

**BOARD OF SELECTMEN**

**221 MAIN STREET  
BOYLSTON, MA 01505**

**PAID**

**U.S. POSTAGE**

**PERMIT #3  
Boylston, MA**

**MAIL TO:**

**POSTAL PATRON LOCAL  
BOYLSTON, MA 01505**

**THE COMMONWEALTH OF MASSACHUSETTS**

**Town of Boylston, Massachusetts**

**June 15, 2020 Annual Town Meeting Warrant**

**June 22, 2020 Annual Town Election**

**Note: The warrant is available in large print upon request at the Selectmen's Office**

**\*\*\*\* PLEASE BRING THIS WARRANT TO TOWN MEETING \*\*\*\***

**WARRANT FOR THE ANNUAL TOWN MEETING  
JUNE 15, 2020**

THE COMMONWEALTH OF MASSACHUSETTS

**WORCESTER: SS**

**BOYLSTON**

To either of the Constables of the Town of Boylston in the County of Worcester within The Commonwealth aforesaid:

**GREETING:**

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Boylston aforesaid, qualified to vote in elections and Town affairs, to meet at the following places and times for the following purposes:

**1. ANNUAL TOWN MEETING – JUNE 15, 2020**

on the **Third (3<sup>rd</sup>) Monday, of June AD, 2020 at seven-ten (7:10) P.M.**, at the **Tahanto Regional High School Auditorium or another location on the grounds thereof, 1001 Main Street, Boylston MA**, to take any action relative to the business of the Town as set forth in Articles one (1) through thirty-one (31) of this Warrant; and at its adjournment, which shall be upon completion of Town Meeting action upon all articles listed on the Warrant.

**NOTE: The Town's Board of Selectmen voted to schedule the date of the Annual Town Meeting pursuant to its authority set forth in Section 9 of Chapter 39 of the general laws, as amended by Chapter 53 of the Massachusetts Acts of 2020.**

**2. ELECTION AND BALLOT – JUNE 22, 2020**

on **Monday, the twenty-second (22<sup>nd</sup>) of May AD, 2020**, to vote by ballot at the Town's annual election, at the Boylston Town Hall, at the Hillside Municipal Complex located at 221 Main Street within the Town of Boylston, **with polls opening at twelve o'clock (12:00) noon and closing at eight o'clock (8:00) P.M.** on the following:

**NOTE: The Town's Board of Selectmen voted to schedule the date of the Town Election pursuant to its authority set forth in Chapter 45 of the Massachusetts Acts of 2020.**

**\*ARTICLE 31.** To vote by official ballot for the necessary Town Officers, namely:

One Selectmen for three (3) years; One Town Clerk for three (3) years; One Assessor for three (3) years; One Board of Health Member for three (3) years; One Planning Board Member for five (5) years; One Municipal Light Board Member for three (3) years; Two Library Trustees for three (3) years; One Cemetery Commissioner for three (3) years; Three Parks and Recreation Members, two for three (3) years; and one for one (1) year of an unexpired term.

**\*ARTICLE 1.** To see if the Town will vote to authorize the Board of Selectmen to choose all necessary Town officers; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**\*ARTICLE 2.** To hear and act upon the reports of Town officials and committees; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**\*ARTICLE 3.** To see if the Town will vote to authorize the Board of Selectmen to employ Counsel where, in their judgment, it may be necessary; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**\*ARTICLE 4.** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of revenue of the financial fiscal year beginning July 1, 2020 and ending June 30, 2021, and to issue a note or notes therefor and to renew any note or notes as may be given for a period of less than one (1) year in accordance with Chapter 44 of the General Laws; or act in any other way thereon.

**Sponsor:** Board of Selectmen

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 5.** To see if the Town will vote to authorize the Trustees of the Public Library to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2020, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Library Trustees

**\*ARTICLE 6.** To see if the Town will vote to authorize the Board of Cemetery Commissioners to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2020, including the appointment of a Cemetery Superintendent, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Board of Cemetery Commissioners

**\*ARTICLE 7.** To see if the Town will vote to authorize the Planning Board to appoint such officers and employees as may be necessary for the fiscal year beginning July 1, 2020, and to fix the compensation therefor, consistent with the Personnel Plan; or act in any other way thereon.

**Sponsor:** Planning Board

**\*ARTICLE 8.** To see if the Town will vote to appropriate the money received from the Commonwealth of Massachusetts as a Library grant-in-aid for the purpose of purchasing books and other items at the discretion of the Library Trustees; or act in any other way thereon.

**Sponsor:** Library Trustees

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 9.** To see if the Town will vote that the income from sales of electricity to private consumers, or for electricity supplied to municipal buildings or for municipal power, and from jobbing during the current fiscal year, be appropriated for the Municipal Lighting Plant, the whole to be expensed by the manager of the Municipal Lighting Plant, under the direction and control of the Municipal Light Board, for the expense of the plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws; and for the purchase, sale, installation and servicing of merchandise and equipment in accordance with the provisions of Chapter 235 of the Acts of 1937; and for any out of state travel expense in accordance with the provisions of Section 5 of

Chapter 40 of the General Laws, and if said sum and income shall exceed said expense for the fiscal year, such excess shall be transferred to the Construction Fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board; and fix the compensation of the Municipal Light Board members for the fiscal year beginning July 1, 2020, as provided by Section 4A of Chapter 41 of the General Laws, as follows: Chairman - \$1,000.00 and two (2) members - \$1,000.00 each, a total of \$3,000.00, and such compensation to be paid from the operating account of the Municipal Light Plant; or act in any other way thereon.

**Sponsor:** Municipal Light Board

**Finance Committee comments:** Finance Committee recommends approval.

**\*ARTICLE 10.** To see if the Town will vote to accept any highway funds from State or Federal agencies, to authorize the Board of Selectmen to enter into agreements with MassDOT – Highway Division, so-called, and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow from time to time during the fiscal year beginning July 1, 2020, in anticipation of reimbursement of said highway assistance, in conformity with the provisions of Section 6A of Chapter 44 of the General Laws, for maintenance, repair, construction of Town roads and programs consistent with Chapter 90 funds, to be expended by the Highway Department; or act in any other way thereon.

