



Master Plan Steering Committee Meeting

Wednesday, May 11, 2022
5:03 PM – 6:54 PM

- Chairman:** Richard Baker
- Members Present:** Mark Anttila, Dennis Goguen, Lori-Anne Hart, Claudine Underwood, Matt Mecum, Nancy Filgate, Chris Miczek
- Members Absent:** Richard Baker, Bill Filsinger, Van Baker, Jeff Walsh,
- Other Attendees:** Paul Dell Aquila (Town Planner), Emily Glaubitz (CMRPC), Dominique Dutremble (CMRPC), Nina Weisblatt (CMRPC)

The meeting was conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020 which was extended to April 2022.

Meeting started at 5:03 pm with Mark Anttila calling the roll. 6 members were present at start of meeting, constituting a quorum.

Matt Mecum called the meeting to order and reviewed the procedural requirements of virtual open meetings. Public can attend and view the meeting recording on WBAC.

Review and Accept minutes from 4/13/2022 meeting:

Mark Anttila made a motion to approve the meeting minutes as written and Nancy Filgate 2nd. Mark, Lori-Anne, Claudine, Matt, Nancy voted to approve; none opposed, Chris abstained.

Discussion: Memorial Day Event

- CMRPC will be providing some posters, handouts and other supplies for the event.
- Will do something like "Boylston Bucks" to let residents select what topics in town are important to them.
- Matt will drop off some tables and Corn Hole Boards.
- Will be located on town common across from the historical society.
- Dominique, Chris, Matt, Rich and Mark will be around to assist with the table.

Discussion: Chapters

- Emily sent out chapters available.
- We need to review in the next month so that we can approve chapters at next meeting.
- Try to stay on timeline with most chapters completed.

- Plan to vote on all chapters at June meeting.
- All Maps are complete but still need to be added.
- Pictures, have received some but CMRPC plans to have intern work with Rick on Pictures.
- Nancy will forward some Historical Pictures.

Survey Discussion

- Discussion around amount of survey responses and the validity of conclusions based on number of responses. Did not do mailing this time.
- How can we improve it for next time.
- Somewhat typical number of respondents.
- About 3,000 registered voters.
- CMRPC response comparison is typically 10% +/- Covid may have impacted results.
- Need to use the data we have to move forward.

Cultural and Historical

- Some questions on Historical Locations and Names. Maybe building was moved over time. Nancy to follow up.
- Bond Corner Store shows 1929 but also destroyed by fire on 1929 and rebuilt. Nancy to follow up.
- Town Monuments. What is memorial? Town hall table is a list of Civil War veterans. We have 2 different Civil War memorials.
- Garden Club's plantings around Gazebo will be followed up.

Open Space Recreation and Natural Resources

- Town does not have tennis courts. One was converted to skate park that is in bad condition.
- Town Center Courts are more just Basketball/Pickleball courts and playground.
- Camp Harrington discussion -- Town Meeting voted to approve.
- Tower Hill is now called New England Botanical Gardens at Tower Hill.
- Should Senior Center building be discussed here? Town Meeting approved a feasibility study to look at a combined public safety and senior center building. Also mentioned in Town Services and Facilities Chapter.
- Will add as action item to this chapter.

Town Services and Facilities

- What is the status of natural gas availability in Boylston. Eversource is the supply. Nina will contact Eversource for how many residents are serviced by Natural gas.

Discussion: Implementation Matrix

- Some of this is based on other towns.
- We need to identify each row. Possible by using initials of chapter. Example for transportation would be T1, T2, T3 type.
- Still filling in the matrix.
- Need to add a list of what the initials stand for. An example would be Town Planner (TP). Town Planner would be highly involved in most of the matrix. Limited in Transportation.

- Possibly some Responsible Parties can delegate and how do we show who is actually doing the work?
- Should circulate among town departments to see if they agree.

Town Facilities and Services Matrix

- Made multiple changes to matrix to better describe each action item.
- An example is day to day facilities maintenance and functioning.
- Responsible Party will be department heads for day to day.
- Resources may be more about funding. Town Meeting.
- Additional change made directly on to Implementation Matrix.
- Also added some additional line items.

Next meeting focus will be the Chapters not the Implementation Matrix.

Get comments back by 6/1/22 to CMRPC.

Other Business

Next Meeting June 8, 2022

Adjournment

Dennis motioned to adjourn with 2nd by Nancy. Unanimous from members present, adjourned.

Meeting Materials

Agenda

On File

Video Meeting access can be found here- [WBAC - Boylston, MA \(vimeo.com\)](#)

Implementation Matrix

Respectfully submitted, Mark Anttila, MPSC Secretary