$125,305.85
Shepard	Mark	\$116,137.78
Thomasian	Cody	\$125,292.37
Thomas	Robert	\$151,666.42
Trubiano	Timothy	\$6,432.42
		<u>\$1,219,442.33</u>

Council on Aging Coordinator:

Susanin	Laura	\$29,842.25
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Council on Aging Scheduler:

Lohnes	Kathleen	\$4,989.85
McBrier	Constance	\$2,686.01

Council on Aging Drivers:

Gonyea	Mark	\$5,342.60
Hisman	James	\$1,543.63
Prendergast	Kevin	\$2,845.13
Rettig	Laurence	\$236.99
Ventura	Thomas	\$2,133.35
		<u>\$49,619.81</u>

Police Revolving:

Bailey	Christopher	\$200.00
Belliveau	Mark	\$752.00
Benson	Timothy	\$4,021.00
Bourget	Albert	\$3,635.00
Bousquet	David	\$400.00
Bove	Peter	\$4,500.00
Brown	James	\$2,078.00
Carpenter	Brent	\$6,143.00
Cervantes	Harry	\$4,511.00
Chauvin	Troy	\$2,328.00
Collinge	Daniel	\$2,000.00
Conway	James	\$376.00
Cornelius	Christopher	\$893.00
Cunningham	Michael	\$7,410.00
Fleury	Brian	\$1,316.00
Frick	Michael	\$376.00
Galvin	Thomas	\$400.00
Gaughan	John	\$658.00
Geis	John	\$400.00
Gerardi	Peter	\$4,066.00
Guerin	Paul	\$1,528.00
Harrington	John	\$400.00
Hatstat	Nicholas	\$5,630.50
Henderson	Gary	\$875.00
Karamanakis	Anastasios	\$1,928.00
Kasaras	Marc	\$776.00
Lamothe	James	\$3,008.00
Langlois	Daniel	\$752.00
Leitao	Steven	\$200.00
Mailman	Kevin	\$1,800.00

Mardersoian	Francis	\$776.00
Matte	Ryan	\$1,152.00
McNamara	James M	\$752.00
Monaco	Nicholas	\$3,350.00
Morrissey	Mark	\$9,522.00
Murphy	Michael	\$4,251.00
Noone	Robert	\$2,632.00
Pease	Joshua	\$550.00
Pond	Kevin	\$188.00
Recos	William	\$376.00
Ribauda	Peter	\$2,750.00
Rivera	Samuel	\$1,425.00
Santiago	Edward	\$940.00
Santos	Jonathan	\$1,100.00
Saunders	Matthew	\$8,955.00
Sawyer	Mark	\$400.00
Seymour	Matthew	\$550.00
Sturgis	Jonathan	\$188.00
Taparousky	Keith	\$400.00
Walker	Dominic	\$800.00
Ward	Eric	\$4,100.00
Warren	David	\$188.00
Williams	Charlie	\$1,000.00
Wise	Lucas	\$950.00
		<u>\$110,655.50</u>

GRAND TOTAL

\$5,589,709.76

Annual Report of the Town Accountant for the Year Ending June 30th, 2019

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Town of Boylston
Combined Balance Sheet

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Town of Boylston
Combined Balance Sheet
All Fund Types and Account Group – June 30, 2019

TOWN OF BOYLSTON COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUP June 30, 2019 (Continued)										EXHIBIT A-2
	General	Special Revenue	Capital Project	Trust Funds	Account Long-Term Debt	(Memorandum Only)				
LIABILITIES										
Warrants and Accounts Payable	222,071	44,667	0	1,550						511,451
Accrued Payroll & Withholdings	447,112	56,948		0						533,323
Other Liabilities	21,353			40,434						65,523
Due to Student Groups										0
Deposits Payable										10,951
Deferred Revenue:										0
Real Estate and Personal Property Taxes	(249,172)									(249,172)
Motor Vehicle Excise Taxes	65,780									65,780
Tax Liens and Possessions	207,133									207,133
Intergovernmental										0
Septic Loans		1,649								1,649
Other		34,498		35,980						70,477
Bonds and Notes Payable					5,453,623					5,453,623
Total Liabilities	714,277	137,762	0	77,964	5,453,623					6,670,738
FUND BALANCES										
Fund Balances:										
Reserved for Expenditures & Encumbrances	1,612,669	1,696,166	335,703	1,631,555						6,570,123
Reserved for Endowment				81,625						81,625
Designated for Subsequent Year's Expenditure	308,568									308,568
Designated for Deficits Raised on Recap	(185,153)									(185,153)
Undesignated Fund Balance	821,753									821,753
Total Fund Balances	2,557,837	1,696,166	335,703	1,713,179	0					7,596,915
Total Liabilities and Fund Balances	3,272,114	1,833,928	335,703	1,791,143	5,453,623					14,267,654

TOWN OF BOYLSTON		EXHIBIT C
SCHEDULE OF LOCAL RECEIPTS-GENERAL FUND		
FOR THE YEAR ENDED JUNE 30, 2019		
		2019
Description		Amount
Licenses, Fines, Permits and Fees		
Fees-Other		1
Fees-Town Clerk		7,259
Fees-Municipal Liens		5,825
Fees-Rental		22,659
Fees-Police Reports		1,225
Fees-Fire		7,463
Fees-Assessors		771
Fees-Cable TV		631
Fees-Board of Appeals		332
Fees-Police Alarms		650
Selectboard Licenses		13,690
Board of Health Permits & Fees		44,963
Building Permits		84,895
Police Gun Permits		3,700
Plumbing Permits		4,450
Electrical Permits		13,100
Gas Permits		3,352
Earth Removal Permits		26,667
Court Fines		14,011
Police Off-Duty Surcharge		18,362
Library Fines		300
Total Licenses, Fines, Permits and Fees		274,303
Interest and Penalties on Taxes		
Penalties and Interest-Property Taxes		23,823
Penalties and Interest-Tax Liens		358
Penalties and Interest-Excise Taxes		11,838
Total Interest on Penalties and Taxes		36,019
Other		
Other Reimbursements		212,482
Sale of Inventory		-
Miscellaneous Revenue		9,191
Total Other		221,672

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30, 2019

							Exhibit D - 1
Account	2019 Appropriations	Reserve Fund and Other Transfers	2018 Carryover Appropriations	2019 Carryover Appropriations	2019 Adjusted Budget	2019 Expenditures	Unexpended Balance
General Fund							
General Government							
SPECIAL TOWN MEETING	1,900.00	-			1,900.00	1,900.00	-
MODERATOR SALARY	15.00	-			15.00	-	15.00
SELECTMEN SALARY	4,157.00	-			4,157.00	4,105.59	51.41
SELECTMEN CLERICAL WAGES	16,477.00	(14,363.64)			2,113.36	1,931.88	181.48
TOWN ADMINISTRATOR SALARY	120,000.00				120,000.00	104,732.95	15,267.05
ASSISTANT TOWN ADMIN	54,034.00	(6,500.00)			47,534.00	44,418.21	3,115.79
TOWN AUDIT	17,000.00				17,000.00	17,000.00	-
SELECTMEN GENERAL EXP	16,190.00	9,000.00		(10,500.00)	14,690.00	14,899.99	(209.99)
ART #29 05/03/10 BUS DEV	-		14,881.91	-	14,881.91	14,881.91	-
FINANCE COMMITTEE EXP	400.00				400.00	160.00	240.00
RESERVE FUND	60,000.00	(59,977.36)			22.64	-	22.64
TOWN ACCOUNTANT SERVICES	39,975.00				39,975.00	36,351.73	3,623.27
TOWN ACCOUNTANT EXPENSES	10,000.00				10,000.00	8,210.54	1,789.46
ASSESSORS SALARIES	3,770.00				3,770.00	3,770.00	-
ASSESSORS CLERICAL WAGES	25,086.00	816.32			25,902.32	25,902.32	-
ASSESSORS CLERK WAGES	32,756.00				32,756.00	31,355.41	1,400.59
ASSESSORS APPRAISAL EXP	9,500.00				9,500.00	9,500.00	-
ASSESSORS EXPENSES	28,795.00		5,300.00		34,095.00	26,175.84	7,919.16
ART#22 2019 ATM ASSESSOR SOFTWARE UPGRADE	-		15,000.00	(537.50)	14,462.50	14,462.50	-
ART#30 2019 ATM PINE HILL APPRAISAL	-		9,000.00	(9,000.00)	-	-	-
TREASURER SALARY	75,506.00				75,506.00	75,506.00	-
TREASURER CLERICAL WAGES	31,702.00				31,702.00	31,662.70	39.30
TREASURER EXPENSES	42,661.00				42,661.00	39,215.10	3,445.90
TOWN COUNSEL EXPENSES	75,000.00	16,975.00			91,975.00	91,328.06	646.94
TAX TITLE EXPENSE	1,050.00		16,357.87	(11,965.33)	5,442.54	5,442.54	-
TOWN CLERK SALARY	34,947.00				34,947.00	34,947.00	-
TOWN CLERK CLERICAL	11,993.00				11,993.00	10,843.02	1,149.98
TOWN CLERK EXPENSES	1,880.00				1,880.00	1,081.54	798.46
ELECTION/REG SALARIES	5,271.00				5,271.00	5,271.00	-
ELECTION/REG EXPENSES	5,350.00				5,350.00	5,350.00	-
ART#35 5/7/18 - VOTING MACHINE	-		5,200.00		5,200.00	5,200.00	-

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30, 2019

Exhibit D - 2						
Account	2019 Appropriations	Reserve Fund and Other Transfers	2018 Carryover Appropriations	2019 Carryover Appropriations	2019 Adjusted Budget	2019 Expenditures
						Unexpended Balance
CONSERVATION SALARY	22,696.00				22,696.00	21,129.65
CONSERVATION EXPENSES	550.00				550.00	542.37
STORM WATER MGMT EXPENSE	20,000.00				20,000.00	5,000.00
EARTH REMOVAL EXPENSE	100.00	300.00			400.00	72.00
PLANNING BOARD MEMBER SALARIES	588.00				588.00	463.12
PLANNING BOARD OFFICIAL CLERK	64.00				64.00	-
PLANNING BG ADMIN ASST WAGES	11,193.00				11,193.00	10,226.75
PLANNING BOARD EXPENSES	2,050.00				2,050.00	1,966.10
MUNICIPAL OFFICE EXPENSE	42,040.00				42,040.00	29,315.25
ART#20 5/2/16 HILLSIDE IT	-		569.40		569.40	569.40
ART#19 5/1/17 HILLSIDE IT	-		7,730.62	(6,111.28)	1,619.34	1,619.34
ART#21 5/7/18 - HILLSIDE IT	-		20,000.00	(20,000.00)	-	-
ART#27 2019 ATM POLICE BLDG RENOVATIONS	170,000.00			(169,792.92)	207.08	207.08
TOWN REPORTS	2,000.00				2,000.00	1,805.77
TOWN HOUSE EXPENSE	17,700.00				17,700.00	10,473.12
ART #27 5/2/16 - TOWN HOUSE RENOVATIONS	-		29,969.87	(13,482.82)	16,487.05	16,487.05
ART#23 5/7/18 -TOWNHOUSE RENOVATIONS	-		20,000.00	(17,625.00)	2,375.00	2,375.00
ART#28 2019 ATM-TOWN HOUSE RENOVATIONS	35,000.00			(35,000.00)	-	-
TOWN GARAGE EXPENSES	22,500.00				22,500.00	21,362.30
NEW TOWN GARAGE EXPENSES	24,850.00				24,850.00	23,922.62
ART#2 11/6/17 STM POLICE/FIRE STATION IMPROV	-		11,187.03	(11,187.03)	-	-
ART#6 11/6/17 STM RT140 LAND ACQUISITIONS(S)	-		62,985.00		62,985.00	62,985.00
ART#18 5/7/18 - RT 140 LAND ACQUISITION	-		56,508.62	(14,113.35)	42,395.27	42,395.27
Total General Government	1,096,746	(53,750)	274,690	(319,315)	998,371	918,523
						79,848

Town of Boylston

Public Safety						Exhibit D - 3						
POLICE SALARIES & WAGES	944,149.00	60,022.64										
POLICE EXPENSES	108,842.00		1,751.00							1,004,171.64	1,004,171.64	-
ART#5 11/18 STM FINGERPRINT MACHINE	43,750.00			(7,524.96)						110,593.00	110,349.06	243.94
ART#25 2019 ATM POLICE SPEED TRAILER	10,925.00			(830.00)						36,225.04	36,225.04	-
ART#26 2017 ATM POLICE DEPT IT	-		1,592.00	(1,592.00)						10,095.00	10,095.00	-
FIRE SALARIES & WAGES	328,833.00	6,559.97								-	-	-
FIRE EXPENSES	67,254.00									335,392.97	335,392.97	-
ART#3 11/18 STM FIRE PICKUP TRUCK	50,000.00			(174.69)						67,254.00	66,814.31	439.69
ART#4 11/18 STM STRYKER STRETCHERS	30,000.00			(14,592.76)						49,825.31	49,825.31	-
ART#16 2019 ATM - GRANT MATCH	11,328.00			(11,328.00)						15,407.24	15,407.24	-
ART#17 2019 ATM - COMPRESSOR	56,691.00			(56,691.00)						-	-	-
REPLACE FIRE TIRES - ART 22 2015 ATM	-		314.10							314.10	314.10	-
ART#4 11/6/17 STM FIRE TURNOUT GEAR	-		1,630.82	(1,630.82)						-	-	-
ART#31 5/2/16 - FIRE TOOLS	-		1,603.48	(1,507.60)						95.88	95.88	0.00
ART#30 2018 ATM AMBULANCE LEASE			87,596.65							87,596.65	87,596.65	-
ART#19 2019 ATM AMBULANCE LEASE	87,796.00			(87,796.00)						-	-	-
FIRE TRUCK LEASE	129,111.00									129,111.00	129,110.94	0.06
ART#20 2019 ATM FIRE TRUCK LEASE	129,111.00			(129,111.00)						-	-	-
DISPATCH SALARIES & WAGES	248,062.00	(15,181.48)								232,880.52	229,908.37	2,972.15
DISPATCH EXPENSES	14,500.00									14,500.00	13,281.71	1,218.29
BUILDING INSPECTOR SALARY	47,000.00	10,000.00								57,000.00	57,000.00	-
BUILDING INSPECTOR CLERICAL WAGES	21,956.00	253.31								22,209.31	22,209.31	-
BUILDING INSPECTOR EXPENSES	1,850.00									1,850.00	1,676.85	173.15
ART#30 5/1/17 - BUILDING DEPT INSP/CLERICAL	-		3,247.80	(2,997.80)						250.00	250.00	-
GAS INSPECTOR WAGES	6,713.00			(199.00)						6,514.00	3,299.46	3,214.54
GAS INSPECTOR EXPENSES	800.00			(170.00)						630.00	630.00	-
PLUMBING INSPECTOR SALARY	14,104.00									14,104.00	10,943.90	3,160.10
WIRING INSPECTOR SALARY	9,882.00	181.48								10,063.48	10,063.48	-
WIRING INSPECTOR EXPENSES	1,000.00									1,000.00	439.34	560.66
DOG OFFICER SALARY	2,481.00									2,481.00	2,481.00	-
DOG OFFICER EXPENSES	1,100.00									1,100.00	-	1,100.00
PARKING CLERK SALARY	260.00									260.00	260.00	-
TREE WARDEN SALARY	1,339.00									1,339.00	-	1,339.00
TREE WARDEN EXPENSES	12,500.00									12,500.00	12,364.41	135.59
ART#29 5/1/17 - TREE WORK	-		18,750.00							18,750.00	18,750.00	-
ART#24 2019 ATM - TRUCK FOR TREE WORK	50,000.00			(50,000.00)						-	-	-
Total Public Safety	2,431,337	61,836	116,486	(366,146)						2,243,513	2,228,956	14,557

Town of Boylston

[illegible]

Town of Boylston

Schedule of Appropriations and Expenditures for the Fiscal Year Ended June 30, 2019

Exhibit D - 5									
Human Services									
BOH SALARIES	741.00				741.00		529.00		212.00
BOH CLERICAL WAGES	17,451.00				17,451.00		16,745.00		706.00
VITAL STATISTIC WAGES	200.00				200.00		200.00		-
ANIMAL INSPECTOR WAGES	1,427.00				1,427.00		1,427.00		-
SANITATION INSPECTOR SALARY	44,107.00				44,107.00		44,106.92		0.08
BOH EXPENSES	2,375.00				2,375.00		1,686.56		688.44
BOH SPECIAL PROJECTS	2,200.00				2,200.00		1,790.71		409.29
TRI TOWN HAZARDOUS WASTE	2,500.00				2,500.00		2,362.00		138.00
NURSE SALARY	1,000.00				1,000.00		1,000.00		-
COA COORDINATOR SALARY	54,912.00				54,912.00		48,299.68		6,612.32
COA EXPENSES	6,350.00				6,350.00		5,904.78		445.22
COA VAN EXPENSES	3,000.00				3,000.00		1,112.79		1,887.21
VETERANS AGENT SALARY	229.00				229.00		-		229.00
VETERANS BENEFITS	20,000.00				20,000.00		1,215.00		18,785.00
VETERANS EXPENSES	300.00				300.00		145.00		155.00
Total Human Services	156,792	-	-	-	156,792	-	126,524	30,268	
Culture and Recreation									
LIBRARY SALARY & WAGES	160,611.00				160,611.00		158,653.45		1,957.55
LIBRARY EXPENSES	67,980.00				67,980.00		67,670.97		309.03
MEMORIAL DAY	4,000.00				4,000.00		3,501.24		498.76
RECREATION SALARY	24,250.00				24,250.00		19,441.90		4,808.10
RECREATION EQUIP AND PROGRAM EXP	3,920.00				3,920.00		3,888.82		31.18
ARTH#38 5/1/17 - MANOR & CENTER COURT DESIGN	-			100.00		(70.03)	29.97		-
ARTH#22 5/7/18 - MANOR & CENTER COURT PHASE 1	-			32,756.77		(30,416.17)	2,340.60		-
ARTH#29 2019 ATM REC & OS PLAN	10,000.00					(10,000.00)	-		-
HISTORICAL BUILDING MAINT	7,000.00				7,000.00		7,000.00		-
HISTORICAL COMM EXPENSES	5,000.00				5,000.00		4,907.74		92.26
HISTORICAL COMM PROJECT EXP	1,200.00				1,200.00		1,019.84		180.16
Total Culture and Recreation	283,961	-	32,857	(40,486)	276,332	268,455		7,877	

Exhibit D - 6

Exhibit D - 6

Town of Boylston, Massachusetts
Schedule of Revenues, Expenditures and Changes in Fund Balances
All Non-General Funds for the Year End June 30, 2019

						Exhibit E-1
	Fund Balances June 30, 2018	Revenues	Expenditures	Other Financing Sources/(Uses)	Fund Balances June 30, 2019	
Special Revenue:						
Grants, Revolving and Gifts						
PREMIUM ON SALE ON BONDS	1,991.13	-	-	(215.37)	1,775.76	
CONSERVATION REVOLVING	3,033.93	468.00	(462.00)	-	3,039.93	
WETLANDS PROTECTION	43,752.38	1,017.50	(417.00)	-	44,352.88	
PLANNING BOARD REVOLVING	30,620.39	4,375.00	(4,863.38)	-	30,132.01	
BOH FLU REVOLVING	2,871.89	-	-	-	2,871.89	
HOUSING CHOICE GRANT	-	32,330.00	(32,330.00)	-	-	
HILLSIDE REVOLVING	345,940.40	227,867.43	(231,021.16)	-	342,786.67	
SCHOOL LOST LIBRARY BOOKS	13.20	-	-	-	13.20	
SCHOOL LUNCH	12,335.63	86,241.01	(85,002.11)	-	13,574.53	
AFTER SCHOOL REVOLVING	94,455.96	179,366.25	(187,240.95)	-	86,581.26	
KINDERGARTEN REVOLVING	6,838.10	-	(1,601.58)	-	5,236.52	
CEMETERY REVOLVING	92,279.63	26,289.25	(18,918.02)	-	99,650.86	
TITLE V SEPTIC	81,452.97	5,268.13	(9,345.17)	-	77,375.93	
RECREATION REVOLVING	16,378.07	16,045.52	(9,021.37)	-	23,402.22	
ROUTE 140 EOED GT	215.46	-	-	-	215.46	
INSURANCE REIMBURSEMENTS	13,383.59	22,807.79	(8,291.29)	-	27,900.09	
EXTENDED POLLING HOURS	2,433.35	598.00	(2,826.79)	-	204.56	
FULLER PARK GRANT	9,500.00	7,000.00	(16,500.00)	-	-	
911 SUPPORT AND INCENTIVE GT	1,379.25	-	-	-	1,379.25	
JUVENILE GRANT	356.86	-	-	-	356.86	
WATCH YOUR CAR GRANT	181.06	-	-	-	181.06	
FIRE SAFE GRANT	8,777.03	3,854.00	(5,994.50)	-	6,636.53	
FIRE FEWA GRANT	2,290.51	-	-	-	2,290.51	
CONS & REC 2012 VFA GRANT	1,465.70	1,266.93	-	-	2,732.63	
EMERG MGMT PERF. GRANT	1,996.98	1,600.00	(2,030.00)	-	1,566.98	
POLICE STATE 911 GRANT	11,251.66	1,012.15	(4,046.25)	-	8,217.56	
SPED EARLY CHILDHOOD	-	5,886.00	(5,886.00)	-	-	
SPED ENTITLEMENT	(630.91)	134,009.00	(133,378.09)	-	-	
SPED CIRCUIT BREAKER	14,826.00	13,839.00	(14,826.00)	-	13,839.00	
BC/BS SCHOOL GRANT	57.34	-	-	-	57.34	