**Sponsor:** Highway Superintendent

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 11.** To see if the Town will vote as follows:

1. To amend Article I of the Town's General By-Laws, entitled "General Provisions", Section 5, "Departmental Revolving Funds", as follows:

(a) In Section 5.02, in the Table of Authorized Revolving Funds, insert a new revolving fund, to be entitled "Multi-Family & Commercial Building Inspection Fund" after the Senior Van fund, to read as follows:

A. Revolving Fund	B. Department , Board, Committee, Agency or Officer Authorized to Spend from Fund	C. Fees, Charges or Other Receipts Credited to Fund	D. Program or Activity Expenses Payable From Fund	E. Restrictions or Conditions on Expenses Payable From Fund	F. Other Requirements / Reports	G. Fiscal Years
Multi Family & Commercial Building Inspection Fund	Building Department	Fees and charges received by the Building Department from applications and fees for the review of plans, documents and inspection(s) of proposed and/or permitted Plumbing, Gas, and Electrical systems.	To pay costs inspections or review services as deemed necessary by the Building Department in reviewing or inspecting proposed or existing plumbing, gas, and/or electrical systems.	None, other than as set forth in this Bylaw.	None, other than as set forth in this Bylaw and by Town Meeting vote.	Fiscal Year 2021 and subsequent years

2. In Section 5.05 of Article I of the General By-laws, insert a new fund in the Table therein, to read "Multi-Family & Commercial Building Inspection Fund" and to set the limits on the total amounts that

may be expended from each of the Town's revolving funds in Fiscal Year 2021, pursuant to M.G.L. Chapter 44, Section 53E1/2, as follows:

<b>Fund:</b>	<b>Maximum Amount Expendable:</b>
<b>Cemetery</b>	\$30,000.00
<b>Conservation Commission</b>	\$10,000.00
<b>Vaccine Clinics</b>	\$3,000.00
<b>Planning Board Filing Fees</b>	\$20,000.00
<b>Senior Van</b>	\$3,500.00
<b>Multi Family &amp; Commercial Building Inspection Fund</b>	\$30,000.00
<b>Septic System Inspection Fund</b>	\$12,000

Or act in any other way thereon.

**Sponsor:** Board of Selectmen

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 12.** To see if the Town will vote to fix the compensation for the following Town Officers: three (3) Selectmen, Town Clerk, Moderator, three (3) Assessors, three (3) School Committee members, three (3) Board of Health members, three (3) Cemetery Commissioners, five (5) Planning Board members, all in accordance with the recommendations of the Finance Committee, and to instruct the Selectmen or other boards to fix a given compensation for the persons hired or appointed by such boards;

Selectmen, Chair	<b>\$1,638</b>	2 members each at \$ <b>1,364</b>
Town Clerk	<b>\$36,717</b>	plus fees
Town Moderator	<b>\$20</b>	
Assessors, Chair	<b>\$1,696</b>	2 members each at \$ <b>1,132</b>
Board of Health, Chair	<b>\$333</b>	2 members each at \$ <b>222</b>
Cemetery Commission, Chair	<b>\$255</b>	2 members each at \$ <b>193</b>
Planning Board, Chair	<b>\$420</b>	4 members each at \$ <b>67</b>
Planning Board, Vice-Chair	<b>\$66</b>	
Planning Board Clerk	<b>\$68</b>	

Or act in any way thereon.

**Sponsor:** Board of Selectmen

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 13.** To see if the Town will vote to amend the Town's Personnel Plan and By-laws by replacing Schedules A, B and C with the following; or act in any other way thereon.: (proposed changes are in **bold**)

**Section 15:** Classification Schedule Amended June 2020 - Effective July 1, 2020

<u>Classification</u>	<u>Position Status</u>	<u>Grade</u>	<u>Hourly</u> <u>Min.</u>	<u>Rates</u> <u>Max.</u>
Library Page	Hourly		<b>12.75</b>	<b>13.25</b>
Election Worker	Hourly		<b>12.75</b>	<b>13.25</b>
Town Meeting Checker	Hourly		<b>12.75</b>	<b>13.25</b>
Election Clerk	Hourly		<b>12.75</b>	<b>13.25</b>
Election Warden	Hourly		<b>12.75</b>	<b>13.25</b>
Clerical	Special Temp		<b>12.75</b>	<b>13.25</b>
Library Housekeeper	Special Part Time		<b>12.75</b>	<b>13.25</b>
Council on Aging Van Scheduler	Reg. Part Time	2		
Asst. Laborer	Special Hourly	2		
Library Asst./Sr. Technician	Reg. Part Time	3		
Laborer/Custodian	Reg. Full Time	3		
<b>On Call</b> Emergency Medical Technician	Hourly	3		
<b>On Call</b> Firefighter	Hourly	3		
Deputy Chief	Hourly	3 + \$500		
Asst. Town Clerk	Special Part Time	5		
Police Service Aide	Hourly	5		
Asst. Inspector/Electrician	Hourly	5		
Assessor's Clerk	Reg. Part Time	5		
Children's Librarian	Reg. Part Time	5		
COA Co-ord./Community Outreach	Reg. Part Time	5		
P&R Program Coordinator	Reg. Full Time	5		
Equipment Operator/Laborer I	Reg. Full Time	6		
Assistant Treasurer/Collector	Reg. Part Time	6		
Assistant Library Director	Reg. Part Time	7		
Admin Asst. to Board of Assessors	Reg. Part Time	7		
Admin Asst. to Highway Superintendent	Reg. Part Time	7		
Admin Asst. to Chief of Police	Reg. Part Time	7		
Admin Asst. to Planning Board	Reg. Part Time	7		
Admin Asst. to Board of Selectmen	Reg. Part Time	7		
Equipment Operator/Mechanic I	Reg. Full Time	7		
Equipment Operator/Laborer II	Reg. Full Time	8		
Working Foreman	Reg. Full Time	8		
<b>Full Time Firefighter/EMT</b>	<b>Reg. Full Time</b>	<b>8</b>		
Admin Asst. to Health & Conservation	Reg. Part Time	8		
Human Resources Administrator	Reg. Part Time	8		
Town Treasurer/Collector	Reg. Full Time	9		
Foreman	Reg. Full Time	9		
Building Inspector	Salaried	10		
Library Director	Salaried	11		
<b>Fire Lieutenant</b>	<b>Reg. Full Time</b>	<b>11</b>		
<b>Fire Captain</b>	<b>Reg. Full Time</b>	<b>12</b>		
Highway/Cemetery Superintendent	Salaried	12 + \$845		
Facilities Technician	Reg. Full Time	13		
Fire Chief	Salaried	Contract		
Police Chief	Salaried	Contract		
Town Administrator	Salaried	Contract		

