



Master Plan Steering Committee Meeting

**Wednesday, August 10, 2022
5:08 PM – 5:42 PM**

Chairman:

Richard Baker

Members Present:

Richard Baker, Dennis Goguen, Chris Miczek, Jeff Walsh,
Claudine Underwood

Members Absent:

Meagan Grill, Matt Mecum, Dominique Dutremble (CMRPC),
Mark Anttila, Nancy Filgate, Van Baker, Bill Filsinger

Other Attendees:

Paul Dell Aquila (Town Planner), Emily Glaubitz (CMRPC),

The meeting was conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020 as extended.

Rich Baker called the meeting to order and reviewed the procedural requirements of virtual open meetings. Public can attend and view the meeting recording on WBAC.

Review and Accept minutes from last meeting:

Lacking a quorum, approval May and June minutes was tabled.

Discussion: Master Plan Final Draft Review

- Emily presented the updated Boylston Master plan at BoylstonMasterplan.com.
- The Committee reviewed the draft Master Plan chapters released for public review and comment.
- Still a work in progress in some areas.
- Need to promote website link to boards to review and provide feedback.
- Anticipate requiring a 1-2 months to complete. Revisit progress in October.
- The Planning Board must ultimately approve the Master Plan with support from Board of Selectman?
- Previous Master Plan was approved by Town Meeting.
- Paul to follow up regarding the requirements for the approval process.
- Rich to draft a memo to all town boards and departments asking for comments to be referred to the Planning Board.
- Discussed having Emily or Dominique to provide a presentation to the Planning Board along with some committee members.
- Committee needs to review comments and authorize any changes to be made to the Plan.

- Many board are not meeting in August but will be meeting at their regular scheduled time in September. Will target September 23rd as the deadline to receive feedback from other boards.
- How do we encourage the public involvement? Will utilize Facebook site and other mechanisms used previously like the Lions club sign.
- Print copies of Plan should be available at Library and/or Town Hall with chapters separated for easier perusal.
- Paul will get the complete list of all boards.

Other Business

- Next Meeting tentatively September 14, 2022 (Will confirm closer to meeting date.)
- October meeting tentatively October 12, 2022

Adjournment

By general agreement (no quorum present).

Meeting Materials

Agenda

On File

Video Meeting access can be found here- [WBAC - Boylston, MA \(vimeo.com\)](#)

Respectfully submitted, Mark Anttila, MPSC Secretary