Town of Boylston, Massachusetts
Schedule of Revenues, Expenditures and Changes in Fund Balances
All Non-General Funds for the Year End June 30, 2019

Exhibit E-2					
	Fund Balances June 30, 2018	Revenues	Expenditures	Other Financing Sources/(Uses)	Fund Balances June 30, 2019
Special Revenue:					
C of M URBAN FORESTRY GRANT	437.00	-	-	-	437.00
STATE AID HIGHWAY	282.50	460.20	-	-	742.70
LIBRARY GRANT	24,155.58	5,398.12	(8,329.35)	-	21,224.35
COA FORMULA GRANT	1,226.37	9,381.63	(10,063.93)	-	544.07
CULTURAL COUNCIL	2,198.97	4,684.71	(5,816.90)	-	1,066.78
TITLE I GRANT	(1,201.96)	45,415.00	(45,682.77)	-	(1,469.73)
TEACHER QUALITY FED GT	(23.30)	11,729.00	(11,705.70)	-	-
EARLY GRADES LITERACY GRANT	477.78	5,582.22	(8,470.16)	-	(2,410.16)
PUBLIC HEALTH GRANTS	1,799.03	-	(1,290.66)	-	508.37
BOH FLU GRANT	4,051.19	-	-	-	4,051.19
SALE OF TOWN BUILDING	620,045.84	-	-	(435,000.00)	185,045.84
POLICE GIFTS	3,484.61	650.00	-	-	4,134.61
DARE GIFTS	2,218.21	-	(172.32)	-	2,045.89
AMBULANCE FEES	273,749.53	159,889.98	-	(275,392.65)	158,246.86
CANINE GIFTS	214.80	-	-	-	214.80
SCHOOL PTA LITERACY GIFT	521.06	17,352.04	(13,080.97)	-	4,792.13
SCHOOL RENTALS	4,499.00	1,043.00	-	-	5,542.00
SCHOOL CHOICE	257,563.30	86,831.00	(54,563.30)	-	289,831.00
TITLE IV STUDENT ENRICHMENT	-	3,508.00	(3,508.00)	-	-
SALE OF CEMETERY LOTS	71,295.74	1,190.00	-	-	72,485.74
CEMETERY GIFT	2,377.08	-	-	-	2,377.08
COA GIFTS	848.26	7,418.35	-	-	8,266.61
LIBRARY GIFTS	12,605.28	300.00	-	-	12,905.28
CHILDRENS ROOM GIFTS	127.00	-	-	-	127.00
PARKS GIFTS	600.00	3,800.00	-	-	4,400.00
MEMORIAL DAY GIFTS	6,818.75	4,200.00	(1,495.89)	-	9,522.86
BEAUTIFUL BOYLSTON	92.11	-	-	-	92.11
CHRISTMAS TREE GIFTS	353.56	-	-	-	353.56
CULTURAL COUNCIL GIFTS	3,575.31	-	-	-	3,575.31

Town of Boylston, Massachusetts
Schedule of Revenues, Expenditures and Changes in Fund Balances
All Non-General Funds for the Year End June 30, 2019

Exhibit E-3					
	Fund Balances June 30, 2018	Revenues	Expenditures	Other Financing Sources/(Uses)	Fund Balances June 30, 2019
Special Revenue:					
53G Revolving Accounts					
53G PB LONGELY HILL	258.91	1,102.76	(461.00)	-	900.67
53G PB COMPASS POINT R.E. LLC	448.94	2.51	-	-	451.45
53G CC AOUDE NICHOLAS	1,552.69	8.69	-	-	1,561.38
53G CC REDWOOD CIRCLE	4,506.02	25.22	-	-	4,531.24
53G CC MOUNTAIN VIEW	302.45	0.63	(225.40)	-	77.68
53G CC JAMESON RIDGE	6,713.23	37.58	-	-	6,750.81
53G CC LONGLEY HILL	2,567.63	13.44	(414.00)	-	2,167.07
53G CC TURFLINKS	504.67	2.82	-	-	507.49
53G CC COMPASS POINTE	(786.05)	7.78	-	-	(778.27)
53G PB STRAW HOLLOW ESTATES	218.46	1.22	-	-	219.68
53G PB BRIGHAM WOODS	0.74	-	-	-	0.74
53G PB SARAH LANE	157.23	0.88	-	-	158.11
53G PB RACHEL ROAD	0.11	-	-	-	0.11
53G PB BARNARD HILL	3,691.54	20.66	-	-	3,712.20
53G PB RAND WHITNEY	1,940.10	10.86	-	-	1,950.96
53G PB NATURE'S VIEW	563.23	547.27	(1,108.00)	-	2.50
53G PB MT PLEASANT COUNTRY CLUB	1,508.66	8.44	-	-	1,517.10
53G PB KREG LLC - COMPASS POINT	4,104.55	22.97	-	-	4,127.52
53G PB 200 SHREWSBURY ST	2,525.95	14.14	-	-	2,540.09
53G CC COMPASS CIRCLE/J HAYNES	3,240.23	13.20	(1,424.50)	-	1,828.93
53G PB FLAGG STREET / KATZ	267.55	1.50	-	-	269.05
53G ZBA JAMESON RIDGE	4,582.34	25.65	-	-	4,607.99
53G ZBA MA PLECROFT FARMS	5,133.30	28.73	-	-	5,162.03
53G CC BETHLEHEM BIBLE CHURCH	291.89	1.63	-	-	293.52
53G CC TAHANTO	1,240.59	6.94	-	-	1,247.53
53G CC SUMMER STAR WILDLIFE	3,401.12	19.04	-	-	3,420.16
53G PB TM ELECTRONICS	2,503.24	14.01	-	-	2,517.25

Town of Boylston, Massachusetts
Schedule of Revenues, Expenditures and Changes in Fund Balances
All Non-General Funds for the Year End June 30, 2019

Exhibit E-4					
	Fund Balances June 30, 2018	Revenues	Expenditures	Other Financing Sources/(Uses)	Fund Balances June 30, 2019
Special Revenue:					
53G CC 200 SHREWSBURY STREET	2,055.70	11.51	-	-	2,067.21
53G CC WORCESTER SAND & GRAVEL	3,802.86	17.08	(891.25)	-	2,928.69
53G CC SCANNELL 220 SHREWSBURY ST	(324.21)	5,017.46	(1,890.10)	-	2,803.15
53G CC WORCESTER DONUTS/270 SHREWSBURY ST	2,701.53	14.71	(95.40)	-	2,620.84
53G PB 270 SHREWSBURY ST	2,911.64	16.30	-	-	2,927.94
53G PB 8 GULF STREET/BURKHARDT	(472.27)	-	-	-	(472.27)
53G PB SCANNELL PROPERTIES/SHREWSBURY ST	(13,715.15)	20,517.14	(3,157.00)	-	3,644.99
53G PB SECURED FINANCL/SHREWSBURY ST	5.00	0.03	-	-	5.03
53G PB PINE STREET	337.33	1.24	(138.00)	-	200.57
53G ER FED-EX	2,009.49	11.25	-	-	2,020.74
53G CC PINE ST BOYLSTON REALTY	641.89	3.25	(263.24)	-	381.90
53G CC PINE ST EXT	1,504.86	8.42	-	-	1,513.28
53G CC 280 SHREWSBURY ST-BATISTA	343.35	1,005.98	(155.40)	-	1,193.93
53G PB AVERY WAY	1.73	0.01	(769.00)	-	(767.26)
53G PB 280 SHREWSBURY ST WORC BLDG	(171.44)	-	-	-	(171.44)
53G PB 247 MILE HILL RD	964.45	5.40	-	-	969.85
53G PB 85 SEWALL STREET	609.99	2.49	(1,262.01)	-	(649.53)
53G PB 299 SEWALL/GRAVEL PIT	3,645.37	14.05	(1,721.50)	-	1,937.92
53G PB 75 MAIN ST/TINY EXPLORERS	219.54	0.45	(219.00)	-	0.99
53G CC 85 SEWALL STREET	2,255.59	12.32	(230.74)	-	2,037.17
53G EW PINE STREET	2,500.99	20,615.44	(207.00)	-	22,909.43
53G PB 84 MAIN STREET/RON WAGNER	(263.00)	1,002.91	(207.00)	-	532.91
53G CC 299 SEWALL ST/LILY MERE	-	2,505.64	(1,617.54)	-	888.10
53G PB WARREN STREET	-	4,193.19	(1,880.00)	-	2,313.19
53G CC SEWALL ST APARTMENTS	-	5,008.53	(459.00)	-	4,549.53
53G PB COBBLESTONE WOODS	-	5,009.13	-	-	5,009.13
Total Special Revenue Funds	2,156,845	1,206,907	(956,978)	(710,608)	1,696,166

Town of Boylston, Massachusetts
Schedule of Revenues, Expenditures and Changes in Fund Balances
All Non-General Funds for the Year End June 30, 2019

Exhibit E-5				
	Fund Balances June 30, 2018	Revenues	Expenditures	Other Financing Sources/(Uses)
				Fund Balances June 30, 2019
Capital Projects:				
DPW Garage Project	99,031	-	(13,000)	-
Library Construction Phase I	885	-	-	-
Library Construction Phase II	250,564	-	(1,778)	-
Total Capital Projects	350,480	-	(14,778)	-
Permanent Trust Funds:				
Cemetery Funds	62,991	-	-	-
Library Funds	18,634	-	-	-
OPEB Trust	85,531	6,294	-	15,000
Total Permanent Trust Funds	167,156	6,294	-	15,000
Expendable Trust Funds:				
Drug Forfeiture Fund	913	-	-	-
Cemetery Funds	123,504	9,988	-	-
Library Funds	61,105	3,703	(3,150)	-
DPW Building Stabilization Fund	683	30	-	-
Stabilization Fund	1,272,519	55,412	-	-
Capital Fund	25	-	-	-
Total Expendable Trust Funds:	1,458,747	69,133	(3,150)	-
Total - Non-General Governmental Funds	4,133,228	1,282,333	(974,905)	(695,608)
				3,745,048

Town of Boylston

Schedule of Taxes Receivable – General Fund for the Year Ended June 30, 2019

Exhibit - F

Description	Uncollected June 30, 2018	Commitments	Refunds	Add/(Deduct)				Uncollected June 30, 2019
				Adjustments	Abatements	Transfers to Tax Title	Collections	
Real Estate								
2019	-	12,417,556.22	23,386	5	(49,776)	(9,150)	(12,317,644)	64,377
2018	67,061	-	-	-	-	-	(65,773)	1,288
2017	0	-	-	-	-	-	-	0
2016	0	-	-	-	-	-	-	0
2015	-	-	-	-	-	-	-	-
	67,061	12,417,556	23,386	5	(49,776)	(9,150)	(12,383,417)	65,664
Personal Property								
2019	-	177,372	1,494	1	(1,780)		(177,087)	-
2018	598	-	-	-	(310)		(288)	-
2017	-	-	-	-	-		-	-
2016	-	-	-	-	-		-	-
2015	-	-	-	-	-		-	-
	598	177,372	1,494	1	(2,089)	-	(177,375)	-
Motor Vehicle Excise								
2019	-	959,093	8,430	-	(17,207)		(907,777)	42,539
2018	35,868	122,192	33,140	-	(33,227)		-	157,973
2017	9,172	-	508	-	(508)		(3,955)	5,217
2016	3,092	-	1,813	-	(1,813)		(1,213)	1,879
2015	2,476	-	-	-	-		(59)	2,418
2014	1,331	-	-	-	-		(139)	1,192
2013	2,283	-	-	-	-		(75)	2,208
2012 and prior	4,188	-	-	-	(2,096)		(86)	2,006
	58,410	1,081,285	43,890	-	(54,851)	-	(913,304)	215,431
Tax Liens	151,472	10,197		(73,220)			(4,508)	83,941
Tax Possessions	62,051	61,141						123,192

Town of Boylston

[illegible]

Municipal Light Department

Mission Statement: *The Boylston Municipal Light Department strives to provide excellent service and economical electric rates to its customers.*

The Boylston Municipal Light Department (BMLD) has continued its maintenance program, consisting of pole replacements, wire upgrades, and tree trimming to minimize power outages for our ratepayers. This also helps keep restoration times for outages at a minimum.

A total of 24 outages were reported throughout the year with an average 1½ hour restoration time.

The BMLD added a total of 35 new residential services and 5 new commercial/business services.

The electric services for the Compass Point development were completed this year along with Pine Street.

The Berkshire Wind Power Cooperative Corporation, which BMLD is a member, completed the installation of 2 new wind turbines at its site in Hancock, MA. bringing the total to 12 wind turbines with the generating capacity of 19.6 megawatts of renewable energy.

The BMLD through the Massachusetts Municipal Wholesale Electric Company (MMWEC), which Boylston is a member, provides Home Energy Loss Prevention Services (HELPS).

The HELPS program is designed to assist our customers with rebates on Energy Star appliances, home energy audits, and other efficiency measures. Information on rebates and incentives can be viewed on their web site (munihelps.org)

Respectfully submitted,

Mark Barakian / General Manager

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Gross Revenue:	3,679,107.00	3,760,080.00	4,129,978.00
Operating Expense:	3,887,507.00	3,699,442.00	4,302,833.00
Misc. Sales:	57,795.00	60,075.00	28,233.00
Profit:	(76,312.00)	266,655.00	(16,247)
Physical Plant Cost:	5,858,909.00	5,928,846.00	6,080,963.00
KW of Demand:	6,945	6,612	7792
KWH Bought:	33,723,400	33,369,670	35,609,410
KWH Sold:	30,327,683	29,551,743	32,248,264
Customers:	2214	2254	2284
Purchase Power Avg. Cost:	0.10	0.08	0.12

Light Commission Meetings are held on the last Monday of the month or as posted.

The Board held nine regular meetings with the following attendance:

John McQuade 7, Eric Johnson 7, Steve Mero 7

(No meetings were held in the months of February, July, August & December)

Office Hours: Monday thru Friday, 8:00 A.M. to 4:00 P.M.

24 Hr Emergency Service Phone Number: 508-869-6564

Police Department Report

On 21 January 2019, Officer Matthew L. Rye¹, who was previously employed by the Boylston Police Department from January 2016 to May 2017, rejoined our Full-time officer ranks after serving nearly 20 months as a Patrol Officer with the Barre Police Department. Matt is a trained sex assault investigator and is a certified Taser Instructor; he is currently assigned to the Department's 3-11pm shift. Matthew, welcome home!

In an effort to reduce overtime costs, Beatrice M. Serewicz, a Boylston resident and Part-time Dispatcher with the Sterling PD for the past 12 years, was hired and joined the ranks of our Part-time staff on August 9th. Shelia C. Crosbie, a previous 2-year Full-time Rutland Regional Dispatch Center Dispatcher, was also hired and joined the ranks of our Part-time Dispatch staff on August 15". Welcome to Boylston PD, ladies!

This year, the Department applied for and received a grant in the amount of \$532.15 to fund mandated 911 Dispatcher training requirements. We also issued Halloween, "glow necklaces," to Boylston Elementary School students, and, once again, the PD presence on Halloween night was huge, as we handed out candy via, a stationary, "Trunk or Treat," cruiser at the Manor Park; we also traversed our roadways and handed out additional candy and glow necklaces, receiving tons of positive feedback from the community!

Numerous station tours and speaking engagements were conducted and Department members attended meetings and drills regarding critical incidents in the academic setting. In addition to our existing Webpage, we also maintained our Facebook page, not for sensationalism or newspaper selling purposes but rather in an effort to keep the community informed and to spawn thought and discussion on lessons that might be learned from the behavior, facts, and incidents.

The Boylston Police Officer's Union presented 2 scholarships at Tahanto's 2019 Graduation Ceremony; funds accrued from the Officers participation in, "No Shave November/December," were directed towards the, "Cops for Kids," program; sales of our awareness uniform patches were earmarked for The Adam Bullen Memorial Foundation (Cancer Awareness), the Homepage Program (Veteran Awareness), and the Autism International Specialists school (Autism Awareness). The Union organized and conducted its first ever Golf Outing; members participated in Trunk or Treat and funded all candies that were disseminated on Halloween; and two members participated in the Thanksgiving Turkey Plunge at Rocky Pond.

All officers were recertified again for use and carry of their Department issued Taser; there were 2 actual Taser engagements (same Subject) this year; the Department has initiated discussions and research concerning upgrading the Town's emergency communications infrastructure; and with the recently announced 2021 demise of the Department's incident operating/reporting system (PAMET), BPD has begun a search for a replacement vendor.

There were no cruiser accidents in 2019.

This year, the ABCC conducted periodic surveillance of Town establishments to ensure alcohol compliance laws were being followed; a PD Holiday Tree was placed in the lobby and residents were encouraged to place a decoration on it and then take a photo with a Boylston Officer; the Department was a drop-off for Toys-for-Tots which resulted in 10 large boxes being filled with new holiday gifts for children; and our long sought after Live Scan automated fingerprint machine was installed with all officers trained in its use. The, "no questions asked,"

Police Department Report

drug drop box,” was emptied numerous times this year with contents delivered to the Haverhill destruction facility.

The Boylston PD continues to maintain a presence in and out of the schools with dedicated dayshift officers who perform additional duties as School Liaison Officers. The Town is studying replacing them with at least one Full-time School Resource Officer to assist the schools on a more direct and permanent basis.

Boylston continues to be a very safe community in which to live, work, and play. Cases investigated by BPD Detectives and Officers continue to include cyber-bullying, sexting, scams, thefts, credit card and identity fraud, and cases involving juveniles. Lastly, as our Detectives continue to spend long hours in the investigation of identity theft and scam cases, please remember, if something seems too good to be true, it probably is just that, too good to be true! Never forget that everyone is susceptible to identity theft and scams, as Victims are both young and old, and include the experienced, the highly educated, and the very affluent.

SNAPSHOT OF ACTIVITY:

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
ARRESTS	28	33	53	87	38	47	39	35
CRIM COMP	122	94	89	140	64	66	107	66
MV STOPS	1933	1375	1476	1901	987	1219	1382	801
B&E BLDG	1	0	0	5	1	5	2	4
B&E DWELL	0	3	2	6	6	18	15	14

Safety issues brought to our attention and responded to this year include requests for traffic enforcement in many areas of Town to include Mile Hill Road, French Drive, School Street, Central Street (one way and two way portions), Cross Street, Linden Street, Warren Street, Green Street, Stiles Road and Routes 70 and 140. With the opening of the new FedEx intersection at Rte. 140 and Pine Hill Drive/Cross Street, School Street Extension was closed to traffic. The PD worked hand in hand with the Highway Department in many efforts/projects throughout the Town this year. Great work out their guys!

December 27" marked the completion of my 20th year as your Chief of Police; “where has the time gone?” Thank you for the opportunity to Protect and Serve the community! In closing and as always, in the event you observe anything suspicious, day or night, please contact the Boylston Police Department Dispatch Center IMMEDIATELY, at (508) 869-2113, or, in the event of an emergency, Dial 911. If you’d like to read about or contact the Department on- line, please visit www.boy1ston-ma.gov and locate us under Town Departments. On behalf of the entire Department, I wish you a very happy and prosperous 2020. Please Stay Safe!