**Schedule B: Salary Compensation Schedule**

<b><u>Grade</u></b>	<b><u>Min</u></b>	<b><u>Mid</u></b>	<b><u>Max</u></b>
1	\$12.75	\$14.45	\$16.59
2	\$13.37	\$15.81	\$18.22
3	\$14.49	\$17.09	\$19.68
4	\$15.59	\$18.39	\$21.17
5	\$16.87	\$19.84	\$22.81
6	\$18.23	\$21.45	\$24.67
7	\$19.73	\$23.17	\$26.61
8	\$21.26	\$25.01	\$28.75
9	\$23.00	\$27.01	\$31.00
10	\$24.84	\$29.18	\$33.55
11	\$26.87	\$31.54	\$36.21
12	\$28.95	\$34.01	\$39.08
13	\$31.26	\$36.74	\$42.21
14	\$33.73	\$39.66	\$45.57
15	\$36.48	\$42.85	\$49.21
16	\$39.38	\$46.26	\$53.14
17	\$42.52	\$49.98	\$57.43
18	\$45.83	\$53.92	\$61.99

**Schedule C: Salary Compensation Schedule-**

<b><u>Job Title</u></b>	<b><u>Annual Salary</u></b>
Chairman, Registrar of Voters	\$832
Director of Veteran's Services	\$241
Electrical Inspector	\$9,893
Assistant Electrical Inspector	\$681
Plumbing Inspector	\$10,615
Assistant Plumbing Inspector	\$883
Gas Inspector	\$3,193
Assistant Gas Inspector	\$274
Registrar of Voters	\$323
Health Agent	\$46,340
Dog Officer	\$2,607
Animal Inspector	\$1,662
Nurse	\$3,000
Vital Stat Clerk	\$200
Tree Warden	\$1,407

**Sponsor:** Board of Selectmen

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 14.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$25,000.00 to the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 15.** To see if the Town will vote to approve revisions to the Rules and Regulations of the Pine Grove Cemetery, as shown on a document entitled “Rules and Regulations of the Pine Grove Cemetery, Approved by the Cemetery Commissioners March 16, 2020”, on file in the office of the Town Clerk and available for review on the Town’s website.

**Sponsor: Board of Cemetery Commissioners**

**ARTICLE 16.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding the Town’s 5% matching portion of the FEMA Assistance to Firefighters Grant for the purchase of new self-contained breathing apparatus for the Fire Department; and to meet this appropriation,

- The sum of \$9,486 to be transferred from unexpended funds from the Grant Match, as previously appropriated by Article 16 of the May, 2019 Annual Town Meeting; or act in any other way thereon.

**Sponsor: Fire Department**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 17.** To see if the Town will vote to transfer from the Ambulance Receipts Reserved Account and appropriate a sum of money for the purchase of two laptop computers, one for each ambulance, to be used for patient care reports; or act in any other way thereon.

**Sponsor: Fire Department**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 18.** To see if the Town will vote to transfer from the Town’s sale of real estate fund and appropriate a sum not to exceed \$20,000 for the purpose of repairing/replacing the roof of the Carriage House located on the Town-owned property known as Hillside, 221 Main Street; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 19.** To see if the Town will vote to transfer from the Town’s sale of real estate fund and appropriate a sum of money towards a Radio Communications Project for the Police Department, Fire Department, Highway Department, and the Light Department; or act in any other way thereon.

**Sponsor: Board of Selectmen:**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 20.** To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury and appropriate the sum of \$150,000 for the purchase of software for the Police Department’s Dispatch system; and to meet this appropriation,

- the sum of \$7,524.96 be transferred from unexpended funds from the Fingerprint Machine, as previously appropriated by Article 5 of the November, 2018 Special Town Meeting,
- the sum of \$830 be transferred from unexpended funds from the Police Speed Trailer, as previously appropriated by Article 25 of the May, 2019 Annual Town Meeting,
- and to transfer and appropriate from the Town’s sale of real estate fund a sum of \$141,645.04;

or act in any other way thereon.

**Sponsor: Police Department**



**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 21.** To see if the Town will vote to authorize the Board of Selectmen to make available for lease portions of Town-owned land, known as and identified on the Assessors Map 6, Parcel 5, on file at the office of the Town Clerk and available for inspection on the Town's website, for the purpose of locating wireless communications facilities, for lease terms of up to fifty (50) years each and subject to any additional terms and conditions that the Board of Selectmen deem to be in the best interest of the Town; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 22.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum not to exceed \$44,725 for the purpose of updating year one of the Town's Master Plan; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 23.** To see if the Town will vote to transfer from available funds in the Treasury and appropriate a sum of money for the purpose of funding the end of contract obligations with the Police Chief's contract; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Recommendation will be made at Town Meeting

**ARTICLE 24:** To see if the Town will vote to transfer from the Town's sale of real estate fund and appropriate a sum not to exceed \$80,000.00 for the purpose of continuing renovations to the Flagg Estate; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 25.** To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury a sum not to exceed \$80,000 for the purpose of purchasing a new dump truck for the Highway Department; and to meet this appropriation,

