

## **Parks and Rec Committee Meeting April 30, 2020 via Zoom**

Attendance: Committee members, Drew Leblanc, ALi Leblanc, Eric Hoffses, and Claudine Underwood. Program Coordinator, Crystal Byron.

Meeting commences at 6pm.

February meeting minutes will need to be reviewed at the next meeting.

Drew discusses the budget update. Funds will have to be reallocated to correct accounts, as the past budget training was incorrect. Crystal will be working with Ninotchka to sort out the budget.

Crystal shares the list of potential improvements the funds could be spent on such as, park benches and picnic tables at Center Courts, irrigation system repairs at Hillside, Ada walkway and stairs and Hillside field, and ADA walkway at Center Courts.

Eric discusses his idea for a ADA walkway and stairs at Hillside Field. Ali asks if we need to also price out an ADA ramp as well. Drew suggests it may be a good idea to reach out to the scouts to see if it could be a future Eagle Scout project. Ali suggests that Crystal reach out to the highway department, April Steward, and Bob Barassa. Drew asks Crystal to talk to town accountant Ninotchka Rogers about the project costs, if we go forward, do we still need to reallocate funds.

Ali mentions purchasing the picnic table for Center Courts from the donation account, funds were allocated from Clinton Savings Bank to purchase one.

Claudine makes a motion to authorize Crystal to allow go forward with Hillside Irrigation repairs. Amendment by Drew to include not to exceed \$5000.00 without consulting the board. Claudine motion, Eric seconds, all in favor.

Sports teams update. Crystal tells the board that soccer has cancelled their season and may potentially have summer clinics. Crystal spoke to Blair Brisette about the baseball season, they are waiting for further instruction from the governor Crystal will reach out to lacrosse and football for season updates. Drew asks if port-o-potty deliveries are delayed. Crystal states they are delayed until further notice. Drew asks about gym use, Crystal mentions that only the Police Academy is allowed to use the gym at this time since they are essential.

Crystal gives a programming update. Town-wide teddy bear hunt, easter egg coloring page hunt, social media updates to keep the community involved and researching ideas for virtual activities. Highway Dept. removed the basketball hoop rims. Crystal is in contact with Matt Davidian to remove the ice rink at Manor Park. It has been delayed due to weather, scheduling and Covid. Drew asks if the plastic will be able to be reused next year. Crystal thinks we may be

able to utilize it again next year, but that will depend on if there is damage and she will inspect it when it is removed. Ali asks if we need to meet again after the budget money is reallocated. Crystal thinks that with the projects we want to complete we will be able to spend down the budget. Drew mentions the board needs to approve the funds being spent once we have prices for the projects to move forward. Ali suggests we cancel summer programming. Crystal will look into virtual programs to share with the community. Claudine suggests reaching out to the sports teams to see if they have sports drill videos to share with players.

Claudine asks if we are going to meet before elections to restructure the board. A board meeting will be scheduled in May or early June. Drew suggests the next meeting is 4 weeks out. Ali mentions it is the busy season for landscapers so that may delay quotes. Claudine states we can push the meeting out an additional week if quotes are not back. Eric will reach out to Matt Davidian for a quote. Ali will email other landscaping company suggestions to Crystal.

Ali motions to end the meeting at 6:45pm, Claudine seconds, all in favor.

Respectfully submitted,  
Crystal Byron  
Parks and Recreations Program Coordinator