Tony Sahagian
Chief of Police

SYNOPSIS OF SELECTED ACTIVITY	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
911 Emergency Check Calls	73	52	64	46	40	36	38	20	22	19	18	15	25	25	25	35
Assault and Battery	3	2	10	6	2	1	1	2	7	1	0	5	3	5	5	1
Alarm Response (Home/Business)	242	237	236	204	259	192	204	241	175	247	204	240	208	200	225	170
Ambulance Response/Support	186	184	197	180	200	209	222	217	286	253	253	280	288	290	342	412
Animal	33	27	36	20	53	31	37	36	40	34	44	40	54	35	50	44
Assault	1	1	1	2	3	2	1	1	2	0	5	1	2	1	3	3
B&E, Building	6	2	4	1	6	6	2	2	4	2	5	1	5	0	0]
B&E, Dwelling	3	6	7	6	7	5	8	17	14	15	16	6	0	2	3	0
Check Well-being	31	40	38	51	35	50	47	60	42	30	42	49	57	50	55	60
Civil Dispute	18	10	8	8	20	18	23	13	22	11	49	33	26	8	6	12
Destruction of Property	32	39	38	20	13	18	22	15	18	15	2	0	0	0	0	0
Disturbance	31	26	22	42	27	41	41	35	57	41	52	49	63	39	17	45
Disabled Motor Vehicle	120	160	107	113	129	92	79	107	81	92	79	82	74	61	93	107
Dog Complaint	22	7	13	7	14	14	6	22	11	6	10	9	13	20	18	11
Domestic Disturbance	16	26	23	23	14	19	16	23	19	15	15	11	13	10	17	21
Drug Offense	9	18	8	7	13	5	6	5	6	5	8	4	28	3	3	12
Erratic Operator	51	33	55	61	13	48	48	52	49	44	37	30	66	54	57	49
Fire Response/Support	32	30	45	34	17	23	17	18	26	19	46	56	67	57	52	73
Harrassing Phone Call	13	8	8	10	8	12	10	0	13	16	4	7	3	2	0	3
Larceny Over \$250	24	15	27	9	19	15	18	21	1	13	18	7	7	8	5	0
Larceny Under \$250	25	28	16	16	13	11	14	12	8	3	7	0	7	9	7	5
Miscellaneous Calls	1448	1307	800	256	384	431	513	368	404	306	13	0	0	0	0	0
Motor Vehicle Lock-out	10	22	10	10	11	17	14	8	15	10	12	11	10	14	4	4
Mutual Aid Call	74	83	71	66	89	67	70	61	50	58	60	43	43	36	39	33
MV Accident (Pers Injury)	12	20	28	32	21	22	13	14	21	14	25	16	18	18	18	17
Mv Accident (Prop Damage)	90	102	53	67	72	58	68	66	89	75	97	74	67	70	78	64
Motor Vehicle, Recovered	3	2	1	1	2	2	6	1	0	2	2	0	1	2	1	2
Motor Vehicle, Traffic Stop	1732	1910	1663	1210	1284	1059	1222	839	801	1382	1219	987	1901	1476	1375	1933
Operating Under the Infuence of Alcohol	6	8	7	5	2	1	1	1	1	1	1	1	15	10	5	1
Parking Violation	9	20	0	16	9	7	8	11	2	2	3	7	3	6	2	9
Safety Hazard	54	68	55	43	69	44	67	67	57	34	65	62	58	64	73)05
Serve Summons	77	61	41	43	38	51	34	37	20	47	37	34	66	35	41	30
Suspicious Person, Investigate	53	58	59	81	65	50	87	74	63	73	72	70	86	57	40	44
Suspicious Vehicle, Investigate	111	92	93	107	125	99	158	98	154	156	122	92	160	110	102	82
Traffic Study/Watch	61	29	35	87	60	149	394	222	154	181	61	121	95	235	283	114
Trespassing	8	7	9	3	2	1	1	8	7	8	4	4	4	2	4	3
Unsecured Building	32	22	23	10	18	34	13	14	10	12	11	10	15	9	6	6
Warrant Arrest	16	16	12	9	10	11	11	10	7	19	17	19	28	22	13	8
TOTAL NUMBER OF INCIDENTS/CALLS	5802	5857	6802	6309	7742	9296	9790	8563	7886	8468	9077	7526	9971	9880	11561	12379

Fire Chief and Forest Warden Report

It is the mission of the Boylston Fire Department to protect the lives and property of the people in the community from fire, natural disasters, hazardous material incidents and other emergencies by providing prompt, professional service. The Boylston Fire Department is a combination career/paid on-call department consisting of a full-time fire chief and two full time fire officers who are on duty from 6:00 a.m. until 5:00 p.m. along with 25 on-call firefighters, many who are also emergency medical technicians. This EMS staff covers per diem shifts from 5:00 p.m. to 9:00 p.m. each evening and 7:00 a.m. to 4:00 p.m. on weekends. The fire department is always seeking members of the community to join the on-call fire department; this is a great way to serve your community. If interested, please contact the fire department office at (508) 869-2342.

The fire department reminds all residents to inspect and test their smoke and carbon monoxide detectors on a regular basis and replace batteries every six months, if the detectors are equipped with standard batteries. Remember, even hard-wired smoke detectors have batteries that need to be changed on a regular basis. A new law went into effect in 2016 requiring that all new battery-operated smoke detectors must be equipped with a 10-year battery. All smoke detectors should be replaced every ten years; carbon monoxide detectors should be replaced every five to seven years, depending on the manufacturer. All homes that have attached garages or that are heated with oil, gas, or wood should have carbon monoxide detectors. Members of the fire department are always available to help to answer questions about smoke and carbon monoxide detectors, and to assist with the installation of detectors and replacement of detector batteries. The fire department also strongly recommends residential sprinklers in homes; residential sprinklers are designed to give occupants more time to escape a home that is on fire. The department urges residents to go to: www.homefiresprinkler.org for additional information.

Thanks to the generous support from the residents in the community, the fire department was able to purchase a modern, OSHA compliant air compressor/self-contained breathing apparatus fill station to provide firefighters with clean breathing air while operating in a hazardous environment. The department greatly appreciates the continued support from the community.

In 2019, the fire department continued a program with WPI EMS where WPI students who were also emergency medical technicians (EMTs) and active members of WPI EMS were given the opportunity to work in Boylston to gain some experience in working on an emergency ambulance. The students filled open per diem shifts and spent some overnights at the fire station and were available to staff the ambulance in the event of a call. The college EMS program has expanded to include students from Clark University as well. These students provide a great service to the community by providing overnight EMS coverage at almost no cost to the town.

The Boylston Fire Department staffs two basic life support ambulances to supply emergency medical services to the community. The Fire Department worked in conjunction with paramedic services from the West Boylston Fire Department, Northborough Fire Department, UMass EMS, MedStar EMS, and Vital EMS to provide the town with the highest level of emergency care in the field.

Fire Chief and Forest Warden Report

During 2019, the Fire Department EMS responded to the following calls:

• Basic life support	417	• Fire alarms	63
• Advanced life support	67	• Fire scene standby	17
• Motor vehicle accidents	52	• Mutual aid	14
• Carbon monoxide alarms	22		
Total EMS calls			652

During 2019, the Fire Department responded to the following calls:

• Motor vehicle crashes	52	• Vehicle fires	5
• Carbon monoxide alarms:	22	• All other calls	64
• Fire/smoke alarms	65	• Mutual aid	26
• Fires in a structure	17		
• Brush fires	5		
Total Fire Calls			256

Seasonal open-air burning is allowed by the DEP from January 15th through May 1st of each year and is supervised by the Boylston Fire Department. Residents can burn brush and other yard waste during this time once they obtain an open-air burning permit. Permits were available at both the fire department and the police department and through the town's website. In 2019, the fire and police departments issued 365 seasonal burning permits and the fire department supervised a total of 740 open air fires during the open burning season.

In addition to calls for emergency services, the fire department also provides fire prevention services to the community. With the new development in town, both residential and commercial, fire prevention activities occupied a lot of the fire department's time. Department members also conducted plan review for smoke and carbon monoxide placement in all new homes being built. Fire prevention continues to be a large part of services the fire department provides to the community.

In 2019, the following inspections were performed by fire department personnel:

• Plan review	86	• Liquor license inspections	5
• Compliance inspections	100	• Blasting permits	1
• Pellet/Wood stove inspections	6	• Blasting inspections	48
• Propane storage permits	33	• Open-air burning permits	365
• Oil tank/burner (install/removals)	22	• Open-air burning supervision	740
• Sprinkler permits	3		
• Waste oil storage	1		
• Vehicle tank inspections	2		
Total Fire Prevention			1412

Joseph P. Flanagan, Fire Chief

Total calls for service in 2019 **23**

Highway Department Report

The task of maintaining the many miles of streets in 2019 was carried out by the working Superintendent, two full time MEO-2's, one Mechanic, a Labor, and one part time Administrative Assistant. Responsibilities of the department include:

- Maintenance & Repair of Buildings and Equipment
- Operation of the Resident Yard Waste Collection Center
- Catch Basin Cleaning & Repair
- Roadside Mowing & Brush Cutting
- Brush Chipping, Fall & Spring Leaf Clean Up
- Cleaning Waterways, Installing Drainage
- Cemetery Maintenance & Internments
- Maintenance of Playgrounds & Town Common Area & Town Fields for Youth Sports
- Patching and Repairing Roads
- Maintenance of Road Shoulders
- Paving of Roads Utilizing State Funds
- Repair & Replacement of Street Signs
- Tree Cutting & Pruning
- Sand/Salting and Plowing Public Roads, Town Properties and the Elementary School

New Equipment

At a special Town meeting in 2018, the residents voted on a new piece of heavy equipment which was ordered in the Fall of 2018. The Highway Department took delivery of 2020 Mack Dump Truck in October 2019 and was a much-needed addition to the fleet. We wish to thank the residents for their continued support to allow us to have the best possible equipment to maintain the roads.

Sand and Snow

The Highway Department treated roads 30 days and plowed 21 days in 2019. A total of 2966 tons of salt was used to treat and maintain safe road conditions to the 65 miles of roads in the town. Snow and ice control were maintained by eight (8) pieces of department heavy equipment, five (5) pieces of department light equipment. Highway personnel as well as one (1) additional town employees and two (2) seasonal employees were utilized during snowstorms. The town also secured three (3) private contractors to maintain some of the secondary roads in town.

If a storm is anticipated, vehicles should be removed from the roadside. It shall be unlawful for the driver of any vehicle, other than one acting in an emergency, to park said

Highway Department Report

vehicle on any street for a period of time, longer than one hour between the hours of 1AM and 6AM of any day between December 1 of one year and March 31 of the succeeding year. This allows plows to clear the area the first time through, making return trips unnecessary. Vehicles that interfere with the removal of ice and snow are subject to a fine and the vehicle could be towed at the owner's expense.

An area of concern is mailboxes. A combination of heavy wet snow, high snowbanks and poor visibility may cause unavoidable damage. Mailboxes installed in the Town's right of way are placed at the owner's risk. Each mailbox should be sufficiently solid to withstand snow-clearing efforts by the Town. Property owners are encouraged to place mailboxes at the maximum allowable distance from the roadway/pavement in an effort to avoid potential damage.

Please remember that each storm is different so our strategy must be adjusted accordingly to achieve the best results. Every effort is made by the department to maintain a safe driving environment. Please have patience, snow plowing is a time consuming and laborious job. Some residents will have their road plowed first and some will be last, but all town roads will be cleared. The Highway Department is devoted to providing the residents with dependable snow removal in the shortest time possible.

Driveway Permits

All driveways constructed or altered in the Town of Boylston must meet requirements, be viewed and approved by the Highway Superintendent. Residents are required to apply at the Highway Department for a permit. These permits allow the department a method of controlling how the work is done. The office can be contacted for more information on the driveway permit process. A total of 9 permits were issued in 2019.

In closing, the Highway Department would like to thank the Town Hall Staff, the Fire Department, the Police Department and finally, to the Board of Selectman for their continued support.

Respectfully Submitted,

Steven R Mero
Highway Superintendent

Tree Warden Report

Trimming and removal of roadside trees was carried out throughout the year. Branches that have been weakened by storms were removed and trees considered a hazard along the roadside were also removed. This work is performed by the Highway Department personal and some by a Contractor.

Asian Long-Horned Beetles

The entire Town of Boylston is still in the quarantine area and all work was done in compliance with Asian Long Horned Beetle regulations. Beetle traps were hung throughout the town to trap and monitor beetle activity. All employees attended compliance classes for beetle certification. USDA and the DCR continue to survey our town.

Respectfully Submitted,

Steven R Mero
Tree Warden



The Berlin-Boylston Regional School District
Jeffrey T. Zanghi, Superintendent of Schools

215 Main Street, Boylston, MA 01505

508-869-2837 ext. 108

jzanghi@bbrsd.org

www.bbrsd.org

As I look back on my second full year as Superintendent of Schools, I am full of pride because of the work of the leadership team, faculty, and staff has dedicated to making the first five months of regionalization such a success. The countless hours of dedication to our common goals of curricular and financial alignment, as well as the pursuit of equity in education for all students is just a few of the many things that makes the Berlin-Boylston Regional School District excel.

We continue to implement the positive initiatives set forth in year two of our District Improvement Plan (available to view at <https://www.bbrsd.org/Page/1196>). For the second year, we have math, ELA, and science coaches in all three buildings, a resource to teachers of those content areas. We piloted new literacy resources for grades K-8, as well as new social studies materials that are in line with the updated frameworks set forth by the Department of Elementary and Secondary Education in 2019. The Leadership Team and I have worked tirelessly this year to align curriculum in all schools, with the goal of strengthening student achievement.

We have established and continue to establish equity protocols to train staff on how to meet our equity standards and identify areas of inequity while determining a corrective action plan in both curricular and extracurricular activities. We look to continue finding opportunities to build a more diverse teaching staff and increasing our abilities to provide social-emotional support by increasing the position of the School Social Worker/Adjustment Counselor at Tahanto to full time this school year.

In 2019 we continued to expand technology in the District. Z Space, a virtual reality education company came to all three schools to demonstrate their virtual learning programs. We also updated and replaced many pieces of aging technology and will continue to do so as outlined in the District Improvement Plan. 2019 saw the tip of the proverbial iceberg in terms of what we can and will be doing with technology moving forward including hiring technology coaches for each building, piloting virtual and augmented reality education software, and offering staff professional development in the area of technology. Two webmasters were hired to maintain the district website. One will update the Tahanto website, while the other will handle the website needs of Central Office, Boylston Elementary, and Berlin Memorial

The Berlin-Boylston Regional Public Schools do not discriminate on the basis of age, race, color, national origin, ancestry, sex, sexual orientation, gender identity, religion, creed, disability, veteran status, genetic information, homelessness or any other class protected by state or federal law.

School. We look forward to updating our website in 2020 to ensure a user-friendly experience for parents, students, and staff alike.

Tahanto Regional High School graduated 83 students in 2019. Students were accepted to 166 different colleges around the country and 85% of Tahanto's Class of 2019 went on to 4-year colleges. 9% enrolled in 2-year colleges, 4% of the class are now serving their country in the Nation's Armed Forces, and 2% have entered the workforce. I was lucky enough to speak to these fine young men and women at graduation in June and wish them success as they move through life.

The Berlin-Boylston Regional School District hired 10 new employees in 2019, including a Speech/Language Pathologist to replace the retired Barbara Zaleski who served the district's students at Tahanto Regional Middle High School for 26 years. Also retiring from the district after 19 years of service was Irene Purcell, a reading tutor assigned to Boylston Elementary School. We wish both ladies a relaxing and fulfilling retirement and thank them for the care and attention they gave the children of the district.

District enrollment dipped slightly in FY2020 with the official October 1 number of 1,026 students, compared to 1,046 students in FY2019. Despite this small decline, we do anticipate considerable growth in the coming years and look forward to giving all students, present and future, a quality education that residents can be proud of.

The Berlin-Boylston Regional School District knows that it takes collaboration between many entities to allow us to provide students with substantive and meaningful educational opportunities and would like to thank the School Committee for volunteering their time to help steer the district, the Select Boards, Finance Committees, and Town Administrators, and all other officials of Berlin and Boylston for their constant willingness to work together for the good of our students. An additional note of thanks goes to the Berlin and Boylston Fire and Police Departments, and their respective Chiefs, Thomas Galvin of Berlin and Anthony Sahagian of Boylston for their continued support and partnership.

We are enthusiastic about the future here at Berlin-Boylston Regional School District and look forward to continued success in FY2021.

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Director of Finance and Operations

Budget Update

Berlin-Boylston Public Schools consolidated its three separate school districts into a single regional school district effective July 1, 2019, which is the start of fiscal year 2020. Due to this transition, some costs are now included in school budgets that used to be included in town budgets, for example, the employer's share of health insurance premiums. As a result, the comparison year data in FY19 needed to be adjusted and normalized to reflect an FY19 budget that included the same expense lines as in FY20. These adjustments are highlighted in the analysis of each school's budget below.

Berlin Memorial School:

The FY19 budget was \$3,030,268. \$432,907 in school related expenses (health care costs, Medicare taxes, property insurance) in the town budget in FY19 are added to that to arrive at a revised/normalized FY19 budget of \$3,463,175. The reason for adding these items is to facilitate an apple to apples comparison with FY20 school budgets, which now include these line items (there is a reduction to the municipal budget for these items, and they essentially offset). The FY20 approved budget is \$3,521,410, which is an increase of \$58,235, or 1.7%, above the FY19 normalized budget. The increase is mainly attributed to contractual salary increases, and the budget also reflects the reduction of the librarian role to part time, to fund a half time special education teacher.

Boylston Elementary School:

The FY19 budget was \$3,083,781. \$507,835 in school related expenses (health care costs, Medicare taxes, property insurance) in the town budget in FY19 are added to that to arrive at a revised/normalized FY19 budget of \$3,591,616. The reason for adding these items is to facilitate an apple to apples comparison with FY20 school budgets, which now include these line items (there is a reduction to the municipal budget for these items, and they essentially offset). The FY20 approved budget is \$3,683,116, which is an increase of \$91,500, or 2.5%, above the FY19 normalized budget. The increase is in significant part due to approximately \$46,000 to fund items in the District Improvement plan, such as funding curriculum materials, and technology replacement, and the remainder was due to contractual increases.

Tahanto Regional Middle/High School:

The Tahanto budget was not affected by transition costs, thus the year over year budget comparison is straightforward. FY20 budget increased by 6.9% vs. FY19, from \$8,557,480 to \$9,151,812. The primary drivers of this increase are as follows: \$287,000 in additional special education costs for out of district tuition and transportation; a \$40,000 increase in the Worcester Regional Retirement Board pension assessment; a \$72,000 increase in tuitions charter school and school choice students; \$49,000 to fund items in the District Improvement Plan, such as technology replacement, increasing the Social Worker role to full time, and for performing arts and music initiatives.

Respectfully submitted,

Robert J. Conry
Director of Finance and Operations

Berlin-Boylston Regional School District

Salary Appendix to FY20 – FY22 Teacher’s Contract

2019-2020 TAHANTO 2.50%									
Professional Experience	Bachelors	Bachelors+15	Masters	Masters + 15	Masters + 30	Masters + 45	Masters + 60/PHD		
0	49,572	50,841	52,109	53,389	55,934	57,262	58,122		
1	51,476	52,748	54,021	55,304	57,843	59,169	60,057		
2	53,389	54,662	55,934	57,196	59,736	61,065	61,982		
3	57,196	58,465	59,735	61,016	63,569	64,979	65,954		
4	59,105	60,698	62,291	63,568	66,111	67,637	68,651		
5	61,016	62,829	64,642	66,111	68,651	69,981	71,031		
6	64,834	66,743	68,651	69,927	72,480	73,808	74,914		
7	66,737	68,969	71,201	72,480	75,013	76,341	77,486		
8	68,651	71,193	73,734	75,013	77,563	78,901	80,084		
9	72,264	74,275	76,287	77,563	80,744	82,072	83,303		
10	73,347	76,086	78,825	80,724	83,921	85,250	86,529		
11	74,448	78,515	82,583	85,176	88,398	89,775	91,121		
12	75,192	79,301	83,409	86,028	89,282	90,672	92,033		

Note: Bachelors + 15 Lane is for "grandfathered" Berlin Memorial teachers only, and is being phased out.

2020-2021 TAHANTO 1.50%									
Professional Experience	Bachelors	Bachelors+15	Masters	Masters + 15	Masters + 30	Masters + 45	Masters + 60/PHD		
0	50,316	51,603	52,891	54,190	56,773	58,121	58,994		
1	52,248	53,539	54,831	56,134	58,711	60,057	60,958		
2	54,190	55,482	56,773	58,054	60,632	61,981	62,912		
3	58,054	59,342	60,631	61,931	64,523	65,954	66,943		
4	59,992	61,608	63,225	64,522	67,103	68,652	69,681		
5	61,931	63,771	65,612	67,103	69,681	71,031	72,096		
6	65,807	67,744	69,681	70,976	73,567	74,915	76,038		
7	67,738	70,003	72,269	73,567	76,138	77,486	78,648		
8	69,681	72,261	74,840	76,138	78,726	80,085	81,285		
9	73,348	75,389	77,431	78,726	81,955	83,303	84,553		
10	74,448	77,227	80,007	81,935	85,180	86,529	87,827		
11	75,564	79,693	83,822	86,454	89,724	91,122	92,488		
12	76,320	80,490	84,660	87,318	90,621	92,032	93,413		

Note: Bachelors + 15 Lane is for "grandfathered" Berlin Memorial teachers only, and is being phased out.

Berlin-Boylston Regional School District

Salary Appendix to FY20 – FY22 Teacher’s Contract

(cont’d)

2021-2022 TAHANTO		2.00% and add +1.25% to M+60, then add \$300 to M+60 Step 1, add \$600 to M+60 Step 2					
Professional Experience	Bachelors	Bachelors+15	Masters	Masters + 15	Masters + 30	Masters + 45	Masters + 60/PHD
0	51,322	52,635	53,949	55,274	57,908	59,283	60,911
1	53,293	54,610	55,928	57,257	59,885	61,258	63,239
2	55,274	56,592	57,908	59,215	61,845	63,221	65,557
3	59,215	60,529	61,844	63,170	65,813	67,273	69,119
4	61,192	62,840	64,490	65,812	68,445	70,025	71,946
5	63,170	65,046	66,924	68,445	71,075	72,452	74,439
6	67,123	69,099	71,075	72,396	75,038	76,413	78,509
7	69,093	71,403	73,714	75,038	77,661	79,036	81,204
8	71,075	73,706	76,337	77,661	80,301	81,687	83,927
9	74,815	76,897	78,980	80,301	83,594	84,969	87,301
10	75,937	78,772	81,607	83,574	86,884	88,260	90,681
11	77,075	81,287	85,498	88,183	91,518	92,944	95,494
12	77,846	82,100	86,353	89,064	92,433	93,873	96,449
Note: Bachelors + 15 Lane is for "grandfathered" Berlin Memorial teachers only, and is being phased out.							