- the sum of \$50,000 be transferred from unexpended funds from the Truck for Tree work, as previously appropriated by Article 24 of the May, 2019 Annual Town Meeting,
- and to transfer and appropriate from available funds in the Treasury a sum not to exceed \$30,000;

or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 26. *Citizen Petitioned Article:***

**Section 20 – Times/Hours of Construction to be amended as follows:**

20.02 – The time for any construction activities within the Town shall be limited to the hours of 7:00 A.M. to 6:00 P.M. Monday through Friday, and between the hours of 8:00 A.M. to 12:00 P.M. (Noon) on Saturdays. There shall be no construction activities on Sundays or Massachusetts State and Federal Holidays, except in the circumstances of a bona fide emergency for which the Police Department, Fire Department, Building Inspector, or Highway Department may issue an emergency exemption to this bylaw. For purposes of this bylaw, the term "construction activities" shall be defined as "any work relating to, preparatory to or incidental to the mobilization of or implementation of construction activities and shall include all work activity including, but not limited to, erection, excavation, site preparation, demolition, or exterior alterations or repairs on any building or other structure.

*EXCEPTIONS to authorized hours of construction:*

1. Any work performed by the legal homeowner on or at their place of residence without contracted labor or contracted assistance,
2. any work by a contractor, hired by and for the benefit of a legal homeowner on or at their place of residence, that does not require a permit under any applicable law or regulation, and/or does not fall under work authorized by the town by a Special Permit, provided such work does not cause a disturbance of the peace and tranquility of the surrounding neighborhood.

Any person, company or property owner may seek a limited waiver from the time limitations for construction activity set forth herein by filing a written request for such a waiver with the Building Inspector. Any request for a waiver must be filed with the office of the Building Inspector at least five (5) business days prior to the proposed construction activity. Upon receipt of such a request the Building Inspector may, in his sole discretion, grant or deny a limited waiver from the time limitations for construction activity. The Building Inspector may grant a limited waiver, however, only upon a determination that either (i) there is no practical means or method for the requester to comply with the time limitations, and compliance with the same will result in an unreasonable and significant financial hardship to the requester, or (ii) a limited waiver from time limitations will have no detrimental impact upon the surrounding properties or neighborhood, due to the nature of the proposed construction activity, or the character of the neighborhood. Any limited waiver from the time limitations issued by the Building Inspector pursuant to this paragraph shall list the name of the requester, identify the property affected, define the proposed construction activity, include a specific date(s) or time period for the permitted construction activity to take place and include a date of expiration of the limited waiver. Under no circumstances will a limited waiver be issued for longer than 15 days. A copy of any limited waiver issued under this paragraph shall be filed with the office of the Town Clerk, with a copy to the Town Board of Selectmen, Town Planning Board and the Town Police Department.

The Building Inspector and the Police Department are empowered to enforce the provisions of this By-law and may seek enforcement actions in accordance with Section 18 herein. Any person who directly or indirectly engages in or allows construction activities in violation of this By-law will face a mandatory fine of Three Hundred Dollars (\$300) for every hour or portion thereof in which there is a violation, and will result in all work being immediately terminated.

**Sponsor: Citizen's Petition**

**ARTICLE 27.** To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 270, Section 16, regarding enforcement actions that may be brought against persons who commit illegal dumping of trash, bottles or cans, refuse, rubbish, garbage, debris, scrap, waste or other material of any kind on a public highway or within 20 yards of a public highway, or on any other public land, and to designate the Town's Board of Health and its agent, in addition to the Town's police officers, as enforcement officers pursuant to said law; or act in any other way thereon.

**Sponsor: Board of Selectmen**

**ARTICLE 28.** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for the enactment of special legislation, as follows, which will authorize the Town expend, without appropriation, insurance proceeds received for a police officer or firefighter injured in the line of duty, said proceeds to be applied to police or fire department salaries, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments thereto before enactment by the General Court, which amendments shall be within the public purposes of said petition; or act on anything relative thereto:

AN ACT RELATIVE TO INSURANCE PROCEEDS FOR INJURED POLICE AND FIRE PERSONNEL IN THE TOWN OF BOYLSTON.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

**SECTION 1.** Notwithstanding section 53 of chapter 44 of the General Laws or any other general or special law to the contrary, insurance proceeds received by the town of Boylston or any officer or department thereof to compensate a police officer or firefighter injured in the line of duty may be made available by the town to the fire or police department without specific appropriation as an offset for payments made to a police officer or firefighter pursuant to section 111F of chapter 41 of the General Laws.

**SECTION 2.** This act shall take effect upon its passage.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 29:** To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury and appropriate a sum not to exceed \$20,000 for the purpose of completing additional renovations at the Town Hall; and to meet this appropriation,

- the sum of \$8,196.53 be transferred from unexpended funds from the Town House Renovations, as previously appropriated by Article 28 of the May, 2019 Annual Town Meeting,
- the sum of \$11,482.82 be transferred from unexpended funds from the Town House Renovations, as previously appropriated by Article 27 of the May, 2016 Annual Town Meeting,
- the sum of \$320.65 be transferred from unexpended funds from the Town House Renovations, as previously appropriated by Article 23 of the May, 2018 Annual Town Meeting

or act in any other way thereon.