Berlin-Boylston Regional School District

Salary Appendix to FY20 – FY22 Teacher’s Contract

(cont’d)

2019-2020 BOYLSTON		98.5% of TAH scale							
Professional Experience	Bachelors	Bachelors + 15	Masters	Masters + 15	Masters + 30	Masters + 45	Masters + 60/PHD		
0	48,828	n/a	51,327	52,588	55,095	56,403	57,250		
1	50,704	n/a	53,211	54,474	56,975	58,281	59,156		
2	52,588	n/a	55,095	56,338	58,840	60,149	61,052		
3	56,338	n/a	58,839	60,101	62,615	64,004	64,965		
4	58,218	n/a	61,357	62,614	65,119	66,622	67,621		
5	60,101	n/a	63,672	65,119	67,621	68,931	69,966		
6	63,861	n/a	67,621	68,878	71,393	72,701	73,790		
7	65,736	n/a	70,133	71,393	73,888	75,196	76,324		
8	67,621	n/a	72,628	73,888	76,400	77,717	78,883		
9	71,180	n/a	75,143	76,400	79,533	80,841	82,053		
10	72,247	n/a	77,643	79,513	82,662	83,971	85,231		
11	73,331	n/a	81,344	83,898	87,072	88,428	89,754		
12	74,064	n/a	82,158	84,738	87,943	89,312	90,653		

Note: Bachelors + 15 Lane is for "grandfathered" Berlin Memorial teachers only, and is being phased out.

2020-21: Boylston Teachers will be on the Region/Tahanto Scale beginning in FY21 and going forward

(Increase of 1.5% to all steps/lanes, plus add'l 1.5% to bring Boylston Elementary teachers salaries to parity with Tahanto scale)

2021-22: Region/Tahanto scale

Berlin-Boylston Regional School District

Salary Appendix to FY20 – FY22 Teacher’s Contract

(cont’d)

2019-2020 Berlin (Greater of BMS FY19 scale / TAH FY20 scale)									
Professional Experience	Bachelors	Bachelors + 15	Masters / B +36	Masters + 15	Masters + 30	Masters + 45	Masters + 60/PHD		
0	50,051	51,342	52,632	54,750	56,852	58,840	60,899		
1	52,136	53,442	54,750	56,852	58,970	61,034	63,172		
2	54,216	55,534	56,852	58,970	61,060	63,197	65,412		
3	57,196	58,465	59,735	61,197	63,569	65,475	67,766		
4	59,105	60,698	62,291	63,936	66,111	68,301	70,692		
5	61,016	62,829	64,642	66,695	68,753	71,159	73,650		
6	64,834	66,743	68,651	70,137	72,480	74,720	77,334		
7	66,737	68,969	71,201	72,877	75,013	77,569	80,285		
8	68,651	71,193	73,734	75,633	77,681	80,399	83,215		
9	72,264	74,275	76,318	78,376	81,130	83,967	86,911		
10	73,347	76,086	79,073	81,818	84,561	87,522	90,586		
11	74,448	78,515	82,583	85,258	88,398	91,079	94,266		
12	75,192	79,301	83,409	86,109	89,282	91,989	95,209		
Add 2,000 payment (timing TBD) for any staff on top step held in place w/ no increase, no lane change									
Note: Bachelors + 15 Lane is for "grandfathered" Berlin Memorial teachers only, and is being phased out.									
2020-2021 Berlin (Greater of BMS FY19 scale / TAH FY21 scale)									
Professional Experience	Bachelors	Bachelors + 15	Masters / B +36	Masters + 15	Masters + 30	Masters + 45	Masters + 60/PHD		
0	50,316	51,603	52,891	54,750	56,852	58,840	60,899		
1	52,248	53,539	54,831	56,852	58,970	61,034	63,172		
2	54,216	55,534	56,852	58,970	61,060	63,197	65,412		
3	58,054	59,342	60,631	61,931	64,523	65,954	67,766		
4	59,992	61,608	63,225	64,522	67,103	68,652	70,692		
5	61,931	63,771	65,612	67,103	69,681	71,159	73,650		
6	65,807	67,744	69,681	70,976	73,567	74,915	77,334		
7	67,738	70,003	72,269	73,567	76,138	77,569	80,285		
8	69,681	72,261	74,840	76,138	78,726	80,399	83,215		
9	73,348	75,389	77,431	78,726	81,955	83,967	86,911		
10	74,448	77,227	80,007	81,935	85,180	87,522	90,586		
11	75,564	79,693	83,822	86,454	89,724	91,122	94,266		
11+	76,320	80,490	84,660	87,318	90,621	92,032	95,209		
Add 2,000 payment (timing TBD) for any staff on top step held in place w/ no increase, no lane change									
Note: Bachelors + 15 Lane is for "grandfathered" Berlin Memorial teachers only, and is being phased out.									

2021-22: Region/Tahanto scale

Berlin-Boylston Regional School District

Salary Appendix to FY20 – FY22 Teacher’s Contract

(cont’d)

Notes related to Salary Appendix Charts

A three (3) credit graduate course (approved course) or three (3) one (1) credit graduate courses that are part of an ongoing series (approved course) must be taken every third year of employment by the school system in order to qualify for step increase on the salary scale.

Longevity increment will be given according to the Agreement. In order for a teacher to receive a longevity increment after reaching maximum, one of the conditions shall be that the teacher must fulfill the requirements of three semester hours of post-graduate training (with course approval by the Superintendent).

Per the Agreement, once a teacher reaches the maximum step of the level of Master’s Degree plus 30 hours, he/she shall be relieved of the requirement of taking additional course for credit.

In regard to members employed prior to September 1, 2019, credits earned prior to September 1, 2019 cannot be used toward movement to the Master’s +60/PhD column, unless evidence of earning the credit(s) was provided to the Superintendent’s office and is in their personnel file as of January 1, 2020. Any course taken after September 1, 2019 will be included towards the Master’s +60 column.

Teachers who were on the B+15 column at the Berlin Memorial School prior to July 1, 2019 shall be grandfathered on said column. No other teachers are eligible to move to the B+15 column.

In the event a teacher who was on the Berlin Memorial School salary schedule during the 2018-2019 school year would not receive a step and/or column movement and is not moving to the new Tahanto salary schedule, said teacher shall receive a one-time Two Thousand Dollar (\$2,000) bonus minus all usual deductions and withholdings. This payment will be made on the second pay period in May of any fiscal year that this bonus applies. Once such teachers are placed on the Tahanto salary schedule, this provision no longer applies.

School Choice Fund

FY18 – FY20

	Berlin Memorial	Boylston Elementary	Tahanto MS-HS
FY18 Beginning	\$342,302	\$277,164	\$1,112,139
Revenue	\$82,756	\$74,318	\$451,199
Expense	\$95,000	\$93,919	\$684,393
FY18 Ending Balance	\$330,058	\$257,563	\$878,945
FY19 Beginning	\$330,058	\$257,563	\$878,945
Revenue	\$78,840	\$86,831	\$446,749
Expense	\$19,168	\$54,563	\$478,105
FY19 Ending Balance	\$389,730	\$289,831	\$847,589
FY20 Beginning	\$389,730	\$289,831	\$847,589
Anticipated Revenue	\$75,000	\$75,000	\$440,000
Anticipated Expense	\$85,000	\$125,000	\$550,000
FY20 Proj'd Ending Balance	\$379,730	\$239,831	\$737,589

Boylston Elementary Budget Summary

Description	FY18 Actual	FY19 Actual	FY20 Budget
1110 - SCHOOL COMMITTEE	5,912	2,633	4,200
1210 - SUPERINTENDENT	52,932	60,529	61,440
1230 - OTHER DISTRICT WIDE ADMINISTRATION	-		36,185
1410 - FINANCE AND BUSINESS	52,245	56,246	60,474
1420 - HUMAN RESOURCES/BENEFITS	10,916	11,184	14,385
1430 - LEGAL SERVICES	12,000	12,000	12,000
1450 - DISTRICT-WIDE TECHNOLOGY	32,643	33,097	850
2110 - CURRICULUM	27,500	30,130	30,991
2111 - PUPIL PERSONNEL SERVICES / SPED	48,364	58,147	52,917
2210 - SCHOOL BUILDING LEADERSHIP	137,780	142,241	148,890
2250 - BUILDING TECHNOLOGY	26,584	30,057	13,767
2305 - CLASSROOM TEACHERS	1,342,580	1,563,213	1,506,212
2310 - SPECIALIST TEACHERS			
2315 - INSTRUCTIONAL COORDINATORS / TEAM LEADERS	22,000	21,900	24,308
2320 - MEDICAL / THERAPEUTIC SERVICES	56,619	51,834	163,634
2325 - SUBSTITUTES	77,168	51,522	43,000
2330 - PARAPROFESSIONALS	158,583	197,303	225,718
2340 - LIBRARY / MEDIA CENTER	37,269	39,635	42,798
2351 - PROFESSIONAL DEVELOPMENT LEADERSHIP	333	853	
2357 - PROFESSIONAL DEVELOPMENT	15,570	13,738	28,145
2410 - INSTRUCTIONAL MATERIALS	7,005	8,607	26,827
2415 - OTHER INSTRUCTIONAL MATERIALS	1,423	2,770	1,632
2420 - INSTRUCTIONAL EQUIPMENT	25,286	6,744	12,273
2430 - GENERAL SUPPLIES	5,992	5,832	6,120
2440 - INSTRUCTIONAL SERVICES			500
2451 - CLASSROOM INSTRUCTIONAL TECHNOLOGY	30,778	3,230	11,400
2455 - INSTRUCTIONAL SOFTWARE	2,627	2,369	4,000
2720 - TESTING AND ASSESSMENT	40	1,494	1,550
2800 - PSYCHOLOGICAL SERVICES	103,309	109,700	77,883
3200 - MEDICAL / HEALTH SERVICES	86,150	88,951	95,019
3300 - TRANSPORTATION SERVICES	183,084	175,731	157,500
3400 - FOOD SERVICES			
3520 - OTHER STUDENT ACTIVITIES	550	932	550
4110 - CUSTODIAL SERVICES	113,902	113,900	118,420
4120 - HEATING OF BUILDING	21,742	22,323	
4130 - UTILITIES	46,795	41,959	81,183
4210 - MAINTENANCE OF GROUNDS	3,889	2,139	4,058
4220 - MAINTENANCE OF BUILDING	44,651	23,548	22,426
4225 - BUILDING SECURITY	623	590	337
4230 - MAINTENANCE OF EQUIPMENT	16,037	12,708	2,341
4400 - NETWORKING AND TELECOMMUNICATIONS	7,804	18,844	47,902
5200 - EMPLOYEE INSURANCE	-		445,108
5260 - NON-EMPLOYEE INSURANCE	-		35,673
7200 - RENTAL / LEASE OF BUILDING	-		
9100 - TUITIONS TO MASS. PUBLIC SCHOOLS	22,915	10,893	
9110 - TUITIONS, SCHOOL CHOICE	-		25,000
9300 - TUITIONS TO PRIVATE SCHOOLS	33,999	7,687	35,500
TOTAL	2,875,599	3,037,213	3,683,116

Tahanto Budget Summary

Description	FY18 Actual	FY19 Actual	FY20 Budget
1110 - SCHOOL COMMITTEE	21,587	15,945	5,098
1210 - SUPERINTENDENT	107,831	120,478	125,011
1230 - OTHER DISTRICT WIDE ADMINISTRATION	-		81,275
1410 - FINANCE AND BUSINESS	143,190	138,156	157,547
1420 - HUMAN RESOURCES/BENEFITS	27,047	27,531	29,912
1430 - LEGAL SERVICES	19,789	18,000	20,000
1435 - LEGAL SETTLEMENTS	10,000		
1450 - DISTRICT-WIDE TECHNOLOGY	69,586	66,427	1,500
2110 - CURRICULUM	54,974	60,312	65,082
2111 - PUPIL PERSONNEL SERVICES / SPED	93,933	91,655	105,461
2210 - SCHOOL BUILDING LEADERSHIP	322,704	333,003	347,406
2250 - BUILDING TECHNOLOGY	51,565	58,253	20,200
2305 - TEACHERS / SPECIALISTS	2,702,530	2,847,125	2,834,845
2315 - INSTRUCTIONAL COORDINATORS / TEAM LEADERS	104,486	107,492	119,320
2320 - MEDICAL / THERAPEUTIC SERVICES	9,390	14,160	105,480
2325 - SUBSTITUTES	57,226	159,044	79,700
2330 - PARAPROFESSIONALS	318,017	304,150	310,042
2340 - LIBRARY / MEDIA CENTER	87,443	89,399	91,621
2351 - PROFESSIONAL DEVELOPMENT LEADERSHIP	478	873	
2357 - PROFESSIONAL DEVELOPMENT	33,037	34,514	46,697
2410 - INSTRUCTIONAL MATERIALS	27,595	21,604	60,627
2411 - TEXTBOOKS	11,256	31,033	
2415 - OTHER INSTRUCTIONAL MATERIALS	6,031	7,410	6,419
2420 - INSTRUCTIONAL EQUIPMENT	18,448	16,373	20,838
2430 - GENERAL SUPPLIES	10,683	10,208	10,400
2440 - INSTRUCTIONAL SERVICES	-	1,250	500
2451 - CLASSROOM INSTRUCTIONAL TECHNOLOGY	9,558	59,494	53,700
2455 - INSTRUCTIONAL SOFTWARE	-	3,927	5,000
2710 - GUIDANCE	162,323	181,534	200,043
2720 - TESTING AND ASSESSMENT	170	1,076	2,550
2800 - PSYCHOLOGICAL SERVICES	83,351	111,971	132,633
3200 - MEDICAL / HEALTH SERVICES	87,648	88,805	92,909
3300 - TRANSPORTATION SERVICES	371,928	417,090	477,919
3510 - FOOD SERVICES	128,064	138,810	144,048
3520 - OTHER STUDENT ACTIVITIES	34,447	36,590	36,352
4110 - CUSTODIAL SERVICES	261,594	251,237	258,055
4120 - HEATING OF BUILDING	51,593	57,393	58,500
4130 - UTILITIES	156,898	160,561	187,576
4210 - MAINTENANCE OF GROUNDS	27,676	42,472	44,635
4220 - MAINTENANCE OF BUILDING	51,140	55,062	70,039
4225 - BUILDING SECURITY	615	2,785	1,613
4230 - MAINTENANCE OF EQUIPMENT	22,960	24,887	7,276
4300 - EXTRAORDINARY MAINTENANCE	-		1,883
4400 - NETWORKING AND TELECOMMUNICATIONS	17,332	21,459	75,920
5100 - EMPLOYEE RETIREMENT CONTRIBUTION	111,699	122,776	162,598
5200 - EMPLOYEE INSURANCE	1,152,795	1,161,444	1,203,911
5250 - RETIREE INSURANCE	122,599	134,768	156,200
5260 - NON-EMPLOYEE INSURANCE	92,498	81,192	100,584
5350 - RENTAL / LEASE OF BUILDING	19,855	20,451	21,218
9100 - TUITIONS TO MASS. PUBLIC SCHOOLS	-	25,371	
9110 - TUITIONS, SCHOOL CHOICE	119,472	112,685	120,000
9120 - TUITIONS, CHARTER SCHOOLS	238,007	208,803	222,000
9300 - TUITIONS TO PRIVATE SCHOOLS	583,790	311,064	433,505
9400 - TUITIONS TO COLLABORATIVES	112,556	99,506	236,164
	8,329,395	8,507,608	9,151,812

Department of Pupil Personnel Services

Special Education

As of December 2019, the Special Education Department of the Berlin-Boylston Schools provided supportive services to approximately two hundred and eighty-one students over the course of the year. Most of these services were provided within the public-school setting where students receive assistance based on individual needs in academics, speech and language skills, occupational therapy, physical therapy, counseling, applied behavioral analysis and transition services. Thirteen students with more significant needs continue to attend other programs provided by area collaboratives and private placements. Our percentage of students receiving special education services in Berlin in 2019 was 12.5 %, in Boylston it was 14.7% and at Tahanto it was 16.7 %.

In 2019 we saw an increase in the number of students at the preschool level, predominantly in Boylston. We also identified a need for a program for students who required more intense services in Boylston and were able to develop the Bridges program to address those needs. This program currently serves several Boylston students as well as one Berlin student. The program provides a higher level of intervention, while still provided inclusion opportunities for the students.

English Learners (EL)

We have a growing population of students whose native language is a language other than English. These students add a global perspective to our schools, and many receive English Language support during the day. Portuguese is now the native language most often spoken by our students, replacing Arabic. We have a rich variety of native languages including Albanian, Albanian, Chinese, Farsi, German, Japanese, Polish, Russian, Serbo-Croatian, Spanish, Tagalong/Filipino, Telugu, and Urdu. Currently in Boylston there are seventeen EL students, eight of whom currently require direct EL services and in Berlin we have twelve students, five of whom require EL services. At Tahanto there are twenty-five students, eight of whom require services.

School Nurses

The Berlin- Boylston Public Schools employ a full time licensed Registered Nurse in each school building for the health and safety of our students. School nurses provide quality health care, both acute and preventative, for all students. They assess students' illnesses, provide skilled nursing care, consult with families, physicians, and care providers, and conduct routine, periodic health screenings. Additionally, the nurses are available to give medical care to staff when needed.

In total the Nursing staff had over 8100 office visits by students throughout the 18-19 school year. In addition, annual vision, hearing and postural screenings were held in each school. Nurses also coordinated physical examinations for sports and a dental fluoride program for grades 1-6.

Respectfully submitted,

Karen S. Molnar

Director of Pupil Services

Boylston Elementary School

At BES, our mission is to support and challenge all students to achieve personal and academic excellence in a student-centered environment. Over the years we have expanded our programming's and incorporated practices to reach this mission. One of our main focuses this year has been on improved identification of students requiring intervention and extension activities. We have also focused our efforts on writing in content areas and delved into specific math standards at appropriate grade levels.

We continue to build on our successes while moving forward in our five-year District Improvement Plan. STEM continues to be an area of focus as we incorporate Science and Math Coaches into our building and have an eye on the future as we explore virtual-reality tools to enhance our instruction. Our plan includes the deep work of addressing and exploring standards in all of our content areas but specifically this year in writing and phonics. Additionally, we are reviewing our mathematics programming and support. We have continued to develop and grow in the area of the performing arts and our new teachers in these adapted positions continue to grow along with our program. Our work with inclusion had led to the creation of a substantially separate program last year. This year, the program has continued to grow, accepting our first student from outside of Boylston while also providing top quality services to the students in town.

As we work towards the student Inclusive Practices portion of the plan, BES has made efforts to update our Instructional Support Team (IST) through the Response to Intervention (RTI) process. This year, we have moved to the use of AIMSweb assessment data in grades K through 5. This allows us to monitor progress through all six years students attend our school. Additionally, the updated program allows the IST team to monitor progress through frequent intervals. Three times each year, all students are benchmark assessed and the IST team reviews the data targeting students in need for intervention. These students then receive regular progress probes before the team reconvenes at the six-week mark. At that point, progress is noted and interventions discontinue/continue/or change. This new process does not allow students to fall through the cracks but also has ensured students receive interventions that work for them.

In the spring of 2019, Boylston Elementary again participated in the online Massachusetts Comprehensive Assessment System (MCAS). This assessment represents a return to Massachusetts standards and away from the Partnership for Assessment of Readiness for College and Careers (PARCC) testing. Though different, it has many similarities in regard to its level of rigor and its use in evaluating writing, critical thinking skills, and allowing students to show their thinking in mathematics.

Boylston Elementary School

Fortunately, we have been able to provide our students with multiple opportunities to work with the technology in the program and ensure their comfort in computerized testing environments. Our students continue to outpace the state average in all areas. Massachusetts has also implemented a new accountability system designed to combine student growth, the lowest performers' growth, and a few other measures such as attendance to rank school.

MCAS results were released this fall. Comparing our results to the state's average allows us to draw some conclusions about our students' performance while we use this test to form a new baseline. Overall, our students performed well above the state averages in all grade levels and content areas. Our students labeled "at-risk" and our "lowest-performing students" all showed strong growth. While our students are showing great success, we continue to seek ways to improve our pedagogical approach and further increase student success.

BES is grateful for the remarkable support of our community. We would like to recognize the efforts of our Superintendent Jeff Zanghi, the members of the Boylston School Committee, and our partnership with the Boylston Police and Fire Departments. We would also like to thank the Boylston Parent Teacher Organization, Boylston Educational Foundation, and all of our parent volunteers for the countless hours of support they provide us each year.