**Sponsor: Board of Selectmen**

**Finance Committee comments:** Finance Committee recommends approval.

**ARTICLE 30.** To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury, or otherwise provide the sum of \$17,486,536 (Seventeen million four hundred eighty-six thousand five hundred thirty-six and zero cents), or any other amount, as set forth in the budget for the purpose of operating and maintaining the various departments of the Town, and to meet such appropriation:

- The sum of \$70,000 (Seventy thousand and zero cents) to be transferred from the Ambulance Receipts Reserve Fund for Appropriation to be applied to the Ambulance Department Budget;
- The sum of \$280,000 (Two hundred eighty thousand dollars and zero cents) or any other amount, to be transferred from Free Cash
  - \$250,000 (Two hundred fifty thousand and zero cents) to reduce the tax rate
  - \$30,000 (Thirty thousand and zero cents)
- The sum of \$72,000 (Seventy-two thousand) for the purpose of reducing the FY21 Regional School District Assessment; and to meet this appropriation,
  - the sum of \$22.15 be transferred from unexpended funds from the BES Boiler, as previously appropriated by Article 32 of the May, 2017 Annual Town Meeting,
  - the sum of \$4,000 be transferred from unexpended funds from the School Fire Safety Equipment, as previously appropriated by Article 24 of the May, 2018 Annual Town Meeting,
  - the sum of \$410 be transferred from unexpended funds from the BES Walk-in Cooler, as previously appropriated by Article 33 of the May, 2017 Annual Town Meeting,
  - the sum of \$2,101 be transferred from unexpended funds from the School Exterior Repairs, as previously appropriated by Article 25 of the May, 2018 Annual Town Meeting,
  - the sum of \$6,455.50 be transferred from unexpended funds from the BES Door Mechanism, as previously appropriated by Article 41 of the May, 2016 Annual Town Meeting,

- the sum of \$408 be transferred from unexpended funds from the BES Windows Phase 1, as previously appropriated by Article 34 of the May, 2017 Annual Town Meeting,
- the sum of \$2,365.32 be transferred from unexpended funds from the School Driveway, as previously appropriated by Article 26 of the May, 2018 Annual Town Meeting,
- and to transfer and appropriate from the available funds in the treasury to fund a sum of \$56,238.03

such sums as may be necessary to defray and pay all Town debts and charges and appropriate the same as the Town sees fit for the fiscal year beginning on July 1, 2020, and to fix the compensation and salaries of all Town Officers, as may be shown in whole or in part by the Town Budget, so-called, as shown in the Fiscal Year 2021 Report of the Finance Committee; or act in any other way thereon.

**Sponsor: Board of Selectmen**

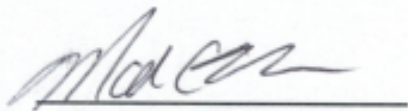
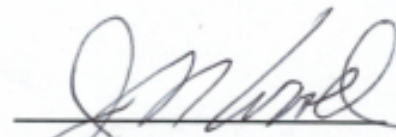
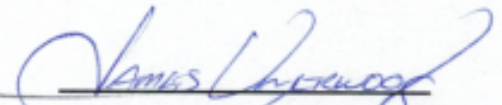
**Finance Committee comments:** Finance Committee recommends approval.

To transact any other business that may legally come before this meeting; or act in any other way thereon

And you are hereby directed to serve this Warrant by posting up attested copies thereof, one at the Municipal Office Building (Town Hall), one at the Boylston Post Office, one at the Public Library and one at the Boylston Light Department over seven (7) days and two (2) Sabbath days at least before the time of holding said meeting.

Hereof, fail not and make return of this Warrant with your doings thereon to the Town Clerk at the time and place of the meeting aforesaid.

Given our hands this Eighteenth (18<sup>th</sup>) day of May, 2020 AD.  
Board of Selectmen for the Town of Boylston

  
Matthew Mecum  
James N. Wood, Chairman  
James Underwood

<u>Acct. #</u>	<u>Department</u>	<u>Proposed FY 2020 Budget</u>	<u>Proposed FY 2021 Budget</u>	<u>% Difference from FY20</u>
<b><u>GENERAL GOVERNMENT</u></b>				
<b>SPECIAL TOWN MEETINGS (113):</b>				
5780	Special Town Meeting Notices	1,900	1,900	0.0%
	<b>Total Special Town Meetings</b>	<b>\$1,900</b>	<b>\$1,900</b>	<b>0.0%</b>
<b>MODERATOR (114):</b>				
5110	Moderator Salary	15	0	-100.0%
	<b>Total Moderator</b>	<b>\$15</b>	<b>\$0</b>	<b>-100.0%</b>
<b>BOARD OF SELECTMEN (122):</b>				
5110	Selectmen Salary	4,261	4,367	2.5%
5111	Administrative Assistant	55,385	56,769	2.5%
5112	Town Administrator Salary	93,500	95,325	2.0%
5113	Human Resources Administrator	16,889	17,311	2.5%
5114	Town Planner	0	30,000	#DIV/0!
5780	Selectmen General Expenses	16,115	20,865	29.5%
5385	Town Audit	19,618	22,245	13.4%
	<b>Total Board of Selectmen</b>	<b>\$205,768</b>	<b>\$246,882</b>	<b>20.0%</b>
<b>FINANCE COMMITTEE (131):</b>				
5780	Finance Committee Expenses	400	400	0.0%
	<b>Total Finance Committee</b>	<b>\$400</b>	<b>\$400</b>	<b>0.0%</b>
<b>RESERVE FUND (132):</b>				
5785	Reserve Fund	100,000	100,000	0.0%
	<b>Total Reserve Fund</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>0.0%</b>
<b>TOWN ACCOUNTANT (135):</b>				
5300	Accountant Salary	40,974	40,268	-1.7%
5780	Accountant Expenses	10,000	10,223	2.2%
	<b>Total Town Accountant</b>	<b>\$50,974</b>	<b>\$50,491</b>	<b>-0.9%</b>
<b>BOARD OF ASSESSORS (141):</b>				
5110	Members Salaries	3,864	3,960	2.5%
5111	Clerk Salary	33,575	34,414	2.5%
5112	Clerical Wages or Services	25,714	26,356	2.5%
5112	Principle Appraisor Salary	0	35,000	#DIV/0!
5780	Expenses	36,880	39,280	6.5%
5301	Appraisal Expense	18,500	14,000	-24.3%
5202	Dicentennial Appraisal	30,000	30,000	0.0%
5801	Triennial Property Revaluation	0	0	0.0%
	<b>Total Board of Assessors</b>	<b>\$148,533</b>	<b>\$183,010</b>	<b>23.2%</b>
<b>TREASURER/COLLECTOR (145,146):</b>				
5110	Treasurer Salary	76,369	78,278	2.5%
5110	Treasurer/Collector Stipend	1,000	1,000	0.0%
5111	Clerical Wages	32,495	34,444	6.0%
5780	Expenses	41,161	41,361	0.5%