Respectfully submitted,

Alfred (Ace) Thompson
Principal, Boylston Elementary School

Berlin – Boylston Regional Transition School Committee

Our Mission:

To support and challenge all students to achieve personal and academic excellence in a student-centered environment.

Our Vision:

The Berlin-Boylston Public Schools will create a challenging learning environment to ensure that all students exhibit continuous improvement and pursue personal excellence and become active, engaged, independent learners and decision makers. As an inclusive school community, instruction will be provided in a caring, safe and healthy learning environment, responsive to each student, in collaboration with families and the community.

It is my privilege to present the 2019 Berlin-Boylston Regional School Committee annual report. The members of this board along with our supportive community continue to maximize each dollar invested in our schools and the children it supports. As we move into 2020 with an amazing staff and leadership provided by Superintendent Jeff Zanghi, we are confident in our ongoing goals to provide a quality education and school experience.

Regional Organization

Per school committee policy, the committee's reorganization meeting took place at the first meeting following Berlin and Boylston town elections in May 2019. Cliff LaPorte was elected Chair, James Spencer Vice Chair, and Keith Lewis Recording Secretary. Dr. Susan Henry and Lorie Martiska were appointed to lead our policy subcommittee while James Spencer, Angela Yildiz, and Lorie Martiska were appointed to represent the committee during the collective bargaining negotiations with the teachers' union.

During the October 22nd meeting, the committee was notified of the resignation of Lorie Martiska, effective the end of the November 12th meeting. Lorie was an extremely valued and respected member of the committee. During her seven years on the committee, she made many contributions but none more important than her work during the 2018 district regionalization project. The committee thanks Ms. Martiska for her significant contributions and dedication to the students and families of Berlin and Boylston.

In 2019, the Berlin - Boylston Regional School Transition Committee held 15 posted meetings.

Attendance

Member	Town	Attendance	Note
Clifton LaPorte	Berlin	14	
Dr. Susan Henry	Berlin	15	
Angela Yildiz	Berlin	14	
Jim Spencer	Boylston	11	
Lorie Martiska	Boylston	11	*last meeting 11/12
Keith Lewis	Boylston	12	

Berlin – Boylston Regional Transition School Committee

Student Population Trends

In the 2019-20 school year, we saw an anticipated 1063 students enroll district wide, including pre-school.

K-12 Enrollment (w/ preschool)

<i>Berlin Memorial</i>	<i>Boylston Elementary</i>	<i>Tahanto Regional</i>	<i>Total</i>	<i>Out-of- District School Choice</i>	<i>Grand Total</i>
184	266	597	1047	16	1063

The Committee and school administration remain conservative in recommending and approving additional school choice slots to ensure a balance between maintaining target class sizes and taking advantage of potential school choice revenue, while avoiding the need for additional staffing.

Highlights

The school committee is excited to continue our progress towards a more informed and inclusive school community. In 2019-20, the committee continues to build on its success from 2018 by addressing three goals. These are focused on revising and refining our superintendent evaluation process, developing a regional school committee handbook to support new committee members, and strengthening our understanding of the financial and budget requirements of the region.

In August of 2019, the Berlin-Boylston district and school leaders, staff, and faculty took part in a successful A.L.I.C.E training at Tahanto Regional Middle School alongside members of the Boylston and Berlin police and fire departments. This shared training, focused on “Alert, Lockdown, Inform, Counter, and Evacuate” provided proactive approaches and highlighted critical thinking skills for times of crisis in our schools. Thank you to all who participated as our primary concern is always the safety of our students and all those in our buildings.

This year’s recipient of the Superintendent Award was Nikolai Rogalinski. Nikolai was chosen to receive this award because of his academic excellence, his contribution to the school as exhibited by his participation in extracurricular activities, his overall personal qualities, and the recommendations of his guidance counselor and principal. Congratulations, Nikolai!

The Moses Reed Tyler Scholarship enabled the Berlin School Committee to award 19 scholarships to institutions of higher learning for qualified Berlin residents in June 2019. The committee is guided by the express intent of Moses Reed Tyler who stated that it was his desire to assist those students “who may not have the highest scholastic standing” but are “earnest and industrious.” Funds may be awarded to students who are seeking training in occupations or trades in addition to students desiring to go to college or institutions of higher learning. Moses Reed Tyler stated that “assistance shall be given to those primarily who would not be able financially to secure that education, but such assistance may be extended as well to others who might with less difficulty procure such education, but to whom such aid will be of assistance.”

Berlin – Boylston Regional Transition School Committee

In total, \$16,450 was awarded to 19 students. Nine recipients were students graduating from a Berlin public school in June 2019; seven from Tahanto Regional Middle/High School and two from Assabet Valley Regional Technical High School. We are grateful for the legacy of Mr. Tyler and wish to thank Berlin residents Carol Young and Rich Mariani for serving on the Scholarship Subcommittee.

Academic Performance and Learning Environment

We continue to build on our successes while embarking on the second year of our five-year District Improvement Plan. This plan focuses improvement efforts on four goals:

1. Strengthen Student Achievement by Advancing Curriculum Opportunities and Updating [Curriculum] Alignment
2. Maintain and Enhance the District's Comprehensive Program of Pupil Personnel Services
3. Maintain and Enhance the District's Use of Technology to Support Teaching, Learning
4. Address the Needs of the District by Creating a Fiscally Sound and Responsible Plan for Budgeting & Managing Funds

Science, Technology, Engineering, and Mathematics (STEM) continue to receive focus this year. The elementary schools are incorporating science and math coaches as an embedded support for teachers as they work to align the curriculum to new state standards and implement new curricula. These positions also help to develop teacher leadership skills. Teachers are also exploring virtual reality tools to enhance STEM instruction.

This year's implementation of new assessment tools at each school provides more useful and timely information to teachers as they track students' progress in reading and mathematics. Additionally, these assessments inform Response to Intervention (RTI) teams as they regularly monitor and ensure students' progress over time. This directly ties to the district's goal to maintain and enhance a comprehensive program of Pupil Personnel Services and inclusive practices.

Equal access to education is the fundamental right of *all students* regardless of culture, race, gender, socioeconomic level, or social, emotional or physical disabilities. The staff is receiving the necessary training that will enable them to create these opportunities by recognizing and removing barriers to learning. This includes professional learning and support for attending to social-emotional learning, cultural diversity and awareness, and inclusive practices so that our students can thrive in their educational experience and have their varied needs met.

The district is also working to strengthen students' opportunities in the performing arts. This is being accomplished by building upon the chorus and instrumental music programs and providing opportunities for theatrical activities, and making these more accessible through scheduling, resources, instruction and after-school availability.

Berlin – Boylston Regional Transition School Committee

Finally, the district is focusing improvement through parent and community engagement. The superintendent, new to our district last year, is seeking to develop productive working relationships with town officials, parents, and community members. He has been making himself available for conversations and feedback at various town events and school meetings and working actively with municipal officers in Berlin and Boylston. The goal is to learn more about how best to work with our students at home and in school, to find productive outlets in which to discuss and share our concerns and ways to help students as they move through the adolescent years, and to guide them into possible college and career pathways available through internships and shadowing opportunities.

We encourage readers to review accompanying reports from the Berlin-Boylston Superintendent of Schools, the Berlin Memorial School, and the Boylston Elementary School for further details on the district's improvement efforts and progress-to-date.

Community Support

The school committee, school and district leaders, teachers, staff and students greatly appreciate the strong support and commitment they receive from the residents of Boylston and Berlin. We believe the fabric of our communities is built in our youth and the continued generosity and support of our communities fosters the development of great kids.

The Boylston Education Foundation (BEF), Boylston Parent Teacher Organization (PTO), Tahanto Parent Teacher Organization (PTO), Berlin LINK, and the Special Education Parent Advisory Councils (SEPACs) continue to provide fundraising activities and community enrichment programs. Their programs include learning opportunities and major events like Bingo night and the Race for Education. Countless citizens participate in these programs and freely volunteer their time and skills to support our schools. The committee is deeply appreciative of their ongoing efforts and extends our sincere thanks for their varied and significant contributions.

Financial

The school committee and school administration want to highlight the continued successful collaboration among the school district, the Boylston and Berlin Boards of Selectmen, Finance Committees, and Town Administrators who worked together to achieve budgets that are both affordable for our towns and sufficient to meet the educational needs of our students and improvement goals of the district. We look forward to building on this collaborative effort in the coming years.

In December 2019, the school administration recommended, and the school committee approved, a *preliminary* FY2021 regional budget of \$17,170,175, an estimated increase of 6% over FY2020. This amount is subject to change as the budget process continues through the spring and substantial budget components like Chapter 70 funding, school choice numbers, insurance and energy costs, and other contracts, are finalized.

Berlin – Boylston Regional Transition School Committee

Looking Forward

We are pleased to be able to provide a strong elementary and secondary education and an extraordinary school experience for our students and we are thankful to have amazing participation, support, and dedication from the Berlin-Boylston community, including our outstanding teachers and administrators, parents, town residents, and of course, our students. With your help, we will continue to move our district forward.

Respectfully submitted,

James Spencer, Chair, Berlin-Boylston Regional Transition School Committee

Dr. Susan Henry, Vice Chair, Berlin-Boylston Regional Transition School Committee

Keith Lewis, Recording Secretary, Berlin-Boylston Regional Transition School Committee

Clifton LaPorte, Berlin-Boylston Regional Transition School Committee

Angela Yildiz, Berlin-Boylston Regional Transition School Committee

Tahanto Regional Middle/High School

This year Tahanto welcomed 572 students across grades 6-12. New faculty members included Albert Barbar, Cynthia Canning, Kristina Cassidy, Jennifer Connelly, Dawn Davies and Sheena Suttlemyre. Kara Ford also joined the Tahanto family as the School Adjustment Counselor.

There were 23 recipients of the Abigail Adams Scholarship in the Class of 2020. These students receive free tuition at Massachusetts State Colleges and Universities. Tahanto had two students named Commended Students in the 2020 National Merit Scholarship Program: Quinn Pierce and Delton Record.

The Superintendent's Award for academic excellence went to Macy Jones of Boylston and the Principal's Award for outstanding leadership went to Sophie Nosek of Berlin. Ninety-four percent of 2019 graduates are attending college, two percent entered the workforce and four percent entered the military.

Tahanto's Drama Club continues to be active. In November "Dress Rehearsal", a student written play by Leah Withers and Gretchen Munter, was performed. Some members of the Drama Club did a choral reading of "The Raven" for the Harvest Café.

The Art Department joined with the SEPAC organization to participate in the National Inclusive School's Week. Students promoted inclusion by creating two art projects. The first project involved making posters that highlighted different social causes the students felt strongly about. For the second project, students created Valentine's Day conversation hearts that expressed a sentiment of equality and inclusion. Every year the 6th grade participates in a poster contest for the Lions Club and the theme was "Kindness Matters" and our winner of best poster went on to the regional competition.

Participation continues to be strong in the annual Cape Cod Interdisciplinary trip. Students from Nature of Being, AP Literature, AP Biology, AP Chemistry, Physics and for the first-time art students attended. They created artifacts using the flora and fauna they found while on nature walks in the various ecosystems visited. Artifacts were brought back to camp and students learned to use clay to make impressions of their collections. The clay was brought back to the studio where it dried and was then fired making the impressions a permanent keepsake of the trip.

We continue to focus on improving social and emotional learning and overall wellness. Tahanto introduced Hannah, a therapy dog, to its staff and students. We partnered with the PTO to bring a student/parent series on addiction and the adolescent brain presented by Dr. Ruth Potee and Dr. Elizabeth Englander. Chris Herren of the Herren Project came to speak with the entire student body, faculty and staff about his struggle with addiction throughout his high school, college and professional basketball career. "When Stags Fly" was created for high school students for an afternoon to unwind and improve mental health prior to final exams.

Tahanto Regional Middle/High School

The Tahanto Middle School Band, Jazz Band, and Chorus attended the annual Great East Music Festival where they came away with Silver and Gold rankings. Five Tahanto musicians were accepted to the CDMMEA. The fifth annual Stags Lounge was held in coordination with the Tahanto Student Council Harvest Festival. The evening of music featured many performances from some of our small group ensembles, to students premiering original compositions. In December members of the Tahanto Chorus provided holiday music for the Friends of the Boylston Library holiday party. Members of the Tahanto Chorus sang a selection of music for the graduating seniors at their Baccalaureate Service.

Tahanto formed a Girls and Boys Lacrosse team. Girls' Soccer and Boys' Cross Country were League Champions. The Baseball team was State Finalists. Abby Grady signed to play Division 1 Soccer at Colgate University.

The High School Student Council received a gold award at the annual conference, and Ryan Botsaris was named an Unsung Hero and honored by the Massachusetts Association of Student Councils. Student Council Stall Day raised \$1,700.00 for St. Jude Hospital.

Our students continue to do community service. In May we had students volunteer to provide free childcare for residents attending the 2019 Annual Town Meeting at Berlin Memorial School permitting many to participate in our local form of government. Two Eagle Scout Service Projects were completed; a path to the Memorial Garden by Mitchell Danis and a Storage Shed built behind the school by Ryan Botsaris.

Our first annual "Everything I Wished I Had Learned In High School, But Didn't" was created for seniors. Local professionals came and spoke to our seniors on their areas of expertise. The students rotated through half hour presentations and learned about changing a tire, general car maintenance, tax preparation, personal and home safety, financial literacy, voter registration and civic responsibility.

Director of Curriculum & Grants

It is an honor to submit my annual report as Director of Curriculum & Grants for the Berlin-Boylston Regional School District, and to share with you our progress-to-date as well as new initiatives. We continue our commitment to providing all students with a well-rounded education that includes the strengthening of critical and creative thinking skills, an appreciation of the arts, a respect for self and others including the diversity that exists among people, cultures and nations, a responsibility to the environment, and an understanding of citizenship that extends to the local community and beyond. To accomplish our goals, we must continue to provide the best educational experiences for our students and for the staff members who bring learning into the classroom.

During the summer of 2018, the Berlin-Boylston Administrative Leadership Team developed a District Improvement Plan that established targeted goals over five years and specific action steps each year. Through the formulation of this plan, our specific focus areas in these first two years have ranged from STEM (Science, Technology, Engineering, and Mathematics) to the arts, and equitable access to education for all students. We continue to work on curriculum development in grades PreK-12 and have addressed literacy through an English Language Arts Review Committee that includes staff representatives from grades K-12 as well as administration and support staff. In addition, we have supported an early grades literacy team from both elementary schools, who has participated over the past three years in the Massachusetts DESE grant sponsored literacy conferences.

In June 2018, the Board of Elementary and Secondary Education adopted and revised the History & Social Science Curriculum Framework, with a renewed focus on civic life and democracy. In November of that same year, Governor Baker signed into law “an act to promote and enhance civic engagement” which requires every public-school student in MA to complete a civics project in both eighth grade and high school. These projects ask, among many things, that students analyze complex issues, consider different points of view, reason, engage in civil discourse with those individuals with opposing views, and demonstrate an understanding of policies at the federal, state, and local levels. The projects can be done individually, in small groups, or entire classrooms and have been launched in both the middle and high school this year. What is most exciting about the Civics Project concept is the potential for deep engagement and empowerment as students navigate their way to effecting change (real or imagined) in their communities, in their countries and even globally.

Director of Curriculum & Grants

Community partnerships have been essential to our curriculum department. This collaboration has led to numerous opportunities to build upon and improve safety and security in our schools. For example, at the beginning of the school year, *all* employees of the Berlin-Boylston Regional School District participated in A.L.I.C.E. training conducted by several of these officials and school personnel. The team also wrote and received a Safer Schools and Communities Grant from the Massachusetts Executive Office of Public Safety and Security that enabled us to purchase response equipment including additional radios and receivers for our schools.

Parent and Community Partnerships have also been at the heart of our efforts to connect students to the endless possibilities that will be afforded to them during and beyond their school years. Last spring, a Parent Camp for students entering kindergarten and a Parent Camp for students entering sixth grade offered families an opportunity to meet and learn about the year ahead, and to extend a welcoming hand from our teachers, students, and administrators to all of our incoming students in these grades.

In closing, it has been a pleasure to serve in the capacity of Director of Curriculum & Grants for the Berlin-Boylston Regional School District on behalf of our students.

Respectfully submitted,

Carol L. Costello

Berlin-Boylston Regional School Salaries

January – December 2019

Adams	Daniel	\$24,265.37
Adams	Natalie	\$89,477.93
Aijala	Mary	\$360.00
Amaral	Ana	\$22,473.15
Ament	Janet	
Ancona	Anne	\$397.50
Anderson	Brian	
Andrews	William	\$31,197.70
Angiulo	Kathleen	\$28,980.23
Angiulo	Theodore	
Anttila	Delia	\$3,320.00
Ashman	Daniel	\$79,979.64
Augustine	Rony	\$51,055.73
Avery	Nicole	\$25,140.42
Baer	Mary	\$2,440.00
Baird	Michelle	\$8,821.51
Baniukiewicz	Matthew	
Barbar	Albert	\$28,586.43
Barry	Elizabeth	\$91,097.55
Barry	Irene	\$10,986.27
Barry	Jessica	\$29,131.56
Bennett	Elizabeth	\$33,316.66
Belanger	Michael	
Bielonko	Katie	
Bjorn	Karen	
Blain	Michael	\$26,214.39
Blais	Debra	\$28,562.10
Borstel	Elizabeth	\$24,512.28
Boudreau	Nicholas	\$50,933.78
Boudreau	Susan	\$40,347.60
Bowen	Michelle	\$12,050.84
Brenner	Jennifer	
Brodmerkle	Julia	\$27,790.92
Bruss	Jacqueline	\$24,498.63
Burzenski-Silva	Sadie	\$68,377.14
Campbell	John	\$53,587.56
Canning	Cynthia	\$21,865.14
Cassella	Amanda	
Cassidy	Kristina	\$26,407.08
Checola	Linda	\$34,452.84

Clark	Kathleen	\$2,302.00
Clark	Lauren	
Cocks	Rebekah	\$57,362.35
Colleton	Ryan	\$23,866.04
Collins	Kristen	\$23,763.78
Comesana	Marijah	\$86,506.41
Connelly	Jennifer	\$25,523.28
Connor	Lisa	\$29,520.76
Conry	Robert	\$87,739.94
Cormier	Laurine	\$12,945.01
Correia	Karla	\$13,609.29
Costello	Carol	\$89,334.83
Cote	Dawn	\$24,276.78
Covino	Chris	\$92,196.57
Crossman	Yvonne	
Crowley-Poirier	Patrick	\$4,224.00
Davies	Dawn	\$22,376.07
DeCastro	Eileen	
DeCarolis	John	\$160.00
Dedoming	Debra	\$11,352.00
Dellasanta	Anders	\$6,321.00
Dellasanta	Jean	\$13,453.26
DePaola Arnold	Lisa	\$13,071.00
Derdarian	Cliff	\$4,640.00
Derdarian	Kathy	\$64,513.87
DeSando	Debra	
Desroches	Holly	
DiFonso	BethAnne	\$33,654.34
Dinicola	Jason	
Doherty	Peter	\$93,030.51
Donahoe	Amy	\$33,476.13
Donaghue	Kayla	\$2,188.00
Doonan	Taylor	
Draper	Debra	\$18,329.20
Ducat	John	
Eckelman	Sandra	\$7,798.20
Eiermann	Richard	\$91,226.64
Ekstrom	Meaghan	
Ekstrom	Nadine	
Ekstrom	Nicole	

Berlin-Boylston Regional School Salaries

January – December 2019

Ellis	Debra	\$13,087.82
Ellis	Linda	
Erle	Danielle	\$40,812.31
Esposito	Beth	\$33,033.85
Fallon	Amanda	\$31,695.28
FanFan	Katherine	\$23,359.46
Fantana	Samantha	\$26,029.35
Farrell	Kylie	
Felo	Julie	\$13,933.92
Ferreer	Frank	
Fitzpatrick	Jannel	\$92,429.44
Fletcher	Beverly	\$31,664.92
Flores	Maria	
Flournoy	Joseph	\$26,226.64
Ford	Kara	\$25,523.28
Fox	Amy	
Fryburg	Maryellen	\$29,965.35
Gallagher	Jessica	\$13,832.55
Gallant	Jeremiah	\$80,249.67
Gardner	Danielle	\$85,366.71
Gardner	Nina	
Gaucher	Amy	\$19,501.65
Gifford	William	\$1,880.00
Giguere	Heather	\$1,468.75
Giguere	Robin	\$20,516.98
Gleason	Francene	\$89,421.03
Gomes	Marinalva	\$900.45
Goodman	Jennifer	\$8,681.58
Goulet	Joel	\$90,034.29
Goulet	Shawn	\$2,032.00
Grady	Tom	
Greenwald	Neil	\$12,806.00
Grier	Brianna	
Gross	Lynette	\$200.00
Gumina	Nicholas	\$528.00
Gustavson	Lizbeth	\$92,268.84
Hager	Matthew	\$57,440.72
Hatem	Michele	\$20,151.55
Hays	Lisa	\$5,522.90
Hays	Christy	\$5,243.50