<u>Acct. #</u>	<u>Department</u>	<u>Proposed FY 2020 Budget</u>	<u>Proposed FY 2021 Budget</u>	<u>% Difference from FY20</u>
	<b>Total Treasurer</b>	<b>\$151,025</b>	<b>\$155,083</b>	<b>2.7%</b>
	<b>TOWN COUNSEL (151):</b>			
5110	Town Counsel Retainer			
5780	Town Counsel Expense	80,000	80,000	0.0%
	<b>Total Town Counsel</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>0.0%</b>
	<b>PERSONNEL BOARD (152):</b>			
5780	Personnel Board Expense			
	Total Personnel Board			
	<b>TAX TITLE CUSTODIAN (158):</b>			
5780	Tax Title Custodian Expense	1,050	1,050	0.0%
	<b>Total Tax Title Custodian</b>	<b>\$1,050</b>	<b>\$1,050</b>	<b>0.0%</b>
	<b>TOWN CLERK (161):</b>			
5110	Town Clerk Salary	35,821	36,716	2.5%
5111	Clerical Wages	12,292	12,600	2.5%
293-5110	Parking Clerk	260	260	0.0%
5780	Expenses	1,915	1,985	3.7%
	<b>Total Town Clerk</b>	<b>\$50,288</b>	<b>\$51,561</b>	<b>2.5%</b>
	<b>ELECTIONS/REGISTRATIONS (162):</b>			
5110	Salaries	4,284	6,951	62.3%
5780	Expenses	3,600	8,060	123.9%
	<b>Total Elections/Registrations</b>	<b>\$7,884</b>	<b>\$15,011</b>	<b>90.4%</b>
	<b>CONSERVATION COMMISSION (171):</b>			
5111	Salary	23,264	23,845	2.5%
5780	Expenses	2,650	950	-64.2%
5781	Stormwater Management	20,000	20,000	0.0%
5300	Engineering Fees			
	<b>Total Conservation Commission</b>	<b>\$45,914</b>	<b>\$44,795</b>	<b>-2.4%</b>
	<b>PLANNING BOARD (175):</b>			
5110	Members Salaries	603	618	2.5%
5111	Official Clerk Salary	65	67	2.5%
5112	Administrative Assistant Wages	9,182	11,767	28.2%
5350	Consulting Services			
5780	Expenses	2,050	2,550	24.4%
	<b>Total Planning Board</b>	<b>\$11,900</b>	<b>\$15,002</b>	<b>26.1%</b>
	<b>OTHER GENERAL GOVERNMENT:</b>			
5780	Earth Removal Board Expense (173)	500	100	-80.0%
5780	Tri Town Hazardous Waste Project	2,885	2,800	-2.9%
5780	Municipal Office Expenses (192)	43,494	43,070	-1.0%
5380	Town Reports (195)	2,308	2,400	4.0%
5780	Employee Physical Examinations (919)	500	500	0.0%
5780	Town House Expense (196)	18,430	14,950	-18.9%
5780	Town Garage Expense (197)	22,700	23,220	2.3%

<u>Acct. #</u>	<u>Department</u>	<u>Proposed FY 2020 Budget</u>	<u>Proposed FY 2021 Budget</u>	<u>% Difference from FY20</u>
5699	CMRPC Assessment (000)	1,730	1,300	-24.9%
5240	Repairs to Town Buildings (198)	0	0	#DIV/0!
<b>Total Other General Government</b>		<b>\$92,547</b>	<b>\$88,340</b>	<b>-4.5%</b>
<b>TOTAL GENERAL GOVERNMENT</b>		<b>\$948,198</b>	<b>\$1,033,525</b>	<b>9.0%</b>
<b><u>PUBLIC SAFETY</u></b>				
<b><u>POLICE (210):</u></b>				
5110	Salaries and Wages	1,056,251	1,118,945	5.9%
5780	Expenses	161,363	163,703	1.5%
<b>Total Police</b>		<b>\$1,217,614</b>	<b>\$1,282,648</b>	<b>5.3%</b>
<b><u>FIRE (220):</u></b>				
5110	Salaries and Wages	339,524	421,400	24.1%
5780	Expenses	70,309	72,429	3.0%
5880	Fire Truck Lease	0	0	#DIV/0!
<b>Total Fire</b>		<b>\$409,833</b>	<b>\$493,829</b>	<b>20.5%</b>
<b><u>FIRE/POLICE/AMB. DISPATCH (230):</u></b>				
5110	Salaries and Wages	254,213	261,265	2.8%
5780	Expenses	14,974	14,974	0.0%
<b>Total Dispatch</b>		<b>\$269,187</b>	<b>\$276,239</b>	<b>2.6%</b>
<b><u>BUILDING INSPECTOR (241):</u></b>				
5110	Building Inspector Services	57,000	58,425	2.5%
5111	Clerical Wages	22,953	26,527	15.6%
5780	Expenses	5,200	5,500	5.8%
<b>Total Building Inspector</b>		<b>\$85,153</b>	<b>\$90,452</b>	<b>6.2%</b>
<b><u>GAS INSPECTOR (242):</u></b>				
5110	Gas Inspector Salary	6,713	3,467	-48.4%
5780	Gas Inspector Expenses	850	850	0.0%
<b>Total Gas Inspector</b>		<b>\$7,563</b>	<b>\$4,317</b>	<b>-42.9%</b>
<b><u>PLUMBING INSPECTOR (243):</u></b>				
5110	Plumbing Inspector Salary	14,457	11,498	-20.5%
5780	Plumbing Inspector Expenses	0	0	#DIV/0!
<b>Total Plumbing Inspector</b>		<b>\$14,457</b>	<b>\$11,498</b>	<b>-20.5%</b>
<b><u>WIRING INSPECTOR (245):</u></b>				
5110	Wiring Inspector Salary	10,129	10,574	4.4%
5780	Expenses	1,500	1,000	-33.3%
<b>Total Wiring Inspector</b>		<b>\$11,629</b>	<b>\$11,574</b>	<b>-0.5%</b>
<b>Total Building Department</b>		<b>\$118,802</b>	<b>\$117,841</b>	<b>-0.8%</b>
<b><u>DOG OFFICER (292):</u></b>				
5110	Dog Officer Wages	2,543	2,607	2.5%
5780	Expenses	1,100	1,100	0.0%
<b>Total Dog Officer</b>		<b>\$3,643</b>	<b>\$3,707</b>	<b>1.7%</b>