Hebert	Wendy	\$35,508.51
Hendrick	Kathryn	\$360.00
Hersey	Diane	
Hope	Kristin	\$67,971.07
Hovey	Laura	\$80,106.50
Hughson	Alex	
Hughson	Denise	\$21,785.78
Hurley	Maureen	\$31,975.29
Hutchinson	Shea	
Inwood	Patty-Anne	\$21,238.92
Jardin	Diane	\$52,679.71
Jasukonis	Lauren	
Johnson	JeanMarie	
Johnston	Hilary	\$25,476.42
Karpicus	Thomas	\$7,600.00
Kayal	Asma	
Keane	Anne	\$32,415.57
Kelleher	Gail	\$29,678.49
Kelly	Jennifer	\$30,595.76
Kelly	Mary	\$27,880.23
Kilcoyne	Kayla	\$528.00
Kilcoyne	Sean	\$48,737.05
Kilcoyne	Thomas	\$21,530.90
Klein Mack	Carol	\$66,335.07
Knowles	Julia	
Koogler	Joan	\$3,200.00
Koziak	Tara	\$29,913.42
Kuppens	Lauren	\$25,236.48
Kwederis	Steven	
Langlier	Mollie	\$33,732.13
LaPierre	Nancy	\$29,505.42
Lavelle	Jane	\$57,249.69
Lavigne	Lorry	
Lewis	Sarah	\$3,080.00
Logue	Jeannette	\$2,158.90
Loosemore	Mary Sarah	
Lubarsky	Terry	\$30,112.20
Macedo	Rodrigo	
Mackinnon	Charles	\$7,066.00
MacQueen	Eileen	\$74,918.14

Berlin-Boylston Regional School Salaries

January – December 2019

MacQueen	Melissa	\$1,830.00
Maki	Peter	\$11,894.61
Malo	Debra	\$12,777.75
Malo	Kimberly	\$5,968.21
Mancini	Michelle	\$38,350.12
Mara	Paul	\$78,874.13
Marhefka	Stacy	\$2,786.93
Martinez	Mary-Louise	
Mariani	Richard	\$720.00
Martinez	Mary Louise	\$3,920.00
Martin-Girard	Kimberly	\$18,794.22
Maynard	Alexis	\$84,112.85
MaAuliffe	Patrick	\$2,276.00
McCarthy	David	\$67,077.08
McDonald	Jessica	
McEvilly	Jacqueline	\$27,772.98
McGinty	Shannon	
McGrath	Brian	
Meichelbeck	Joseph	\$11,943.89
Milano	John	
Miller	Angela	\$10,649.61
Milliner	Bennett	
Minihan	Patrick	\$101,667.93
Molnar	Karen	\$91,827.40
Morin	Bonnie	\$19,524.66
Morin	Roland	
Motsi Nemhara	Primrose	\$2,146.76
Murphy	Kathleen	\$21,979.22
Murray	Dawn	\$19,641.18
Mutti	Jane	\$83,718.14
Nasiatka	Joshua	
Nelson	Cheryl	\$2,151.18
Neusch	John	
Noel	Richard	\$54,535.12
Noel Young	Kimberly	\$25,780.57
Norvold	Maureen	\$1,500.00
O'Brien	Conor	
O'Brien	Timothy	
O'Neill	Christine	\$8,496.72
Olson	Nancy	

Pacheco	Steven	\$102,721.63
Pane	Wanda	\$480.00
Pascoal	Briana	\$31,552.92
Pashoian	Scott	
Patel	Nisha	\$400.00
Peer	Jeffrey	\$82,686.50
Pendergast	Lucy	
Pendergast	Sondra	
Perrett	Travis	\$40,275.32
Perro	Paula	\$10,016.05
Perry	Noelle	
Peterson	Elizabeth	\$30,466.82
Phongsamouth	Maesa	
Picariello	Gregory	\$58,885.85
Plunkett	Stacy	\$1,201.85
Porcaro	Matthew	\$88,653.90
Poretsky	Janice	\$400.00
Porter	Olivia	\$3,791.00
Pusateri	Stephen	\$68,094.58
Raker	Mary	
Rapa	Judith	\$21,089.64
Reed	Kristine	\$28,613.79
Reilly	Cheryl	\$3,886.40
Ricci	Dara	\$30,180.88
Rickard	Jennifer	
Ridinger	Emilie	\$463.00
Rinker	Danielle	\$54,967.93
Rodman	Ilene	\$91,361.14
Rollins	Sylvia	\$800.00
Romer	Patricia	\$30,021.50
Rose	Maegan	\$13,132.23
Rossow	David	\$2,312.50
Roumelis	Lindsay	\$61,375.20
Rubinow	Eric	\$2,587.00
San Inocencio	Marilyn	
Savoie	Renee	\$11,648.75
Sequeira	Emily	\$24,481.66
Sequeira	Janet	\$87,853.13
Sequeira	Lisa	\$81,202.31
Serachick	Mary	\$1,680.00

Berlin-Boylston Regional School Salaries

January – December 2019

Settle	Laura	\$53,048.83
Sharon	Cheryl	\$40,880.00
Sheikh	Brittany	\$22,562.29
Shepard	Tammy	\$11,476.22
Shepard	Wendy	\$84,112.85
Smith	Jennifer	\$7,702.29
Snow	Kristin	\$8,496.72
Socha	Kristen	\$5,527.50
Shields	Matthew	
Sokolowski	Linda	\$22,439.69
Staras	Sabrina	
Staras	Carol	\$28,245.76
Staras	Valerie	\$320.00
Starsiak	Richard	\$83,563.67
Storey	Lisa	\$37,175.05
Strom Galuska	Karla	\$60,744.78
Stukuls	Sally Ann	\$98,641.94
Surprenant	Julie	
Shuttlemyre	Sheena	
Sullivan	Fayne	\$39,026.68
Sullivan	Lorraine	\$15,841.32
Suttlemyre	Sheena	\$54,322.11
Svenning	Ellen	\$120.00
Swackhammer	Laura	\$2,960.00
Swenson	Wesley	\$83,270.07
Taintor	Michelle	\$9,850.25
Tambollo	Lisa	\$1,089.23
Tedford	Joshua	
Tencati	Paige	
Thompson	Audrey	\$19,174.68
Thompson	Alfred	\$52,968.52
Tolles	Susan	\$28,450.31
Tomasuolo	Karin	\$1,118.40
Torgersen	Lisa	\$8,708.22
Trainor	Kimberly	\$64,692.78
Trudeau	Elizabeth	\$31,809.00
Tucceri	Diane	\$124,403.99
Tucker	Melissa	\$29,104.16
Tucker	Kenneth	
Turgeon	Kristi	\$43,622.54

Uliasz	Debora	\$31,078.35
Uva	Dara	\$9,015.82
Vaillancourt	Judith	\$18,277.92
Vaillette	Matthew	\$2,587.00
Vecchiarelli	Alexis	
Venkatarajan	Rajpriya	\$1,080.00
Veracka	Dorothy	
Verge	Linda	\$92,033.86
Villani	Gail	\$5,960.00
Vogt	Susan	\$13,359.00
Walton	Jill	\$32,188.50
Wells Dufresne	Kimberly	\$87,794.28
Whamond-Fortier	Mary	\$37,390.77
Wheeler	Deborah	\$9,413.54
Wheeler	Emily	\$10,304.98
Wheeler	Julie	\$19,180.98
Wheeler	Nathaniel	\$3,332.00
Wheeler	Nathen	
Wheeler	Wendy	\$15,400.15
White	Amy	\$635.00
Whitehead	William	\$86,840.85
Whitehouse	Sarah	\$17,791.58
Wiedeman	Nicholas	\$51,316.92
Wilson	Michael	\$23,110.12
Wolosz	Keith	\$71,111.20
Woods	Tannis	\$83,187.07
Woodard	Jessica	\$20,367.36
Woods	Wendy	\$27,920.76
Woodward	Stephanie	\$33,303.06
Wright	Jenny	\$6,336.10
Young	Carol	\$3,640.00
Zaleski	Barbara	\$59,433.92
Zanghi	Jeffrey	\$128,828.01
Zywein Follett	Katherine	\$88,767.35
		<u>\$8,030,230.69</u>

Boylston Library Board of Trustees

2019 was another exceptional year for the library! Our small team of dedicated and enthusiastic staff have continued to provide exceptional service and exciting programs for Boylston residents. We have developed several strong new partnerships with local town departments and community groups and continue to strengthen existing relationships.

The library hit new record highs in annual visits, program attendance, and materials circulation. In FY19, we had nearly 30,000 visits, circulated 34,500 items, and hosted just over 3,500 people at 270 programs! These figures are part of a sustained increase that we've seen at the library since our 2017 renovation. In 2019, we gave our collections a facelift, adding new and more diverse materials to all of our collections. We also took some time to revamp our Young Adult space, making the area more comfortable for a growing population of middle and high school library users.

There were some standout programs this year that are worth mentioning. Among our most successful programs this year were our Kindergarten and 3rd grade field trips to the library, which are now annual events in partnership with BES. We also partnered with the Cat Rescue of Marlborough and Hudson to provide a special story time, complete with rescue kittens available for adoption. The library also started new art initiatives, including ongoing in-house exhibits featuring the works of local artists, as well as a partnership with the Council on Aging and the Worcester Art Museum to provide art history lessons in combination with a tour of the museum, guided by Docent and Board of Trustees Chair Brad Barker.

As always, our success is a team effort. The library wishes to thank the members of the Board of Library Trustees, Library Planning Committee, Friends of the Boylston Public Library, and the Boylston Public Library Foundation, as well as our many dedicated volunteers, for all of their hard work and service. We look forward to another wonderful year in the library!

Parks and Recreation Commission

The mission of the Parks and Recreation commission is to offer facilities, programs and services that will enrich the lives of our residents.

Parks and Recreation commission members:

- Drew LeBlanc- Chair
- Claudine Underwood- Vice Chair
- Eric Hoffses- Member
- Ali LeBlanc- Member
- Crystal Byron- Coordinator

This year the Parks and Recreation welcomed Crystal Byron to the coordinator position. Crystal joined us mid-year and brought enthusiasm, energy, and vision. She introduced several new programs while continuing to offer residents' favorites.

Facilities

The parks commission completed phase one of the reconstruction of the small park on School Street near the center of town. The hazardous tennis court was removed and replaced with an adaptive playground and a grassy lawn. Community members, local businesses and training program students all offered their skills as volunteers. During the next phase, the commission aims to improve walkways, parking, fencing, lighting and plantings at the park.

The soccer fields received a new irrigation pump in 2019 and the ice-skating rink was brought back after a two-year hiatus. Local Eagle Scout candidates completed several wonderful projects including updates to the Hillside Trail system, improvements to the Hillside Snack Shack, and the installation of a new sandbox at the Hillside Playground.

Events

New this year, Parks and Recreation offered a low-cost pet care clinic for area residents and their four-legged friends. A kite and ice cream festival were enjoyed in the summer, and the first annual Noon Year Eve Party for teens and preteens was introduced.

As always, the Parks and Recreation provided sweets and jump houses for the children at the town Memorial Day parade. In the fall, a town wide yard sale, toddler trick or treat, and a picture book scavenger hunt provided fun for all.

Programs

Crystal expanded the program offerings to include cooking, cookie and cake decorating, flower arranging, art, pet adoption, teen CPR and First Aid, and community outreach. She increased the availability of some favorites such as pickle ball and teen basketball, letters to Santa and Basketball Buddies. A logo design contest is ongoing, so be on the lookout for a bit of Parks and Recreation rebranding in the coming year.

Respectfully submitted by Ali LeBlanc

Boylston Cultural Council

Membership: Kathy Evans, Courtney Hodgdon, Jenna Lizewski, Elena Scaplen, Kristen Socha. Great thanks to Alice Hughes, Erin O'Toole, Janet Sargood, and Lorraine Sullivan, for their many years of faithful service.

Meetings:

- The Council held a public meeting on May 13, 2019, to approve project extensions. Kathy Evans, Courtney Hodgdon, Alice Hughes, Lena Scaplen, and Lorraine Sullivan, were present, as well as guests Jenna Lizewski and Kristen Socha.
- The Council held a public voting meeting on November 21, 2019. All current members were present.

Research: A Google survey was completed on Facebook during May and June of 2019. Additionally, a survey was taken by Council members on the Common during the Memorial Day festivities on May 27. Information gleaned from these surveys was used in funding decisions for the 2020 Grant Cycle.

Publicity & Promotions: A press release was issued in September announcing the application process and deadline. The information appeared in *The Item*. This information was also publicized on Facebook and on flyers posted around Town.

Funding: As always, the Boylston Cultural Council was funded by the Massachusetts Cultural Council, a state agency.

2020 Grants: For this grant cycle, 22 applications were received and reviewed. The Council received \$5,000 in state funding, which was combined with unused funds from the past grant cycle. The following 1 grant totaling \$5,520 were awarded:

Boylston Cultural Council

Boylston Senior Citizens	Doug Schmolze	\$200
Elizabeth Larkin	Memorial Day Parade	\$1000
Boylston Garden Club	Gazebo Beautification	\$555
Senior Citizens Society	Edward McCarron	\$300
Boylston Council on Aging	Council on Aging Art Classes	\$350
Boylston Parks and Rec	Spectacular Science Show	\$350
Boylston Historical Soc.	Afternoon with Robert Frost	\$540
Worcester County	Boylston Residents Free	
Horticultural Society	at Tower Hill	\$600
Assabet Valley Mastersingers	2019/2020 Concert Season	\$100
Audio Journal, Inc.	Cultural Access for the Visually Impaired	\$100
Francis Hart	A Cultural & Historical Reflection Of the 1960's Through the Music Of the Beatles	\$325
Calliope Productions, Inc.	2020 Theatre Season	\$250
Calliope Productions, Inc.	2020 Theatre Season	\$250
Boylston Public Library	Pastel Workshop	\$400
Larissa Stretton/ BPL	Glow in the Dark Mini Lab	\$200

Respectfully submitted,
Courtney Hodgdon, Chair

Historical Commission

The Boylston Historical Commission was established by the Town of Boylston for the preservation, protection and development of the historical or archeological assets of the town under the Massachusetts General Laws Chapter 40, Section 8D. This Commission is composed of the following six members: Bruce Filgate, Chairman; Judith Haynes, Secretary; Nancy Filgate, Treasurer; David Bottom; Judith Bottom; and David Cole.

The Commission meets monthly January – December [See <https://www.boylston-ma.gov/historical-commission> for contact information and current meeting times.]

In conjunction with the Boylston Public Library, the Commission facilitated a monthly program of genealogy and history. Presentations for 2019 were: “Genealogy Research Just Got Better!”, “Ten Steps to Writing & Publishing Your Genealogical Research”, “Strategies for Finding your Female Ancestors”, “Researching Civil War Veterans”, “Photo Restoration & a little Photoshop Magic”, “Name Changes at Ellis Island”, “Optimizing Technology”, “Those Amazing Census Records!”, and “Tales from the Grave; A Genealogist’s Perspective”. “These were all presented in support for the library’s membership in Ancestry.com; a membership that provides billions of original historical records which can be viewed at the Boylston Public Library.

The Boylston Historical Commission with the the Boylston Cemetery Association and Boylston Historical Society, and other volunteers continued to drive the “Boylston Cemetery Research Project.” This consortium and volunteers search federal, state, and local documents, burial records, and cemetery stones in both the Old Burial Ground and Pine Grove Cemetery, publishing this ongoing research on FindaGrave.com [Note: <http://www.findagrave.com> is a free online site containing photographs and data on graves.] The consortium's primary goals are to research and preserve our town’s heritage as presented in our cemeteries, linking these town citizens to their roots and descendants. Specific concentration is given to accurate documentation and historical relevance. As part of this activity, the Commission is researching, identifying and ensuring the marking of veteran’s graves in both cemeteries as well as providing the interface to the project’s FindaGrave publishing.

As result of the above research, the grave of Spanish American War veteran Anthony Nuell was discovered to be unmarked. A veteran marker was acquired, and arrangements made as part of Boylston’s Memorial Day to honor this forgotten veteran. The veteran’s gravestone was set by the Boylston Cemetery Department thanks to Steve Mero, superintendent. Dedication ceremonial participants included Reverend Juan Echavarria of St. Mary of the Hills Church; Pastor David Buchanan, the Chaplain of the American Veterans Post; Charles Gray, the Veteran Grand Marshall honor guard; the

Historical Commission

Boylston Fire Department honor guard; Bruce Filgate, chairman of the Historical Commission; along with the final volley salute fired by the Stow Minuteman.

Working with the Boylston Historical Society & Museum, the Commission sponsors the photographing and computerization of older pictures, historical documents, and town historical artifacts for the computer database inventory of Boylston's history. The Boylston Historical Commission continues to support the Hillside Restoration Project in writing letters of support for the preservation of the National Historic Landmark, the John B. Gough House of Boylston.

The Commission promoted and consulted on research with a local Eagle Boy Scout candidate and his team of townspeople; which resulted in the publication of a Walking Tour Brochure for historic sites in the town center "A Walk-through History, A Tour of Boylston Sites." Individuals or groups may utilize this brochure to complete a self-guided tour around Boylston's historical center. Information is included on the historical significance of each historic site along with photographs and a map. In addition, the Commission and the Boylston Historical Society co-sponsored an information presentation by Eagle Scout Mr. Matiska of the Historic Sites around our Town Common at our Historic Town Hall as well as a guided tour of the sites for the all the townspeople of Boylston.

The Historical Commission continues to oversee the maintenance and general upkeep of the Historic Town Hall. The building alarm system is radio linked to the Town Library, Fire Station and Hillside Offices, with the alarm response by the Commission, Boylston Fire and Boylston Police as needed. During the year, the Commission maintained the Historic Town Hall, preserving its rich history while providing a meeting venue for the townspeople and organizations utilizing the hall.

Some of the current projects being pursued by The Boylston Historical Commission include:

- Historic Sites location and sign replacement
- Civil War Veterans research
- Boylston burials research
- Photographing and computerization of Boylston's artifacts

Respectfully submitted,

Bruce D. Filgate, Chairman

Gough House

In 2001 The Town of Boylston voted to enter into a historic preservation agreement with the Massachusetts Historical Commission to protect 12-acres of town owned property. The agreement protects what remains of the 1848 Hillside Farm, designated a National Historic Landmark (NHL) in 1975 (expanded in 2006).

Hillside Farm stands as a beacon of America's 19th century social reform era.

For the last 18 years the Hillside Restoration Project, Inc. (HRP) has stewarded the restoration of Hillside Farm, proud to have saved and historically restored significant features of this important town asset; Public and private contributions (\$1.8 M) were raised for the restoration work, which excluded town funds.

Today the community has an opportunity to adaptively re-use the site while preserving one of eight precious NHL in central Massachusetts.

The HRP and the Town of Boylston have formed a public private partnership to preserve the site while seeking the collaboration of a wide range of community partners and individuals.



Board of Health

Working with the Massachusetts Central Mass Mosquito Control Program and the state Department of Public Health, truck-mounted and aerial spraying was conducted as a response to increased activity of EEE and we continue to educate residents on mosquito borne diseases.

The Sharps Drop Off program continues to be a success as we manage this growing medical waste in our community. We continue to collaborate with Central Mass Mosquito Control approving of their reporting and services they provide.

Flu clinic vaccinations will again be offered in 2020 with expanded communications and availability. In 2019, we had success with CVS Pharmacy; however, moving forward, the board will be conducting its own flu clinic using local resources.

Tobacco Regulations will be drafted this year as we review and comply with evolving information from the state and F.D.A. concerning this issue. Fees on selling tobacco products were increased this year.

Emergency Preparedness is a responsibility being done under the direction of our Region 2 Emergency Operational and Distribution Center. The BOH is responding to practice drills and community notifications.

Professional relationships continue with the following entities: Worcester Tobacco Coalition, Region 2 Health and Preparedness Group, the Wachusett Recycling Center and Hazardous Waste Site, and the Massachusetts Associated Boards of Health.

Ongoing monitoring of communicable diseases: rabies, swimming facilities, camps, drinking water, tobacco regulations, septic installations/inspections and food and restaurant inspections will continue to be a focus as we move forward for a healthy community.

Fees collected during 2019 amounted to \$47,762.50. Fees were derived from the following number of activities:

• Certification of Compliance:	17	• Septic Installer's Permits:	29
• Component Repair Permits:	11	• Tobacco Sales Permits:	06
• Construction Permits:	22	• Trash Haulers Permits:	04
• Food Establishment Permits:	28	• Septic Hauler Permits:	14
• Food Establishment Permits (1 Day):	16	• Septic Installer's Permits:	29
• Plans Reviewed:	17	• Soil Testing:	28
• Recreational Camp Permits:	01	• Swimming/Wading Pool Permits:	02
• Septage Hauler Permits:	14	• Well Permits:	02

During the year, the Board held ten Regular Meetings with the meeting attendance as follows: Sarah Scheinfein 8; John Wentzell 10; Rob Thibeault 10; Dennis Costello (Health Agent) 10.