<u>Acct. #</u>	<u>Department</u>	<u>Proposed FY 2020 Budget</u>	<u>Proposed FY 2021 Budget</u>	<u>% Difference from FY20</u>
<b>OTHER PUBLIC SAFETY:</b>				
5110	Tree Warden Salary (294)	1,372	1,407	2.6%
5780	Tree Warden Expense (294)	12,500	17,500	40.0%
<b>Total Other Public Safety</b>		<b>\$13,872</b>	<b>\$18,907</b>	<b>36.3%</b>
<b>TOTAL PUBLIC SAFETY</b>		<b>\$2,032,951</b>	<b>\$2,193,170</b>	<b>7.9%</b>
<b><u>EDUCATION</u></b>				
<b>ELEMENTARY SCHOOL (320):</b>				
5110	School Committee Salary	0	0	#DIV/0!
5510	Elementary Education	3,093,313	3,439,710	11.2%
	Capital Assessment	32,500	72,000	121.5%
<b>Total Elementary School</b>		<b>3,125,813</b>	<b>3,511,710</b>	<b>12.3%</b>
<b>REGIONAL DISTRICT (340):</b>				
5651	Regular Assessment	5,046,312	5,281,071	4.7%
	Capital Assessment	1,146,173	1,146,328	0.0%
<b>Total Regional District</b>		<b>\$6,192,485</b>	<b>\$6,427,399</b>	<b>3.8%</b>
<b>VOCATIONAL EDUCATION (345):</b>				
5320	Tuition	421,400	631,351	49.8%
5380	Transportation	49,950	105,702	111.6%
<b>Total Vocational Education</b>		<b>\$471,350</b>	<b>\$737,053</b>	<b>56.4%</b>
<b>TOTAL EDUCATION</b>		<b>\$9,789,648</b>	<b>\$10,676,162</b>	<b>9.1%</b>
<b><u>PUBLIC WORKS</u></b>				
<b>HIGHWAY DEPARTMENT (420):</b>				
5110	Salaries and Wages	373,717	398,716	6.7%
5780	Expenses	345,850	345,850	0.0%
5781	Highway Building expenses	24,900	24,950	0.2%
<b>Total Highway Department</b>		<b>\$744,467</b>	<b>\$769,516</b>	<b>3.4%</b>
<b>SNOW AND ICE REMOVAL (423):</b>				
5110	Snow and Ice Removal Overtime	30,000	30,000	0.0%
5780	Snow and Ice Removal Expenses	163,000	180,000	10.4%
<b>Total Snow and Ice Removal</b>		<b>\$193,000</b>	<b>\$210,000</b>	<b>8.8%</b>
<b>STREET LIGHTING (424):</b>				
5210	Street Lighting Expense	9,500	9,000	-5.3%
<b>Total Street Lighting Expense</b>		<b>\$9,500</b>	<b>\$9,000</b>	<b>-5.3%</b>
<b>CEMETERY (491):</b>				
5110	Salaries and Wages	624	640	2.5%
5780	Materials and Expenses	4,200	4,200	0.0%
<b>Total Cemetery</b>		<b>\$4,824</b>	<b>\$4,840</b>	<b>0.3%</b>
<b>TOTAL PUBLIC WORKS</b>		<b>\$951,792</b>	<b>\$993,356</b>	<b>4.4%</b>

<u>Acct. #</u>	<u>Department</u>	<u>Proposed FY 2020</u> <u>Budget</u>	<u>Proposed FY 2021</u> <u>Budget</u>	<u>%</u> <u>Difference</u> <u>from FY20</u>
<b><u>HUMAN SERVICES</u></b>				
<b>BOARD OF HEALTH (510):</b>				
5110	Salaries and Wages	759	778	2.5%
5111	Clerical Wages	21,302	21,835	2.5%
5112	Vital Statistic Wages	200	200	0.0%
5113	Animal Inspector Wages	1,462	1,622	10.9%
5114	Sanitation Inspector Salary	46,350	46,340	0.0%
5780	Expenses	2,375	5,000	110.5%
5786	Special Projects	2,500	2,500	0.0%
<b>Total Board of Health</b>		<b>\$74,949</b>	<b>\$78,275</b>	<b>4.4%</b>
<b>NURSING (522):</b>				
5110	Nurse's Salary	2,000	3,000	50.0%
<b>Total Nursing</b>		<b>\$2,000</b>	<b>\$3,000</b>	<b>50.0%</b>
<b>COUNCIL ON AGING (541):</b>				
5110	Coordinator Salary-Meals	0	0	#DIV/0!
5780	Expenses	5,515	5,635	2.2%
5781	Van Expenses	7,000	7,000	0.0%
5110	Salaries and Wages	56,285	60,090	6.8%
<b>Total Council on Aging</b>		<b>\$68,800</b>	<b>\$72,725</b>	<b>5.7%</b>
<b>VETERANS SERVICES (543):</b>				
5110	Veterans Agent Salary	234	240	2.5%
5300	Veterans Benefits	20,000	20,000	0.0%
5780	Veterans Services Expenses	308	315	2.3%
<b>Total Veterans Services</b>		<b>\$20,542</b>	<b>\$20,555</b>	<b>0.1%</b>
<b>TOTAL HUMAN SERVICES</b>		<b>\$166,291</b>	<b>\$174,555</b>	<b>5.0%</b>