Respectfully submitted by the Board of Health

Council on Aging

The Council on Aging continues to meet on the first Wednesday of the month at 6:00PM in the COA Office at the Town Office Building. It meets every month with the exception of July and August, when no meetings are held. Meetings are open to the public and are also taped and played on cable television. The board now has six members, this year we welcomed Ed MacDonald and Deborah Goodrich to the council. A new COA assistant and van scheduler, Kathy Lohnes was also hired, and she has transitioned in quite seamlessly. We welcome them and their input as we try to make older adults lives better in Boylston. We continue to be funded through the municipal budget and by state funding provided through the Executive of Elder Affairs (EOEA) through a grant where a fixed amount of money is given per senior. Number of seniors is determined by last federal census. As reported last year, this year's new census should result in increased state funding as the number of older adults has clearly increased in town. Increased funding will result in more programs and an ability provide other types of services.

This has been a year of steady growth and understanding of how to operate more smoothly. We are understanding van needs operationally and financially. Current municipal budget gave us some additional funds which appears to be covering costs. We do anticipate maintenance needs as miles add up. We again extend our appreciation to the Boylston Highway Department for their help and support in keeping van safe and in tune. With the municipality covering salary costs we continue to use Formula Grant funding to support programing focused on health, legal and safety for seniors along with the opportunity to network and socialize. Fitness and strength programs such as Zumba, Yoga, Tai Chi, flex and tone and stretch and stamina are regularly scheduled, several seniors completed a Matter of Balance program, an art program funded by a Cultural Council Grant has been in place and monthly educational workshops have been coordinated with the Boylston Library. For some programs, a small fee is attached which helps with instructor costs. Attendance for programs has been steady and the My Senior Center technology that we utilize helps us track participation and also assists with van scheduling It also provides data for annual report needed for formula grant. A newsletter is sent out every 2 months which provides scheduling for most activities, info on van and how to set up ride and other community resources which can assist older adults needs. Also lists phone numbers to reach us and various other senior services and programs.

With all this being said, it is with much sadness that Laura our coordinator announced she was leaving to return to developing a private practice doing therapy, something she missed doing. Much of what we have with programing, van use and protocols, newsletter and all other aspects of our visible programing was developed by her. She worked and listened to board members, she developed connections with town

Council on Aging

staff and varied providers, utilized social media and simply coordinated how we ran. Her energy, insight and dedication will be missed and I, we can only thank her for her commitment, insight and vision to put us in the good place we are now. Laura has helped us develop a good foundation to grow on.

We are now faced with the task of finding a new coordinator and that process has begun. Job has been advertised and we will try to fill as soon as able. Our scheduler has been wearing many hats and other volunteers will assist as well. Once again, I thank all of you who volunteer time, work longer and never complain. You help make it happen as well. We are asking for a modest increase in scheduler hours not because of Laura's loss but because she has really been an assistant to coordinator. One of the goals we really have not accomplished is doing community outreach. A couple more hours will make that easier to achieve. We need to locate those in most need of our help, listen to the needs of those less mobile and figure out how we can assist. Currently board members and scheduler are trying to coordinate with Honor Society students at Tahanto a basic class on computer use for older adults. Use of email, how to search for things and other programs will be reviewed. It might better connect less able seniors to the world and help their mood and wellbeing. Info will be placed in newsletter once arranged. In time we hope to possibly make outreach coordinator a full-time position. Availability of funding and type of applicants for outreach coordinator position will help guide our decision. We need to assess what we need most. Might again be worth mentioning the possible development of a group of board members, seniors, business owners and others to discuss and develop a long-range plan for seniors and ways to fund same as this age cohort is growing rapidly.

We continue to maintain an office dedicated to Seniors needs at the Town Office Building. It is open during normal business hours. Messages can be left via phone or email. Our mission remains to keep seniors safe, informed, independent and not isolated. Ideas and feedback are always welcome.

Respectfully submitted,

Dennis E. Goguen, Chairperson
Boylston Council on Aging

ADA Committee

The purpose of the ADA Committee is to secure compliance with the American Disabilities Act.

The members for 2019 are Joan Banks, Ed MacDonald, Laura Susanin and Irene Symonds.

The committee met three times in 2019. The Town House continues to have improvements which are making the building more easily accessible to those with disabilities. In 2019, new handicap doors with a push button were installed. The elevator in the Town House continues to be a valuable resource for our residents. It can be accessed both from the ground and second floor. In addition to the elevator, the COA van provides rides to seniors as well as those under 60 with a disability. These changes and additions serve to increase accessibility so that all may utilize town buildings and programs.

The Mass Office on Disability works to ensure that all people with disabilities can have equal participation in all areas of life. For more information on the Mass Office on Disability, please go to <https://www.mass.gov/orgs/massachusetts-office-on-disability>. The Mass Department of Conversation and Recreation promotes a Universal Access Program. More information about this program can be found at <https://www.mass.gov/orgs/universal-access-program>.

If Boylston residents feel that they are facing any barriers based on their disability, please reach out to the ADA Committee at 221 Main St, Boylston, MA 01505 or coa@boylston-ma.gov.

Respectfully Submitted,

Laura Susanin, ADA Committee
Boylston Council on Aging Coordinator

Cemetery Commission

In 2019 there were a total of 16 burials. This included 7 full burials and 9 cremation burials.

In addition to burials, 25 cemetery lots were sold.

Routine maintenance and upkeep were performed at Pine Grove Cemetery by employees of the Highway Department. This included plowing, placing of snow stakes, grass maintenance and removal of overgrown shrubs and damaged bushes. All monuments requiring foundations are installed by employees of the Highway Department.

Three roads were repaved this year, continuing with the plan to pave all roads in the future.

The Cemetery Commission met regularly on the 3rd Monday of each month. Gary Anderson – Chair, Roger Wentzell and Don Parker - Secretary served as board members. There were 7 regular monthly meetings held and all commissioners attended all meetings.

Respectfully Submitted,

Steven R Mero

Steven R Mero, Cemetery Superintendent

Food Pantry

The Boylston Food Pantry is alive and well thanks to the generosity of our residents, businesses and local organizations!

We are open to serve Boylston folks every Monday from 10:00 to 12:00 or by appointment if necessary. We serve an average of 10 to 15 folks each week, offering an assortment of non-perishable canned goods and a limited assortment of frozen/refrigerated items.

The care and concern that is extended to our residents is what, I believe, makes Boylston such a special place in which to live. A special thank you to all who so unselfishly support us. We are happy to serve those who need a helping hand.

Respectfully submitted,

Boylston Food Pantry

Wachusett Earthday Inc

Wachusett Earthday Inc (WEI), a seven-town collaborative effort founded to provide a local and environmentally responsible solution to the disposal of difficult items and hazardous substances, operates at the Wachusett Watershed Regional Recycling Center at 131 Raymond Huntington Highway in West Boylston on property owned by the MA Department of Conservation and Recreation (DCR). Funded in part by the seven towns of Boylston, Holden, Paxton, Princeton, Rutland, Sterling & West Boylston, and supported by the MA Department of Environmental Protection, WEI provides, as well, a place to share gently used but still serviceable household items. The facility is staffed almost exclusively by a large number of dedicated volunteers from numerous member and surrounding towns.

The past year again saw an increase in site usage during our open hours of Tues (9-11), Wed (2:30-4:30), Thurs (5-7) and every third Sat (8-11). WEI continued to close Thursday evenings for the months of December, January & February (opening on the first Saturdays of those months). A total of 146 collections was held in calendar 2019 with 31,521 vehicles coming through the site (an increase of 3,814 over 2018's total); total gallons of HHP collected increased from 8,968 in 2018 to 9,198. In addition 1,261 gallons of latex paint was diverted for recycling. Mattress/box spring recycling continues to be successful – over 1200 mattresses were sent for recycling versus landfill or incineration in 2019.

The on-site solar array defrays some of the cost of our electricity and WEI has sold several hundred dollars of SREC's on the solar market. In 2019, fencing to protect the solar array was installed. The remainder of the site also was paved using road millings (at a reduced cost over traditional paving), easing the work of the DCR plows as well as reducing dust and debris tracked into the building and keeping WEI's costs to a minimum.

WEI began working with a styrofoam recycler to take clean packing styrofoam collected onsite for reuse. We have been able to recycle 160 cubic yds of styrofoam over the last 6 months of 2019.

Wachusett Earthday continues to partner with multiple local social service and charitable organizations such as More Than Words, Fresh Start Furniture Bank, NuDay Syria – a more comprehensive list will be added to our website in 2020. Our small retail department continues to grow in popularity as well as providing a financial boost to the center in general, helping to offset the rising costs of recycling. We continue to sell composters at discounted rates.

Six HHP (household hazardous products) collections were planned for 2019 and five were held. Three free document shredding days were held. The site closed for both the Christmas and New Year's weeks to give our volunteers some time off. Document shredding will be offered again in 2020 and, as of this writing, we do not yet have dates for HHP collections.

Wachusett Earthday Inc

The focus of 2020, in addition to continuing collections along the current schedule, will be on education. Continued increases in materials disposed/discarded indicates that people are not yet changing their purchasing habits. With increased outreach and community contact in person and on social media, we hope to encourage people to make wise decisions when making purchases, disposing of waste and utilizing our natural and manufactured resources. We plan to attend as many town-sponsored events as possible to share information and suggestions for responsible disposal, reuse, recycling and general waste reduction.

In 2020, holiday closings will be January 1st and the weeks of Christmas and New Years.

2019 Members of the Wachusett Watershed Regional Recycling Center Town Representatives:

- Boylston: April Steward/Alison Mack
- Holden: Pam Harding/Wendy Brouillette
- Paxton: Carol Riches/Sheryl Lombardi
- Princeton: Art Allen
- Rutland: Sheila Dibb/Michael Nicholson
- Sterling: Ross Perry/Paul Lyons
- West Boylston: Nancy Lucier
- WEI: Helen Townsend/Mark Koslowske/Norma Chanis
- MA DCR: John Scannell

2019 Board of Directors:

Connie Burr, Norma Chanis (Clerk), William Cronin, Susan Farr, Tim Harrington (Treasurer), Michael Kacprzicki, Mark Koslowske (VP & Operations Manager), Patt Popple, Vanya Seiss, Helen Townsend (President)

New Board Members in 2019: Morgen Frye, Ronaldo Lu

Retired Board Members in 2019: Robert Troy

Respectfully submitted,

Helen Townsend

Planning Board

Regular meetings of the Planning Board are held the first Monday of each month at 6:30 pm. Public hearings on subdivision procedures or special permit applications are scheduled on regular meeting nights whenever possible. The Board encourages informational meetings with individuals and builders to discuss matters of concern or interest.

On January 7, 2019, the Board consisted of William Manter, Chairman, Peter Caruso, Vice-Chairman, Richard Baker, Homaira Naseem and Judith White. In May 2019, Mr. Baker did not seek re-election. Ms. Corinna Javier was elected to fill his vacancy. Mr. Manter was voted as Chairman; Mr. Caruso was voted as Vice-Chairman and Ms. Javier was voted as the Clerk. Mr. Baker was appointed as an Associate Member by the Board of Selectmen.

The Board held 13 regular meetings and 1 special meeting, including public hearings, in 2019. Members' attendance was:

Member	Meetings (13)	Special Meetings (1)
Caruso	13	1
Javier	13	1
Manter	13	1
Naseem	10	-
White	5	-
Baker	11	1

The Board reviewed and approved the new Cross St Extension roadway layout. Four (4) new ANR (Approval Not Required) plans were granted. They yielded only 2 new building lots. Three (3) new Accessory Apartment Permits were granted. Three (3) Special Permits for sign waivers were granted. One (1) new, 2-lot, Low Impact Subdivision was approved. Site Plan Approval for a PGA office facility at The Haven Country Club was granted.

Preliminary Plans were reviewed for the expansion of facilities and parking at the Tower Hill Botanical Gardens. Definitive plans are expected in 2020. Bond reductions for completed roadway construction were granted to the developers of Compass Pointe and Longley Hill.

Residential construction continued at Pine St, Compass Pointe, Perry Rd and the Lilymere Senior Residential Development. Site clearing and access roadway construction was started at the future 66-unit Brookside Apartments off of Route 140.

Planning Board

After a lengthy public hearing, a sidewalk waiver was granted for certain sections of Compass Circle and Cheryl's Way. Developers agreed to contribute \$73,000 for traffic improvements and a new fence at BES. The Board endorsed the start of a new Boylston Comprehensive Plan.

In late December, the Chair was approached by a developer seeking to build a Local Initiative Project (aka a friendly 40B). It would be 6 buildings on 18 acres off of S. Sewall St at Route 140. If built, all 72 units would count toward the Town's 10% affordable housing goal. The Town's current count of affordable units is 30 (1.7%). In January 2020, the developer will present a preliminary plan to the Board of Selectmen.

Respectfully submitted,

William Manter, Chair

Conservation Commission

In 2019 the Conservation Commission held twelve (12) Regular Meetings. Numerous informal site visits were conducted as follow-up to ongoing projects, and at the request of other town boards and residents, as well as several scheduled site visits.

This year, twenty-six (26) legal documents were issued in conjunction with the Commission's responsibility to administer the Massachusetts Wetlands Protection Act, the Massachusetts Rivers Protection Act, and Town Bylaws. They consisted of 5 Determinations of Applicability, 2 Orders of Conditions, 2 Amended Orders of Conditions, 10 Extension Permits, and 7 Certificates of Compliance.

The Commission continued to permit and monitor ongoing construction at the Barnard Hill, Longley Hill, Pine Street and Compass Point developments. We completed permitting of an apartment complex off of Shrewsbury Street and Sewall Street, and Lilymere Estates (an over 55 development on Sewall Street), as well as many individual lots and developments.

Reorganization of the Commission was as follows: Joe McGrath, Chairman; Chip Burkhardt, Vice Chair; Mark Coakley, Earth Removal Representative. Joe McGrath and Chip Burkhardt remain on the Stormwater and Open Space Committees.

The attendance for the Commission Meetings held were as follows: Mark Coakley-11; Chip Burkhardt-11; Joe McGrath-9; Dan Duffy-7; Jeff Walsh-5; and Michael Ruggieri-2. Mr. Ruggieri resigned from the Commission in May.

We would like to thank the residents of Boylston, the Selectmen, and the town boards for the continued support and cooperation.

Respectfully submitted by the Conservation Commission.

Zoning Board of Appeals

In 2019, the Board of Appeals held 3 hearings; one on a request for Finding, one for a Special Permit and one for a Variance. The details are as follows:

2/25/19	Zhang	Finding	Approved
4/29/19	PGA	Special Permit	Approved
4/29/19	Carbonneau	Variance	Approved

Mr. Filsinger was voted by the Board to serve as Chairman and Ms. Lombardi was voted by the Board to serve as the ZBA representative to the Earth Removal Board.

Attendance at ZBA hearings in 2019 was as follows:

Date	Filsinger		Murphy		Cotter		Lombardi		Wyatt	
	Present	Absent	Present	Absent	Present	Absent	Present	Absent	Present	Absent
2/25/19	X		X		X			X	X	
4/29/19	X		X			X	X		X	

The Zoning Board of Appeals can be contacted by calling Bill Filsinger at 508-869-6950 or via e-mail at wfilmsinger372@gmail.com. Any written requests may be addressed to the ZBA Chairman at 221 Main Street, Boylston, MA 01505.

William Filsinger
Chairman

Earth Removal Board

The Earth Removal Board meets as needed to issue permits, review projects, review complaints and issue new directives to current permit holders.

The Board was reorganized as follows: Chairman: Jamie Underwood (Board of Selectmen representative), Vice Chairwoman: Janet Lombardi (Zoning Board of Appeals representative), Mark Coakley (Conservation Commission representative), John Wentzell (Board of Health representative), and William Manter (Planning Board representative). Homaira Naseem was appointed as Planning Board representative at the June Planning Board Meeting in place of Mr. Manter.

The Board met 2 times in 2019. Members Attendance was:

Manter:	1
Lombardi:	2
Coakley:	2
Underwood:	2
Wentzell:	1
Naseem:	1

The Board granted 1 Earth Removal Permits in 2019.

Cobblestone Woods, LLC: 60,100+ cubic yards

As part of the Board's purpose, the public is urged to contact the Board through the Office of the Building Department, if a violation of the permit is suspected. This is to particularly prevent debris left on Town roadways, uncovered loads, or the removal of banned materials. Board fees are established to benefit the Town's General Fund to be pinpointed for the wear and tear on Town roads by trucking projects.

Earth Removal Board

Wiring Inspector

The total number of Electrical permits issued was 158. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$19,515.00 were collected and turned over to the Town Treasurer.

Permit applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

To schedule an inspection, please call the Wiring Inspector at 508-869-3130.

John McQuade
Wiring Inspector

John Healy
Assistant Wiring Inspector 508-962-1532

Gas and Plumbing Inspector

The total number of Gas and Plumbing permits issued was 160. All applications were accepted, inspected and completed in a timely manner. Permit fees totaling \$16,045.00 were collected and turned over to the Town Treasurer.

The Assistant Inspector, Brian Gaucher and I have completed all necessary continuing education courses and have taken the required OSHA courses.

My hours are as needed, preferably Monday through Friday from 12 - 4. Please leave a message to schedule an inspection at 508-688-0613.

Permit applications may be downloaded from the Boylston Town website or obtained at Town Hall. All applications and fees are to be submitted to the Building Department.

Eric Johnson
Plumbing and Gas Inspector

Assistant Plumbing and Gas Inspector
Brian Gaucher-774-261-0991

Building Inspector

The total number of Building Permits issued was 212. The total value of the permits was \$13,844,197.97 and the total permit fees collected were \$183,900.99.

The Breakdown is as follows:

Residential

New Single-Family Homes	35
Two-Family Homes	7
Additions/Renovations	42
Roof/Siding/Windows/Insulation/Balconies	68
Demo Building	1
Miscellaneous	42

Commercial

New Buildings/Foundation Only	2
Renovations/Miscellaneous	15
Demo	0

Certificates/HVAC Permits Issued

Certificate of Occupancy/Completion	30
304 Certificate Inspections	5
HVAC	14

Total funds received for Certificates/HVAC: \$3,540.00

The Building Department is open Monday – Thursday from 8-2 and Monday evening from 6-8 p.m. The Building Inspector is available Monday evening, Tuesday and Thursday mornings and Wednesday afternoon. The Building Department phone number is 508-869-6064.

Tony Zahariadis
Building Inspector

Historic District Commission

There were no requests by district parcel owners for alterations to their structures this year. Therefore, the Commission did not meet in a formal session.

The Commission continues to be informed by the Parks and Recreation Commission to the upgrades being constructed at the Center Courts and Playground.

The Library Trustees have not finalized their renovation plans for the gable end facade upgrades to the library and continue to study the needed chimney repairs that were approved in 2018.

The Prince family have moved into their new Cape style home on Cottonwood Place and landscaped the yard.

The former telephone exchange building sustained roof and fascia damage from a summer storm. Town work crews used appropriate materials to make repairs.

Respectfully submitted,

William Manter, Chair

Open Space and Recreation Committee

The Open space committee was formed in the spring of 2019 and its original members were appointed by the Board of Selectmen on June 24th, 2019. The current members of the committee are:

- Seth Ridinger, Chair
- Gerry Quam, Vice Chair
- Elaine Jones, Clerk
- Crystal Byron
- Helen Dexter

The Open Space committee met several times in the fall of 2019 and a couple of times in the spring of 2020. The main objective of this committee is to draft and produce a new Open space and recreation Plan for the town. Boylston has not had an updated report since 2010. The scope of the report covers history of the town, environmental and geological characteristics of the town, as well as an inventory of conservation land and open space. The report will also include survey information about the use and preservation of open space as well as goals, objectives, and needs moving forward. The main benefit of an updated report is that once approved by the state, the town becomes eligible for state grants that can be used for conservation, preservation, acquisition, and more. It is considered a high priority to have an updated Open space Plan for this reason. Finally, the updated plan will also serve as a template to guide the town moving forward with relevant portions of the new master plan.

The Open space committee has so far taken a town wide survey to assess town sentiments towards open space. Here are just a few statistics from that survey.

275 people completed the survey:

- When asked how important is it to you that open space and natural areas in Boylston are preserved? 82% said very important.
- Among the top reasons given by participants for the preservation of open space was to maintain the rural character of the town.
- 91% were in favor of preserving open space in town.
- 88% of those surveyed said the town should keep existing town owned land for open space.

The Open space Committee will hold an Open Forum at Town Hall and hopes to present a completed Open Space Plan to the town by summer 2020.

Respectfully submitted,

Open Space and Recreation Committee

WARRANT FOR A SPECIAL TOWN MEETING

Monday, May 6th, 2019,
The first Monday of May, at seven o'clock (7:00) P.M. at
the Tahanto Regional High School Auditorium.
1001 Main Street, Boylston MA

Immediately preceding the Annual Town Meeting to transact fiscal year end 2019 Town business.

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

SPECIAL TOWN MEETING In accordance with the above notice and Article III, Section 1 of the Town of Boylston By-Laws, the following articles will be considered on **Monday, May 6th, 2019, the first Monday of May, at seven o'clock (7:00) P.M. at the Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA.**

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on May 6, 2019. With 144 registered voters, Selectmen James Wood, James Underwood and Michael May were present. Also present were Town Administrator, April Steward, Town Counsel Stephen Madaus, and Town Clerk Lisa J. Johnson. Lisa J. Johnson called the meeting to order at 7:00 P.M. and stated we had the required quorum present, Calling of the meeting and officer's return of service are in order as required. The Pledge of Allegiance was said.

ARTICLE 1. To elect a temporary Moderator.

MOTION was made by James Wood, seconded by James Underwood, to nominate Kimberly Kohler as a temporary Moderator. Vote on MOTION was taken, MOTION passed.

ARTICLE 2. To see if the Town will vote to transfer any unexpended balances of Fiscal Year 2019 appropriations, hitherto made to other accounts.

MOTION was made by Dave Butler for the following transfers:

Amount	From	To
\$20,000.00	Elementary Education	Vocational Education
\$17,156.00	Highway Salaries	Vocational Education
<u>\$ 1,474.00</u>	Highway Salaries	Unemployment Compensation
\$38,630.00	Total	

Seconded by Karen McGahie. Vote on MOTION was taken, MOTION passes. MOTION to adjourn this meeting, made and seconded. Vote on MOTION was taken, MOTION passes. Meeting adjourned 7:10 P.M.

Respectfully Submitted,
Lisa J. Johnson
Boylston Town Clerk

WARRANT FOR THE ANNUAL TOWN MEETING MAY 6, 2019

THE COMMONWEALTH OF MASSACHUSETTS

WORCESTER: SS

BOYLSTON

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

GREETING:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

1. ANNUAL TOWN MEETING – MAY 6, 2019

on the First (1st) Monday, of May AD, 2019 at seven-ten (7:10) P.M., at the **Tahanto Regional High School Auditorium, 1001 Main Street, Boylston MA**, to take any action relative to the business of the Town as set forth in Articles one (1) through thirty-six (36) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

2. ELECTION AND BALLOT – MAY 13, 2019

on **Monday, the thirteenth (13th) of May AD, 2019**, to vote by ballot at the Town's annual election, at the Boylston Town Hall, at the Hillside Municipal Complex located at 221 Main Street within the Town of Boylston, with polls opening at twelve o'clock (12:00) noon and closing at eight o'clock (8:00) P.M. on the following:

***ARTICLE 36.** To vote by official ballot for the necessary Town Officers, namely:

One Board of Health member for three (3) years; One Municipal Light Board member for three (3) years; Three Library Trustees, two for three (3) years each and one for two (2) years of an unexpired term; One Cemetery Commissioner for three (3) years; Three Parks & Recreation members, one for three (3) years, one for one (1) year of an unexpired term, and one (1) for two (2) years of an unexpired term ; One School Committee member for three (3) years; a Town Moderator for three (3) years.

Voters of the Town of Boylston, Massachusetts, met in the auditorium of the Tahanto Regional High School according to legal notice on May 6, 2019. With 144 registered voters we had the required quorum. Selectmen James Wood, James Underwood and Michael May were present. Also present were Town Administrator, April Steward, Town Counsel Stephen Madaus and Town Clerk Lisa Johnson. Lisa Johnson called the meeting to order at 7:11 P.M. and officer's return of service are in order as required. MOTION by Mr. Wood to nominate Kimberly Kohler as Temporary Moderator and seconded by Mr. Underwood was made. Vote taken on MOTION was taken and passed

ARTICLE 1. To elect a temporary Moderator

MOTION by Mr. Wood to nominate Kimberly Kohler as Temporary Moderator and seconded by Mr. Underwood was made. Vote taken on MOTION was taken and passed.

MOTION was made by Mr. Wood to group articles 2-11 together, Ms. Kohler explained that they are articles we approve every year, second was made. Vote was taken on MOTION,

MOTION passed. Finance Committee recommends approval. John McQuade read Article #10 as written.

***ARTICLE 2.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

***ARTICLE 3.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

***ARTICLE 4.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary; or act in any other way thereon.

***ARTICLE 5.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2019 and ending June 30, 2020, and to issue a note or notes therefor and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws; or act in any other way thereon.

***ARTICLE 6.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2019, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

***ARTICLE 7.** To see if the Town will vote to authorize the Commissioners of the Cemetery to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2019, including the appointment of a Cemetery Superintendent, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

***ARTICLE 8.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2019, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

***ARTICLE 9.** To see if the Town will vote to appropriate the money received from the Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

***ARTICLE 10.** To see if the Town will vote that the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Lighting Plant, the whole to be expensed by the manager of the Municipal Lighting Plant, under the direction and control of the Municipal Light Board, for the expense of the plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of Chapter 40 of the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the fiscal year beginning July 1, 2019, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$800.00 and two (2) members - \$800.00 each, a total of \$2400.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

***ARTICLE 11.** To see if the Town will vote to accept any highway funds from State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with MassDOT – Highway Division, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during the fiscal year beginning July 1, 2019, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Section 6A of Chapter 44 of the General Laws, for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

ARTICLE 12. To see if the Town will vote as follows:

1. To amend Article I of the Town's General By-Laws, entitled "General Provisions", Section 5, "Departmental Revolving Funds", follows:

- (a) In Section 5.05, in the Table of Authorized Revolving Funds, in the line for the Planning Board Filing Fee Revolving Fund, under column D, "Program or Activity Expenses Payable from Fund", revise the text to read as follows (new text shown in *italics*):

A. Revolving Fund	B. Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	C. Fees, Charges or Other Receipts Credited to Fund	D. Program or Activity Expenses Payable From Fund	E. Restrictions or Conditions on Expenses Payable From Fund	F. Other Requirements/ Reports	G. Fiscal Years
Planning Board Filing Fees	Planning Board	Engineering review fees and advertising fees charged to applicants.	To pay for engineering review and advertising costs associated with the review of plans and applications; <i>to pay for wages salaries and the costs of fringe</i>	None, other than as set forth in this Bylaw.	None, other than as set forth in this Bylaw and by Town Meeting vote.	Fiscal Year 2019 and subsequ ent years.
			<i>benefits associated with the wages or salaries paid for the Planning Board Employee(s); to pay for police details.</i>			

- (b) In Section 5.05, in the Table of Authorized Revolving Funds, insert a new revolving fund, after the Senior Van Revolving Fund, to read as follows:

A. Revolving Fund	B. Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	C. Fees, Charges or Other Receipts Credited to Fund	D. Program or Activity Expenses Payable From Fund	E. Restrictions or Conditions on Expenses Payable From Fund	F. Other Requirements/ Reports	G. Fiscal Years
Septic System Inspection Fund	Board of Health	Fees and charges received by the Board of Health from applications for the review of plans, documents and inspection(s) of proposed and/or permitted septic systems and any other permissible on-site disposal system.	To pay costs for engineering review, legal support, and any other oversight or review services as deemed necessary by the Board of Health in reviewing or inspecting proposed or existing septic systems or other on-site disposal systems.	None, other than as set forth in this Bylaw.	None, other than as set forth in this Bylaw and by Town Meeting vote.	Fiscal Year 2020 and subsequent years

2. To set the limits on the total amounts that may be expended from each of the Town's revolving funds in Fiscal Year 2019, pursuant to M.G.L. Chapter 44, Section 53E1/2, as follows:

Fund:	Maximum Amount Expendable:
Cemetery	\$30,000.00
Conservation Commission	\$10,000.00
Vaccine Clinics	\$3,000.00
Planning Board Filing Fees	\$20,000.00
Senior Van	\$3,500.00
Septic System Inspection Fund	\$12,000

Or act in any other way thereon.

MOTION was made as printed by Mr. Underwood and a second was made. Finance Committee recommends approval. Vote was taken on MOTION, MOTION passed.

ARTICLE 13. To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards;

Selectmen, Chair	\$1,598	2 members each at \$ 1,330
Town Clerk	\$35,821	plus fees
Town Moderator	\$15	
Assessors, Chair	\$1,655	2 members each at \$ 1,104
Board of Health, Chair	\$325	2 members each at \$ 217
Cemetery Commission, Chair	\$249	2 members each at \$ 188
Planning Board, Chair	\$410	4 members each at \$ 65
Planning Board, Vice-Chair	\$64	
Planning Board Clerk	\$66	
Or act in any way thereon.		

MOTION was made as printed by Mr. May and a second was also made. Finance Committee recommends approval. Vote was taken on MOTION, MOTION passed.

ARTICLE 14. To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following; or act in any other way thereon.: (proposed changes are in **bold**)

Section 15: Classification Schedule Amended May 2019 - Effective July 1, 2019

<u>Classification</u>	<u>Position Status</u>	<u>Grade</u>	<u>Hourly</u> <u>Min.</u>	<u>Rates</u> <u>Max.</u>
Library Page	Hourly		12.00	12.32
Election Worker	Hourly		12.00	12.32
Town Meeting Checker	Hourly		12.00	12.32
Election Clerk	Hourly		12.00	12.00
Election Warden	Hourly		12.00	12.00
Clerical	Special Temp		12.00	12.32
Library Housekeeper	Special Part Time		12.00	12.37
Asst. Laborer	Special Hourly	2		
Library Asst./Sr. Technician	Reg. Part Time	3		
Laborer/Custodian	Reg. Full Time	3		
Emergency Medical Technician	Hourly	3 + \$500		
Firefighter	Hourly	3 + \$300		
Fire Lieutenant	Hourly	3 + \$200		
Asst. Town Clerk	Special Part Time	5		
Police Service Aide	Hourly	5		
Asst. Inspector/Electrician	Hourly	5		
Assessor's Clerk	Reg. Part Time	5		
Children's Librarian	Reg. Part Time	5		
COA Co-ord./Community Outreach	Reg. Part Time	5		
P&R Program Coordinator	Reg. Full Time	5		
Equipment Operator/Laborer I	Reg. Full Time	6		
Facilities Technician	Reg. Full Time	6		
Assistant Treasurer/Collector	Reg. Part Time	6		
Assistant Library Director	Reg. Part Time	7		
Admin Asst. to Board of Assessors	Reg. Part Time	7		
Admin Asst. to Highway Superintendent	Reg. Part Time	7		
Equipment Operator/Mechanic	Reg. Full Time	7		
Equipment Operator/Laborer II	Reg. Full Time	8		
Working Foreman	Reg. Full Time	8		

Admin Asst. to Health & Conservation	Reg. Part Time	8
Town Treasurer/Collector	Reg. Full Time	9
Foreman	Reg. Full Time	9
Building Inspector	Salaried	10
Library Director	Salaried	11
Highway/Cemetery Superintendent	Salaried	12 + \$845
Fire Chief	Salaried	Contract
Police Chief	Salaried	Contract
Town Administrator	Salaried	Contract

Schedule B: Salary Compensation Schedule

<u>Grade</u>	<u>Min</u>	<u>Mid</u>	<u>Max</u>
1	\$12.00	\$14.10	\$16.19
2	\$13.04	\$15.42	\$17.78
3	\$14.14	\$16.67	\$19.20
4	\$15.21	\$17.94	\$20.65
5	\$16.46	\$19.36	\$22.25
6	\$17.79	\$20.93	\$24.07
7	\$19.25	\$22.60	\$25.96
8	\$20.74	\$24.40	\$28.05
9	\$22.44	\$26.35	\$30.24
10	\$24.23	\$28.47	\$32.73
11	\$26.21	\$30.77	\$35.33
12	\$28.24	\$33.18	\$38.13
13	\$30.50	\$35.84	\$41.18
14	\$32.91	\$38.69	\$44.46
15	\$35.59	\$41.80	\$48.01
16	\$38.42	\$45.13	\$51.84
17	\$41.48	\$48.76	\$56.03
18	\$44.71	\$52.60	\$60.48

Schedule C: Salary Compensation Schedule-

<u>Job Title</u>	<u>Annual Salary</u>
Chairman, Registrar of Voters	\$812
Director of Veteran's Services	\$235
Electrical Inspector	\$9,415
Assistant Electrical Inspector	\$715
Plumbing Inspector	\$13,530
Assistant Plumbing Inspector	\$927
Gas Inspector	\$6,596
Assistant Gas Inspector	\$285
Registrar of Voters	\$315
Health Agent	\$45,210
Dog Officer	\$2,543
Animal Inspector	\$1,463
Nurse	1,500

Vital Stat Clerk
Tree Warden

200
1,373

Motion was made by Mr. Wood and a second by Mrs. McGahie, that the Town amend the Town's Personnel Plan and By-Laws by replacing Schedules A, B and C with the classification and compensation schedules as shown in the document entitled "Proposed Motion Under Article 14, dated May 6, 2019. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 15. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$25,000.00 to the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or act in any other way thereon.

Motion was made as written by Mr. Underwood and second by Mr. May. Finance Committee recommends approval. Mr. Butler explained that money will come from Free Cash. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 16. To see if the Town will vote to transfer from available funds in the Treasury and appropriate the sum of \$11,328 for the purpose of funding the Town's 5% matching portion of the FEMA Assistance to Firefighters Grant for the purchase of new self-contained breathing apparatus and an air compressor/fill station for the Fire Department; or act in any other way thereon

MOTION was made as written by Mr. Flanagan and received a second. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 17. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$56,691 for the purpose of purchasing a 6000 psi air compressor/fill station for the Fire Department; or act in any other way thereon

MOTION was made as written by Mr. Flanagan and received a second. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 18. To see if the Town will vote to transfer from the Ambulance Receipts Reserved Account and appropriate a sum of \$70,000 to the Fire Department budget to supplement that portion of the operating budget associated with ambulance operations; or act in any other way thereon.

MOTION was made as written by Mr. Flanagan and was seconded by Karen McGahie. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 19. To see if the Town will vote to transfer from available funds in the Treasury and appropriate the sum of \$87,796 from the Ambulance Receipts Reserved Account; such funds to be used for the final payment of a three-year lease/purchase of a replacement ambulance for the Fire Department; or act in any other way thereon.

MOTION was made as written by Mr. Flanagan and received a second. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 20. To see if the Town will vote to transfer from available funds in the Treasury and appropriate the sum of \$129,111 to pay the final payment of a five-year lease/purchase of a replacement ladder truck for the Fire Department; or act in any other way thereon.

MOTION was made as written by Mr. Butler and received a second. Finance Committee recommends approval. A question was asked and answered by Mr. Butler. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 21. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$400,000 for the purpose of funding Phase II of the construction of a new roadway to connect Route 140 and School/Cross Streets and to make improvements to School and Cross Streets; or act in any other way thereon.

MOTION was made as written from Free Cash by Mr. May and received a second. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 22. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$15,000 to fund the Vision software upgrade for the Assessor's office; or act in any other way thereon

MOTION was made as the sum of \$15,000 from Free Cash by Mr. Wood and second by Mr. May. Finance Committee recommends approval. Question were asked on how old is current system and what this new software is, answered by Paul O'Connor from the Assessor's Office. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 23. To see if the Town will transfer from available funds in the Treasury and appropriate a sum not to exceed \$100,000 for the purpose of providing maintenance and paving of Town roads; or act in any other way thereon.

MOTION was made as the sum of \$100,000 by Mr. Underwood and received a second. Finance Committee recommends approval. This amount does not include any Chapter 90 money. A few questions were asked and answered by Mr. Underwood and Mr. Butler. Mr. May stated that our DPW will close the H between 140 and School Street and that there may be money to use from the Perry Road Development. Roads to be worked on include Cross, Linden and Sewall North. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 24. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$50,000 for the purpose of purchasing a used bucket truck for the Tree Warden to assist in tree removal; or act in any other way thereon.

MOTION was made as \$50,000 from Free Cash by Mr. Butler and received second. Finance Committee recommends approval. Mr. Butler explained money to come from Free Cash. Question was asked about the Rent versus Own and was explained by Mr. Butler. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 25. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$10,925 for the purpose of purchasing and equipping a "Speed Trailer" for the Police Department; or act in any other way thereon.

MOTION was made as \$10,925 from Free Cash by Mr. May and received a second. Finance Committee recommends approval, money to come from Free Cash. Questions were asked and answered by Police Chief, Mr. Sahagian regarding the size and capabilities. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 26. To see if the Town will vote to approve the establishment of a Special Education Reserve Fund at Berlin-Boylston Regional School District, as permitted by, and in accordance with MGL Chapter 40, Section 13E, to be utilized in the upcoming fiscal years, to pay, without further appropriation, for unanticipated or unbudgeted costs of special education, out-of-district tuition, or special education transportation; or act in any other way thereon.

MOTION was made as written by James Spencer, School Board Member, and there was a second. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 27: To see if the Town will vote to transfer from the Town's sale of real estate fund and appropriate a sum not to exceed \$170,000 for the purpose of completing additional renovations at the Police Station; or act in any other way thereon.

MOTION was made as \$170,000 from Real Estate Fund by Mr. Wood and there was a second. Finance Committee recommends approval with Dave Butler providing some explanation on this article. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 28: To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$35,000 for the purpose of completing additional renovations at the Town House; or act in any other way thereon.

MOTION was made as \$35,000 from Free Cash by Mr. Underwood to transfer from Free Cash and there was a second. Finance Committee recommends approval and Mr. Butler explained what the money was to be used for, AC and Heat. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 29. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$10,000 for the purpose of updating the Town's Open Space and Recreation Plan; or act in any other way thereon.

MOTION was made as \$10,000 from Free Cash by Mr. May and there was a second to transfer from Free Cash. Finance Committee recommends approval. Mr. Underwood explained to update current plan. Vote was taken on MOTION. MOTION passes.

ARTICLE 30. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$9,000 for the purpose of hiring an independent appraisal firm to conduct a valuation for the property at 1 Pine Hill Drive; or act in any other way thereon.

MOTION was made as \$9,000 from Free Cash by Mr. Wood to transfer from Free Cash and there was a second. Finance Committee recommends approval. Questions were asked and answered by Mr. Wood, Mr. May and Paul O'Connor, Assessors office. FEDEX has not challenged the Towns appraisal. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 31. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$58,568 for the purpose of reducing the FY20 Regional School District Assessment; or act in any other way thereon.

MOTION was made as \$58,568 from Free Cash by Mr. Butler to transfer from Free Cash and there was a second by Mrs. McGahie. Finance Committee recommends approval. Dave Butler explained the need. Vote was taken on MOTION. MOTION passes unanimously.

ARTICLE 32. To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum of money and direct the Board of Assessors to utilize the same to reduce the tax rate for the fiscal year beginning on July 1, 2019; or act in any other way thereon

MOTION was made as \$250,000 from Free Cash by Mr. Butler to transfer up to \$250,000 from Free Cash and there was a second by Mrs. McGahie. Finance Committee recommends approval. Vote was taken on MOTION. MOTION passes.

ARTICLE 33. To see if the Town will vote to make revisions to Article VI, Section 11, Animal Control, of the General By-Laws as follows:

- In Section 11.2: Delete Section 11.2 and insert the following:

“No fee shall be charged for the license of a service animal as defined by the Americans with Disabilities Act or regulations promulgated thereunder. No license fee or portion thereof shall be refunded because of the subsequent death, loss, spaying, or removal from the commonwealth or other disposal of the dog, nor shall a license fee or portion thereof paid by mistake be paid or recovered after it has been paid over to the Town.” (Chapter 140, Sections 139 and 147)
- In Section 11.8: Delete Section 11.8 and insert the following:

“Pursuant to the provisions of Section 139 of Chapter 140 of Massachusetts General Laws, the annual fee to be charged by the Town of Boylston for the issuance of Licenses for dogs shall be as follows:

(a.)	Spayed females and neutered males:	\$10.00
(b.)	Unspayed females and intact males:	\$15.00
(c.)	Kennel License (four dogs):	\$50.00

Each dog thereafter the initial four dogs shall increase the kennel license fee by \$15.00 per animal. A license is valid for one calendar year from January 1st to December 31st. The Town of Boylston shall charge a late fee of \$10.00 for any dog the age of three months or older which is not licensed by April 1st of the current year.”

MOTION was made as written by Dawn Porter, Assistant Town Clerk and a second was received. Vote was taken on MOTION. MOTION passed unanimously.

ARTICLE 34. To see if the Town will vote to accept the following:

No developer, investor, real estate agent/employee, owner or partner in any firm who could benefit from and/or is involved in any construction/development of land or property in Boylston, while they are actively employed or invested in such business, shall sit on the following boards:

Selectmen
Planning
Earth Removal

Or any other board, committee, or position that would cause a conflict of interest

MOTION was made as written by Diana Whitehead and a second was received. A few questions were asked and Mrs. Whitehead explained why she wrote this article. Stephen Madaus gave his opinion on MGL 268A and explained the COI Laws. Vote was taken on MOTION. MOTION did NOT pass.

ARTICLE 35. To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year beginning on July 1, 2019, and to fix the compensation and salaries of all Town Officers, as may be shown in whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2020 Report of the Finance Committee; or act in any other way thereon.

MOTION was made by Mr. Butler to accept this article as read with the amendment of the Facilities Technician salary increase of 2.5% that the Town vote to raise and appropriate the sum of \$16,267,488. A second was received. Finance Committee recommends approval. Vote taken on MOTION. MOTION passed unanimously.

MOTION was made to adjourn this meeting with all business completed, seconded. Vote taken on the MOTION. MOTION passed unanimously.
Meeting adjourned at 8:26 P.M.

Respectfully Submitted,

Lisa J. Johnson
Boylston Town Clerk