**CULTURE & RECREATION**

<b>LIBRARY (610):</b>				
5110	Salaries and Wages	180,017	184,652	2.6%
5780	Expenses	72,640	74,040	1.9%
<b>Total Library</b>		<b>\$252,657</b>	<b>\$258,692</b>	<b>2.4%</b>
<b>PARKS AND RECREATION (650):</b>				
5110	Salary	24,856	25,477	2.5%
5780	Equipment and No Fee Programs Expense	5,340	6,115	14.5%
<b>Total Parks and Recreation</b>		<b>\$30,196</b>	<b>\$31,592</b>	<b>4.6%</b>
<b>HISTORICAL COMMISSION (670):</b>				
5780	Expenses	5,000	5,000	0.0%
5785	Project Expenses	1,200	1,200	0.0%
5780	Building Maintenance	7,000	7,000	0.0%
<b>Total Historical Commission</b>		<b>\$13,200</b>	<b>\$13,200</b>	<b>0.0%</b>

<u>Acct. #</u>	<u>Department</u>	<u>Proposed FY 2020 Budget</u>	<u>Proposed FY 2021 Budget</u>	<u>% Difference from FY20</u>
<b>CELEBRATIONS (640):</b>				
5780	Memorial Day	4,000	4,000	0.0%
	<b>Total Memorial Day</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>0.0%</b>
<b>TOTAL CULTURE AND RECREATION</b>		<b>\$300,053</b>	<b>\$307,484</b>	<b>2.5%</b>
<b><u>MATURING DEBT</u></b>				
5910	Maturing Debt-Principal (710)	260,000	260,000	0.0%
5915	Maturing Debt-Interest (750)	139,925	133,425	-4.6%
<b>TOTAL MATURING DEBT</b>		<b>\$399,925</b>	<b>\$393,425</b>	<b>-1.6%</b>
<b><u>EMPLOYEE BENEFITS AND INSURANCE</u></b>				
<b>EMPLOYEE BENEFITS:</b>				
5171	Pension Expense (911)	660,605	726,665	10.0%
	Longevity Bonus	0	6,250	#DIV/0!
5171	Unemployment Compensation (913)	12,500	12,500	0.0%
5171	Group Health Insurance (914)	860,110	813,120	-5.5%
	<b>Total Employee Benefits</b>	<b>\$1,533,215</b>	<b>\$1,558,535</b>	<b>1.7%</b>
<b>WORKERS COMP/GENERAL INSURANCE (942)</b>				
5740	Workers Comp & General Insurance	145,415	156,322	7.5%
	<b>Total Workers Comp &amp; General Insurance</b>	<b>\$145,415</b>	<b>\$156,322</b>	<b>7.5%</b>
<b>TOTAL EMPLOYEE BENEFITS/INSURANCE</b>		<b>\$1,678,630</b>	<b>\$1,714,857</b>	<b>2.2%</b>
<b>GRAND TOTAL ALL BUDGETS</b>		<b>\$16,267,488</b>	<b>\$17,486,536</b>	<b>7.5%</b>

## **TOWN MEETING GLOSSARY**

For your information, courtesy of the Boylston Board of Assessors

**APPROPRIATION** - Funds set aside by Town Meeting for a specific purpose, e.g. dump truck, or for a department, e.g. the Police Department

**CHERRY SHEET** - Named for the original color of the paper on which the state Department of Revenue printed its estimate of aid, as well as the amount of state and county assessments. Assessors must use cherry sheet estimates in developing the tax rate.

**FISCAL YEAR** - Massachusetts's cities and towns are required to operate on a fiscal- rather than calendar year basis. The state government's year runs from July 1 to June 30, and is referred to by the year in which June 30 falls; for example, fiscal year 1999 runs from July 1, 1998, through June 30, 1999.

**FREE CASH** - Funds available from the operations of the previous year including unspent appropriations unspent budget line items plus or minus the change in unpaid property taxes at year-end.

**LOCAL RECEIPTS** - Locally generated revenues, other than real and personal property taxes, including motor vehicle excise, investment income, fees, and charges.

**LOCAL AID** - Revenue allocated by the state to cities and towns, and school districts. Most aid is not restricted in purpose. Estimated aid is sent to cities and towns annually on the cherry sheets.

**LEVY LIMIT** - Under Proposition 2-1/2, the maximum amount a town can levy as taxes in a given year. A town may only increase its levy limit by 2-1/2 percent annually, plus new growth and any overrides.

**NEW GROWTH** - The taxing capacity added by new construction and other increases in the property tax base.

**OVERLAY** - The amount raised by the assessors, independent of Town Meeting, for a fund to cover property tax abatements that they granted during the fiscal year.

**OVERRIDE** - A referendum procedure by which a community, by popular vote, can either permanently increase its levy limit ("general override") or raise its levy limit to finance specific projects ("debt exclusion" or "capital outlay exclusion").

**RESERVE FUND** - Fund established at annual Town Meeting to cover extraordinary or unforeseen expenses during the fiscal year. Transfers require the approval of the Finance Committee.

**STABILIZATION FUND** - A town's savings account for "rainy days." Funds may be transferred for any legal purpose, but only by a two-thirds vote of those present at a town meeting.

**TRUST FUNDS** - Money given to the town, usually for specific purposes. The donor may specify if the original gift (the principal) or income derived from investing the principal may be used. For gifts where use is restricted, no Town Meeting approval is required, since the donor's wishes may not be overridden. Spending restricted funds for the designated purpose requires only the approval of the applicable governing body, e.g., the selectmen, school committee, or library trustees. The expenditure of unrestricted gifts or income thereof requires the approval of Town Meeting.

**WARRANT** - A document that sets forth the matters to be put in front of a Town Meeting for voters' consideration.

# *NOTES*

---